

CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members
FROM: Robert M. Belmore, City Manager *RB*
DATE: Friday, February 17, 2017
SUBJECT: City Manager's Report for Tuesday, February 21, 2017
City Council Agenda

Unfinished Business (under Section 13 of Agenda)

Resolutions

- A. Resolution No. 27-17 Vote to Authorize the Trustees of Trust Funds to Release the Balance of the Post-Withdrawal Capital Trust Fund to the Somersworth School District and Close the Post-Withdrawal Capital Trust Fund.** Again, as of the end of December there was \$84,887 in this post withdrawal account. If approved, this action will close out this account.
- B. Resolution No. 28-17 To Authorize the City Manager to Order One SUV Style Police Cruiser Which will be Funded by a Lease Purchase Arrangement.** Again, this will be a lease to purchase acquisition. The City will have ownership of this vehicle at the end of 3 years.
- C. Resolution No. 29-17 To Authorize the City Manager to Contract with Pro HVAC of Somersworth, NH to Install an Energy Recovery Ventilator at the Somersworth City Hall.** City Council appropriated \$37,000 in this fiscal year's budget to replace this unit. The City received 3-bids for this project. City Staff recommends the project be awarded to the lowest bidder, Pro HVAC.

New Business (under Section 14 of Agenda)

Ordinances

- A. Ordinance No. 9-17 Amending Chapter 32, Water Ordinance, by Amending Section 16 Titled "Rates, Fees, and Charges".**

- B. Ordinance No. 10-17 Amending Chapter 8A, Sewer Ordinance, by Amending Section 7. (B) Titled "Sewer Use Volume Charges".** Ordinance No. 9-17 and 10-17: The Finance Committee met on January 18th to review possible increases to our water and sewer utility rates. The Committee voted to recommend the increases. I have included a summary of the water/sewer rates for our neighboring Cities. The monthly utility bill increase for an average Somersworth home for next year would be \$1.16 for water and \$2.20 for sewer. An attached worksheet shows the estimated increases for each of the proposed four (4) years. I recommend a Public Hearing on both Ordinance Amendments prior to the next Council meeting on March 6th at 6:45 p.m.

Resolutions

- A. Resolution No. 30-17 Displaying a Permanent Photo of Fred H. Brown in the City Council Chambers and Mayor's Office.**
- B. Resolution No. 31-17 To Authorize the City Manager to Amend the Renewal Cable Television Franchise Agreement Between the City of Somersworth and Comcast of Maine/New Hampshire, Inc.** The City's Special Counsel, Attorney Kate Miller, recommends amending the current Franchise Agreement out for five (5) more years. I have attached a copy of her recommendation. The Staff Committee (Superintendent Jeni Mosca, Finance Director Scott Smith and I) that worked on this matter concurs. The new expiration date would be June 17, 2013.

Additionally, prior to the March 20th Council Meeting at 6:30 p.m. I recommend the City Council schedule a Public Hearing on the proposed Amendment.

- C. Resolution No. 32-17 To Authorize the City Manager to Sign a Payment-In-Lieu-Of-Taxes (PILOT) Agreement with the Somersworth Early Learning Center.** City Attorney Walter Mitchell has reviewed the enclosed PILOT Agreement. The Finance Committee supports the proposed PILOT.

Other

- A. Vote to Authorize the City Manager to Sign the FERC License Application Approval, to Allow Transferring of Rights and Interest in the License from Enel Green Power North America, Inc. to Green Mountain Power Corporation.** The present owners have petitioned FERC to move forward with the sale of this Hydro operation. The process requires the City to sign off indicating we have no objection. It would also be my intent to meet with the new owners to review our 1981 dated Lease Agreement language and payment. Attached is a copy of the Application to transfer the License.

City Manager's Items (under section 10 of Agenda)

A. Informational Items

- 1. FY2017 Budget Update.** Attached is a projected summary of this Fiscal Year's General Fund Budget Expenditures. As you can see, an early projection shows the Public Works Department running into a deficit. Closer to the end of the fiscal year, we will be able to finalize a recommendation for Council to act on a budget transfer from other available General Fund departments to handle any specific overages.

2. **Police Department Homeland Security Grant.** Attached is a memorandum from Chief Kretschmar regarding a \$6,000 State of NH Homeland Security Grant that the City received to purchase safety equipment vests for the Police Department. Both the Finance Committee and Public Safety Committee voted to support the Grant acceptance.
3. **Tax Assessing/Data Collector RFP.** Just a note to inform you that we are in the process of preparing a Request for Proposal (RFP) for professional Tax Assessor Services with the Cities of Dover and Rochester.
4. **State of City Address.** In accordance with City Charter, the Mayor and School Board Chairman have scheduled a joint meeting on *Monday, March 6th*, at 5:30 p.m. prior to the scheduled City Council meeting for the State of the City Address.
5. **Upcoming City Council Workshops & Meetings.**

Council Workshops

Saturday, March 11

8:30am: Goal Setting Session

Saturday, April 1

8:30am: Budget Workshop

Special Meetings

Monday, April 3

5:30pm: City Manager Presents his Proposed 2017/2018 Budget

6:00pm: Public Hearing on 2017/2018 Budget

7:00pm: City Council Meeting

B. Attachments

1. City Attorney Certification, Five (5)
2. Department Head Reports

RESOLUTION NO. 27-17 VOTE TO AUTHORIZE THE TRUSTEES OF TRUST FUNDS TO
RELEASE THE BALANCE OF THE POST-WITHDRAWAL CAPITAL TRUST FUND TO THE
SOMERSWORTH SCHOOL DISTRICT AND CLOSE THE POST-WITHDRAWAL CAPITAL
TRUST FUND.

Somersworth, NH

February 6, 2017

WHEREAS, the City of Somersworth City Council adopted Resolution 1-15 creating the Post-withdrawal Capital Trust Fund created for the purpose of holding the post-withdrawal payment made by the Rollinsford School district to the Somersworth School District for pending payments on outstanding bonded school debt, namely the 1996 Series C bonds dated August 15, 1996, and

WHEREAS, the Fiscal Year 2017 debt payment has been made by the Somersworth School District and the balance of the fund is due from the post-withdrawal capital trust fund and the fund may now be closed, and

WHEREAS, the Somersworth City Council has been named as agents to expend,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH, that the Trustees of Trust Funds are authorized to release the balance of Post-withdrawal Capital Trust Fund to the Somersworth School District and close the Post-withdrawal Capital Trust Fund.

Sponsored by

David A. Witham

Approved

City Attorney

**RESOLUTION NO. 28-17 TO AUTHORIZE THE CITY MANAGER TO ORDER ONE SUV
STYLE POLICE CRUISER WHICH WILL BE FUNDED BY A LEASE PURCHASE
ARRANGEMENT.**

Somersworth, NH
February 6, 2017

WHEREAS the City of Somersworth's Capital Improvement Plan proposes a replacement schedule for police cruisers to maintain fleet integrity and reduce maintenance costs, and

WHEREAS the Somersworth City Council has an established goal whereby they may review and approve a priority list of CIP (capital improvement plan) items earlier than the actual FY budget approval process is complete in order to allow for timely ordering, and

WHEREAS, the Somersworth City Council would like to improve the fleet of police cruisers by continuing the replacement of traditional sedan style cruisers with a more modern SUV style of police cruiser,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to order one new "SUV" style police cruiser which will be funded in the FY2018 budget through a lease purchase arrangement.

Sponsored by Request

Councilor David A. Witham

Approved:

City Attorney

RESOLUTION NO. 29-17 AUTHORIZE THE CITY MANAGER TO CONTRACT WITH PRO HVAC OF SOMERSWORTH, NH TO INSTALL AN ENERGY RECOVERY VENTILATOR AT THE SOMERSWORTH CITY HALL.

Somersworth, NH
February 6, 2017

WHEREAS, the Somersworth Capital Improvement Program for Fiscal Years 2017 through 2022 contains a recommendation to replace the energy recovery ventilator (ERV Unit) as part of an overall HVAC improvement plan at the City Hall, and

WHEREAS, the fiscal year 2016-2017 adopted budget contains an appropriation for the replacement of the ERV Unit at the City Hall, and

WHEREAS, the City requested sealed bids from qualified contractors for this project, and

WHEREAS, City staff recommends awarding the contract for this project to Pro HVAC of Somersworth, NH for an amount not-to-exceed \$29,657 (Twenty Nine Thousand Six Hundred Fifty Seven Dollars),

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Pro HVAC of Somersworth, NH to install an energy recovery ventilator at the Somersworth City Hall for an amount not to exceed \$29,657 (Twenty Nine Thousand Six Hundred Fifty Seven Dollars) and take any and all other such actions relative to this purchase determined to be in the best interest of the City.

Sponsored by Request:

Councilor David A. Witham

Approved

City Attorney

ORDINANCE NO. 9-17 AMENDING CHAPTER 32, WATER ORDINANCE, BY
AMENDING SECTION 16 TITLED "RATES, FEES, AND CHARGES".

Somersworth, NH
February 21, 2017

THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 32, Section 16 Titled "Rates, Fees, and Charges", by adding the following to Section 16 1(a):

All water users will be charged at a rate of \$4.40 per 100 cubic feet of water used beginning July 1, 2017; \$4.71 per 100 cubic feet of water used beginning July 1, 2018; \$5.04 per 100 cubic feet of water used beginning July 1, 2019; \$5.40 per 100 cubic feet of water used beginning July 1, 2020;

This Ordinance will take effect upon its passage.

Sponsored by Councilors

David A. Witham
Dale R. Sprague
Martin Pepin

Approved:

City Attorney

Background: By passage of this Ordinance the City Council is increasing the Sewer Use Volume Charge 7% effective July 1, 2017, 7% effective July 1, 2018, 7% July 1, 2019, and 7% July 1, 2020.

