The Hilltop City
SOMERSWORTH
Est. 1729

CITY OF SOMERSWORTH

PROPOSED BUDGET
FISCAL YEAR 2020-2021

"PROUD PAST, BRIGHT FUTURE"

Bravo - Somersworth Police Department
K-9 Program

The Somersworth Police Department's K-9 program was born in the summer of 2018 when the 2020 fiscal year budget was approved to include the Police Department's first K-9 Program.

Officer Colton Deschenes was selected as the Department's first K-9 Officer, and in October of 2018 the Department was fortunate to find and receive Bravo, a young male Dutch Shephard. Bravo was sworn in as the Department's K-9 on November 5th, 2018, and the K-9 team began their training and certification process.

In the summer of 2019, K-9 Bravo and Officer Deshcenes attended and completed a 14 week training course with the Boston Police Department's K-9 Unit that resulted in their certification as a K-9 Patrol Unit. This training included certification in tracking, article searches, building searches, area searches and apprehensions.

The team continued their training, and early in 2020 K-9 Bravo and Officer Deschenes completed a 6 week training in drug detection, successfully obtaining certification in that field. This certification was also with the Boston Police Department's K-9 Unit.

K-9 Bravo and Officer Deschenes are now deployed as a fully certified K-9 Team, and have already been successful in a number of apprehensions and searches. They continue to train on a regular basis with the Boston Police Department K-9 Unit.

CITY OF SOMERSWORTH
FISCAL YEAR
2020-2021

Proposed Budget

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Councilor
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Kenneth S. Vincent
Councilor
Ward 2

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Councilor
Ward 3

Donald Austin
Councilor
Ward 4

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Ward 5

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At-Large

Nancie Cameron
Councilor
At-Large

Crystal Paradis
Councilor
At-Large

Matt Gerding
Councilor
At-Large

March 13, 2020

The Honorable Mayor Dana Hilliard and City Council Members
Somersworth City Hall
One Government Way
Somersworth, NH 03878

Dear Mayor Hilliard and City Council Members:

Introduction

In accordance with Article VII of the City Charter, I respectfully submit for your consideration a Proposed Budget for the Fiscal Year 2020-2021. Article VII requires that a budget and budget message be presented to the Council on or before the 15th day of March for the ensuing Fiscal Year. The intent of the budget message, according to Article VII, is to describe the important features of the budget and indicate any major changes for the current year in financial policies, expenditures, and revenues together with the reasons for such changes. The budget message is also intended to summarize the City's debt position and include other information that will assist the Council in understanding the budget as a whole.

As required, the Fiscal Year 2020-2021 budget submission complies with section 7.4.1 of the City Charter, Limitation on Budget Increase, more commonly referred to as the "Tax Cap". This year's budget proposal is limited to a maximum increase in real estate tax revenue of **$1,099,332**. The budget I am presenting for your consideration is estimated to increase real estate tax revenue by **$1,094,461**, slightly less than that allowed under this section of the City Charter. A detailed analysis of this calculation has been provided in the "Financial Overview" section of the budget document on pages B-1 and B-2.

New Initiative – Staffing Plan

I am implementing a new program as part of the budget development process to address staffing needs throughout the City. A copy of this plan and back-up information is included in this year's budget submittal in a new section entitled "Staffing Plan". I will update this plan each year and include it with future year's proposed budgets.

The intent of this program is to lay out staffing needs in a manner similar to a Capital Improvements Plan. By planning out these needs over a six-year period of time, it provides the opportunity to better define what is actually required and how it fits into our overall operations. Furthermore, it draws a focus on these positions and creates an environment whereby we can look for opportunities to fund new positions utilizing grant funding if available, or changes in the budget thereby reducing or eliminating an impact on the tax rate.

I have used this plan to recommend some staffing changes in the proposed Fiscal Year 2020-2021 budget. I have looked at capturing staffing changes that will have, at least, a reduced effect on the budget in the first transitional year. The following are staffing changes that are being recommended as well as certain action the City Council has taken that may affect staffing:

- On October 28, 2019 the City Council adopted Ordinance 10-20 to reassign the responsibility of maintaining parks and recreational facilities and grounds to the Department of Public Works. This year's budget submittal includes a staffing increase to support this change. My recommendation is to add a new full-time employee in the Department of Public Works that will have the responsibility to maintain the parks and recreational facilities in the summer, and will be used for winter maintenance in the winter. The part-time seasonal maintenance position in the Parks and Recreation Division has been eliminated mitigating some on the budget impact of the new full-time position.

- On March 2, 2020, the City Council approved Resolution 32-20 to authorize the City Manager to apply for a grant with the United States Department of Justice COPS Hiring Program to add two additional police officers. This grant is a 75%-25% grant match with a maximum amount of $125,000 per position. There hasn't been any provision made in this budget proposal for the City's share should the grant be approved. The recommendation is to consider a supplemental appropriation if and when the grant is approved.

- There is a recommendation to add one new full-time police patrol officer effective October 1, 2020. This position is a replacement of a part-time patrol officer who has retired. Replacing the part-time position with a full-time position helps reduce the impact of the new position on the budget.

- Another recommendation is to change the part-time secretary position in the Fire Department to full-time effective October 1, 2020. This has been discussed for a number of years, and it is time to provide the Chief and Department more administrative support. Additionally, should a new Fire Station come to fruition, the Department will certainly require much more administrative support than currently exists. Replacing the part-time position with a full-time position helps reduce the impact of the new position on the budget.

- There is a recommendation to change the part-time tax clerk position to a full-time position effective October 1, 2020. The part-time position was instituted approximately three years ago, and has been very effective in assisting with counter coverage thereby allowing the Tax Collector and City Clerk more time to attend to administrative duties. History has shown this position is very effective in improving the efficiency in this office and will only further benefit the overall operations.

- There is a recommendation to add one part-time position in the Library effective October 1, 2020. This position is an additional position and will not be replacing any outgoing positions. The intent is to hire a 24 hour per week employee with some additional responsibility for opening and closing the Library. We increased the part-time hours last year, and continue to look for ways to increase the staffing to handle the workload of the Library.

- In the Water Department, there is a recommendation to add one full-time employee for the water distribution section. We currently have one Foreman and two Distribution staff positions, and I feel it is prudent at this time to increase the coverage of this Department.

Capital Improvements

The Capital Improvements Program continues to be a very effective planning tool for the City and the development of the annual budget. Each year we have used this plan to outline and develop critical infrastructure improvements and equipment replacements. This year is no exception as we have a number of projects recommended for funding this year. A complete list of capital projects recommended is included in the significant changes section of this letter. However, I would like to comment on a couple of capital improvements that are either on-going or staff is in the process of researching potential grant funding to support the project.

We have recently accepted bids for the Wastewater Treatment Facility upgrade project. Our team from Wright-Pierce Engineers has provided a recommendation to award this project, and that recommendation will be considered by the City Council at an upcoming Council meeting. That project will most likely start in the spring or summer of 2020, and will be an 18-24 month project.

