

**Cemetery Meeting Minutes**  
**Thursday, November 17, 2022**

**Attendance:**

Neil Larson-Chair

Woody Openo

Mark Richardson

Amy Labelle- Secretary- Absent

Staff Present:

Courtney De Oliveira Valarese

Michael Bobinsky- Director of Public Works & Utilities-Absent

Neil Larson opened the meeting at 3:30 pm.

**Minutes of Thursday, October 13, 2022**

Neil Larson moved to accept the minutes. Mark Richardson seconded the motion. All in favor of meeting minutes. Minutes approved.

**Old Business**

- a. Reviewed additional funding provided by the State Division of Historical Resources Moose Plate Grant. City Council will consider the acceptance of an additional \$15,000 grant amendment to an existing Moose Plate Grant to cover the increased cost to replace the Italianate Well House Roof. Council will act on final acceptance of the grant at their December meeting.
- b. Aaron Wysocki, a possible new candidate interested in serving as a Trustee candidate observed the meeting. Mr. Wysocki has been advised to complete an application from the City Clerk's office if interested in serving as a Trustee and to be considered by the Mayor.
- c. Stone repair discussion
  - Staff prepared specification for soliciting quotes and sent to four interested vendors.
  - Quotes are due to City Engineer Amber Hall by November 29, 2022.
- d. LCHIP plaque placement. A discussion was held about using a piece of granite for the plaque to be installed on.

**New Business**

- a. Newsletter discussion by N. Larson.

-Listed ideas for topics to be submitted such as grave repairs, avenues to publish Trustee information, and the construction that has been completed on the Chapel.

b. Trustees began going over priority items for 2023

-Grave repair, Italian Wellhouse roof replacement Chapel repairs for brick repointing, LCHIP plaque marker to be installed for Chapel, landscaping/priorities, and replacing street/avenue signs within the Cemetery.

**Next meeting:** Thursday, December 15, 2022 @ 3:30pm at Department of Public Works

Neil Larson motioned to adjourn the meeting. Mark Richardson seconded the motion. Meeting adjourned at 4:30 pm.

Submitted by: Courtney De Oliveira Valarese