




Office of the City Manager

TO: Mayor Dana S. Hilliard and City Council Members
FROM: Robert M. Belmore, City Manager 
DATE: Friday, January 29, 2021
SUBJECT: City Manager's Report for Monday, February 1, 2021

New Business (under Section 15 of Agenda)

Ordinances

- A. **Ordinance No. 11-21:** Supplemental Appropriation to Reconstruct and Repair Nadeau Street. As required by City Charter a Public Hearing should be scheduled for the next regular meeting.

Resolutions

- A. **Resolution No. 26-21:** A Vote to Support the Creation of Fair and Nonpartisan State and Federal District Maps by the New Hampshire General Court.
- B. **Resolution No. 27-21:** Naming Caiman Drive and Assigning Addresses, if Required. Attached is a map of this road's location.
- C. **Resolution No. 28-21:** Naming Royal Drive and Assigning Addresses, if Required. Attached is a map of this road's location.
- D. **Resolution No. 29-21:** To Authorize the City Manager to Contract with Continental Paving of Londonderry, NH for Fiscal Year 2020-2021 Road Improvements. The Finance Committee met on January 25th and voted to accept Staff's recommendation to award Continental Paving the bid for these road improvements. Attached is a copy of Staff's analysis of the three (3) bids received as well as funding source options.
- E. **Resolution No. 30-21:** To Authorize the City to Use Funding from the Municipal and Transportation Fund for the Fiscal Year 2020-2021 Road Resurfacing Program. The Finance Committee met on January 25th and voted to support this action. This Resolution will provide \$12,992 for contingency for the Road Resurfacing Projects.
-

- F. Resolution No. 31-21: City Council to Provide Guidance for Budget Preparation for the use of Fund Balance as Part of the School Department Budget.** The Finance Committee met on January 25th and asked Staff to draft this action item. If adopted this Budget Guidance will generally be in sync with the Tax Cap Guidance directive that the City Manager issues each year by February 1st.

Other

- A. Approve Amendments to the City Manager's Employment Agreement.**

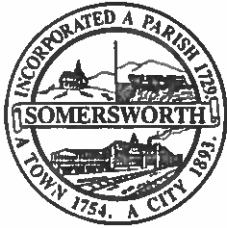
City Manager's Items (under section 11 of Agenda)

A. Informational Items

1. **New Fire Station Emergency Operations Center (EOC).** As you may recall, the present EOC at the Police Station will be moved into the new Fire Station. Attached is a Memorandum from Fire Chief George Kramlinger that outlines the process to secure funding from a State of New Hampshire Emergency Management Performance Grant (EMPG) program that will assist in the purchase and installation of equipment and a generator.

Attachments

1. **City Attorney Certifications - Seven (7)**
2. **January 25, 2021 - FY21 Year End Budget Projections**



City of Somersworth – Ordinance

Ordinance No: 11-21

SUPPLEMENTAL APPROPRIATION TO RECONSTRUCT NADEAU STREET

February 1, 2021

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The Annual Budget for the City of Somersworth for Fiscal Year 21 is amended as follows:

Appropriate \$92,452 (Ninety-Two Thousand Four Hundred Fifty-Two dollars) from the General Fund unassigned fund balance to the Capital Outlay section of the FY20-21 General Fund budget as follows:

Revised Budget	Amendment	Revised Budget
\$ 404,700	\$ 92,452	\$ 497,152

Approved as to Funding:

Recorded by:

Scott A. Smith
Director of Finance and Administration

Jonathan Slaven
City Clerk

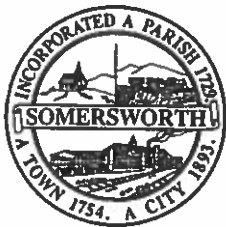
Background:

This Ordinance appropriates funding to reconstruct Nadeau Street and bring it up to City standards. In accordance with Resolution 8-21 the City will contribute \$15,000 toward this project, and the total cost of the project less the \$15,000 contribution will be pro-rated and assessed equally against each of the three abutting properties through a betterment assessment.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and Section 7.7 (A) of the City Charter.

