

*Office of the City Manager*

TO: Mayor Dana S. Hilliard and City Council Members  
FROM: Robert M. Belmore, City Manager  
DATE: Friday, January 21, 2022  
SUBJECT: City Manager's Report for Monday, January 24, 2022 City Council Meeting

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*6:30 p.m. Non-Meeting  
Union Negotiations*

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*New Business (under Section 15 of Agenda)*

Ordinance

- A. **Ordinance No. 6-22: Supplemental Appropriation for the City's Share of a Grant Match for the Purchase of Police Department Body-Worn Cameras.** The Finance Committee met on January 12<sup>th</sup> and voted to support this Supplemental Appropriation. As required by City Charter, a Public Hearing needs to be scheduled for the next regular meeting on February 7, 2022.

Resolution

- A. **Resolution No. 20-22: To Notify the City Tax Collector that the City Council Shall Not Accept a Tax Deed on Certain Properties Subject to an Unredeemed Tax Lien.** The Finance Committee took up this matter at their January 12<sup>th</sup> and voted to support Resolution No. 20-22 & Resolution No. 21-22 to the full Council. This recommendation is based on the past practice to deed the most delinquent properties and allow more time for others to come into tax payment compliance. Attached is information provided to the Finance Committee on January 12<sup>th</sup>.
- B. **Resolution No. 21-22: To Notify the City Tax Collector that the City Council Shall Not Accept a Tax Deed on Properties Located on Wexford Lane and Blackwater Road Subject to an Unredeemed Tax Lien.** The recommendation of 'not to accept' is based on the land containing buried debris; i.e., potential contamination clean-up costs.
- C. **Resolution No. 22-22: To Authorize the City Manager to Enter into a Grant Agreement with the United States Department of Justice to Purchase Body-Worn Cameras for the Police Department.** The Public Safety Committee took up this matter at their January 13<sup>th</sup> meeting and voted to support this Resolution to accept this Grant for body-worn cameras. Council should consider waiving rules to pass this evening as all Grant award acceptance documents must be submitted no later than January 31, 2022. Attached is a Memorandum and relevant documents from Chief Kretschmar regarding this Grant.

*City Manager's Items (under section 11 of Agenda)*

**Informational Items**

1. **Upcoming City Council Workshop Meeting.** Monday, February 7 at 6:00 p.m. – Joint Meeting with School Board regarding the Fiscal Year 2023 Budget Development.
2. **City Council Workshops.** I have discussed the following Workshops with Mayor Hilliard and I will be working to lock in dates for these issues:
  - A. Solar Array presentation with potential Development Team.
  - B. Sidewalk Improvement Plan with Consultant and Staff.
  - C. Property Maintenance Code Enforcement with Staff.

**Attachments**

1. Department Head Reports
2. City Attorney Certifications Four (4)



## City of Somersworth – Ordinance

Ordinance No: 6-22

### **SUPPLEMENTAL APPROPRIATION FOR THE CITY'S SHARE OF A GRANT MATCH FOR THE PURCHASE OF POLICE DEPARTMENT BODY-WORN CAMERAS**

January 24, 2022

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 21-22 is amended as follows:

Appropriate \$27,160 (Twenty-Seven One Hundred Sixty Thousand dollars) with \$17,000 (Seventeen Thousand dollars) from the Cable Fund and \$10,160 (Ten Thousand One Hundred Sixty dollars) from the Drug Forfeiture Account to the Capital Outlay Section of the General Fund budget as follows;

Revised Budget  
\$ 138,475

Amendment  
\$ 27,160

Revised Budget  
\$ 165,635

Approved as to Funding:

Scott A. Smith  
Director of Finance and Administration

Recorded by:

Jonathan Slaven  
City Clerk

#### Background:

This ordinance appropriates a funding for the City's share (50%) of a local match for a grant award from the Department of Justice for the purchase of body-worn cameras to be used by the Somersworth Police Department.

***This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and. Section 7.7 (A) of the City Charter.***

This Ordinance shall take effect upon its passage.

#### Authorization

*Sponsored by:*

David A. Witham  
Donald Austin  
Martin P. Dumont, Sr.

*Approved:*

City Attorney



## City of Somersworth – Resolution

Resolution No: **20-22**

**TO NOTIFY THE CITY TAX COLLECTOR THAT THE CITY COUNCIL SHALL NOT ACCEPT A TAX DEED ON CERTAIN PROPERTIES SUBJECT TO AN UNREDEEMED TAX LIEN**

January 24, 2022

WHEREAS RSA 80:76 directs the Tax Collector, after 2 years, to execute to the City a deed of the land subject to the real estate tax lien and not redeemed, and

WHEREAS the Governing Body of a municipality may refuse to accept a tax deed on behalf of the municipality because in its judgment, acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, or for any reason that would be contrary to the public interest,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Tax Collector be notified that for those reasons the City shall refuse to accept the tax deeds on property located at the following locations:

<u>Location</u>	<u>Tax Map/Lot</u>
47 Colonial Village	81-47M
92 Crystal Springs Way	82-36M
73 Crystal Springs Way	82-49M
65 Crystal Springs Way	82-57M
207 Sherwood Glen	87-207M
332 Sherwood Glen	87-332M
336 Sherwood Glen	87-336M
409 Sherwood Glen	87-409M
629 Sherwood Glen	87-629M
703 Sherwood Glen	87-703M
10 Ringer Drive	88-5M

### Authorization

*Sponsored by Councilors:*

David A. Witham

Donald Austin

Martin P. Dumont, Sr.

*Approved:*

City Attorney

Link	Customer Name	Property ID	Property Location	Bill Year	Bill Number	Billed	Payments/Credits	Unpaid Principle	Int due	Total Balance Due
	MOBILE HOMES									
<a href="#">View</a>	BRAMLETT DANA + LAURA	87-629M	629 SHERWOOD GLEN	2018	31	\$1,078.89	\$245.61	\$833.28	\$11.10	\$844.38
<a href="#">View</a>	COMAN DUSTY D/PETERS STEVE F	87-336M	336 SHERWOOD GLEN	2018	50	\$489.69	\$470.69	\$19.00	\$0.27	\$19.27
<a href="#">View</a>	HAINES STEVEN	87-207M	207 SHERWOOD GLEN	2018	118	\$947.37	\$0.00	\$979.37	\$435.89	\$1,415.26
<a href="#">View</a>	CONNELL SHANE	87-332M	332 SHERWOOD GLEN	2018	190	\$993.05	\$175.57	\$235.48	\$83.23	\$318.71
<a href="#">View</a>	PAUL JACOB	88-5M	10 RINGER DR	2018	262	\$2,569.53	\$1,935.67	\$651.86	\$84.71	\$736.57
<a href="#">View</a>	LANDRY MICHAEL J + LISA M	81-47M	47 COLONIAL VILLAGE	2018	146	\$1,577.01	\$366.09	\$1,242.92	\$353.80	\$1,596.72
<a href="#">View</a>	BONNEAU SANDRA + DOUGLAS	87-703M	703 SHERWOOD GLEN	2017	18	\$640.72	\$475.08	\$165.64	\$0.73	\$166.37
<a href="#">View</a>	BONNEAU SANDRA + DOUGLAS	87-703M	703 SHERWOOD GLEN	2018	27	\$1,364.74	\$0.00	\$1,364.74	\$463.21	\$1,827.95
<a href="#">View</a>	FULLER WILLIAM G + JOANNE L	82-36M	92 CRYSTAL SPRINGS WAY	2017	61	\$588.45	\$486.57	\$101.88	\$1.31	\$103.19
<a href="#">View</a>	FULLER WILLIAM G + JOANNE L	82-36M	92 CRYSTAL SPRINGS WAY	2018	87	\$598.76	\$50.00	\$580.76	\$224.60	\$805.36
<a href="#">View</a>	GIBBONS PEGGY	82-57M	65 CRYSTAL SPRINGS WAY	2017	66	\$505.29	\$28.59	\$538.20	\$53.57	\$591.77
<a href="#">View</a>	GIBBONS PEGGY	82-57M	65 CRYSTAL SPRINGS WAY	2018	94	\$514.89	\$0.00	\$564.14	\$236.91	\$801.05
<a href="#">View</a>	JOHNSON KAREN E	87-409M	409 SHERWOOD GLEN	2017	106	\$1,023.82	\$207.92	\$847.40	\$273.20	\$1,120.60
<a href="#">View</a>	JOHNSON KAREN E	87-409M	409 SHERWOOD GLEN	2018	135	\$1,042.15	\$0.00	\$1,074.15	\$479.50	\$1,553.65
<a href="#">View</a>	SHAW TRACY	82-49M	73 CRYSTAL SPRINGS WAY	2017	179	\$277.13	\$0.00	\$321.63	\$180.13	\$501.76
<a href="#">View</a>	SHAW TRACY	82-49M	73 CRYSTAL SPRINGS WAY	2018	239	\$445.15	\$0.00	\$477.15	\$204.82	\$681.97
<a href="#">View</a>	MOULTON MICHAEL G	81-90M	90 COLONIAL VILLAGE	2016	1025861	\$690.62	\$294.45	\$396.17	\$187.56	\$583.73
<a href="#">View</a>	MOULTON MICHAEL G	81-90M	90 COLONIAL VILLAGE	2017	139	\$716.97	\$0.00	\$830.47	\$466.00	\$1,296.47
<a href="#">View</a>	MOULTON MICHAEL G	81-90M	90 COLONIAL VILLAGE	2018	181	\$729.46	\$0.00	\$795.96	\$335.63	\$1,131.59
<a href="#">View</a>	TILTON GARY R + JACQUELINE M	87-208M	208 SHERWOOD GLEN	2016	1025967	\$409.00	\$3.05	\$405.95	\$159.76	\$565.71
<a href="#">View</a>	TILTON GARY R + JACQUELINE M	87-208M	208 SHERWOOD GLEN	2017	198	\$419.92	\$0.00	\$464.42	\$272.93	\$737.35
<a href="#">View</a>	TILTON GARY R + JACQUELINE M	87-208M	208 SHERWOOD GLEN	2018	261	\$426.66	\$0.00	\$458.66	\$196.31	\$654.97



