


*Office of the City Manager*

TO: Mayor Dana S. Hilliard and City Council Members  
FROM: Robert M. Belmore, City Manager   
DATE: Friday, August 6, 2021  
SUBJECT: City Manager's Report for City Council Meeting on August 9, 2021

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*Unfinished Business (under Section 14 of Agenda)*

Ordinances

- A. **Ordinance No. 2-22:** To Amend Chapter 12, Streets and Sidewalks. This Ordinance was referred to Public Works & Environment Committee.

*New Business (under Section 15 of Agenda)*

Resolutions

- A. **Resolution No. 5-22:** To Authorize the City Manager to Order Two SUV Style Police Cruisers and One Unmarked Police Vehicle which will be Funded by a Lease Purchase Agreement. These vehicles were approved by City Council as part of the FY2022 Budget.
- B. **Resolution No. 6-22:** To Authorize the City Manager to Sign a Lease/Purchase Agreement for the Purchase of City Vehicles. Attached is a Memorandum from Finance Director Scott Smith regarding the 2- lease quotes received. Staff's recommendation is to approve the 5-year lease-purchase option with the low bidder.

Other

- A. **Vote to Approve the Community Revitalization Tax Relief Incentive Program (79-E) Application (City Ordinance, Chapter 31) from Somedowntown LLC, Mr. David Baker, for 25 High Street.** The Economic Development Committee met on July 12<sup>th</sup> and voted to recommend acceptance of this application. I have attached David Baker's application along with other relevant documentation. City Council will need to identify any public benefit that the project will provide as well as the term of the tax relief granted.

- B. Vote to Authorize the City's Application to the NH Division of Historical Resources for inclusion of the Forest Glade Cemetery Listing onto the State of NH Registry of Historic Places. Attached is a copy of the application that was prepared by the Cemetery Trustees Vice Chairman, Neil Larson.**

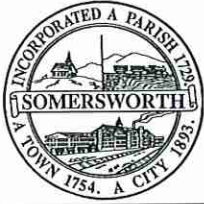
*City Manager's Items (under section 11 of Agenda)*

*Informational Items*

**Council Meeting Reminders**

- Tuesday, August 10 at 3:00 pm: Fire Station Building Committee  
(Councilors Pepin, Whitham & Vincent)
- Thursday, August 12<sup>th</sup> at 5:30 pm: Planning Board Site Walk  
(Councilors, Witham, Council Rep. & Vincent, Council Alternate Rep.)

- 1. City Attorney Certifications Two (2)**
- 2. Department Head Reports**



## City of Somersworth – Ordinance

Ordinance No: 2-22

### TO AMEND CHAPTER 12, STREETS AND SIDEWALKS

July 19, 2021

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth as amended, be further amended as follows:

Amend Chapter 12 by adding Sections 12.8 & 12.9 as follows:

#### Section 12.8 – Outdoor Dining and Sidewalk Sales

PERMIT REQUIRED: A business owner shall obtain a permit to encumber the sidewalk from the Director of Public Works and Utilities, or their designee, to: 1) operate an outdoor seating area on a sidewalk, or on-street parking spaces, for service and consumption of food or drink prepared on premises; or 2) operate a sidewalk sale area for selling other goods subject to the following requirements:

1) The permit Applicant shall:

- a. Provide a Certificate of Insurance naming the City of Somersworth as additional insured. The terms of the Certificate of Insurance shall be in a form and amount acceptable by the City.
- b. Agree to indemnify and hold harmless the City of Somersworth, New Hampshire from all claims for damage or injury whatsoever, that may arise from the encumbrance, obstruction, occupation, or use of the aforesaid sidewalk.

2) The building in which the licensed business operates must share a common boundary with a sidewalk. Sidewalk encumbrances shall allow a minimum four (4) foot-wide unobstructed pedestrian corridor at all times, and at least five (5) feet wide when located along a street corner. Wider pedestrian corridors or increased clearances may be required where warranted by pedestrian traffic or other circumstances, at the discretion of the Director of Public Works and Utilities, or their designee.

3) Public on-street parking space(s) encumbrances must provide an accessible path of travel to the area from abutting sidewalks. Such expansions must occupy the area directly in front of the proposed business and may request to expand to be in front of the adjacent properties with abutting property owner and/or business permission.

4) Egress from the building must be maintained free of obstruction per the Building Code, NFPA 101 Life Safety Code, and any other applicable Local, State, or Federal Regulations, as amended.

5) Permits may only allow encumbrances between April 15 to November 15, and as weather conditions allow.

6) The Director of Public Works and Utilities, or their designee, may establish additional permit conditions to protect the City, public safety, and the continued use of the sidewalk by the public.



7) The Director of Public Works and Utilities, or their designee, has the authority to deny, revoke, or suspend the permit at his/her discretion at any time for any reason, including but not limited to violating the permit conditions, safety considerations, or due to planned or unplanned City projects, events, or activities.

8) The encumbered area must not block access to public street furniture, trash receptacles, street signage, fire hydrants, or other public infrastructure.

9) The encumbered area and any furniture or features within the area must be kept in a clean, safe, and sanitary condition, and all trash shall be properly disposed.

10) Canopies over any sidewalk café shall not be allowed unless they are completely supported by hardware on the building structure, that is, there shall be no vertical supports in or around the sidewalk café; table umbrellas without logos are allowed but must not extend beyond the Area.

11) No improvements or personal property located within the Area shall extend on or over any municipal property located outside the Area.

12) No advertising of any kind shall be allowed in the Area.

13) All outdoor dining areas where alcohol service is provided shall comply with the following requirements:

- Outdoor dining establishments shall agree at all times to comply with all laws, rules and regulations of the New Hampshire State Liquor Commission and all other local, state and federal laws.
- Be separated from the public pedestrian space on the adjacent municipal sidewalk by an enclosure system consisting of heavy-duty decorative materials as approved by the City Manager or designee; special attention shall be paid to the method used to support the enclosure system in order to avoid damage to public property and ensure public safety.
- The minimum height of the enclosure system shall be 30 inches and the maximum height shall be 36 inches.

The enclosure system, tables and chairs shall be movable/non-permanent.

Permits issued under this section may be revoked at any time by the City for failure to comply with the approved permit, or to deal with emergencies, maintenance of infrastructure, public safety, or any other reason determined to be in the best interest of the City.

#### Section 12.9 – Decorative Sidewalk Landscaping

PERMIT REQUIRED: A business owner shall obtain a permit to encumber the sidewalk from the Director of Public Works and Utilities, or their designee, to display decorative landscaping features in front of their business within the City right-of-way. The permit shall specify the area, use, and arrangement of any features or furniture within the encumbered area, and is subject to the following requirements;

1) The program is active April 15 to November 15 each year.

2) Decorative sidewalk landscaping may be placed within 5 feet to either or both side(s) of your front door entrance.



3) Landscaping features shall allow a minimum four (4) foot wide unobstructed pedestrian corridor at all times, and at least five (5) feet wide when located along a street corner. Wider pedestrian corridors or increased clearances may be required where warranted by pedestrian traffic or other circumstances, at the discretion of the Director of Public Works and Utilities, or their designee.

4) Landscaping features should sit directly on the sidewalk, and be no larger than 3 feet long by 3 feet wide by 42 inches (3.5 feet) tall.

5) Landscaping features shall not be directly attached to (e.g., bolts, nails, screws) or damage the underlying sidewalk in any way.

6) No unmaintained features, or dead flowers, will be allowed.

7) Damaged flowers and/or containers must be removed immediately.

8) The applicant is responsible for cleaning/repairing any damage or staining to the sidewalks. The permit must be renewed each year. New applications and renewals are reviewed on an annual basis and should be submitted to the City no later than March 15 of each year. Permits are valid from April 15 to November 15 as conditions allow.

Permits issued under this section may be revoked at any time by the City for failure to comply with the approved permit, or to deal with emergencies, maintenance of infrastructure, public safety, or any other reason determined to be in the best interest of the City.

This Ordinance shall take effect upon its passage.

Authorization	
<i>Sponsored by Councilor:</i> Crystal Paradis	<i>Approved:</i> City Attorney

## City of Somersworth – Ordinance 2-22

### History

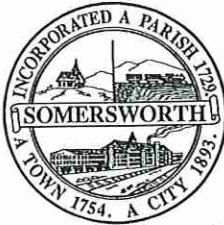
First Read Date:	7-19-2021	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

07/19/2021

*Mayor Hilliard referred Ordinance No. 2-22 to the Public Works and Environment Committee.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
<b>TOTAL VOTES:</b>			
On    /    /    Ordinance 2-22		PASSED	FAILED



## City of Somersworth – Resolution

Resolution No: **5-22**

**TO AUTHORIZE THE CITY MANAGER TO ORDER TWO SUV  
STYLE POLICE CRUISERS AND ONE UNMARKED POLICE  
VEHICLE WHICH WILL BE FUNDED BY A LEASE PURCHASE  
AGREEMENT**

August 9, 2021

WHEREAS, the City of Somersworth's Capital Improvement Plan proposes a replacement schedule for police cruisers and unmarked vehicles to maintain fleet integrity and reduce maintenance costs, and

WHEREAS, the Somersworth City Council would like to improve the fleet of police cruisers by continuing the replacement of traditional sedan style cruisers with a more modern SUV style of police cruiser, and

WHEREAS, the Somersworth City Council would like to improve the fleet of police unmarked vehicles and replace them with a newer more reliable fleet of vehicles, and

WHEREAS, City staff has evaluated the advantage of the use of a standard vehicle manufacturer acquisition policy and recommends the use of the NH State bid list for Ford vehicles as the most efficient method of procuring these new vehicles,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to order two new "SUV" style police cruisers and one new police unmarked vehicle which will be funded through a lease purchase agreement.

### Authorization

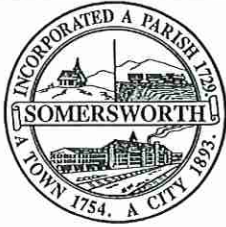
*Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Martin Pepin  
Martin P. Dumont, Sr.

*Approved:*

City Attorney





## City of Somersworth – Resolution

Resolution No: 6-22

### **TO AUTHORIZE THE CITY MANAGER TO SIGN A LEASE/PURCHASE AGREEMENT FOR THE PURCHASE OF CITY VEHICLES**

August 9, 2021

WHEREAS, the fiscal year 2021-2022 Adopted Budget contains an appropriation for a down payment toward the purchase of the following City vehicles:

- Two SUV style Police Cruisers
- One Unmarked Police Vehicle

WHEREAS, City staff solicited quotes for financing this purchase through a lease/purchase agreement and recommends entering into a five-year lease/purchase agreement with Tax-Exempt Leasing Corp.,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into a five-year lease/purchase agreement with Tax-Exempt Leasing Corp. for the acquisition of City vehicles.

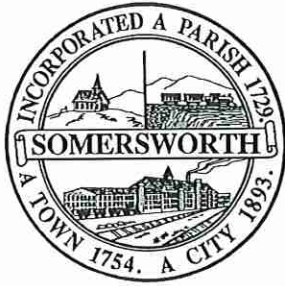
#### **Authorization**

*Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Martin Pepin  
Martin P. Dumont, Sr.

*Approved:*

City Attorney



## MEMORANDUM

**TO:** Bob Belmore, City Manager  
**FROM:** Scott Smith, Finance Director  
**DATE:** August 4, 2021  
**SUBJECT:** Lease Quotes for Vehicle Replacement

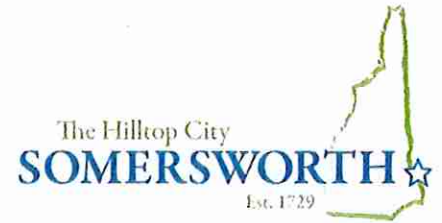
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I requested quotes for a three (3) and five (5) year lease/purchase agreement, with payments in arrears, with a \$20,000 down payment resulting in a principal balance of \$125,000 financed. The results were as follows:

	<u>3 Year</u>	<u>5 Year</u>
• Tax Exempt Leasing Corp	\$44,280	\$27,270
• Kansas State Bank	\$44,434	\$27,426

The lowest quote received under both terms is Tax Exempt Leasing Corp. We have utilized both companies in the past for lease/purchase agreements and both have been good to work with.

If you require any additional information please let me know.



**DATE:** July 7, 2021  
**TO:** Bob Belmore, City Manager  
**FROM:** Michelle Mears, AICP  
Director of Planning and Community Development

**Re: 79-E Request for 25 High Street Map 11 Lot 67**

Please find attached the 79-E Application for 25 High Street, owned by Sometown, LLC

The application is complete and includes the following items and requests:

- Application for tax relief for 7 years (5 years for a qualifying structure and 2 years for new non-subsidized residential units).
- Public benefits include a) building improvement, b) providing new downtown housing units to create demand for local businesses, c) increased economic activity downtown, d) promotes development of compact and vibrant municipal center providing for the efficiency, safety and a sense of community.

The program is available for projects where the rehabilitation cost equals or exceeds 15 percent of the pre-rehabilitation assessed valuation or \$75,000 whichever is less. Total estimated rehabilitation project cost is \$270,000.

As per Chapter 31 of the City Ordinances the Planning and Community Development Office recommends the City Council hold a duly noticed public hearing to determine: 1) whether the structure at issue is a qualifying structure; 2) whether the proposed rehabilitation qualifies as substantial rehabilitation; 3) whether there is a public benefit to granting the requested tax relief, and 4) whether the proposed use is consistent with the municipality's master plan and development regulations and, if so, for what duration and with what terms.

No later than 45 days after the public hearing, the City Council shall render a decision by majority vote granting or denying the requested tax relief and, if so granting, establishing the tax relief period.

A covenant shall be drafted by the applicant and reviewed by the City's Legal Counsel at the applicant's expense.



## Community Revitalization Tax Relief Incentive Application

Scope of Redevelopment Project  
25 High Street  
Somersworth, NH  
June 30, 2021

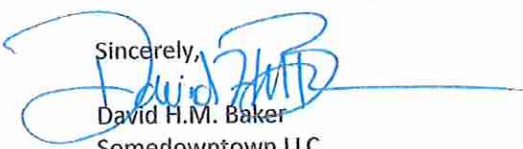
The project will result in the complete renovation of the existing property that was formerly home to a single business and two 3 BR living units. Our goal is to reconfigure the property into three units, with a residential apartment on the top two floors and a commercial property at street level.

We strongly believe this project will provide a public benefit as required in Section 7. Our thoughts on each section are highlighted below.

- A. This project will bring a new businesses into the downtown area. Our plan is to have Aubri Keating operate her Jewelry business from this unit.
- B. This historic structure dates to 1874 and it has fallen into severe disrepair and requires a complete rehabilitation to return it to is former preeminent status when built over 150 years ago. Our work here will help revitalize downtown, without destroying historic significance. As in past projects we plan to work closely with the HDC in completing this project.
- C. We do believe this meets standard of contributing to a compact vibrant community center. The project will be as "green" as possible utilizing the newest heating/cooling technologies, energy efficient windows and insulation.
- D. The housing will be in alignment with past projects and will offer upscale apartment living in the very desirable downtown footprint.

I would like to request 7 years of tax relief as part of the revitalization of this property.

Sincerely,



David H.M. Baker  
Somedowntown LLC  
Managing Member



**City of Somersworth**  
**Department of Development Services**  
One Government Way, Somersworth, NH 03878  
603/692-9519  
FAX 603/692-9575  
[www.somersworth.com](http://www.somersworth.com)

## Community Revitalization Tax Relief Incentive Application

(per City Ordinance Chapter 31)

Date: 6-28-21 [Office use only. Fee submitted: 50.00]

### Property information

Property address/location: 25 High St

Name of building (if applicable): \_\_\_\_\_

Tax Map: \_\_\_\_\_ Lot #: Parcel 11-67-0

### Property owner

Name (include name of individual): SOMEDOWNTOWN LLC

Mailing address: 98 Fairview Ave Portsmouth NH 03801

Telephone #: 607-504-3070 Email: dbaker62@me.com

### Proposed project

Explain project and include number of years of relief being requested (attach additional sheets if necessary): Complete Gut + Rehab of 25 High Street

Building uses	Existing: _____	; Proposed: _____
Nonresidential square footage	Existing: <u>500 sq ft</u>	; Proposed: <u>500 sq ft</u>
# of residential dwelling units	Existing: <u>2</u>	; Proposed: <u>2</u>
Expected construction dates	Start: <u>OCT 2021</u>	; Finish: <u>July 2022</u>

## Project costs

Describe work that will constitute the substantial rehabilitation and estimated/projected costs. Please attach written estimates, if available.

Structural: Shore up bldg, fix roof, replace beams / s.i. Cost: \$ 35,000

Electrical: Total replace Cost: \$ 25,000

Plumbing: Total replace Cost: \$ 25,000

Mechanical: New HVAC etc Cost: \$ 35,000

Other: Remodel entire bldg Cost: \$ 150,000

Total ± \$270,000

## Other Information

Name of contractor (if known): New Creations - Steve Gupilli

Will the project include any residential housing units? Yes; If so, how many? 2

Will any state or federal grants or funds be used in this project? No

What are the proposed public benefits associated with this project (in accordance with

Chapter 31 Section 7)? SEE ATTACHED

## Submission of application

**Note:** This program is available for projects where the rehabilitation cost equals or exceeds 15 percent of the pre-rehabilitation assessed valuation or \$75,000, whichever is less. Please attach any plot plans, building plans, elevation drawings, sketches, or photographs which help illustrate the project. A \$50.00 non-refundable application fee (made out to "City of Somersworth") must be submitted with this application. This application must be signed by the property owner.

*I (we) hereby submit this application under Chapter 31 Community Revitalization Tax Relief Incentive of the City of Somersworth and attest that to the best of my (our) knowledge all of the information herein and in the accompanying materials is true and accurate. I (we) have reviewed the Ordinance and understand that: a) there will be a public hearing to evaluate the merits of this application; b) I (we) will need to enter into a covenant with the City; and c) I (we) may be required to pay reasonable expenses associated with the creation and recording of the covenant.*

Signature of property owner (1): David H M Baker Date: 6/30/21

Signature of property owner (2): Somedowntown LLC Date: \_\_\_\_\_



## Community Revitalization Tax Relief Incentive Application

Scope of Redevelopment Project  
25 High Street  
Somersworth, NH  
June 30, 2021

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Sincerely,

  
David H.M. Baker

Multi-Family/ Multi-Family  
4865124

25 High Street  
Somersworth

NH 03878

Unit/Lot Number

Active

Price - List

\$242,500

Price - Closed

Rooms - Total

Bedrooms - Total

Baths - Total

Baths - Full

Baths - 1/2

SqFt-Apx Fin A-Grade 3,640

SqFt-Apx Fin B-Grade 0

SqFt-Total Finished 3,640

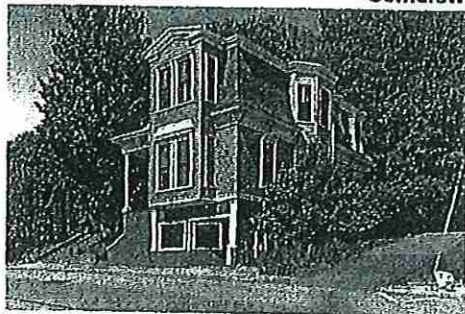
SqFt-Apx Total 3,640

Rd Frontage/Length TBD /

Map 0011

Block 0067

Lot 0000



County NH-Strafford  
Year Built 1874  
Color  
Total Stories 2  
Zoning BH  
Taxes TBD Unknown  
Gross Taxes/Year \$8,196.00 / 2020  
Tax Class  
Tax Rate  
Assessment / Year \$294,300 / 2020  
Special Assessment  
Lot Acres/SqFt 0.290000 / 12,632  
Garage/Capacity No  
Garage Type  
Basement / Access Yes

Interior  
Delayed Showing/Begin Date N /

Parcel Access ROW

ROW/Other Parcel

ROW - Length/Width

### PUBLIC REMARKS

Investors take notice! Bring your creative ideas and your tool belt! This mixed use property is conveniently located in downtown. The first floor contains a commercial space, with two large three bedroom units on the top two floors. There are high ceilings and large windows which open up the building and fill with natural light. Enjoy the convenience of a private driveway with ample parking spaces on side of the building. Easy to show, schedule your appointment today!

Directions Continue on Route 9 towards Maine. Property will be on left, sign in yard.

#### U1LvNum

Unit 1 Rooms  
Unit 1 Bedrooms  
Unit 1 Baths  
Unit 1 Apx Sqft  
Unit 1 Status  
Unit 1 Deposit  
U2LvNum  
Unit 2 Rooms  
Unit 2 Bedrooms  
Unit 2 Baths  
Unit 2 Apx Sqft  
Unit 2 Status  
Unit 2 Deposit

#### U3LvNum

Unit 3 Rooms  
Unit 3 Bedrooms  
Unit 3 Baths  
Unit 3 Apx Sqft  
Unit 3 Status  
Unit 3 Deposit  
U4LvNum  
Unit 4 Rooms  
Unit 4 Bedrooms  
Unit 4 Baths  
Unit 4 Apx Sqft  
Unit 4 Status  
Unit 4 Deposit

#### Unit 5 Bedrooms

Unit 5 Rooms  
Unit 5 Baths  
U5LvNum  
Unit 5 Apx Sqft  
Unit 5 Status  
Unit 5 Deposit  
U6LvNum  
Unit 6 Rooms  
Unit 6 Bedrooms  
Unit 6 Baths  
Unit 6 Apx Sqft  
Unit 6 Status  
Unit 6 Deposit

#### U7LvNum

Unit 7 Rooms  
Unit 7 Bedrooms  
Unit 7 Baths  
Unit 7 Apx Sqft  
Unit 7 Status  
Unit 7 Deposit  
U8LvNum  
Unit 8 Rooms  
Unit 8 Bedrooms  
Unit 8 Baths  
Unit 8 Apx Sqft  
Unit 8 Status  
Unit 8 Deposit

### STRUCTURE \*\*\*\*\* LOCATION \*\*\*\*\* PUBLIC RECORDS \*\*\*\*\* DISCLOSURES

Covenants No  
Flood Zone Unknown  
Seasonal No

Construction Status Existing

Deeds - Total

Deed - Recorded Type Warranty

Deed - Book / Page 4895 / 454

Property ID

Water Body Name

Water Body Type

Water Body Access

Water Frontage Length

School - District Somersworth

School - High Somersworth High School

School - Middle Somersworth Middle School

School - Elem. Maple Wood Elementary

List Ofc - Ofc Nm Ph Keller Williams Coastal Realty - Ofc: 603-610-8500

ListTeam - Team Name

ListTeam - Phone1

ListTeam - TmEmail1

Agent - Agt Nm Ph Michael Whitney - Cell: 603-491-5534

Agent - E-mail mjwhitney@kw.com

Prepared By: Michael Hill

RE/MAX On the Move/Dover

Current Use

PUD

Development / Subdivision

Fee / Fee Frequency /

Fee Includes

Items Excluded

Comp Only / Type No /

Compensation Based On NSP /

Buyer Agency/Type 2.00 / %

SubAgency/Type 2.00 / %

NonAgency Facilitator/Type /

Transactional Broker/Type /

Electric Company

Fuel/Heat Company

Phone Company

Cable Company

Sell Ofc - Ofc Nm Ph

SellTeam - TeamNmPh

SellTeam - TmEmail1

Sell Agt - Agt Nm Ph

Sell Agt - E-mail

Subject to errors, omissions, prior sale, change or withdrawal without notice. Users are advised to independently verify all information. The agency referenced may or may not be the listing agency for this property. NEREN is not the source of information presented in this listing. Copyright 2021 New England Real Estate Network.