ORDINANCE NO. 10-17 AMENDING CHAPTER 8A, SEWER ORDINANCE, BY
AMENDING SECTION 7. (B) TITLED "SEWER USE VOLUME CHARGES".

Somersworth, NH
February 21, 2017

THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 8A, Section 7. (B) Titled "Sewer Use Volume Charges", by deleting it in its entirety and replacing it with the following:

All sewer users will be charged at a rate of \$6.05 per 100 cubic feet of water used beginning July 1, 2017; \$6.65 per 100 cubic feet of water used beginning July 1, 2018; \$7.32 per 100 cubic feet of water used beginning July 1, 2019; \$8.05 per 100 cubic feet of water used beginning July 1, 2020;

This Ordinance will take effect upon its passage.

Sponsored by Councilors

David A. Witham
Dale R. Sprague
Martin Pepin

Approved:

City Attorney

Background: By passage of this Ordinance the City Council is increasing the Sewer Use Volume Charge 10% effective July 1, 2017, 10% effective July 1, 2018, 10% July 1, 2019, and 10% July 1, 2020.

Surrounding Cities Water/Sewer Rates

Dover

Water: \$4.87 HCF

Sewer: \$8.02 HCF

Water Investment Fee: \$3.33 gallon per day/450 GFD Min

Sewer Investment Fee: \$6.27 gallon per day/450 GFD Min

Rochester

Water: \$4.81 CF

Sewer: \$6.24 CF

Portsmouth

Water: \$4.15 10 Units/\$5.00 above 10 Units

Sewer: \$12.24 10 Units/\$13.47 above 10 Units

Somersworth

Water: \$4.40 HCF – Last increased 7/2011

Sewer: \$5.50 HCF – Last increased 7/2011

Residential - Average of 4 units per month

Water Monthly Bill	Current \$18.94	July 1, 2017 \$20.10	July 1, 2018 \$21.34	July 1, 2019 \$22.66	July 1, 2020 \$24.10
Water Monthly Increase		\$1.16	\$1.24	\$1.32	\$1.44
Sewer Monthly Bill	Current \$25.33	July 1, 2017 \$27.53	July 1, 2018 \$29.93	July 1, 2019 \$32.61	July 1, 2020 \$35.53
Sewer Monthly Increase		\$2.20	\$2.40	\$2.68	\$2.92

02/2017

RESOLUTION NO. 30-17 DISPLAYING A PERMANENT PHOTO OF FRED H. BROWN IN THE CITY COUNCIL CHAMBERS AND MAYOR'S OFFICE.

Somersworth, NH
February 21, 2017

WHEREAS, Fred H. Brown was a citizen of the City of Somersworth; and

WHEREAS, Fred H. Brown was a former Major League Baseball player, playing for the Boston Beaneaters; and

WHEREAS, Fred H. Brown served as the Somersworth City Solicitor and was elected Mayor of the City of Somersworth; and

WHEREAS, Fred H. Brown served as United States Attorney; and

WHEREAS, Fred H. Brown was elected and served as the sixty-eighth Governor of the State of New Hampshire; and

WHEREAS, Fred H. Brown was elected and served as a United States Senator,

NOW, THEREFORE, BE IT RESOLVED THAT in honor of his accomplishments and the Hilltopper pride bestowed upon our community by his service, that a permanent photo of Fred H. Brown be displayed in the Somersworth City Council Chambers and Mayors Office.

Sponsored by:
Mayor Dana S. Hilliard
Councilors:
Dale R. Sprague
Jennifer G. Soldati
Denis Messier
Martin Pepin
Martin P. Dumont, Sr.
Jessica Paradis
David A. Witham
Nancie Cameron

Approved:
City Attorney

RESOLUTION NO. 31-17 TO AUTHORIZE THE CITY MANAGER TO AMEND THE
RENEWAL CABLE TELEVISION FRANCHISE AGREEMENT BETWEEN THE CITY OF
SOMERSWORTH AND COMCAST OF MAINE/NEW HAMPSHIRE, INC.

Somersworth, NH

February 21, 2017

WHEREAS, Comcast of Maine/New Hampshire, Inc. is the duly authorized holder of a Renewal Cable Television Franchise to operate a cable television system in the City of Somersworth, New Hampshire pursuant to NH RSA 53-C, as amended, said Renewal Franchise having commenced on June 18th, 2013, and,

WHEREAS, Comcast of Maine/New Hampshire and the City of Somersworth wish to amend the Renewal Cable Television Franchise agreement, and,

WHEREAS, the Renewal Cable Television Franchise Agreement may be amended by written agreement following publication of the proposed amendment in a manner consistent with NH RSA Chapter 43, and,

WHEREAS, the City Council of the City of Somersworth as Franchising Authority is authorized to amend the Renewal Cable Television Franchise Agreement pursuant to RSA 53-C,

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Somersworth that the Renewal Cable Television agreement is hereby amended as follows:

Section 2.2, Term: is deleted and a new section 2.2 inserted as follows:

Term: The term of this non-exclusive Renewal Franchise shall be for a period of ten (10) years and shall commence on June 18, 2013 following the expiration of the current Franchise, and shall expire at midnight on June 17, 2023

Sponsored by Councilors

David A. Witham
Martin Pepin

Approved:

City Attorney

DONAHUE, TUCKER & CIANDELLA, PLLC

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Exeter, New Hampshire 03833
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Web Site: www.DTCLawyers.com

MEMORANDUM

To: City of Somersworth, City Council and City Manager
From: Katherine B. Miller, Esq.
Re: Proposed Amendment to Comcast Cable TV Franchise
Date: January 31, 2017

Executive Summary

The cable TV franchise agreement with Comcast is due to expire on June 17, 2018. The City is in the renewal period, during which Comcast has indicated its interest in renewing the current franchise, and the City has reviewed Comcast's compliance and the City's cable tv-related needs and interests. After a thorough review of Comcast's performance under the current franchise agreement, including reviewing Comcast's responses to two sets of audit questions propound by our office and the City's information on Comcast's compliance with the current franchise agreement, City officials have concluded that there are no areas of non-compliance.

City officials also reviewed the cable tv-related needs and interests of the City and compared those to the terms of the current franchise agreement. Given that many topics are off limits for negotiation (prices, channel selection, technology used and programming), City officials concluded that the current franchise agreement meets the current and projected future cable tv-related needs and interests of the community.

Therefore, rather than engaging in a full re-negotiation of all the terms of the current franchise agreement, which would be costly and time consuming, I recommend that the Council instead amend the current franchise agreement to extend the expiration date out for five more years. The new expiration date would be June 17, 2023.

Discussion

Given the limited scope of the topics that can be negotiated, and the strength of the current franchise agreement, it will likely result in a better outcome for the City, both in terms of cost and in terms of content, to simply amend the current franchise agreement and extend it out another five years. City staff has done an excellent job of reviewing Comcast's performance, in light of the requirements of the current franchise. Comcast is moving towards increasingly less generous terms for municipalities in its franchise agreements, in the areas of standard installation distances, franchise fees, support for PEG access channels, performance bonds, etc. It is likely that, if we open up all the terms of the franchise agreement for re-negotiation, the City would end

up with less favorable terms overall and no additional benefits. For that reason, I recommend this Amendment.

Key Provisions in the Current Comcast Cable TV Franchise Agreement

As a reminder, the current franchise agreement contains the following key terms. The only proposed change, shown in **bold** is to the expiration date and the length of the franchise term:

- Section 1.1(i): Effective Date: March 18, 2013.
- Section 1.1(o): Gross Annual Revenue (the figure on which the franchise fees are calculated): Broadest language including advertising sales and home shopping revenue.
- Section 1.1(ab): Standard Installation: 225 feet (slightly longer than the prior agreement, which was 200').
- Section 2.2: Term of Agreement: 10 years: March 18, 2013 to **March 17, 2023**.
- Section 2.5: Reservation of Authority: Retaining municipal authority over the public rights-of-way.
- Section 2.6(a): Pole/Conduit Attachment Rights: Pursuant to RSA 231:161 and 160-a, Comcast can locate its facilities in the public right-of-way, subject to obtaining an attachment agreement with pole and conduit owners.
- Section 2.6(b): Taxation: City's right to impose tax on Comcast for its use of the public right-of-way.
- Section 4.3: Repairs and Restoration: Allows the Town to make repairs to facilities, if Comcast has failed to do so after request, and to bill Comcast.
- Section 4.11: Standby Power at Head-End: 48 hours for battery backup.
- Section 6.1(b): Access Channels: One access channel at the beginning of the agreement.
- Section 6.1(c): Second Access Channel for Educational programming, on or before June 18, 2014.
- Section 6.1(d): Option for a third channel after June 18, 2014, at the request of the City Council, with some flexibility on activation time, depending on when Comcast notified of request by City.
- Section 6.2(a): PEG Access Cablecasting: Live origination locations at City Hall and Somersworth CTC listed on Exhibit D
- Section 6.2(d): Digital cablecast of any PEG channels.
- Section 6.4: Payment of \$14,700 to the City for cable-TV related technology purposes, *which payment was made on August 12, 2013*, without the cost being passed through to subscribers.
- Section 6.5: Interconnection with Competing Cable Franchisee, should one emerge.
- Section 6.6: Franchise Related Costs: Generally costs incurred for PEG access construction (video return lines, video origination locations, activation

- of a PEG channel, and other franchise requirements), *are* passed through to subscribers as franchise-related costs, pursuant to the Federal Cable Act.
- Article 7: In general, strong customer service and customer complaint rights, including adoption of the FCC customer service regulations.
- Section 7.7: Employee identification and identification of employee and contractor's vehicles, as well as notification to the police department for substantial work that may disrupt the flow of traffic or is expected to last more than a half a day.
- Section 9.3: Performance Bond: \$50,000 (Comcast's current standard).
- Section 9.4: Franchise Fee: Beginning at 3% of gross annual revenue, with the option after one year to increase to 5%, in increments not to exceed 1% annually. City may also audit payments.
- Section 9.13: Annual Town Review and Report: On the anniversary of the effective date, Comcast to provide an annual report in the form found in Exhibit F.
- Exhibit A: Public buildings on the cable system that will receive one free cable drop, and free basic cable service.
- Exhibit B: The general categories of programming that Comcast will provide.
- Exhibit C: Video Return Origination Locations: Somersworth CTC and the City Hall.
- Exhibit D: FCC Customer Service Regulations.
- Exhibit E: Privacy law under the Federal Cable Act.
- Exhibit F: Annual Report form.
- Side Letter: Separate side letter agreement on Comcast's "Education Connections Program" whereby it provides free internet service and up to seven e-mail accounts to public schools and libraries, and senior citizen discount, which Comcast is willing to provide to low and moderate income seniors. It is a very modest discount of the standard cable service in the amount of \$2.00.
- "Internet Essentials:" Comcast offers low-cost monthly internet service (\$9.95/month plus tax) and the one-time chance to purchase a subsidized computer for \$150, to all households in public housing (either City housing or Section 8 housing) and to all households with school-aged children eligible for the free or reduced-price school lunch program. More details are at <https://internetessentials.com>.