Link	Customer Name	Property ID	Property Location	Bill Year	Bill Number	Billed	Payments/Credits	Unpaid Principle	Int due	Total Balance Due
	LAND/BUILDING/CONDO									
<a href="#">View</a>	GIBSON JASON+FALICIA	11-150	38 PAGE ST	2018	95	\$3,518.93	\$2,221.03	\$1,297.90	\$281.26	\$1,579.16
<a href="#">View</a>	GREYSTONE MAINE LTD	90-119A1	119 A1 BLACKWATER RD	2018	99	\$41,771.12	\$13,706.26	\$28,064.86	\$470.57	\$28,535.43
<a href="#">View</a>	GRIMES DANIEL J	21-14	5 LEMELIN CT	2018	117	\$1,839.21	\$0.00	\$1,888.46	\$846.24	\$2,734.70
<a href="#">View</a>	HERNON JUDITH A / AMY J	15-56	29 MORNING ST	2018	123	\$7,987.24	\$4,963.46	\$3,023.78	\$2.98	\$3,026.76
<a href="#">View</a>	PELKEY LAND HOLDINGS LLC	9-101	16 PORTLAND ST	2018	200	\$5,524.98	\$0.00	\$5,574.23	\$2,542.09	\$8,116.32
<a href="#">View</a>	RHODES MICHAEL J/DONALD B/GWEN	8-14	347 MAIN ST	2018	221	\$6,977.45	\$4,773.44	\$2,222.01	\$320.64	\$2,542.65
	LAND ONLY									
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12A	5 WEXFORD LANE	2010	1083590	\$669.18	\$0.00	\$669.18	\$1,282.40	\$1,951.58
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12B	7 WEXFORD LANE	2010	1083591	\$616.12	\$0.00	\$616.12	\$1,180.72	\$1,796.84
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12A	5 WEXFORD LANE	2011	1035817	\$691.10	\$0.00	\$691.10	\$1,199.67	\$1,890.77
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12B	7 WEXFORD LANE	2011	1035818	\$637.66	\$0.00	\$637.66	\$1,106.91	\$1,744.57
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12A	5 WEXFORD LANE	2012	1057298	\$712.85	\$0.00	\$712.85	\$1,117.55	\$1,830.40
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12B	7 WEXFORD LANE	2012	1057299	\$657.98	\$0.00	\$657.98	\$1,031.53	\$1,689.51
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12A	5 WEXFORD LANE	2013	1077619	\$744.93	\$0.00	\$744.93	\$1,037.43	\$1,782.36
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12B	7 WEXFORD LANE	2013	1077620	\$688.66	\$0.00	\$688.66	\$959.07	\$1,647.73
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12A	5 WEXFORD LANE	2014	1018178	\$948.49	\$0.00	\$948.49	\$1,019.72	\$1,868.21
<a href="#">View</a>	PIONEER MECHANICAL INC (ALL PA	35-12B	7 WEXFORD LANE	2014	1018179	\$787.81	\$0.00	\$787.81	\$946.80	\$1,734.61
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12A	5 WEXFORD LANE	2015	1022330	\$877.80	\$0.00	\$877.80	\$901.27	\$1,779.07
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12B	7 WEXFORD LANE	2015	1022331	\$814.92	\$0.00	\$814.92	\$836.71	\$1,651.63
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12A	5 WEXFORD LANE	2016	1026656	\$873.65	\$0.00	\$873.65	\$742.77	\$1,616.42
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12B	7 WEXFORD LANE	2016	1026657	\$810.85	\$0.00	\$810.85	\$689.38	\$1,500.23
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12A	5 WEXFORD LANE	2017	152	\$906.06	\$0.00	\$950.56	\$588.91	\$1,539.47
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12B	7 WEXFORD LANE	2017	153	\$853.37	\$0.00	\$897.87	\$554.66	\$1,452.53
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12A	5 WEXFORD LANE	2018	203	\$922.29	\$0.00	\$954.29	\$424.35	\$1,378.64
<a href="#">View</a>	PIONEER MECHANICAL INC/ LANDRY	35-12B	7 WEXFORD LANE	2018	204	\$857.54	\$0.00	\$889.54	\$394.56	\$1,284.10



## City of Somersworth – Resolution

Resolution No: **21-22**

**TO NOTIFY THE CITY TAX COLLECTOR THAT THE CITY COUNCIL SHALL NOT ACCEPT A TAX DEED ON PROPERTIES LOCATED ON WEXFORD LANE AND BLACKWATER ROAD SUBJECT TO AN UNREDEEMED TAX LIEN**

January 24, 2022

WHEREAS RSA 80:76 directs the Tax Collector, after 2 years, to execute to the City a deed of the land subject to the real estate tax lien and not redeemed, and

WHEREAS the Governing Body of a municipality may refuse to accept a tax deed on behalf of the municipality because in its judgment, acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, or for any reason that would be contrary to the public interest,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Tax Collector be notified that for those reasons the City shall refuse to accept the tax deeds on property located at the following locations:

<u>Location</u>	<u>Tax Map/Lot</u>
5 Wexford Lane	35-12A
7 Wexford Lane	35-12B

***Note – It is believed that these properties contain contaminated soils and /or buried debris and an uninhabitable mobile home.***

### Authorization

*Sponsored by Councilors:*

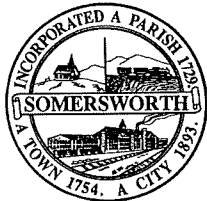
David A. Witham

Donald Austin

Martin P. Dumont, Sr.

*Approved:*

City Attorney



## City of Somersworth – Resolution

Resolution No: 22-22

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF JUSTICE TO PURCHASE BODY-WORN CAMERAS FOR THE POLICE DEPARTMENT**

January 24, 2022

WHEREAS, the City of Somersworth has applied for a grant through the United States Department of Justice to purchase body-worn cameras to be used by the Police Department, and

WHEREAS, the City of Somersworth has received notification of a Grant Award in the amount of \$27,160; and

WHEREAS, the Grant will allow the City of Somersworth to purchase body-worn cameras for the Police Department by providing 50% of the cost of the body-worn cameras and requiring a local match of 50%;

### EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN:

Department of Justice Match =	\$ 27,160
<u>City Match</u> =	<u>\$ 27,160</u>
Total Purchase Cost =	\$ 54,320

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

### Authorization

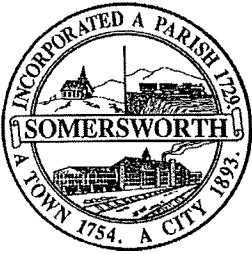
*Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Martin P. Dumont, Sr.  
Martin Pepin  
Kenneth S. Vincent  
Denis Messier

*Approved:*

City Attorney





## *Somersworth Police Department*

*12 Lilac Lane*

*Somersworth, NH 03878*

*Business: (603) 692-3131 Fax: (603) 692-2111*

David B. Kretschmar  
Chief of Police

### MEMORANDUM

Memo To: Bob Belmore, City Manager  
From: David Kretschmar, Chief of Police  
Date: December 7, 2021  
Subject: Body Worn Camera Grant Award

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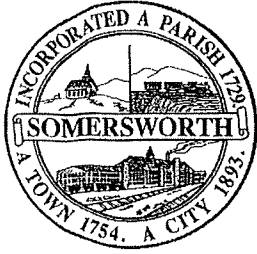
Bob,

As you know, on August 30, 2021, the Police Department applied for a grant through the Department of Justice to purchase Body Worn Cameras. The grant, if successful, would be a 50% match to whatever the cost of the cameras would be. Our grant request was for \$27,160.00, 50% of the \$54,320.00 cost of the system we chose. On January 7, 2022, we received notification from the US Department of Justice that the Police Department had been awarded this grant.

We had already done extensive research on Body Worn Cameras, in fact we had demonstrations and quotes from a number of different companies, ranging in price from \$45,000.00 to over \$270,000.00. In the end, we decided that the system that best fit our needs was the Watchguard System from Motorola. We already have Watchguard video/audio systems in our marked cruisers, this would allow us to integrate our Body Worn Cameras with our Cruiser Cameras.

This system includes 31 cameras, associated hardware, charging stations, installation into our vehicles and our server, licensing fees and annual maintenance fees.

I have attached our grant application and the award notice to this memo. Please note that in order for us to receive this grant all grant award documents must be submitted no later than January 31, 2022.



## *Somersworth Police Department*

*12 Lilac Lane*

*Somersworth, NH 03878*

*Business: (603) 692-3131 Fax: (603) 692-2111*

### MEMORANDUM

Memo to: City Manager Robert M. Belmore  
From: Russell Timmons, Police Captain  
Date: August 30, 2021  
Subject: Body Worn Camera Grant



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A Body Worn Camera Grant through the Department of Justice is available to Law Enforcement Agencies. The Grant requires matching funds. We have prepared the Grant that includes: (31) Wi-Fi/Bluetooth wearable cameras, transfer stations, evidence library, software installation, configuration, and incorporation into our current in-car video systems and training. We are requesting (31) body worn cameras to give us (3) spare cameras in case of maintenance or repairs. The Grant is due, August 31 2021 before 11:59 pm. We will continue to work with you on this Grant opportunity.

We looked at several vendors to include: Watch Guard, Body Worn, Kustom Signals, Axon and Provision. The selection of this Watch Guard product will allow us to expand our current cruiser camera system to add a Body Worn Camera system to our current in-cruiser audio/video recording abilities.

The cost of the body worn camera systems from Watch Guard for is \$54,320.00. This Grant is a 1:1 match which would require a City match of \$27,160.00/\$27,160 Grant Funds. Unfortunately, the Grant excludes data storage costs associated with body worn camera footage.

We feel that by complementing our dash cams with Body Worn Cameras we will increase both accountability and transparency of our day-to-day operations within the Police Department, resulting in increased trust between citizens and the Police. As an additional benefit, body worn cameras will provide video and audio evidence to assist in the prosecution of criminal cases while increasing officer safety for our Police Officers.