7/11/21

## Preliminary Estimate

**Submitted to:**

David Baker  
Somedowntown LLC  
98 Fairview Ave  
Portsmouth, NH 03801  
617-504-3070 cell  
dbaker62@me.com



## New Creation Custom Building, L.L.C.

556 School Street  
Berwick, ME 03901  
207-698-5812  
207-451-0580


**We hereby submit specifications and estimates for:**

Renovations to 25 High Street Somersworth, NH .

**Includes the following details:**

• Plumbing/Heating	\$60,000.00
• Electrical	\$35,000.00
• Drywall	\$42,500.00
• Structural Work	\$75,000.00
• Insulation	\$25,000.00
• Doors & Windows	\$30,000.00
• Framing	\$50,000.00
• Finish Work	\$40,000.00
• Other	\$35,500.00

**Total for above work:                      \$393,000.00**

  
Contractor



## CHAPTER 31

### COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE

**State Law References:** Community Revitalization Tax Relief Incentive, RSA 79-E, State Economic Growth, Resource Protection and Planning Policy, RSA 9-B, Appraisal of Taxed Property, RSA 75:1, Collection of Taxes, RSA 80:1-80:42-a, and Administrative Procedure Act, RSA 541-A.

#### Section 1 Declaration of Public Benefit

- A. It is declared to be a public benefit to enhance Somersworth's Downtown Revitalization District with respect to economic activity, cultural and historic character, sense of community, and in-town residential uses that contribute to economic and social vitality.
- B. It is further declared to be a public benefit to encourage the rehabilitation of underutilized structures in the downtown as a means of encouraging growth of economic, residential, and municipal uses in a more compact pattern, in accordance with RSA 9-B.
  - 1. In instances where a qualifying structure is determined to possess no significant historical, cultural, or architectural value and for which the City Council makes a specific finding that rehabilitation would not achieve one or more of the public benefits established in Chapter 31, Section 7 to the same degree as the replacement of the underutilized structure with a new structure, the tax relief incentives provided under this chapter may be extended to the replacement of an underutilized structure in accordance with the provisions of this chapter.
- C. Short-term property assessment tax relief and a related covenant to protect public benefit as provided under this ordinance are considered to provide a demonstrated public benefit if they encourage the substantial rehabilitation and use of qualifying structures, or in certain cases, the replacement of a qualifying structure, as defined in this ordinance

#### Section 2 Tax Relief Authority

The City of Somersworth hereby adopts RSA 79-E in the manner specified under RSA 79-E:3. In addition, the City has modified the incentive program to best suit the needs of the City and its constituents.

In the interpretation and enforcement of this article, all words other than those defined specifically below shall have the meanings implied by their context in the ordinance or the ordinarily accepted meanings. For the purpose of this ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

#### Section 3 Definitions

Covenant. A formal and legally binding agreement or contract such as a lease, or one of the clauses in an agreement of this kind.

Qualifying Structure. A building located in the Downtown Revitalization District as depicted on the Official RSA 79:E Map of the City of Somersworth dated February 2013 and incorporated herein as Appendix A.

Replacement. The demolition or removal of a qualifying structure and the construction of a new structure on the same lot.

Substantial Rehabilitation. Rehabilitation of a qualifying structure which costs at least 15 percent of the pre-rehabilitation assessed valuation or at least \$75,000, whichever is less.

Tax increment finance district. Any district established in accordance with the provisions of NH RSA 162-K.

Tax Relief. A period of time, as determined by the City Council in accordance with this ordinance, the property tax on a qualifying structure shall not increase as a result of the substantial rehabilitation thereof.

Tax Relief Period. The finite period of time during which the tax relief will be effective, as determined by the City Council pursuant to Chapter 19, Sec. 19-20.

#### **Section 4 Community Revitalization Tax Relief Incentive**

- A. An owner of a qualifying structure who intends to substantially rehabilitate or replace such structure may apply to the City Council through the Department of Development Services. The applicant shall file a complete application form including the address of the property, a description of the intended rehabilitation or replacement, any changes in use of the property resulting from the rehabilitation or replacement, and submit the required non-refundable application fee of \$50.
  - 1. In order to assist the City Council with the review and evaluation of an application for replacement of a qualifying structure, an owner shall submit to the City Council as part of the application, a New Hampshire Division of Historical Resources Individual Resource Inventory Form, prepared by a qualified architectural historian and if the qualifying structure is located within a designated historic district established in accordance with NH RSA 674:46, a letter from the Somersworth Historic District Commission that identifies any and all historical, cultural, and architectural value of the structure or structures that are proposed to be replaced and the property on which the structure(s) are located. The application for tax relief shall not be deemed to be complete and the City Council shall not schedule the public hearing on the application for replacement of a qualifying structure as required under NH RSA 79-E:4,II until the inventory form and letter, as well as other required information, have been submitted.
- B. Upon receipt of an application, the application will be reviewed by the Director of Planning and Community Development and any other City official deemed appropriate by the Director for any compliance issues. The applicant must satisfactorily answer any questions they may have for the application to be deemed complete.



- C. The City Council will hold a duly noticed public hearing to take place no later than 60 days from receipt of an application, to determine whether the structure at issue is a qualifying structure; whether the proposed rehabilitation qualifies as substantial rehabilitation; and whether there is a public benefit to granting the requested tax relief and, if so, for what duration.
- D. No later than 45 days after the public hearing, the City Council shall render a decision granting or denying the requested tax relief and, if so granting, establishing the tax relief period.
- E. The City Council may grant the tax relief, provided:
  - 1. The City Council grant the request by a majority vote; and
  - 2. The City Council finds a public benefit under Chapter 31, Section 7; and
  - 3. The specific public benefit is preserved through a covenant under Chapter 31, Section 8; and
  - 4. The City Council finds that the proposed use is consistent with the municipality's master plan and development regulations; and
  - 5. In the case of a replacement, the City Council specifically finds that the Somersworth Historic District Commission has determined that the replaced qualifying structure does not possess significant historical, cultural, or architectural value, the replacement of a qualifying structure will achieve one or more of the public benefits identified in Chapter 31, Section 7 to a greater degree than the renovation of the underutilized structure, and the historical, cultural, or architectural resources in the community will not be adversely affected by the replacement.
- F. If the City Council grants the tax relief, they shall identify the specific public benefit achieved under Chapter 31, Section 7 and shall determine the precise terms and duration of the covenant to preserve the public benefit under Chapter 31 Section 8.
- G. If the City Council, in its discretion, denies the application for tax relief, such denial shall be accompanied by a written explanation. The City Council's decision may be appealed either to the board of tax and land appeals or the superior court in the same manner as provided for appeals of current use classification pursuant to RSA 79-A:9 or 79-A:11 provided, however, that such denial shall be deemed discretionary and shall not be set aside by the board of tax and land appeals or the superior court except for bad faith or discrimination.
- H. The City Council shall have no obligation to grant an application for tax relief for properties located within a tax increment finance district when the City Council determines, in its sole discretion, that the granting of tax relief will impede, reduce, or negatively affect:
  - 1. The development program or financing plans for such tax increment finance districts; or
  - 2. The ability to satisfy or expedite repayment of debt service obligations incurred for a tax increment finance district; or
  - 3. The ability to satisfy program administration, operating, or maintenance expenses within a tax increment financing district.

## **Section 5 Duration of Tax Relief Period**



A. The City Council may grant such tax assessment relief for a period of up to 5 years, beginning with the completion of the substantial rehabilitation.

1. For the approval of a replacement of a qualifying structure, the City Council may grant such tax assessment relief for a period of up to five years, beginning only upon the completion of construction of the replacement structure. The City Council may, in its discretion, extend such additional years of tax relief as provided for under this section, provided that no such additional years of tax relief may be provided prior to the completion of construction of the replacement structure. For the purposes of this section, the issuance of a Certificate of Occupancy shall constitute completion of construction. The municipal tax assessment of the replacement structure and the property on which it is located shall not increase or decrease in the period between the approval by the City Council for the replacement structure and the time the owner completes construction of the replacement structure and grants to Somersworth the covenant to protect the public benefit as required by this chapter. The City Council may not grant any tax assessment relief under this chapter with respect to property and structures for which an election has been made for property appraisal under NH RSA 75:1-a.

B. The City Council may, in its discretion, add up to an additional 2 years of tax relief for a project that results in new non-subsidized residential units if the rehabilitation is done in conjunction with the retail/commercial portion of the building.

Tax relief for the rehabilitation of upper floor non-subsidized, non-single family residential units, as a stand-alone project, will be eligible for tax relief for a period of 2 years.

C. The City Council may, in its discretion, add up to an additional 4 years of tax relief for the substantial rehabilitation of a qualifying structure that is listed on or determined eligible for listing on the National Register of Historic Places, state register of historic places, or is located within and important to a locally designated historic district, provided that the substantial rehabilitation is conducted in accordance with the U.S. Secretary of Interior's Standards for Rehabilitation.

## **Section 6 Resumption of Full Tax Liability**

Upon expiration of the tax relief period, the property shall be taxed at its market value in accordance with RSA 75:1.

## **Section 7 Public Benefit**

The proposed substantial rehabilitation must provide at least one of the following public benefits in order to qualify for tax relief under this ordinance:

A. It enhances the economic vitality of the downtown;

- B. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district in which the building is located; or
- C. It promotes development of compact and vibrant municipal centers, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B.
- D. It increases non-subsidized residential housing in the Downtown Revitalization District.

## **Section 8 Covenant to Protect Public Benefit**

- A. Tax relief for the substantial rehabilitation or replacement of a qualifying structure shall be effective only after a property owner grants to the municipality a covenant ensuring that the structure shall be maintained and used in a manner that furthers the public benefits for which the tax relief was granted and as otherwise provided in this chapter.
- B. The covenant shall be coextensive with the tax relief period. The covenant may, if required by the City Council, be effective for a period of time up to twice the duration of the tax relief period.
- C. The covenant shall include provisions requiring the property owner to obtain and maintain a certificate of occupancy for the duration of the tax relief period.
- D. The covenant shall include provisions requiring the property owner to obtain casualty insurance, and flood insurance if appropriate. The covenant may include, at the City Council's sole discretion, a lien against proceeds from casualty and flood insurance claims for the purpose of ensuring proper restoration or demolition or damaged structures and property. If the property owner has not begun the process of restoration, rebuilding, or demolition of such structure within one year following damage or destruction, the property owner shall be subject to the termination of provisions set forth in Chapter 31, Section 9.
- E. To protect public benefit, the City Council shall provide for the recording of the covenant with the registry of deeds. It shall be a burden upon the property and shall bind all transferees and assignees of such property.
- F. The applicant shall pay any reasonable expenses incurred by the municipality in the drafting, review, and/or execution of the covenant. The applicant also shall be responsible for the cost of recording the covenant.

## **Section 9 Termination of Covenant; Reduction of Tax Relief; Penalty**

- A. If the owner fails to maintain or utilize the building according to the terms of the covenant, or fails to restore, rebuild, or demolish the structure following damage or destruction as provided in Chapter 31, Section 8 D, the City Council shall, after a duly noticed public hearing, determine whether and to what extent the public benefit of the rehabilitation or replacement has been diminished and shall determine whether to terminate or reduce the tax relief period in accordance with such determination. If the covenant is terminated, the City Council shall assess all taxes to the owner as though no tax relief was granted, with interest in accordance with paragraph B.
- B. Any tax payment required under paragraph A shall be payable according to the following procedure:



1. The commissioner of the department of revenue administration shall prescribe and issue forms to the local assessing officials for the payment due, which shall provide a description of the property, the market value assessment according to RSA 75:1, and the amount payable.
2. The prescribed form shall be prepared in quadruplicate. The original, duplicate, and triplicate copy of the form shall be given to the collector of taxes for collection of the payment along with a special tax warrant authorizing the collector to collect the payment under the warrant. The quadruplicate copy of the form shall be retained by the local assessing officials for their records.
3. Upon receipt of the special tax warrant and prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice of payment.
4. Payment shall be due not later than 30 days after the mailing of the bill. Interest at the rate of 18 percent per annum shall be due thereafter on any amount not paid within the 30-day period. Interest at 12 percent per annum shall be charged upon all taxes that would have been due and payable on or before December 1 of each tax year as if no tax relief had been granted.

## **Section 10 Lien for Unpaid Taxes**

The real estate of every person shall be held for the taxes levied pursuant to RSA 79-E:9.

## **Section 11 Enforcement**

All taxes levied pursuant to RSA 79-E:9 which are not paid when due shall be collected in the same manner as provided in RSA 80.

## **Section 12 Rulemaking**

The City of Somersworth will abide by any rules the Commissioner of the Department of Revenue Administration adopts, pursuant to RSA 541-A, relative to the payment and collection procedures under RSA 79-E:9.

## **Section 13 Extent of Tax Relief**

- A. Tax relief granted under this ordinance shall pertain only to assessment increases attributable to the substantial rehabilitation performed under the conditions approved by the City Council and not to those increases attributable to other factors including but not limited to market forces; or
- B. Tax relief granted under this ordinance shall be calculated on the value in excess of the original assessed value. Original assessed value shall mean the value of the qualifying structure assessed at the time the City Council approves the application for tax relief and the owner grants to the municipality the covenant to protect public benefit as required in this ordinance, provided that for a qualifying structure which is a building destroyed by fire or act of nature, original assessed value shall mean the value as of the date of



approval of the application for tax relief of the qualifying structure that would have existed had the structure not been destroyed; or

- C. The tax relief granted under this chapter shall only apply to substantial rehabilitation or replacement that commences after the City Council approves the application for tax relief and the owner grants to the City Council the covenant to protect the public benefit as required in this chapter, provided that in the case of a qualifying structure which is a building destroyed by fire or act of nature, and which occurred within 15 years prior to the adoption of the provisions of this chapter by the City council, the tax relief may apply to such qualifying structure for which replacement has begun, but which has not been completed, on the date the application for relief under this chapter is approved.

### **Section 14 Other Programs**

The provisions of this ordinance shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.

### **Section 15 Reserved**

This ordinance shall take effect upon its passage.

Passed 2/19/2013.

NEW HAMPSHIRE STATE REGISTER OF HISTORIC PLACES  
NOMINATION CONTACT INFORMATION SHEET

**THIS FORM MUST BE FILLED OUT IF YOU WISH THIS PROPERTY TO BE  
CONSIDERED FOR STATE REGISTER LISTING. IF YOU ARE NOT  
PURSUING STATE REGISTER LISTING, YOU DO NOT NEED TO FILL THIS  
OUT.**

**Project Information**

Property Name: Forest Glade Cemetery

Property Address: 163 Maple Street, Somersworth, NH

(MUST be legal property address with 911 number or include tax map and lot)

**Project Proponent Information**

Name: Somersworth Cemetery Trustees

Mailing Address: One Government Way, Somersworth, NH, 03878

**Phone Number:**

Maggie Roberge, Chair: 603-502-7202

Neil Larson, Co-Chair: 603-397-7231

**E-mail Address:**

Maggie Roberge, Chair: [maggierein03878@comcast.net](mailto:maggierein03878@comcast.net)

Neil Larson, Co-Chair: [drnigel@gmail.com](mailto:drnigel@gmail.com)

(Please mark preferred method of contact).

**Property Owner Information**

☐ Same As Above

Name: City of Somersworth, Attn: City Manager, Robert M. Belmore

Mailing Address: One Government Way, Somersworth, NH, 03878

Phone Number: 603-692-9503

Email: [bbelmore@somersworth.com](mailto:bbelmore@somersworth.com)

Has property owner been contacted by project proponent? ☒ YES ☐ NO

## AREA FORM

AREA NAME: FOREST GLADE CEMETERY

## 1. Type of Area Form

- a. Town-wide: ☐  
b. Historic District: ☒ X  
c. Project Area: ☐

2. Name of area: Forest Glade Cemetery3. Location: 163 Maple Street4. City or town: Somersworth5. County: Strafford6. USGS quadrangle name(s): Rochester7. Dataset: SP Feet, NAD83

8. SP Feet: \_\_\_\_\_

9. Inventory numbers in this area:

## 10. Setting:

Forest Glade Cemetery is located approximately one mile southwest of downtown Somersworth, on the west side of Maple Street between Tates Brook Road and Bartlett Avenue. The cemetery is located in a mixed but primarily residential section of the city dominated by 20th century single-family dwellings. Forest Glade is adjacent to three other private cemeteries; two are contiguous to Forest Glade but are separate entities.

11. Acreage: 24.7 acres

## 12. Preparer(s):

Neil Larson, Cemetery Trustees

## 13. Organization:

Cemetery Trustees, City of Somersworth14. Date(s) of field survey: June 2021



AREA FORM

AREA NAME: FOREST GLADE CEMETERY

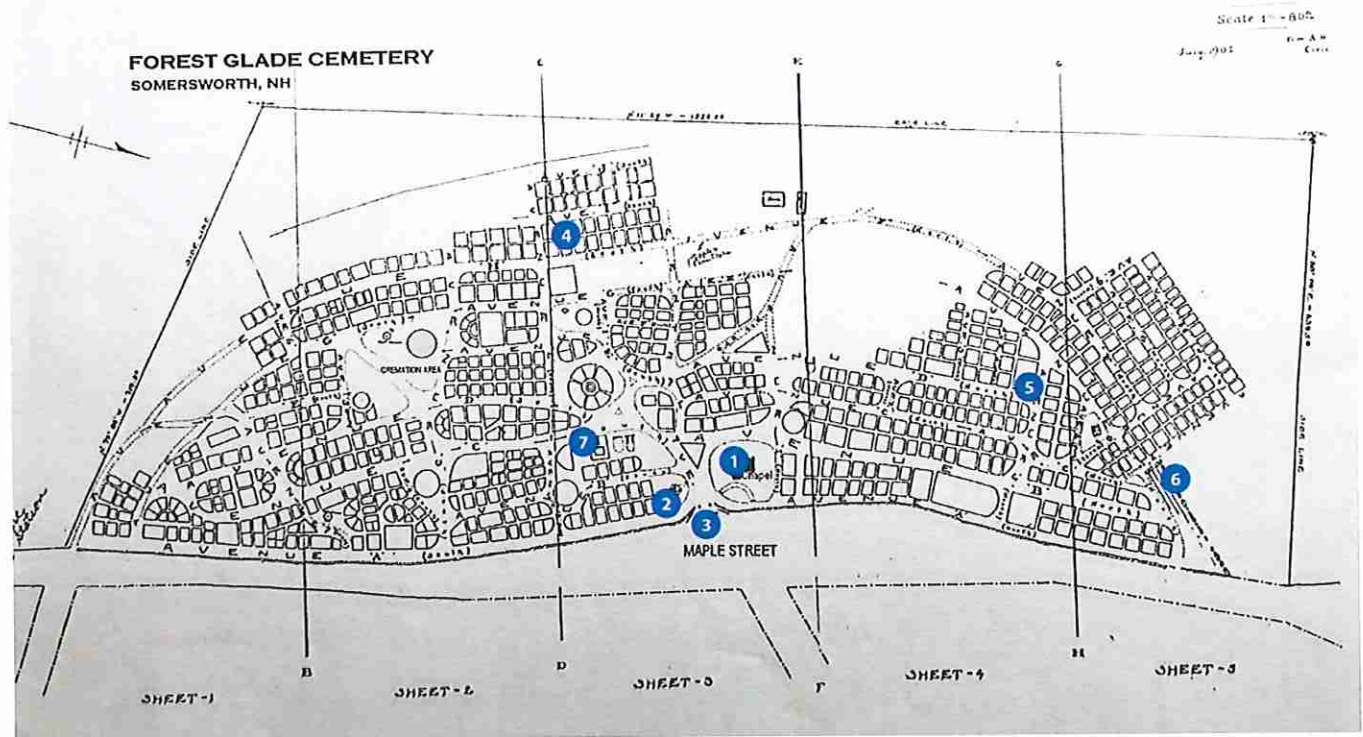
15. Location map



## AREA FORM

## AREA NAME: FOREST GLADE CEMETERY

## 16. Sketch map

Photo Key

1. Furber Chapel (Contributing Structure #1)
2. Well House (Contributing Structure #8)
3. Lougee Gate (Contributing Structure #13)
4. Dover & Somersworth Hebrew Society Lot (Contributing Structure #43)
5. Moses Tomb (Contributing Structure #6)
6. Public Lots (Potters Field) (Contributing Structure #40)
7. Burrows Mausoleum (Contributing Structure #4)

**17. Methods and Purpose**

Research was conducted by the trustees, with additional contributions through extensive field work conducted by preservation consultant Lisa Mausolf in 2016. Additional sources of information are compiled in question #27 in bibliography format. The surveyed area was determined by the general perimeter of the area, reflecting the historic bounds of the cemetery including the 1851 purchase of the initial parcel.

**18. Geographical Context**

Forest Glade Cemetery occupies a 24.7-acre wooded hillside whose rolling landscape features circulation roads laid out in a way that respects the terrain's natural contours, including its ridges and valleys.



**AREA FORM****AREA NAME: FOREST GLADE CEMETERY****19. Historical Background**

What is now Somersworth was originally a part of Dover and was set off as a parish in 1729. It became a separate town in 1754 and as chartered comprised the area that is now Rollinsford and Somersworth. In 1754 the town had a meetinghouse, schoolhouse, graveyard, training field and a pound all located what was then the center of the town but is now Rollinsford.

The development of water powered textile mills at the falls beginning in the early 1820s ushered in a period of great change. Great Falls Manufacturing Company was incorporated in 1823 with Isaac Wendell owning 1/5 of the stock and the remaining stock held in Boston. In addition to the cotton mills, the Company under Wendell's direction constructed boarding houses for mill workers, contributed land and money to religious institutions, started a library and fire department, and built bridges, streets, a hotel, and stores. The growth of the company was concurrent with other big changes including the arrival of the Boston and Maine Railroad 1843, the first gas works in the state in 1851 and the establishment of other industries including the Great Falls Woolen Company and the Somersworth Machine Company in 1851. Between 1820 and 1850 Somersworth's population increased dramatically from 841 to 4,943. The period of intense growth also resulted in changes to municipal boundaries. In 1849 the town of Rollinsford was incorporated, separate from Somersworth. As part of the division, Rollinsford retained the historic town cemetery while Somersworth would have needed to establish its own public burial ground. There was at the time only Horn Cemetery at the end of Lord's Court on Prospect Hill in Somersworth which had begun as a family cemetery. (It was later reduced in size to allow for development opportunities in the downtown.)