Conclusion

In terms of efficiency as well as the quality of the agreement, it is unlikely that the City can do better than the current franchise agreement. For this reason, I recommend that the Amendment be adopted, after a public hearing. Please let me know if there are any questions.

RESOLUTION NO. 32-17 TO AUTHORIZE THE CITY MANAGER TO SIGN A
PAYMENT- IN- LIEU- OF-TAXES (PILOT) AGREEMENT WITH THE SOMERSWORTH
EARLY LEARNING CENTER.

Somersworth, NH

February 21, 2017

WHEREAS, The Council passed Resolution No. 20-17 authorizing the sale of the 35 Bartlett Avenue property by the Somersworth Housing Authority (SHA) to the Somersworth Early Learning Center (SELC), and

WHEREAS, the City Council authorized the sale contingent on the creation of an agreement with SELC to make a payment- in- lieu-of- taxes (PILOT), and

WHEREAS, the SELC did purchase the facility at 35 Bartlett Avenue and has provided a PILOT Agreement for approval by the City, and

WHEREAS, the City Council's Finance Committee supports this PILOT agreement,

NOW THEREFORE, THE CITY COUNCIL Approves the PILOT Agreement and furthermore authorizes the City Manager to sign the PILOT Agreement with SELC and to take any other action deemed to be in the best interests to complete this action.

Sponsored by Councilors

David A. Witham

Dale R. Sprague

Martin Pepin

Jennifer G. Soldati

Approved:

City Attorney

**AGREEMENT AS TO
PAYMENT IN LIEU OF TAXES**

THIS AGREEMENT is made this ____ day of February, 2017, by and between the City of Somersworth, a New Hampshire Municipal Corporation with a mailing address of One Government Way, Somersworth, County of Strafford and State of New Hampshire 03878 ("City") and Somersworth Early Learning Center, a New Hampshire Non-profit Corporation with a mailing address of 35 Bartlett Avenue also in said City of Somersworth, County of Strafford and State of New Hampshire, 03878 ("SELC").

WHEREAS, On December 29, 2016 SELC purchased the real estate known as and located at 35 Bartlett Avenue in Somersworth, New Hampshire from the Somersworth Housing Authority ("SHA"), pursuant to the terms of a Purchase and Sale Agreement between the parties dated December 20, 2016, which agreement contained the requirement that SELC enter into a separate written agreement with the City relative to making Payment In Lieu of Taxes ("PILOT") to the City;

NOW THEREFORE:

SELC agrees to pay, and the City agrees to accept, PILOT payments in lieu of payment for any property taxes which the City might otherwise desire to assess upon the property known as and located at 35 Bartlett Avenue ("Property"), under the terms and conditions set forth herein:

1. For each calendar year of this agreement, SELC shall make one PILOT payment to the City. Such payment shall be received by the City no later than December 31 of that tax year.
2. SELC and the City agree that the 2016 PILOT payment is the responsibility of SHA, and that SHA shall make this payment on or before June 30, 2017. The City agrees that under no circumstances shall the City have any claim against SELC for the 2016 PILOT payment.
3. Each annual payment shall be calculated as follows:
 - a. Beginning with the 2017 calendar year, the PILOT payment shall be in an amount that is 10.69% of the taxes that would otherwise be due to the City based on that year's assessment of the Property, calculated using the prior year's tax rate, as if the Property were owned by a fully taxable entity.
 - b. Each subsequent calendar year, the amount of the PILOT payment payable to the City pursuant to this Agreement will be calculated by first multiplying the April 1 assessment by the City's prior year tax rate, and then taking 10.69% of that product. The 10.69% product shall be the PILOT owed for that calendar year.

- c. The parties agree and acknowledge that the amount of the PILOT payment may fluctuate either higher or lower each year, if the City's assessment of the premises increases or decreases, or the tax rate increases or decreases, or both.
4. The City shall calculate the PILOT payment for each calendar year and notify SELC of the calculation and payment based thereon for the upcoming year no later than July 1 of the year for which the PILOT is being calculated. Notice of the PILOT amount and calculation shall be addressed to SELC's Executive Director and sent via US Mail to the Property address and also sent via e-mail to the Executive Director's electronic mail address, if the Executive Director has provided such an e-mail address to the City.
5. The term of this agreement shall be from January 1, 2017 through December 31, 2037, unless SELC shall cease ownership or charitable use of the Property. Should SELC no longer own or use the Property, this Agreement shall terminate, and neither party shall have any further obligation hereunder.
6. Nothing in this Agreement shall be construed to indicate that the City is entitled to a PILOT for any year after 2037, however the City and SELC have agreed in good faith to re-negotiate the PILOT in 20 years (2037). The parties shall commence these negotiations no later than June 30 of 2037, and shall complete said negotiations no later than September 30 2037.
7. Should the City and SELC be unable to agree as to (a) whether PILOT shall be made by SELC, and (b) the amount of any such PILOT for the period after 2037, they agree to engage, in good faith, in mediation using the services of a reputable mediator within the state of New Hampshire in order to resolve the disagreement between them. Should mediation be unsuccessful, each party shall have any and all remedies available to them at law and equity.
8. This Agreement embodies the entire agreement between the parties and supersedes any and all prior agreements and understandings between them.
9. This Agreement may only be changed, modified or amended by written instrument signed by both parties.
10. Notwithstanding the forgoing, this Agreement shall be governed by the laws of New Hampshire, without regard to choice of law provisions. Consequently, if during the Term of this Agreement, New Hampshire tax law changes in such a way as to render this agreement inapplicable, irrelevant, to prohibit PILOT or similar payments by charitable entities, or to require charitable entities to make property tax payments to municipalities under any different formula than set forth herein, this agreement shall terminate, neither party shall have any further obligation hereunder, and the parties shall have whatever obligation(s) to the other, if any, which may be engendered by such change in New Hampshire law.

11. This agreement shall be binding upon the successors, heirs, executors, administrators and assigns of both parties.
12. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date set forth above:

CITY OF SOMERSWORTH

**SOMERSWORTH EARLY
LEARNING CENTER**

By: _____
Robert M. Belmore, City Manager

By: _____
William Griffith, Chairman Board
of Directors

UNITED STATES OF AMERICA
BEFORE THE
FEDERAL ENERGY REGULATORY COMMISSION

Somersworth Hydro Company, Inc., City of)	Project No. 4451
Somersworth)	
)	
and)	
)	
Green Mountain Power Corporation)	
)	
)	
)	
)	

JOINT APPLICATION FOR APPROVAL OF PARTIAL TRANSFER OF LICENSE

Somersworth Hydro Company, Inc., ("SHC") and the City of Somersworth ("City" and together with SHC the "Licensees") as co-licenses of the Lower Great Falls Hydroelectric Project ("Project") and Green Mountain Power Corporation ("Green Mountain," and together with the Licensees, the "Applicants") hereby jointly apply for an order authorizing the partial transfer the license for the Lower Great Falls project from SHC to Green Mountain, pursuant to Section 8 of the Federal Power Act ("FPA"), 16 U.S.C. § 801, and Part 9 of the Federal Energy Regulatory Commission's ("FERC" or the "Commission") Regulations, 18 C.F.R. §§ 9.1, *et seq.*, 4.32, and 131.20 (the "Application"). The City will remain as co-license of the Project and joins this application as required by Commission regulations. Applicants respectfully request that the Commission act on the Application on or around May 1, 2017, for the reasons stated below.

I. BACKGROUND

SHC and Green Mountain apply for partial transfer of the license pursuant to an Asset Purchase and Sale Agreement, dated as of July 15, 2016, wherein the parent company of SHC

agreed, among other things, to sell and assign to Green Mountain and Green Mountain agreed to purchase and assume SHC's interest in the Project (the "Purchase Agreement"). The City is not party to the Purchase Agreement, however it assents to the transfer of the Project and the transfer of the license to Green Mountain. The closing on the transfer of the Project will take place after the satisfaction or waiver of all applicable conditions precedent to set forth in the Purchase Agreement, but in no event later than June 15, 2017 (the "Closing"). Pursuant to the terms and conditions of the Purchase Agreement and the requirements of 18 C.F.R. § 9.3(a), FERC approval for the transfer of the Project to Green Mountain is a condition precedent that must be satisfied prior to the Closing. In order to allow closing on that date, the SHC and Green Mountain respectfully request Commission action on this Application on or around May 1, 2017. An order issued on or around that date would allow the Applicants to make timely preparations if, for currently unanticipated reasons, the closing is delayed beyond the June 15, 2017 target date.

