


*Office of the City Manager*

TO: Mayor Dana S. Hilliard and City Council Members  
FROM: Robert M. Belmore, City Manager   
DATE: Friday, February 3, 2023  
SUBJECT: City Manager's Report for Monday, February 6, 2023 City Council Meeting

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*6:00 p.m. Council Workshop*

*Re: Joint Meeting with the School Board regarding the Fiscal Year 2024 Budget Development*

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*Unfinished Business (under Section 15 of Agenda)*

**Resolutions**

- A. Resolution No. 27-23: To Authorize the City Manager to Contract with Beta Group, Inc. for Engineering and Design Services for a Water Main Replacement Project on Main Street. Again, the Public Works & Environment Committee and the Finance Committee accepted Staff's recommendation to award the contract to Beta Group, Inc.
- B. Resolution No. 28-23: To Authorize the City Manager to Contract with Wright Pierce Engineering of Portsmouth, NH for Planning and Design Services Associated with Future Water Treatment Facility Upgrades. Again, the Public Works & Environment Committee and the Finance Committee accepted Staff's recommendation to award the contract to Wright Pierce Engineering.

*New Business (under Section 16 of Agenda)*

**Ordinances**

- A. Ordinance No. 14-23: Supplemental Appropriation for Unanticipated Heating Systems Replacement Projects at the Police Station and Department of Public Works Facility. Attached are Memorandums from Police Chief Tim McLin and Public Works Director Mike Bobinsky given to the Finance Committee at their August 31, 2022 meeting. I recommend a Public Hearing be scheduled for the next regular Council meeting on Tuesday, February 21, 2023.

**Resolutions**

- A. Resolution No. 29-23: To Authorize the City to Use Funding from the Building Maintenance Fund for the Unanticipated Replacement of the Heating Systems at the Police Station and Department of Public Works Facility. The City spent \$34,430 on the Police Station repair and \$12,980 to complete the Public Works Facility repair. We had approximately \$143,000 in the Fund at the end of December, 2022.

- B. **Resolution No. 30-23: To Provide Guidance for Qualified Developers in Submitting Proposals for Reuse of the National Guard Readiness Center on Blackwater Road in Somersworth, NH.** Attached are Maps that depict Option A and Option B.

#### Other

- A. **Motion to Reconsider Ordinance No. 10-23 to Amend Chapter 14 Licenses and Permits, Sections 14.2 Permits, 14.3 Fees, 14.6 Applications, 14.7 and 14.8 (Requested by Councilor David. A. Witham).**
- B. **In Accordance with Resolution 31-21, the City Council to Provide Guidance for Budget Preparation for the Use of Fund Balance as Part of the School Department Budget; the City Council Votes to Authorize the Use of \$ 100,000 of the Anticipated School Department FY 2023 Surplus as a Revenue Source as Part of the School Department/School Board FY 2023-2024 Budget.** Attached are documents that were presented to the Joint Commission of City Council and School Board at their Tuesday, January 31<sup>st</sup> meeting; and presented to the Council's Finance Committee at their Friday, February 3<sup>rd</sup> meeting.
- C. **Superfund Site Solar Array: City Council vote to assume potential risks associated with any Solar Array panel removal due to required repairs associated with the Superfund cleanup process if directed by the Environmental Protection Agency (EPA) and/or the NH Department of Environmental Services.** A Draft Lease Agreement has gone back and forth between Ameresco and the City's Legal Counsel; I am hopeful that it can be finalized in the very near future. The City also asked the developer five (5) questions on January 11<sup>th</sup> that would assist in this process. I received the responses yesterday. The Finance Committee discussed the risks outlined in the response to #1 in the attached email. An Ameresco representative, Ryan Fahey, plans to attend the Council meeting should you have any questions.

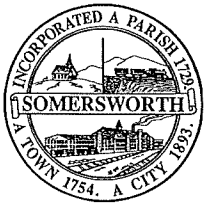
#### *City Manager's Items (under section 12 of Agenda)*

#### Informational Items

- A. **FY2023-2024 Geosyntec Contract Amendment for the Somersworth Landfill Superfund Site.** In keeping with past practice, and without objection, I will be signing the Attached *Draft* Contract Amendment for proposed monitoring work to be done by Geosyntec Consultants as required by the EPA, this would cover FY 23/24. This Remedial Action Services contract outlines our compliance obligations in accordance with the existing EPA Consent Decree and Record of Decision (ROD) as well as other work that may be required by the EPA from time to time. The Contract costs and other associated budgeted expenses are split between the City at 50.5% and GE at 49.5%.

#### Attachments

1. **City Attorney Certifications: Three (3)**



## City of Somersworth – Resolution

Resolution No: **27-23**

**TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH  
BETA GROUP, INC. FOR ENGINEERING AND DESIGN SERVICES  
FOR A WATER MAIN REPLACEMENT PROJECT ON MAIN  
STREET**

January 23, 2023

WHEREAS, the City of Somersworth's fiscal year 2022-2023 adopted Water Enterprise Budget contains an appropriation for engineering and design services for the replacement of the water main on Main Street; and

WHEREAS, City staff requested and received proposals for this project and recommends awarding the contract to BETA Group, Inc. of Manchester, New Hampshire for a cost not to exceed \$100,000 (One Hundred Thousand Dollars); and

WHEREAS, the Finance Committee has reviewed the recommendation with City staff and supports the recommendation; and

WHEREAS, the Public Works and Environment Committee has reviewed the recommendation with City staff and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with BETA Group, Inc. of Manchester, New Hampshire for engineering and design services for the replacement of the water main on Main Street for an amount not to exceed \$100,000 (One Hundred Thousand Dollars) and to take any actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Matt Gerding Martin Pepin Denis Messier	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 27-23

### History

First Read Date:	1/30/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

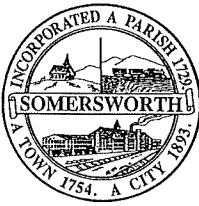
### Discussion

*1/30/2023*

*Clerk LaPanne performed a first reading of Resolution 27-23.*

*Resolution 27-23 will remain in first reading until the call of the chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Gibson		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		



## City of Somersworth – Resolution

Resolution No: **28-23**

**TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH  
WRIGHT PIERCE ENGINEERING OF PORTSMOUTH, NH FOR  
PLANNING AND DESIGN SERVICES ASSOCIATED WITH  
FUTURE WATER TREATMENT FACILITY UPGRADES**

January 23, 2023

WHEREAS, the City of Somersworth's fiscal year 2022-2023 adopted Water Enterprise Budget contains an appropriation for planning and design services associated with future Water Treatment Facility upgrades; and

WHEREAS, City staff requested and received a proposal for this project and recommends awarding the contract to Wright Pierce Engineering of Portsmouth, NH for a cost not to exceed \$150,000 (One Hundred Fifty Thousand Dollars); and

WHEREAS, the Finance Committee has reviewed the recommendation with City staff and supports the recommendation; and

WHEREAS, the Public Works and Environment Committee has reviewed the recommendation with City staff and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract Wright Pierce Engineering of Portsmouth, NH for the planning and design of future Water Treatment Plant upgrades for an amount not to exceed \$150,000 (One Hundred Fifty Thousand Dollars) and to take any actions relative to this project determined to be in the best interest of the City.

### Authorization

*Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Matt Gerding  
Martin Pepin  
Denis Messier

*Approved:*

City Attorney

## City of Somersworth – Resolution 28-23

### History

First Read Date:	1/30/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

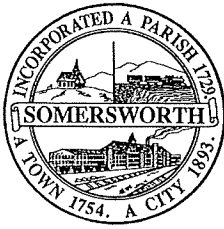
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Ward 3 Councilor	Gibson		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		



## City of Somersworth – Ordinance

Ordinance No: **14-23**

### **SUPPLEMENTAL APPROPRIATION FOR UNANTICIPATED HEATING SYSTEMS REPLACEMENT PROJECTS AT THE POLICE STATION AND DEPARTMENT OF PUBLIC WORKS FACILITY**

February 6, 2023

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 22-23 is amended as follows:

Appropriate \$47,410 (Forty-Seven Thousand Four Hundred Ten dollars) from the Building Maintenance Fund to the Capital Outlay Budget as follows:

Budget	Amendment	Revised Budget
\$ 207,459	\$ 47,410	\$ 254,869

Approved as to Funding:

Scott A. Smith  
Director of Finance and Administration

Recorded by:

Kristen LaPanne  
City Clerk

Background:

This Ordinance appropriates funding from the Building Maintenance Fund to replace the heating systems at the Police Station and the Department of Public Works Facility.

***This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and. Section 7.7 (A) of the City Charter.***

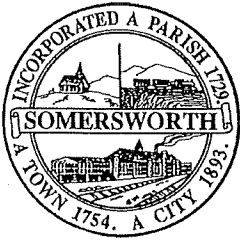
#### Authorization

*Sponsored by Councilor:*

David A. Witham  
Donald Austin  
Matt Gerding  
Richard Michaud

*Approved:*

City Attorney



## *Somersworth Police Department*

*12 Lilac Lane*

*Somersworth, NH 03878*

*Business: (603) 692-3131 Fax: (603) 692-2111*

Timothy J. McLin  
Chief of Police

Memo To: Robert Belmore, City Manager  
From: Timothy McLin, Chief of Police  
Date: August 30, 2022  
Subject: Boiler System

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Bob,

This Memo is to make you aware of a recent issue and cost estimate on our boiler system. We have two boilers at the Police Department, with one serving as the primary and the other serving as a backup. They are the original boilers from 2008 and provide heat to the building. One of the boilers recently had a leak, and it was discovered that the boiler had a hole and needs to be replaced. We are now operating on the backup boiler. We were made aware that this backup boiler has had a weld fix from a hole in the past. This backup boiler will eventually need to be replaced as well. Our current contractor is Pro-HVAC, and they provided us with a quote to replace the failed boiler. I will be obtaining 2 further quotes for this work.

Quote information from Pro-HVAC:

- \$16,710.00 for replacement of the failed boiler which has a hole in it.
- This quote is using the existing PVC piping, existing gas piping, and existing wiring.

I have had two other companies come in to provide a quote for the replacement of this one failed boiler.

- PJ Labrie, Somersworth, NH-I am currently awaiting this quote from the company.
- Townsend Energy, Somersworth, NH-I am currently awaiting this quote from the company. Townsend also notified us that their technician will be coming out one more time to look at the system prior to submitting a quote. The technician will be coming out this Friday, 9/2/22.

We will be ensuring that the new equipment will accommodate both Propane and Natural Gas.



