

## **Cemetery Meeting Minutes** **Thursday, August 18, 2022**

### **Attendance:**

Michael Bobinsky- Director of Public Work  
Neil Larson-Chair  
Woody Openo  
Mark Richardson  
Amy LaBelle-Vice Chair, Secretary  
Courtney De Oliveira Valarese

Neil Larson opened the meeting at 4:02 pm.

### **Minutes of Thursday, June 9, 2022**

Mark Richardson moved to accept the minutes. Woody Openo seconded the motion. All in favor of meeting minutes. Minutes approved.

### **Director of Public Works Report**

The Director's report was reviewed by all members with Michael Bobinsky.  
The following highlights were mentioned:

- a. There was one burial at Forest Glade Cemetery since the last reporting period. Tom Duffy has adjusted his open and closing rates and we have requested an updated rate sheet.
- b. JLG Landscaping is now mowing in the Cemetery every 7-10 days and has gone through the Cemetery several times over the summer and generally has seen an improvement over previous seasons. M. Bobinsky has touched base with JLG over some detail trimming in the northern sections of the Cemetery. M. Bobinsky would like Trustee feedback.
- c. Since it has been a few months since we last met, another reminder that new burial plot fees have increased following City Council approval at the late March City Council meeting. The new fees are \$700 for full size burial and \$400 for a cremains lot. The Trustees had previously recommended these new fees to the City Manager and following approval of an ordinance change these new fees took effect. On a related note, opening and closing fees for both full size burial and cremains will be increasing. Our contractor, Tom Duffy will be submitting his new rate schedule later this month.
- d. Staff continues to wait to hear back from the State Division of Historic Resources on the City's 2022 Moose Plate Grant application. The grant application seeks \$15,000 to supplement a recent Moose Plate Grant award of \$10,000 the City received in 2021. Based on current bids and rising cost of materials, we now estimate the cost of the new roof project for the Italianate Well House will exceed \$20,000 and be closer to \$25,000 we are seeking in grant funds.
- e. Staff arranged to get a special tree plaque sign for the "butterfly" magnolia tree planted in memory of Maggie Roberge. Highway personnel will be installing the small bronze

**Old Business**

- a. Updates on the Italianate Well House- waiting on the grant. (see Director's Report)
- b. EPOCH Preservation- No updates at this time. Possible Trustee walk-through to identify stones.
- c. LCHIP Plaque Placement- Will be a discussion point at Trustee walk-through.
- d. Update on Chapel Performances- postpone for Summer 2023.

**New Business**

- a. N. Larson to reach out to G. Poulin in regards to Talking Tombstones.
- b. W. Openo to reach out to P. Michaud for a possible Historic tour.
- c. Trustees would like to know the City Newsletter Schedule to possibly publish items.

**Miscellaneous**

- a. Raking in the Fall-possible volunteer opportunity.
- b. Adopt-a-Spot- TBD
- c. Street Ave. signs- to be seen during Trustee walk-through
- d. Trustee Walk-through September 8, 2022 12p-1p

**Next meeting:** Thursday, October 13, 2022 @ 3:30pm at Department of Public Works

Amy LaBelle motioned to adjourn the meeting. Mark Richardson seconded the motion. Meeting adjourned at 5:14 pm.

Submitted by: Amy LaBelle and Michael Bobinsky