This Ordinance will take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Martin P. Dumont, Sr. Martin Pepin	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: 26-21

A VOTE TO SUPPORT THE CREATION OF FAIR AND NONPARTISAN STATE AND FEDERAL DISTRICT MAPS BY THE NEW HAMPSHIRE GENERAL COURT

February 1, 2021

WHEREAS, the U.S. Census was conducted in 2020; and

WHEREAS, the New Hampshire General Court is obligated to redraw the maps of political districts within the state of New Hampshire for state and federal elected positions; and

WHEREAS, the City of Somersworth is also obligated to redistrict the voting wards for elected positions within the City of Somersworth; and

WHEREAS, the New Hampshire General Court conducted the 2010 census redistricting in a non-public, private session which did not provide transparency in the creation of the district maps; and

WHEREAS, the public was not able to view the proposed redistricting maps for state and federal offices at public hearings when the maps were most recently drawn in 2011 and 2012; and

WHEREAS, redistricting maps created in non-public private sessions by politicians within the New Hampshire General Court may allow for more gerrymandered, partisan district maps.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somersworth, that the City of Somersworth expresses its strong support for redistricting within the State of New Hampshire to be fair, nonpartisan, and ensure effective representation of all citizens; and furthermore, district maps shall not be gerrymandered to favor a political party or candidate and the process of redistricting is encouraged to be transparent and open to public input during all stages of development; and furthermore, the City of Somersworth calls upon its elected State Legislators to uphold these fair redistricting principles for federal and state election districts, and adhere to these fair redistricting principles when creating City redistricting maps; and furthermore, The City of Somersworth encourages its elected State Legislators to consider the formation of a nonpartisan, independent commission to study and work to create potential district maps.

Authorization

Sponsored by:
Mayor Dana S. Hilliard

Approved:
City Attorney

& Councilors:
Matt Gerding
Crystal Paradis
Nancie Cameron
Richard R. Michaud
Donald Austin

City of Somersworth – Resolution 26-21**History**

First Read Date:	02/1/2021	Tabled:	
Public Hearing:		Removed from Table:	
Second Read:			

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On // Resolution 26-21		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 27-21

NAMING CAIMAN DRIVE AND ASSIGNING ADDRESSES, IF REQUIRED

February 1, 2021

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following road be named and addresses assigned, if required;

NAME:	CAIMAN DRIVE
Reasons Explanations:	<ol style="list-style-type: none">1.Name Requested by Developer, Palmer Gas2. E-911 Street Name and Address Committee approved on January 15, 20213. This road extends southerly from the west end of Gator Rock Road ending in a Cul-de-sac

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and Chapter 19, Section 23, City of Somersworth Ordinances; and that this action does not constitute acceptance of the above-named road by the Somersworth City Council.

Authorization

Sponsored by:

Councilor Martin Pepin

Approved:

City Attorney



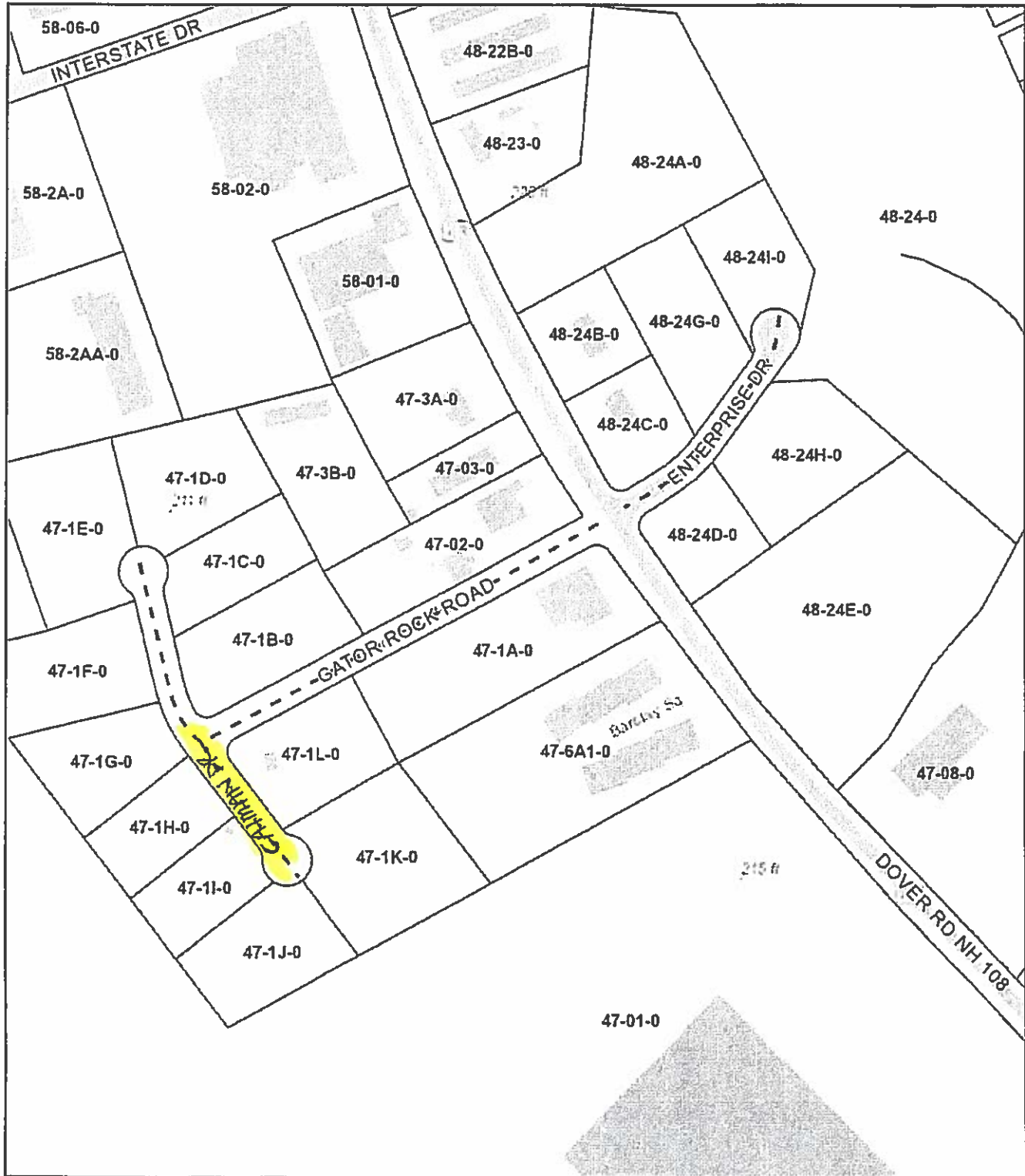
Gator Rock Rd Development

Somersworth, NH

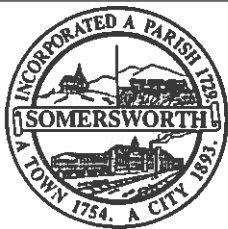
1 Inch = 274 Feet



January 27, 2021



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



City of Somersworth – Resolution

Resolution No: **28-21**

NAMING ROYAL DRIVE AND ASSIGNING ADDRESSES, IF REQUIRED

February 1, 2021

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following road be named and addresses assigned, if required;

NAME:	ROYAL DRIVE
Reasons Explanations:	<p>1.Name Requested by Developer, Flatley Corp.</p> <p>2. E-911 Street Name and Address Committee approved on January 15, 2021</p> <p>3. This road begins at the east end o Tri-City Road and is the entrance to the “Thomas Apartments” complex</p>

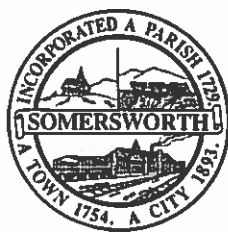
BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and Chapter 19, Section 23, City of Somersworth Ordinances; and that this action does not constitute acceptance of the above-named road by the Somersworth City Council.