II. APPLICATION FOR TRANSFER OF LICENSES

The Project is located on the Salmon Falls River in Strafford County, New Hampshire and York County, Maine. The City of Somersworth, New Hampshire, as the owner of a dam, entered into a lease agreement with Somersworth Hydropower Associates (the lessee), dated as of April 21, 1981, granting the lessee rights to develop, construct, and operate a hydroelectric facility at the dam consistent with the FERC license to be issued for the project. The Commission issued the current license for the Lower Great Falls (Somersworth) Hydroelectric Project to Somersworth Hydropower Associates and the City of Somersworth on April 22, 1982, for a term of forty years, effective May 1, 1982. *See* 19 FERC ¶ 62,108 (1982). In 1987, the Commission approved the transfer of Somersworth Hydropower Associates' rights and interest

in the license to Somersworth Hydro Company, Inc. *See* 40 FERC ¶ 62,274 (1987). The license does not expire until April 30, 2022. *See* 19 FERC ¶ 62,108 (1982).

III. ADDITIONAL INFORMATION REQUIRED BY PART 9 OF THE COMMISSION'S REGULATIONS

Green Mountain is a vertically-integrated utility, incorporated in Vermont, and engaged primarily in the production, subtransmission, distribution and sale of electricity to retail and wholesale electric customers in Vermont. Green Mountain has included as Exhibits A-1, A-2, and A-3 of this Application certified copies of its articles of incorporation, corporate by-laws and its certificate of good standing, with all amendments of each to date.

Green Mountain states that it is in compliance with all applicable state laws as required by Section 9(a)(2) of the FPA. Green Mountain, as transferee, proposes to complete its showing of such compliance by submitting all necessary state approvals and consents in order to effectuate the transfer of the projects' properties to Green Mountain, to be submitted as Exhibit B-1 at the time Green Mountain submits proof of the conveyance to it of the projects properties as hereinafter provided for.¹

Green Mountain will submit certified copies of all instruments of conveyance whereby title and/or rights to the projects' properties are conveyed to it, upon the completion of such conveyance, if and when the Commission shall have given its approval to the proposed transfer in accordance with 18 C.F.R. § 9.3.

If and when the Commission shall have given its approval to the proposed transfer, and upon completion of conveyance of the projects' properties to Green Mountain, SHC will deliver to Green Mountain and Green Mountain will accept and permanently retain all license instruments and all maps, plans, specifications, contracts, reports of engineers, accounts, books,

¹ *See* Exhibit B-1, State Approvals and Consents.

records, and all other papers and documents relating to the original projects and to all additions to and betterments thereof, as required by 18 C.F.R. § 9.3(a).

SHC certifies that it has fully complied with the terms and conditions of its licenses, as amended, and that it has fully satisfied and discharged all of its liabilities and obligations thereunder to the date of this Application, and obligates itself to pay all annual charges accrued under the license to the date of the transfer.

Contingent upon the final written approval by the Commission of the transfer of the license, Green Mountain accepts all of the terms and conditions of the license, as amended, and the act, and agrees to be bound thereby to the same extent as though it were the original licensee thereunder.

A. TRANSFEREE QUALIFICATIONS TO HOLD LICENSES AND OPERATE THE PROJECTS

Green Mountain owns or controls approximately 330 MW² of generation within the area served by ISO New England and purchases approximately 365 MW of generation capacity under long-term power purchase agreements. Green Mountain's peak load during the twelve months ended December 31, 2015 was approximately 700 MW. Green Mountain is the current owner, operator, and licensee of the seventeen hydroelectric generating facilities listed below. Green Mountain generates 9% of its power supply from these facilities.

Project Number	Project Name
P-2090	Waterbury Hydroelectric Project
P-2205	Lamoille Hydroelectric Project
P-2396	Pierce Mills Hydroelectric Project
P-2397	Gage Hydroelectric Project
P-2399	Arnold Falls Hydroelectric Project
P-2400	Passumpsic Hydroelectric Project
P-2445	Center Rutland Hydroelectric Project
P-2489	Cavendish Hydroelectric Project

² Based on nameplate ratings – approximately 100 MW based on long-term average output.

P-2490	Taftsville Hydroelectric Project
P-2513	Essex No. 19 Hydroelectric Project
P-2558	Otter Creek Hydroelectric Project
P-2674	Vergennes Hydroelectric Project
P-2731	Weybridge Hydroelectric Project
P-2737	Middlebury Lower Hydroelectric Project
P-2879	Bolton Falls Hydroelectric Project
P-11475	Carver Falls Hydroelectric Project
P-11478	Silver Lake Hydroelectric Project
P-5261	Newbury Hydroelectric Project
P-5702	Barnet Hydroelectric Project
P-5313	Dewey's Mills Hydroelectric Project

As the current licensee for the above-listed twenty (20) hydroelectric projects,³ Green Mountain maintains an exemplary record of compliance with its FERC licenses and is committed to ongoing operation and maintenance of all of its hydroelectric generating facilities to ensure a reliable supply of electricity for its customers. This includes Green Mountain's commitment to periodic upgrades to maintain efficient operations and limited outages.

The target date for the Closing is June 15, 2017. In order to allow closing on that date, SHC and Green Mountain respectfully request Commission action on this Application on or around May 1, 2017.

The proposed transfers would serve the public interest by supporting and facilitating continued investment in hydroelectric facilities, thereby promoting their continued operation and the generation of the clean renewable energy they produce to the benefit of the region and the United States.

B. COMMUNICATIONS

The name, title, post-office address, and e-mail address of the persons to whom correspondence in regard to this Application shall be addressed are as follows:

³ In 2012, FERC approved the transfer of licenses P-2205, P-2396, P-2397, P-2399, P-2400, P-2445, P-2489, P-2490, P-2558, P-2731, P-2737, P-11475, and P-11478 to Green Mountain pursuant to a merger with Central Vermont Public Service Corporation. See 140 FERC ¶ 62,191 (2012).

Transferee:

Green Mountain Power Corporation
163 Acorn Lane
Colchester, VT 05446
Attn: Vice President, Power Supply & General Counsel
E-Mail: Charlotte.Ancel@greenmountainpower.com

with a copy to:

Downs Rachlin Martin PLLC
199 Main Street
P.O. Box 190
Burlington, VT 05402
Attn: Elizabeth Kohler, Esq.
Email: EKohler@drm.com

Transferor:

Enel Green Power North America, Inc.
1 Tech Drive, Suite 220
Andover, MA 01810
Attn: Vice President, Operations
Email: Stephen.Pike@enel.com

with a copy to:

Enel Green Power North America, Inc.
1 Tech Drive, Suite 220
Andover, MA 01810
Email: generalcounsel@enel.com

In witness whereof the transferor, Somersworth Hydro Company, Inc., has caused its name to be hereunto signed by Rafael Gonzalez, its Chief Executive Officer, and its corporate seal to be hereunto affixed by Stephen Champagne, its Executive Vice President, Secretary & General Counsel, thereunto duly authorized, this __ day of February, 2017; and the transferee, Green Mountain Power Corporation, has caused its name to be hereunder signed, and its corporate seal to be hereunto affixed, by Charlotte Ancel, its Vice President, Power Supply & General Counsel, thereunto duly authorized, this __ day of September, 2016.

SOMERSWORTH HYDRO COMPANY, INC.

By: _____
Name: Rafael Gonzalez
Title: Chief Executive Officer

Attest:

_____, Secretary

City of Somersworth

By: _____
Name:
Title:

Attest:

GREEN MOUNTAIN POWER CORPORATION

By: _____
Name: Charlotte Ancel

Title: Vice President, Power Supply & General
Counsel

Attest:

_____, Secretary

VERIFICATION

State of Vermont)	
)	ss:
County of Chittenden)	

Charlotte Ancel, being duly sworn deposes and says: That she is the Vice President, Power Supply & General Counsel of Green Mountain Power, one of the applicants for approval of the transfer of the licenses; that she has read the foregoing application and knows the contents thereof; and that the same are true to the best of her knowledge and belief.

Charlotte Ancel, Vice President, Power Supply
& General Counsel

Subscribed and sworn to before me, a notary public of the State of Vermont this ____ day of February, 2017.

_____, Notary Public

Commission Expires _____

VERIFICATION

Commonwealth of Massachusetts)	
)	ss:
County of Essex)	

Rafael Gonzalez, being duly sworn deposes and says: That he is the Chief Executive Officer of Somersworth Hydro Company, Inc., one of the applicants for approval of the transfer of the licenses; that he has read the foregoing application and knows the contents thereof; and that the same are true to the best of his knowledge and belief.

Rafael Gonzalez, CEO

Subscribed and sworn to before me, a notary public of the Commonwealth of Massachusetts this ____ day of February, 2017.

, Notary Public

Commission Expires _____

VERIFICATION

State of New Hampshire)	
)	ss:
County of Rockingham)	

_____, being duly sworn deposes and says: That he is the _____
of the City of Somersworth one of the applicants for approval of the transfer of the licenses; that
he has read the foregoing application and knows the contents thereof; and that the same are true
to the best of his knowledge and belief.

Subscribed and sworn to before me, a notary public of the State of New Hampshire this
___ day of February, 2017.

_____, Notary Public

Commission Expires _____

EXHIBIT A-1
ARTICLES OF INCORPORATION

EXHIBIT A-2
CORPORATE BY-LAWS

EXHIBIT A-3
CERTIFICATE OF GOOD STANDING

EXHIBIT B-1

STATE APPROVALS AND CONSENTS (to be submitted to the Commission as evidence of compliance)

State	Approval/Consent Required
New Hampshire	Transfer of NPDES Permits to Green Mountain.