The City Council has recently received design presentations on the new Fire Station project and the Cemetery Road complete streets project. Staff has developed options for a timeline to bond these projects, and bond resolutions to fund these projects will be before City Council this Spring for consideration, with the intent to get them out to bid in the fall with construction to begin in the Spring 2021.

I would also like to mention a couple smaller projects that don't meet the criteria to be included in the CIP plan, yet are very important projects. I have recommended funding to make improvements to increase the ADA accessibility of City Hall by installing automatic door openers on both floors. However, due to the importance of this project, I will see if funding becomes available in the current year's budget to move this project forward sooner.

Also, staff is currently researching grant opportunities to hire a consultant to provide an assessment of the Library to provide options to increase the accessibility of that facility to all sections. If there doesn't appear to be any grant opportunities, I may develop options for other ways to fund this assessment.

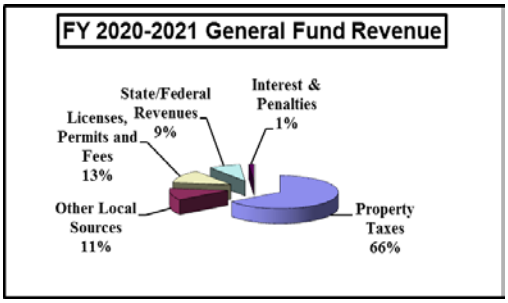
Budget

The General Fund proposed budget reflects an increase of $397,723 or 2.92% compared to the prior year's approved budget. The enterprise funds reflect a decrease of $5,935 or .001% as a whole.

Revenues

Fiscal Year 2020-2021 proposed City General Fund appropriations will be supported from the following revenue sources:

- $9,392,598 in Municipal Property Taxes
- $1,870,625 in Licenses, Permits and Fees
- $1,261,674 in Intergovernmental
- $ 200,000 in Interest and Penalties
- $1,634,163 in Other Local Sources



Included this year in the Intergovernmental revenue section is an additional $273,000 in State Aid that is new this year. Motor Vehicle registrations have increased over the past couple years, and I have increased the revenue estimate by $70,000. As is evident by the information above, the single largest revenue source for general fund operations continues to be property taxes.

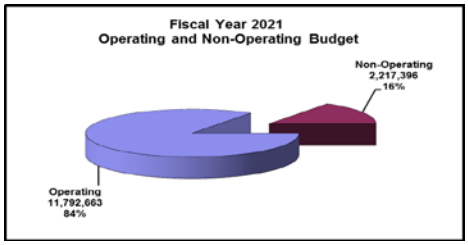
General Fund Appropriations:

Total appropriations proposed for the General Fund are $14,012,559, representing an increase of 2.92% as compared to the Fiscal Year 2020 Adopted Budget.

Salaries and benefits have increased $320,965 or 3.50%. Overall salaries are up as well as associated payroll driven benefits such as retirement, social security and health insurance. The capital outlay section of the budget reflects an increase of $145,356, due mainly to the inclusion of $135,000 to replace the Rocky Hill Road culvert. Other major sections of the budget reflect minor changes.

The following table is a summary of the General Fund budget by major category:

Total General Fund	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Proposed	Percent
Salaries and Benefits					
Salaries	$5,043,953	$4,941,441	$5,276,134	$5,452,233	3.34%
Overtime	$288,800	$322,486	$302,250	$317,250	4.96%
Other Pay	$203,990	$203,844	$203,604	$206,354	1.35%
Health/Dental Insurance	$1,700,573	$1,545,893	$1,672,767	$1,733,641	3.64%
Retirement	$1,135,772	$1,111,435	$1,135,876	$1,188,059	4.59%
Workers Compensation	$232,665	$172,595	$231,162	$232,447	0.56%
Other Benefits	$329,578	$321,434	$343,315	$356,089	3.72%
Total Salaries and Benefits	**$8,935,331**	**$8,619,128**	**$9,165,108**	**$9,486,073**	**3.50%**
Other Operating					
Telephone and Utilities	$191,265	$197,256	$195,485	$196,935	0.74%
Contracted Services	$338,374	$261,482	$314,874	$319,974	1.62%
Civic Promotions/Community Support	$118,580	$111,107	$120,330	$120,830	0.42%
Contingency	$76,000	$21,237	$76,000	$76,000	0.00%
Direct Assistance	$213,045	$190,755	$227,895	$234,581	2.93%
Other Operating	$1,247,858	$1,181,502	$1,276,320	$1,360,770	6.62%
Total Other Operating	**$2,185,122**	**$1,963,339**	**$2,210,904**	**$2,309,090**	**4.44%**
Total Operating	**$11,120,453**	**$10,582,467**	**$11,376,012**	**$11,795,163**	**3.68%**
Capital and Debt					
Debt Service/Leases	$1,149,318	$1,136,801	$1,064,954	$883,046	-17.08%
Capital/Road Maintenance	$975,732	$1,183,737	$1,057,913	$1,203,269	13.74%
Transfers to Other Capital Funds	$103,598	$103,598	$115,958	$131,081	13.04%
Total Capital and Debt	**$2,228,648**	**$2,424,136**	**$2,238,825**	**$2,217,396**	**-0.96%**
Total General Fund Budget	**$13,349,101**	**$13,006,603**	**$13,614,837**	**$14,012,559**	**2.92%**



Operating is 84% of the total proposed budget

Non-operating is 16% of the total proposed budget

Significant changes within the proposed General Fund appropriations are as follows:

Salary and benefit increases (approximate – includes new positions):

Salary Increases	$193,849
Health Insurance Increases	$ 60,874
NH State Retirement	$ 52,183
Wage related benefits (FICA, W/C, etc.)	$ 14,059
Subtotal	$320,965

Changes due to City Council action:

Net change in Debt Service	$(91,245)
Net change in Lease Payments	$(90,663)
Subtotal	$(181,908)

Capital Improvement Program not yet acted on by City Council:

City Hall Server Upgrade	$ 22,500
Fire – Replace Portable Radios	$ 28,569
Down-payment on Vehicle Leases	$ 20,000
Way-finding Signage	$ 15,000
Franklin/Freemont Drainage repair	$ 40,000
Rocky Hill Road Culvert	$135,000
DPW Pallet Forks	$ 4,700
City Hall ADA Doors	$ 10,000
Winter Storm Pre-treatment (Brine)	$ 12,500
Repave City Hall Parking Lot	$ 15,000
Subtotal	$303,269

Other Changes to Note:

Increase in Curbside Recycling	$ 60,000
Increase in Superfund Monitoring	$ 15,123