 <b>MOTOROLA SOLUTIONS</b>		<b>WatchGuard Video</b> 415 E. Exchange Allen, TX 75002 (P) 800-605-6734 (F) 212-383-9661			
Issued To:	Somersworth Police Department - Attention: Matt Duval			Date:	08-27-21
Project Name:	31 V300, EL5- Somersworth PD, NH			Quote ID:	JDB-0344-02

## PROJECT QUOTATION

We at WatchGuard Video are pleased to quote the following systems for the above referenced project:

### Additional Options

Qty	Item #	Description
(31)	BW-V30-10--	<b>V300, WiFi/Bluetooth Wearable Camera, with Magnetic Chest Mount</b> <ul style="list-style-type: none"> <li>V300, WiFi/Bluetooth Wearable Camera</li> <li>Magnetic Chest Mount</li> </ul>
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$30,845.00</b>
Qty	Item #	Description
(4)	BW-ACK-V3-TSC	<b>Pre Configured V300 Transfer Station II with Power Supply and Cables.</b> <ul style="list-style-type: none"> <li>V300 Transfer Station II</li> <li>TS02, D350, 8-Slot Rack Mount Charge/Upload Dock, 10GB</li> <li>includes kit with Power Supply and Cables.</li> </ul>
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$5,980.00</b>
Qty	Item #	Description
(5)	IV-ACK-BD-V3--	<b>V300 WiFi In-car Radio Base Bundle, includes Radio Base and Smart PoE Switch.</b> <ul style="list-style-type: none"> <li>V300 WiFi In-car Radio Base Bundle</li> <li>WiFi Charging Radio Base</li> <li>Smart PoE Switch</li> <li>Cables and Brackets</li> </ul>
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$2,725.00</b>
Qty	Item #	Description
(1)	WGP02400-500	<b>Evidence Library, Web Server Site License Key</b>
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$1,000.00</b>
Qty	Item #	Description
(5)	WGP02400-510	<b>Evidence Library, 4RE Annual Device License &amp; Support Fee</b>
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$975.00</b>
Qty	Item #	Description
(31)	WGP02400-520	<b>Evidence Library, VISTA/V300 Annual Device License &amp; Support Fee</b>
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$6,045.00</b>

Qty	Item #	Description
(1)	WGW00122-400	Managed Software Installation Service; On-Site Assist Install, Training, Configuration, Project Management, Consultation
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$5,000.00</b>
Qty	Item #	Description
(5)	WGW00121	4RE System Installation, In-Car (Per Unit Charge)
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$1,750.00</b>

**Quote Notes:**

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at [www.motorolasolutions.com/product-terms](http://www.motorolasolutions.com/product-terms).
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.
5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).

Quoted by: Jack Brunk - 800-605-6734 - [jack.brunk@motorolasolutions.com](mailto:jack.brunk@motorolasolutions.com)

<b>Total Price</b>	<b>\$54,320.00</b>	(Excluding sales tax) (Including All Adds)
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**From:** SRTBWC <info@srtbwc.com>  
**Sent:** Thursday, January 6, 2022 2:56 PM  
**To:** Karen Cantrell  
**Cc:** David Kretschmar  
**Subject:** RE: SRT BWC Grant

Good afternoon Karen,

Thank you for reaching out to the SRT BWC team. We sent an email notification regarding the award announcement on 12/29/21 to the following email address: [dketschmar@somersworth.com](mailto:dketschmar@somersworth.com). Our sincere apologies if this email was not received by your agency.

The email notification below includes the necessary information as well the next steps to completing your award package.

If you have any additional questions, please feel free to email us at [info@srtbwc.com](mailto:info@srtbwc.com).

Thank you and have a wonderful day!

SRT BWC Team

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Dear David Kretschmar,

Congratulations! After receiving nearly 1,000 applications, we are very impressed by your agency's commitment to its Body-Worn Camera Program.

You have been selected to receive a grant *pending* the completion of a few more administrative questions, forms, and other necessary documents to create your award package.

In order to complete the grant award package, please do the following:

1. Go to: [https://webportalapp.com/sp/login/srtbwc\\_microgrant\\_program](https://webportalapp.com/sp/login/srtbwc_microgrant_program).
2. Enter your log-in information in the SRT application.
3. Scroll to the bottom of your screen and click on your SRT BWC Award Package form.
4. Once you are in the SRT BWC Award Package form, you can review and answer the administrative questions and submit your documents by clicking on the green Submit button in the top right corner just below the Help Page link.

All grant award documents must be completed by **January 31, 2022 at 11:59pm ET**.

**\*\*\*Please note that although you have been asked to fill out these forms, we still need to review them before we will extend the final award to you. An official award has not been made to your agency at this time, so please do not spend grant funds until an official award package has been provided to your agency.**

Once the award is made and in order to access your funds, you need to 1) complete the Body-Worn Camera Policy Review process; 2) provide documentation of a competitive procurement process for grant

funded costs associated with the body-worn cameras; and 3) provide documentation of grant funded costs associated with body-worn cameras on or after January 1, 2022.

If you have any questions, feel free to reach out to our team at [info@srtbwc.com](mailto:info@srtbwc.com) or call 888-235-0565.

Thank you,

SRT BWC Team





(/sp/srtbwc\_microgrant\_program)

## Application ▾

[Close \(/sp/workflow/srtbwc\\_microgrant\\_program?path=29476696\)](/sp/workflow/srtbwc_microgrant_program?path=29476696)

The Bureau of Justice Assistance (BJA) of the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) and Justice & Security Strategies (JSS) are seeking applications for a new federal micro-grant program that funds the implementation or expansion of body-worn camera (BWC) programs for small, rural, and tribal law enforcement agencies (SRT).

Funding under this program supports agencies seeking to establish or expand comprehensive BWC programs and have specified plans to implement this technology in a manner that maximizes the benefits of BWCs. As part of their submission, applicants will provide information on their plans to deploy this technology, as well as specific ways it will be used to enhance the applicant agency's mission.

BWC programs are an important tool that could be an integrated part of a jurisdiction's holistic problem-solving and community-engagement strategy, helping to increase both trust and communication between the police and the communities they serve. BWCs can be highly effective, providing an objective audio and visual record of interactions that can capture empirical evidence in the event of a crime, police-citizen interaction, or use-of-force incident.

This micro-grant program is competitive and requires a 1:1 match. Funds must be used to purchase body-worn cameras and may include expenses reasonably related to BWC program implementation. Federal funds shall not be used to pay for data storage costs associated with body-worn camera footage. Funding can be used to support pilot BWC programs, establish new BWC implementation, or expand existing programs. Funding is capped at \$2,000 per camera.

**Applications must be submitted by 11:59 pm ET on August 31, 2021.**

We anticipate that this will be a highly competitive solicitation, and applicants are strongly

encouraged to apply and submit before the deadline.

The online application for the micro-grant program is user-friendly. It consists of approximately 30 questions requiring yes/no answers, multiple choice answers with drop-down menus, brief narratives, and a budget section.

Once your application has been reviewed by BJA and JSS, you will receive application status notifications through your submission portal. BJA and JSS may ask for additional information at any time during the application process.

For additional and detailed instructions regarding the current micro-grant solicitation, application review process, as well as financial and grant administration information, please click here. (<https://www.srtbwc.com/wp-content/uploads/2021/07/SRT-BWC-Application-Instructions.pdf>)

## Agency Information

### Agency

If your agency is not listed in the dropdown, please type "Other" and select it from the dropdown list.

Somersworth Police Department , US-NH

### Agency Address

PO BOX 730

### Agency City

SOMERSWORTH

### Agency State

US-NH

### Agency Zip

03878

**Is the agency address correct?**

No

**Agency Address**

12 Lilac Lane,

**Agency City**

Somersworth

**Agency State**

US-NH

**Agency Zip**

03878

**What is your agency ORI?**

If you do not have an ORI, please write N/A.

NH-00924

**Which of the following best describes your agency?**

Please check only one.

Municipal Police Agency

**Which of the following descriptions is applicable to your agency?**

Please check all that apply.

Small Agency (11 – 50 current sworn officers)

**Click here to find out if our agency qualifies as a rural agency.**  
**(<https://data.hrsa.gov/tools/rural-health>)**

For agencies seeking to qualify based upon a rural designation, please click on the link above. This link will bring you to the Health Resources and Services

Administration (HRSA) federal agency website for you to verify your county and/or address information as rural. After you have verified your eligibility, please return to this submission portal to complete your application. For more information on rural eligibility, please refer to the detailed instruction package **here**.

(<https://www.srtbwc.com/wp-content/uploads/2021/07/SRT-BWC-Application-Instructions.pdf>)

**How many full-time sworn police officers/deputies does your agency currently employ?**

29

**Does your agency currently use body-worn cameras?**

No

**Under this grant program, how many cameras do you anticipate needing?**

31

**Who oversees all of your agency operations (i.e., Chief, Sheriff, Commissioner, Director, etc.)?**

Same as Profile

**Who is the Point of Contact for this application?**

Same as Profile

**Did an outside entity, such as a consultant or vendor, assist with the completion of this application?**

No

**Can your agency commit to providing matching funds for this project?**

Yes

## **Body-Worn Camera Information**

The following statements are common reasons that agencies would like to purchase body-worn cameras. Please identify the top three statements that best fit your

agency's interest in BWCs.

**1. Highest priority**

BWCs will provide accountability for police activities

**2. Next highest priority**

BWCs will serve as a de-escalation tool

**3. Third highest priority**

BWCs provide evidence for the investigation or prosecution of crimes

**Does your state require body-worn cameras for officers?**

No

**Do you know who will serve as the Project Director for your BWC program?**

Yes

**Who in your agency will be serving as the Project Director (i.e. provide management oversight of the project) for your BWC program?**

Different from Profile

**Project Director First Name**

Matthew

**Project Director Last Name**

Duval

**Project Director Rank or Agency Role**

Lieutenant

**Approximately how long has the Project Director served in your agency?**

10 or more years

**Has the Project Director managed similar technology projects in the past?**

Please check all that apply.

In-Car Video, Computer or IT Systems

**Does the Project Director have experience with any of the following tasks?**

Please check all that apply.

Staff Supervision, Budget Management, Project Timelines, Training, Vendor Relations or Procurement, Community Relations

**How does your agency plan to purchase your body-worn cameras?**

A vendor has already been selected

**How much time will be spent for training on BWCs per officer/deputy before deployment occurs?**

1-5 hours per officer/deputy

**What topics does your agency plan to cover during your BWC training?**

Please select all that apply.

Policy, State Statutes, Equipment and Technology Operations

**What types of training will your agency use?**

Please select all that apply.

Roll-call training, Refresher or Annual Trainings

**What method of training will be used by your agency?**

Please select all that apply.