It was against this background of growth and change that a new cemetery, Forest Glade Cemetery, was established. In October 1851 the Town of Somersworth (Great Falls) purchased 22 acres of land that is now Forest Glade Cemetery from farmer John Wentworth for \$1,200. It has been stated that Daniel G. Rollins had much influence in getting the town to establish Forest Glade Cemetery and even gave it its name.<sup>1</sup> The first meeting of the board of directors was held on November 24, 1851.

The first burial took place in September 1852 when the body of 23-year old John Straw, a manufacturer, was interred. Records indicate that he died of consumption. Straw was buried prior to the consecration exercises which were held on October 5, 1852. The ceremony included participation from Methodist, Freewill Baptist, Congregational and Baptist clergymen. The Town had previously utilized the Old Public Burial Ground at the end of Lord's Court in the town's mill village center. Some of the graves were moved to Forest Glade when it was first opened.

Various details concerning the early cemetery can be gleaned from early town reports. In 1855 Winthrop Morrill was paid \$232.87 for building a road to the Cemetery.<sup>2</sup> An additional \$59.00 was expended to grade the avenues of the cemetery. A receiving tomb had been built by 1856. Other early expenses incurred prior to 1859 included granite posts, the construction of an Italianate style gateway and a well house. The Somersworth Machine Company manufactured gates for the cemetery prior to

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<sup>1</sup> John Scales. *History of Strafford County*. Chicago: Richmond-Arnold Co., 1914, p. 262.

<sup>2</sup> The 1856 Chace map of Somersworth shows a road to the west of the present cemetery while a road to the east (now Maple Street Extension) appears as a dotted line, suggesting it was under construction. By the time of the 1871 map, the road to the east was depicted as solid while the former western route appears as a dotted line. The road to the east runs at a higher elevation which works well with the contours of the cemetery. The entrance gate to the cemetery has also always been on the eastern road.



**AREA FORM****AREA NAME: FOREST GLADE CEMETERY**

1863. Mitchell and Chick constructed a tool house in 1867. The Hebrew Society purchased a plot in 1867.

In 1869 the selectmen authorized David H. Buffum to remove the dead bodies remaining in the burying ground on Prospect Street to Forest Glade Cemetery. In 1876 a number of improvements were made including sinking a new well, laying concrete around two wells, constructing 200' of new avenue, 500' of new fence, setting out 80 rock maple trees, sodding around the tomb and grading and sodding around the well house. Mr. Meader was paid \$10.76 for cedar trees for the well house. That same year the superintendent, William B. Martin, also noted in his annual report the need for a new fence on the west side of the Cemetery as the existing one was so decayed it could not be repaired to keep out cattle.

In 1880 regulations were formalized governing the cemetery including the establishment of a board of five directors. The regulations stated that the cemetery was to be laid out in divisions, lots, avenues and paths. The first division was to be used by inhabitants of the town as a public burying ground with the other divisions to be laid out in lots to be determined by the directors. In keeping with the concept of a "Rural Cemetery", the guidelines stated that "The lots shall be in such form and location as the directors may consider most consistent with the character of the ground and good taste. Strips and gores may be left with the growth thereon, and reserved for ornament". No trees were to be cut down or destroyed without the consent of the directors. Within six months of purchasing a lot, proprietors were required to erect suitable landmarks of stone at the corners of the lot including the number of the lot. None of these edicts appear to be new but rather served as ongoing, written confirmation of the goals established in the beginning.

Somersworth became a city in 1893. The Furber Memorial Chapel was constructed in 1897 in memory of James T. Furber and his wife Jane by their daughter, Mrs. John Poor of Lawrence, Massachusetts. The building was dedicated in October 1898 on the 40<sup>th</sup> anniversary of the dedication of the cemetery. The 22' x 32' building was constructed of Lawrence seam-faced granite with Vermont granite trimmings. It was designed by Henry Vaughan. A new barn was also erected in 1898.

In 1905 the cemetery was surveyed and plans were made with all avenues lettered and named systematically. Signs naming or numbering the avenues were erected in the spring of 1906. In 1911 the street line was straightened and subscriptions were solicited from lot owners and relatives of deceased persons in the cemetery in order to erect a metal fence and gateway. The new iron fence was erected along the highway in 1913. It was manufactured by the W.A. Snow Iron Works at a cost of \$2,022.53. A boulder with plaque honoring Civil War service was erected in 1914 by the Littlefield Relief Corps.

In 1925 a bequest from the late Charles Lougee provided funds for a gate and 1500 foot extension of the fence along Maple Street. The Lougee Memorial Gateway was erected at the main entrance in 1926 at a cost of approximately \$7,500. It was constructed of Concord granite with a driveway twelve feet wide and thirteen feet high, replacing an earlier wooden gateway of similar design, erected in the 1850s. In 1939 an office structure including a restroom was built (no longer extant).

In 1978 the cemetery's barn was destroyed by fire. Until the construction of the new maintenance building (#12), the Furber Memorial Chapel was put into use as a storage building and fell into a seriously deteriorated condition with many of its stained glass windows broken by vandals. In the years that followed volunteer Mark Taylor restored the windows one at a time, returning the building to its former glory. Other restoration projects in recent years have included the Rustic Wellhouse and the Moses Tomb. It is hoped that the listing of Forest Glade Cemetery to the National Register of Historic



**AREA FORM****AREA NAME: FOREST GLADE CEMETERY**

Places will focus additional attention of this overlooked local gem and make available additional funding opportunities.

Forest Glade Cemetery is notable for its remarkable integrity. Although the cemetery is still in constant use, the overall appearance including paths and roadways remain essentially unchanged. Most new graves are located on the perimeter of the cemetery including the south end of Avenues H, I and J. In recent years a cremation area has been introduced in the triangular piece of land at Avenue G South and Avenue 5.

In recent years the Summersworth Historical Society has generated interest in the cemetery with a variety of events and communications. The "Talking Tombstones" program has reenactors adorn period attire and embody some of the notable citizens buried in Forest Glade. The reenactors narrate stories in the proximity of their resting places, in front of a rolling audience of spectators. With the exception of 2020, Forest Glade has also hosted a summer concert series, where local musical acts, poets and writers, are invited to perform on the Furber Chapel stage. To enhance outreach, the Trustees have begun publishing cemetery news, events and stories of buried citizens in the city's monthly newsletter. As an increased number of residents have taken to strolling and jogging through the cemetery, it is hoped that passersby will stop and visit with those who have given so much to Somersworth's proud past.

**20. Applicable NHDHR Historic Context(s) (See appendix C)**

- 202.The Civil War in New Hampshire.
- 203.World War I in NH.
- 204.World War II in NH.
- 1201.Historic preservation, 1899-present (F).
- 1505.Landscapes and their designs in New Hampshire.
- 1507.Public and private cemeteries and burials.

**21. Architectural Description and Comparative Evaluation****Summary**

Forest Glade Cemetery is a well-preserved municipal cemetery located in Somersworth, New Hampshire. The 24.7-acre cemetery was established in 1851 and is a notable example of the mid 19<sup>th</sup> century Rural Cemetery Movement displaying the characteristic planned landscape with winding roads and pathways and diverse collection of family plots, monuments, and tombs. Forest Glade's most distinctive architectural feature is Furber Memorial Chapel, a Gothic Revival stone structure designed by Henry Vaughan and dedicated in 1898. Other notable features include four well houses which are examples of a rapidly disappearing resource type, a granite entrance gate and several tombs and mausoleums. There are roughly 7,000 burials in the cemetery which predate 1966 which is the end of the period of significance. The cemetery is still in use today but retains considerable historic integrity. The accompanying data sheet lists representative features of the cemetery, including buildings, structures and objects that are described below.

Forest Glade Cemetery is located near the geometric center of the City of Somersworth, New Hampshire, approximately a mile west of the downtown and industrial areas that developed along the Salmon Falls River (which coincidentally acts as a boundary between Somersworth and Berwick,



**AREA FORM****AREA NAME: FOREST GLADE CEMETERY**

Maine). The cemetery is located in a mixed but primarily residential section of the city dominated by 20<sup>th</sup> century single-family dwellings. Forest Glade is adjacent to three other private cemeteries (two Catholic and one Greek Orthodox); two are contiguous to Forest Glade but are separate entities. Encompassing approximately 25 acres, Forest Glade Cemetery occupies a wooded hillside that falls away from the west side of Maple Street Extension. Dedicated in 1852, Forest Glade is an example of a rural cemetery in the tradition of Mount Auburn Cemetery in Cambridge/Watertown Massachusetts.

The plot of land has an elongated, irregular shape that runs north-south and a network of curving paved roads and trodden paths that wind along and reflect the terrain's natural levels. The topography of the cemetery ranges from gently sloping with intermediate plateaus and knolls and is relatively flat toward the west. The system of north-south avenues is lettered from A to H beginning on the east (Maple Street) side. Central Avenue, which extends westward from the main gate, acts as a dividing line separating each Avenue into a north and south section. Shorter numbered avenues cross the lettered avenues at varying intervals. Most of the lots are rectangular in shape although the curving nature of the roads also results in a number of circular and segmental lots as well. The cemetery is dotted by trees but lacks the typical water feature common to many rural cemeteries. A simple iron fence installed in the early 20<sup>th</sup> century runs along the Maple Street frontage.

Forest Glade Cemetery contains approximately 7,000 graves and at least 800 family lots.<sup>3</sup> The grave markers range from basic markers to stately obelisks and impressive monuments. Most of the markers are marble or granite mixed with lesser numbers of white bronze (zinc) and brownstone. Many of the marble dies are placed on granite bases. John Straw was the first to be interred in Forest Glade in 1852 and his grave is marked by a broken marble marker that now lays on the ground (#20). There are also a number of stones which date to the first half of the 19<sup>th</sup> century suggesting that they were moved here after Forest Glade first opened, either from family cemeteries or the Old Public Burial Ground which was located at the end of Lord's Court in the downtown/textile village that developed in the 1820s. There are at least two slate markers including that at the grave of Sarah Varney (#21) who died in 1815. As is typical of a cemetery of this age, there are a good number of memorials needing conservation and trees are pushing their way up through family plots. Little or no information has emerged regarding the stonecutters who produced the monuments in the cemetery. Inspection of numerous markers failed to yield any markings that would identify the maker other than the white bronze monument features visible at the Faunce family plot (#31), manufactured by the Monumental Bronze Company of Bridgeport, Connecticut. In the mid 20<sup>th</sup> century precut and standardized family monuments replaced locally crafted gravestone makers. Examples of these standardized markers are found in newer, western sections of the cemetery.

The family lots at Forest Glade display varying forms, shapes and sizes. Early deeds required that lot holders erect iron fences or place corner marks within six months. Still visible today are square and octagonal stones that mark the corners of the lots as well as elegant cast iron fences – examples include the Stevens & Lord Fence (#15); the Footman Lot Fence (#16) and the Watson Lot Fence (#17). Rectangular family lots averaged 400 square feet. Circular family lots include those of the Rollins (#36), Footman (#16), and Buffum (#35) families. Some family lots are outlined by granite curbing, upright stones or by borders of stones that were set flush with the ground. In some cases families erected a single family monument in the center of their lots while others supplemented these by uniform

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<sup>3</sup> This is an estimate; the exact number of graves is not known. According to an article in the *Somersworth Free Press* published on September 25, 1952, "about 7,000 persons have been buried in this beautiful spot". A list of burials at the Cemetery Office compiled in 2002 includes over 5,000 listings although there appear to be some omissions.



**AREA FORM****AREA NAME: FOREST GLADE CEMETERY**

markers or by varied stones reflecting the individuality of the deceased or the latest in gravestone art at the time of their passing. It appears that lots were sometimes purchased and family monuments erected long before the need to bury a relative.

Those who could not afford the expense of family lots were offered single graves in certain sections. Forest Glade has a large section of public lots (#39). The G.A.R. and American Legion made lots available to veterans. Although the cemetery was nonsectarian there are at least three sections that were purchased by Hebrew Societies. The close placement of monuments in these sections reflect the Jewish burial tradition. Town reports indicate that in 1869 the selectmen authorized David H. Buffum to remove the dead bodies in the burying ground on Prospect Street to Forest Glade Cemetery. This was done and the land became a part of the "Buffum garden." The location of the garden within the cemetery is not known.

A few select, wealthy families opted for the erection of hillside tombs or impressive mausoleums. Several of these were built shortly after the establishment of the cemetery including the Hanson Tomb (#5, 1858) and the Moses Tomb (#6, 1856) as well as the town receiving tomb (#3, c.1855). By the 1880s and 1890s family mausoleums had become popular fixtures in rural cemeteries. At Forest Glade the trend is evidenced by the impressive Burrows Mausoleum (#4, c.1890).

Forest Glade Cemetery includes several features made possible by bequests including Furber Memorial Chapel (#1) and the Lougee Memorial Entrance Gate (#13). There are also four well houses. Three of these are worthy of note as unique and well-preserved examples of a disappearing resource (the fourth has been substantially rebuilt and is considered non-contributing). The well house near the entrance (#8) is Italianate in style, while two of the wellhouses (#9 & #10) are in the Rustic style. The fourth well house (#11) was reconstructed in the 20<sup>th</sup> century.

### Contributing and Non-contributing buildings

#### **1. Furber Memorial Chapel, Avenue A, 1897. Contributing building.**

This Gothic Revival stone chapel is the most impressive structure in Forest Glade Cemetery and is located just inside the main entrance. The 22' x 32' building was erected in 1897 according to designs by architect Henry Vaughan (1845-1917). It is constructed of Lawrence (Massachusetts) seam-faced random granite ashlar laid with a red mortar.<sup>4</sup> Contrasting with the brown granite are trimmings of gray Vermont granite including rusticated corner quoins, buttresses, water table, quoined door and window surrounds and a chimney rising from the west slope of the gable roof. The roof is covered in slate shingles and displays overhanging eaves with exposed rafter tails that are jigsawn with rounded ends. The gabled entrance vestibule on the south end of the east elevation has double vertical board doors with large brass hinges set into a pointed arch opening. Above the entrance is the inscription "I am the resurrection and the life". Bas reliefs of a cross intertwined with foliage are located in each gable. The window openings on the sides of the chapel are rectangular and filled with stained glass windows using opalescent glass in geometric designs set into stained glass ogee arches. The two end gables feature large pointed arch leaded windows with intersecting mullions. These windows also utilize opalescent glass for geometric designs and also incorporate Gothic pointed arches, elongated hexagons and white

<sup>4</sup> *Park and Cemetery*, Vol. VIII, no. 8, October 1898, p. 157. This article states that the building was constructed of Lawrence seam-faced granite with Vermont granite trimmings.



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lilies. The interior of the chapel has cypress trim, an exposed timber roof and altar chairs and settees of heavy quartered oak in a Victorian Gothic style.

The building was the gift of Mrs. Lizzie Jane Poor of Lawrence, Massachusetts in memory of her father (James T. Furber, d.1892) and mother (Jane Roberts Furber, d.1863). A plaque commemorating Mrs. Poor's gift is located on the south wall of the chapel. The cost of the building which seats seventy persons was \$10,000. The chapel was to be dedicated on September 23, 1898 but due to stormy weather festivities were postponed to October 3. According to an 1898 newspaper article, the chapel stands where the old well house was located.<sup>5</sup>

By the late 20<sup>th</sup> century the building stood in a deteriorated condition. Vandals had smashed the leaded glass windows and the chapel was used as a storage shed after fire destroyed the old cemetery shed in 1978. The stained glass windows were restored over a seven-year period beginning in 1991. The small windows were restored by local resident Mark Taylor except for the last side window which was restored by Leon Eschmann of Barrington after Taylor passed away in 1992. The two larger end windows were restored by Our Glass, a division of Stained Glass Resources Inc. of Hampden, Massachusetts. A bronze plaque on the east side of the chapel acknowledges Taylor's efforts. The chapel was rededicated on May 23, 1998.<sup>6</sup>

In November 2020, Alden Bailey Restoration completed the removal and replacement of the original slate roof using a blue green slate along with copper flashing material to highlight the renovation. Future chapel repairs needed include a rebuild of the North wall, and the pointing of the entire exterior of the Chapel with new mortar.

**2. Rollins-Weymouth Tomb, Avenue C South, late 19<sup>th</sup> c. Contributing structure.**

This small tomb is built into the hillside and has a smooth cut granite façade with a central arched opening containing a studded iron door. The façade is flanked on either side by a curved stone console and is capped by a piece of granite inscribed "Rollins Weymouth". Above this a smaller piece of dark gray granite supports a polished granite orb of the same color. The tomb contains the remains of several individuals who grew up in the Somersworth area and spent their productive lives in the Boston area. Charles Cogswell Rollins (1832-1914) was born in Lebanon, Maine and was the son of Moses Rollins. He was living in Somersworth with his parents in 1850 but by 1860 had moved to Chelsea, Massachusetts where he spent the remainder of his life. He worked as a machinist and later a building contractor. His first wife Hannah (Chadbourne) Rollins (1822-1902) is interred here as well as his second Mary Edith Gowen Rollins (1861-1942), and a son Charles W. who died at the age of 2. Edwin Weymouth is also interred here. He was a native of Berwick, Maine and worked for 43 years as a conductor on the Boston and Maine Railroad, running the Portland train. He lived in Charlestown and when he died in 1891 his body was brought to Great Falls in a special parlor car heavily draped in Mourning. The funeral services at the Free Baptist Church were attended by many railroad employees from all sections of the road.<sup>7</sup> The familial relationship between Weymouth and Rollins is not known.

**3. Receiving Tomb, Avenue C South, c. 1855. Contributing structure.**

<sup>5</sup> *Somersworth Free Press*, October 7, 1898.

<sup>6</sup> *Foster's Daily Democrat*, May 28, 1998, p. 23.

<sup>7</sup> *Boston Herald*, April 30, 1891.



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This receiving tomb was built by the town shortly after the cemetery was established. It is built into the hillside to the south of the Rollins-Weymouth Tomb and has a façade constructed of rough-faced split granite blocks showing evidence of the use of plug and feathers. Above the iron door the blocks are stepped, culminating in a peaked stone block. The simple rectangular iron door displays raised letters reading "FGC" (Forest Glade Cemetery).

According to town reports, a Town Receiving Tomb was constructed by 1856. The bodies of those who died in the winter were temporarily stored in the receiving tomb so that they could be buried in the spring after the ground thawed.

**4. Burrows Mausoleum, Avenue C South, c. 1890. Contributing structure.**

One of the most elaborate structures in the cemetery, the Burrows Mausoleum stands dramatically on a rise to the south of the Chapel and adjacent to the Receiving Tomb. The substantial structure is constructed of large blocks of cut granite that are without moldings or carvings but give the structure a classical sense of permanence and stark simplicity and recall hulking Greek structures such as the Mausoleum of Halicarnassus. The mausoleum is fronted by a set of twelve granite steps with sidewalls that climb the hill with a granite wall with cornerstones constructed along the avenue. A trabeated arrangement of piers with angled projections suggesting capitals and bases supports a stone block lintel with a carved laurel wreath at its peak. The ornate bronze door is flanked by two small inset polished pink granite columns that are capped by Corinthian capitals. Above the entrance portico, a three-stage stone tower rises featuring a flared lower level and a square intermediate level with pink granite panels inset between the gray granite corner pieces. Each of the four pink granite panels is embellished by a carving of a laurel wreath. Small peaks, reminiscent of acroteria, rise from the four corners of the second stage with a pink granite eight-sided obelisk rising from the center of the flat roof.

This parcel of land was bought by John B. and Sarah Burrows of Pana, Christian County, Illinois in February 1886 for \$73. The deed notes that the lot is located between the town tomb and the Hanson Tomb.<sup>8</sup> The elaborate mausoleum was likely built soon thereafter. Interment records indicate that John B. Burrows died on March 23, 1891 at the age of 84 and that his wife died a little more than a week later, on April 2, 1891 at the age of 82. No other information was found concerning the Burrows who are the only ones interred in this large structure.

**5. Hanson Tomb, Avenue C South, 1858. Contributing structure.**

Set into the hillside to the south of the Burrows Tomb, the Hanson Tomb is an elegant cut granite structure designed in the Greek Revival style. The trabeated composition utilizes simple, bold Classically-derived moldings including torus and cyma recta profiles and is capped by an arched parapet decorated by carved foliate motifs and scrolls. The central opening has an iron door with raised letters reading "Hanson" and incorporating a laurel or boxwood wreath intertwined by ribbons. The tomb is flanked by curving wing walls.

Records indicate that Jacob C. Hanson purchased this parcel of land for \$40 on November 29, 1858 although the deed notes that the tomb had already been erected with the consent of the directors.<sup>9</sup> Dr. Jacob Hanson (1812-1875) was a prominent local physician, having been in practice for more than 25

<sup>8</sup> Deed Book 3, Page 53.

<sup>9</sup> Deed Book 1, Page 112.



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years and was also an active Mason.<sup>10</sup> Also interred here are his mother Sarah, wife Hannah (d.1880), sons John (d. 1871), Jacob (d. 1891) and Joseph (d. 1902) and D.S. R. Wentworth (d. 1872).

**6. L.M. and M.W. Moses Tomb, Avenue D North, 1856. Contributing structure.**

Built into a hillside in the northern part of the cemetery, the Moses Tomb is a Greek Revival style structure constructed of Connecticut brownstone. It consists of a simple, somewhat primitive temple front consisting of four squat Ionic pilasters that are without bases or fluting and support a wide frieze with raised, carved letters reading "L.M. & M.W. Moses". Above this the recessed pediment is overlaid by a circular medallion with a finger pointed toward the heavens. Historic images show that originally this relief was more detailed and included sections of linked chain on either side. The tomb is capped by a low gable with projecting eaves. Decorative scrolls with lilies flank either side of the tomb as do sidewalls and wing walls of granite. Between the pilasters there are recessed marble panels inscribed with the family name and the date 1856.

Although the tomb bears the date "1856" deed records indicate that this 34' x 15' lot of land was purchased by Lucius M. Moses in May 1859 for \$25. The deed specifically gives Moses the right to erect a tomb.<sup>11</sup> Lucius Manlius Moses (1822-1890) was born in Exeter, New Hampshire on April 21, 1822 and died on January 24, 1890 in Chicago. He married Mary Wingate Titcomb in Somersworth on May 14, 1825. She died on August 7, 1861 in Sterling, Illinois. Lucius Moses was Captain of the *Pactous*, a ship built in Portsmouth in 1833 and owned by Wise & Co. of Portsmouth. His son, Thomas Gibbs Moses, was born aboard the ship in the harbor at Liverpool, England on July 21, 1856. He became a prominent theater scene painter. There were other children by Mary, all born aboard ship. By 1860 the Moses family had moved to Chicago where Lucius worked as a tanner, boot and shoe dealer, harness maker and grocer, living in Sterling and Chicago.<sup>12</sup> The tomb is the final resting place for nine family members including Lucius, Mary and Thomas.