Authorization

Sponsored by:
Councilor Martin Pepin

Approved:
City Attorney





City of Somersworth – Resolution

Resolution No: 29-21

TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH CONTINENTAL PAVING OF LONDONDERRY, NH FOR FISCAL YEAR 2020-2021 ROAD IMPROVEMENTS

February 1, 2021

WHEREAS the City prepared and requested bids from qualified contractors for road improvements to the following roads;

Drew Road
Edmund Street
Fox Court
Laurier Street
Lemelin Court
Rowland Street
Shady Lane
Wilson Street
Locke Avenue

Portland Street
South Street
Ben Rich Drive
Lil-Nor Avenue
Pinkham Street
Primrose Lane
Midway Park
Bartlett Avenue
Cass Street, AND

WHEREAS, in addition to the aforementioned roads, the City requested a bid for the reconstruction of Nadeau Street, the cost of which is \$85,752 (Eighty Five Thousand Seven Hundred Fifty Two dollars), such amount will be included with the total contract costs for all the road work, and will be assessed to the abutting property owners through a 10 year betterment assessment less a \$15,000 (Fifteen Thousand dollars) City contribution, and

WHEREAS, City staff reviewed the results of the bids received and recommends contracting with Continental Paving of Londonderry, NH to make these road improvements at a cost of \$1,054,771 (One Million Fifty-Four Thousand Seven Hundred Seventy-One dollars), and

WHEREAS, the Finance Committee for the City of Somersworth has reviewed the recommendation by staff to award the contract to Continental Paving, and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Continental Paving of Londonderry, NH for road improvements to the aforementioned roads at a cost of \$1,054,771 (One Million Fifty Four Thousand Seven Hundred Seventy One dollars) and to take any other actions on behalf of this project determined to be in the best interest of the City.

Authorization*Sponsored by Councilors:*

David Witham

Donald Austin

Martin Pepin

Martin Dumont, Sr.

Approved:

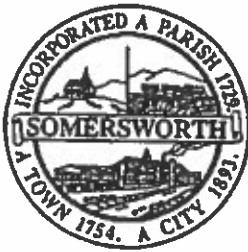
City Attorney

City of Somersworth – Resolution 29-21**History**

First Read Date:	02/1/2021	Tabled:	
Public Hearing:		Removed from Table:	
Second Read:			

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On // Resolution 29-21		PASSED	FAILED



Amber R. Ferland, P.E.
City Engineer
Tel: 692-9524

Date: 1/19/2021
To: Bob Belmore, City Manager
Copy: Mike Bobinsky, Director of Public Works and Utilities;
Scott Smith; Deputy City Manager/Finance Director
Subject: FY2021 Road Resurfacing Bid Results

The City received bids for FY2021 Road Resurfacing including Nadeau Street Reconstruction and alternative bid to mill and resurface High St with curb and sidewalk replacement on January 14, 2021. Following review and analysis of the bids received, Continental Paving is the apparent low bidder and meets all bid specifications. Base bid totals for the resurfacing and Nadeau Street Reconstruction are as follows:

Contractor	Total Base Bids
Brox Industries, Dracut, MA	\$1,385,601.00*
Pike Industries, Belmont, NH	\$1,111,677.00
Continental Paving, Londonderry, NH	\$1,054,771.05*

*Unit Prices in Base Bid #2 and Bid Alternate #1 were revised to match Base Bid #1-unit prices.

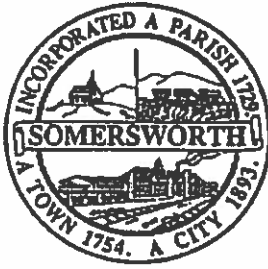
Alternate bid for High Street sidewalk reconstruction and mill/overlay totals are as follows:

Contractor	Total Alternate Bids
Brox Industries, Dracut, MA	\$383,535.00*
Pike Industries, Belmont, NH	\$294,260.75
Continental Paving, Londonderry, NH	\$298,782.25*

*Unit Prices in Base Bid #2 and Bid Alternate #1 were revised to match Base Bid #1-unit prices.