Lectures, Field on the job training, Scenario-based

**Can your agency commit to the development of a training plan for BWC users that at the minimum includes BWC operations, BWC policy, and any state or local laws and regulations affecting BWC deployment and use?**

Yes



**Does your agency currently have a body-worn camera program or plan for a BWC program?**

No

**Does your agency currently employ In-Car Video (ICV)?**

Yes

**Does your agency have a policy for ICV?**

Yes

**Does your agency have a system to manage the ICV footage?**

Yes

**Has your agency worked with your local or state prosecutor's office in the development of your body-worn camera program?**

No

**Has your agency worked with members or organizations within the community in the development of your body-worn camera program?**

No

## **Grant Management Experience**

**Within the last 5 years, has your agency received a federal grant for any purpose, other than the Patrick Leahy Bulletproof Vest Partnership?**

Yes

**Approximately, how much in federal funds has your agency received in the past 5 years?**

\$50,000+

**Did this grant originate from an agency within the U.S. Department of Justice? (i.e., from the Office of Community Oriented Policing Services (COPS), National Institute of Justice (NIJ), Office for Victims of Crime (OVC), the Bureau of Justice Assistance (BJA), Office on Violence Against Women (OVW) and/or Office of Juvenile Justice and Delinquency Prevention (OJJDP)).**

Yes

**Please provide a brief description of the DOJ funding.**

(1) Officer was approved through the COPS Grant for \$125,000.00 which allowed us to add an officer for our ACERT Program and as an officer within the Patrol Division. #2020UMWX0133. JAG 2018 Grant: \$37,062.00 was received for the jurisdictions of Somersworth and Rochester Police. Somersworth received \$11,554.00 which was spent on a mobile radio, an in-cruiser-video system and Taser training caps. #2018-DJ-BX-0434.

JAG 2017 Grant: \$37,058.00 was received for the jurisdictions of Somersworth and Rochester Police. Somersworth received \$12,330.00 which was spent on a mobile radio, a cruiser laptop and e-ticket system, Taser training caps and attorney fees. #2017-DJ-BX-0359.

**Has your agency ever received a state or local grant for any purpose?**

Yes

**How much in TOTAL state or local funds has your agency received in the past 2 years?**

\$10,000-\$49,999

**Please provide a brief description of the funding.**

NH Highway Safety Agency: \$5,099.00 for pedestrian bicycle programs and for Sustained Traffic Enforcement Patrols. Due to COVID 19 we were not able to participate in this grant even though we were awarded funds.

NH Attorney General's Office: \$24,972.80 for Project Safe Neighborhood. This funding allows 4 hour patrols of specific high crime neighborhoods within our City. This grant will be complete 9/30/21 and most of the funding will be unused due to COVID 19 limiting participation.

**Does your agency have a pending application(s) with other potential funding sources for BWC?**

No

**If you were to receive funding under this program, how would your agency plan to fund this body-worn camera program after the grant ends?**

**Please check all that apply.**

Agency budget

## **Data Collection and Reporting**

**Will your agency commit to routinely reporting the number of officer-involved citizen complaints?**

Yes

**Is your agency willing to cooperate with a program evaluation or a research study on digital evidence management?**

Yes

**Will your agency commit to routinely reporting the number of officer-involved uses of force?**

Yes

## **Project Narrative**

In this section, please describe how funding from this BWC program will assist each of the following entities:

- A.) Your agency;
- B.) Your community; and
- C.) Your criminal justice partners.

## Project Narrative

The City of Somersworth is 10 square miles in area and approximately 12,000 in population. Due to our small geographical size we have a much smaller tax base than surrounding communities. New Hampshire provides little financial support to municipalities, as real estate property tax is the primary revenue support in providing local municipal services. This year, an average resident paid approximately \$6,000 to \$8,000 in local property taxes. Somersworth is a blue-collar working community with large segments of low to moderate income families; additionally, 46.58% of children in Somersworth Schools receive free or reduced lunch costs.

The City of Somersworth's tax cap precludes real estate tax revenue limited to a factor no more than the change in the National CPI – Urban. This means that the property taxes cannot be raised more than the National CPI - Urban. Since the State of New Hampshire does not have an income tax or sales tax, most taxes are raised from real estate taxes to fund education and necessary services. Further, the City's cost for New Hampshire Retirement System for police officers this year is 33.88% of every dollar a police officer earns. This has all fueled an extremely lean Police Department budget that cannot fund anything but bare essentials and puts the full cost of body camera's out of our reach.

We have 29 sworn officers. We have integrated in-cruiser video in all of our marked cruisers. These cruiser dash cams have been instrumental in the prosecution of criminal cases and in providing accountability and transparency in our day to day operations. They have helped to reduce and resolve citizen complaints.

By complimenting our dash cams with Body Worn Cameras, (BWCs), we will increase both accountability and transparency of our day to day operations within the Police Department, resulting in increased trust between the citizens we serve and the Police. As an additional benefit, BWCs will provide video and audio evidence to assist in the prosecution of criminal cases while increasing officer safety to our Police Officers. They will be an important tool that will compliment the dash cams in our marked cruisers to ensure the highest professional integrity and adherence to departmental rules, regulations, policies and procedures.

Our Mission Statement: "The mission of the Somersworth Police Department is to improve the quality of life by preserving the peace and safety of the community through the formation of community partnerships, creating positive interaction between the public and the police, while continuing to fairly enforce the laws of the State of New Hampshire and the ordinances of the City of Somersworth, in accordance with the Constitution of the United States of America."

### Training Goals

1. Creation of a new general order for Body Worn Camera usage depicting when they will be activated and detailing proper usage.
2. Creation of a "hands-on" equipment training for Department officers in the use of Body Worn Cameras that will be incorporated into annual training.
3. Training all officers in use of Department general order for Body Worn Cameras.

# Budget

This will be automatically calculated from the budget form. No manual entry is required.

**Total Request Amount**

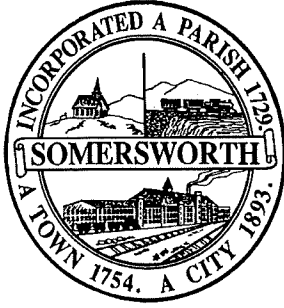
\$27,160.00

**Total Match Amount**

1

\$27,160.00

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## **MEMORANDUM**

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To: Bob Belmore, City Manager

From: Scott Smith, Director of Finance and Administration

Date: January 20, 2022

**Re: Monthly Report**

### Finance Department:

- Started FY23 budget process.
- Auditors were in to complete single audit.
- Bids:
  - Road Paving – Received Jan. 20, 2022
  - Crack sealing – Received Jan. 20, 2022

### City Clerk:

- Prepared for and took minutes at one scheduled City Council meeting and standing committee meetings during the month.
- Cash receipts for the month were \$7,529.
- No permits issued in December.

### Tax Collector

- Motor vehicle registrations were a total of \$150,156 during the month.
- Collected \$4,710 for Municipal Transportation Fund during month.
- Tax Bills were mailed out with a due date of January 7.
- Total Receipts for the month were \$12,852,087.



#### Human Services:

- Total assistance for the month was \$6,124 That compares to \$5,316 for the month of November 2021 and \$5,469 for December 2020.
- 7 new cases were opened compared to 3 in 2020.
- 8 cases were approved for varying levels of assistance with 4 denials, and 1 case still pending. 26 cases were referred to other agencies for support.

#### Library

- 17 people attended the “Loggers Songs and Stories” event.
- The Library is holding a cheese tasting event in January.
- The children’s section and the hallway are being painted in January.
- 1,818 patrons visited the Library with 63 sign-ins for public computer use.

#### Information Technology

- Spent time in general server maintenance, checked systems, checked and cleared logs.
- Scheduled a disaster recovery project for January. The intent of this is to put in a server and restore the City’s backups and test processes.

#### Assessing

- Started accepting abatement requests. Taxpayers can file until March 2022.

Date: December 31, 2021

To: Bob Belmore  
City Manager

From: Michelle Mears, AICP  
Director of Planning and Community Development & D.D.S. Staff

## **Re: Department of Development Services December 2021 - Monthly Report**

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In addition to the Department's various activities listed in the attached staff reports, City Staff attended or assisted with the following Land Use Board meetings.

- Zoning Board – December 1
- Conservation Commission – Meeting Canceled
- Planning Board – December 15
- SRTC – December 1 & 8
- Historic District Commission meeting – December 16

### **Building and Health Departments**

#### **MAJOR Building Permits Applied for in DECEMBER 2021**

Address		Construction Costs	Fees
9	SANDLOT LN	\$ 270,000.00	\$ 2,455.00
8	WOLF'S LN	\$ 56,829.00	\$ 536.46
<b>Totals</b>		<b>\$ 326,829.00</b>	<b>\$ 2,991.46</b>

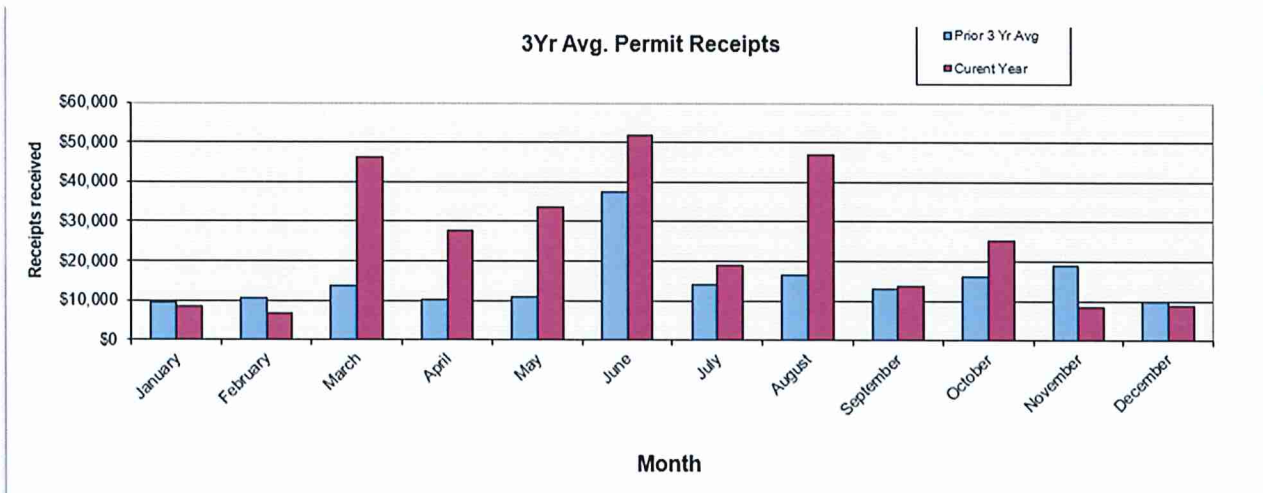
#### **MINOR Building Permits Applied for in DECEMBER 2021**

Address		Construction Costs	Fees
47	WASHINGTON ST	\$ 25,000.00	\$ 250.00
7	KILDA	\$ 11,465.00	\$ 128.19
200	SHERWOOD GLEN	\$ 4,940.00	\$ 69.46
684	SHERWOOD GLEN	\$ 1,800.00	\$ 41.20
21	CEMETERY RD	\$ 32,548.86	\$ 317.94
138-140	GREEN ST	\$ 10,000.00	\$ 115.00
4	SUNSET DR	\$ 15,922.00	\$ 168.30
245	HIGH ST	\$ 25,537.00	\$ 236.83
62	GREEN ST	\$ 5,000.00	\$ 115.00
45	GRAND ST	\$ 19,500.00	\$ 175.00
354	MAIN	\$ 1,900.00	\$ 42.10
<b>Totals</b>		<b>\$149,712.86</b>	<b>\$ 1,616.92</b>