The tomb was damaged in 2009 after a tree which was being removed fell on it. It was carefully reconstructed by stone mason John Wastrom of Rollinsford over a three-year period using stone from a quarry in Connecticut. Deb Branson, a descendent of the Moses family who lives in New Jersey, helped the cemetery receive insurance money for the repair.

**7. Burleigh Tomb, Avenue G South, 1876. Contributing structure.**

The Burleigh Tomb consists of a granite tomb set into the low hillside capped by a granite monument which rises from the top of the hill. The base consists of two courses of large granite blocks with the upper blocks angled slightly. The former opening at the base has been filled by a piece of granite and there is a Masonic compass and square emblem above the former opening. The monument above is also granite but has a marble scroll affixed to its front face with rosettes marking the ends of the scroll. The names inscribed are barely legible due to weathering. Raised letters reading "Burleigh" appear on the back of the monument which is capped by an architrave including a cyma recta and torus molding.

<sup>10</sup> *Boston Daily Advertiser*, July 20, 1875.

<sup>11</sup> Deed Book 1, Page 116.

<sup>12</sup> Information provided by Marion Salzmann, a Moses family member by marriage, via Deb Branson email to Woodard D. Openo, July 29, 2016.



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The land for this tomb was sold by the Town to Micajah C. Burleigh for \$56 in September 25, 1876. It was designated Lot 9 in Division 14 and was the lot south of and adjoining the lot of D.H. Buffum.<sup>13</sup> Micajah C. Burleigh (1818-1881) was born in South Berwick, Maine. In early manhood he “followed the sea” but later became a partner in a mercantile business in South Berwick. He was later engaged in the foundry business in Great Falls and became agent of the Somersworth Machine Company, served in both branches of the Somersworth Savings Bank and director in several other financial and manufacturing concerns.<sup>14</sup> Also interred in the tomb are his wife Mary (d. 1889) and nine other family members who died between 1848 and 1889.

**8. Well House, Avenue A, ca. 1857. Contributing structure.**

Located near the front entrance gate, this Italianate-style well house is a well-preserved example of a rare property type. Set on a stone foundation, the wood-framed octagonal structure displays wooden quoining on the sides of the rectangular openings and recessed panels below. The overhanging eaves are supported by paired brackets. Historic images indicate that at one time the building was capped by a finial.<sup>15</sup> Inside the structure there is a round projection with the partial remains of a pump. The well opening has been filled with concrete.

The Town Report for the year ending February 15, 1859 specifically mentions the existence of both the gate way and well house. They are not mentioned in the 1857 report. It is not known when the well was capped.

**9. Rustic Well House #1, Avenue 7, c. 1877. Contributing structure.**

This octagonal rustic well house is set on a base of long granite slabs and has a cedar shingled roof supported by tree trunks with snipped branches. Wooden benches are located between the tree supports. The well at the center has been capped with concrete.

An entry in the report on Forest Glade Cemetery included in the 1877 Town Report notes that Mr. Meader was paid \$10.75 for “cedar trees for the well house”. This would appear to refer to this structure or the other rustic well house (#10). In August 2015 new cedar roofing shingles were installed by a group of dedicated local volunteers.

**10. Rustic Well House #2, Avenue G South, c.1877. Contributing structure.**

Covered in vines, this six-sided well house is located adjacent to the cremation area and has been partially reconstructed in recent years. It is constructed of wooden posts with branches added for decorative effect by nailing them to the posts. The posts are attached to a base of large wooden beams. The polygonal roof is covered in rolled asphalt roofing. The structure is set on a concrete base and the well at the center has been covered by a concrete cap.

**11. Well House, Avenue E North, 19<sup>th</sup> c. Noncontributing structure (due to alteration).**

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<sup>13</sup> Deed Book 2, Page 198.

<sup>14</sup> *Portland Daily Press*, April 5, 1881.

<sup>15</sup> Forest Glade Cemetery Records.

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Located in the northern part of the cemetery, this rectangular wooden shelter is of recent construction but shelters a historic well which has been capped with concrete. The structure has sawn lumber posts, beams, and joists and is capped by a gable roof. It is set on a concrete sill that has empty post pockets. The sidewalls are latticed and there are interior benches around the periphery. Inside the well house, the well is topped by a circular piece of granite with a concrete cap. Remnants of a brick path lead to the south end of the building and there are pieces of marble at the threshold.

**12. Maintenance Shed, Avenue H, ca. 1978. Noncontributing building (due to age).**

This modern building was constructed after a late 19<sup>th</sup> century barn and 1939 office were destroyed by fire in 1978. It is constructed of concrete blocks on a concrete foundation and is capped by a low gable roof covered in asphalt shingles with wood shingles in the end gables. Fenestration includes an overhead garage door in the north end gable and 2/2 windows.

**13. Lougee Memorial Entrance Gate, 1926. Contributing structure.**

This granite entrance with iron gate was constructed in 1926 and closely resembles the original wooden gateway constructed when the cemetery was first opened in the 1850s. The structure has an opening twelve feet wide and thirteen feet in height. Each of the supports consists of three granite blocks topped by a capitol. The two piers support a full entablature which includes a plain architrave and a frieze with pairs of brackets over the piers and an inscription reading "UNTIL THE DAY DAWNS AND THE SHADOWS FLEE AWAY." Based on the Song of Solomon 2:17.<sup>16</sup> Above the frieze the cornice includes cavetto and torus moldings. On either side of the entrance gate is a smaller granite pier which flanks the pedestrian gates.

The gate was erected in memory of Dearborn Lougee (1801-1881) by a bequest from his son Charles E. Lougee (1841-1921). On October 25, 1926 a local paper reported that the gate was being erected at a cost of about \$7,500 and was nearing completion. They declared "It will be one of the finest cemetery-gates in this part of New England".<sup>17</sup>

**14. Maple Street Fence, 1914. Contributing structure.**

A simple iron fence consisting of angle iron pickets with pointed tops runs along the Maple Street frontage of the cemetery. The ends of the fence and openings are flanked by newel posts formed by four pickets that have circular metal rings at the top of each face and are topped by metal balls.

Forest Glade Cemetery purchased 4,500 feet of heavy iron fence from the W.A. Snow Iron Works in Boston in 1913 at a cost of \$2,022.53.<sup>18</sup>

**15. Stevens & Lord Lot, Avenue B North, ca. 1855. Contributing structure and ten contributing objects.**

Located to the west of the Chapel, the Stevens-Lord family burial plot is outlined by an elegant cast iron fence which incorporates weeping willows in frames decorated with floral and foliate designs. The

<sup>16</sup> This inscription is also seen on the Bartlett Monument, Avenue B North (see #30).

<sup>17</sup> *Portsmouth Herald*, October 25, 1926

<sup>18</sup> City of Somersworth Annual Report, 1914, p. 63. See also *Sweet's Architectural Catalogue*. New York: 1918, p. 560.



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panels are set between bulbous newel posts that are set on octagonal bases and decorated by leaves at the base. The posts are topped by bulbous caps with foliate designs and finial/flame tops. A few of the tops are no longer extant nor are the two gates which once filled the side-by-side openings on the east side. The top rail of the fence is decorated by moldings. At the center of the lot is a tall marble monument set on a granite base and inscribed "R.W. STEVENS" on the south side and "O.H. LORD" on the north. The tapered shaft is topped by Classically-inspired ornament including pediments with corner acroteria and a fluted urn with flame symbolizing eternity. The north half of the lot has two granite tablets on a shared base along the front. The south half of the lot has more numerous markers including four small marble markers in a row along the east edge, two slanted granite markers dating to the early 20<sup>th</sup> century and a raised granite ground marker.

This 20' x 47' lot was purchased by Oliver H. Lord and Rufus W. Stevens on October 3, 1855 for \$67.<sup>19</sup> Rufus Walker Stevens (1824-1868) was a druggist and apothecary. Oliver Hubbard Lord (1811-1890) was born in South Berwick, Maine and was married to the former Mary Stevens. O.H. Lord worked as a dry goods merchant until 1850. The following year he entered the iron foundry business with M.C. Burleigh and was the treasurer of the Somersworth Machine Company for many years. He was one of the incorporators of the Somersworth Savings Bank and the Great Falls State Bank, served as a State Representative and was a staunch supporter of the Great Falls and Conway Railroad, saving it from bankruptcy in 1856.<sup>20</sup> A total of eleven persons are buried here. The earliest was Fred W. Stevens who died in 1857 at the age of 3 and the last was Edgar Pierce who died in 1930.

**16. Footman Lot, Avenue D South, ca. 1853. Contributing structure and contributing object.**

The Footman Family lot is circular and is partially outlined by a cast iron fence in a "Rustic" style featuring newel posts that are intended to resemble small tree trunks which have had their branches cut and are wrapped with ivy. The newel posts are topped by acorns and between the posts there are cast panels of the same motif with smaller "branches". The fence is missing various components as well as the gate which originally marked the entry atop the two granite steps on the east side. At the center of the plot there is an octagonal brownstone monument. The east side of the pedestal is inscribed "Footman" above which a hand points towards upwards with the inscription above reading "There is rest in heaven", topped by laurel roping. Resting on the top of the pedestal is a draped urn. There are no individual gravestones within the lot; the monument includes the names of those interred.

Mark W. Footman purchased this large plot (Lots 1-3 in Division 11) in February 12, 1853 for the sum of \$39.<sup>21</sup> According to the deeds, grantees were required to erect an iron fence or erect landmarks of stone at the corners of the lot within six months so this fence likely dates to 1853. Mark Footman (1815-1883) was a manufacturer of power loom harnesses. There are six Footman family members buried here including Mark, his wife Mary (d. 1901), and three daughters who died before the age of 25.

**17. Daniel S. Watson Lot, Avenue 4 South, Lot 26, 1854. Contributing structure and contributing object.**

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<sup>19</sup> Deed Book 1, Page 71.

<sup>20</sup> John Scales, *History of Strafford County and Representative Citizens*. Chicago: Richmond-Arnold Publishing Co., 1914, p. 265.

<sup>21</sup> Deed Book 1, Page 5 (or Deed Book 2, Page 35?)



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The Watson lot measures approximately 16' x 15' and is surrounded by a cast iron fence with bulbous newel posts and foliate balusters. The fence is in poor condition and the gate is no longer extant. At the center of the lot is a single granite monument consisting of a shaft sitting on two bases; the upper base carries the name "Watson". The inscription informs the viewer that Daniel Watson was born in Tamworth and "fell asleep in Somersworth" in 1853. It includes the compass and square emblem of the Masons and is capped by a molding including a cyma reversa molding. There are no individual stones in this lot.

This lot was purchased by Alice Watson on October 31, 1854 for \$17.16 after the death of her husband, Daniel S. Watson (1816-1853), a manufacturer. Alice Watson died Nov. 19, 1892.

**18. Eben Higley Lot, Avenue C South, Lot 14, c. 1908. Contributing structure and five contributing objects.**

The 10' x 20' Higley family lot is outlined by a simple but distinctive fence consisting of pipe metal mounted in concrete, a 20<sup>th</sup> century version of the elaborate cast iron fences used in the 19<sup>th</sup> century. There are small acorns at the elbow corners and the front gate is capped by a decorative panel reading "Higley" with additional ornamental curvilinear ironwork. Trees have grown up through the lot and portions of the fence on all but the front are missing or damaged.

Eben Higley (1843-1920) was a machinist who operated his own business from 1869-1882. He later worked as an inventor, receiving patents for various ideas including a unicycle, wind wheel and pruning instrument. The lot includes five graves including Eben and his wife Hannah who died in 1908. Eben and Hannah's graves are marked by a double marble stone on a shared base. Marking the graves of two children there are two late 19<sup>th</sup> century marble headstones in a Victorian Gothic style with a pointed arch shape and oval medallions that are no longer legible. The final marker is a polished granite slanted stone which marks the grave of Maude Higley (d.1959).

**19. Avenue markers, 1906+. Contributing objects.**

Throughout the cemetery there are simple iron markers identifying the avenues consisting of a pole topped by a cast iron sign. Over the years the markers have been replaced as needed, following the same design. In the 1990s the Avenue markers were repaired, replaced, painted and taller poles installed as Thomas Shaw's Boy Scout Eagle project. Some signs were missing.

A series of signs naming or numbering the avenues were fabricated for the cemetery beginning in 1906.

**20. John D. Straw Headstone, Avenue D South, Lot 2, 1852. Contributing object.**

John D. Straw died on September 21, 1852 at the age of 23 and was the first interment in the new cemetery. The lot (then designated Lot 2 in Division 10) was purchased by his mother, Abigail Straw, on February 12, 1853 for \$13.<sup>22</sup> According to cemetery records, Straw was a manufacturer, the son of Jeremiah and Abigail Straw and was born in Warren, New Hampshire. He died of consumption.

After having fallen into disrepair this marble gravestone was recently restored by the Somersworth Cemetery Trustees. The top of the stone reads "The First Interment in This Cemetery." Prior to the

<sup>22</sup> Deed Book 1, Page 7.



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restoration work, much of the remainder of the inscription was illegible but thanks to the restoration, the entire inscription can now be read:

JOHN D. STRAW  
DIED  
Sept. 24, 1852  
Æ 23 yr and 2 days

**21. Sarah B. Varney Headstone, Avenue H North, Lot 61, 1815. Contributing object.**

This gravestone is one of the only slate markers in the cemetery and was moved here from an unknown location.<sup>23</sup> The rectangular tablet displays a Neoclassical style which was popular for gravestones in the early 19<sup>th</sup> century and includes a central incised urn shaded by a weeping willow tree with decorative elements including stippling and quarter circles at the top corners of the stone. The information concerning the decedent is framed by a diamond pattern border.

This marker appears to be one of the earliest in the cemetery. Sarah B. Varney, wife of Isaac, died in Rochester on April 17, 1815 at the age of 52. She is interred in a plot owned by George W. Varney (d. 1883). The other graves all predate the establishment of Forest Glade and include another Sarah Varney (d. 1835), Eliphalet Cloutman (d. 1838) and Hannah Cloutman (d. 1832). It is not known where the graves were originally located.

**22. Huckins Family Monument, Avenue 1, 1939. Two contributing objects.**

This large rough granite tablet has a bronze plaque which details the history of the Huckins family in the Dover area beginning with Robert Huckins (1620-1694) who came from England was slain by Indians at Oyster River. The plaque also makes special note of descendant Frances Willard (1839-1898) who was an early leader of the Woman's Christian Temperance Union (WCTU). This monument was presented by Charles Ayers Huckins Sr. of Woburn, Massachusetts in 1939. He was born in Manchester in 1886 and worked as a freight traffic manager. The monument notes the burial sites for most of the family members.

The marker is located on a segmental lot with the marble gravestone of Nancy Huckins (1800-1847), wife of merchant Ivory Huckins (1800-1851), in the foreground.

**23. Monument, Avenue D South, 1856. Contributing object.**

Located at the center of a grassy circle on a low mound, this monument consists of a square granite base supporting a marble monument. The lower level of the base is square with chamfered corners and bears the inscription "1856" on the east side. Above this there is a marble, eight-sided drum which has eight last names and a symbol below each. These include L'Gro (pyramid with eye, providence or Masonic?); A. Davis (dove with olive branch); D.W. Davis (Masonic compass with square); Hartman (Masonic compass with square); Edwards (Masonic compass with square); Drew (harp); Wentworth (hand with heart – charity); Hanes Jr. (three chain links – Odd Fellows). Rising above the drum is an eight-sided obelisk with stylized raised foliate decoration at the base.

<sup>23</sup> One other smaller slate marker was noted in the paupers' section but is not legible.



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The history of this monument is not known at this time although it is clear that there are no graves associated with it. Additional research is needed to determine who erected the monument, the connection between the eight men and the significance of the date "1856".

**24. Rollins Family Lot, Avenue A South, Lot 17, ca.1855. Twenty contributing objects.**

The marble Rollins Family Monument is one of the more religious memorials in the cemetery and depicts a robed woman leaning on a cross set on a pedestal. The figure is set on an octagonal base with pointed arch panels that are inscribed but difficult to read due to the deterioration of the marble. The entire plot is outlined by tall granite curbing with granite steps and curved corner pieces. The central monument is supplemented by small peaked marble markers which bear the first name and middle initial of the deceased. There are a total of nineteen stones; husbands and wives generally share bases.

This 44' x 36' lot was purchased by brothers Andrew, David, Calvin, Samuel and Moses Rollins on December 31, 1856 for \$106.44.<sup>24</sup> The men purchased the lot shortly after the death of their father, John Rollins (1771-1856) who is buried here. They were all born in Lebanon, Maine and Moses (1792-1867), David (1805-1858), and Calvin (1813-1887) all worked as carpenters. Andrew (1818-1875) worked as a manufacturer and Samuel (1815-1881) worked as a carpenter and later as a bank cashier. There are a total of 19 family members interred in the rather large plot. The earliest is Paul Rollins who died in 1807; the latest was Sarah Rollins who died in 1890.

**25. Davis Family Lot, Avenue B South, 1866. Ten contributing objects.**

The Davis Family plot features a dramatic depiction of a sorrowful woman, draped in a classical manner, looking towards the heavens, apparently searching for her departed. The marble sculpture reflects the 19<sup>th</sup> century romantic period. As positioned, she is turning her back to the front of the monument which faces east with "DAVIS" inscribed on the pedestal. She is sited atop a tall pedestal which include two levels outlined by corner columns. The lower level has Corinthian columns wrapped with ivy; the upper level has smaller columns with arched panels displaying a raised laurel wreath design on each side. Small gables with incised ornament are Eastlake in style.

At the base of the statue there are smaller marble markers of varying designs including a distinctive arched marble stone depicting a scroll with curled edges on the front. It marks the grave of Alice Davis who died in 1866.

Harrison B. Davis (1833-1876) purchased this quarter-round lot on May 26, 1860 at a cost of \$24.<sup>25</sup> He was a bobbin manufacturer and was at one time one of the owners of the Island Ledge House at Wells Beach. The lot includes eight graves; the earliest dates to 1846 and the latest to 1961. Harrison's wife Alice died in 1866 at the age of 31.

**26. Eben Nowell Lot, Avenue B North, Lot 16, early 20<sup>th</sup> c. Thirteen contributing objects.**

This unusual granite monument consists of a large egg-shaped stone with "NOWELL" in relief. It rests on two granite bases and is set at an angle compared to other nearby monuments. The lower base is

<sup>24</sup> Deed Book 1, Page 82.

<sup>25</sup> Deed Book 1, Page 122.



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rough faced with smooth margins while the upper base has inscription panels relating to Eben Nowell and his wife. In front of the monument are other smaller gravestones including a pointed arch Gothic marble stone for Charley Nowell who died in 1860 at the age of 8. There is also a rectangular piece of granite with three granite spheres that appear to have initials, five flat granite grave markers that are flush with the ground and three upright granite stones with curved faces.

Eben S. Nowell (1819-1907) was prominent in Strafford County Republican politics for many years. He held numerous local offices and later was deputy sheriff and sheriff. He was also a station agent at Salmon Falls in Rollinsford, New Hampshire for 31 years and was married to Abra Wentworth, a daughter of Major John B. Wentworth.

**27. Jesse R. Horne Lot, Avenue A North, 1884-1889. Twenty contributing objects.**

Standing out from its surroundings due to the use of polished red (possibly Conway) granite and its unusual design, the Horne Family monument is also notable for its coordinating red granite corner markers, head stones and entry steps. The tall central monument stands on a set of three graduated bases, the upper one carrying the name of "J.R. Horne" in raised letters. The central stage of the monument takes the appearance of a hip-roofed square structure with simulated roof courses and a central gable on each face. There are polished gray granite columns at the corners and rose designs in relief in each gable. The top tier is slightly smaller with squat corner columns flanking square panels with etched fern and ivy designs but is topped by an elongated, steeply-pitched hip roof with flared eaves and a crocket on top. The sides of the upper roof display incised designs in an Eastlake style.

The mounded lot has eleven polished granite rectangular box headstones with the first names etched into the front face. Marking the corners of the lot and flanking the front steps are cylindrical, two-tier polished red granite markers which are topped by conical caps.

Jesse Robinson Horne (1833-1921) was the owner of the J.R. Horne Planing, box and lumber mill in Berwick, Maine. He was president of the Somersworth National Bank and the Somersworth Savings Bank, served in the State Legislature, was a County Commissioner, on the School board and was president of the Forest Glade Cemetery for fifteen years. A well-traveled man, Horne spent winters in Florida and Texas and went abroad in 1893 and 1911 to Europe and north Africa. He lived at 105 High Street in Somersworth. This 41' x 41' plot of land was purchased in 1883.<sup>26</sup> An invoice in the collection of the Somersworth Historical Society indicates that J.R. Horne purchased the monument from manufacturers Spence & Coombs of Great Falls. The invoice includes a notation of Oct. 28, 1884 suggesting that the original monument was purchased at that time. The January 4, 1889 invoice covers the cost of later additions such as curbing, a step and posts. The plot holds the remains of eight family members, the most recent was buried in 1979.

**28. Furber-Poor Monument, Central Avenue, c.1892. Contributing object.**

Located to the southwest of the Furber Chapel, the family's large sarcophagus-style granite monument sited in the center of a rectangular lot. The classically-inspired monument has large, deeply incised letters on its east face reading "FURBER-POOR" and a Greek key border encircles the top of the monument. On the other elevations, in smaller letters are the names of the fifteen family members buried in the plot. There are no additional markers on the lot.

<sup>26</sup> Deed Book 3, Page 20.



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James T. Furber (1827-1863) of Somersworth purchased this lot on January 15, 1863 for \$31.<sup>27</sup> His wife Jane died about a month later at the age of 39. In 1892 James Furber was buried here with great ceremony. He was born in Great Falls; his parents operated a boarding house. Furber was employed for many years as the station agent of the Boston and Maine (B & M) at Great Falls, worked as agent of the Erie Railroad at Jersey City and station agent of the B & M at Lawrence. In 1873 he was made general superintendent of the B & M and president of the Old Orchard Beach Railway. Under his leadership the railroad grew through leasing and consolidation, becoming one of the most powerful corporations in the country.

