

Cemetery Meeting Minutes

Thursday, October 13, 2022

Attendance:

Neil Larson-Chair

Woody Openo

Mark Richardson

Amy Labelle- Secretary- Absent

Staff Present:

Courtney De Oliveira Valarese

Michael Bobinsky- Director of Public Works & Utilities

Neil Larson opened the meeting at 4:00 pm.

Minutes of Thursday, August 18, 2022

Mark Richardson moved to accept the minutes. Woody Openo seconded the motion. All in favor of meeting minutes. Minutes approved.

Director of Public Works Report

The Director's report was reviewed by all members with Michael Bobinsky.

The following highlights were mentioned:

- a. N. Larson asked W. Openo about a possible candidate interest in serving as a Trustee candidate. The candidate is Aaron Wysocki and Woody met with him recently to give him some history of the Cemetery and the Trustees. Mr. Wysoki has been advised to complete an application form from the City Clerk's office if interested and to be considered by the Mayor.

-N. Larson will speak with him further about qualification process.

- b. Stone repair discussion- Agreed to Hebrew section off of A/B North- M. Bobinsky and staff to prepare specs for soliciting quotes from interested vendors like- Epocki, Beyond the Gravestone.

-Staff will prepare the specifications for soliciting quotes and plan to complete in early November. Once specifications are complete staff will work with the Finance Department on soliciting quotes from qualified contractors. Mike indicated we will try to line up a contractor by December; likely repair work would occur in the spring 2023.

- c. LCHIP Plaque Placement

-M. Bobinsky suggested use of a granite rock to serve as a plaque holder/placement at the chapel. M. Bobinsky will speak with Gerry Vachon, General Highway Foreman on examples of granite rock that could be used

New Business

a. Newsletter discussion by N. Larson.

- Listed ideas for topics to be submitted for City Manger's consideration

Next meeting: Thursday, November 17, 2022 @ 3:30pm at Department of Public Works

Neil Larson motioned to adjourn the meeting. Mark Richardson seconded the motion. Meeting adjourned at 5:05 pm.

Submitted by: Courtney De Oliveira Valarese and Michael Bobinsky