## Permit Receipts as of DECEMBER 31<sup>ST</sup>, 2021

### PERMIT RECEIPTS

	2019	2020	2021	DIFFERENCE this year to last	% OF CHANGE
January	\$2,892.72	\$13,195.23	\$8,599.31	-\$4,595.92	-34.8%
February	\$14,382.00	\$13,438.09	\$6,590.61	-\$6,847.48	-51.0%
March	\$11,377.66	\$24,077.27	\$46,267.60	\$22,190.33	92.2%
April	\$12,091.95	\$10,871.58	\$27,779.60	\$16,908.01	155.5%
May	\$4,309.56	\$19,665.79	\$33,736.68	\$14,070.90	71.6%
June	\$91,825.41	\$13,079.55	\$51,947.53	\$38,867.98	297.2%
July	\$18,023.12	\$16,816.46	\$18,776.42	\$1,959.96	11.7%
August	\$21,606.17	\$23,823.08	\$46,801.98	\$22,978.90	96.5%
September	\$12,040.79	\$23,396.60	\$13,843.61	-\$9,552.99	-40.8%
October	\$25,228.33	\$16,152.79	\$25,395.91	\$9,243.12	57.2%
November	\$25,526.43	\$12,376.38	\$8,476.08	-\$3,900.30	-31.5%
December	\$8,211.20	\$6,925.03	\$8,808.58	\$1,883.56	27.2%
<b>Year total</b>	<b>\$247,515.34</b>	<b>\$193,817.84</b>	<b>\$297,023.91</b>	<b>\$103,206.07</b>	
Difference of change this year to last (completed months only)	\$247,515.34	\$193,817.84	\$297,023.91	\$103,206.07	53.2%



### Property Maintenance December 2021

\*Notification Issue meaning: CN – Courtesy Notice; NOV – Violation Notice; COMPLAINT – Summons filed with Court

Location		Complaint Type	Date of Complaint	Notifications Issued	Status
85	Elm	Trash	12/9/21	CN	COMPLETED
38-40	Franklin	Trash	12/8/21	CN	COMPLETED
62	Green	MPV	8/23/21	NOV, Court	COMPLETED
48	Green	Housing Violation	10/10/19	CN, NOV, Court	COMPLETED
182	Green	Trash	9/20/21	NOV	COMPLETED
65	Green	Trash	12/17/21	CN	COMPLETED
47	Green	Trash	12/22/21	CN	COMPLETED
36-40	Green	Trash	12/9/21	CN	COMPLETED
31	Green	Trash	12/8/21	CN	COMPLETED
39	Green	Trash	12/8/21	CN	COMPLETED
20	Main	Dumpster Violation	9/7/21	CN, NOV, Court	COMPLETED
211-213	Main	Infestation	12/22/21	CN	COMPLETED
36	Pleasant	Trash	12/7/21	CN	COMPLETED
48	Pleasant	Trash	12/3/21	CN	COMPLETED
36	Prospect	Trash	12/9/21	CN	COMPLETED
16	Walnut	Trash	12/10/21	CN	COMPLETED
6	Westman	MPV	6/9/21	NOV, Court	COMPLETED
115	Whitehouse	Sign Violation	8/2/21	CN	COMPLETED
82	Franklin	MPV	9/30/21	CN	PENDING
18	Grand	MPV	10/20/21	CN, NOV	PENDING
182	Green	MPV	11/8/21	CN	PENDING
48	Green	MPV	12/30/21	CN	PENDING
17	Green	Trash	12/30/21	CN	PENDING
86	High	Invoice/Trash	12/16/21	Court	PENDING
14	Indigo Hill	Trash	12/30/21	CN	PENDING
56	Indigo Hill	Zoning Violation	11/15/21	CN	PENDING



40	Main	Dumpster Violation	9/1/21	CN, NOV, Court	PENDING
283/285	Main	Trash	12/15/21	CN	PENDING
17	Rocky Hill Rd	Street Violation	11/9/21	CN	PENDING
369	RT 108	Dumpster Violation	12/16/21	CN	PENDING
59	Waltons Way	Site Plan Violation	11/9/21	CN	PENDING

**PLEASE NOTE** – All matters shown as “Completed” were active matters which were closed in the month of December 2021 due to violations being brought into compliance. All matters shown as “Pending” are current, active matters.

- In the month of December, 2021, eighteen (18) open matters became compliant and were closed.
- In December 2021, the Code Compliance Office issued:
  - Eighteen (18) Courtesy Notices;
  - Two (2) Violation Notices; and
  - One (1) Court Complaint.

#### **COURT MATTERS – Active**

- **City v. Reddy Infosys, Inc. – 82/86 High St.**
  - Suit was filed on 12/16/21 due to continued late set-outs of garbage by the tenants of 82/86 High Street.
  - In conjunction, Defendant was served an invoice for the Department of Public Works’ removal of the waste.
- **City v. Reddy Infosys, Inc. – 86 High St.**
  - Suit was filed just after the first of the year for unsuitable living conditions within 86 High Street. City is awaiting a hearing date
- **City v. Dayenu, LLC – 40 Main St.**
  - Suit was filed months ago. City is awaiting a hearing date to arraign Defendant.

#### **COURT MATTERS – Other**

- **City v. Equinox Properties, LLC – 48 Green St.**
  - New suit is being prepared for trash and an unscreened dumpster in the rear of the property.

## **Land Use Boards:**

### **Conservation Commission December 2021**

- No meeting

### **Historic District Commission December 2021:**

- Somedowntown LLC, 60-64 High Street, in the Business with Historic Overlay (BH) District, Assessor's Map 11 Lot 214, HDC#25-2021. Application for a certificate of appropriateness to replace front windows was **approved.**
- Eric Lord, 40 Winter Street, in the Residential Single Family/A with Historic Overlay (R1AH) District, Assessor's Map 11 Lot 139, HDC#27-2021. Application for installation of roof mounted solar panels was **approved.**
- Mike & Martha Creegan, 79 Noble Street, in the Residential Single Family/A with Historic Overlay (R1AH) District, Assessor's Map 13 Lot 10, HDC#28-2021. Application to replace siding and shutters was **approved.**

### **Planning Board December 2021:**

The Planning Board reviewed the following:

- Geoffrey Aleva, PE. on behalf of Somersworth Industrial Park LLC, 187 Route 108, in the Commercial/Industrial (CI) District, Assessor's Map 44 Lot 28, SITE#01-2021 & SUB#05-2021. Application for an amendment to an approved site plan and condo-subdivision approval for a waiver from the Site Plan Review Requirements-Stormwater requirements was **approved.**
- Terrascope Park LLC & Arbor Park LLC, 203 Route 108 and 211 Route 108, in the Commercial Industrial (CI) District, Assessor's Map 44 Lots 24 & 10, SUB#09-2021. Application for a lot line adjustment was **approved.**
- MACK V Development, LLC 211 Route 108, in the Commercial Industrial (CI) District, Assessor's Map 44 Lot 10 and 24, SITE#13-2021. Application for site plan approval for a 19,097 SF retail building with outdoor and sidewalk display and infrastructure was **continued.**
- 506 High Street LLC, 506 High Street, in the Residential/Commercial District, Assessor's Map 40 Lot 09, SITE05-2012-A. Application for a site plan amendment to allow existing facility to be used for retail use was **approved.**

### **Site Review Technical Committee December 2021:**

#### **December 1**

- MACK V Development, LLC is seeking site plan approval for a 19,097 SF retail building with outdoor and sidewalk display and infrastructure on a property located at 211 Route 108 Terrascope Parkway, in the Commercial Industrial (CI) District, Assessor's Map 44 Lot 10 and 24, SITE#13-2021



- 506 High Street LLC, is seeking a site plan amendment to allow existing facility to be used for retail use on a property located at 506 High Street, in the Residential/Commercial District, Assessor's Map 40 Lot 09, SITE05-2012-A
- Carlton Spencer & Sherri Bolin are seeking a 7-lot conservation subdivision on a property located at 279 Green Street, in the Residential Single Family (R-1) District, Assessor's Map 18 Lot 45, SUB#10-2021

#### December 8

- Wentworth-Douglass Hospital 6 Works Way, in the Commercial/Industrial (CI) District, Assessor's Map 61 Lot 14B, SITE#16-2021. Application for a Minor Site Plan for a 693 SF addition to existing surgical facility was **approved**.
- FFF Holdings, is seeking a 4 lot Conservation Subdivision and Conditional Use Permit for a property located on Bernier Street, in the Residential Single Family and Residential Duplex (R1 & R2) Districts, Assessor's Map 36 Lot 24, SUB#11-2021 and CUP#07-2021

#### **Zoning Board December 2021:**

The Zoning Board of Adjustment reviewed the following:

- Carl Aimesbury, 7 Myrtle Street, in the Residential Multifamily (R3) District, Assessor's Map 09 Lot 27, ZBA#12-2021. Application for a Variance from Table 5.A.1 and 5.A.2 to allow a second dwelling unit within the existing structure without the required lot area and frontage was **denied**.
- Shane & Alexe Conlin, 2 Cinnamon Ridge Rd, in the Residential Single Family (R1) District, Assessor's Map 37 Lot 03, ZBA#14-2021. Application for a variance from Table 5.A.1 to allow a shed to be within the 10' side setback was **approved**.
- Brian Rodonets of Coastal Architects 271 High Street, in the Residential Duplex (R2) District, Assessor's Map 15 Lot 16A, ZBA#15-2021. Application for a variance from Table 4.A.1 and Table 5.A.1 to allow multifamily use and variance relief from the 150' frontage requirement was **continued**.