16919661.2

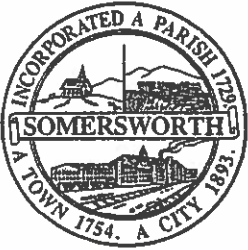
Informational Items # 1

General Fund Budget Estimate February 17, 2017

ACCOUNT DESCRIPTION	BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	Feb-June	Balance
Mayor and Council	24,925	13,698	0	11,227	9,714	1,513
Civic Promotions	10,700	3,660	0	7,040	6,350	690
Community Support	90,186	67,187	0	22,999	22,999	0
Total Elected Officials	125,811	84,545	0	41,267	39,063	2,204
City Manager	349,757	222,668	0	127,089	135,966	(8,878)
Administration	114,138	87,849	0	26,289	14,272	12,017
Total City Manager	463,895	310,517	0	153,378	150,239	3,139
Finance	325,409	216,150	0	109,259	123,738	(14,479)
City Clerk	167,774	107,843	0	59,931	61,801	(1,870)
Elections	18,877	12,372	102	6,403	454	5,949
Tax Collector	204,075	115,265	0	88,810	69,297	19,513
Human Services	210,996	117,051	0	93,945	72,240	21,705
Library	254,164	146,546	3,175	104,443	98,771	5,672
Total Finance and Administration	1,181,295	715,226	3,277	462,792	426,301	36,491
Planning	331,639	146,053	0	185,586	100,997	84,589
Economic Development	6,605	3,338	0	3,267	785	2,482
Code Enforcement	195,443	102,744	0	92,699	79,954	12,745
Assessing	152,025	93,702	3,495	54,827	41,067	13,760
Parks and Recreation	182,225	94,194	977	87,054	70,956	16,098
City Hall	144,809	74,519	2,270	68,020	65,958	2,061
Total Development Services	1,012,746	514,551	6,742	491,453	359,717	131,736
Police Administration	398,926	281,840	34	117,052	123,727	(6,675)
Patrol	2,146,932	1,349,177	18	797,737	859,012	(61,276)
Investigations	476,321	239,065	0	237,256	155,293	81,963
Police Support	400,986	202,822	0	198,164	127,957	70,207
Traffic	43,075	16,589	0	26,486	10,368	16,117
Prosecutor	123,497	74,247	0	49,250	46,404	2,846
Total Police	3,589,737	2,163,741	52	1,425,945	1,322,761	103,184

General Fund Budget Estimate
February 17, 2017

Fire Administration	201,290	123,903	0	77,387	77,131	256
Fire Fighting	1,979,219	1,108,809	3,643	866,767	807,203	59,564
Total Fire/Rescue	2,180,509	1,232,712	3,643	944,154	884,334	59,820
Public Works Adminis	1,182,688	711,071	4,223	467,394	494,712	(27,318)
Street Maintenance	989,783	924,491	3,736	61,557	78,324	(16,767)
Snow Removal	168,434	91,219	40,674	36,541	57,213	(20,671)
Street Lighting	146,524	79,110	6,912	60,503	53,858	6,645
Equipment Maintenance	72,732	37,913	0	34,819	35,633	(814)
City Engineer	56,610	18,233	3,500	34,877	38,340	(3,463)
Building and Grounds	42,574	26,081	2,929	13,564	11,651	1,913
Cemetery	8,770	1,799	0	6,971	5,931	1,040
Solid Waste Collecti	155,606	83,900	0	71,706	80,003	(8,297)
Total Public Works	2,823,721	1,973,817	61,973	787,932	855,664	(67,733)
Debt Service	884,187	884,186	0	1	0	1
Capital Leases	220,494	148,234	0	72,260	72,588	(328)
Transfers to Other Funds	115,598	115,598	0	0	0	0
Contingency	82,489	28,992	2,050	51,447	18,120	33,327
Total Other	1,302,768	1,177,011	2,050	123,708	90,708	33,000
Total Capital Outlay	369,219	275,841	9,754	83,625	60,651	22,974
Total City General Fund	\$13,049,702	\$8,447,960	\$87,490	\$4,514,251	\$4,189,438	\$324,814



Somersworth Police Department

12 Lilac Lane

Somersworth, NH 03878

Business: (603) 692-3131 Fax: (603) 692-2111

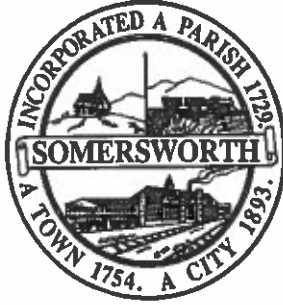
David B. Kretschmar
Chief of Police

MEMORANDUM

Memo To: Bob Belmore, City Manager
From: David Kretschmar, Police Chief
Date: February 14, 2017
Subject: 2016 Homeland Security Grant

On February 3rd, 2017 we applied for a grant in the amount of \$6000.00 through the Department of Homeland Security for the purchase of plates and plate carrier vests. These plate carriers will be placed in both marked and unmarked police vehicles for use in active shooter type situations. They are meant to be worn in addition to the every day kevlar vest that officers wear and are designed to stop rifle rounds.

I am pleased to report that on February 9th, 2017 we received notice that we have been awarded the grant in the amount of \$6000.00. We will be moving forward with this purchase as soon as we get the green light to do so from the State of New Hampshire, Department of Homeland Security.



MEMORANDUM

To: Bob Belmore, City Manager

From: Scott Smith, Director of Finance and Administration

Date: February 15, 2017

Re: **Monthly Report**

Finance Department:

- Working with Departments on developing FY17-18 budget proposal.
- Reviewed responses from NH Solar Garden on potential Solar Array.
- Received/Reviewing Draft audited financial statements. Will need to prepare MD&A to include in the audit.
- Bids:
 - None outstanding at this time.

City Clerk:

- Prepared for and took minutes at two scheduled City Council meetings, various workshops, public hearings, and standing committee meetings during the month.

Tax Collector:

- Motor vehicle registrations were a total of \$162,249 during the month.
- Collected \$4,975 for Municipal Transportation Fund during month.
- Total receipts for the month were \$3,847,825.

Library

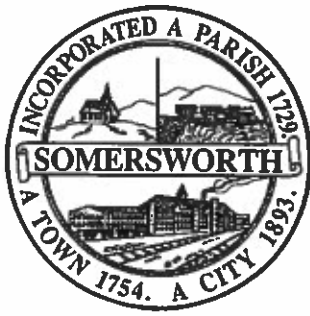
- The Friday children's story time is on-going and has been successful. We are hopeful increases in this program will also increase the use of the children's collection.
- The Library will be hosting an art exhibit by Brian Cincotta. His oil painting show landscapes from all four seasons.
- The Library provided 11 programs this month.

Human Services:

- Total assistance for the month was \$8,595. That compares to \$7,262 for the month of December 2016 and \$6,239 for January 2016.
- 7 new cases were opened compared to 7 in 2016.
- 18 cases were approved for varying levels of assistance, with 2 cases still pending, and 2 denials. 41 cases were referred to other agencies for support.

Information Technology

- Spent time in general server maintenance, checked systems, checked and cleared logs.
- Assisted with Utility Billing conversion setup.
- Assisting with set up of other modules in the new system.



DEPARTMENT OF DEVELOPMENT SERVICES

Date: February 17, 2017

From: Shanna B. Saunders
Director of Planning & Community Development

Re: January 2017 Monthly Report

In addition to the Department's various activities listed in the attached staff reports, I attended the following Land Use Board meetings:

- Zoning Board – January 4
- Conservation Commission – January 11
- Planning Board – January 18
- Historic District Commission – January 25 (did not attend)

And attended the following Special Meetings:

- SPRC Transportation Advisory Committee January 6
- SRPC Brownfields Advisory Meeting January 18th
- NH Planners Association January 27

Office of Assessing- December:

- Sales Verification inspections have taken place in the month of January.
- Permit inspections have started. Any changes that result will be for the 2017 tax year.
- The solar exemption has been approved by the City Council. Taxpayers must apply for the exemption prior to April 15 and meet all qualifications to be approved.
- Abatement applications are due on March 1, 2017. We received 5 abatement applications to date.

Property Maintenance and Code Enforcement- January:

Property Maintenance and Code Enforcement Activity Report for January 2017

Incident Location		Origin of complaint	Nature of Concern	Date of Complaint	Responsible person notified*	Compliance
20	Walnut	DDS	Trash	1/3/17	CN	COMPLETED
328	Main St.	DDS	Trash	1/3/17	CN	COMPLETED
219	Green St.	DDS	Housing violations	1/4/17	NOV	PENDING
446-448	High	DDS	Zoning violation	1/5/17	CN	PENDING
2	Ringer	DDS	Trash	1/5/17	CN	COMPLETED
4	Guy	DDS	Trash	1/5/17	CN	COMPLETED
380	rt 108	DDS	Dumpster	1/5/17	CN	COMPLETED
426	rt 108 (DDS	Dumpster	1/5/17	CN	PENDING
3	Market St.	DDS	Dumpster	1/5/17	CN	PENDING
109	Main St.	DDS	Trash	1/5/17	CN	COMPLETED
14	First	DDS	Trash	1/5/17	CN	COMPLETED
26	Mt. Vernon St.	DDS	Paint house	1/10/17	CN	PENDING
18	Highland St.	DDS	Paint house	1/10/17	CN	PENDING
69	W. High St.	DDS	Paint house	1/10/17	CN	PENDING
123	Main St.	DDS	Paint house	1/10/17	CN	PENDING
198	Main St.	DDS	Paint house	1/10/17	CN	PENDING
271	Main St.	DDS	Paint house	1/10/17	CN	PENDING
278	Main St.	DDS	Paint house	1/10/17	CN	PENDING
357	Main St.	DDS	Paint house	1/10/17	CN	PENDING
100	Blackwater # 124	DDS	Trash	1/10/17	CN	PENDING
100	Blackwater # 633	DDS	Trash	1/10/17	CN	COMPLETED
59	High	DDS	Trash	1/10/17	CN	COMPLETED
71	Prospect St	DDS	Paint house	1/11/17	CN	PENDING
40	Grove St.	DDS	Paint house/garage	1/11/07	CN	PENDING
217	rt 108	DDS	Signs	1/11/17	CN	PENDING
94	Union St.	DDS	Trash	1/13/17	CN	PENDING
6-8	Fremont St	DDS	Trash	1/13/17	CN	COMPLETED
201-203	Main St.	DDS	Graffiti	1/13/17	CN	PENDING
85	Washington St.	DDS	Dumpster	1/14/17	CN	PENDING
17-31	Market St.	DDS	Housing NOV	1/14/17	CN	PENDING
165	Route 108 (DDS	Dumpster	1/17/17	CN	PENDING
23	Works Way	DDS	Dumpster	1/17/17	CN	PENDING
192	Main St	DDS	Dumpster	1/17/17	CN	PENDING
	Cherryfield Dr.	DDS	Trash	1/18/17	CN	PENDING
100	Blackwater # 712	DDS	Trash	1/18/17	CN	COMPLETED
100	Blackwater # 210	DDS	Trash	1/18/17	CN	PENDING
100	Blackwater # 689	DDS	Trash	1/18/17	CN	PENDING
100	Blackwater # 330	DDS	Trash	1/18/17	CN	COMPLETED
100	Blackwater # 328	DDS	Trash	1/18/17	CN	PENDING