Pro HVAC  
PO Box 1173,  
Dover, NH 03821  
Phone: 603-743-4822

## Proposal

Aug. 12, 2022

Somersworth Police Department  
12 Lilac Lane  
Somersworth NH 03878

Dear Captain Duval:

Install a gas boiler in place of cracked Ultra 310 boiler rated at 310,000 Btu.

The valves in the supply and return piping will be shutoff and the boiler drained. The gas piping, vent pipe, and electrical wiring will be disconnected from the boiler and the boiler removed. A Lochinvar Model KWH 285 rated at 285,000 Btu boiler will be set in place of the present boiler. The present wiring and gas piping will be connected to the new boiler. The present PVC intake air piping will be connected to the boiler. The present PVC vent pipe will be removed and replaced with poly vent pipe from the boiler through the roof. The exhaust venting going through the roof will be UV protected Poly vent pipe. The circulator pump will not be replaced. The present staging controls will be wired to the new boiler. The condensate from the boiler will be piped to a new condensate neutralizer kit.

Installed cost of the Lochinvar boiler is: \$ 16,710.00.

\*Line voltage electrical is excluded (if applicable) and would need to be done by a licensed electrician.

Once this proposal has been approved, should a cancellation of this contract occur, the customer understands that they will be responsible for all restocking fees that the supplier charges us. This proposal and pricing valid for only 15 days. Upon approval of the estimate, we will need a signed copy of the estimate along with a 50% deposit. The remaining balance to be paid upon the completion of the job. By signing this proposal, you are hereby agreeing to the terms and conditions as explained in this proposal.

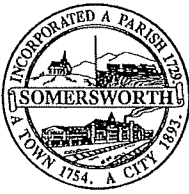
Energy Loan at: <https://www.neifund.org/pro-hvac-llc>

Mike Meserve  
Pro HVAC

8/12/22  
Date

City of Somersworth

Date



## MEMORANDUM from Director Public Works & Utilities

Date: August 25, 2022

To: Bob Belmore, City Manager  
Scott Smith, Deputy City Manager, Director of Finance

From: Michael J. Bobinsky, Director of Public Works and Utilities

Cc: Gerry Vachon, General Highway Foreman

Re: Replacement of Central AC/Furnace Unit at DPW Facility

### Background

The Department began experiencing AC problems at the DPW in late June early July. Staff brought in Alliance Mechanical, under contract with the City to service and repair the PW Facility HVAC needs, and was successful in replacing some components, but determined that the old condenser in the AC unit had failed and due to age, this main component is no longer made. Staff requested a quote from Alliance Mechanical to replace the system and we received a quote on July 13, 2022. See attached. Following discussion and review, we solicited 2 additional quotes for the same level of system capacity and efficiency (16 Seer) to compare pricing; one from PJ Labrie, and one from ProHVAC. The average efficiency rating for a central air conditioner in operation today is 16 but high energy-efficient models can have ratings as high as 23. Dec 17, 2021.

ProHVAC and PJ Labrie conducted a site visit to assist with preparing a price quote. Staff has received the ProHVAC quote and we received a quote from PJ Labrie. However, the P.J. Labrie quote is for a less efficient rated furnace system (13 Seer) and is not consistent with what we requested quotes on. We are waiting on their corrected quote at this time. P J. Labrie reminded staff they are not available to do the project for 2-3 months after receipt of a contract due to other work commitments and staff shortages.

<u>Proposals</u>	<u>Costs</u>	<u>Product Line</u>	<u>Install Schedule</u>
Alliance Mechanical	\$15,350	Trane System	Parts available in 2 days
ProHVAC	\$12,980	Rheem Model RA 1636	10 days after award
P.J. Labrie	N/A	York furnace; 13 seer AC	Not available for 2-3 months after contract award

Based on the quotes received, the ProHVAC proposal is the least costly and meets specifications for efficiency and system rating. In addition their available to start within 10 days or sooner following contract award is a factor. Given the lack of AC systems operational at the DPW Facility, the office has been difficult to work in over the past several weeks especially on warm days.

Pro HVAC  
PO Box 1173,  
Dover, NH 03821  
Phone: 603-743-4822

## Proposal

Aug. 19, 2022  
Somersworth Public Works  
Gerry Vachon  
18 Lilac Lane  
Somersworth NH 03878

Dear Gerry:  
Install a new gas furnace and air conditioning.

This proposal is for the installation of a gas furnace. One Rheem, Model R95T115, 115,000 Btu gas furnace will be installed in place of the present 120,000 Btu gas furnace. The furnace operates at an efficiency of 95%. The refrigerant will be removed from the present system. A Rheem Model RCF36 evaporator coil will be installed on the supply air outlet of the furnace. The present supply air duct will be connected to the evaporator coil. A new filter rack will be installed on the inlet opening of the furnace with the present return air ductwork connected to the new filter rack. The gas line will be piped to the new gas burner. The furnace will be vented outside with Poly vent. The vent will be installed across the ceiling into the mechanics bay and terminate on the side of the building near the condenser housing. The combustion air will be piped next to the exhaust pipe with PVC pipe. A condensate pump with a neutralizer kit will be installed near the furnace. The condensate from the furnace and air conditioning will be piped to the pump. The present wiring will be connected to the new furnace controls. The old furnace will be removed. The heat exchanger has a manufacturer's limited lifetime warranty. One Rheem Model RA1336 36,000 Btu air conditioning condenser operating at an efficiency of 13 SEER will be installed outside in place of the present condenser. New refrigerant piping will be installed from the evaporator coil, across the ceiling and out to the new condenser. We will connect the present thermostat to the condenser outside. The present power supply will be connected to the new condenser. The compressor has a manufacturer's limited 10-year warranty  
**Installed cost of the gas furnace, air conditioning condenser, and evaporator coil is: \$ 12,520.00.**

Option:

- 1) One Rheem Model RA1636 36,000 Btu air conditioning condenser operating at an efficiency of 16 SEER will be installed in place of the 13 SEER condenser in the above proposal.

**The installed cost of the installation with the 16 SEER condenser is: \$ 12,980.00.**

Once this proposal has been approved, should a cancellation of this contract occur, the customer understands that they will be responsible for all restocking fees that the supplier charges us. This proposal and pricing valid for only 15 days. Upon approval of the estimate, we will need a signed copy of the estimate along with a 50% deposit. The remaining balance to be paid upon the completion of the job. By signing this proposal, you are hereby agreeing to the terms and conditions as explained in this proposal. Energy Loan at: <https://www.neifund.org/pro-hvac-llc>.

Mike Meserve  
Pro HVAC

8/19/22  
Date

Somersworth Public Works

Date



Date:	7/13/2022		
Submitted to:	Gerry Vachon: DPW City of Somersworth.	Job/Project :	Replacement of existing Trane split system at the DPW Facility.

We hereby submit the following:

Alliance Mechanical proposes the following:

1. To isolate the high and low voltage electrical to system and make safe.
2. Recovery old R-22 refrigerant and recycle properly.
3. Cut away refrigerant piping from condenser and DX coil.
4. Disconnect ductwork from existing furnace.
5. Remove power from the furnace.
6. Remove old condenser and furnace and dispose of properly.
7. Install new condensing unit in the original location.
8. Install new furnace and R-410 DX cased coil with TXV in the original location.
9. Run new refrigeration line set from outdoor unit to the indoor furnace.
10. Rework the electrical to both units.
11. Braze in new line set to both units.
12. Vacuum down system to 500 microns and verify there is no leaks.
13. Charge up system and perform a thorough check out of new system.

**EXCLUSIONS:** Holiday and overtime rates and any other work out of this scope.

EQUIPMENT AND MATERIALS: \$ 9,662.00  
 LABOR: \$ 5,688.00  
 TOTAL: \$15,350.00

We propose to complete the above referenced work for the amount of:

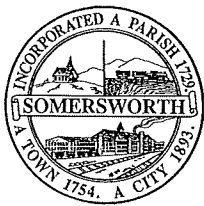




Fifteen Thousand Three Hundred Fifty Dollars.		\$ 15,350.00
Payment terms: Net 30		
All materials is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.		
Authorized Signature:  <i>Rich Sivigny</i>	Note: This proposal may be withdrawn by us if not accepted within <u>30</u> days.	
Service Sales Engineer.		
Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified above. Payment will be made as outlined above. If Alliance Mechanical undertakes collection of delinquent accounts; the customer agrees to promptly pay the balance due plus any and all costs of collection, including court costs, interest and reasonable attorney's fees.		
Date of Acceptance _____	Authorized Signature: _____	

1494 RTE 3A Suite 11 Bow, NH 03304

Phone : 603-790-8272 Fax : 603-856-7890



## City of Somersworth – Resolution

Resolution No: **29-23**

**TO AUTHORIZE THE CITY TO USE FUNDING FROM THE BUILDING MAINTENANCE FUND FOR THE UNANTICIPATED REPLACEMENT OF THE HEATING SYSTEMS AT THE POLICE STATION AND DEPARTMENT OF PUBLIC WORKS FACILITY**

February 6, 2023

WHEREAS, the Somersworth City Council adopted Resolution 23-12 on April 16, 2012 to create a Non-Capital Reserve Fund known as the Building Maintenance Fund for the purpose of unanticipated and/or unplanned building maintenance for City and School Facilities, and

WHEREAS, the Police Station and Department of Public Works Facility incurred failures of the heating systems which required replacement to properly heat these facilities during the winter months; and

WHEREAS, City Staff solicited quotes and recommended using ProHVAC of Dover, NH for the replacement of the heating system units at each facility; and

WHEREAS, the Finance Committee reviewed this recommendation with City Staff and authorized staff to contract with ProHVAC for an amount not to exceed \$55,000, \$40,000 for the Police Facility and \$15,000 for the Public Works Facility, and to make the repairs as soon as possible; and

WHEREAS, the actual cost for the repairs at both facilities is \$47,410 (Forty-Seven Thousand Four Hundred Ten dollars); and

WHEREAS, the Finance Committee recommends utilizing the Building Maintenance Fund for these repairs; and

WHEREAS, the City Council is designated as agents to expend these funds,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City may utilize an amount of \$47,410 (Forty-Seven Thousand Four Hundred Ten dollars), from the Building Maintenance Fund for the unanticipated replacement of the heating systems at the Police Station and Department of Public Works Facility.