Numerous newspapers across the country detailed the funeral proceedings after Furber's death. The funeral was held at the Unitarian Church in Lawrence, Massachusetts after which the remains were brought to his birthplace, Somersworth, for interment. A train of six passenger coaches and the Boston & Maine directors' private car brought a delegation from Boston. Additional regular trains brought the total to 500. The train from South Lawrence to Great Falls was heavily draped and the front of the engine was decorated with an arch of purple and white flowers, Masonic letters and emblems, Furber's initials in monogram and a broken floral column. All along the route, people turned out including 3,000 at Haverhill and 4,000 at Great Falls. From the train station a funeral cortege of 20 hacks and many carriages wound its way to Forest Glade. Here, the body was placed in a receiving vault until changes were made at the family lot.<sup>28</sup>

In addition to James and Jane Furber, there are fourteen other family members buried here including four small children. The last person to be interred was their daughter, Lizzie J. Furber Poor, who died in 1929 at the age of 76. In 1898 she donated the Furber Chapel in her parents' honor (see #1).

**29. Rabbi Moses Marx Table Monument, Avenue B & A North, c. 1867. Contributing object.**

Located at the south end of the original Hebrew Society lot, this is the only table monument noted in the cemetery. Table monuments had largely fallen out of favor by the time Forest Glade was established. The monument consists of a large marble slab with a shallow pitched profile which rests on five bulbous marble supports. The inscriptions on the top stone are difficult to read due to deterioration but include both English and Hebrew. One side is devoted to Rabbi Moses Marx and the other to his wife Elizabeth.

According to the inscription, Rabbi Moses Marx was born in The Hague, Holland on November 2, 1793 and died in Dover on January 21, 1867. Neither directories nor the Census list him as a rabbi. According to the 1860 Census he lived with his wife Elizabeth and sons Isaac and Meyer who were both dry goods merchants.

**30. Bartlett Family Lot, Avenue B North, c.1880. Eight contributing objects.**

Located to the north of the Furber Chapel, the Bartlett family plot is rectangular, outlined by granite curbing and cornerstones with pyramidal caps and a distinctive granite monument at its center. The two-part square base has "BARTLETT" on its west side. Above the base the granite is carved to resemble a pile of small boulders supporting a polished Tuscan column which is intentionally broken with its detached capital resting on the rock pile. An oval panel on the north side is inscribed in memory

<sup>27</sup> Deed Book 1, Page 140.

<sup>28</sup> *New York Tribune*, January 28, 1892; *Boston Herald*, Feb. 2, 1892.



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of Dr. B.W. Sargent with birth and death dates and "Until the Day Break and the Shadows Flee Away", an excerpt from the Song of Solomon 2:17. The symbolism appears to relate to a life cut short or unfinished work. Dr. Sargent died at the age of 53. The plot also includes seven identical rounded granite markers with chamfered corners

The owner of the lot, Edwin Roscoe Bartlett (1849-1902), was a former County Sheriff who was prominent in the capture of the murderer of Joseph Stickney, cashier of the Great Falls Bank in 1897 (see #33 below.) He was also a dry goods merchant and lived at 121 Prospect Street in Somersworth. He married Alice Sargent, daughter of Dr. Betton Webster Sargent of Rochester, in 1876. Dr. B.W. Sargent (1827-1880) who is commemorated on this monument, studied medicine at Vermont Medical College in Woodstock, Vermont and Jefferson Medical College in Philadelphia. He served with distinction as a surgeon during the Civil War from 1862 to 1866 at which time he returned to Rochester and practiced medicine until his death in 1880. The Bartletts, their children and the Sargents are all buried here.

**31. Aaron & Emily Faunce Lot, Avenue D North, ca. 1880. Thirteen contributing objects.**

The Faunce family plot is a square lot which has an ornate white bronze (cast zinc) monument as its centerpiece with smaller headstones of cast zinc on the periphery. All of the features were manufactured by the Monumental Bronze Company of Bridgeport, Connecticut and appear in the company's 1882 catalog.<sup>29</sup> The tall central monument consists of a tapered shaft resting on a pedestal with inset plaques, all of which rest on a two-part base with "FAUNCE" on the east face. The plaque on the east side bears the names and death dates of Aaron D. Faunce (d.1893) and his wife Emily (d.1888). The plaques on the remaining three sides of the pedestal include three links (an emblem of the Odd Fellows), a female allegorical figure with anchor representing hope and a female allegorical figure pointing heavenward, representing faith. The tapered shaft above is decorated by ornate foliate designs in an Eastlake style as well as dramatic draped fabric with tassels. The shaft is capped by a foliate cornice above which a pyramid rests. Surrounding the larger monument are a variety of other zinc markers. These include six head markers of varying sizes, set on the ground and bearing the names of various members. There are also three head markers in the image of open books; two of them are without names but read "Our Father (or Mother) at Rest". There are also three slanted upright zinc markers.

Aaron Davis Faunce (1821-1893) was born in Oxford, Maine and was an undertaker. His choice of white bronze for the family plot suggests that he was well aware of the latest in funerary art. He and his wife Emily (d.1888) had nine children. A total of fifteen people are interred in the 18' x 18' lot.

**32. Marston Lot, Avenue I South, c. 1900. Fifteen contributing objects.**

The Marston Monument is another example of an ornate white bronze (cast zinc) monument although its Classical Revival details and rough faced masonry effect suggest a later date than the Faunce monument described above. In this case the monument is squat and capped by a domed, hip roof. It has what appears to be a rusticated base and squat columns with six panels with bas relief that suggest the deceased couple's interests and memberships. There are panels of wheat and corn suggesting agricultural activities or groups, links and tents indicative of the Odd Fellows and a five pointed star on

<sup>29</sup> *Catalogue of the Monumental Bronze Company, Bridgeport, Connecticut, U.S.A., October 1882.*

<https://archive.org/details/WhitebronzeMonu00Monu> It is not known how many years the company offered these designs. The company made monuments from 1874 to 1914. The monuments could either be ordered from a catalog or a salesman.



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a ribbon. The cornice is decorated by ivy, anthemion and Classically-inspired moldings. In addition to the main monument there are three zinc covered cornerstones embossed with "M" and two unusual zinc cradle gravestones for William and Jennie Marston. The cradle gravestones have decorative frames that surround each grave with the inside left open and may be planted with flowers. The lot also includes marble stones, a granite stone that is flush with the ground and two polished granite markers.

This 19' x 21' lot contains the graves of fourteen members of the extended Marston family including individuals with the surnames of Shaw, Bailey, Simpson, Durkee and Letch. William L. Marston (1846-1918) was born in Williamstown, Vermont and was a distinguished Civil War veteran. He worked for more than thirty years for the Great Falls Manufacturing Company, most of the time as overseer of the weaving department at Mill No. 3. He was a resident of Berwick, Maine where he owned a farm of 45 acres. As suggested by the various emblems on the monument Marston and his wife Jennie were active in a number of organizations including Granite State Commandery No. 46, Golden Cross at Somersworth, Martha Washington Rebeccas, the Odd Fellows, Knights of Columbus and the G.A.R. at Somersworth. This monument does not appear to bear the mark of a specific manufacturer.

**33. Stickney Family Lot, Avenue A South, Lot 26, c.1875. Eight contributing objects.**

The Stickney family plot is included in the list of notable monuments for its associations with infamous murder victim Joseph Stickney as well as its sculptural form. At the center of the 25' x 22' lot is a family monument consisting of a marble column resting on an octagonal base of bluish stone. Raised letters on the shaft of the column read "STICKNEY". The octagonal capital is topped by an urn. To the south of the monument there is a simple shared marker for Joseph Stickney (d. 1897) and his wife Asenath (d.1895) as well as a similar but smaller marker for their daughter Cora S. Harper (d. 1916). The five remaining gravestones are of similar designs with raised carvings of ribbons intertwined with the names and death dates of various family members.

This lot was purchased by Joseph A. Stickney on December 13, 1875 for \$9.60. On April 16, 1897 Joseph Stickney, the 73-year old cashier for the Great Falls National Bank, was murdered during a bank robbery. Funeral services were held at his home at the corner of Grove and High Streets. The entire town turned out for Stickney's funeral, which was attended by local officials and other prominent citizens including the bank president and directors. Mourners lined the streets, business was largely suspended and the church bells tolled for hours.<sup>30</sup> His attacker, Joseph E. Kelley, confessed to the murder and served thirty years in jail in Concord.

**34. Stevens Family Lot, Avenue G South, early 20<sup>th</sup> c. Ten contributing objects.**

The Stevens Family plot is unusual for its use of rough boulders for a central monument, individual gravestones and well as to mark the corners of the overall lot. At the center of the plot, the largest boulder is simply marked "STEVENS" in raised letters on the front face of the irregularly shaped stone. In front of the central monument and along the rear border there are smaller rocks used as individual markers (four in front and three in back). In each case, a rectangular panel has been cut from the front face and raised letters identify the family member, birth and death date. Two granite steps approach the plot which is raised slightly and small boulders act as cornerstones. The lot also includes two conventional stone markers for Edward and Esther Loud.

<sup>30</sup> *Boston Journal*, April 20, 1897.



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Charles E. Stevens (1847-1919) was a railroad conductor who was born in Maine and lived in Somersworth. In addition to he and his wife Frances (who also died in 1919) there are a number of other family members interred here, the most recent in 1964 (Nancy Stevens). The lot also has a stone tablet erected in memory of Edward Loud of Co. K 14<sup>th</sup> Regiment of Maine Volunteers who died on October 17, 1862 during the Civil War and is buried in Carrollton, Louisiana. The adjacent stone marks the grave of his wife Esther who died in 1897.

**35. David Buffum Lot, Avenue E South, c.1870. Nine contributing objects.**

The Buffum family plot is a circular plot with a large central monument consisting of a die, base and cap. Eight low, slanted grave markers are arranged around the periphery and bear only first names corresponding with information inscribed on the large monument. The plot is framed by a circle of flat stones that are flush with the ground.

David H. Buffum purchased this lot on July 15, 1869 for \$196.<sup>31</sup> David Hanson Buffum (1820-1882) was born in North Berwick. He began his career as a merchant but in 1846 was chosen cashier of Great Falls State Bank and gave up storekeeping in favor of banking. He served as treasurer of the Somersworth Savings Bank from 1867 to 1877. He and John H. Burleigh organized the Newichawannock Woolen Company at South Berwick in 1857 and he was one of the organizers of Great Falls Woolen Company in 1862 and became its treasurer and general manager. He also owned a felt mill at Milton and was a director of the Great Falls Manufacturing Company. Buffum was also active in politics serving as town clerk, moderator, selectman, state representative, state senator including president of the Senate and was a delegate to the Republican National Convention at Chicago in 1880. In addition to Buffum and his wife Charlotte, six other family members are buried here; the latest grave dates to 1949.

**36. Daniel and Edward Rollins Lot, Avenue B South, late 19<sup>th</sup> c. Seventeen contributing objects.**

The Rollins family plot is circular, outlined by granite curbing with simple individual granite tablets around the periphery. At the center there is a polished red granite obelisk resting on a pedestal with recessed panels set on a three-part base. The base level is rough-faced granite with smooth margins; the two levels above this have a cut/smooth finish and "ROLLINS" in raised letters.

This circular lot of land was originally purchased by Daniel G. and Edward A. Rollins. Daniel A. Rollins (1796-1875) was born in Lebanon, Maine and enjoyed early success in the lumber business. He was later instrumental in the construction and management of the branch railroad from the village to Rollinsford Junction to connect with the Boston & Maine and later was involved in the Great Falls & Conway Railroad and the Conway Railroad. He was an incorporator of the Great Falls Bank and the Somersworth Savings Bank and reportedly had much influence in getting the town to establish Forest Glade Cemetery and even gave it its name.<sup>32</sup> Daniel Rollins' son Edward A. Rollins (d.1885) is also buried here. He served as Speaker of the New Hampshire House of Representatives in 1850 and 1852, was U.S. Commissioner of Internal Revenue and president of the Centennial National Bank in Philadelphia and donor to Dartmouth College of Rollins Chapel.<sup>33</sup> Daniel G. Rollins, Jr. is also interred

<sup>31</sup> Deed Book 2, Page 50.

<sup>32</sup> John Scales. *History of Strafford County*. Chicago: Richmond-Arnold Co., 1914, p. 262.

<sup>33</sup> Ibid.



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in the lot. He was a lawyer and politician from New York. This circular family plot also includes the graves of sixteen other family members.

**37. Lougee Family Lot, Avenue 4 North, 1882+. Seven contributing objects.**

The Lougee family plot is rectangular, framed by simple granite curbing with pyramid-topped stones at the corners, mid points and flanking the curved front step. At the center of the plot is a marble monument with raised letters reading "LOUGEE" and "1882" just above the granite base. The square shaft is decorated by raised arched panels giving the birth and death dates for Dearborn Lougee (1801-1881) and his wife Henlurietta (1805-1896). Above Dearborn's name is a Masonic emblem. The monument is decorated by a variety of Classically-inspired moldings including dentils, triglyphs and guttae. There is a pediment at the top of each face and above this a cluster of four squat marble columns with foliate capitals support a steeply-pitched hip roof with gablets containing trefoils on each side and a finial constructed of two intersecting crosses. Arranged around the periphery are four low granite stones with two peaked marble markers mounted on each.

This monument is of note both for its Victorian Gothic styling and for its associations with the Lougee family who donated the Lougee Gate (#13). Dearborn Lougee was a house carpenter who lived on Grand Street at the corner of Grove Street. The monument was erected shortly after Dearborn's death which occurred on May 23, 1891. In addition to Dearborn and Henlurietta, there is a monument for two sons who died at a young age in the 1830s, as well as Helen (d.1928) and Georgia (d.1908) who were milliners and Charles (d.1921) who was also a carpenter.

**38. Civil War Monument/GAR Lot, Avenue D North, 1914. Eleven contributing objects and one contributing site.**

This monument consists of a granite boulder with bronze plaque and has a flagpole with American flag mounted on its top. The plaque reads "In memory of Soldiers and Sailors 1861-1865/Erected by Littlefield Relief Corps No. 57/Dept. of New Hampshire/1914". The Relief Corps were women's patriotic organizations located across the country, intended to be of assistance to the Grand Army of the Republic (GAR). The boulder was hauled from the vicinity of Mt. Agamenticus in Maine. The monument was dedicated on May 28, 1914 and after the ceremony a similar monument was dedicated by the Ladies of Littlefield Relief Corps at Evergreen Cemetery in Berwick. The festivities included singing by a male quartette, an address and the unveiling of the monument by four little girls.<sup>34</sup>

In front of the monument there are ten small markers of varying design in the GAR lot.

**39. World War I Monument/American Legion Lot, Avenue D North, 1941. Twelve contributing objects and one contributing site.**

Located to the north of the Civil War monument, this simple monument also consists of a large boulder with a bronze plaque. It was dedicated on May 30, 1941 in memory of World War Veterans (1917-1918) by the Somersworth Post No. 69 of the American Legion. During Memorial Day exercises that day the Legion was also given a lot for veterans by Mayor Alfred Boucher representing the Board of Cemetery Trustees.<sup>35</sup>

<sup>34</sup> "Boulders to be Dedicated", *Somersworth Free Press*, May 28, 1914.

<sup>35</sup> "Veterans' Lot Dedicated", *Somersworth Free Press*, June 5, 1941.



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In front of the monument there are small markers for the eleven persons interred in the American Legion lot.

**40. Public Lots (Potters Field), Avenue E North, c.1855. Contributing site.**

Located at the north end of the cemetery, this land was laid out in rows of single graves for use by the indigent. The lot contains several hundred modest stone markers that are without ornamentation. Most of the markers are small, rectangular pieces of marble and may be inscribed with a name, initials or a number ("653"), typically without a date of death. There are also a few conventional markers in this area with full names, dates of death and other details. Several of these predate the establishment of Forest Glade and were likely relocated from another burying ground.

**41. Dover & Somersworth Hebrew Society Lot, Avenues B & A North/5 North, c.1855. Contributing site.**

The Dover & Somersworth Hebrew Society were among the earliest purchasers of lots at Forest Glade. The lot on Avenues B and A North was purchased in the 1850s. According to the Cemetery records, the earliest interment in this section was Clara Fineman who died in 1856 at the age of 31. There are approximately 80 graves in this section ranging in date from 1853 to 1973, including the table monument of Rabbi Moses Marx (see #29). The lot includes a variety of different types of markers ranging from Gothic Revival pointed arch tablets to simple tablets to polished shafts. Most of the markers and monuments are made of marble with lesser numbers of granite. The gravestones are arranged in rows and are placed fairly close together. Many of the stones have English inscriptions on the front and Hebrew on the back. While there is some Jewish iconography such as two hands performing a benediction there are also symbols not limited to Judaism such as fingers pointing to heaven or draped urns. Many of the stones also bear the symbols of various fraternal organizations including the Masons and Odd Fellows. A few offer details of the deceased's life such as European birth places. The lot is outlined by rough-faced granite curbing with smooth margins and pyramid-topped cornerstones. The north end of the lot is curved.

**42. Hebrew Society Lot, Avenue H & 2 South, c.1891+. Contributing site.**

This lot is surrounded by a pipe metal railing set in concrete. At the south end of the lot there is a step installed in 1928 in memory of local merchant, Nathan Wimpfheimer (who is buried in the earlier lot – see #40). Most of the markers in this lot are granite with a few made of marble. Some of the stones have Hebrew inscriptions as well as English. The markers in each row are set close together but the rows are more widely spaced. In a few cases the grave is outlined with a border of concrete.

The Hebrew Society Lot is located on Avenue H South and contains approximately 65 graves with date of interment ranging from 1891 to 1958. The earliest interment listed in the Cemetery records is that of Aron Shagaloew who died on December 11, 1891 at the age of 2.

**43. Dover & Somersworth Hebrew Society Lot, Avenue I South, 1943+. Contributing site.**

Extending from Avenue I south to Avenue J south, this is the later of the three Jewish plots and unlike the others it is not outlined by curbing or a fence. A large granite monument reads "TEMPLE ISRAEL CEMETERY/ DOVER, NEW HAMPSHIRE". Nearby there is a granite bench. Most of the



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monuments are large granite blocks and many include both English and Hebrew inscriptions. The stones are laid in north-south rows, facing east. The placement is not as dense as was the custom in earlier Jewish cemeteries.

The forty or so graves in this section range from 1943 to 2014. Baby Abraham Cohen was the first to be interred in 1943.

**44. Cremation Garden, Avenue G South, 2002+. Noncontributing site (due to age).**

The cremation garden was established about 2002 on Avenue G South near Rustic Well House #2 (see #10). The location was selected because it offers both privacy and shade. It was designed by Cemetery Sexton Mary Shaw and includes an oval raised garden with four paths extending outward at right angles. The area has three stone benches – two were installed in 2004 with a third installed in 2005. The markers in this area are required to be flush with the ground and there are no plantings allowed.

**22. Statement of Significance**

Forest Glade Cemetery retains integrity of location, design, setting, materials, workmanship, feeling, and association, and is associated with events that have made a significant contribution to the broad patterns of our history. The nonsectarian public cemetery has strong associations with the history of the City of Somersworth. Established in 1852, it contains the graves of residents of all walks of life, ranging from ordinary citizens to prominent industrialists and civil leaders. Forest Glade Cemetery also reflects the evolving designs of burial grounds and funerary monuments in New England from the mid 19<sup>th</sup> century to the 20<sup>th</sup> century. The hillside setting, winding circulation system with a prevalence of family plots, Gothic Revival stone chapel, impressive entrance gate and rustic well houses are manifestations of the 19<sup>th</sup> century Rural Cemetery Movement first introduced at Mount Auburn Cemetery in Massachusetts in 1831.

**23. Periods(s) of Significance**

The period of significance is 1852 to 1971 reflects the opening of the cemetery and the 50 year cut off of the New Hampshire State Register. An additional period of significance extends from 1852 to 1926 (the date of the Lougee Gateway, the last significant designed feature).

**24. Statement of Integrity**

Forest Glade Cemetery is a locally-important historic resource reflecting the social history of the community from the mid 19<sup>th</sup> century to the present day. Since its dedication in 1852 it has served as Somersworth's primary public cemetery, a role which it still fills today. It has always functioned as a community cemetery providing a final resting place for both families and individuals and is open to all religions. The cemetery includes those from all walks of life and social status. In Forest Glade's public burying ground the City buried those who could not afford to pay for themselves – be they indigent, unclaimed, or the victims of accidents or epidemics. This area in particular includes many childrens' graves. Highlighting the cemetery's nonsectarian status, Forest Glade includes several sections owned by Dover and Somersworth Hebrew Societies. Throughout the cemetery are the graves of many prominent local citizens including industrialists, bank and railroad executives, physicians, and elected officials but also those of ordinary citizens including machinists, carpenters, railroad conductors



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and farmers. While many of those buried here spent their entire life in the Somersworth area, others such as James T. Furber (#28), Charles C. Rollins (#2) and John B. Burrows (#4) returned to their birthplace to repose after spending their productive years elsewhere.

Spread out throughout the cemetery are the graves of forty-nine Civil War veterans. There are also two lots – the G.A.R. lot and the American Legion Lot – designated for veterans. Many of the monuments display the emblems and insignia of various fraternal organizations (Odd Fellows, Masons, etc.) evidence of the important role these groups played in the community in the late 19<sup>th</sup> and early 20<sup>th</sup> century.

Forest Glade Cemetery is also significant under Community Planning and Development. On October 6, 1851 the town of Somersworth purchased 22 acres of land from John Wentworth at a cost of \$1,200.<sup>36</sup> Prior to this time, citizens had utilized small private (family) cemeteries and the Old Public Burial Ground (Horn Cemetery) at the end of Lord's Court, near Prospect Street. In 1849 the town of Rollinsford was incorporated, separate from Somersworth. As part of the division, Rollinsford retained the historic town cemetery while Somersworth would have needed to establish its own larger public burial ground. It has been stated that Daniel G. Rollins had much influence in getting the town to establish Forest Glade Cemetery and even gave it its name.<sup>37</sup> Although owned by the town, Forest Glade was overseen by a board of trustees that included many community leaders and prominent citizens. The first meeting of the board of directors of the cemetery was held on November 24, 1851. Early trustees included Oliver H. Lord, Micajah Burleigh and Joseph A. Stickney. Many sat on the board for decades. In 1869 the bodies remaining in the former burying ground were removed to Forest Glade Cemetery. William B. Martin (1826-1908) served as superintendent of the cemetery for 34 years from 1871 until his retirement in 1905.

Forest Glade remains Somersworth's only active public cemetery. The other cemeteries in the city including Mt. Calvary on Cemetery Road, Holy Trinity Cemetery on High Street and the Greek Orthodox Cemetery on Maple Street are associated with religious institutions.

### Architecture

Forest Glade Cemetery is significant architecturally for its chapel, collection of mausoleum and tombs, entrance gate and well houses. Constructed in 1898, the Furber Memorial Chapel is an excellent example of a small Gothic style chapel, designed by notable Boston architect Henry Vaughan. It is of granite construction with a steeply pitched roof that is covered in slate shingles. Contrasting granite highlights Gothic features such as buttresses, corner quoining, pointed arch windows filled with leaded glass and gable decoration. It is one of a number of small Gothic chapels erected in the state during the late 19<sup>th</sup> and early 20<sup>th</sup> century, typically by wealthy individuals and used as memorials, summer chapels, and/or private spaces for contemplation.