Water Fund

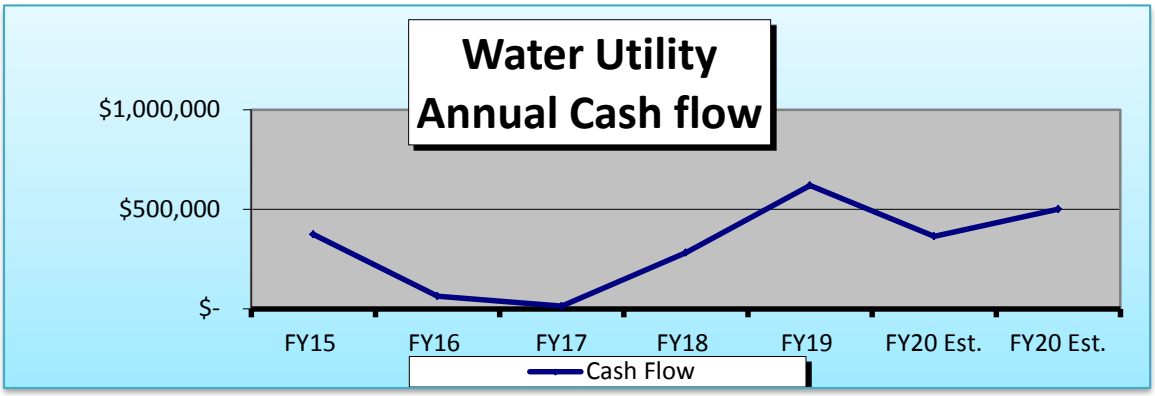
The total appropriations recommended for the Water Fund reflects a decrease of ($107,870) or 4.72%. The proposed decrease is the result of some capital improvement projects funded in the current year's budget.

The Water Fund opened FY2019 with a cash surplus of $2,826,461, and as of the end of February it was $2,954,652. On March 6, 2017 the City Council approved a rate increase in the utility rates. Rates will increase effective July 1, 2020 to $5.40/100 cu. feet of water use.

Changes of note are:

- The addition of 1 full-time distribution employee effective October 1, 2020. This will increase the total staffing of the Water Division to 7 full-time employees and 1 shared employee.
- A repair for a section of water main on Green Street. This section recently broke and sits underneath a State owned culvert. It was isolated temporarily, and the recommendation is to slip line the main. The long-term plan is to coordinate replacing the line with the State when the culvert needs replacement.

The graph is a visual depiction of the annual cash flow for the water utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.



Sewer Fund

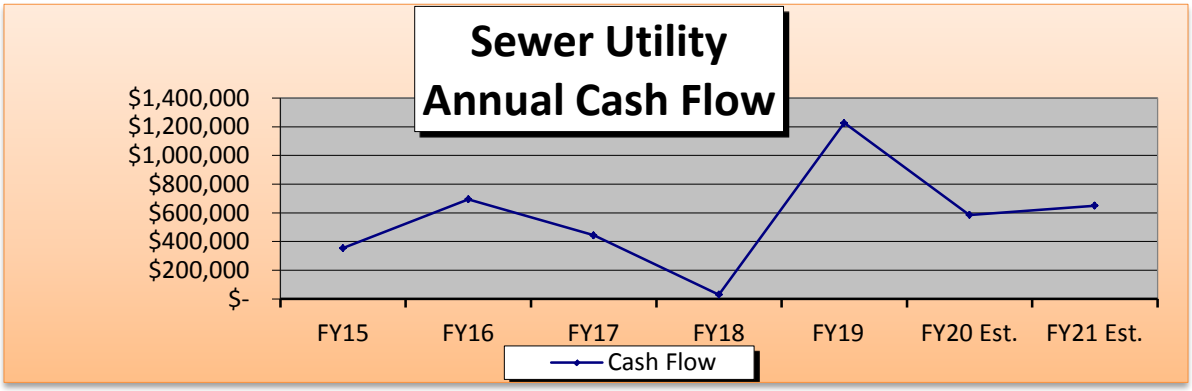
The total appropriations recommended for the Sewer Fund reflects an increase of $52,765 or 2.30%. The City has recently accepted bids for the construction of the upgrades at the Wastewater Treatment Facility. Recommendations for contract award are forthcoming and this project should start in earnest in the spring or summer of 2020.

The Sewer Fund opened FY2019 with a cash surplus of $3,601,231 and as of the end of February it was approximately $3,698,672. On March 6, 2017 the City Council approved a rate increase in the utility rates. Rates will increase effective July 1, 2020 to $8.05/100 cu. feet of water use.

Changes of note are:

- The City is potentially moving forward with a 5-year contract renewal with Waste Management of Rochester, NH for the disposal of sludge from the Wastewater Treatment Facility. Due to new testing requirements and other market conditions, the estimated increase in disposal costs is $46,500 compared to the prior year.

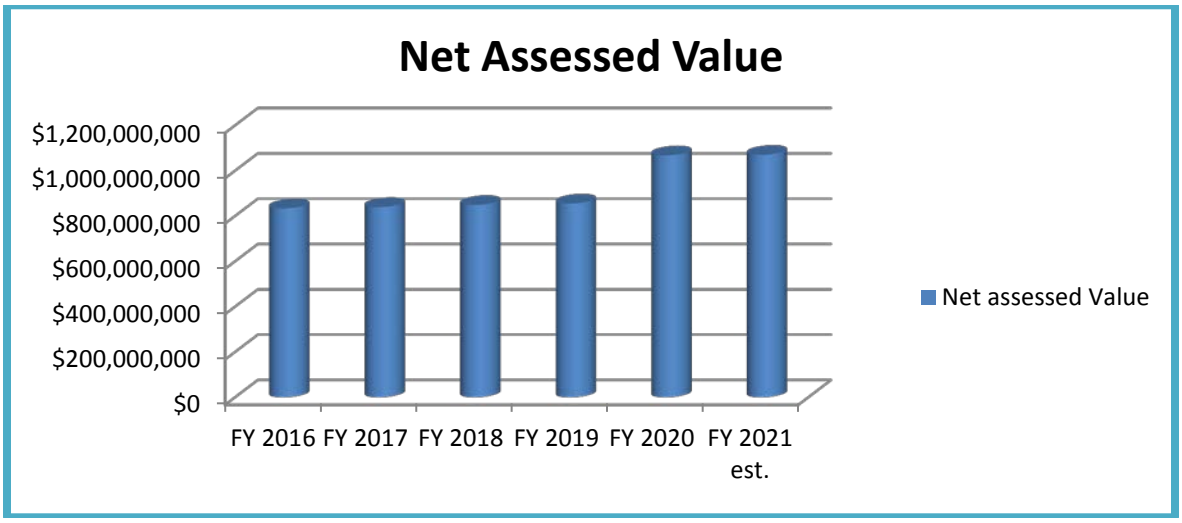
The graph is a visual depiction of the annual cash flow for the sewer utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.



Net Assessed Valuation

The City conducted a full property revaluation effective April 1, 2019. Property values, especially single and multi-family homes experienced a large increase in value over the last few years. This is clearly evident in the overall increase in our net assessed valuation from the prior year in the amount of $212 million, or 25%.