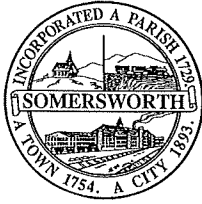
### Authorization

*Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Matt Gerding  
Richard Michaud

*Approved:*

City Attorney



## City of Somersworth – Resolution

Resolution No: **30-23**

**TO PROVIDE GUIDANCE FOR QUALIFIED DEVELOPERS IN  
SUBMITTING PROPOSALS FOR REUSE OF THE NATIONAL  
GUARD READINESS CENTER ON BLACKWATER ROAD IN  
SOMERSWORTH, NH**

February 6, 2023

WHEREAS, the Somersworth City Council directed the City Manager and the City Council's Economic Development Committee to solicit requests for reuse proposals from qualified developers for the former National Guard Readiness Center on Blackwater Road at a workshop held on Monday, January 30, 2023; and

WHEREAS, the proposals will seek reuse of the property for either residential or recreational purposes; and

WHEREAS, the current property is approximately a 7.28 acre lot comprising some open space, a 12,459 square foot assembly building, a 5,689 square foot maintenance garage, parking areas and a Little League Baseball Field and associated field amenities (concession, storage shed, batting cages, dugout, score booth); and

WHEREAS, the proposals may consider the full development of the site including the ball field or development of the site not including the ball field, or both; and

WHEREAS, use of the entire site would be noted as development **OPTION A** as identified on the attached map and use of the site excluding the ball field and associated support infrastructure (parking, concessions, etc.) would be identified as **OPTION B** as identified on the attached map; and

WHEREAS, qualified developers responding to OPTION A shall establish a plan for relocating the Little League Field to the site of the current softball field at Millennium Park to include needed reconstruction of the Millennium Park field into a regulation Little League Field to include irrigation, dugouts, a combined concession/score booth/storage room equal in size to existing amenities at the current site,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager will seek reuse development proposals from qualified developers in line with property utilization either identified as OPTION A or OPTION B as outlined and delineated on the attached maps.

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard Councilor David A. Witham	<i>Approved:</i> City Attorney





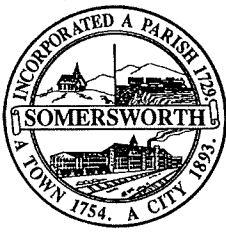
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Google 100%

40 m Camera: 572 m 48°14'33"N 76°52'22"W 62 m



## City of Somersworth – Ordinance

Ordinance No: 10-23

**TO AMEND CHAPTER 14 LICENSES AND PERMITS, SECTIONS 14.2 PERMITS, 14.3 FEES, 14.6 APPLICATION, 14.7 and 14.8.**

January 9, 2023

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 14, Section 14.2 Permits, by deleting it in its entirety and replace with:

Persons or organizations shall obtain a permit from the Licensing Board for the following purposes:

1. Solicit funds for charitable purposes.
2. Erect banners or signs related to a special event.
3. Tag (donation solicitation) days.
4. Conduct parades or processions, festivals or races, walk-a-thons, public demonstration or protest on public property or highway.
5. Conduct a carnival, tent show, fair, circus, public dance, dance exhibition or demonstration, live music shows, disc jockey, karaoke, or other amplified music event in which the public is invited for pay to attend or attendance is free.
6. The temporary closing of any City street or temporary use of any City property for the purpose of community related or private events. A certificate of insurance in the amount of \$1,000,000, acceptable to the City, that names the City of Somersworth as an additional insured shall be required. The Licensing Board, at its discretion, may require additional conditions at no cost to the City to include, but not limited to, a higher insurance binder amount, police or fire details, or other measures to ensure the public safety.

Amend Chapter 14, Section 14.3 Fees, by deleting it in its entirety and replace with:

Each applicant shall pay in advance for such license, for the use of the City as follows:

1. There will be a \$25.00 fee for each license issued, unless otherwise stated in another section, for each day or event, unless specifically waived by the Licensing Board.
2. License fees for carnivals, circuses, traveling tent shows and the like, shall be determined by the Board within the limits of NH RSA 286.

Amend Chapter 14, Section 14.6 Application, by deleting it in its entirety and replace with:

A written application for a permit must be submitted 30 (thirty) days prior to the date of the event. The application shall contain the following information:

- Name or Name of Organization
- Statement of permission from property owner
- Name, address and telephone number of Person in Charge
- Purpose
- Dates and times
- Specific location(s)
- Anticipated number of attendees
- Police detail secured if required
- Certificate of Insurance naming the City of Somersworth as additionally insured (if event is to take place on City property)
- Map of event set-up (tables, tents, stages, parking, restrooms, etc.)

Serving of alcoholic beverages shall require proof of proper State of NH Liquor Licensing permission and a police officer/s detail.

Any event requiring the use of a public way, publicly owned property, or any modification to parking regulations shall require a meeting with a Police Department representative as well as any necessary City staff as designated by the City Manager no later than 14 (fourteen) days prior to the event.

Amend Chapter 14, Section 14.7, by deleting it in its entirety and replace with:

If the request would require a temporary waiver of any Planning or Zoning Regulations of the City, the Licensing Board shall first refer the application to the appropriate staff or Board for review and recommendation prior to deciding on the application.

Amend Chapter 14, Section 14.8, by deleting it in its entirety and replace with:

The permit when issued shall contain the effective date, expiration date, the purpose and the name, address, telephone number and email address of the responsible person.

This Ordinance shall take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> Richard R. Michaud Matt Gerding Don Austin Nancie Cameron	<i>Approved:</i> City Attorney



## CHAPTER 14

### LICENSES AND PERMITS

LAST AMENDED 11/16/2020

Section 14.1. A Licensing Board for the City of Somersworth is hereby constituted under the provisions of RSA 286 and any other powers granted by State statute, to consist of the Mayor, the Chief of Police and the City Manager or his/her designee.  
(Section 14.1 amended 11/16/2020)

Section 14.1.1. The Board shall investigate and decide the question of granting licenses and permits, and may grant revocable blanket licenses to fraternal and other like organizations, the subject matter of which is within the jurisdiction of this chapter. The Board may also hear and decide applications for permits to conduct organized activities on or about public properties. The Board may also grant licenses and permits on private property when the regulations of the show, event or dance thereon is authorized by State statute.

(Revised 02/01/1999.)

Section 14.2 Permits. Persons or organizations shall obtain a permit from the Licensing Board for the following purposes:

1. Solicit funds for charitable purposes.
2. Erect banners or signs related to a special event. (Revised 11/17/2003.)
3. Tag (donation solicitation) days.
4. Conduct parades or processions, festivals or races, walk-a-thons, public demonstration or protest on public property or highway.
5. Conduct a carnival, tent show, fair, circus, public dance, dance exhibition or demonstration, ~~or any open-air public meeting~~, live music shows, disc jockey, karaoke, or other amplified music event in which the public is invited for pay to attend or attendance is free. (Revised 02/01/1999.)
- ~~6. Movie theater.~~
- ~~7.6.~~ The temporary closing of any City street or temporary use of any City property for the purpose of community related or private events. A certificate of insurance in the amount of \$1,000,000, acceptable to the City, that names the City of Somersworth as an additional insured shall be required. The Licensing Board, at its discretion, may require additional conditions at no cost to the City to include, but not limited to, a higher insurance binder amount, police or fire details, or other measures to ensure the public safety. (Added 06/15/2015.)

Section 14.2A Public Dance Definition/Fees.

Public Dance Definition – any dance or ball to which admission may be had by the payment of a fee or which the public may gain admission without payment of a fee, or a dance which is held as part of any other public entertainment, amusement or exhibit.

Annual Fee – a yearly license may be issued for an annual fee of \$500.00 for dances held in all places, including restaurants, bars and lounges. Annual fees for dances shall only apply to the ordinary and usual dance referred to in the license. A license for a single public dance in any place may be issued for a daily fee of \$15.00. Any sexually explicit dancing shall not be included within the annual dance fee and requires separate application.

(Section 14.2A passed 02/01/1999.)

Section 14.3 Fees. Each applicant shall pay in advance for such license, for the use of the City as follows:

1. There will be a ~~\$25.00~~~~45.00~~ fee for each license issued, unless otherwise stated in another section, for each day or event, unless specifically waived by the Licensing Board.
2. License fees for carnivals, circuses, traveling tent shows and the like, shall be determined by the Board within the limits of NH, RSA 286~~said Chapter 286 RSA.~~
- ~~3. The annual license fee for each billiard or pool table shall be \$10.00~~
- ~~4. The annual license fee for a movie theater shall be \$150.00.~~  
~~———— (Passed 02/01/1999.)~~

Section 14.4. Licenses granted shall be issued by the Licensing Board, and annual licenses shall be valid for one year, expiring on the 31<sup>st</sup> of December, unless specified in Chapter 286.

Section 14.5 Taxi. It shall be unlawful for any person to operate a motor vehicle for the transportation of passengers for hire upon the public streets and highways of the City of Somersworth unless the owner or operator thereof shall procure a license so to do from said Licensing Board, and no license shall be issued until the applicant therefore has posted evidence with said Board that all vehicles to be operated are fully protected by insurance with some reliable insurance company licensed to do business in the State of New Hampshire. The annual fee for said license shall be \$25.00 for one vehicle, \$50.00 for two vehicles and \$75.00 per year for three or more vehicles.



Section 14.6 Application. A written application for a permit must be submitted 30 ~~(thirty)-seven-~~ days prior to the date of the event. The application shall contain the following information:

Name or Name of Organization

Statement of permission from property owner

Name, address and telephone number of Person in Charge

Purpose

Dates and times

Specific location(s)

Anticipated number of attendees

Police detail secured if required

Certificate of Insurance naming the City of Somersworth as additionally insured (if event is to take place on City property)

Map of event set-up (tables, tents, stages, parking, restrooms, etc.)

Serving of alcoholic beverages shall require proof of proper State of NH Liquor

Licensing permission and a police officer/s detail. ~~Names of authorized people and participants~~

Any event requiring the use of a public way, publicly owner property, or any modification to parking regulations shall require a meeting with a Police Department representative as well as any necessary City staff as designated by the City Manager no later than 14 (fourteen) days prior to the event.

(Revised 02/01/1999.)

Section 14.7. If the request would require a temporary ~~waiver-waiving~~ of ~~any~~ Planning ~~and/or~~ Zoning ~~Regulations ordinances~~ of the City ~~of Somersworth~~, the Licensing Board shall first refer the application to the ~~appropriate staff or Board~~ applicable board for review and recommendation prior to deciding on the application.

Section 14.8. The permit when issued shall contain the effective date, expiration date, the purpose and the name, address, ~~and~~ telephone number and email address of the responsible person.

