



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, April 3, 2015

SUBJECT: City Manager's Report for Monday, April 6, 2015
City Council Agenda

5:30 p.m. – City Manager Presentation on Proposed FY 2015/2016 Budget

6:00 p.m. – Public Hearing on FY 2015/2016 Budget

*6:45 p.m. – Public Hearing on Ordinances No. 13-15 through Ordinances No. 19-15
Amend Chapter 13, Police Offenses*

Lay on the Table (under Section 12 of Agenda)

Resolutions:

- A. Resolution No. 28-15 To Establish a Memorial to be Named “Marcel’s Lilies” in Loving Memory of Ward 3 City Councilor Marcel Hebert (As Amended by the Recreation Committee).**

Other:

- A. Authorize City Manager to Sign Unitil Agreement to Extend Natural Gas Service to Former Police Department Building.** Attached is a copy of a “*Draft*” contract from Unitil. Unitil represents that it will take 3-4 weeks once they receive a signed contract.

Unfinished Business (under Section 13 of Agenda)

Nominations:

- A. Board of Cemetery Trustees – Woodard Openo, Term to Expire 04/2018
Beth Poulin, Term to Expire 04/2018**
- B. Historic District Commission – George Poulin, Term to Expire 04/2018
Albert Marotta, Term to Expire 04/2018**
- C. Planning Board – Paul Robidas, Term to Expire 04/2018**
- D. Zoning Board of Adjustment – Paul Maskwa, Term to Expire 04/2018**

Ordinances:

- A. Ordinance No.13-15 Amend Chapter 13, Police Offenses, Section 3.1.F.2 Parking, Two Hour.**
- B. Ordinance No.14-15 Amend Chapter 13, Police Offenses, Section 3.1.F.2A Parking, Ninety Minutes.**
- C. Ordinance No.15-15 Amend Chapter 13, Police Offenses, Section 3.1.F.3 Parking, One Hour.**
- D. Ordinance No.16-15 Amend Chapter 13, Police Offenses, Section 3.1.F.2 Parking, 20 Minute and Section 3.1.F.5 Parking, 15 Minutes.**
- E. Ordinance No.17-15 Amend Chapter 13, Police Offenses, Section 3.1.F.6 Parking, All Day.**
- F. Ordinance No.18-15 Amend Chapter 13, Police Offenses, Section 3.1.H Parking, Special.**
- G. Ordinance No. 19-15 Amend Chapter 13, Police Offenses, Section 3.1.G Parking, Permit and Reserved Parking.**

These Parking Ordinances (Police Offenses: Ordinances No. 13 through 19) are the product of the Ad-Hoc Downtown Parking Committee Chaired by Councilor Marty Pepin.

Resolutions:

- A. Resolution No. 31-15 To Allocate Ten Acres of the Malley Farm Property to Create a Memorial Forest to Honor Veterans of the Iraq War (As Amended by the Recreation Committee on 3/19/15).**
The Recreation Committee has recommended the Council consider ten (10) acres since research indicated the five (5) acres was too restrictive to allow for a healthy growth for this amount of trees. The Resolution was also amended to include the American Legion (in concert with the VFW). Attached is a map of the proposed ten (10) acre area.

New Business (under Section 14 of Agenda)

Ordinances:

A. Ordinance No. 20-15 FY2015-2016 Budget

Resolutions:

- A. Resolution No. 33-15 Authorizing the City Manager to Solicit Bids to Sell a City Owned Parking Lot off Constitutional Way (a.k.a. Nard's Parking Lot).** The Economic Development Committee has forwarded this recommendation to the full Council for adoption. Attached is a map of the lot. Please note that the City would retain necessary utility easements as well as a new pedestrian easement.
- B. Resolution No. 34-15 Authorize the City Manager to Enter into a Five Year Contract (7/1/2015-6/30/2020) with Waste Management of New Hampshire, Inc. for Collection and Disposal of Municipal Solid Waste, Municipal Recycling, and Wastewater Treatment Sludge.** The Finance Committee and Public Works & Environment Committee discussed this proposal negotiated with Waste Management of NH, Inc., by City staff. Attached is a summary of the proposal as well as a “*Draft*” of the proposed contracts.
- C. Resolution No. 35-15 To Authorize the City Manager to Sign a Lease with the American Legion and the Veterans of Foreign Wars (VFW) for Approximately Ten Acres of City Owned Land to Erect and Maintain an Iraq War Memorial.** The Recreation Committee has voted to recommend this action item. A “*Draft*” lease is attached which has been reviewed by our City Attorney. Please note several aspects to the lease such as the City’s review of any improvements including “access to and from and within the Memorial” (# 3), no property taxes (# 6), and termination at any time with 90 day notice (# 17).

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. City Hall Meetings on Demand.** I would like to provide an update on recent changes to Live Streaming of Channel 22:
 - Effective April 1, 2015, the City is now streaming Channel 22 ***every day, all day***. In addition to live meetings, if you are out of Somersworth’s Comcast area and would like to catch up on the community bulletin board or watch the replay of a prior meeting, simply follow the link <http://somersworth.pegstream.com> and you can watch Channel 22 on your computer or tablet ***anytime***.

- Also effective April 1, 2015, the City is offering a new service called “Video-on-Demand”. If you follow the link <http://somersworth.pegcentral.com>, all the City’s recorded meetings are available to choose from. All recent meetings are indexed, if there is a particular part of a meeting you wish to revisit, you can simply click on the link provided and it will take you directly to that portion of the meeting without the need of searching and scrolling through a meeting for the portion you wish to see.

These links have been updated and are provided on the City’s website. Also, when you visit this section of our website, you will find a link that will provide a weekly program guide informing residents of the program schedule for Channel 22.

2. **Executive Council Hearing on Fairpoint.** Attached is a copy of a letter from Executive Councilor Van Ostern regarding a Public Hearing at the Rochester City Hall to hear comments regarding Fairpoint Communications service. The Hearing is in the Council Chambers, Wednesday, April 15th, from 12:00 -1:30 p.m.
3. **Resolution No. 21-15 Community Development Block Grant (CDBG) for Somersworth Housing Authority (SHA) Nadeau Homes.** I am pleased to report that the \$500,000 CDBG application for the SHA Nadeau Homes Energy Improvements was approved this past week. Attached is a summary of the 2015 first round applications awarded by the Community Development Finance Authority (CDFA).

B. Attachments:

1. City Attorney Certifications, Seven (7).

Calendar Reminders

- April 4, 2015 (Saturday), City Council 2015 Budget Workshop, 8:30 a.m.
- April 10, 2015 (Friday) Chamber of Commerce Business before Hours. Hosted by the City, Council Chambers, 8:00 – 9:30 a.m.
- April 11, 2015 (Saturday), Mayor’s Community Forum, 9:00 a.m.