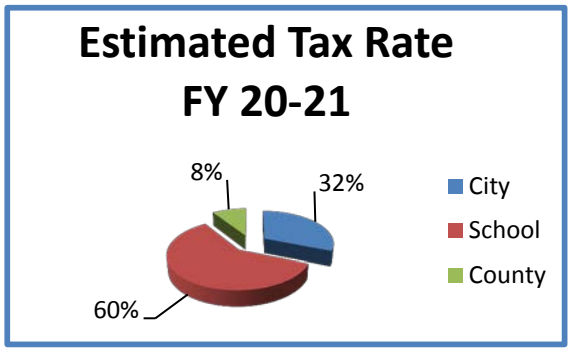
The following is a chart listing the City's un-equalized net assessed value since FY2015:



School Department Budget

The School Department's budget is submitted under separate cover. This budget has been reviewed and approved by the School Board and is presented for your consideration.

Tax Rate



If adopted as proposed, the property tax rate is projected to increase $0.97 (ninety-seven cents) or 3.55%.

A more detailed breakdown of the tax rate calculation appears in Section B on page B-4 of the budget document.

The following chart provides a comparison of the estimated impact of the tax rate on residents based on the budget as proposed using a home assessed at $250,000.

	FY2020 Adopted	FY2021 Proposed
Average residential home in	Budget	Budget
Somersworth = $250,000		
Tax rate per $1,000 Assessed Value	27.28	28.25
Property Taxes	$6,820	$7,062
Rate Change from FY2020	*$242*	
% Change from FY2020	*3.55%*	

Fund Balance

Fund balance retention is important for responsible long-term financial planning. Maintaining a healthy fund balance provides the ability to respond to emergencies or other unanticipated expenditures, and to assist in mitigating dramatic City tax rate fluctuations.

The unassigned budgetary fund balance for the year ending June 30, 2019 was $3,536,628. The City's fund balance policy states "the City will strive to maintain an unassigned fund balance in the General Fund of 5-17% of total appropriations". The current level is 8.18%, which is within the goal as laid out in the policy.

Based on the current status of the City's fund balance I am recommending utilizing $800,000 to reduce the impact of the proposed budget on the tax rate.

Summary

We have made great strides in planning and implementing our Capital Improvements Program. We are consistently investing over $1,000,000 each year in our road maintenance program. The City's fleet of vehicles and equipment is vastly superior to what it was 5 years ago. We are gearing up to start the upgrades at the Wastewater Treatment Facility. We have recently taken bids for the improvements at Jules Bisson Park. We are accepting bids on March 5th for the Veterans Memorial at Stein Park. Looking forward, the City will be considering funding improvements to Cemetery Road and to construct a new Fire Station.

My hope is that we utilize the success and energy that has been established with these Capital Improvements, and apply them to a staffing plan that can be reviewed and updated annually to assist with our budget preparation. It not only provides an appropriate planning process, but can assist in recognizing growth trends and other demands in the City that require a certain level of staffing to operate effectively and efficiently. I look forward to working with the Mayor and City Council in reviewing and revising this plan with the goal to better serve the public of the City of Somersworth.

I extend a thank you to all City Departments for their cooperation and assistance in the preparation of this proposal, and particular appreciation to Deputy City Manager/Finance Director Scott Smith for all his efforts. This collaborative process has shaped a budget proposal of department programs that lays the foundation for an effective and efficient allocation of resources to meet current Community needs.

I look forward to reviewing this FY2021 Budget Proposal with you.

Respectfully submitted,

Robert M. Belmore, ICMA - CM
City Manager

"Proud Past, Bright Future"

Analysis of Tax Cap - Estimate for FY2021 Budget Year
City of Somersworth, NH

	City Portion	School Portion	State Portion	County Portion	Total
A. Prior Fiscal Year Net Amount Raised By Taxes (FY2019 Actual Levy)	9,044,898	15,397,557	1,966,887	2,676,395	29,085,737
B. Multiplied by the National CPI-U (CPI Urban all cities index)	1.81%	1.81%	1.81%	1.81%	1.81%
C. Subtotal (A x B)	163,713	278,696	35,601	48,443	526,452
D. Prior April 1 to March 31 Net Construction Value (estimated)	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000
E. Multiplied by Prior Fiscal Year Tax Rate/1,000 of Value (Actual)	8.48	14.42	1.87	2.51	27.28
F. Subtotal (D x E)	178,080	302,820	39,270	52,710	572,880
G. Increase Allowed for FY2021 Tax Levy (C + F)	**341,793**	**581,516**	**74,871**	**101,153**	**1,099,332**
H. FY2021 Amount allowed to be Raised by Taxes (Capped Tax Levy) (A + G)	**9,386,691**	**15,979,073**	**2,041,758**	**2,777,548**	**30,185,069**
I. FY2021 Estimated Amount Adopted to be Raised by Taxes	9,392,598	15,940,222	2,080,608	2,766,770	30,180,198
J. Variance between estimated and capped tax levy (H -I)	(5,907)	38,850	(38,850)	10,778	4,871
K. Amount required to be absorbed by City and School	10,778	(38,850)	38,850	(10,778)	0
L. Amount of Budget Adjustment Required for FY2021 (J +K)	**4,871**	**0**	**0**	**0**	**$4,871**

M. Total amount Under/(Over) the Tax Cap

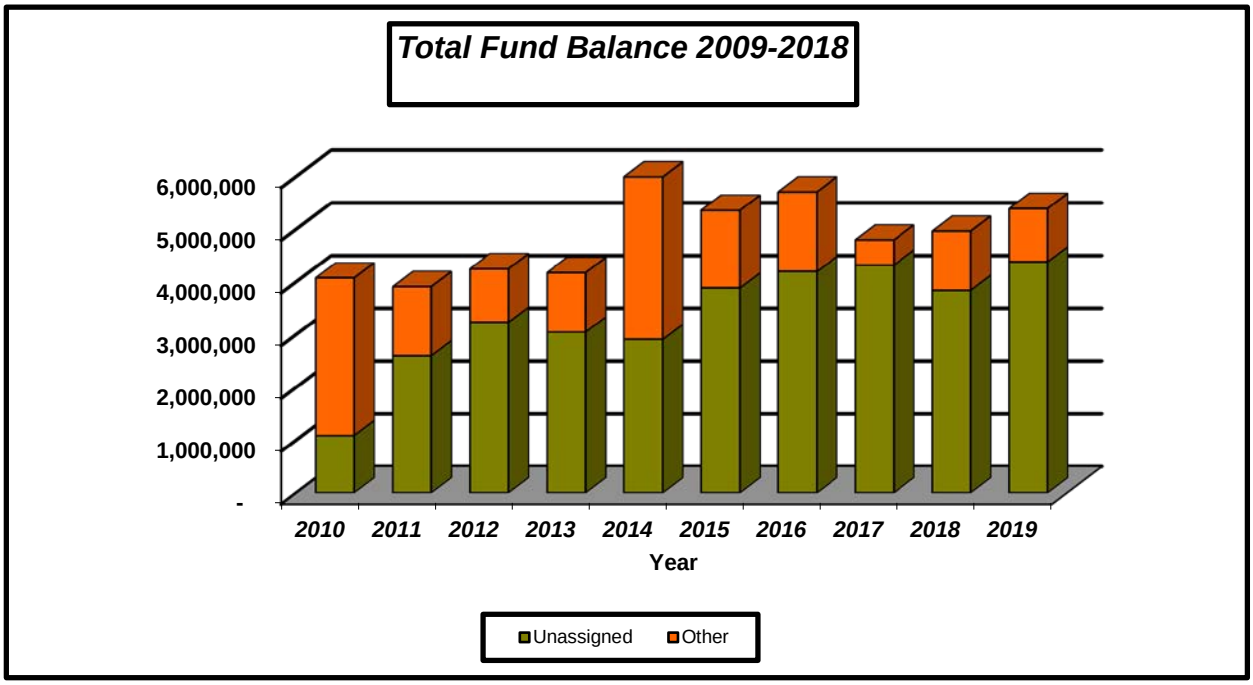
CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0000SA0
Not Seasonally Adjusted
Series Title: All items in U.S. city average, all urban consumers, not
Area: U.S. city average
Item: All items
Base Period: 1982-84=100
Years: 2009 to 2019