Section 14.9. Permits and licenses issued under this chapter are not transferable and are of limited duration unless otherwise specified in the permit or license.

Permits and licenses issued may be rescinded or revoked at any time.

A police officer(s) may be assigned to a particular function when deemed necessary and proper in the interest of public safety. The expenses shall be borne by the individual or organization sponsoring the event.

Section 14.9A. All dances, public exhibitions and shows set forth herein shall be discontinued and the hall and location closed on or before the hour of 1:30 a.m. unless otherwise waived by the Chief of Police for good cause.

(Passed 02/01/1999.)

Section 14.10 Penalty. Any person, organization or corporation who violates any of the provisions of this chapter shall be fined not less than \$100.00 for each offense.

Section 14.11 Severability. It is the intention of the City Council that each separate provision of this ordinance shall be deemed independent of all other provisions herein and it is further the intention of the City Council that if any provision of this ordinance be declared invalid, all other provisions thereof shall remain valid and enforceable.

Revised Chapter 14 passed 05/02/1994.

Chapter 14 revised 02/01/1999.

To: Joint Commission of the City Council and School Board

From: Lori Lane, Superintendent of Schools  
Katie Krauss, Business Administrator

Date: January 31, 2023

RE: 23-24 Budget Preparation

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Attached you will find a summary of 2023-24 school district budget. Please note that the budget has yet to be finalized by the school board. This draft is for discussion purposes only.

**Revenue:** One of the biggest challenges each year is to create a budget where the revenue, particularly the state’s adequacy aid, continues to decrease at significantly. As you will see, the total revenue loss is \$776,227.

It is being recommended that the school district request via the provisions set forth in Resolution 31-21 that \$100,000 of the 22-23 budget surplus become a revenue source for the 23-24 budget. If this is not approved, the total revenue loss will be \$876,227.

The revenue loss estimated tax impact is .68

**Expenditures:**

- There are no new positions included in the 23-24 budget.
- There are a number of professional and para-educator positions that will be reduced. These reductions are based primarily on school enrollment and student needs.
- The total increase of expenditures is \$164,172.

The expenditures estimated tax impact is .14

**Tax Cap Increase:**

The tax cap increased allowed this year is \$1,965,694. This is a significant number as compared to years past.

**Summary:**

The overall net budget increase is \$940,399. The estimated tax impact is .82. This proposed increase is \$1,025,295 under the allowable tax cap increase.

**Next Steps:**

- |             |  |
|-------------|--|
| February 3  | City Finance Committee meeting (re: Resolution 31-21 request)  |
| February 4  | School Board Budget Workshop   |
| February 6  | Joint meeting of the City Council and School Board<br>Budget Committee meeting (after joint meeting)                             |
| February 14 | Budget Presentation<br>Budget Public Hearing<br>School Board meeting – approval to send budget to City Manager (deadline 3/1/23) |



TO: Joint Commission of the City Council and School Board

FROM: Lori Lane, Superintendent of Schools

DATE: January 31, 2023

RE: Update on the 2022-2023 School Year

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**School District Theme:**

ONE – ONE Student Body, ONE Faculty, ONE Family, ONE District, ONE Community

**Enrollment:**

- Our October enrollment for the last three years has stabilized.
  - October 2019 = 1,498
  - October 2020 = 1,348
  - October 2021 = 1,347
  - October 2022 = 1,327 (January 2023 enrollment = 1,336)
- 22-23 school year enrollment decline is primarily due to families moving out of Somersworth.

**Staffing/Hiring:**

- Challenges with hiring: lack of applicants; individuals re-entering the workforce.
- One professional position still open. 7.5 para-positions still open.

**COVID-19:**

- COVID Response Management Team continued meeting regularly to monitor the health pandemic's impact on the school district. In January 2023, the Team decided to suspend regular meetings and will reconvene should there be a need.
- There was never an outbreak in our schools since the pandemic started that caused the schools to shut down once the schools resumed full-time in-person learning in April 2021.
- Federal COVID Relief Funds (aka ESSER funds) provided the school district with nearly 8 million dollars. Purchases included:
  - Learning Loss – professional development, instructional resources, summer school expansion, a second preschool program was added.
  - Technology – devices, online resources for learning but also conduct school district business.
  - Mental Health/Behavioral Health Support – behavior/crisis interventionists in each school to provide students, staff and families with additional support.
  - Capital Improvement Projects –
    - HVAC projects at SMS and SHS/CTC. Approximately \$2 million.
    - Roof replacement at SMS and SHS/CTC. Approximately \$3.5 million.

**Facilities:**

- New position 22-23 – groundskeeper
- Jay Lilly – Facilities Director
- Major projects current/in planning phase
  - SMS window replacement
  - SMS exterior kitchen wall
  - SHS entrance security upgrade

**Somersworth Youth Connection (SYC)**

- Incorporated into the district's operating budget. The program is no longer grant funded.
- Current projections are for the program to break even.
- Before Care program expanded to Maple Wood.

## Somersworth School District 2023-2024 Proposed Budget-Version 1

### Budget Summary

#### Expenditures

FY 2023-2024 Proposed Budget	29,023,758.00
FY 2022-2023 Approved Budget	<u>28,859,586.00</u>
<b>Total Proposed Budget Increase</b>	<b>164,172.00</b>
Estimated Tax Impact	0.14

#### Revenues

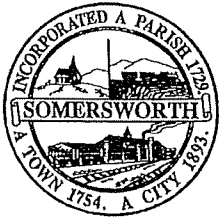
FY 2023-2024 Estimated Revenue	8,824,681.00
FY 2022-2023 Approved Revenue	<u>9,600,908.00</u>
<b>Total Loss of Revenue</b>	<b>(776,227.00)</b>
Estimated Tax Impact	0.68

#### Net Budget

FY 2023-2024 Net Budget	20,199,077.00
FY 2022-2023 Net Budget	<u>19,258,678.00</u>
<b>Total Net Budget Increase</b>	<b>940,399.00</b>
Estimated Tax Impact	0.82

#### Tax Cap

FY 2023-2024 Allowable Tax Cap Increase	1,965,694.00
FY 2023-2024 Proposed Budget Increase	<u>940,399.00</u>
<b>Total Amount under Tax Cap</b>	<b>1,025,295.00</b>



## City of Somersworth – Resolution

Resolution No: 31-21

### **CITY COUNCIL TO PROVIDE GUIDANCE FOR BUDGET PREPARATION FOR THE USE OF FUND BALANCE AS PART OF THE SCHOOL DEPARTMENT BUDGET**

February 1, 2021

WHEREAS, the School Department/School Board is required to prepare an annual budget for consideration and action by the City Council, and

WHEREAS, each year the School Department's annual budget may provide unexpended funds/ surplus funds that will lapse to the City's fund balance; and

WHEREAS, during the annual budget development of the School Department/School Board's budget conditions may be such that all or a portion of any such anticipated surplus within the current budget would be advantageous to use as a revenue source in the upcoming budget, and

WHEREAS, the Finance Committee unanimously recommends adoption/ratification of the following considerations, to be reviewed annually by the City Council:

1. The School Department/School Board will report each February to the City Manager the estimated amount of surplus, if any, that will lapse to the City's General Fund as result of current unexpended budget funds.
2. The School Department/School Board will develop an amount, if any, of the estimated surplus that they recommend be used as a revenue source in the ensuing budget.
3. Once the City Manager receives the aforementioned information, the City Council will deliberate and take action on the amount, if any, that may be used as a revenue source in the ensuing School Department/School Board budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the guidance and considerations for budget preparation as outlined be adopted upon passage of this Resolution.

#### **Authorization**

##### *Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Martin Pepin  
Martin P. Dumont, Sr.

##### *Approved:*


City Attorney



## MEMORANDUM

**TO:** Somersworth School Board c/o Chair Maggie Larson  
Lori Lane, Superintendent of Schools

**CC:** Mayor Hilliard & City Councilors  
Katie Krauss, Business Administrator  
Scott Smith, Deputy City Manager/Finance Director

**FROM:** Robert M. Belmore, City Manager 

**DATE:** Tuesday, January 24, 2023

**RE:** Estimated Tax Cap Impact for FY 2023-2024 Budget

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"In accordance with direction received by the Somersworth City Council, the City Manager is required to notify the School Department/School Board by February 1<sup>st</sup> of each year the maximum permitted School tax levy the City Manager intends to include in the Proposed Budget". Attached is a copy of the Tax Cap Analysis for the next fiscal year prepared by Finance Director Scott Smith.

Attached you will find the spreadsheet detailing the limits placed on the upcoming Budget. The maximum permitted School tax levy for the Local and State School portions of the FY2023 Budget are attached:

**Local School & State Local:** See Attached Tax Cap Analysis

Please be advised the direction received by City Council is the School Department budget shall be adjusted for any anticipated increases or decreases in the State Tax, and the City Budget shall be adjusted for any anticipated increases or decreases in the County Budget.

If you have any questions or need any additional clarification please let me know.

**Analysis of Tax Cap - Estimate for FY2024 Budget Year**  
**City of Somersworth, NH**

	City Portion	School Portion	State Portion	County Portion	Total
A. Prior Fiscal Year Net Amount Raised By Taxes (FY2023 Actual Levy)	9,707,062	17,757,894	1,500,784	2,881,523	31,847,263
B. Multiplied by the National CPI-U	8.00%	8.00%	8.00%	8.00%	8.00%
C. Subtotal (A x B)	776,565	1,420,632	120,063	230,522	2,547,781
D. Prior April 1 to March 31 Net Construction Value (estimated)	25,000,000	25,000,000	25,000,000	25,000,000	25,000,000
E. Multiplied by Prior Fiscal Year Tax Rate/1,000 of Value (Actual)	8.55	15.65	1.35	2.54	28.09
F. Subtotal (D x E)	213,750	391,250	33,750	63,500	702,250
<b>G. Increase Allowed for FY2024 Tax Levy (C + F)</b>	<b>990,315</b>	<b>1,811,882</b>	<b>153,813</b>	<b>294,022</b>	<b>3,250,031</b>

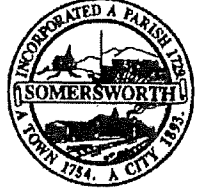
# SCHOOL ADMINISTRATIVE UNIT FIFTY SIX

## Somersworth School District

51 West High Street

Somersworth, NH 03878

(603) 692-4450 • Fax (603) 692-9100



DIRECTOR OF SCHOOL DISTRICT OPERATIONS  
Dana Hilliard

SUPERINTENDENT  
Lori Lane

BUSINESS ADMINISTRATOR  
Katie Krauss

STUDENT SERVICES DIRECTOR  
Nancy Jo Michaud

FEDERAL GRANTS MANAGER  
Robert Godbout

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To: Somersworth City Finance Committee

From: Lori Lane, Superintendent of Schools  
Katie Krauss, Business Administrator

Date: February 3, 2023

RE: Estimated Fund Balance

Below is a breakdown of the estimated surplus of current unexpended funds:

### **Expenditures**

Approved FY 22-23 Budget: \$28,859,586.00

Actual Expenditures to Date: \$13,803,650.72

Encumbrances to Date: \$14,455,603.95

Estimated Available Balance: \$600,331.34

The majority of the savings is due to numerous unfilled positions. Currently, we have 7.5 open paraprofessional positions in the district.