We recommend award of the contract for base bid work including the Nadeau Street Reconstruction to Continental Paving, apparent low bidder after unit price adjustments. We look forward to further discussion on consideration for Bid Alternate #1 for High St.

Attached is a copy of the bid tabulation to include unit pricing from each of the bidders.



MEMORANDUM

To: Bob Belmore, City Manager
From: Scott Smith, Finance Director
Date: January 20, 2021
Re: Funding for Road Resurfacing

The City accepted bids for the 2021 Road Resurfacing projects on January 14, 2021. The breakdown of the apparent low bid is as follows:

- | | |
|-----------------------------|--------------|
| • Road Resurfacing Base Bid | \$969,018.75 |
| • Nadeau Street Bid | \$ 85,752.30 |
| • High St. Bid Alternate | \$298,782.25 |

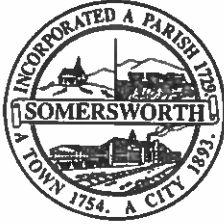
The City will need to consider a couple different funding sources to accomplish these projects. As you recall, although \$900,000 was originally appropriated this year for road resurfacing, the City Council adopted Ordinance 9-21 to transfer \$130,000 from this line item to Capital Outlay for the purchase of a sidewalk tractor, leaving a balance of \$770,000. Project funding can be provided as follows:

- | | |
|-------------------------------------|---------------------|
| • Road Resurfacing Appropriation | \$770,000.00 |
| • Highway Block Grant | \$ 22,010.97 |
| • Municipal and Transportation Fund | <u>\$177,007.78</u> |
| • Total | \$969,018.75 |

The Nadeau Street project could be funded utilizing Fund Balance through a supplemental appropriation. The cost of this project, less a \$15,000 contribution by the City, will be returned via a betterment assessment over a 10 year period.

The High Street project would require funding should the City decide to move forward with it, and could be funded utilizing Fund Balance through a supplemental appropriation.

If you have any questions or need any additional information please let me know.



City of Somersworth – Resolution

Resolution No: 30-21

TO AUTHORIZE THE CITY TO USE FUNDING FROM THE MUNICIPAL AND TRANSPORTATION FUND FOR THE FISCAL YEAR 2020-2021 ROAD RESURFACING PROGRAM

February 1, 2021

WHEREAS, the City Council authorized funding as part of the Fiscal Year 2020-2021 budget for the annual road resurfacing program, and

WHEREAS, additional funding is required to complete the road resurfacing program as bid out, and

WHEREAS, the City Council intends to utilize \$190,000 (One Hundred Ninety Thousand dollars) from the Municipal and Transportation Fund to be used for this year's road resurfacing program, and

WHEREAS, the City Council is designated as agents to expend these funds,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City may utilize \$190,000 (One Hundred Ninety Thousand dollars) from the Municipal and Transportation Fund for the Fiscal Year 2020-2021 road resurfacing program.

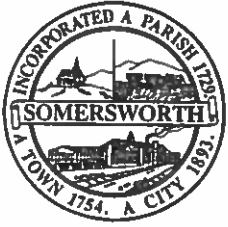
Authorization

Sponsored by Councilors:

David A. Witham
Donald Austin
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 31-21

CITY COUNCIL TO PROVIDE GUIDANCE FOR BUDGET PREPARATION FOR THE USE OF FUND BALANCE AS PART OF THE SCHOOL DEPARTMENT BUDGET

February 1, 2021

WHEREAS, the School Department/School Board is required to prepare an annual budget for consideration and action by the City Council, and

WHEREAS, each year the School Department's annual budget may provide unexpended funds/ surplus funds that will lapse to the City's fund balance; and

WHEREAS, during the annual budget development of the School Department/School Board's budget conditions may be such that all or a portion of any such anticipated surplus within the current budget would be advantageous to use as a revenue source in the upcoming budget, and