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
2009	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949	214.537
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	218.056
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	224.939
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	229.594
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.736
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	237.017
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	240.007
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	245.120
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	251.107
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	255.657
	Percent Annual Increase												**1.81%**

General Fund
Total Fund Balance

Fiscal Year	Unassigned	Other	Total Fund Balance
2010	1,086,704	2,985,525	4,072,229
2011	2,598,386	1,308,909	3,907,295
2012	3,232,783	1,013,791	4,246,574
2013	3,046,522	1,125,686	4,172,208
2014	2,906,643	3,084,028	5,990,671
2015	3,882,740	1,474,627	5,357,367
2016	4,195,743	1,510,712	5,706,455
2017	4,319,051	473,758	4,792,809
2018	3,838,947	1,122,587	4,961,534
2019	4,378,580	1,013,577	5,392,157



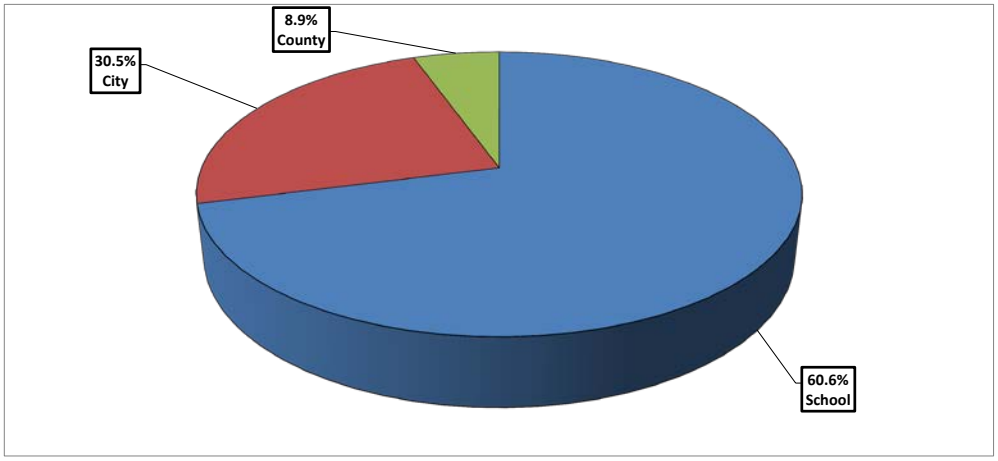
2020/21 Tax Rate Estimate

CITY PORTION			Estimated FY20-21 Tax Rate	FY19-20 Tax Rate	Change
Gross Appropriations	19,062,105				
Less: Revenues	10,016,007				
Less: Shared Revenues	-				
Add: Overlay	100,000				
Add: War Service Credits	246,500				
Net Town Appropriation		9,392,598	8.78	8.48	0.30
SCHOOL PORTION					
Net Local School Budget	26,946,530				
Less: Equitable Education Grant	8,925,699				
Less: State Education Taxes	2,080,608				
Net School Tax Total		15,940,223	14.90	14.42	0.48
STATE EDUCATION TAXES					
Equalized Valuation (no utilities)					
Net State Education Total		2,080,608	1.98	1.87	0.11
COUNTY PORTION					
Due to County	2,766,770				
Less: Shared Revenue	-				
Net County Total		2,766,770	2.59	2.51	0.08
Total Tax Rate			28.25	27.28	0.97

Total Property Taxes Assessed	30,180,199
Less: War Service Credits	(246,500)
Total Property Tax Commitment	29,933,699

Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	1,051,000,000	1.98	2,080,608.00
All Other Taxes	1,070,000,000	26.26	28,099,591.00
			30,180,199.00

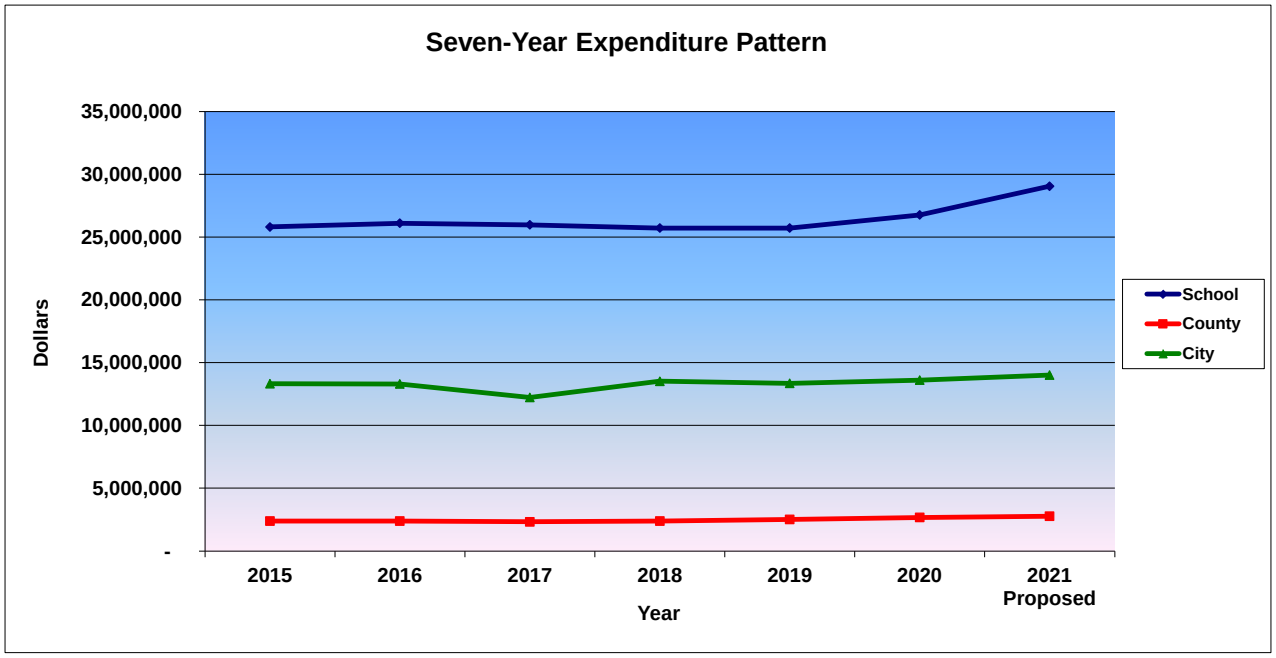


Property Tax Rate (Per $1,000)