100	Blackwater # 230	DDS	Trash	1/18/17	CN	COMPLETED
100	Blackwater # 124	DDS	Trash	1/18/17	NOV	PENDING
5	Clark Way	DDS	Dumpster	1/18/17	CN	PENDING
161	Rt 108	DDS	Dumpster	1/18/17	CN	PENDING
3	Market St.	DDS	Dumpster	1/20/17	NOV	PENDING
20	Walnut	DDS	Trash	1/20/17	NOV	COMPLETED
373	High	DDS	Trash schedule	1/20/17	CN	COMPLETED
391	high	DDS	Trash schedule	1/20/17	CN	COMPLETED
433	Old Rochester Rd	DDS	Trash schedule	1/20/17	CN	COMPLETED
379	High	DDS	Trash schedule	1/20/17	CN	COMPLETED
200	High	DDS	Trash schedule	1/20/17	CN	COMPLETED
12	Beacon St.	DDS	Trash schedule	1/20/17	CN	COMPLETED
61	Franklin St	DDS	Trash schedule	1/20/17	CN	COMPLETED
	Tri City Rd.	DDS	Site plan violation	1/23/17	CN	COMPLETED
	Willand Dr.	DDS	Trash	1/23/17	CN	PENDING
94	Union St.	DDS	Trash	1/23/17	NOV	PENDING
217	Rt. 108	DDS	Signs	1/23/17	NOV	PENDING
219	Green	DDS	Housing violations	1/23/17	CITATION	PENDING
17	Green St.	DDS	Trash	1/23/17	CN	PENDING
428	Rt. 108	DDS	Dumpster	1/23/17	CN	PENDING
145	Green	DDS	Dumpsters	1/23/17	CN	PENDING
47	Prospect St	DDS	Paint house	1/24/17	CN	PENDING
259	Rt. 108	DDS	Dumpster	1/24/17	CN	PENDING
8	Willand Dr.	DDS	Dumpster	1/24/17	CN	PENDING
62	Green	DDS	Housing - Paint, foundation, siding	1/25/17	NOV	PENDING
100	Blackwater 338	DDS	Trash	1/26/17	CN	PENDING
100	Blackwater 210	DDS	Trash	1/26/17	NOV	PENDING
100	Blackwater 689	DDS	Trash	1/26/17	NOV	PENDING
100	Blackwater 328	DDS	Trash	1/26/17	NOV	PENDING
22	Union St.	DDS	Trash	1/26/17	CN	PENDING
198	Maple St.	DDS	Trash	1/26/17	CN	PENDING
213	W. High St.	DDS	Trash	1/26/17	CN	PENDING
82	Franklin St	DDS	Motor vehicles	1/26/17	CN	PENDING
	Cherryfield Dr.	DDS	Trash	1/26/17	NOV	PENDING
115	Whitehouse	DDS	Site plan	1/26/17	CN	PENDING
33	South St.	DDS	Trash	1/27/17	CN	PENDING
29-31	Franklin St	DDS	Trash	1/27/17	CN	PENDING
	Curran Way	DDS	Road construction	1/30/17	CN	PENDING
62	Green	DDS	Trash	1/30/17	CN	PENDING
17	Green	DDS	Trash	1/31/17	NOV	PENDING
	Willand (Eagles)	DDS	Trash	1/31/17	NOV	PENDING
16	Walnut	DDS	Trash	1/31/17	CN	PENDING
48	Union St.	DDS	Trash	1/31/17	CN	PENDING

10	Beacon St.	DDS	Trash	1/31/17	CN	PENDING
18-20	Water	DDS	Trash	1/31/17	CN	PENDING
9	Linden St.	DDS	Trash	1/31/17	CN	PENDING
28-30	Linden St.	DDS	Trash	1/31/17	CN	PENDING
85	Washington St.	DDS	Dumpster	2/1/17	CN	PENDING
In addition to new complaints received, work continues on the Work in Progress (WIP) files from past months. Of the 33 pending complaints from December, 17 have been completed and 16 are still pending.						
*CN=Courtesy Notice; NOV=Notice of Violation						

Building and Health Departments:

Major Building Permits Applied for in January 2017 Construction cost Fee

B-Well Fitness	26	Willand Dr	New Construction	\$407,000.00	\$3,266.00
Twelve Month LLC	58	Sunningdale Dr	New Construction	\$220,000.00	\$1,770.00
Twelve Month LLC	55	Sunningdale Dr	New Construction	\$140,000.00	\$1,130.00
OMG Realt Estate	71	Buffumsville Rd	Rehab (Gut and rebuild)	\$60,000.00	\$1,110.00
Sophie Lane LLC	28	Curran Way	New Construction	160,000.00	\$1,290.00

Minor Building Permits Applied for in December 2016:

38	Myrtle	\$8,365.00	\$76.00
28	Shady Ln	\$1,500.00	\$25.00
9	Long Leaf Ln	\$4,000.00	\$50.00
59	Waltons Way	\$450,000.00	\$3,600.00
116-118	Green	\$4,000.00	\$42.00
492	Old Rochester Rd	\$13,980.00	\$121.00
33	Tate's Brook Rd	\$5,000.00	\$50.00
45	Grand	\$16,000.00	\$138.00

PERMIT RECEIPTS						
	2014	2015	2016	2017	DIFFERENCE this year to last	% OF CHANGE
January	\$1,820.00	\$2,157.00	\$6,148.85	\$15,262.40	\$9,113.55	148.2%
February	\$3,864.00	\$2,408.00	\$4,440.00		N/A	
March	\$2,191.64	\$5,287.28	\$27,399.40		N/A	
April	\$4,768.15	\$8,277.80	\$6,608.52		N/A	
May	\$26,049.95	\$7,194.16	\$12,089.70		N/A	
June	\$24,286.88	\$4,234.80	\$5,107.95		N/A	
July	\$3,646.20	\$4,914.41	\$14,315.00		N/A	
August	\$6,156.50	\$6,829.37	\$5,197.60		N/A	
September	\$6,224.10	\$4,438.20	\$5,247.60		N/A	
October	\$6,880.63	\$4,652.40	\$10,448.80		N/A	
November	\$2,377.78	\$18,322.40	\$27,353.16		N/A	
December	\$2,338.80	\$7,886.00	\$6,633.66		N/A	
Year total	\$56,008.37	\$90,604.63	\$76,601.82	\$129,723.00	\$9,113.55	
Difference of change this year to last (completed months only)						

Total Permits									
ROW		2011	2012	2013	2014	2015	2016	2017	DIFFERENCE this month to last year's month
4	January	42	34	31	26	30	33	51	18
5	February	20	30	39	29	24	49	0	N/A
6	March	27	29	44	29	48	71	0	N/A
7	April	42	42	60	48	58	57	0	N/A
8	May	77	43	65	66	55	60	0	N/A
9	June	55	29	77	66	73	77	0	N/A
10	July	54	51	54	47	51	89	0	N/A
11	August	66	53	62	55	67	79	0	N/A
12	September	53	51	72	67	69	69	0	N/A
13	October	56	61	60	63	58	57	0	N/A
14	November	61	36	50	47	64	49	0	N/A
15	December	36	48	42	38	52	54	0	N/A
16									
17	YTD Total	589	507	656	581	649	744	51	-3
18	Difference of changed this year to last (completed months only)								

Land Use Boards:

Conservation Commission January 2017:

There were no workshop or regular Conservation Commission meetings during January.

Historic District Commission January 2017:

The Commission held a workshop meeting to discuss guidelines, materials, techniques and styles for windows and trim.

At the regular meeting the Commission discussed the following:

- Them Tran, 109 Main Street, Assessor's Map 10, Lot 185, HDC # 30-2016. Application for exterior building renovations was **tabled**.

Planning Board January 2017:

At the regular meeting the Board reviewed the following:

- Trio Investments, LLC, 49 Market Street, Assessor's Map 11, Lot 78, SITE # 09-2016. Application for a site plan for an event/meeting hall was tabled.

The Board started to review proposed amendments to the Site Plan Review Regulations.

Zoning Board January 2017:

At the regular meeting the Board reviewed the following:

- John J. Flatley, Tri City Road, Assessor's Map 39, Lot 02, ZBA # 23-2013. Request for a six-month extension of the approved variance to allow a new residential use on street level was **approved**.
- Walmart R E Business Trust, 59 Walton's Way, Assessor's Map 37, Lot 10, ZBA # 25-2016. Application for variances from the sign ordinance regarding Auto Convenience Market price signs was **partially approved and partially denied**.