Architect Henry Vaughan (1845-1917), was born in England and was a very influential architect in the U.S. in the late 19<sup>th</sup> century. His projects were thoroughly English and often medieval or Gothic in inspiration and effect and included the Cathedral of St. John the Divine in New York City, the Washington National Cathedral, many churches, schools and mansions. From the mid 1880s until his death, Vaughan was involved in dozens of projects sponsored by millionaire Edward Searles including

<sup>36</sup> Strafford County Registry of Deeds Book 209, Page 119.

<sup>37</sup> John Scales. *History of Strafford County*. Chicago: Richmond-Arnold Co., 1914, p. 262.



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schools, churches, castles, organ cases, tombs, and remodeling work in Methuen, Massachusetts and Salem, New Hampshire. In addition to the Furber Chapel, Vaughan's works in New Hampshire include various buildings at St. Paul's School in Concord, St. Thomas Episcopal Church in Dover, St. Mary's Church in Penacook, the North Salem United Methodist Church, Searles School in Windham, and Stanton Harcourt (Searles Castle) in Windham.<sup>38</sup> It is interesting to note that Vaughan designed St. Thomas Episcopal Church in nearby Dover in 1890.

The tombs and mausoleum at Forest Glade also possess architectural significance and integrity. The most elaborate of these structures is the massive Classically-inspired mausoleum of the Burrows Family (#4) constructed of large granite pieces without moldings and incorporating minimalistic details such as carvings of laurel wreaths. Other tombs of note include the Greek Revival style Hanson Tomb (#5) and Moses Tomb (#6).

Throughout the cemetery there are varied examples of the art of unidentified stone carvers expressed in monuments and gravestones. There is little documentation regarding the makers of the individual monuments in the cemetery. The Aaron Faunce family monument (#31) bears the imprint of the Monumental Bronze Co. of Bridgeport, Connecticut. (Coincidentally, Faunce was an undertaker.) A bill of sale in the collection of the Summersworth Historical Society identifies the manufacturers of the Jesse R. Horne monument (#27) as Spence & Coombs (William G. Spence & Asher G. Coombs) of Great Falls.<sup>39</sup> Most of the other monuments and gravestones in the cemetery were likely purchased from local stone carvers or shops. There were a number of stone cutters manufacturing gravestones and monuments in nearby Dover in the late 19<sup>th</sup> century although they have not been specifically tied to markers at Forest Glade. S. H. Foye was a dealer in marble and slate headstones and monuments and maintained a shop on Central Street in Dover. He initially worked with granite as early as 1846, adding marble in 1855 and gave up the granite business in 1873. He was still operating in 1890.<sup>40</sup> In 1898 another source indicates that the granite business of Solomon Foye was sold to Fred Smalley (Smalley & White). Fred C. Smalley subsequently had the largest marble and granite business in Strafford County.<sup>41</sup> He also served as mayor of Dover from 1918-1919. George & Langmaid were granite cutters and dealers in monuments, tablets and cemetery enclosures with a shop on River Street in Dover. The business was previously operated by Ira Butterfield who was succeeded in 1882 by Stephen George and Levi Elder.<sup>42</sup>

Additional features which add to the cemetery's architectural significance are its unusual surviving wellhouses. The Well House near the main entrance (#8) is a well-preserved wooden structure in an Italianate style while the Rustic Well House on Avenue 7 (#9) is an excellent example of rustic

<sup>38</sup> William Morgan, *The Almighty Wall: Architecture of Henry Vaughan*. Cambridge: MIT Press, 1983.

<sup>39</sup> Directories indicate that Spence and Coombs were the proprietors of the Great Falls Granite Co. and were granite dealers, manufacturing monuments in granite and marble. Their shop was located at 16 Bridge Street on the Berwick side. According to the 1880 Census for Somersworth William G. Spence was a stone mason, born in Canada about 1832. He was town treasurer of Berwick and died of tuberculosis at Saranac Lake, New York in 1910 (*Granite, Marble and Bronze*, Vol. XX, no. 1, Jan. 1910).

<sup>40</sup> *The Leading Business Men of Dover, Rochester, Farmington, Great Falls and Berwick*. Boston: Mercantile Publishing Co., 1890.

<sup>41</sup> Ezra S. Stearns et al. *Genealogical and Family History of the State of New Hampshire*. Lewis Publishing Co., 1908.

<sup>42</sup> *The Leading Business Men of Dover*, 1890.



**AREA FORM****AREA NAME: FOREST GLADE CEMETERY**

architecture that utilizes cedar tree trunks as supports. The ironworker's art is also apparent in a number of beautiful cast iron fences enclosing family lots (#15-18) as well as in the main Cemetery gate (#13).

Landscape Architecture

Although the design of Forest Glade Cemetery is not the work of a master landscape architect, it is still significant for its overall landscape qualities. Dedicated in 1852, Forest Glade Cemetery is a significant example of a public cemetery reflecting the influence of the Rural Cemetery movement, following a tradition initiated by Mount Auburn Cemetery in Cambridge/ Watertown, Massachusetts in 1831. By the time Forest Glade Cemetery was established, the rural cemetery model epitomized by the Mount Auburn Cemetery in Cambridge/Watertown had been replicated in communities across New England and beyond. Within five years of the establishment of Mount Auburn, other rural cemeteries consciously designed for the living as well as the dead included Mount Hope Cemetery in Bangor, Maine (1836), Mount Pleasant Cemetery in Taunton, Massachusetts (1836), and Laurel Hill Cemetery in Philadelphia (1836). Valley Cemetery in Manchester and Lowell Cemetery in Lowell, Massachusetts were both established in 1841 and were no doubt well known to the industrialists of Somersworth.

Located a mile away from the manufacturing center that had developed along the Salmon Falls River, Forest Glade Cemetery was envisioned from the start as a rural oasis. The twenty-two acres of land purchased from farmer John H. Wentworth in 1851 was graded with a series of roads and paths laid out by an unknown surveyor or designer in a way that respected the terrain's natural contours including valleys and ridges. The naturalistic approach was further reflected in the early deeds which prohibited the removal of trees from lots without the permission of the trustees. Early records in the town report indicate that there were only a few purchases of elm trees and hedge plants. There is no evidence of a landscape gardener being involved.

Unlike many rural cemeteries, Forest Glade was never able to offer views or water features to encourage the meditation and relaxation that were popular in many such cemeteries. Instead, the family plot was the centerpiece of the new rural cemetery and the layout of the roads made many family lots prominently visible. Purchasers were required to erect iron fences or stone corner markers within six months. Within a few years, impressive private tombs had been built into hillsides (#5, #6) and elaborate cast iron fences (#15-17) marked the largest lots with their dominant central monuments. For its part the Town erected its own receiving tomb (#3) and built an Italianate entrance gate which highlighted the identity of the cemetery and acted as a boundary between the worlds of the living and dead. Complementing the entrance gate was an octagonal well house (#8), also designed in the Italianate style.

Typical of the Rural Cemetery movement, the monuments within the cemetery reflect a hopefulness and new attitude toward death that was unknown earlier in the 19<sup>th</sup> century. Inscriptions suggest death as sleep or a transition from life on earth to eternal life. There are few overtly religious memorials, instead there is an emphasis on statues of faith and a well-lived life. In the early years, a profusion of Classically-inspired, attenuated vertical forms including columns and obelisks were erected. By the late 19<sup>th</sup> century the monuments had become more complex and included pedestals with three-dimensional sculptures decorated by moldings and carvings. Many of the marble and granite monuments are somewhat standardized and were likely purchased from monument dealers but there are also personal expressions and sentimentality as well. In addition to stock granite monuments, the cemetery also includes a number of examples of white bronze (zinc) monuments and fittings which were manufactured in Bridgeport, Connecticut and other locales and had to be ordered from salesmen or catalogs. Forest



**AREA FORM****AREA NAME: FOREST GLADE CEMETERY**

Glade also features a notable grandiose mausoleum, the Burrows Mausoleum (#4, c.1890) which is representative of a trend which became prevalent in cemeteries in the late 19<sup>th</sup> century. In 1875, Forest Glade was aptly described as follows: "The cemetery is about one mile from the village, and has many expensive monuments and headstones. It is a beautiful and attractive spot for mourners to spend a silent hour near those they once held dear, but who now lie slumbering in the dust".<sup>43</sup>

Forest Glade is among a handful of notable rural cemeteries in New Hampshire. In addition to its vast and varied collection of impressive monuments and gravestones, it retains virtually all of the hallmarks of a rural cemetery including a picturesque circulation system with cast iron markers, a well-preserved stone chapel, an impressive entrance gate as well as several well houses and cast iron lot fences that are becoming increasingly scarce property types and are no longer extant in many other rural cemeteries. Valley Cemetery in Manchester (the state's largest city) was established in 1841 and was listed on the National Register of Historic Places in 2004. Blossom Hill Cemetery in the state's capitol of Concord, NH was established in 1860 and listed on the National Register of Historic Places in 2010 as part of the Blossom Hill & Calvary Cemeteries Historic District. Examples of rural cemeteries in the Seacoast region of New Hampshire include nearby Pine Hill Cemetery, a 75-acre cemetery which has been a burying ground for Dover since 1731. The cemetery includes components of the Rustic Cemetery including a stone chapel, gateway, stone retaining walls, mature trees, and impressive 19<sup>th</sup> and early 20<sup>th</sup> century monuments.

**25. Boundary Justification**

The nominated boundary reflects the historic bounds of the cemetery including the purchase of the initial parcel in 1851.

**26. Boundary Description**

Forest Glade Cemetery comprises Map 23, Lot 13 in the local Assessor's records.

**27. Bibliography and/or References**

Ancestry.com

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<sup>43</sup> Alonzo J. Fogg, *The Statistics & Gazetteer of New Hampshire*. Concord: D.L. Guernsey, 1875.

## AREA FORM

## AREA NAME: FOREST GLADE CEMETERY

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*Somersworth Free Press*, various issues.

*Town and City Atlas of New Hampshire*. Boston: D.H. Hurd, 1892.



## AREA FORM

AREA NAME: FOREST GLADE CEMETERY

## 28. Surveyor's Evaluation

NR listed:	district <input type="checkbox"/>	NR eligible:		NR Criteria:	A	<input type="checkbox"/>
	individuals		district <input type="checkbox"/>		B	<input type="checkbox"/>
	within district <input type="checkbox"/>		not eligible <input type="checkbox"/>		C	<input type="checkbox"/>
Integrity:	yes <input type="checkbox"/>				D	<input type="checkbox"/>
	no <input type="checkbox"/>		more info needed <input type="checkbox"/>		E	<input type="checkbox"/>

If this Area Form is for a Historic District: # of contributing resources: \_\_\_\_\_  
# of noncontributing resources: \_\_\_\_\_

AREA FORM

AREA NAME: FOREST GLADE CEMETERY



Photo 1 description: Furber Chapel (#1)



AREA FORM

AREA NAME: FOREST GLADE CEMETERY

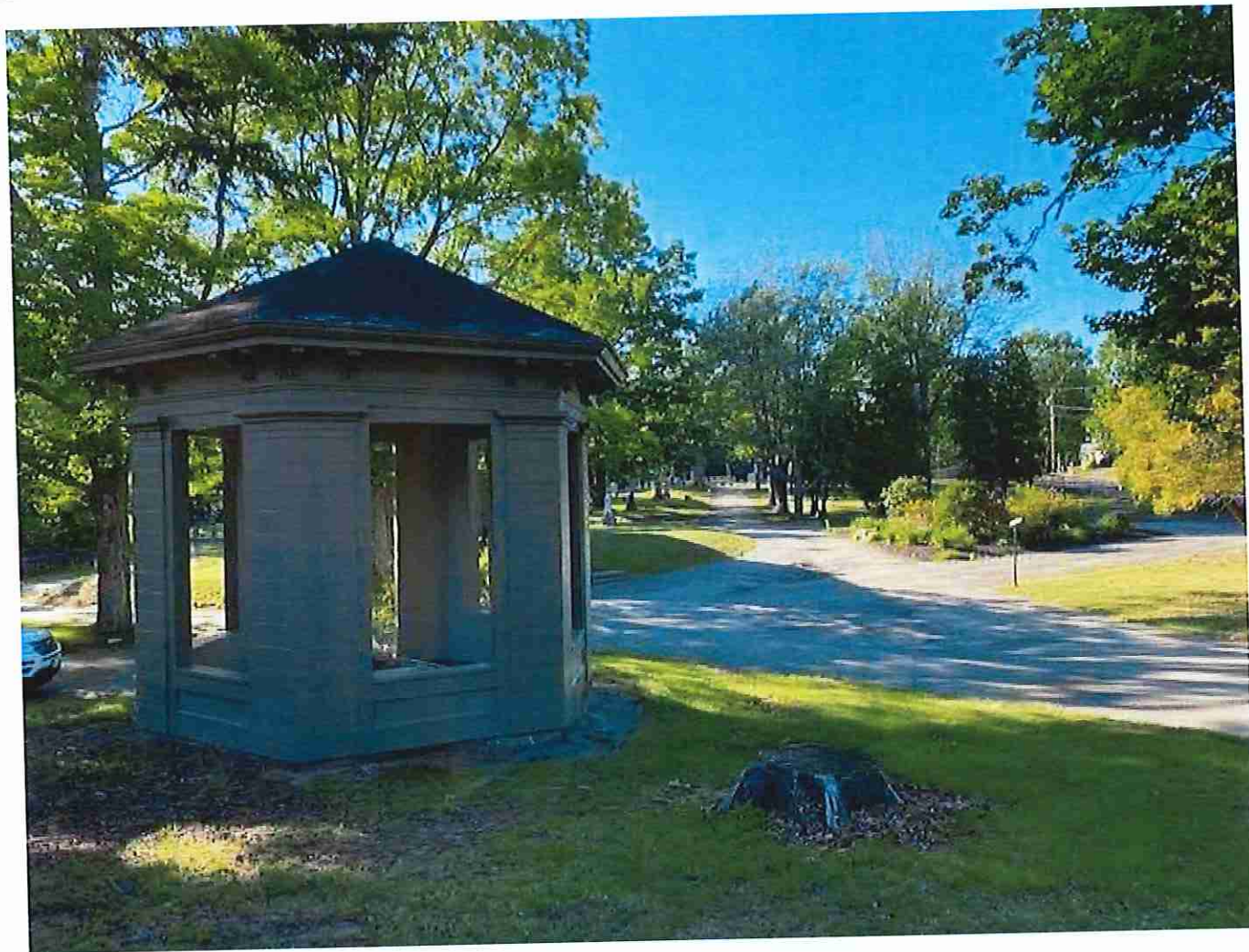


Photo 2 description: Italianate Well House (#8)

AREA FORM

AREA NAME: FOREST GLADE CEMETERY



Photo 3 description: Lougee Gate (#13)



AREA FORM

AREA NAME: FOREST GLADE CEMETERY

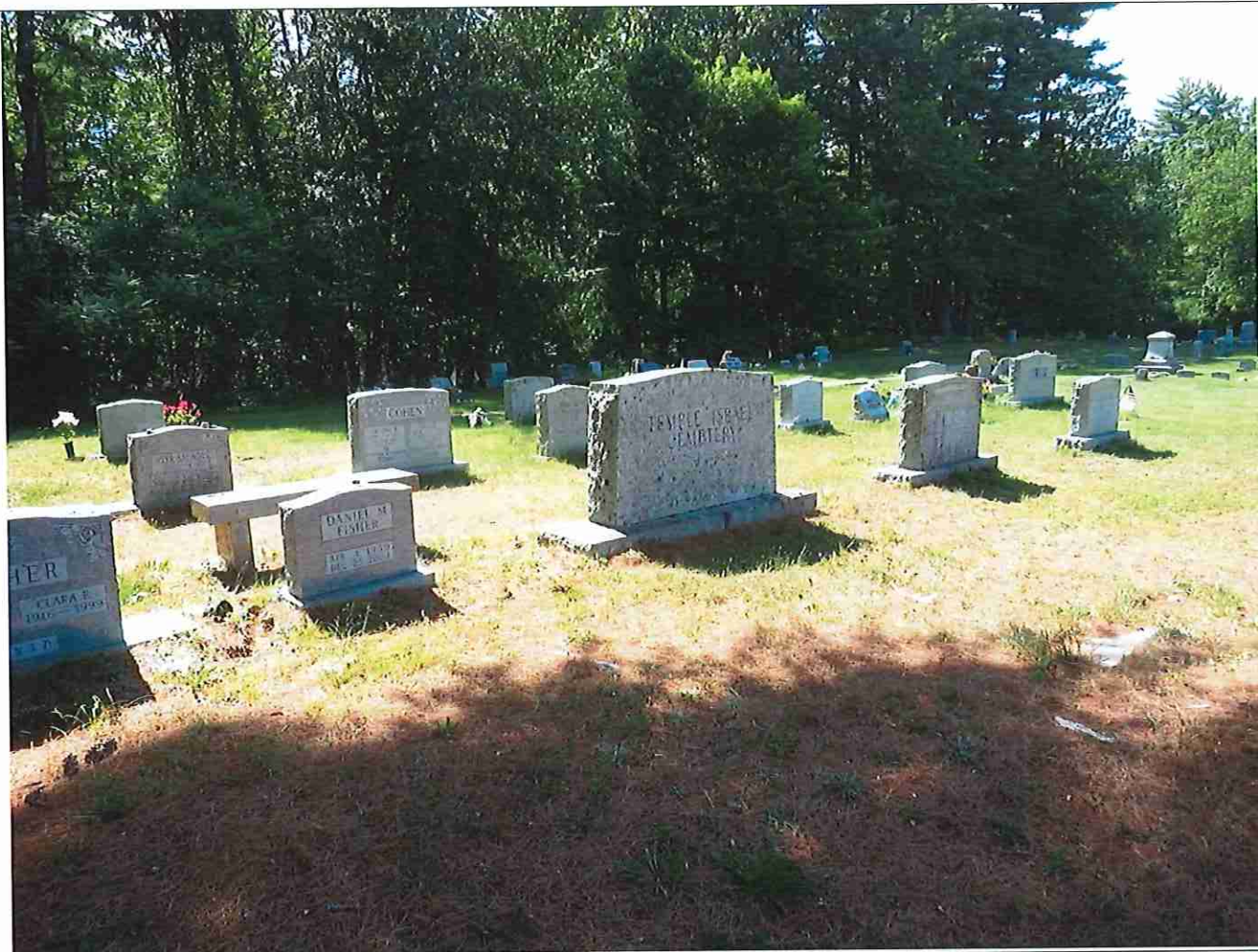


Photo 4 description: Dover & Somersworth Hebrew Society Lot (#43)



AREA FORM

AREA NAME: FOREST GLADE CEMETERY



Photo 5 description: Moses Tomb



AREA FORM

AREA NAME: FOREST GLADE CEMETERY



Photo 6 description: Public Lots (Potters Field) (#40)

AREA FORM

AREA NAME: FOREST GLADE CEMETERY

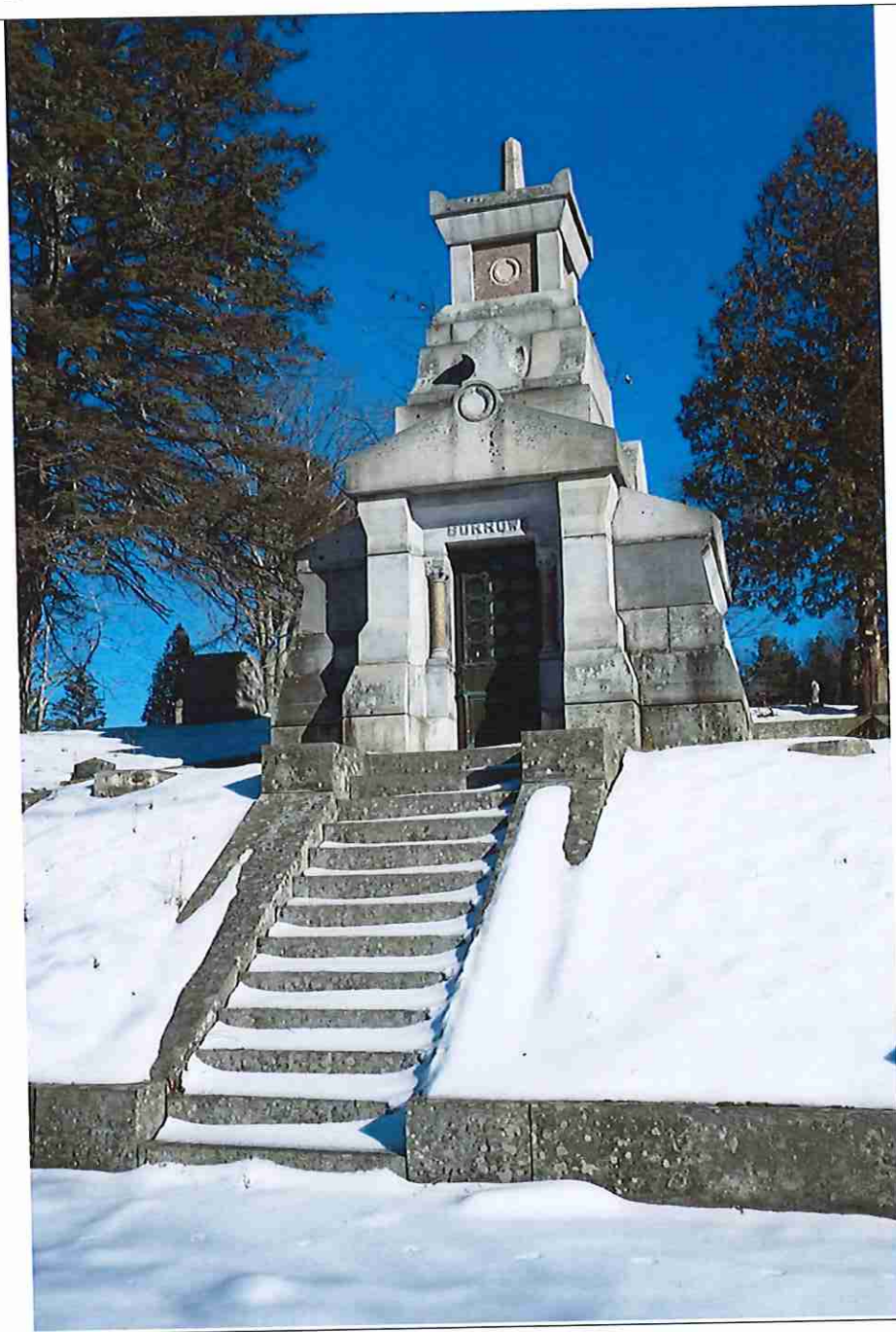


Photo 7 description: Burrows Mausoleum (#4)



AREA FORM

AREA NAME: FOREST GLADE CEMETERY

PHOTO KEY IS LOCATED ON PAGE 2

I, the undersigned, confirm that the photos in this inventory form have not been digitally manipulated and that they conform to the standards set forth in the NHDHR Photo Policy. These photos were printed at the following commercial printer OR were printed using the following printer, ink, and paper:

\_\_\_\_\_. (Color photos must be professionally printed.)