Fiscal Year	City	% of Total	Schools	% of Total	County	% of Total	Total
2015	10.35	33.2%	17.94	57.6%	2.85	9.2%	31.14
2016	10.12	31.4%	19.28	59.8%	2.85	8.8%	32.25
2017	9.72	30.3%	19.63	61.1%	2.77	8.6%	32.12
2018	10.33	31.2%	19.95	60.3%	2.81	8.5%	33.09
2019	10.62	31.8%	19.85	59.4%	2.94	8.8%	33.41
2020	8.48	31.1%	16.29	59.7%	2.51	9.2%	27.28
Estimated - 2021	8.78	31.1%	16.88	59.8%	2.59	9.2%	28.25

GENERAL FUND EXPENDITURES

		2015	2016	2017	2018	2019	2020	2021 Proposed
Amount								
	School	25,810,232	26,102,271	25,973,820	25,725,172	25,726,590	26,772,978	29,047,242
	County	2,373,324	2,374,369	2,322,885	2,382,236	2,509,614	2,676,395	2,766,770
	City	13,314,781	13,298,125	12,231,197	13,518,249	13,349,101	13,614,837	14,012,560
Total		41,498,337	41,774,765	40,527,902	41,625,657	41,585,305	43,064,210	45,826,572
Dollar Change								
	School	253,000	292,039	(128,451)	(248,648)	1,418	1,046,388	2,274,264
	County	101,847	1,045	(51,484)	59,351	127,378	166,781	90,375
	City	1,329,465	(16,656)	(1,066,928)	1,287,052	(169,148)	265,736	397,723
Total		1,684,312	276,428	(1,246,863)	1,097,755	(40,352)	1,478,905	2,762,362
Percent Change								
	School	0.99%	1.13%	-0.49%	-0.957%	0.006%	4.067%	8.495%
	County	4.48%	0.04%	-2.17%	2.555%	5.347%	6.646%	3.377%
	City	11.09%	-0.13%	-8.02%	10.523%	-1.251%	1.991%	2.921%
Total		4.23%	0.67%	-2.98%	2.709%	-0.097%	3.556%	6.415%



City of Somersworth
Staffing Plan

Section	Project by Division	Funding Source	Priority Dept.	Priority Manager	FY21	FY22	FY23	FY24	FY25	FY26	Totals FY21-FY26
	DEPARTMENT Of DEVELOPMENT SERVICES										
A	Part Time Planner	GF	II	III	$0	$0	$0	$0	$0	$36,706	$36,706
	DEPARTMENT OF DEVELOPMENT SERVICES TOTALS				$0	$0	$0	$0	$0	$36,706	$36,706
	CITY MANAGER/FINANCE DEPARTMENT										
E	Part Time Position - Library		I	II	$21,428	$0	$0	$0	$0	$0	$21,428
E	Full Time Position - Information Technology		II	III	$0	$0	$0	$92,000	$0	$0	$92,000
E	Part Time Clerk to Full Time		II	III	$22,469	$0	$0	$0	$0	$0	$22,469
	CITY MANAGER/FINANCE DEPARTMENT TOTALS				$43,897	$0	$0	$92,000	$0	$0	$135,897
	PUBLIC SAFETY - FIRE DEPARTMENT										
G	Deputy Fire Chief		I	II	$0	$129,234	$0	$0	$0	$0	$129,234
G	Full-time Administrative Assistant		II	II	$29,165	$0	$0	$0	$0	$0	$29,165
	PUBLIC SAFETY - FIRE DEPARTMENT				$29,165	$129,234	$0	$0	$0	$0	$158,399
	PUBLIC SAFETY - POLICE DEPARTMENT										
H	Full Time Police Officers		I	II	$21,464	$0	$0	$0	$84,748	$0	$106,212
H	Part Time Prosecutor		II	II	$0	$0	$0	$0	$44,451	$0	$44,451
H	Part Time Prosecution Assistant		II	III	$0	$0	$0	$33,891	$0	$0	$33,891
H	Full Time Dispatcher		II	III	$0	$0	$0	$0	$0	$65,555	$65,555
H	Full Time Police Officers - COPS Grant		II	II	$47,164	$86,344	$202,156	$0	$0	$0	$335,664
	POLICE DEPARTMENT TOTALS				$68,628	$86,344	$202,156	$33,891	$129,199	$65,555	$585,773
	DEPARTMENT Of PUBLIC WORKS AND UTILITIES										
J	Equipment Operator I		II	II	$41,560	$0	$0	$0	$0	$0	$41,560
J	Equipment Operator I		II	III	$0	$0	$0	$0	$74,525	$0	$74,525
	DEPARTMENT OF PUBLIC WORKS AND UTILITIES TOTALS				$41,560	$0	$0	$0	$74,525	$0	$116,085
	TOTAL GENERAL FUND				$183,250	$215,578	$202,156	$125,891	$203,724	$102,261	$1,032,860
	ENTERPRISE FUNDS										
L	Water Distribution Operator - Grade I		II	II	$52,675	$0	$0	$0	$0	$0	$52,675
L	Water Treatment Plant Operator I		II	II	$0	$0	$0	$68,063	$0	$0	$68,063
L	Lab Technician/Plant Operator WWTF		II	II	$0	$0	$0	$0	$0	$66,699	$66,699
	TOTAL ENTERPRISE FUNDS				$52,675	$0	$0	$68,063	$0	$66,699	$187,437
	TOTAL ALL FUNDS				$235,925	$215,578	$202,156	$193,954	$203,724	$168,960	$1,220,297