#### **Economic Development – December 2021**

*This Month's Commercial & Business Activity Includes - But is Not Limited to:*

- **News:** (1) The process to select a developer for the Breton Cleaners Site is ongoing. Two developers have expressed an interest, and are being considered (2) Atlantic Broadband has laid new wire and cable, and will activate new lines and service by Mid- January. Somersworth will be the first community in its portfolio of upgrades to go live. A press release was sent to Somersworth business on December 1. The Economic Development Manager is working with the Atlantic Broadband Marketing Firm, to ensure local business has all of the information about the new service needed. (3) The Chinburg Mill along with 100 Tri City Road *Industrial Incubator* is full!
- **Vacancy: Commercial - Business Vacancy** [ *Site for Sale and /or Lease* ]
  - National Guard Site: The team continues working with SRPC and Nobis Engineering on a grant for environmental remediation, and for long- range planning for the best use of the site in the future

- Sumner Printing: This printer has been closed by corporate. The building was for sale, but- ultimately the owner has decided to lease the building in 5-year increments. There is a Seacoast business that would buy, but that business will not lease
  - Garabedian is making aggressive efforts to sell the 114 acres located between route 108 and Willand Drive, and has hired a national marketing- investment- real estate firm to represent the property from coast to coast
- **New: Commercial - Business Tenants** [*Certificate of Occupancy issued*]
- Aspen Dental
  - 8 Government Way
- **Committed: Commercial Business Entity in Process** [*Committed to Occupying Specific Commercial Space or Land, and in process of establishing business at chosen location*]
- 1) Downtown Tapas bar
  - 2) Somersworth Sports Hub
  - 3) Atlantic Broadband
  - 4) MB Tractor
  - 5) Tractor Supply Co.
  - 6) Palmer Oil and Gas - HDQ
  - 7) Great Bay Home - HDQ
  - 8) Be Free Community Church
  - 9) Big Dipper
- **Potential: Commercial - Business Exploring** [*Considering and in Exploratory Review*]
- Former Advanced Auto site as a subway/sandwich restaurant
  - Main Street was reviewed by a local developer, but property for sale and other property currently owned (but not actively for sale) does not fit all of the specifications for the preferred concept. This developer is now exploring the Elm Street Hotel and the Police Station. A letter of Interest will be sent to the City Manager for the Police Station
- **Miscellaneous: Business-Related Activity**
- ✓ *Brand Identity & Image: Media and Press Relationship development continues*
    - Fosters will run an early 2022 article on anticipated major development projects for the New Year
    - Breton Cleaners RFP was sent to developers with a December 2 deadline. Two bids were submitted and opened at the public meeting
- **Downtown Roundtable: # SeeSomersworth**
- ✓ Downtown Roundtable December meeting cancelled due to lack of attendance
    - Due to all of the varied implications of Covid that affect both the business and their customers, it has been agreed that the RoundTable will not meet in 2022
    - SeeSomersworth- Keep abreast of Downtown Business Activities on the Downtown RoundTable Facebook page: [www.facebook.com/seesomersworth](https://www.facebook.com/seesomersworth)
- **Community Advocacy:** ZOOM Meetings & Roundtables



- ✓ **Weekly:** SEDS -Seacoast Region Economic Development Stakeholders is focused on “*Build Back Better Regions*”. The Federal Grant Application which dead- lined in December, was submitted by UNH and SRPC, dedicated to the “Blue Economy”. Our region was not awarded the grant.
  - ✓ **Bi-Weekly:** BEA - Economic Development Roundtable hosted by Commissioner Caswell, informed us that the BEA has created a 50K grant program for the CEDR’S (*Collaborative Economic Development Regions*) of the State, like our Seacoast: “Regional Economic Development Stakeholder” group that meets one time per week. The SEDS regional group has identified (and agreed to) regional projects that benefit each of our communities, to be able to apply and use the new grant. Our SEDS is focusing on the possibility of developing two tangible and useful pieces of information for members of the business community: (1) A digital tool that outlines the quality-of-life benefits of locating a business in the seacoast (2) A digital tool that provides owner- operated business guidelines and resources for improved employee support/services
  - ✓ **Quarterly:** Great Falls Economic Development Corporation – BOD
  - ✓ **Quarterly:** Skyhaven Airport - BOD & Marketing Committee
  - ✓ **Monthly: BIB** – Cancelled due to Covid
  - ✓ **Monthly: Downtown Roundtable** – Cancelled due to Covid
- **Relationships & Partners:** Regular Engagement, Involvement, and Interface
- ✓ **State and Regional Partnerships:**
    - BEA, SRPC, SBDC, SBA, SEDS
    - Seacoast Chambers of Commerce
    - Seacoast Economic Development Directors (SEDS)

## **Parks & Recreation- December 2021**

- We were very excited to host our annual Flashlight Candy Cane Hunt event on Friday, December 3<sup>rd</sup> at Millennium Park. This is a free event for Somersworth children. We scattered 1,200 candy canes around the park for children to find with their flashlights. After the hunt children were able to get a photo & visit with Santa while they sipped hot cocoa and listened to holiday tunes. We also gave away individually wrapped goody bags for all the kids that had homemade cookies from the Somersworth CTC Culinary program, Hershey kisses, and a candy cane. Due to limited parking pre-registration was required this year to attend. The event filled up quickly with 35 cars registering. We received generous donations of boxes of full-size candy canes from Ron Carrier’s Hilltop Chevrolet, Benjamin Walk Corporation, and General Linen. We were fortunate to have many wonderful student volunteers from both the Somersworth High School Interact Club and the Somersworth Girls Scout Troop #12325 and their troop leaders.
- Rec Youth Basketball registration ended on December 17<sup>th</sup>. The program is for Somersworth children in grades 1-6 and will run for 7 sessions on Saturday mornings; January 8<sup>th</sup>- February 19<sup>th</sup>. We will be utilizing Idlehurst Elementary School gym and the Somersworth Middle School gym depending on the age group. All players, volunteers,

spectators, etc. are required to wear masks as we're following the SAU 56 COVID protocols. We're excited to partner with the Somersworth High School Basketball Program this year. The girls and boys Varsity coaches and players from Varsity & JV teams will be running all the sessions for girls and boys in grades 3-6. We're very fortunate to have this partnership and thank everyone involved for volunteering their time to support our Rec Basketball program. Grades 1 and 2 will be coaches by parent volunteers.

- The 12 Days of Fitmas Community challenge ended on Monday, December 27<sup>th</sup>. This challenge was open to all Somersworth residents and was designed to give residents a fun fitness program to help keep moving during the month of December. Participants had to complete 12 exercises from the list on the flyer for 12 days total in the month of December. Once complete they had to email their log sheet to us & all participants are entered into the raffle drawing for a chance to win a \$25 gift card to Walmart.
- Staff are working on planning upcoming winter Recreation programs and events to include the Biddy Basketball program for children ages 3-6 and the Valentine's Dance for children in grades K-6 and their special dates. More information will be available in January.



## MEMORANDUM from Director Public Works & Utilities

---

**TO:** Robert M. Belmore, City Manager

**DATE:** January 18, 2022

**SUBJECT:** Public Works Department Monthly Report for December 2021

**FROM:** Michael Bobinsky, Director of Public Works & Utilities

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### DIRECTOR'S COMMENTS

Highlights of the Department's activities during this reporting period are as follows:

- Completed installation and clean-up of the Blackwater Road culvert replacement project; completed installation of protective clean out grates at both ends of the new culvert to prevent buildup of material and beaver activity. The new grates also were designed to make it more convenient to conduct periodic cleaning and inspections of the culvert.
- Staff mailed ROW/Easement documents needed for the CMAQ High Street Traffic Signal Improvement Project to designated property owners. There is a need for 9 Easements from different property owners along the High Street corridor discovered during design work. In some cases, the easements include land where traffic control equipment already exists, but easements were never obtained back several years ago. Staff has already received 2 fully executed easements and is in active talks with the rest of the property owners. We plan to complete obtaining signatures from the remaining property owners as soon as possible. The project cannot proceed without these easements signed and approved by the property owners.
- Participated in the review/interviews of the six (6) Blackwater Road Superfund Site Solar Array proposals received; recommendations on top finalist for further consideration were presented to the Public Works and Environment and the Finance Committee.
- Highway Division personnel responded to multiple snow and ice events during December including an all day/night ice and snow event on Christmas Day. We applied brine (salt and water) as a pretreatment on two occasions where conditions were appropriate in advance of a snow storm event. The pretreatment is used to prevent ice and snow pack from setting up in the early stages of a storm and is only used at this time on the High Street corridor and the downtown Hills streets.
- The Department Highway staff continued assistance with assessing the HVAC needs for the Army National Guard facility, by bringing in contractors familiar with the HVAC system and offering advice on its operations including methods to winterize the facility.
- Attended Strafford Regional Planning (SRPC) meetings.
- Received news from Home Depot that a special grant applied for through their corporate program was approved. The grant will provide for a new tool shed, expanded site fencing, top soil and new garden start kits at the Malley Farm Community Garden site. The manager of the Somersworth Home Depot was instrumental in helping get the grant approved and



will provide Home Depot employees for installing the improvements sometime in the spring. Highway Division will provide site work when conditions allow.

- Attended City Council meetings, Council Committee meetings.
- The Wastewater Treatment Plant Upgrade project is now at substantial completion. Staff is working with the project engineers from Wright Pierce and the contractor, Apex Construction on overseeing the completion of various punch list items before final completion is considered.
- Implemented the annual winter moratorium; no trenching into pavement from November 15 –April 15.
- Announced the closure of the Malley Farm Brush Pile Facility for the season; will reopen the Brush Pile in the spring.
- Asked Wright Pierce Engineers to redesign the curbing layout for Maple Street and Cemetery Road and the island feature at Cemetery Road at W. High Street to a flush mount to improve turning radius at both intersections.
- Initiated work on the development of the Department's FY23 Operating Budget proposals.



## HIGHWAY DIVISION

### *Operations / Maintenance:*

- Performed monthly metal collections
- Performed maintenance and repairs to city equipment
- Performed pothole patching city wide
- Performed city trash collection at receptacles, and city buildings
- Trimmed road side trees and brush
- Washed and greased all trucks following winter events
- Removed numerous shopping carts discarded around the city streets with a focus on carts left on Willand Drive and Commercial Drive area
- Trimmed brush along Salmon Falls Rd at Maloney for sightline improvements
- Adjusted the sander rack to assist in storage of sanders
- Repaired a failing basin on Memorial Drive
- Removed a rotted tree on Page Street

- Assisted with the Christmas Parade, road blocks and 2 trucks were driven in the parade by operators volunteering their time
- Removed discarded metal from the old Police Department building downtown and hauled to Berwick Scrap Iron
- Finished the install of decoration ahead of the Christmas Parade
- Performed 1 snow removal downtown
- Responded to 7 winter events in Dec
- Cleaned the yard in preparation for winter
- Stored all summer equipment ahead of winter

#### *Recreation:*

- Closed city parks for the season (Willand Pond, Mast Point Dam, Millennium)
- Assisted with set up for Flash Light Candy Cane Hunt at Millennium Park
- Cleaned up parks ahead of winter (removed leaves, cut bushes etc.)