WHEREAS, the Finance Committee unanimously recommends adoption/ratification of the following considerations, to be reviewed annually by the City Council:

1. The School Department/School Board will report each February to the City Manager the estimated amount of surplus, if any, that will lapse to the City's General Fund as result of current unexpended budget funds.
2. The School Department/School Board will develop an amount, if any, of the estimated surplus that they recommend be used as a revenue source in the ensuing budget.
3. Once the City Manager receives the aforementioned information, the City Council will deliberate and take action on the amount, if any, that may be used as a revenue source in the ensuing School Department/School Board budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the guidance and considerations for budget preparation as outlined be adopted upon passage of this Resolution.

Authorization

Sponsored by Councilors:

David A. Witham
Donald Austin
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth

Fire Department

195 Maple Street – Somersworth, NH 03878-1594



George Kramlinger
Fire Chief & Emergency Management Director
gkramlinger@somersworth.com

Business: (603) 692-3457
Fax: (603) 692-5147
www.somersworth.com

To: Mr. Robert Belmore, City Manager
Mr. Scott Smith, Finance Director

Re: EMPG Grant for EOC Equipment and Generator at New Fire Station

1. Mr. Manager, New Hampshire Homeland Security and Emergency Management (HSEM) offers an Emergency Management Performance Grant (EMPG) program that with appropriate approval, can provide equipment and a generator for the Emergency Operations Center (EOC) in the new Fire Station.
2. The grant can provide up to \$75,000 for a generator and up to \$40,000 for EOC equipment such as monitors, wall-boards, projectors, security cameras, etc.
3. Because this grant involves a generator, HSEM will conduct an assessment to ensure compliance with Federal Environmental Planning and Historic Preservation (EHP) regulations.
4. The EMPG Program has a 50% local match requirement. This EMPG involves a “soft match” where our contribution is the cost of constructing the EOC and associated supporting infrastructure within the new Fire Station.
5. Major steps in the process:
 - Fire Chief submits new Fire Station schematics showing EOC and generator location to HSEM (in work).
 - HSEM conducts EHP review (in work).
 - Fire Chief in coordination with City Manager completes HSEM application.
 - Application sent to HSEM where it undergoes an internal and external review with a decision to fund or not to fund.
 - Grant agreement sent to City for acceptance by City Council.
 - Accepted grant agreement reviewed by HSEM and sent to Governor and Executive Council for formal approval.
6. Please contact me with any questions or concerns

Thank you

MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246
www.mitchellmunicipalgroup.com

WALTER L. MITCHELL
LAURA A. SPECTOR-MORGAN
NAOMI N. BUTTERFIELD
JOSEPH H. DRISCOLL, IV
JUDITH E. WHITELAW (OF COUNSEL)

TELEPHONE (603) 524-3885

January 28, 2021

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 11-21

Title: **SUPPLEMENTAL APPROPRIATION TO RECONSTRUCT
NADEAU STREET**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 1/28/21

By: 

MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
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www.mitchellmunicipalgroup.com

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TELEPHONE (603) 524-3885

January 28, 2021

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 26-21

Title: **A VOTE TO SUPPORT THE CREATION OF FAIR AND
NONPARTISAN STATE AND FEDERAL DISTRICT MAPS
BY THE NEW HAMPSHIRE GENERAL COURT**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: _____

1/28/21

By: _____



MITCHELL MUNICIPAL GROUP, P.A.

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www.mitchellmunicipalgroup.com

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January 28, 2021

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 27-21

Title: NAMING CAIMAN DRIVE AND ASSIGNING
ADDRESSES, IF REQUIRED

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: 1/28/21

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

By. 

MITCHELL MUNICIPAL GROUP, P.A.

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TELEPHONE (603) 524-3885

January 28, 2021

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 28-21

Title: **NAMING ROYAL DRIVE AND ASSIGNING
ADDRESSES, IF REQUIRED**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 1/28/21

By: 

MITCHELL MUNICIPAL GROUP, P.A.