Somersworth - FY 2021 Proposed Budget
New Staffing - Departmental Request

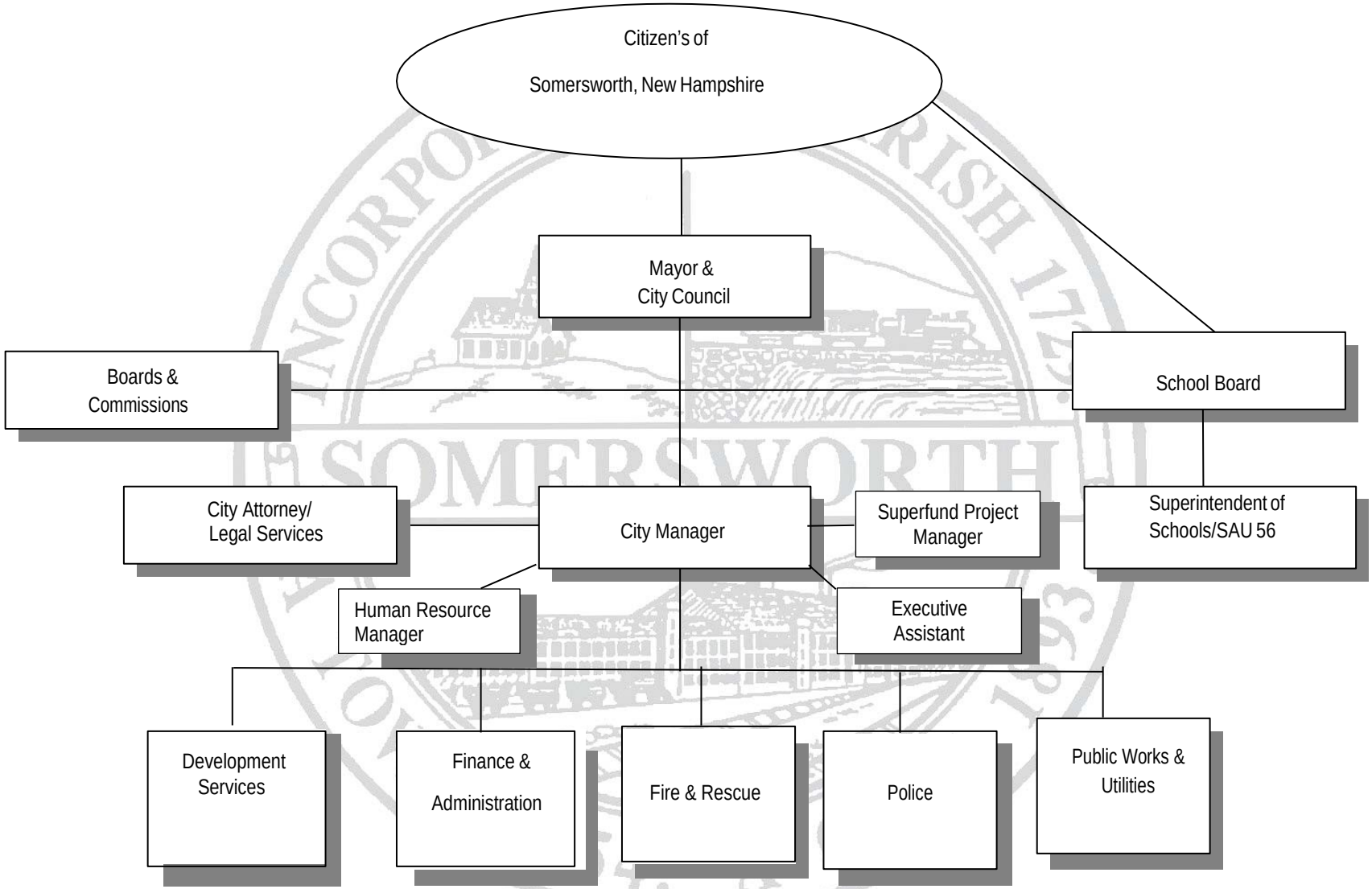
Department	FT Staffing Cost including Beneifts.	Prior year's cost for PT wages including roll ups	**Net Increase**	Description
Finance - Tax Collector Budget	$44,830	$22,361	**$22,469**	PT Clerk to FT position - 10/1/2020
Finance - Library	$21,428	$0	**$21,428**	Additional PT Library Assistant - 9/1/2020
Police - Patrol	$82,045	$60,581	**$21,464**	Replace PT Patrol Officer with FT Patrol Officer 7/1/2020
Fire - Secretary	$59,774	$30,609	**$29,165**	PT position to FT position - 10/1/20
DPW - Administration	$68,590	$27,030	**$41,560**	Replace PT Rec Maint with FT DPW Employee - 7/1/2020
TOTAL G/F	**$276,667**	**$140,581**	**$136,086**	

DPW - Water	$52,675	$0	**$52,675**	Additional FT Water Distribution Employee

REVISED 3/2/2020

City of Somersworth

Organizational Chart



Office of the City Manager

City Government

The City of Somersworth has functioned as a Council-Manager form of government since 1985. The City Manager is appointed solely on the basis of their executive and administrative qualifications by the 9- member elected City Council to function as the Chief Administrative Officer of the City, responsible for the proper administration of all departments of the City placed under the Manager's charge. There are four at- Large City Councilors and five Ward Councilors; in addition, there is an elected Mayor who is the presiding officer at meetings of the City Council and serves as an ex-officio member of the City Council. The Mayor is recognized as the head of the City Government for all ceremonial purposes, but has no administrative duties.

Under the Council-Manager form of government, the Council establishes policies for operations within the City, and it is the Manager's responsibility to ensure these policies are carried out. The City Manager keeps the City Council informed of the ongoing condition of the City, and provides reports and recommendations as requested by the Council. In general, the City Manager supervises all City property and is responsible for the day-to-day business affairs of the City and oversees expenditure of all funds appropriated for City purposes. The City Manager is responsible for fostering sound financial management practices, facilitating strategic planning for future growth and development as well as operational efficiency, and for maintaining the City's overall commitment to providing high quality services to the Community.

The City Manager is an ex-officio, voting member of the City's Planning Board and is a member of the City's Emergency Management Team. According to the City Charter, the City Manager serves as the City's Personnel Director. The City Manager is also assisted by our Human Resource Manager. The HR Manager assists in all HR disciplines and is involved in maintaining a healthy, professional City workforce. Additionally, the City Manager is responsible in coordinating all legal matters with the City's legal counsel, as well as serving in the capacity of the City's Superfund Project Manager.

City Department Heads reporting directly to the City Manager include the Deputy City Manager/Director of Finance & Administration, Director of Public Works & Utilities, Director of Planning and Community Development, Fire Chief and Police Chief. The Manager is also charged with the appointment of the City Clerk, Chief Assessor, Tax Collector, City Engineer and such other officers as are necessary to administer the safe, effective and efficient operation of all City Departments.

The Executive Assistant to the City Manager performs administrative duties to assist the City Manager, and upon approval, may provide assistance to the Mayor and City Council members. In addition to duties typical of an executive assistant, this position plays a vital role in assisting the City in its mission to communicate with residents keeping them informed of City services and information. This includes maintaining the City Website, the local bulletin board on the cable TV government access channel 22, and a monthly E-newsletter.

Office of the City Manager

Annual Budget & Capital Improvement Program

In accordance with Article VII of the City Charter, the City Manager submits to the Council on or before the 15th day of March a budget for the ensuing fiscal year. Additionally, the City Manager prepares and submits to the Council a six-year capital program at least three months prior to the final date of submission of the budget. The Capital Improvement Program continues to evolve to show infrastructure projects and programs necessary for continued quality City services in a sustainable strategy over a rolling six-year time frame. The purpose of the CIP is to assist the City Council in preparing well in advance for capital expenditures to meet the future needs of the Community.