The negatives or digital files are housed at/with:

Neil Larson, Somersworth Cemetery Trustees

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NAOMI N. BUTTERFIELD  
JOSEPH H. DRISCOLL, IV

TELEPHONE (603) 524-3885

August 5, 2021

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Resolution No. 5-22

Title: **TO AUTHORIZE THE CITY MANAGER TO ORDER TWO SUV  
STYLE POLICE CRUISERS AND ONE UNDERCOVER POLICE  
VEHICLE WHICH WILL BE FUNDED BY A LEASE  
PURCHASE AGREEMENT**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: 8/5/21

By: 



**MITCHELL MUNICIPAL GROUP, P.A.**

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LACONIA, NEW HAMPSHIRE 03246  
[www.mitchellmunicipalgroup.com](http://www.mitchellmunicipalgroup.com)

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TELEPHONE (603) 524-3885

August 5, 2021

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Resolution No. 6-22

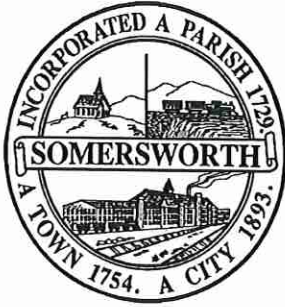
Title: **TO AUTHORIZE THE CITY MANAGER TO SIGN A LEASE/PURCHASE  
AGREEMENT FOR THE PURCHASE OF CITY VEHICLES**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: 8/5/21

By: 



## MEMORANDUM

---

To: Bob Belmore, City Manager

From: Scott Smith, Director of Finance and Administration

Date: August 4, 2021

**Re: Monthly Report**

### Finance Department:

- Started FY21 year-end closing. Audit field to occur in October.
- Started preparation of FY2023-2028 Capital Improvement Program.

### City Clerk:

- Prepared for and took minutes at one scheduled City Council meeting, one special City Council meeting, and standing committee meetings during the month.

### Tax Collector

- Motor vehicle registrations were a total of \$153,653 during the month.
- Collected \$5,470 for Municipal Transportation Fund during month.
- Total receipts for the month were \$4,021,996.

### Human Services:

- Total assistance for the month was \$4,575. That compares to \$1,575 for the month of June 2021 and \$3,343 for July 2020.
- 4 new cases were opened compared to 1 in 2020.



- 8 cases were approved for varying levels of assistance with 2 cases denied and 1 case pending. 16 cases were referred to other agencies for support.

### Library

- The Library hosted a Squam Lakes animal exhibit and had 36 children and adults in attendance.
- The Library has started providing activities for patrons such as cornhole games, backgammon and chess/checkers. The emphasis is to attract more people to the Library and show what we have to offer.
- 38 children and adults attended 4 story times in July.
- A total of 30 children signed up for the summer reading program.

### Assessing

- The Assessing Department is starting to gear up for this year's cycled inspections.

### Information Technology

- Spent time in general server maintenance, checked systems, checked and cleared logs.
- Working on the new server installation.

Date: July 31, 2021

To: Bob Belmore  
City Manager

From: Michelle Mears, AICP  
Director of Planning and Community Development & D.D.S. Staff

## Re: Department of Development Services July 2021 - Monthly Report

---

In addition to the Department's various activities listed in the attached staff reports, City Staff attended or assisted with the following Land Use Board meetings all Via ZOOM:

- Zoning Board – July 7
- Conservation Commission – July 14
- Planning Board – July 21
- SRTC – July 7 & 28
- Historic District Commission meeting – July 28

### Building and Health Departments:

#### Major Building Permits Applied for in July 2021

Address		Construction Costs	Fees
36	LUNA CIR	\$ 268,000.00	\$ 2,437.00
15	LUNA CIR	\$ 255,000.00	\$ 2,320.00
17	LUNA CIR	\$ 268,000.00	\$ 2,437.00
111	COLONIAL VILL	\$ 45,000.00	\$ 430.00
40	COLONIAL VILL	\$ 45,000.00	\$ 430.00
140	COLONIAL VILL	\$ 55,000.00	\$ 520.00
206	SHERWOOD GLEN	\$ 38,975.00	\$ 375.78
<b>Totals</b>		<b>\$ 974,975.00</b>	<b>\$ 8,949.78</b>

#### Minor Building Permits Applied for in July 2021

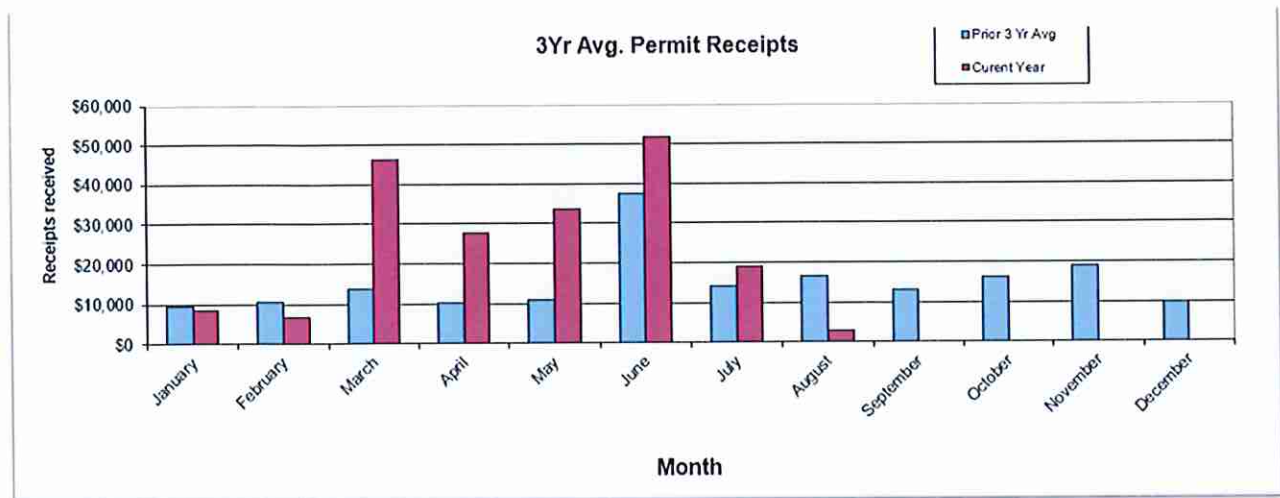
Address		Construction Costs	Fees
15	INTERSTATE	\$ 50,000.00	\$ 475.00
6	SQUIRE DR	\$ 16,590.00	\$ 174.31
222	RT 108	\$ 5,000.00	\$ 115.00
127-129	HIGH ST	\$ 700.00	\$ 33.40
22	COLONIAL VILL	\$ 8,640.00	\$ 102.76
19	RON-WYN DR	\$ 400.00	\$ 28.60
24A	MAPLE ST	\$ 5,000.00	\$ 70.00
27	FRANCOEUR DR	\$ 4,500.00	\$ 79.00
315	HIGH ST	\$ 6,750.00	\$ 85.75
16	LAURIER	\$ 6,500.00	\$ 83.50
8	UNION	\$ 3,900.00	\$ 60.10



345	RT 108	\$ 3,200.00	\$ 53.80
51	INDIGO HILL	\$ 2,858.00	\$ 50.72
37	WHIPPOORWILL	\$ 5,741.00	\$ 76.67
37	WHIPPOORWILL	\$ 12,408.00	\$ 136.67
169	W HIGH	\$ 10,000.00	\$ 115.00
118	INDIGO HILL	\$ 10,000.00	\$ 115.00
268	GREEN ST	\$ 6,000.00	\$ 97.00
79	WINTER	\$ 7,700.00	\$ 94.30
176	SALMON FALLS	\$ 6,850.00	\$ 86.65
7	COOMBS RD	\$ 7,500.00	\$ 92.50
17	PINEWOOD	\$ 12,000.00	\$ 133.00
5	KELWYN	\$ 29,000.00	\$ 286.00
2	ROCKY HILL	\$ 7,500.00	\$ 92.50
6	GENEST	\$ 8,300.00	\$ 99.70
1	GLENVIEW	\$ 28,000.00	\$ 277.00
1	ROWLAND	\$ 7,600.00	\$ 93.40
<b>Totals</b>		<b>\$ 272,637.00</b>	<b>\$ 3,207.33</b>

**Permit Receipts as of JULY 31<sup>ST</sup>, 2021**

<b>PERMIT RECEIPTS</b>					
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>DIFFERENCE this year to last</b>	<b>% OF CHANGE</b>
<b>January</b>	\$2,892.72	\$13,195.23	\$8,599.31	-\$4,595.92	-34.8%
<b>February</b>	\$14,382.00	\$13,438.09	\$6,590.61	-\$6,847.48	-51.0%
<b>March</b>	\$11,377.66	\$24,077.27	\$46,242.60	\$22,165.33	92.1%
<b>April</b>	\$12,091.95	\$10,871.58	\$27,779.60	\$16,908.01	155.5%
<b>May</b>	\$4,309.56	\$19,665.79	\$33,736.68	\$14,070.90	71.6%
<b>June</b>	\$91,825.41	\$13,079.55	\$51,947.53	\$38,867.98	297.2%
<b>July</b>	\$18,023.12	\$16,816.46	\$18,776.42	\$1,959.96	11.7%
<b>August</b>	\$21,606.17	\$23,823.08	\$2,661.17	N/A	
<b>September</b>	\$12,040.79	\$23,396.60	\$0.00	N/A	
<b>October</b>	\$25,228.33	\$16,152.79	\$0.00	N/A	
<b>November</b>	\$25,526.43	\$12,376.38	\$0.00	N/A	
<b>December</b>	\$8,211.20	\$6,925.03	\$0.00	N/A	
<b>Year total</b>	\$247,515.34	\$193,817.84	\$196,333.91	\$82,528.78	
Difference of change this year to last (completed months only)	\$154,902.43	\$111,143.97	\$193,672.75	\$82,528.78	74.3%



### Property Maintenance July 2021

\*Notification Issue meaning: CN – Courtesy Notice; NOV – Violation Notice; COMPLAINT – Summons filed with Court

Location		Complaint Type	Date of Complaint	Notifications Issued	Status
22	Bourque	MPV	3/19/2021	NOV	COMPLETED
22	Bourque	MPV	7/7/21	NOV	COMPLETED
5	Brian	Housing Violation	7/8/21	CN	COMPLETED
Canal	Canal	Trash	7/16/2021	NOV	COMPLETED
24	Cemetery	MPV	5/5/21	CN, NOV	COMPLETED
15.5	Cemetery	Trash	7/24/21	CN	COMPLETED
20-22	Cliff	Grass	7/12/21	CN	COMPLETED
17	Coombs	Noise violation	7/21/21	CN	COMPLETED
36	Cornfield	Grass	7/20/21	NOV	COMPLETED
67	Elm	Grass	7/24/21	CN	COMPLETED
14-16	Fayette	MPV	7/10/21	CN	COMPLETED
38-40	Franklin	Trash	7/21/2021	NOV	COMPLETED
20-24	Franklin	Trash	7/13/21	CN	COMPLETED
69	Franklin	Trash	7/25/21	CN	COMPLETED
181	Green	Trash	6/8/21	CN	COMPLETED
33-35	Green	Grass	7/21/21	CN	COMPLETED
42-46A	Green	Trash	7/21/21	CN	COMPLETED
47	Green	Trash	7/21/21	NOV	COMPLETED
62	Green	Trash	7/21/2021	NOV	COMPLETED
28	Green	Structure Violation	7/21/21	CN	COMPLETED
47	Green	MPV	6/26/21	CN	COMPLETED
62	Green	Trash	7/2/21	CN	COMPLETED
48	Green	Trash	7/15/21	CN	COMPLETED
62	Green	Trash	7/27/21	CN	COMPLETED



7-9	Green	Trash	7/20/21	CN	COMPLETED
214	High	Structure Violation	5/26/21	CN	COMPLETED
442	High	MPV	6/8/21	CN, NOV	COMPLETED
215-217	High	MPV	6/29/21	CN	COMPLETED
254	High	Trash	7/16/2021	NOV	COMPLETED
442	High	Sign Violation	7/26/21	CN	COMPLETED
18	High	Grass	7/20/20	CN	COMPLETED
223	High	Grass	7/4/20	CN	COMPLETED
322	High	Grass	7/16/20	CN	COMPLETED
142	Indigo Hill	MPV	3/25/2021	NOV	COMPLETED
328	Main	Grass	6/29/2021	NOV	COMPLETED
2-6	Main	Zoning Violation	6/29/2021	NOV	COMPLETED
36-38	Market	Trash	7/16/2021	NOV	COMPLETED
161	RT 108	Dumpster Violation	4/9/21	CN, NOV	COMPLETED
70	South	Trash	7/21/21	CN	COMPLETED
Sunningdale	Sunningdale	Site Plan violation	7/15/21	CN	COMPLETED
177	W. High	Grass	7/16/21	CN	COMPLETED
70	Winter	Trash	6/18/21	CN	COMPLETED
15	Buffumsville Road	MPV	5/5/2021	NOV	PENDING
15	Copperhead	Zoning Violation	8/31/20	CN	PENDING
48	Green	Housing Violation	10/10/19	CN, NOV	PENDING
7-9	Green	Trash	7/21/21	CN, NOV	PENDING
5	Hickory	Structure Violation	7/12/21	CN, NOV	PENDING
138	High	MPV	6/21/2021	NOV	PENDING
127-129	High	MPV	3/19/2021	NOV	PENDING
23	Kathleen Faller	Grass	7/16/21	CN	PENDING
107	Main	Structure Violation	3/8/21	CN	PENDING
20	Main	Dumpster Violation	6/23/21	CN	PENDING
289	Main	MPV	7/14/2021	NOV	PENDING
357	Main	MPV	7/26/2021	NOV	PENDING
24	Maple	Housing Violation	8/16/19	CN, NOV	PENDING
20-30	Market	Sign Violation	7/21/21	CN	PENDING
15	Prospect	Structure Violation	7/16/21	CN	PENDING
19	Prospect	MPV	7/21/2021	NOV	PENDING
35-37	Prospect Street	Dumpster Violation	6/23/21	CN	PENDING
81	Union	MPV	5/7/2021	NOV	PENDING

**PLEASE NOTE** – All matters shown as “Completed” were active matters which were closed in the month of July 2021 due to violations being brought into compliance. All matters shown as “Pending” are current, active matters.

- In the month of July, 2021, forty-two (42) open matters became compliant and were closed.
- In March 2021, the Code Compliance Office issued:
  - Twenty-three (23) Courtesy Notices; and

- Thirteen (13) Violation Notices.

## **COURT MATTERS – Active**

- **City v. Karen & Andrew Goldstein d/b/a KAB Realty – 48 Green Street**
  - Suit was filed in 2019 due to abhorrent living conditions within the lower-leftmost unit of 48 Green Street. A resolution could not be reached between the Code Dept. and the defendant; therefore, a trial was scheduled for March of 2020. Due to COVID, the trial was cancelled.
  - Since the filing of the suit in 2019, the tenants residing at the unit in question have since been evicted. Discussion is ongoing with counsel for the defendant regarding settlement. The Code Dept's position is that all violations must be cured prior to the re-leasing of the unit in question. Due to the nature of the violations at this property, as well as the investment of time into this case, monetary fines will be sought.
    - Status hearing was held on 1/27/21. No resolution could be made with opposing counsel. Trial date has been requested in this matter.
    - Bench trial scheduled for December 8, 2021.
- **City v. Richmond Dover Realty Group, LLC – Old Staples Building**
  - Defendant failed to respond to the City's requests and orders to submit a Certificate of Occupancy Application for the shopping cart entity currently leasing the old Staples building. A fine has been sought with the court.
    - City has not yet received ruling from the court on this matter.
    - Defendant has recently reached out to the Code Office with a notice of intent to challenge the fine sought in the complaint. The matter still has not been ruled on. If motions to waive the civil penalty are filed by the defendant, the Code Office will file objections accordingly.
    - Telephonic hearing on the facts/charges will be heard September 21, 2021.
- **City v. FSH of Somersworth LLC – 36 Market St. Apartments**
  - Suit was filed against the owner of the 36 Market St. apartments due to frequent violations of the City's Trash ordinances (trash disposed of on the corner of Market / Canal).

## **COURT MATTERS – To be filed**

- **City v. Equinox Properties, LLC – 55 Green St.**
  - New suit is being prepared for a number of exterior violations at this property, such as missing glazing, peeling/flaking paint, missing stair treads, and rotting/missing fascia and soffits.
- **City v. Keith K. Lehmkuhl – 6 Westman St.**
  - Suit is being prepared against the defendant for having a dilapidated/broken fence – part of which is intruding on neighboring property.



- **City v. John D. Chenery – 14 Sunset Dr.**

- Suit is being prepared against the defendant for numerous exterior structure violations, e.g., missing siding, missing roofing, missing/damaged soffits and fascia.

## **Land Use Boards:**

### **Conservation Commission July 2021:**

- No new applications were reviewed.

### **Historic District Commission July 2021:**

- Borderline Beverage, 20-30 Market Street, in the Business with Historic Overlay (BH) District, Assessor's Map 11 Lot 184, HDC#10-2021. Certificate of appropriateness to install new signage was **approved.**

### **Planning Board July 2021:**

The Planning Board reviewed the following:

- City of Somersworth, Maple Street and Blackwater Road, in the Recreation and Residential Single Family (REC & R1) Districts, Map 22 Lot 50AA and Map 34 Lot 8A, SUB#03-2021. Application for a lot line adjustment (Superfund lots) was **approved.**
- Geoffrey Aleva, PE. on behalf of Somersworth Industrial Park LLC, 187 Route 108, in the Commercial/Industrial (CI) District, Assessor's Map 44 Lot 28, SITE#01-2021 & SUB#05-2021. Application for site plan and condo-subdivision approval to construct a 40,000 sf. contractor storage and office building with associated infrastructure was **approved.**
- Wentworth Douglass Hospital, 23 Works Way, in the Commercial/Industrial (CI) and Industrial (I) Districts, Assessor's Map 61 Lot 14B, CUP#04-2021. Application for a conditional use permit for a nature trail impacting the Riparian and Wetland Buffer was **approved.**
- Carlton Spencer Jr & Sherri Bolin 279 Green Street, in the Residential Single Family (R1) District, Assessor's Map 18 Lot 45, SUB#05-2020. Application for a 5 lot conventional subdivision by special use permit was **continued to the August meeting to hold a site walk.**

### **Site Review Technical Committee July 2021:**

- Carlton Spencer Jr & Sherri Bolin are seeking a 5 lot conventional subdivision by special use permit for a property located at 279 Green Street, in the Residential Single Family (R1) District, Assessor's Map 18 Lot 45, SUB#05-2020

#### **Minor Site Plan**

- Albert Lavalley 222 Route 108 in the Commercial/Industrial (CI) District, Assessor's Map 61 Lot 11, SITE#10-2021. Application for a minor site plan approval for expansion of restaurant use was **approved.**

### **Zoning Board July 2021:**

The Zoning Board of Adjustment reviewed the following:

- Joaquin R. German 247 Main Street, in the Business (B) District, Assessor's Map 09 Lot 228, ZBA#08-2021. Application for a variance from Table 4.A.1, footnote 2 to allow 100% residential on the first floor with on-site parking was **approved.**

## **Economic Development – July 2021**

This Month's Commercial & Business Activity Includes - But is Not Limited to:

- **New Commercial - Business Vacancy and/or For Sale** (and /or Lease)
  - ✓ Barclay Square, Suite 2A
  - ✓ 6 & 2 Main Street (Former Station 319)
- **New Commercial - Business Tenants:** Certificate of Occupancy issued
  - ✓ Vibe Motors
- **Potential Commercial - Business Exploring:** Business considering Somersworth
  - 1) Mixed -Use project @ Garabedian (Highly Confidential)
  - 2) Be Free Church @ Laney's
  - 3) Newburyport Savings Bank @ 500 High Street
- **Committed Commercial /Business: In Process:** Committed to occupying commercial Space or Land in Somersworth, and in process of establishing business at chosen location
  - 1) Downtown Tapas bar
  - 2) Clear Sky Health Rehab
  - 3) Somersworth Sports Hub
  - 4) Atlantic Broadband
  - 5) MB Tractor
  - 6) Tractor Supply Co.
  - 7) Smart Storage
  - 8) Big Dipper
  - 9) Luna Salon & Gifts
  - 10) W.M. Poole Confections
  - 11) Palmer Oil and Gas - HDQ
  - 12) Wood Bros. Storage - HDQ
  - 13) Great Bay Home - HDQ
- **Miscellaneous:** Business-Related Activity
  - ✓ David Baker purchased:
    - I. 25 High Street for mixed -use developer is seeking Community Revitalization Tax Incentive RSA79e
    - II. 62-64 High Street- The Pray Bldg for mixed- use
  - ✓ Michelle Silva purchased : Station 319 ( 2 & 6 Main Street)
  - ✓ The following businesses were approved for Temporary Outdoor Dining in 2021: Sole City Dance, Las Palmas, Tasya's Kitchen, Stripe Nine Brewing, Kelley's Row, and Teatotaller.
  - ✓ Brand Identity & Image: Media and Press Relationship development continues
    - Fosters Daily Democrat Articles focused on Indonesian Cultural Center
    - CGI Web Site Video: Videographer came to Somersworth and filmed for 2 full days. A different approach was taken, to provide the viewer personal testimonies about why Somersworth is loved. This resulted in 30 residents, 20 business people, and 4 parks being filmed. The first draft/proof will be ready around the end of September
- **Downtown Roundtable:** Meets the first Monday of each month @ 9:00 via ZOOM
  - ✓ Downtown Roundtable in process to creating summer programs:
    - I. 4321" & "Pokeman" Scavenger Hunt
    - II. *Walkable Wednesday*
    - III. *See Somersworth* Sidewalk Sale days (Wednesdays)



- ✓ Garden Club focused on VFW project with Home Depot Grant
- ✓ Outside Features Ordinance
- ✓ September meeting will be dedicated to identify new goals

➤ **Community Advocacy:** ZOOM Meetings & Roundtables

- ✓ Weekly: Seacoast Region - Economic Development Stakeholders (SEDS)
- ✓ Weekly: State -BEA - Economic Development Roundtable -Commissioner Caswell
- ✓ Weekly: CIBOR meetings to promote available commercial sites
- ✓ Monthly: Downtown Roundtable
- ✓ Quarterly: Great Falls Economic Development Corporation – BOD
- ✓ Quarterly: Skyhaven Airport - BOD & Marketing Committee

➤ **Relationships & Partners:** Regular Engagement, Involvement, and Interface

- ✓ **State and Regional Partnerships:**
  - BEA, SRPC, SBDC, SBA, SEDS
  - Seacoast Chambers of Commerce
  - Seacoast Economic Development Directors (SEDS)

## **Parks & Recreation- July 2021**

- The Noble Pines Summer Play Program has been a blast so far! The program will run until August 13<sup>th</sup> this year for a total of 8-weeks. Our Directors and Counselors have done a wonderful job creating an exciting & fun summer program filled with activities, games, arts & crafts, science, and so much more!
- Pee Wee Soccer Early Bird Registration opened on July 1<sup>st</sup>. The early bird fee is \$45 for residents and \$55 for non-residents. After July 23<sup>rd</sup> the fee goes up to \$60 for residents and \$70 for non-residents. This is a beginner program designed to teach children ages 3 and 4 basic soccer skill such as dribbling, passing, and shooting. Parent participation is required at this age level. The program will run for 6 sessions on Saturday mornings from September 11th - October 23rd at Noble Pines Park.
- On July 21<sup>st</sup>, we worked with the Economic Development Manager and a videographer from CGI Communications to help showcase the parks in the new Somersworth Community video that will be displayed on our website. We took the videographer to Noble Pines Park, Jules Bisson, Veteran's Memorial at Stein Park, Mast Point Dam, & Willand Pond where she filmed community members enjoying various amenities. We're excited to see the final video!
- We're working with the Somersworth Police Department, various City Departments, and local organizations to bring back National Night Out. This year National Night Out will be held on Tuesday, August 3<sup>rd</sup> from 4:00-7:00 pm at Jules Bisson Park. The Rec Dept. will host a table with fun activities to include an obstacle course, hula hoops, and the parachute for fun games. We'll also provide information on various programs & events we host throughout the year.