If you have any questions, please let me know.

***EXPECT EXCELLENCE***

*Equal Opportunity Employer • Equal Education Opportunities*



**Brenda Breda**

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**To:** Bob Belmore  
**Subject:** RE: Lease Arrangement

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**From:** Fahey, Ryan <[rfahey@ameresco.com](mailto:rfahey@ameresco.com)>  
**Sent:** Thursday, February 2, 2023 5:45 PM  
**To:** Scott A. Smith <[sasmith@somersworthnh.gov](mailto:sasmith@somersworthnh.gov)>; Bob Belmore <[bbelmore@somersworthnh.gov](mailto:bbelmore@somersworthnh.gov)>  
**Cc:** [gorsmond@PierceAtwood.com](mailto:gorsmond@PierceAtwood.com); Mancini, Jonathan <[jmancini@ameresco.com](mailto:jmancini@ameresco.com)>; Raducha, Paul <[praducha@ameresco.com](mailto:praducha@ameresco.com)>; Simon, Elizabeth <[esimon@ameresco.com](mailto:esimon@ameresco.com)>; Taliadouros, Kleo <[ktaliadouros@ameresco.com](mailto:ktaliadouros@ameresco.com)>  
**Subject:** RE: Lease Arrangement

Hi Bob,

Thanks for your patience while we collected responses. See answers to your questions below in red.

Thank you,  
Ryan

**From:** Bob Belmore <[bbelmore@somersworthnh.gov](mailto:bbelmore@somersworthnh.gov)>  
**Sent:** Thursday, February 2, 2023 1:56 PM  
**To:** Mancini, Jonathan <[jmancini@ameresco.com](mailto:jmancini@ameresco.com)>; Scott A. Smith <[sasmith@somersworthnh.gov](mailto:sasmith@somersworthnh.gov)>; Taliadouros, Kleo <[ktaliadouros@ameresco.com](mailto:ktaliadouros@ameresco.com)>  
**Cc:** Gareth Orsmond <[gorsmond@PierceAtwood.com](mailto:gorsmond@PierceAtwood.com)>; Fahey, Ryan <[rfahey@ameresco.com](mailto:rfahey@ameresco.com)>; Simon, Elizabeth <[esimon@ameresco.com](mailto:esimon@ameresco.com)>; Raducha, Paul <[praducha@ameresco.com](mailto:praducha@ameresco.com)>  
**Subject:** RE: Lease Arrangement

Caution - External Email

Hi Folks,  
Any progress on the answers? Did you get an extension with Eversource?  
Other possible concerns (if any)/ any update?

thanks  
regards, Bob

Robert M. Belmore  
City Manager

City of Somersworth  
One Government Way  
Somersworth, NH 03878

(603) 692-9503  
[bbelmore@somersworthnh.gov](mailto:bbelmore@somersworthnh.gov)  
[www.somersworthnh.gov](http://www.somersworthnh.gov)



**From:** Mancini, Jonathan <[jmancini@ameresco.com](mailto:jmancini@ameresco.com)>

**Sent:** Friday, January 13, 2023 4:28 PM

**To:** Scott A. Smith <[sasmith@somersworthnh.gov](mailto:sasmith@somersworthnh.gov)>; Taliadouros, Kleo <[ktaliadouros@ameresco.com](mailto:ktaliadouros@ameresco.com)>

**Cc:** Bob Belmore <[bblmore@somersworthnh.gov](mailto:bblmore@somersworthnh.gov)>; Gareth Orsmond <[gorsmond@PierceAtwood.com](mailto:gorsmond@PierceAtwood.com)>; Fahey, Ryan <[rfahey@ameresco.com](mailto:rfahey@ameresco.com)>; Simon, Elizabeth <[esimon@ameresco.com](mailto:esimon@ameresco.com)>; Raducha, Paul <[praducha@ameresco.com](mailto:praducha@ameresco.com)>

**Subject:** RE: Lease Arrangement

Scott/Bob/Gareth-

Please see the attached turn of the lease agreement. We are preparing to answer your questions and will send those back to you early next week. However, we wanted to get this back for your review. Please let us know if you have any questions. We inserted some language regarding the removal of the system for your review. Let us know your thoughts and we look forward to working together.

Talk soon,

Jon

**From:** Scott A. Smith <[sasmith@somersworthnh.gov](mailto:sasmith@somersworthnh.gov)>

**Sent:** Wednesday, January 11, 2023 3:52 PM

**To:** Mancini, Jonathan <[jmancini@ameresco.com](mailto:jmancini@ameresco.com)>; Taliadouros, Kleo <[ktaliadouros@ameresco.com](mailto:ktaliadouros@ameresco.com)>

**Cc:** Bob Belmore <[bblmore@somersworthnh.gov](mailto:bblmore@somersworthnh.gov)>; Gareth Orsmond <[gorsmond@PierceAtwood.com](mailto:gorsmond@PierceAtwood.com)>

**Subject:** Lease Arrangement

Caution - External Email

Hi Kloe and Jon,

In an effort to keep the ball moving, we just wanted to follow up with some questions we had during our meeting on Friday.

1. During our recent meeting we inquired if you could disclose the cost for removal and reinstallation of the solar array, as well as lost revenue the City may be responsible for should the City assume the risk of the possible event the premises requires repairs during the term of the agreement. Will you be able to provide that information so we can assess that with our City Council?

**If 20% of the system were removed for 6 months for repairs in Year 10, we estimate costs of removal and reinstallation would be \$113,000. Lost revenue for that scenario is estimated as follows:**

Production (kWh)	Lost PPA Revenue	Lost REC Revenue
334,390	\$ 31,650	\$ 10,540

**This assumes a PPA rate of \$0.0947/kWh and a REC price of \$32/MWh in Year 10.**

2. We assume you will carry some kind of insurance to deal with catastrophe, extended interruption of operations for inclement weather, and similar risks. Have you considered or inquired about additional coverage for removal and replacement and for lost revenues or debt service payments due to issues arising from the landfill cap or other environmental circumstances here? As in our suggested revisions to the ground lease, the City would be willing to extend the lease automatically so that Ameresco can recover lost revenues in the end. We



had suggested a 1:1 extension but may be willing to extend further. It seems like this type of extension together with some kind of insurance could be a good compromise.

**See language additions in Section 3.06 for proposed language regarding extending PPA and lease term.**

**Ameresco inquired with insurance companies for this type of additional coverage but it was not available given the nature of the site and pre-CERCLA solution.**

3. I believe you mentioned you have approximately 35 leases. Have you executed any leases with any Towns or Cities on landfills whereby the municipality has assumed the risk of businesses losses? If so, can you disclose who they are so we may share this with our City Council? Did any of these leases have a workaround provision that protected the municipality against business losses?

**Below is a list of municipalities that we have more recently executed landfill lease and/or PPAs with that have assumed the risk of business losses.**

- Northampton, MA
- Hampden, MA
- Dudley, MA
- Pittsfield, MA
- Gloversville, NY
- Wellfleet, MA
- Glen Burnie, MD – Anne Arundel
- Oaks Landfill - Montgomery County, MD
- Bethel, CT

**Please have your attorney work with Liz Simon regarding specific contracts. The proposed language in Section 3.06 was also used in the Hampden Landfill contract.**

4. Our attorney, Gareth, said he should only discuss matters with your attorney, or if with any of you directly, then with your attorney's prior permission. Who is the Attorney representing you relative to this agreement, and if needed can our City Attorney in this matter speak directly to them?

**Liz Simon's, Ameresco's counsel, contact info is below.**

**Elizabeth Simon**

**Assistant General Counsel**

**[esimon@ameresco.com](mailto:esimon@ameresco.com)**

**+15085983044**

5. Has Eversource granted you an extension, and if so is there a new deadline we should be aware of?
- Eversource granted us an extension until 2/12/2023.**

Let me know if you have any questions. Look forward to hearing from you, thanks,

**Scott A. Smith**

**Deputy City Manager/Finance Director**

City of Somersworth  
One Government Way  
Somersworth, NH 03878

(603) 692-9504

**[sasmith@somersworthnh.gov](mailto:sasmith@somersworthnh.gov)** Note new address – please update my contact information

**[www.somersworthnh.gov](http://www.somersworthnh.gov)**

**CONTRACT AMENDMENT FOR July 2023 to June 2024**

Pursuant to the existing Remedial Action Services Contract for the Somersworth Landfill Superfund Site between Geosyntec Consultants, Inc. and the Somersworth Landfill Group dated, 13 January 2000, as amended, (the "Agreement"), the parties, in consideration of the reciprocal benefits conferred herein and intending to be mutually bound hereby agree to amend said contract, effective on the 1st day of July 2023, as follows.

**ARTICLE 1 – BACKGROUND AND OBJECTIVES****1.1 Background**

Geosyntec Consultants (Geosyntec) shall provide Remedial Action (RA) Services associated with monitoring of the Chemical Treatment Wall (CTW), permeable landfill cover and bedrock extraction components of the Preferred Remedial Action (PRA) at the Somersworth Sanitary Landfill Superfund Site (the "Site") in Somersworth, New Hampshire for the Work Settling Defendants (WSDs) for the Site. In addition, Geosyntec shall provide services related to the monitoring of landfill gas (LFG) and per- and polyfluoroalkyl substances (PFAS) and assist the WSDs in addressing other environmental issues at the Site that may occur.