#### *Cemetery:*

- Closed the cemetery for the season

#### *Water Distribution Support:*

- Assisted with a water break on Guy Street
- Assisted with a water break on Blackwater Road
- Paved in the trench from a water break on Blackwater Road
- Assisted with a water break on Blackwater Road at Old Rochester Road

#### *Sewer Collections Maintenance:*

- Received 55 DigSafe requests

### **ENGINEER DIVISION**

- Attended Seacoast Stormwater Coalition meeting.
- Attended SRTC meeting. (Verify this with Amber. Did she mean SRTC or SRPC?)
- Attended Traffic Safety Committee meeting.
- Attended NHDES Asset Management Training.
- Reviewed and completed Blackwater Road emergency culvert replacement.
- Participated in interviews for the Landfill site for the Solar Array RFP respondents
- Completed review and approvals of driveway permits filed by applicants in Sunningdale as well as other locations
- Completed review and approval of Obstruction permits.
- Completed review and approval of several Trench permits ahead of the winter moratorium.
- Completed driveway inspections for Greenview and Sunningdale subdivisions and others.
- Completed oversight/inspection of the Cemetery Road project.

### **WASTEWATER DIVISION**

#### *Operations/Maintenance:*

- Operating under the (A2O) process which is used during the winter months. During this time, we have less restrictive nutrient and Biochemical Oxygen Demand & Total Suspended Solids requirements. The winter season runs from October 1<sup>st</sup> thru April 30th.
- Completed interviews for our open maintenance mechanic position. Staff made a conditional offer to a candidate and we are waiting for the results of the physical and background checks.
- Lamprey Landfill (sludge/ash landfill) completed the first quarter sampling requirements in accordance with their permit. After reviewing the results, staff determined that there is no issue or concerns regarding the discharge at this time.
- Completed draft budget for the upcoming fiscal year.
- Received 11,500 gallons of septage for the month.

#### ***Compliance:***

- Preparing monthly reports to US-EPA and NH-DES.
- Reported no permit exceedances for the month.
- Treated a total of 40-million gallons of wastewater during the month.

#### **Industrial Pretreatment Program (IPP):**

- Reviewed three (3) wastewater surveys which were categorized as “no permit required”.

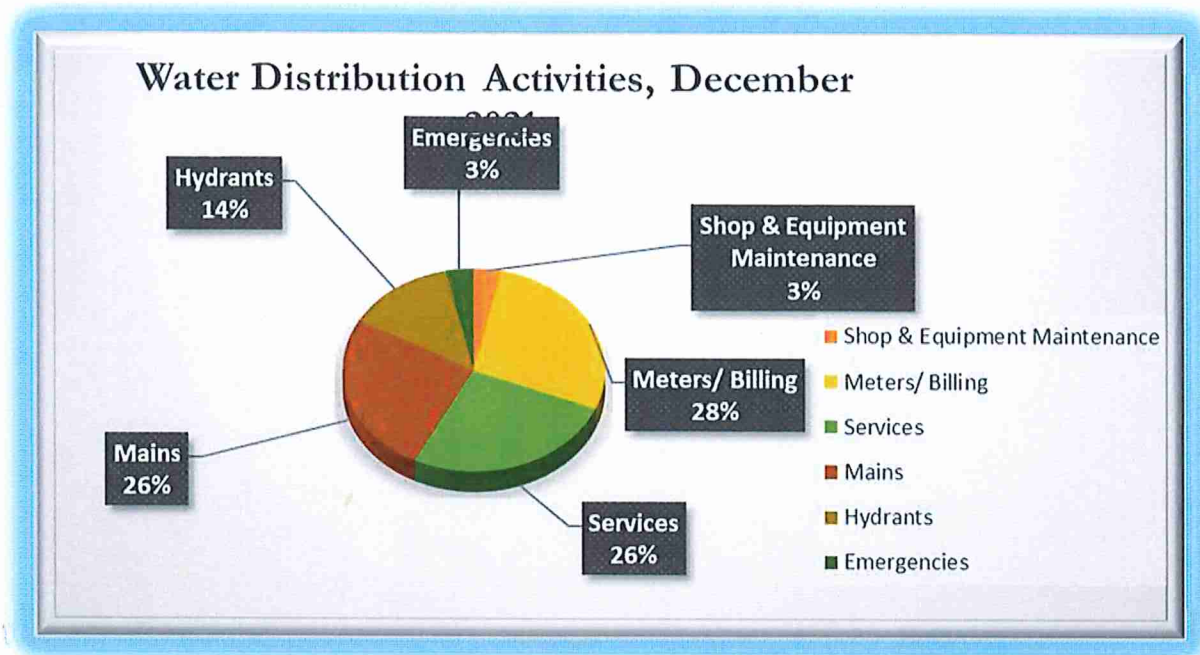
#### ***Capital Improvements Plan (CIP) Items:***

- Waste Water Treatment Facility upgrade – The City of Somersworth entered into a contract with Apex Construction to complete the wastewater treatment facility construction improvements. Project milestones include substantial completion – November 10, 2021. Final completion – February 8, 2022. (These dates were recently updated to reflect actual dates)
- Recent construction activities include; Final handwork pavement throughout the facility grounds, Installation of the fire alarm pre-action system required for the electrical room, Instrumentation training for staff, general clean-up.

#### **WATER DISTRIBUTION**

- Water Distribution operators completed 116 work orders and service requests in the month of December.
- The team continued to winterize the city’s hydrants.
- Responded to multiple water main break repairs, including Guy Street, Blackwater Road and Old Rochester Road and Blackwater Road at the culvert location.
- Checked water gate valves in known trouble spots.





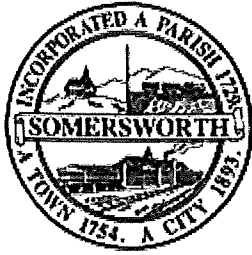
## WATER TREATMENT

### Items completed this month:

- Bacteria's and TOC's water tests were completed
- Pumped 33,658,188 gallons of raw water
- Filtered and pumped to the city 31,665,914 of finished water
- Staff completed Collision Avoidance training through Primex
- Began FY23 budget preparation
- Completed water division renewal certifications
- Received updated chemical co-op bids from SMRWC
- Serviced filter #1 pneumatic actuator
- Troubleshoot filter #2 pneumatic actuator issues
- Completed updating Emergency Response Plan
- Certified ERP updates to EPA
- Attended meeting with Public Works Director on FY23 budget
- Troubleshoot garage door lift failure in Actiflo area
- Began the implementation of the revised Lead and Copper Rule

### Action items:

- FY23 budget



## *Somersworth Police Department*

*12 Lilac Lane*

*Somersworth, NH 03878*

*Business: (603) 692-3131 Fax: (603) 692-2111*

David B. Kretschmar  
Chief of Police

# MEMORANDUM

Memo To: Bob Belmore, City Manager  
From: David B. Kretschmar, Chief of Police  
Date: January 5, 2022  
Subject: Monthly Report – Month of December 2021

---

Bob:

Below are some of the activities of our Department for the month of December:

### **COMMUNITY POLICING:**

School Resource Officer Ashley Fuller, in conjunction with Somersworth Police Association, coordinated the 4<sup>th</sup> Annual Shop with A Cop Event that was held on December 2nd. This event invited (25) at risk children to shop for their families with a police officer and a wrapping/pizza party afterward. Police Officers participating are from Somersworth, Durham, Rochester, Barrington, State Police and Strafford County Sheriff's Office.

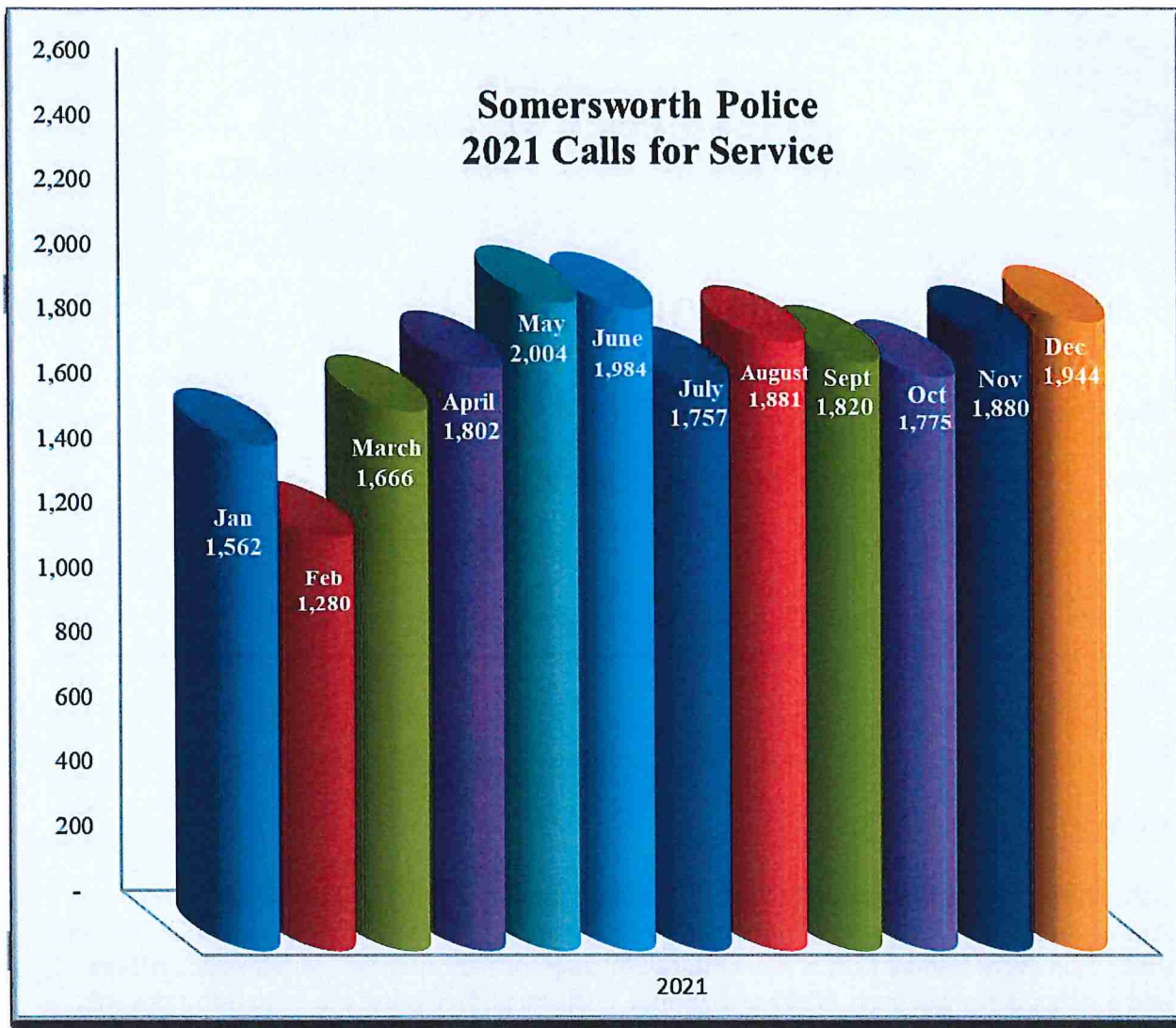
### **OTHER:**

We applied for a \$75,000 grant through the State of New Hampshire for COVID-19 funding for required replacement overtime for officers and dispatchers due to COVID-19. This grant period is from 7/1/21 until 6/30/23.