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January 28, 2021

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 29-21

Title: TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH
CONTINENTAL PAVING OF LONDONDERRY, NH FOR FISCAL
YEAR 2020-2021 ROAD IMPROVEMENTS

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: 1/28/21

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

By: 

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January 28, 2021

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Re: City of Somersworth, New Hampshire

Resolution No. 30-21

**Title: TO AUTHORIZE THE CITY TO USE FUNDING FROM THE
MUNICIPAL AND TRANSPORTATION FUND FOR THE FISCAL
YEAR 2020-2021 ROAD RESURFACING PROGRAM**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: _____

1/28/21

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

By: _____

MITCHELL MUNICIPAL GROUP, P.A.

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January 28, 2021

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 31-21

Title: CITY COUNCIL TO PROVIDE GUIDANCE FOR BUDGET
PREPARATION FOR THE USE OF FUND BALANCE AS PART
OF THE SCHOOL DEPARTMENT BUDGET

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: 1/28/21

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

By: 

AccountBudgetYTD ExpEncumbranceBalance% ExpEstimatedEstimated
Year End**General Fund
Elected Leadership**

Mayor-Council	\$28,406	\$12,854	\$0	\$15,552	45.25%	\$11,743	\$3,809
Civic Promotions	\$13,050	\$6,675	\$1,145	\$5,231	59.92%	\$2,800	\$2,431
Community Support	\$107,780	\$77,210	\$0	\$30,570	71.64%	\$30,570	\$0
Total Elected Leadership	\$149,236	\$96,739	\$1,145	\$51,353	65.59%	\$45,113	\$6,239

City Management

City Manager	\$390,939	\$223,523	\$0	\$167,416	57.18%	\$172,689	(\$5,273)
Administration	\$112,891	\$57,286	\$0	\$55,605	50.74%	\$38,100	\$17,505
Total City Management	\$503,830	\$280,808	\$0	\$223,022	55.73%	\$210,789	\$12,232

Finance and Administration

Finance Department	\$382,908	\$217,600	\$0	\$165,308	56.83%	\$171,675	(\$6,368)
City Clerk	\$147,790	\$80,142	\$32	\$67,616	54.25%	\$74,011	(\$6,315)
Elections	\$17,850	\$26,555	\$0	(\$8,705)	148.77%	\$996	(\$9,701)
Tax Collector	\$253,764	\$136,754	\$0	\$117,010	53.89%	\$122,344	(\$5,334)
Human Services	\$234,581	\$82,830	\$0	\$151,751	35.31%	\$100,500	\$51,251
Library	\$284,938	\$138,842	\$5,684	\$140,411	50.72%	\$117,215	\$23,197
Assessing	\$166,420	\$80,735	\$21,676	\$64,009	61.54%	\$63,873	\$217
Total Finance and Administration	\$1,488,251	\$763,457	\$27,392	\$697,401	53.14%	\$650,614	\$46,947

Development Services

Planning	\$306,857	\$163,888	\$0	\$142,969	53.41%	\$125,757	\$17,213
Economic Development	\$10,625	\$2,305	\$0	\$8,320	21.69%	\$3,158	\$5,162
Code Enforcement	\$209,286	\$115,897	\$0	\$93,389	55.38%	\$90,044	\$3,345
Recreation	\$210,125	\$71,208	\$5,755	\$133,162	36.63%	\$49,659	\$83,503
City Hall	\$170,639	\$86,168	\$1,818	\$82,652	51.56%	\$77,463	\$5,189
Total Developmental Services	\$907,532	\$439,466	\$7,573	\$460,493	49.26%	\$346,081	\$114,412

