

## **E-911 Committee Meeting Minutes**

**February 15, 2024**

Attending: (x=attended, a=absent)

Tim McLin, Police Chief x

Mark Dellner, Fire Chief x

Marty Pepin, City Councilor x

Paul Robidas, Stewarts Ambulance a

Michael Bobinsky, Public Works Director a

Amber Hall, Public Works-City Engineer x

Courtney De Oliveira Valarese, Executive Assistant-Public Works and Utilities Department x

Bob Belmore, City Manager x

The meeting was called to order at 12:00pm by Police Chief Tim McLin.

### **1) Approval of the Minutes from the meeting January 31, 2024.**

A motion was made by City Councilor, Marty Pepin. Motion was seconded by Fire Chief, Mark Dellner, the motion carried unanimously.

### **2) Update on addressing changes on Willand Drive**

City Engineer, Amber Hall explained that the address numbering on Willand Drive needs to be revised. Amber Hall confirmed that she received a recommendation from Kenny-Lynn from the State E911 office that the current street numbering was not compliant with E911 standards due to the requirement of 50ft spacing increments. Amber presented /discussed the revised address plan for the properties on Willand Drive.

Staff received concerns over the burden of renumbering from two business on Willand Drive. All other properties have agreed on the proposed address changes. The next step is to inform the affected property owners that a public hearing on the changes, will occur where City Council will vote on the change for all the proposed addresses. The Zoning Ordinance allows for a public hearing with the City Council when there is report of objections to the new addressing number plan.

The Committee reviewed the potential hardship on several businesses regarding the renumbering. City Manager, Bob Belmore met with Public Works Director, Michael Bobinsky and City Engineer, Amber Hall about the possibility of a hearing and how one business should be able to keep their same address based on location and border with Route 108. Councilor Marty Pepin then proposed if the neighboring business should be able to keep their address as they are on the same corner.

A motion was then made by Councilor Marty Pepin to reconsider the previous motion of a hearing based on review of renumbering and consideration from the State E911. Fire Chief, Mark Dellner seconded the motion and the rest of the committee carried out the motion unanimously.

Motion was made to adjourn the meeting by Police Chief, Tim McLin and seconded by City Councilor, Marty Pepin. Motion passed unanimously. Meeting adjourned at 12:09pm.