The Site has completed the RA implementation stage of the Superfund program consistent with the Consent Decree (CD) for the Site (USEPA, 1995). A "100% Design and Demonstration of Compliance Plan" dated April 1999 (the "100% Design") (Beak and Geosyntec, 1999) for PRA at the Site was approved by the United States Environmental Protection Agency (USEPA) and New Hampshire Department of Environmental Services (NHDES). The major construction related components of the PRA were: (i) the installation of a permeable zero-valent iron CTW in the subsurface between the landfill and the wetland; (ii) the construction of a permeable cover over the landfill; and (iii) the installation of a bedrock groundwater extraction and infiltration system (currently shut down with USEPA approval). Based on the results of LFG monitoring conducted in 2001 and 2002 the USEPA and NHDES believed there was a need for a perimeter LFG venting trench. This venting trench was installed in 2003 as a component of the RA for the Site.

In 1999, Geosyntec prepared the engineering design of the 100% Design for the PRA and since that time has provided Construction Quality Assurance (CQA), Construction Management (CM), and RA services during the construction of the CTW and permeable cover components of the PRA at the Site. Geosyntec also prepared the Sampling and Analysis Plan (the "SAP") (Geosyntec 1999b, 2001, 2010, 2021) for the PRA, and has conducted the baseline and other groundwater monitoring since that time as per the SAP.

## 1.2 Objectives

The objectives of this work are to monitor the performance of the PRA through continued implementation of the groundwater and soil gas monitoring program, to assist the WSDs with ongoing maintenance and to respond to other environmental issues raised by the USEPA and NHDES. Geosyntec will conduct all work in accordance with all applicable regulations and standard practices. Geosyntec will immediately advise the WSDs of any issues that arise in relation to the project.

## ARTICLE 2 - SCOPE OF SERVICES

### 2.1 Introduction

The scope of services required at the Site includes the following tasks:

- Task 1: Groundwater Monitoring for 2023 (Fall)
- Task 2: Sampling for PFAS in 2023 (Fall)
- Task 3: Annual Monitoring Report for 2023 (Spring 2024)
- Task 4: Communications with USEPA 2023-2024
- Task 5: General site maintenance 2023-2024
- Task 6: Repair of CTW-20 Transect

LFG monitoring is conducted biennially and is not included in this proposal. **Table 1** presents a summary of all estimated costs for the above tasks compared with the budget for 2022-2023.

### 2.2 Task 1: Groundwater Monitoring for 2023 (Fall)

Geosyntec will complete the annual groundwater monitoring of wells for the CTW as described in the Sampling and Analysis Plan (SAP, submitted to USEPA/NHDES and approved on June 30, 2021). The groundwater monitoring event will involve a combination of the passive diffusion bag (PDB) sampling method and conventional sampling methods. The event will also include a synoptic round of water level measurements and collection of field duplicate samples. This year, hydraulic testing of the CTW transect wells will be completed as it is required every other year. For the sampling round, a total of 16 wells will be sampled using conventional purging and 19 wells sampled using PDBs (total 35). In 2017, recommendations were made to modify the program and move several monitoring wells to either biennial or 5-year. USEPA accepted the recommendations in 2018 so the above numbers reflect the updates to the program. All data will be compiled for submittal to the USEPA in the annual report. Proposed costs are given in **Table 2**.

### **2.3     Task 2: Sampling for Per- and Polyfluoroalkyl Substances (PFAS) in 2023**

Since 2018, the USEPA and NHDES have requested that PFAS be included twice a year as part of the ongoing groundwater sampling at the Site. In the Response to Comments on the 2020 Annual Compliance Report, Geosyntec and the WSDs recommended PFAS be sampled once annually. Therefore, the proposed budget will only include the fall monitoring at this time. However, the NHDES also requested that bedrock wells B-9R, B-13R, OB-16R, and OB-24R be sampled for PFAS, and that the “broad analysis” of 36 compounds from the NHDES Laboratory Testing Guidelines for Per- and Polyfluoroalkyl Substances (PFAS) at Waste Sites be analyzed at the laboratory. The WSDs agreed to sample the extra bedrock wells during the next sampling event but did not agree to expanding to the list of 36 compounds (which would be more costly). Therefore, this task will include sampling 19 locations at the Site for PFAS in fall 2023 (plus associated QAQC samples) but costs assume the analyses for only the nine PFAS compounds currently reported. Should the USEPA and NHDES subsequently require the 36-compound list, Geosyntec will discuss the extra costs with the WSDs. The results and discussion will be included in the annual 2023 report to the USEPA/NHDES. Proposed costs are given in **Table 3**.

### **2.5     Task 3: Annual Monitoring Report for 2023 (Spring 2024)**

Geosyntec will complete the Draft Annual Monitoring and Demonstration of Compliance Report with data collected in 2023 before the end of February 2024, for submission to the USEPA and NHDES in spring 2024. The report will include: (i) groundwater data collected during 2023 (i.e., VOCs and PFAS collected during 2023), (ii) evaluation of the performance of the CTW, (iii) evaluation of PFAS and update to the Conceptual Site Model (CSM), and (iv) statistical analyses for detected CE concentrations outside the point of compliance to evaluate Monitored Natural Attenuation (MNA) requested by the USEPA (per the recommendation in the Optimization Report, July 2018) at wells exceeding interim cleanup levels outside of the point of compliance. Proposed costs are given in **Table 4**.

### **2.6     Task 4: Communications with USEPA 2023-2024**

Geosyntec will prepare progress reports for the USEPA following groundwater monitoring events and communicate with the USEPA if issues arise, for conference calls or if they contact Geosyntec for information about the Site. This task will include addressing normal communications as well as any further discussions with the USEPA with respect to comments on the Annual Reports, the surface water and sediment sampling (see Section 2.8), and PFAS sampling. The cost estimate includes costs for two conference calls, and the preparation of an additional memo on the response to comments 2022 Annual Report that the USEPA will receive in spring 2023, and the ongoing PFAS and surface water and sediment sampling efforts. As discussed in Section 2.3, we are assuming PFAS sampling will continue as once per year, and that there will be no surface water and sediment sampling event in 2023. Beyond that, we do not know if any additional work may result from the discussions with USEPA and NHDES,

and as such have not provided any additional cost estimate. If additional work results from these discussions, then Geosyntec will prepare a cost estimate once the scope has been defined and obtain WSD approval via a change order prior to completing the work. Proposed costs are given in **Table 5**.

## **2.7 Task 5: General Site Maintenance (2023-2024)**

Based on the previous rounds of sampling, it is evident that the trails and access paths to the wells in the wetland regularly deteriorate and become difficult to navigate (i.e., potential safety hazards). It is recommended that Geosyntec staff continue to schedule a day or two annually in advance of the regular monitoring program to improve the trails and markers for the wells. This work might include replacing stakes or erecting more permanent markers along the paths to make them easier to follow, replacing well labels, building simple boardwalks/boards over wet or boggy areas, and clearing brush more extensively to provide access routes from within the wetland. Also, several vent pipes are leaning or damaged and require repair. Proposed costs are given in **Table 6**.

## **2.7 Task 6: Repair of CTW-20 Transect**

As described in the CTW-20 Transect memorandum that will be sent to the USEPA, data from groundwater sampling at the CTW-20 Transect in October 2021 showed elevated cis-1,2-dichloroethene (cDCE) and vinyl chloride (VC) concentrations downgradient of the CTW at monitoring wells CTW-24U. By 2022, concentrations had decreased to levels that are typically observed at this location. Geosyntec notified the USEPA and NHDES in an email communication on February 8, 2022, of the elevated concentrations at the CTW-20 Transect. It was proposed that a focused review of alternative measures be prepared to address the short-term breakthrough to which the USEPA agreed. Geosyntec has prepared a memorandum to send to the USEPA and NHDES which details the selection, the initial design, and the implementation plan of measures to address short-term breakthrough in the CTW-20 Transect. Proposed costs are given in **Table 7**.

## **2.8 Ongoing Tasks from Previous Years**

In an email dated November 15, 2019, the USEPA requested that at least three co-located surface water and sediment samples be collected from the wetlands and analyzed for total and dissolved arsenic. The memorandum of the results was submitted to the USEPA and NHDES on December 17, 2021. A recommendation to complete another sampling event in spring 2022 was included in the memorandum and the arsenic surface water and sediment data from 2022 is now under review by the USEPA risk assessor. In the comments on the 2020 Annual Compliance Report, the NHDES also recommended surface water sampling for PFAS and we committed to one round of PFAS in surface water sampling that was conducted in the spring of 2022. We do not know if the USEPA will have further requests regarding the arsenic data or the PFAS in surface water task, and as such have not included any costs for these in the budget.

However, an appropriate change order would be discussed and requested by Geosyntec should the USEPA request additional effort that cannot be covered under our existing Task 4 labor.

### **ARTICLE 3 – MISCELLANEOUS PROVISIONS**

#### **3.1     Compensation**

Compensation for Consultant's services covered under this Amendment shall be in accordance with the terms and conditions of the original Agreement subject to the estimated fee contained in **Table 1** of this Amendment. As discussed, our billing rates have been updated to new WSD preferred rates, as shown in **Table 8**. Geosyntec will not surpass the authorized amount without first identifying the basis for any change and submitting an appropriate change order request to the WSDs for review and consideration prior to incurring any costs in excess of the authorized amount. Invoices will be submitted on a monthly basis reflecting services provided to date.

#### **3.2     Entire Agreement**

This amendment, together with the Agreement and other documents incorporated therein by reference, shall constitute the entire agreement, and supersedes all prior negotiations, representations or agreements, between the parties. This Contract can only be amended by written document executed by the Group and Consultant.

**IN WITNESS WHEREOF** the Group and Consultant have made and executed this Contract as of the day and year first written above.

**THE SOMERSWORTH LANDFILL GROUP  
THE CITY OF SOMERSWORTH**

**GEOSYNTEC CONSULTANTS, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**THE GENERAL ELECTRIC COMPANY**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**TABLE 1**  
**ESTIMATED COSTS FOR PROJECT TASKS**  
**REMEDIAL ACTION - SOMERSWORTH SUPERFUND SITE, NH**

2022-23 Task Number and Description (TR0237M)		2022-23 Budget	2023-24 Task Number and Description (TR0237N)		2023-24 Budget	Individual Task Comparison (237N to 237M)	Comments
01	Groundwater Monitoring	\$57,756	01	Groundwater Monitoring	\$52,450	-\$5,306	Biennial hydraulic pumping tests are not included in 2023-24 but was part of 2022-23; Sucontractor/vendor expenses have increased.
02	PFAS Sampling	\$31,725	02	PFAS Sampling	\$36,864	\$5,139	PFAS Sampling - 1 event (fall), results to be included in annual report. Assumes 19 samples plus QA/QC.
03	Landfill Gas Monitoring	\$6,908			\$0	-\$6,908	Biennial: Not included in 2023-24.
04	Annual Monitoring Report	\$53,271	03	Annual Monitoring Report	\$53,167	-\$104	Similar reporting, no LFG or WMD Full List, no change in number of hours for other task from 2022-23.
05	Communication with USEPA	\$15,410	04	Communication with USEPA	\$15,906	\$496	Includes costs to support all questions from USEPA, no change in number of hours from 2022-23.
06	General Site Maintenance	\$15,848	05	General Site Maintenance	\$7,252	-\$8,596	Includes maintenance and repair work in fall 2023.
-	Surface Water and Sediment Sampling	\$0			\$0	\$0	Completed in spring 2022 under 2021-22 budget. Not expected to be carried over in 2023-24.
-		\$0	06	Repairs to CTW-20 Transect	\$113,396	\$113,396	Includes utility locates, driller, surveyor, oversight, and materials for ZVI injections.