### **TRAINING:**

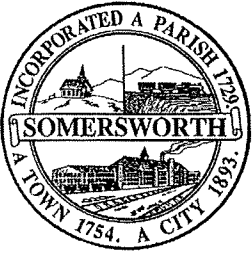
All sworn officers qualified in night shooting and less lethal qualifications.

## STATISTICS:



### Yearly Comparison

Month	2021	2020	2019	2018
January	1,562	1,939	1,976	2,085
Feb	1,280	1,756	1,796	1,878
March	1,666	1,926	2,145	2,215
April	1,802	1,846	2,285	2,452
May	2,004	1,708	2,053	2,409
June	1,984	1,749	1,935	2,406
July	1,757	1,949	2,048	2,174
August	1,881	1,847	1,943	2,238
Sept	1,820	1,875	2,020	2,263
Oct	1,775	1,937	1,906	2,123
Nov	1,880	1,717	1,860	2,055
Dec	1,944	1,513	1,995	1,936
TOTAL	21,355	21,762	23,962	26,234



## *Somersworth Police Department*

*12 Lilac Lane*

*Somersworth, NH 03878*

*Business: (603) 692-3131 Fax: (603) 692-2111*

David B. Kretschmar

Chief of Police

### MEMORANDUM

To: Bob Belmore, City Manager  
From: David Kretschmar, Chief of Police  
Date: December 10<sup>th</sup>, 2022  
Subject: Public Safety Committee Updates

---

Bob,

Here are updates from the Police Department for the Public Safety Committee.

- **Staffing**
  - We are currently down 5 Officers and a Parking Enforcement Officer. We are near completion on backgrounds on two new officers and the Parking Enforcement Officer, and hope to have them on board by then end of the month. We also hired a new dispatcher that will begin full time employment on January 20<sup>th</sup>, at which time we will be down one dispatcher.
- **Cruisers**
  - One of the two Ford Explorers we ordered over the summer has arrived and we will be picking that up soon. The second vehicle is expected in the very near future. These vehicles will be replacing two 2016 Explorers.
- **Grants**
  - We have applied for two grants in the recent months as follows;
    - Body Worn Camera Grant, which is addressed in a separate memo.
    - COVID Grant for \$75,000.00 to cover overtime costs as a result of Covid. We are waiting for notification on the status of that grant.



# City of Somersworth

## Fire Department

195 Maple Street – Somersworth, NH 03878-1594



**George Kramlinger**

Fire Chief & Emergency Management Director

[gkramlinger@somersworth.com](mailto:gkramlinger@somersworth.com)

**Business: (603) 692-3457**

Fax: (603) 692-5147

[www.somersworth.com](http://www.somersworth.com)

19 January, 2022

To: Mr. Robert Belmore, City Manager

Re: December 2021 Monthly Fire Department and Emergency Management Report

1. Progression on Phase I construction of the new fire station continues with footings, foundation, and site utility work completed to a point where construction of load bearing walls is underway. The Architect, Construction Manager and myself continue to work on layering and integration of numerous, and complex building subsystems.
2. SFD personnel spent much of December conducting fire drills and inspections in all City schools.
3. The Department completed the second of two training sessions at the NH Fire Academy on 7 December that focused on rapid intervention crew (RIC), confined space rescue, and fire suppression tactics, techniques, and procedures.
4. Beginning with this monthly report, we are changing the format of the Call Volume report to use categories that are aligned with the national fire incident reporting system (NFIRS).

	December 2021	December 2020
Fire (all types)	6	9
Overpressure / Overheat (no fire)	1	0
Rescue - EMS	99	71
Hazardous Condition (no fire)	5	12
Service Call	16	9
Good Intent Call	24	16
False Alarm / False Call	8	13
Severe WX / Natural Disaster	0	0
Special Incident	0	1
Total	159	131

5. Call Volume for the year 2021 with a comparison to 2020 and 2019:

	2021	2020	2019
Fire (all types)	73	93	73
Overpressure / Overheat (no fire)	4	6	1
Rescue - EMS	857	705	779
Hazardous Condition (no fire)	74	108	88
Service Call	210	199	209
Good Intent Call	182	173	217
False Alarm / False Call	121	133	177
Severe WX / Natural Disaster	3	15	13
Special Incident	3	8	2
Total	1527	1440	1559

6. Stewart's Ambulance responded to 145 emergency calls in the City with an average response time of 4:03 for the latest reporting period of October 2021.

Respectfully submitted

George D. Kramlinger  
Fire Chief / EMD  
City of Somersworth



# City of Somersworth

## Fire Department

195 Maple Street – Somersworth, NH 03878-1594



**George Kramlinger**

Fire Chief & Emergency Management Director  
[gkramlinger@somersworth.com](mailto:gkramlinger@somersworth.com)

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11 Jan 22

To: City Manager Robert Belmore

Re: Public Safety Committee Report (13 Jan 22 Meeting)

1. Operations:

- Despite injuries and illness, we have maintained full duty staffing which has a huge positive impact on our delivery of service.
- There were 1440 total calls for service in 2020.
- There were 1527 total calls for service in 2021.
- From 2020 to 2021 the total increase is **6%**.

2. Training:

- The main focus of training in 2021 was to develop a highly capable rapid intervention crew (RIC) capability. RIC is the firefighting specialty that focuses on rescuing a firefighter trapped or incapacitated within a building on fire. RIC tactics, techniques, and procedures (TTPs) involve many other disciplines including fire suppression, search and rescue, rope rescue, confined space rescue, extrication, and firefighter survival. Our program is aligned with NFPA 1407, Standard for Training Fire Service Rapid Intervention Crews, which is an operational capability most fire departments are unable to achieve.
- Prior to being demolished as part of the new fire station construction project, the small training hut was used extensively for ladder, ventilation, rope rescue, and RIC training.

3. Community Risk Reduction (CRR). Department personnel contributed many hours to the following:

- Fire prevention week presentations to all elementary school K through 3 classrooms.
- Celebrate Somersworth.
- State mandated school inspections and fire drills.
- Plan reviews.
- Certificate of occupancy inspections.
- Fire extinguisher training.
- Fire drills and inspections in health care facilities and other businesses.

- Site review technical Committee (SRTC).
4. New fire pumper: Preconstruction meeting is tentatively scheduled for April with delivery tentatively scheduled for October.
  5. Grants:
    - Assistance to Firefighters Grant (AFG) application has been submitted requesting approximately \$50,000 to purchase modern, battery powered hydraulic extrication/rescue tools. Notification time is unknown.
    - United States Development Authority (USDA) grant application has been submitted requesting the maximum \$3957 to help offset the cost of a new thermal imager quoted at \$11,308. Notification time is unknown.
  6. New Fire Station: Significant time is invested in reviewing and refining plans focusing on sub-system integration and capability throughout the building.

Respectfully

*George D. Kramlinger*

George D. Kramlinger  
Fire Chief / EMD  
City of Somersworth



**MITCHELL MUNICIPAL GROUP, P.A.**

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25 BEACON STREET EAST  
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[www.mitchellmunicipalgroup.com](http://www.mitchellmunicipalgroup.com)

WALTER L. MITCHELL  
LAURA A. SPECTOR-MORGAN  
NAOMI N. BUTTERFIELD  
JOSEPH H. DRISCOLL, IV

TELEPHONE (603) 524-3885

January 19, 2022

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Ordinance No. 6-22

Title: **SUPPLEMENTAL APPROPRIATION FOR THE CITY'S SHARE  
OF A GRANT MATCH FOR THE PURCHASE OF POLICE  
DEPARTMENT BODY-WORN CAMERAS**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**

City Attorney

Date: 1/19/22

By: 

**MITCHELL MUNICIPAL GROUP, P.A.**

ATTORNEYS AT LAW  
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LAURA A. SPECTOR-MORGAN  
NAOMI N. BUTTERFIELD  
JOSEPH H. DRISCOLL, IV

TELEPHONE (603) 524-3885

January 20, 2022

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Resolution No. 20-22

Title: **TO NOTIFY THE CITY TAX COLLECTOR THAT THE CITY  
COUNCIL SHALL NOT ACCEPT A TAX DEED ON CERTAIN  
PROPERTIES SUBJECT TO AN UNREDEEMED TAX LIEN**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: 1/20/22

By: 

**MITCHELL MUNICIPAL GROUP, P.A.**

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NAOMI N. BUTTERFIELD  
JOSEPH H. DRISCOLL, IV

TELEPHONE (603) 524-3885

January 19, 2022

**CERTIFICATION**

Re: City of Somersworth, New Hampshire


Resolution No. 21-22

Title: **TO NOTIFY THE CITY TAX COLLECTOR THAT THE CITY COUNCIL  
SHALL NOT ACCEPT A TAX DEED ON PROPERTIES LOCATED  
ON WEXFORD LANE AND BLACKWATER ROAD SUBJECT  
TO AN UNREDEEMED TAX LIEN**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: 1/19/22

By: 

**MITCHELL MUNICIPAL GROUP, P.A.**

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WALTER L. MITCHELL  
LAURA A. SPECTOR-MORGAN  
NAOMI N. BUTTERFIELD  
JOSEPH H. DRISCOLL, IV

TELEPHONE (603) 524-3885

January 19, 2022

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Resolution No. 22-22

Title: **TO AUTHORIZED THE CITY MANAGER TO ENTER INTO A GRANT  
AGREEMENT WITH THE UNITED STATES DEPARTMENT OF  
JUSTICE TO PURCHASE BODY-WORN CAMERAS FOR  
THE POLICE DEPARTMENT**

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: \_\_\_\_\_

1/19/22

By: \_\_\_\_\_