Parks and Recreation

- Travel Basketball season is about halfway done. We have 4 teams representing Somersworth Recreation this year. Players must be enrolled in our Rec program to be eligible to play and there's an additional cost of \$50 per player. We have a 3/4 girls and boys team & and 5/6 girls and boys team. All coaches are parent volunteers.
- Biddy Basketball began on Saturday, January 28th. We have 2 sessions- ages 3 & 4 and ages 5 & 6. This program will run for 6 weeks. Recreation Supervisor is the instructor for this program with the help of parent volunteers.
- The Frosty Tournament is coming up in a few weeks and will take place Wednesday, February 15- Sunday, February 19th. This tournament is for 5/6 grade girls and boys travel teams in the greater seacoast area. This year the Somersworth Recreation Department will partner with the Somersworth High School Basketball Boosters to run this double elimination basketball tournament. This is a big fundraiser for our end of the season travel basketball banquet for players and their families.
- Planning for the Father/Daughter Valentine's Dance is now underway. The event will be held on Thursday, February 9th at the Idlehurst Elementary school café. The cost is \$25 per family in advance or \$30 per family at the door. The Dept. supplies limited goodies and drinks as well as the DJ. Families are asked to bring a dessert or treat to share.
- The City is pleased to announce the completion of the Mast Point Dam Revitalization Project. This project has been ongoing since the award of the LWCF grant in 2014. The park now offers a new trail system, hand-carry boat launch, 2 picnics areas, improved parking and access road, benches, and a footbridge for access across the creek. We are excited to share this park with the community and we plan to hold a ribbon cutting ceremony in the spring.



MEMORANDUM from Director Public Works & Utilities

TO: Robert M. Belmore, City Manager

DATE: February 16, 2017

SUBJECT: Public Works Department Monthly Report for January/February, 2017

FROM: Michael Bobinsky, Director of Public Works & Utilities

DIRECTOR'S COMMENTS

Highlights of the Department's activities during this reporting period are as follows:

- Public Works crew responded to three (3) snow events that took place over 5 days in January: Jan 7-8, Jan. 18, and Jan. 23-24, in addition Highway personnel responded to four (4) major snow events that occurred within a few days of each other, February 9-10, 11, 12, and again on February 15. Our staff has done an outstanding job in responding to the storm events and has been working around the clock in most of the storms to ensure roads are accessible for public safety equipment, school buses, and the general public. Clearing sidewalks during these massive storms has been a challenge and is taking longer to clear than in standard snow events. Snow removal activities are being scheduled for the downtown and surrounding streets.
- The New Hampshire Division of Historic Resources has announced that Forest Glade Cemetery was entered in the National Register of Historic Places on January 17. A significant milestone and recognizes the historic significance of the Cemetery. Cemetery Trustees have been actively pursuing this designation on behalf of the City; future grants will be sought to help with specific restoration projects.
- The Department will host a pre bid meeting for the Blackwater Road Pump Station upgrade project on February 23, at City Hall; bids are due in mid-March.
- An informational meeting on the next phase of improvement on Indigo Hill Road will occur on February 23. The information meeting will provide abutters with key information about the construction planned for Indigo Hill Road from Green Street to Davis Street, Department staff will be attending along with our project manager and construction supervisor.
- The new MS4 Permit for stormwater discharges was signed into law mid-January for New Hampshire communities. Staff will be working closely with NH DES and the Seacoast Stormwater Coalition to assist with future implementation, with shared information and possible program elements. The new permits take effect on July 1, 2018; and Notice of Intent to renew the City's permit with DES is due in the fall of 2018 and annual milestones of specific achievement around pollution reduction to our stormwater is expected over the next several years.
- Staff is working with Eversource officials to seek funds to offset the costs of replacing all City street lights with LED technology. An RFP is being developed to specify the types of LED lighting that will be compatible with Eversource standards. Proposals will be solicited in the near future to assess the costs and return on investments. Preliminary figures indicate that it will take about 2.5 years to recover the City's initial costs of the new LED lighting along with a significant reduction in annual energy use and costs.

HIGHWAY DIVISION

Operations/Maintenance:

- Responded to potholes on selected Streets; significant areas included Blackwater Road, Franklin at Green Street and along sections of outer Main Street.
- Conducted routine trash removal in the Downtown area
- Completed the installation of the Cigarette Buttler units at 5 locations in downtown; will begin tracking use and impacts on reduction in cigarette debris on sidewalks and bus stops where installed.
- Prepared for winter storms, ordered sand and salt supplies during this reporting period, and made needed repairs to Highway equipment to ensure in a response ready state.

Winter Storm Responses:

- Highway personnel responded to 3 major snow events in January, (January 7-8, January 18 and January 23-24) and so far in February responded to 4 Major snow events in February including February 11 where over 2' of snow hit Somersworth, and on February 15, where close to 9" of snow impacted our area.
- Several Parking Bans were initiated to assist with plowing operations
- Downtown Snow Removal occurred on February 14 and February 17-18 to accommodate pedestrian and parking needs.
- Major snow volumes challenged our sidewalk snow removal capabilities and Highway personnel has needed to use both sidewalk tractors.
- Several deliveries of salt and sand have occurred during this reporting period in response to the storms. Staff is monitoring expenses with Finance and the City Manager's office.

WASTEWATER DIVISION

Operations/Maintenance:

- Running (A20) process which is used for our winter seasonal limits. This process is used to treat Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS) and ammonia. The permit defines the winter season from October 1st thru April 30th. During this time we are not required to meet strict nutrient limits.
- Experienced several unexplained power interruptions at the WWTF during a two week span. Notified Eversource who investigated the issue and since their involvement we have not experienced any more power interruptions.
- We experienced a third water main break to the influent headworks building. Repairs were made and a comprehensive plan is under way to replace this line in the near future.
- Treated a total of 5,500 gallons of septage from residents not on city sewer.

Safety:

- No incidents or concerns to report.

Compliance:

- Preparing monthly reports to US-EPA and NH-DES.
- Reported no permit exceedances for the month of January.
- Treated a total of 48-million gallons of wastewater during the month.
- NH-DES was onsite on 1/5/17 for a scheduled tour of the facility and general meet and greet. A new specialist John Adie from the operations section was introduced and will be our new contact moving forward.

Capital Improvements Plan Items:

- Blackwater Rd pump station upgrade – We are moving forward with a formal application to NH-DES with construction expected in the spring of 2017. Construction bids will be solicited in February and bids due in mid-March. Staff is working with Underwood Engineering on the project design and bidding services for the project.

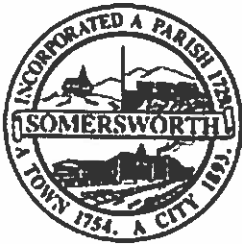
WATER DIVISION

Items completed this month:

- Bacteria's and TOC's tests completed
- Pumped 36,670,625 gallons of raw water
- Filtered and pumped to the city 33,298,219 of finished water
- Rebuilt filter #2 effluent valve
- Emptied and cleaned main Alum tank #1
- Changed to new Alum for new chemical coop bid
- Repaired the main entrance fence gate
- Removed excessive sand that settled in train #1
- Operated generator to burn old fuel and fill with fresh fuel as part of preventive service

WATER DISTRIBUTION

- Aside from routine service calls and inspections, Water Distribution personnel responded to multiple emergencies involving frozen services. Residents who have not taken action to protect their services from freezing are urged to do so.
- An aging 8" swing check valve was replaced at the Rocky Hill Well site. This valve protects the well from back flow condition and helps to protect water quality.
- There were two new services added to the distribution system in January; both on Willand Drive.
- Water personnel assisted at the Waste Water Treatment Plant with an emergency repair to a water line servicing the head works building.
- Hydrant painting has been suspended for the winter season. Requests to have a specific hydrant painted are welcomed. This request can be made by calling us at 692-6718.



Somersworth Police Department

12 Lilac Lane

Somersworth, NH 03878

Business: (603) 692-3131 Fax: (603) 692-2111

David B. Kretschmar
Chief of Police

MEMORANDUM

Memo To: Bob Belmore, City Manager
From: David Kretschmar, Chief of Police
Date: February 2, 2017
Subject: Monthly Report – Month of January 2017

Bob:

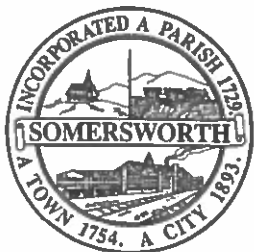
Below are some of the activities of our Department for the month of January:

COMMUNITY POLICING:

- Chief Kretschmar, Captain McLin, and Officer Defrancesco provided awareness training for Crime Prevention and Fraud to seniors at 191 Maple Street of Somersworth Housing.
- A large group of officers attended a pizza lunch with students at the John Powers School.
- Lieutenant Duval conducted a training session with two members of the Strafford Learning Center on how to fingerprint subjects for employment and/or background checks.

PERSONNEL:

- Officers attended attending training at the New Hampshire Department of Safety in Concord for Undercover Identity Theft cases.
- Officers attended training at the Dover Police Department for Forensic Light Sources.
- Officers attended a Defensive Driving/Accident Avoidance Course put on by Primex Insurance in Concord.



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David B. Kretschmar
Chief of Police

MEMORANDUM

Memo To: Bob Belmore, City Manager

From: David Kretschmar, Chief of Police

Date: February 14, 2017

Subject: Dispatcher/Animal Control Officer/Parking Enforcement Officer Position – Full Time Dispatcher and Part Time Parking Enforcement Officer

Bob:

As part of the FY2017/2018 Department Budget Proposal, I recommend the current Dispatcher /Animal Control/Parking Enforcement position be eliminated. With the current position 3 days per week are dedicated to Animal Control and Parking Enforcement and 2 days are dedicated to Dispatching Saturdays and Sundays. We have found it difficult to keep that position staffed, partly due to the weekend commitment.