Budget
Projections

→ to Finance
Committee
01/25/21
/BS

<u>Account</u>	<u>Budget</u>	<u>YTD Exp</u>	<u>Encumbrance</u>	<u>Balance</u>	<u>% Exp</u>	<u>Estimated</u>	<u>Estimated</u> <u>Year End</u>
Police							
Police Administration	\$447,035	\$277,735	\$2,683	\$166,617	62.73%	\$161,771	\$4,846
Patrol	\$2,232,159	\$1,273,170	\$403	\$958,585	57.06%	\$955,206	\$3,379
Investigations	\$813,695	\$493,553	\$3,700	\$316,442	61.11%	\$332,905	(\$16,462)
Police Support	\$471,742	\$3,220	\$2,352	\$1,535	1.18%	\$1,000	\$552
Traffic	\$32,026	\$2,854	\$0	\$29,172	8.91%	\$8,227	\$20,945
Prosecution	\$136,529	\$79,149	\$0	\$57,380	57.97%	\$60,396	(\$3,016)
Total Police	\$4,133,186	\$2,129,680	\$9,138	\$1,529,732	51.75%	\$1,519,505	\$10,244
Fire							
Fire Administration	\$255,507	\$136,264	\$0	\$119,243	53.33%	\$111,802	\$7,441
FireFighting	\$2,027,724	\$1,142,318	\$6,083	\$879,322	56.64%	\$851,272	\$28,050
Total Fire	\$2,283,231	\$1,278,582	\$6,083	\$998,565	56.27%	\$963,074	\$35,491
Public Works and Utilities							
Public Works Admin	\$1,372,083	\$731,620	\$1,650	\$638,813	53.44%	\$606,117	\$32,697
Street Maintenance	\$1,165,398	\$148,229	\$13,877	\$1,003,293	13.91%	\$1,001,371	\$1,922
Snow Removal	\$158,600	\$24,843	\$38,920	\$94,837	40.20%	\$93,580	\$1,257
Street Lighting	\$106,700	\$49,743	\$0	\$56,957	46.62%	\$55,900	\$1,057
Equipment Maintenance	\$76,560	\$45,758	\$2,308	\$28,494	62.78%	\$28,200	\$294
City Engineering	\$145,717	\$68,795	\$1,454	\$75,468	48.21%	\$53,158	\$22,310
Buildings and Grounds	\$74,560	\$39,001	\$19,684	\$15,875	78.71%	\$16,203	(\$328)
Cemetery	\$8,770	\$1,153	\$0	\$7,617	13.15%	\$7,335	\$282
Solid Waste Collection	\$248,561	\$122,445	\$0	\$126,116	49.26%	\$134,300	(\$8,184)
Total Public Works	\$3,356,949	\$1,231,588	\$77,893	\$2,047,469	39.01%	\$1,996,163	\$51,306

<u>Account</u>	<u>Budget</u>	<u>YTD Exp</u>	<u>Encumbrance</u>	<u>Balance</u>	<u>% Exp</u>	<u>Estimated</u>	<u>Estimated</u>
							<u>Year End</u>
Capital Expenses							
Transfer to Debt Service	\$616,584	\$616,674	\$0	\$10	100.00%	\$0	\$10
Capital Leases	\$266,362	\$188,875	\$0	\$77,487	70.91%	\$77,486	\$0
Transfer to Other Capital Funds	\$131,081	\$131,081	\$0	\$0	100.00%	\$0	\$0
Total Capital Assets	\$1,014,127	\$936,630	\$0	\$77,497	92.36%	\$77,487	\$10
Other Expenses							
Contingency	\$76,000	\$9,097	\$0	\$66,903	11.97%	\$20,000	\$46,903
Intergovt Transfers	\$2,766,770	\$0	\$0	\$2,766,770	0.00%	\$2,766,770	\$0
Total Other Expenses	\$2,842,770	\$9,097	\$0	\$2,833,673	0.32%	\$2,786,770	\$46,903
Capital Outlay							
Total Capital Outlay	\$800,487	\$435,690	\$5,140	\$359,657	55.07%	\$357,072	\$2,585
TOTAL CITY GENERAL FUND	\$17,479,599	\$7,601,738	\$134,364	\$9,278,862	44.26%	\$8,952,668	\$326,370