



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, February 27, 2015

SUBJECT: City Manager's Report for Monday, March 2, 2015
City Council Agenda

*5:30 p.m. – State of the City Address
In Accordance with City Charter*

Lay on the Table (under Section 12 of Agenda)

Other:

- A. Authorize City Manager to Sign Unitil Agreement to Extend Natural Gas Service to Former Police Department Building.

Unfinished Business (under Section 13 of Agenda)

Resolutions:

- A. Resolution No. 28-15 To Establish a Memorial to be Named “Marcel’s Lillies” in Loving Memory of Ward 3 City Councilor Marcel Hebert (*Assigned to Recreation Committee*). The Recreation Committee met on Friday and Committee Councilors will be offering the attached amendment. Councilor McCallion also wanted to be added as a sponsor.
- B. Resolution No. 29-15 To Authorize the City Manager to Amend the Contract with Hoyle Tanner and Associates Inc. of Portsmouth, NH for Professional Engineering Services with the Downtown Improvement Project (*Assigned to Public Works & Env. Committee*). This contract amendment will provide additional engineering services to inspect and oversee construction work performed by the contractor throughout the completion of the paving project as well as any other project punch list items.

- C. Resolution No. 30-15 To Authorize the City Manager to Enter in a Memorandum of Understanding with American Capital Energy of Lowell, MA to Develop a Solar Project to NH RSA 362-A on the Somersworth Sanitary Landfill Superfund Site on Blackwater Road.** This Memorandum of Understanding will be reviewed by Attorney Mark Beliveau, the City's Superfund legal counsel prior to signing.

New Business (under Section 14 of Agenda)

Ordinances:

- A. Ordinance 12-15 Amend Chapter 4, Personnel Rules & Regulations, Appendix 1, Assignment of Class to Grade, Code Compliance Officer.** Government Operations Committee reviewed this amendment change at their February 12th meeting and recommends adoption. The incremental cost to fill a new position effective May 1st is approximately \$6,500 (this assumes a 2 person health plan). It would put the Code Division over budget by about \$3,500, however, it appears we can absorb this amount within the overall Development Services budget.

Resolutions:

- A. Resolution No. 31-15 To Allocate Five Acres of the Malley Farm Property to Create a Memorial Forest to Honor Veterans of the Iraq War.**

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. Letter from Department of Transportation.** Attached is a letter and map from DOT regarding their proposal to discontinue certain State maintained streetlights. The proposed 5 streetlights are located on Route 108.
- 2. Historic District Workshop.** Reminder: This Workshop regarding our Historic District zoning regulations is scheduled for March 16th 6:00 p.m. prior to City Council meeting. Director of Planning & Community Development Dave Sharples will provide a presentation.

B. Attachments:

1. City Attorney Certifications, Three (3).

Calendar Reminders

- March 14th, (Saturday) Mayor's Community Forum, 9:30 a.m.
- March 21st (Saturday), Public Safety Forum, 9:30 a.m.
- March 28th (Saturday), City Council Annual Goal Setting Session, 9:00 a.m. – 12:00 p.m.
- April 4, 2015 (Saturday), City Council 2015 Budget Workshop, 8:30 a.m.