Total Budget 2022-23: \$180,918

Total Budget 2023-24: \$279,035  
2023-24 comparison with 2022-23: \$98,117

**Notes:**

- LFG - landfill gas
- PFAS - per- and polyfluoroalkyl substances
- USEPA - United States Environmental Protection Agency
- VOCs - volatile organic compounds
- WMD Full List - New Hampshire Department of Environmental Services, Waste Management Division's Full List of VOCs
- ZVI - zero valent iron

TABLE 2  
DETAILED BREAKDOWN OF ESTIMATED COSTS  
Somersworth Sanitary Landfill Superfund Site, New Hampshire

TASK 01: Groundwater Monitoring for 2023-2024

Activity	Company Category	Geosyntec										Company Total (\$)	Other		ACTIVITY TOTAL (\$)		
		SP	PD	PM	FM	DBM	SR ST	STAF	GRPH	PA	Disbursements (\$)			Cost (\$)		Notes	
											Travel		Phone				Other
	Hourly Rate	223	196	162	129	162	109	96	112	75	Total Prof. Time (\$)						
			6	4	10		4		2		3,774					3,774	
Planning					8		8	8			2,672	425	150	300		3,547	
Water Levels (1 round)					10		10	10			4,056	525		400		4,981	
Install PDBs in wells (1 round)		2	2	2	10		18	18			5,438	950	800	700		7,888	PDBs
Sample PDBs (1 round)		2		2	8		14	14			4,676	750		550		5,976	
Sample wells Low-Flow Purging (1 round)					14												
Lab Analyses - VOCs <sup>1</sup>											-					5,300	ALS
Lab Analyses - Wet Chemistry & Metals											-					2,600	ALS
Data Compilation & Reporting																	
Chemistry/Field Data		3	20	8	10				10	24	9,400					9,400	
Project Management		8	28	8	4						7,784					7,784	
Total		0	21	56	66	14	54	50	12	24	37,800	2,650	950	1,950		43,350	9,100
TASK TOTAL (\$)																	

Notes:

- <sup>1</sup> Assumes that we are sampling once a year and that we will not need to sample for the additional parameters requested by NHDES
- PDBs - passive diffusion bags
- ALS - ALS Laboratories, formerly Columbia Analytical Services
- NHDES - New Hampshire Department of Environmental Services
- VOCs - volatile organic compounds



TABLE 3  
DETAILED BREAKDOWN OF ESTIMATED COSTS  
Somersworth Sanitary Landfill Superfund Site, New Hampshire  
TASK 02: PFAS Sampling for 2023-2024

Activity	Company Category	Geosyntec												Other		ACTIVITY TOTAL (\$)	
		SP	PD	PM	FM	DBM	SR ST	STAF	GRPH	PA	Total Prof. Time (\$)	Disbursements (\$)			Cost (\$)		Notes
												Travel	Phone	Other			
	Hourly Rate	223	196	162	129	162	109	96	112	75							
Planning and Document Review			4	8	8		6			8	4,366						4,366
PFAS Sampling - to be completed in Fall 2023				4	40		40				14,008	1,900		2,100			18,008
Lab Analyses - PFAS (19 samples plus QA/QC) x 1 Event (Fall 2023)											-				9,600	Alpha 1	9,600
Data Compilation & Reporting Validation																	
Data Compilation and Validation			3	3	8	8			4		3,850				3,850		3,850
Project Management			2	4							1,040				1,040		1,040
TASK TOTAL (\$)	Total	0	9	19	56	8	46	40	4	8	23,264	1,900	-	2,100	9,600		36,864

Notes:  
Alpha - Alpha Analytical  
PFAS - per- and polyfluoroalkyl substances  
1. Assumes that we are sampling once a year and that we will sample for the PFAS NH 9 List compounds

TABLE 4  
DETAILED BREAKDOWN OF ESTIMATED COSTS  
Somersworth Sanitary Landfill Superfund Site, New Hampshire

TASK 03: Annual Monitoring Report for 2023-2024

Company Category	SP	Geosyntec										Other					ACTIVITY TOTAL (\$)		
		PD	PM	FM	DBM	SR ST	STAF	GRPH	PA	Total Prof. Time (\$)	Disbursements (\$)				Company Total (\$)	Cost (\$)		Notes	
											Travel	Hotel	Phone	Copies					Freight
Hourly Rate	223	196	162	129	162	109	96	112	75										
Activity																			
Data Completion & Validation		8	16			5					4,705						4,705		4,705
Compilation of Sampling Reports into Database			2	8	8	10	20				5,156						5,156		5,156
Evaluation of Temporal Trends - Water Levels		4	8	4	4	8					3,892						3,892		3,892
Evaluation of Temporal Trends - GW Chemistry		4	8	4	4	3					3,082						3,082		3,082
Statistical Evaluation of MNA per Optimization Report recommendations		8	22			16	4		20		10,400						10,400		10,400
Statistical Evaluation of PFAS and Update to CSM		8	12			16					6,104						6,104		6,104
Evaluation of CTW Performance		8	20			3	2				5,512						5,512		5,512
Preparation of Draft Report for USEPA Submittal		8	30	10		3			20		10,444						10,444		10,444
Project Management		5	16							4	3,872						3,872		3,872
Total	0	53	134	26	59	31	0	40	4		53,167	-	-	-	-	-	53,167		53,167
TASK TOTAL (\$)																			

Notes:  
CTW - chemical treatment wall  
MNA - monitored natural attenuation  
USEPA - United States Environmental Protection Agency

1/25/2023

**Notes:**  
USEPA - United States Environmental Protection Agency

Activity	Company Category	Geosyntec											Other		ACTIVITY TOTAL (\$)	
		SP	PD	PM	FM	Grph	PA	Total Time (\$)	Disbursements (\$)				Company Total (\$)	Cost (\$)		Notes
									Travel	Phone	Copies	Other				
Hourly Rate		223	196	162	129	112	75									
			36	50			10	15,906								15,906
Total Hours TASK TOTAL (\$)		0	36	50	0	0	10	15,906	-	-	-	-			-	15,906

TABLE 6  
DETAILED BREAKDOWN OF ESTIMATED COSTS  
REMEDIAL ACTION - SOMERSWORTH SUPERFUND SITE, NH  
TASK 05: General Site Maintenance for 2023-2024

Activity	Company Category	Geosyntec											Other		ACTIVITY TOTAL (\$)			
		SP	PD	PM	FM	DBM	SK ST	STAF	GRPH	PA	Total Prof. Time (\$)	Disbursements (\$)				Company Total (\$)	Cost (\$)	Notes
Hourly Rate		223	196	162	129	162	109	96	112	75		Travel	Phone	Copies	Other			
												Meals	Fax					
Activity	Site visit to perform general maintenance and manual repairs <sup>1</sup>		1		10		10	20			4,496	500		300		5,296	500	Materials <sup>2</sup>
	Prepare photographic logs			2	4						840					840		
	Project Management		1	1	2						616					616		
											-					-		
	Total Hours		0	2	3	16	0	10	20	0	0	5,952	500	-	300		6,752	500
TASK TOTAL (\$)																		7,252

Notes:

- <sup>1</sup> Maintenance and repair work (performed without a driller) may include:
- Clearing trails and erecting markers along wetland paths (ongoing issues)
  - Completing minor repairs on wells (e.g., cutting PVC pipe so locks can be replaced, replacing damaged locks, repairing VPs to prevent squeaking)
  - Replacing staff gauges that have been destroyed or irreparably damaged
  - Completing minor repairs around wells (e.g., adjusting tilted vent pipes, replacing well labels that are no longer legible)
- <sup>2</sup> Materials includes items and rental equipment to complete above types of repairs.

TABLE 7  
DETAILED BREAKDOWN OF ESTIMATED COSTS  
REMEDIAL ACTION - SOMERSWORTH SUPERFUND SITE, NH  
TASK 06: Repairs to CTW-20 Transect for 2023-2024

Activity	Company Category	SP	PD	PM	FM	DBM	SR	ST	STAF	Geosyntec			Total Prof. Time (\$)	Disbursements (\$)				Company Total (\$)	Other		ACTIVITY TOTAL (\$)
										GRPT	PA			Travel	Hotel	Phone Copies	Other		Cost (\$)	Notes	
	Hourly Rate	223	196	162	129	162	109	96		112	75										
Denied Design, Work Plan, Permitting, Contractor Coordination		4	12	16			4						5,228					5,228			5,228
Health & Safety			4	6			4						1,838			150		2,008			2,008
Field Work													-					-			-
Utility Locates					4		6						1,170	500			200	1,870	1,600	Locator <sup>1</sup>	3,470
Well Decommissioning/Installation - Oversight					4		10	10					2,566	500			200	3,266	5,600	Mahee <sup>2</sup>	8,866
Survey Newly Installed Well					4		6						1,170	500			200	1,870	1,600	Surveyor <sup>3</sup>	3,470
ZVI Inception - Oversight		2	10	10	2		8	20					10,672	2,000			500	13,172	56,400	Inspections <sup>1</sup>	69,572
Performance Monitoring													1,130	-			-	1,130	3,000	Laboratory	4,130
Installation Report		4	24	10	10	20	12			20	2		12,750					12,750			12,750
Project Management		2	8	16									3,902					3,902			3,902
Total Hours		0	12	58	72	20	100	30		20	2		40,446	3,500		150	1,100				
TASK TOTAL (\$)																		45,196	68,200		113,396

Notes:  
<sup>1</sup> Quotes are from May 2022. Costs are estimated within ±10%. Final quotes will be obtained in early 2023 if work is approved.  
<sup>2</sup> Decommissioning costs, after remedy completion, are not included.  
<sup>3</sup> Budget for Utility Locates and Surveyor is estimated. Final quotes will be obtained in early 2023 if work is approved.  
One round of groundwater samples of the newly installed wells and CTW-20 Transect will be done one month after installation; future sampling concurrent with annual monitoring



**TABLE 8**  
**2023 RATE SCHEDULES**  
**REMEDIAL ACTION - SOMERSWORTH SUPERFUND SITE, NH**

Labor Category	Labor Rate <sup>1</sup> (\$/hr)
Senior Principal	\$223.00
Principal	\$196.00
Senior Professional	\$176.00
Project Professional	\$162.00
Professional	\$129.00
Senior Staff Professional	\$109.00
Staff Professional	\$96.00
Graphics Professional	\$112.00
Senior Technician I	\$75.00
Project Administrator	\$75.00
Clerical	\$58.00
Subcontractor / Direct Expenses Cost	Cost plus 5%
Personal Automobile (per mile)	Current Government Rate

Notes:

1. Geosyntec rates for Somersworth have been increased between 1.4 and 3.6% in 2023, depending on Labor Category. Subcontractor and direct expense markups have not been increased.

