

**Cemetery Trustees Meeting Minutes
September 6, 2018**

Attending: (x=attended; a=absent)

Mary Shaw, Chairman	x
Margaret Roberge, Vice Chairman	x
Woody Openo	x
Neil Larson	x
Amy LaBelle	a
Michael J. Bobinsky, Director of Public Works	x

Recording: Jennifer Gosselin, Executive Assistant

Mary Shaw opened the meeting opened at 10:06 AM

Minutes of June Meeting

Minutes were reviewed; Woody Openo moved and Neil Larson seconded approval of the June Minutes. All voted in favor to accept the Minutes.

Comments by Visitors

There were no visitors at this months' meeting.

Communications

Mary Shaw received an email from Claudette Mahar inviting the Trustees and Peter Michaud to the April 17, 2019 board meeting of the Somersworth Women's Club. They are interested in hearing an overview of the cemetery and learning of ways that the club could make a donation.

Director of Public Works' Report

Director Michael Bobinsky reviewed key points outlined in his Director's report.

Reports of Special Projects of Sitting Members

A. Chapel Summer Series

Margaret Roberge reports that all events were well attended. The final event is scheduled for September 9, 2018. There are still openings in next year's itinerary for anyone who is interested in performing at the chapel. Maggie is actively looking for suggestions on invited guests.

B. Chapel Garden

This topic was tabled until the next meeting.

Unfinished Business

A. Historic Plaque Installation

The Plaque was installed by Public Works personnel in early August on a rock that was placed in the Chapel Garden. Volunteer Jenne Holmes assisted with selecting the rock for the plaque.

B. Update on Chapel Garden Project

To be discussed at next meeting.

C. Chapel Assessment Report

The report was discussed. The primary focus of discussion was the Opinion of Cost and recommendations of repair that were given in priority order. Repairing the north wall stonework, replacing the slate roof and repointing the exterior are all top priorities.

D. Gravestone Repair Work

Beyond the Gravestone completed the repair of five (5) gravestones during this past summer. Restoration and repair work was very well done.

E. Fence-Gate Restoration Work

No bids were received on the fence-gate restoration work. The bid will be split into bids for iron work and stone work and re-bid.

F. Repainting of Italianate Wellhouse

BDR Painting of Somersworth repainted the Wellhouse in July in the historic colors selected by the Trustees. The painting work was outstanding, reflects historic colors of the time and improves the image of this structure.

Miscellaneous

The Trustees inquired whether funds were available to shingle the Italianate Wellhouse. Mike indicated that quotes would need to be taken to learn of costs and determine if funds were available for that in this current year budget.

Woody indicates an interest in contacting A.J. Dupere to walk the Forest Glade Cemetery and assess trees prior to the next meeting.

Neil Larson moved and Woody Openo seconded the motion to adjourn the meeting. All in favor.

Meeting adjourned at 11:19 AM.