My recommendation is to eliminate the position and create a full-time Dispatcher position and a part-time Parking Enforcement Officer position. The financial impact would be felt in the creation of the part-time Parking Enforcement Officer only as the current Dispatcher/ACO/PEO Position is paid at the Dispatcher Grade.

I propose that the Parking Enforcement Officer's position be a 20 hour per week position, with a tentative schedule of 4 days per week from 10:00 AM until 2:00 PM and a starting rate of \$14.35 per hour per the NEPBA Local #19 contract. The salary for this position would be \$14,924.00. Some of the salary would be offset by revenues generated through increased Parking Enforcement through the position.

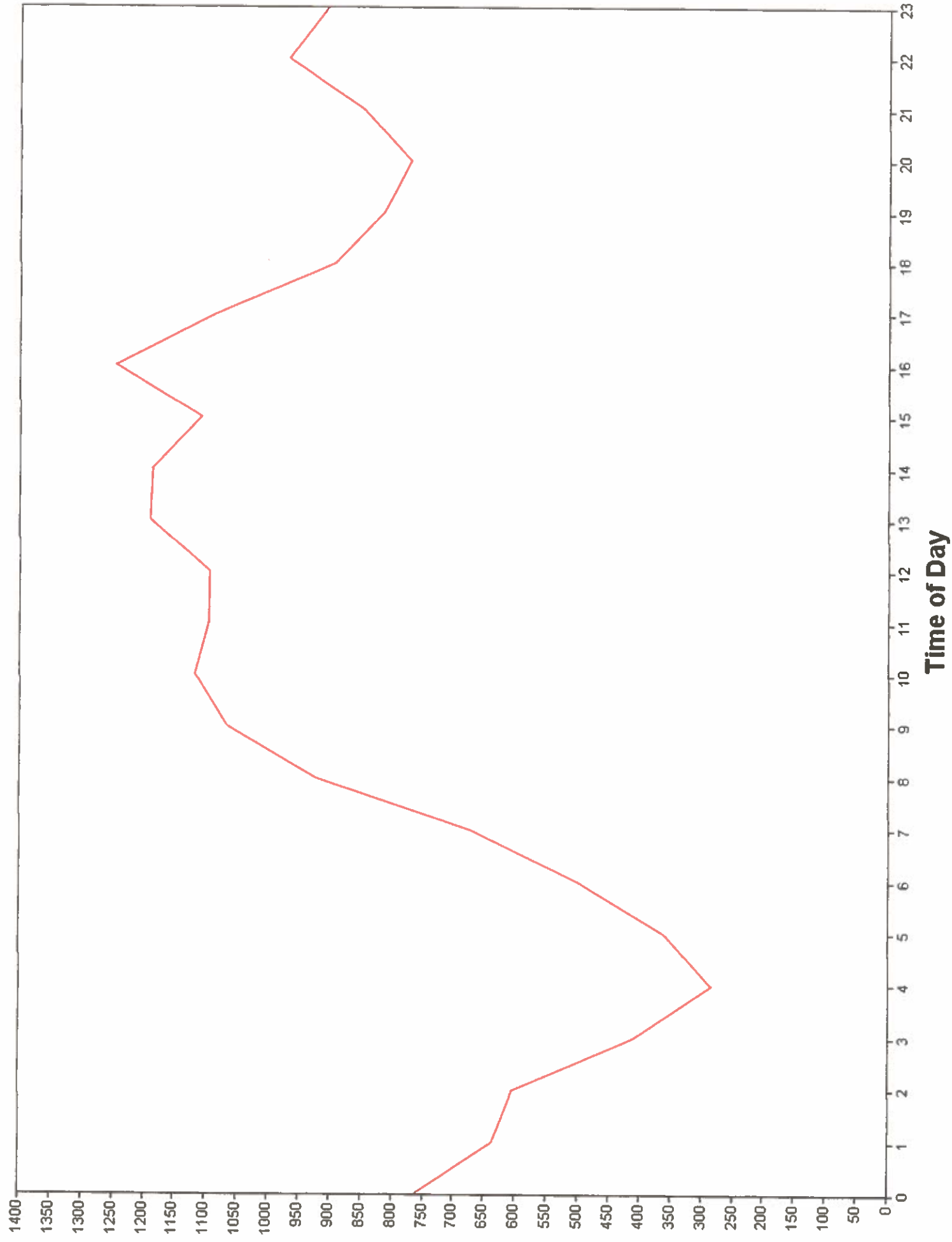
The average monetary amount of parking tickets issued from 2013-2015 is \$10,313.00, with 488 tickets issued per year. The average fine per ticket is \$21.13. Using a conservative number of 3 parking tickets issued per day, this would generate 780 parking tickets per year over and above tickets issued as a result of winter parking bans. At an average cost of \$21.13 per ticket, the potential revenue generated from this position is \$16,481.40.

By dedicating a full-time Dispatcher position in place of the prior Dispatcher/ACO/PEO position, we address a number of issues. It allows for more flexibility in scheduling, which in and of itself makes the position more attractive. It gives us full coverage for all shifts without having to use part-time employees or police officers (as we do now to cover Saturday and Sunday shifts). Furthermore, it allows us to provide extra dispatch coverage 3 days a week during times when the Dispatch Center is busiest. That time frame is between 10:00 AM and 6:00 PM when calls for service spike. I have attached a graph that shows the spike described. The graph does not take into account other dispatch activity as it relates to the telephone, radio and 911 traffic. In 2016 194,515 calls were logged through our Equature Phone Recording System. Again, the frequency of these calls spike between 10:00 AM and 6:00 PM.

As for the Animal Control portion of the previous position, I am advocating for eliminating that position. It is a task currently being performed by Patrol Officers at an acceptable level and I see no benefit in filling that portion of the position.

I believe that converting the Dispatcher/ACO/PEO position to one full time Dispatcher position and creating a part-time Parking Enforcement position would benefit the efficiency of the Department, and the City as a whole.

Call Analysis for 2016





City of Somersworth

Fire Department

195 Maple Street – Somersworth, NH 03878-1594



Keith E. Hoyle
Fire Chief & Emergency Management Director
khoyle@somersworth.com

Business: (603) 692-3457
Fax: (603) 692-5147
www.somersworth.com

JANUARY 2017 MONTHLY REPORT

EMERGENCY ACTIVITIES

Building Fires:	4
Vehicle Fires:	0
Outside Fires:	2
Emergency Medical:	56
Motor Vehicle Crash:	7
Malfunction/false alarm:	9
Accidental/public service:	30
Hazardous Condition:	8
Hazardous Materials:	0

NON-EMERGENCY ACTIVITIES

Burning Permits:	18
Fireworks Permits:	0
Oil Burner Permits:	2
Place of Assembly Permits:	1
Fire Safety Inspections:	12
Fire Drills:	0

CALLS FOR SERVICE

- We responded to 5 more emergency calls this January (126) than in January 2016 – an increase of 4%.
- We responded to one mutual aid fire in Dover.
- American Ambulance continues to provide excellent EMS services to the city with an average response time that is approximately 4 minutes.

PLANNING/PROJECTS/GRANTS

- Lt. Sean Houle retired on January 31st. One other firefighter transferred to the Rochester Fire Department.
- A/Lt. Jim Drakopoulos will be promoted in February and we have an active hiring list to replace the firefighter who left.
- Met with Mr. Alexander Marinaccio - our Field Rep for NH Homeland Security relative to pursuing a state COOP grant which the state now is revamping.

over —

- Met with municipal Emergency Management Directors in conjunction with “Ready Strafford” organization.
- Met with Velcro over their solar array project and with Dead River Gas about expanding their Rt. 108 facility.
- Shoveled out some fire hydrants after the January 1 storm.
- Met over the proposed FY18 budget.

TRAINING/MEETINGS

- Continued training 4 new career firefighters on shift. We soon will have two more to replace career members who retired/left.
- New call FF continued training in North Berwick.
- Attended “SRTC”, “9-1-1 Committee” and Seacoast Fire Chiefs meetings.

COMMUNITY SERVICE

- Spoke before the Rental Property Owners Association about fire safety.
- Met with new pastor of St. Martin’s Church.

Respectfully Submitted:
Keith E. Hoyle, Fire Chief/EMD

MITCHELL MUNICIPAL GROUP, P.A.
ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246

WALTER L. MITCHELL
JUDITH E. WHITELAW
LAURA SPECTOR-MORGAN
STEVEN M. WHITLEY

TELEPHONE (603) 524-3885
FACSIMILE (603) 524-0745

February 14, 2017

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 9-17

Title: **AMENDING CHAPTER 32, WATER ORDINANCE, BY AMENDING
SECTION 16 TITLED "RATES, FEES, AND CHARGES".**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 2/14/17

by: 

MITCHELL MUNICIPAL GROUP, P.A.
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February 14, 2017

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 10-17

Title: AMENDING CHAPTER 8A, SEWER ORDINANCE, BY AMENDING
SECTION 7.(B) TITLED "SEWER USE VOLUME CHARGES".

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: 2/14/17

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

by: 

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February 14, 2017

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 30-17

Title: DISPLAYING A PERMANENT PHOTO OF FRED H. BROWN
IN THE CITY COUNCIL CHAMBERS AND MAYORS OFFICE

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: 2/14/17

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

By: 

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February 14, 2017

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 31-17

Title: **AUTHORIZE THE CITY MANAGER TO AMEND THE RENEWAL
CABLE TELEVISION FRANCHISE AGREEMENT BETWEEN THE
CITY OF SOMERSWORTH AND COMCAST OF MAINE/NEW HAMPSHIRE, INC.**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 2/14/17

By: 

MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
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February 14, 2017

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. ³²~~30~~-17

Title: TO AUTHORIZE THE CITY MANAGER TO SIGN A
PAYMENT-IN-LIEU-OF-TAXES (PILOT) AGREEMENT WITH
THE SOMERSWORTH EARLY LEARNING CENTER.

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 2/14/17

By: 