<u>Account</u>	<u>Budget</u>	<u>YTD Exp</u>	<u>Encumbrance</u>	<u>Balance</u>	<u>% Exp</u>	<u>Estimated</u>	<u>Estimated</u>
							<u>Year End</u>
<b>General Fund</b>							
<b>Elected Leadership</b>							
Mayor-Council	\$28,175	\$14,083	\$0	\$14,092	49.98%	\$10,946	\$3,146
Civic Promotions	\$13,550	\$9,577	\$0	\$3,973	70.68%	\$3,526	\$447
Community Support	\$176,995	\$141,746	\$0	\$35,249	80.08%	\$35,249	(\$0)
<b>Total Elected Leadership</b>	<b>\$218,720</b>	<b>\$165,407</b>	<b>\$0</b>	<b>\$53,313</b>	<b>75.62%</b>	<b>\$49,721</b>	<b>\$3,592</b>
<b>City Management</b>							
City Manager	\$421,324	\$255,742	\$0	\$165,582	60.70%	\$177,725	(\$12,143)
Administration	\$111,463	\$72,152	\$0	\$39,311	64.73%	\$20,375	\$18,936
<b>Total City Management</b>	<b>\$532,787</b>	<b>\$327,894</b>	<b>\$0</b>	<b>\$204,893</b>	<b>61.54%</b>	<b>\$198,100</b>	<b>\$6,793</b>
<b>Finance and Administration</b>							
Finance Department	\$423,439	\$262,833	\$3,000	\$157,606	62.78%	\$171,448	(\$13,842)
City Clerk	\$172,832	\$87,514	\$0	\$85,318	50.64%	\$82,457	\$2,861
Elections	\$20,350	\$17,057	\$0	\$3,293	83.82%	\$281	\$3,012
Tax Collector	\$294,559	\$180,148	\$0	\$114,411	61.16%	\$119,252	(\$4,841)
Human Services	\$243,170	\$70,301	\$0	\$172,869	28.91%	\$100,801	\$72,068
Library	\$303,168	\$160,413	\$3,156	\$139,599	53.95%	\$117,261	\$22,339
Assessing	\$171,221	\$116,016	\$15,528	\$39,677	76.83%	\$50,062	(\$10,385)
<b>Total Finance and Administration</b>	<b>\$1,628,739</b>	<b>\$894,283</b>	<b>\$21,683</b>	<b>\$712,773</b>	<b>56.24%</b>	<b>\$641,562</b>	<b>\$71,211</b>
<b>Development Services</b>							
Planning	\$323,273	\$189,801	\$1,397	\$132,075	59.14%	\$131,006	\$1,069
Economic Development	\$6,795	\$803	\$0	\$5,992	11.82%	\$3,395	\$2,597
Code Enforcement	\$227,768	\$94,303	\$0	\$133,465	41.40%	\$88,136	\$45,329
Recreation	\$199,858	\$100,348	\$0	\$99,510	50.21%	\$70,253	\$29,257
City Hall	\$184,870	\$101,067	\$0	\$83,803	54.67%	\$93,445	(\$9,642)
<b>Total Development Services</b>	<b>\$942,564</b>	<b>\$486,322</b>	<b>\$1,397</b>	<b>\$454,845</b>	<b>51.74%</b>	<b>\$386,235</b>	<b>\$68,610</b>

• Provided to Finance Committee on Feb. 3rd 2023

<u>Account</u>	<u>Budget</u>	<u>YTD Exp</u>	<u>Encumbrance</u>	<u>Balance</u>	<u>% Exp</u>	<u>Estimated</u>	<u>Estimated</u> <u>Year End</u>
<b>Police</b>							
Police Administration	\$489,584	\$339,274	\$20,368	\$129,942	73.46%	\$152,820	(\$22,878)
Patrol	\$2,606,149	\$1,422,414	\$0	\$1,183,735	54.58%	\$1,082,632	\$101,103
Investigations	\$873,534	\$436,344	\$0	\$437,190	49.95%	\$336,022	\$101,168
Police Support	\$525,735	\$338,368	\$0	\$187,367	64.36%	\$171,048	\$16,319
Traffic	\$31,061	\$17,256	\$0	\$13,805	55.55%	\$12,792	\$1,014
Prosecution	\$150,111	\$88,205	\$0	\$61,906	58.76%	\$61,337	\$569
<b>Total Police</b>	<b>\$4,676,173</b>	<b>\$2,641,861</b>	<b>\$20,368</b>	<b>\$2,013,945</b>	<b>56.93%</b>	<b>\$1,816,650</b>	<b>\$197,295</b>
<b>Fire</b>							
Fire Administration	\$278,775	\$165,754	\$0	\$113,021	59.46%	\$112,570	\$450
FireFighting	\$2,117,530	\$1,392,496	\$12,287	\$712,747	66.34%	\$938,316	(\$225,568)
<b>Total Fire</b>	<b>\$2,396,305</b>	<b>\$1,558,250</b>	<b>\$12,287</b>	<b>\$825,768</b>	<b>65.54%</b>	<b>\$1,050,886</b>	<b>(\$225,118)</b>
<b>Public Works and Utilities</b>							
Public Works Admin	\$1,415,656	\$810,710	\$707	\$604,239	57.32%	\$552,128	\$52,111
Street Maintenance	\$1,731,644	\$178,640	\$10,000	\$1,543,004	10.89%	\$1,555,910	(\$12,906)
Snow Removal	\$147,100	\$28,909	\$55,072	\$63,119	57.09%	\$62,368	\$751
Street Lighting	\$99,200	\$37,699	\$0	\$61,501	38.00%	\$53,500	\$8,001
Equipment Maintenance	\$77,680	\$51,127	\$0	\$26,553	65.82%	\$23,100	\$3,453
City Engineering	\$138,795	\$84,404	\$0	\$54,391	60.81%	\$57,338	(\$2,947)
Buildings and Grounds	\$92,145	\$47,352	\$0	\$44,793	51.39%	\$45,458	(\$665)
Cemetery	\$8,770	\$816	\$1,475	\$6,479	26.12%	\$5,479	\$1,000
Solid Waste Collection	\$253,988	\$129,614	\$0	\$124,374	51.03%	\$130,000	(\$5,626)
<b>Total Public Works</b>	<b>\$3,964,978</b>	<b>\$1,369,270</b>	<b>\$67,254</b>	<b>\$2,528,454</b>	<b>36.23%</b>	<b>\$2,485,281</b>	<b>\$43,172</b>

<u>Account</u>	<u>Budget</u>	<u>YTD Exp</u>	<u>Encumbrance</u>	<u>Balance</u>	<u>% Exp</u>	<u>Estimated</u>	<u>Estimated</u>
							<u>Year End</u>
<b>Capital Expenses</b>							
Transfer to Debt Service	\$814,224	\$814,223	\$0	\$1	100.00%	\$0	\$1
Capital Leases	\$431,104	\$353,617	\$0	\$77,487	82.03%	\$77,486	\$1
Transfer to Other Capital Funds	\$138,701	\$125,701	\$0	\$13,000	90.63%	\$0	\$13,000
<b>Total Capital Assets</b>	<b>\$1,384,029</b>	<b>\$1,293,541</b>	<b>\$0</b>	<b>\$90,488</b>	<b>93.46%</b>	<b>\$77,487</b>	<b>\$13,001</b>
<b>Other Expenses</b>							
Contingency	\$75,000	\$23,830	\$0	\$51,170	31.77%	\$25,000	\$26,170
<b>Total Other Expenses</b>	<b>\$75,000</b>	<b>\$23,830</b>	<b>\$0</b>	<b>\$51,170</b>	<b>31.77%</b>	<b>\$25,000</b>	<b>\$26,170</b>
<b>Capital Outlay</b>							
Total Capital Outlay	\$518,754	\$291,264	\$41,055	\$186,435	64.06%	\$155,506	\$30,929
<b>TOTAL CITY GENERAL FUND</b>	<b>\$16,338,050</b>	<b>\$9,051,922</b>	<b>\$164,044</b>	<b>\$7,122,084</b>	<b>56.41%</b>	<b>\$6,886,428</b>	<b>\$235,656</b>

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NAOMI N. BUTTERFIELD – OF COUNSEL

TELEPHONE (603) 524-3885

February 1, 2023

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Ordinance No. 14-23

Title: **SUPPLEMENTAL APPROPRIATION FOR UNANTICIPATED HEATING  
SYSTEMS REPLACEMENT PROJECTS AT THE POLICE STATION  
AND DEPARTMENT OF PUBLIC WORKS FACILITY**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: 2/1/23

By: 



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February 1, 2023

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Resolution No. 29-23

Title: **TO AUTHORIZE THE CITY TO USE FUNDING FROM THE  
BUILDING MAINTENANCE FUND FOR THE UNANTICIPATED  
REPLACEMENT OF THE HEATING SYSTEMS AT THE POLICE  
STATION AND DEPARTMENT OF PUBLIC WORKS FACILITY**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: 2/1/23

By: 

**MITCHELL MUNICIPAL GROUP, P.A.**

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February 1, 2023

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Resolution No. 30-23

Title: **TO PROVIDE GUIDANCE FOR QUALIFIED DEVELOPERS IN  
SUBMITTING PROPOSALS FOR RE-USE OF THE NATIONAL GUARD  
READINESS CENTER ON BLACKWATER ROAD IN SOMERSWORTH, NH**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: \_\_\_\_\_

2/2/23

By: \_\_\_\_\_