## MEMORANDUM from Director Public Works & Utilities

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**TO:** Robert M. Belmore, City Manager

**DATE:** August 5, 2021

**SUBJECT:** Public Works Department Monthly Report for July 2021

**FROM:** Michael Bobinsky, Director of Public Works & Utilities

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### DIRECTOR'S COMMENTS

Highlights of the Department's activities during this reporting period are as follows:

- Paving repair work with Continental Paving was substantially completed by end of July. Remaining work involved completing catch basin cleaning and replaced pavement markings (cross walks and stop bars) on streets repaved. The reconstruction of Nadeau Street has also been completed. Initial cost information indicates the road repair work and Nadeau Street all appear to be within the agreed contract pricing.
- Extended a contract change order to Continental Paving to resurface (mill and overlay) the various temporary water trench patches due to water main breaks over the past year. Work will occur in early August when Continental crews can return to the City.
- Cemetery Road reconstruction project is making noticeable progress. Major work includes installation of water, sewer and storm drainage along the road. SUR Construction plans to have the road from W. High Street to just past Doelson Road in base pavement by the end of August, in time for the start of school. The rest of Cemetery Road will be substantially completed to Maple Street by mid-November with final pavement application in the spring of 2022. Staff is working on drainage easements in one area of the project.
- Initiated recruitment for the Chief Water Distribution Operator and an Equipment Operator position. Conducted interviews for both positions with interested candidates. Arranged the removal of the stairs on the back side of Noble Pines Park with access from W. High Street.
- Highway Division personnel initiated specific repairs to failing catch basin and manhole covers that impact winter plow operations; will be repairing reported manhole cover failures along the north bound lane of High Street near Lemlin Court, and on Buffumsville Road
- Work with staff and the City Manager's office on completing the initial requirements needed to meet the new EPA Nitrogen Removal Permit for point and non-point sources. An Adaptive Management Plan outlining how the City will meet the new Permit was completed and submitted to EPA the end of July.
- Attended City Council meetings.
- Participated in Traffic Safety Committee meetings.
- Participated/Attended SRPC meetings, including Policy and Executive Committee.
- Attended the Cemetery Trustees meeting.
- Apex is continuing to make progress on the WWTF upgrades. Project is approximately 86% complete at this time.



- Met with officials of the Federal Rail Administration and North Coast Rail Road on future rail crossing improvements planned for the Rocky Hill Road rail crossing.
- Initiated the Right of Way/Easement Document review with affected property owners along the High Street corridor and on Lennox Street for future sidewalk and pathway improvements associated with the TAP Grant. Letters were sent out to property owners and meetings have been scheduled to discuss the need for temporary and or permanent easements in order to construct the new High Street sidewalk project.
- Reviewed and approved several driveway permit applications and trench permit applications from utility companies with the City Engineer
- Epoch Preservation started repair work to identified burial monuments near the center of Forest Glade Cemetery Repair work involves cleaning surfaces, repairing cracks, straightening and in some cases re pinning monuments to bases.
- Initiated review of the FY23 Capital Improvements Plan (CIP) with staff; project updates/submittals are due to the City Manager in mid-August.
- Staff completed a modified access gate to the City's cross-country water main access off of Rte. 108 near Willand Pond. The improvements involved clearing vegetation, removing concrete blocks and installing a chain gate for efficient access, and to aid with emergency response access by Police or Fire.

## HIGHWAY DIVISION

### *Operations / Maintenance:*

- Performed monthly metal collections
- Performed maintenance and repairs to city equipment
- Performed pothole patching city wide
- Performed city trash collection at receptacles, and city buildings
- Trimmed road side trees and brush
- Performed roadside mowing
- Performed mowing of city maintained green spaces
- Performed street sweeping operations
- Repaired a sink hole at 66 Buffumsville, found pipe to be rotted out, section was replaced
- Repaired flags along the High St corridor that were damaged by vehicle strikes and or wind
- Repaired a sink hole in the sidewalk on W High, found old abandon pipe had separated
- Repaired a sink hole next to a basin at 1 Albert St
- Installed new soap dispensers in City Hall restrooms
- Repaired downtown banners that were struck by vehicles, Replacement parts on order
- Re installed a stop sign at South and High that had fallen over
- Cleaned 180 catch basin for MS4 compliance
- Burned the Malley Farm Brush
- Finished collecting steel from paving areas

#### Recreation:

- Made repairs to Splash Pad features
- Mowed the Knott Weed at the Noble Pines in the outfield
- Loamed, seeded and placed erosion control mat at the area around the flag pole at Noble Pines
- Removed the debris from the Noble Pines stairs which was removed over the 4<sup>th</sup> of July holiday weekend by a contractor
- Removed a tree that had fallen during high winds at Jules Bisson

#### Cemetery:

- Removed a tree that had fallen during high winds

#### Water Distribution Support:

- Assisted the Water Division with dropping and removing trees on a cross country water line access off of Route 108.
- Removed concrete blocks, and dirt berm from cross country water line, replacing with a chain and reflective tube to allow emergency access at the Route 108 access point.

#### Sewer Collections Maintenance:

- Replaced a sewer manhole at 358 High St that had failed and was sitting low
- Replaced a sewer manhole at 21 Grove St that was sitting above grade causing damage to plows
- Responded to the smell of sewer in the area of 6 Bennett St. found a manhole was dislodged from the structure, appears to be from the mowing of the powerlines
- Received 79 DigSafe requests

### **ENGINEERING DIVISION**

- Attended Seacoast Stormwater Coalition meeting.
- Attended PRMC Meeting.
- Attended Great Bay TN meetings.
- Completed review and approvals of driveway permits filed by applicants in Sunningdale as well as other residents.
- Completed review and approval of Obstruction permits.
- Completed review and approval of several Trench permits.
- Completed driveway inspections for Greenview and Sunningdale subdivisions.
- Completed oversight/inspection of road resurfacing project.
- Completed oversight/inspection of Cemetery Road project.
- Completed Great Bay Total Nitrogen Adaptive Management Plan calls, coordination and plan submission to EPA.
- Completed several TAP Grant easement meetings with effected residents.
- Attended Traffic Safety Committee meeting.
- Completed Water CO inspections.



## WASTEWATER DIVISION

### *Operations/Maintenance:*

- Operating under the (MUCT) process which is used during the summer months. During this time, we have strict phosphorus and ammonia nitrogen limits in addition to the Biochemical Oxygen Demand & Total Suspended Solids requirements. The summer season runs from May 1<sup>st</sup> thru September 30<sup>th</sup>.
- Operating aeration train #2 which has been fully upgraded with new diffusers, instrumentation, pumps and blowers. We continue to operate this system with no major issues. We are addressing minor concerns as they arise.
- Staff underwent training on several new HVAC systems throughout the main building.
- Lamprey Landfill Cooperative conducted a first-round analysis on their leachate wastewater and submitted their results. We are in the process of reviewing the results as well as their Commercial User Wastewater Permit.
- Power-UP Generator conducted preventative maintenance on all pumping stations and wastewater treatment facility generators. No issues or concerns were reported.
- Hach conducted preventative maintenance on our existing instrumentation not addressed under the current upgrade. No issues or concerns were noted.
- Recorded two high flow events (in excess of 4.0 MGD) which caused us to implement the high flow plan.
- Received zero gallons of septage for the month.

### *Compliance:*

- Preparing monthly reports to US-EPA and NH-DES. Reports are due to the agencies by the 15<sup>th</sup> of each month.
- Reported two permit exceedances for the month of July. We experienced two bacteria exceedances.
- Treated a total of 44-million gallons of wastewater during the month.

### **Industrial Pretreatment Program (IPP):**

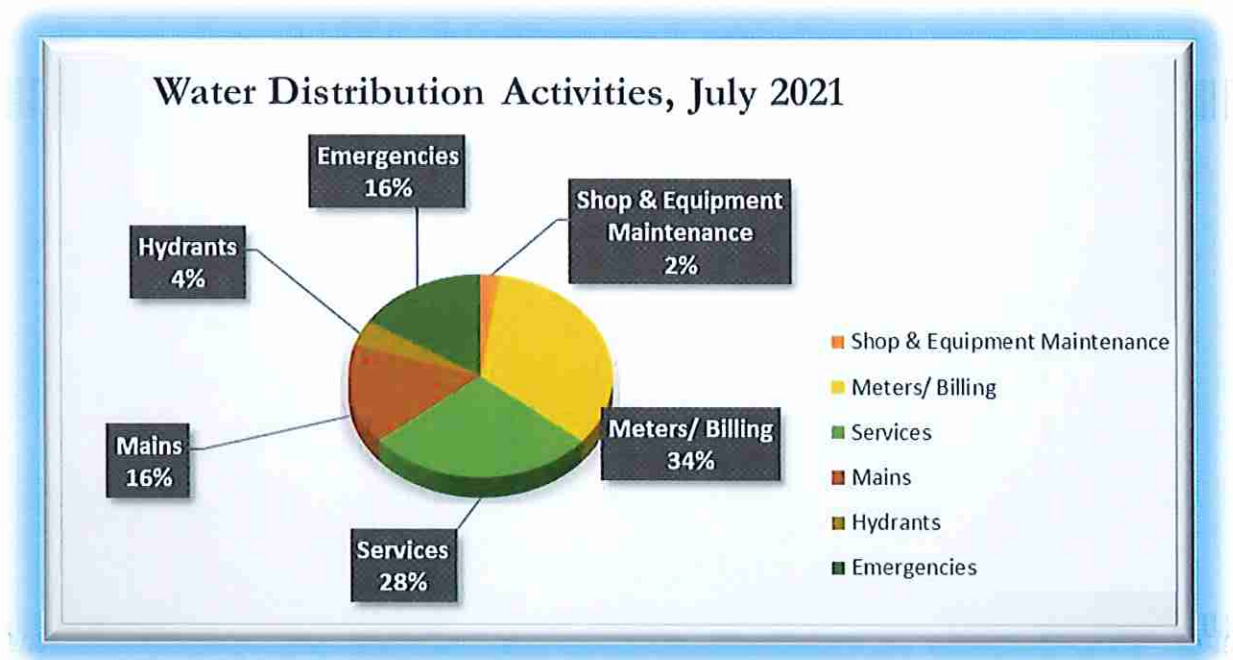
- Received General Linens response to their last Notice of Violation (NOV) for failing to submit their monthly report. We met with their new Administrator onsite and explained the requirements of the permit and outlined key reporting dates. We are hopefully they will meet their requirements moving forward.
- Completed an annual inspection of Earth Eagle Brewery located on Rte. 108. They were in full compliance with their permit.

### *Capital Improvements Plan (CIP) Items:*

- Waste Water Treatment Facility upgrade – The City of Somersworth entered into a contract with Apex Construction to complete the wastewater treatment facility construction improvements. Project milestones include substantial completion – October 17<sup>th</sup>, 2021. Final completion – January 15<sup>th</sup>, 2022.
- Recent construction activities include; Placing aeration train #2 in service. Demolition of old equipment within aeration train #1 and installation of new equipment, Start-up of the final two energy efficient aeration tank blowers, Installation of the new centrifuge conveyor system. The project is approximately 86% complete at this time.

## WATER DISTRIBUTION

- Water Distribution operators completed over 120 work orders and service requests in the month of July
- Hydrants were repaired on Brian, Maple, and Lilac Lane.
- Cross Country Water Main Easement access off Rte. 108 was re -designed and vegetative clearing with Highway Division support
- Hydrants were painted in the mid Main Street/Indigo Hill Road area and along Commercial Drive.
- The team participated in multiple water shutdowns for the Cemetery Road Project.



## WATER DIVISION

### Items completed this month:

- Bacteria's and TOC's water quality tests completed



- Pumped 40,978,875 gallons of raw water
- Filtered and pumped to the city 38,020,031 of finished water
- Completed quarter #2 D/DBP report and submitted to NHDES
- Installed new flushing system for manganese analyzer
- Installed new Cat V cable to waste pump alarm system
- Began review of CIP for updates
- Completed fire flow test for Velcro
- Assed Actiflo waste line condition
- Completed pump test on polymer and filter Alum
- Power-Up generator completed annual load bank test
- Reviewed new manganese regulation slated to go into effect 7/22
- Ordered replacement polymer pump for system
- Laviolette Controls calibrated Polymer feed system pumps
- Stonkus Hydraulics repaired filter #1 valve
- Received Hach annual service plan renewal for Manganese analyzer

*Action items:*

- Initiated FY 2022 new purchases, including chemical supply contracts.



## *Somersworth Police Department*

*12 Lilac Lane*

*Somersworth, NH 03878*

*Business: (603) 692-3131 Fax: (603) 692-2111*

David B. Kretschmar  
Chief of Police

## MEMORANDUM

Memo To: Bob Belmore, City Manager  
From: Russell M. Timmons, Acting Chief of Police  
Date: August 3, 2021  
Subject: Monthly Report – Month of July 2021

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Bob:

Below are some of the activities of our Department for the month of July:

### **COVID PROTOCOL:**

As of May 5, 2021, we have returned to normal police duties. Officers are still required to wear masks with interacting with the public.

### **STAFFING/OTHER:**

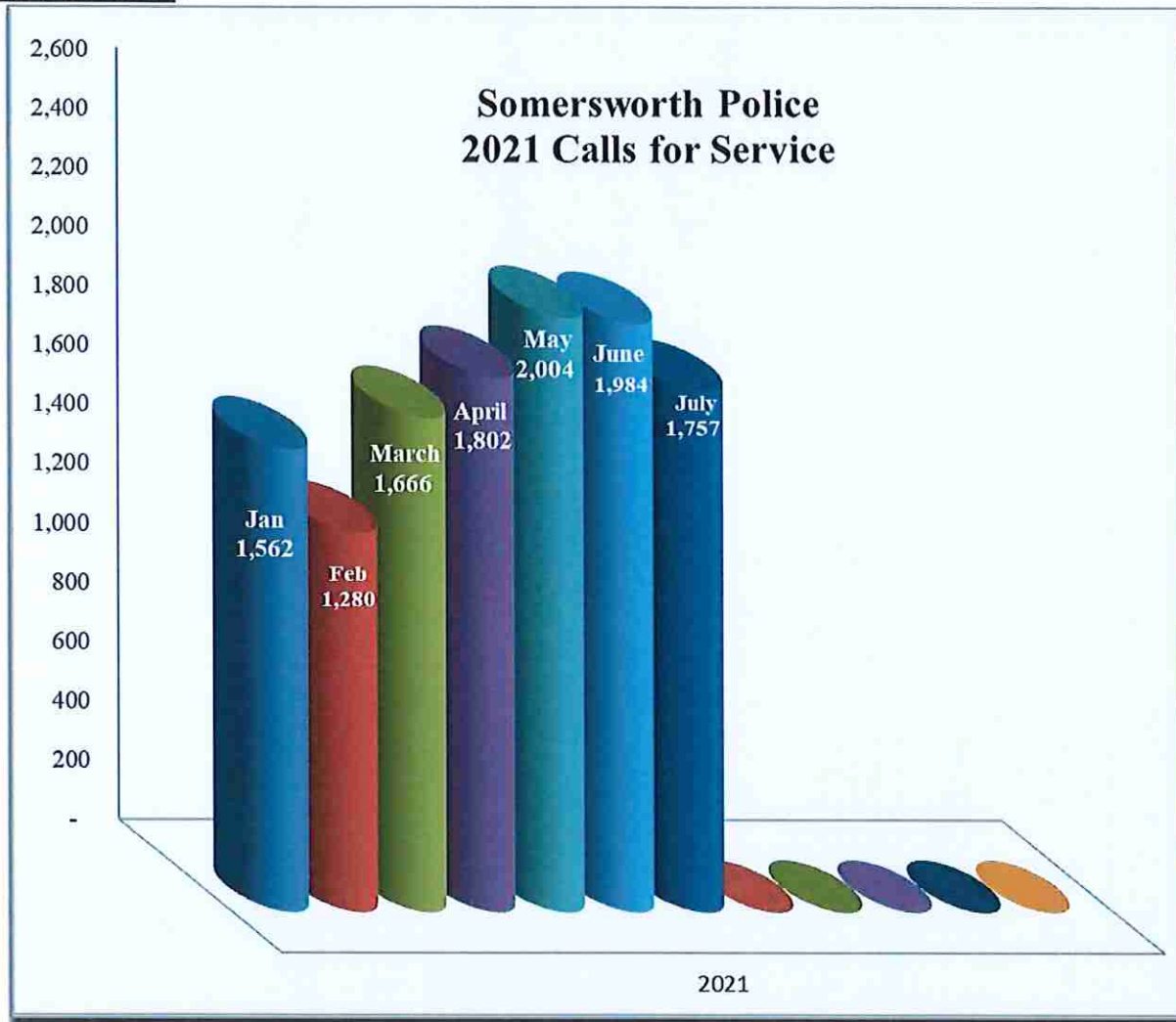
Due to Chief Kretschmar's absence, Captain Russell Timmons was appointed as Acting Chief of Police on July 14, 2021 until Chief Kretschmar returns.

### **TRAINING:**

- We sponsored a 5 day Field Training Officer Program through JET Public Safety Program. Officer Wright attended from our agency.
- Officer Scott South is scheduled to complete the 16 week New Hampshire Police Academy on August 20, 2021.
- Officer Major attending a training on the ARIDE (Advanced Roadside Impairment Driving Enforcement) Program at the Lee Police Dept.



## STATISTICS:



### Yearly Comparison

Month	2021	2020	2019	2018
January	1,562	1,939	1,976	2,085
Feb	1,280	1,756	1,796	1,878
March	1,666	1,926	2,145	2,215
April	1,802	1,846	2,285	2,452
May	2,004	1,708	2,053	2,409
June	1,984	1,749	1,935	2,406
July	1,757	1,949	2,048	2,174
August	0	1,847	1,943	2,238
Sept	0	1,875	2,020	2,263
Oct	0	1,937	1,906	2,123
Nov	0	1,717	1,860	2,055
Dec	0	1,513	1,995	1,936
TOTAL	12,055	21,762	23,962	26,234



# City of Somersworth

## Fire Department

195 Maple Street – Somersworth, NH 03878-1594



**George Kramlinger**  
Fire Chief & Emergency Management Director  
[gkramlinger@somersworth.com](mailto:gkramlinger@somersworth.com)

**Business: (603) 692-3457**  
Fax: (603) 692-5147  
[www.somersworth.com](http://www.somersworth.com)

4 August 21

To: Mr. Robert Belmore, City Manager

Subject: July 2021 Monthly Fire Department and Emergency Management Report

1. With the City Council approving full funding for the new Fire Station, the SFD has been working extremely hard to prepare for demolition of the south side of the exiting station. Many hours have been spent sorting and moving equipment as well as disposing of outdated, unwanted, or unserviceable items. In addition, activities such as hose, ladder, and pump testing have begun or are now scheduled for the near future so as to be complete before demolition begins.
2. With Finance Committee and City Council approval of the SFD recommendation to purchase the Pierce custom Enforcer as our new front-line pumper, we are coordinating with Allegiance Fire and Rescue of Walpole MA, who is the regional Pierce dealer, to prepare the Purchase Agreement for City Manager signature.
3. The Forestry Truck is at Eastern Fire Apparatus in Rochester – the original manufacturer of the truck – to address intermittent warning lights that illuminate in slow speed turns. A steering wheel angle sensor is on order, but shipping is delayed.
4. Firefighter assistance and search team (FAST) training continues with moving downed firefighters up and down stairs, extracting a downed firefighter from a narrow space with a high windowsill in what is called the “Denver Drill”, and removing a downed firefighter from a second or third floor window using a ladder and pulley system. All skill drills are based on real world events.
5. The Fire Chief participated in a one-of-kind equine technical rescue course with fire service personnel from throughout the state and members of the SCPA held at the SCPA facility in Stratham. The course was conducted by Patriot Equine Technical Rescue – a non-profit organization that responds throughout new England aiding fire departments, veterinarians, and other rescue personnel when horses are in distress due to entrapment, illness, or injury. The tactics, techniques, procedures, and incident management considerations in the course are aligned with NFPA 1670, the standard on Operations and Training for Technical Search and Rescue Incidents.
6. A camper trailer fire behind Tri-City Plaza at shift change required off going and on coming personnel to control. A joint investigation led by the SPD that included the



SFD and State Fire Marshal's Office quickly determined a cause and identified a suspect.

7. Call Volume this month with a comparison to last year:

	July 2021	July 2020
EMS Related	65	56
MVA no injuries	3	6
Down Power Lines	4	2
Fires (all types)	6	6
All Other Hazards	42	69
Total	120	139

8. We continue to receive outstanding cooperation and response from Stewart's Ambulance Service. Average response time for the latest reporting period of June 2021 is an excellent 4:34.
9. Please feel free to contact me with any questions or concerns.

Respectfully submitted

George D. Kramlinger  
Fire Chief / EMD  
City of Somersworth