Please accept my invitation to stop by my office to share your thoughts on how we might work together in maintaining the City's commitment to providing high quality services to the Somersworth community.

I encourage you to visit our website www.somersworth.com and while there please consider signing up to receive our City's E-News and E-Notifications regarding emergencies and other timely messages.

Sincerely,

Robert M. Belmore, ICMA-CM
City Manager

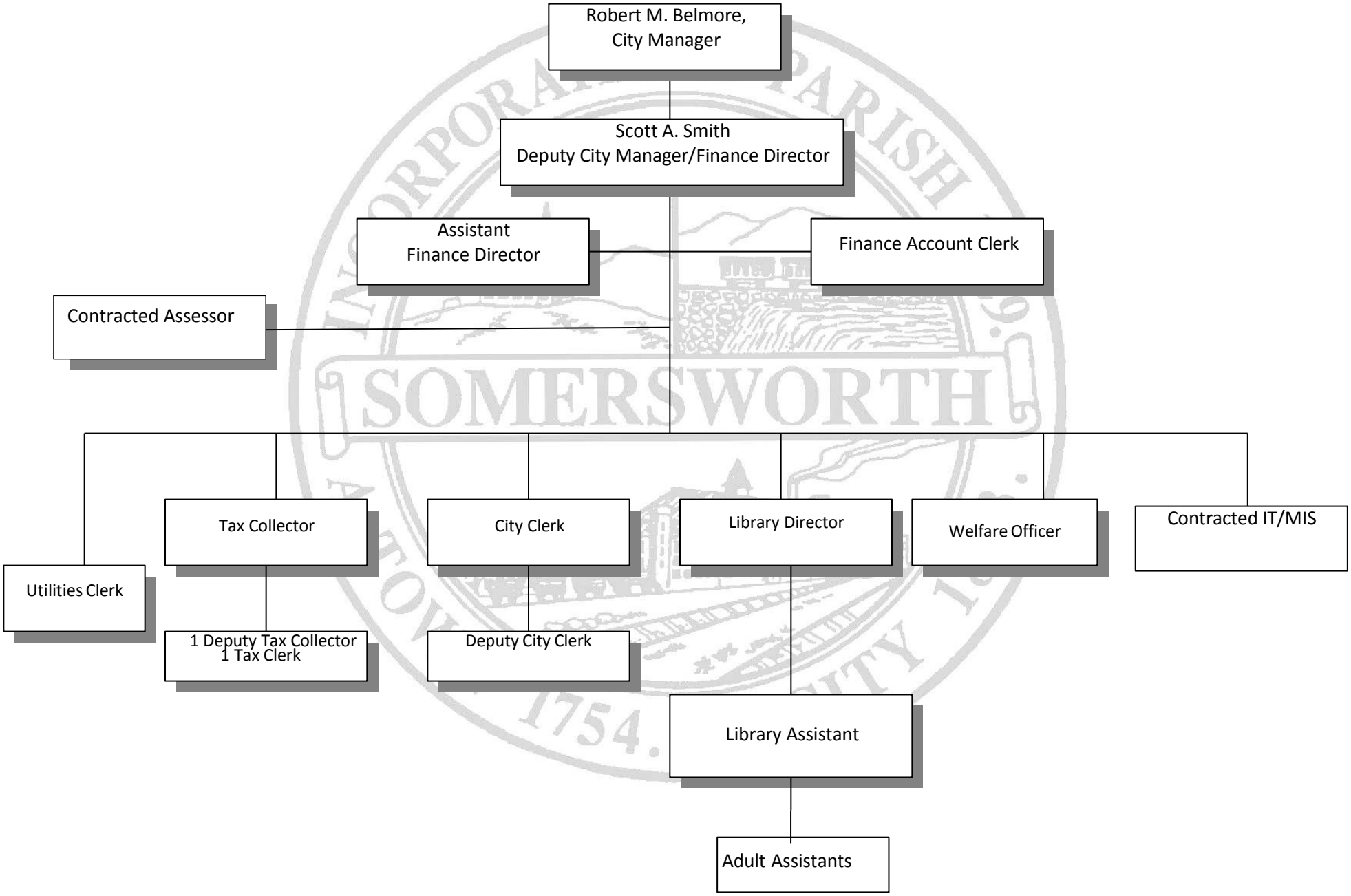
City of Somersworth, NH
One Government Way
Somersworth, NH 03878

(603) 692-9503
bbelmore@Somersworth.com
www.Somersworth.com

City of Somersworth

Organizational Chart

Finance & Administration



DEPARTMENT OF FINANCE AND ADMINISTRATION

NEW PROGRAMS/SERVICES FOR FISCAL YEAR 2021:

- There is a request to increase the Part-Time Tax Clerk position to a Full-Time position effective October 1, 2020.
- There is a request to add a new part time position in the Library at 24 hours per week effective September 1, 2020.

The programs and services of the Department of Finance and Administration generally consist of the following:

Finance:

- Prepare monthly and annual financial statements. Coordinate with Independent Auditors to audit and express an opinion on those financial statements.
- Assist in the overall preparation of the City's Budget.
- Manage the City's cash flow and oversee investment of excess funds in accordance with the City's Investment Policy.
- Coordinate the sale of bonds for Capital Improvements, and manage the City's debt program.
- Process Payroll, Accounts Payable, and manage employee benefit program.
- Oversee the City's Information Technology.
- Prepare reports as required by various State and Federal regulatory agencies.

City Clerk:

- Issues and retains all vital records as required by State Law.
- Issues various permits and licenses as required by State and Local regulations.
- Acts as Clerk of the City Council, posts meeting notices and public hearing notices, prepares agendas, attends and records minutes of City Council meetings.
- Oversee and conduct elections as required by Federal, State, and Local rules and regulations.

Tax Collector:

- Bills and collects Municipal and State Property Taxes twice each year.
- Provides automobile registrations.
- Collects municipal utility billings and all other miscellaneous revenues received by City Departments.
- The City Tax Collector also serves as the municipal agent for the NH Department of Safety.

Human Services/Welfare Office:

- The Human Services Department administers emergency assistance for residents who are unable to support themselves in a financial crisis such as evictions/foreclosures, homelessness, utility disconnections, food and prescription expenses.
- The Human Services Departments assists and provides referrals to hundreds of individuals and families per year.
- Over 300 individuals and families are assisted financially with their housing costs, utilities, prescriptions and burial expenses.
- Individuals and families are provided with information, referral and support to other community services such as the Community Action Partnership of Strafford County, the Community Food Pantry and local churches.

Library

- The proposed budget will support quality library service for the citizens of the City of Somersworth for 40 hours each week. The services include adding 800 new books annually including best sellers, customer requests, and updates of current subjects; providing a 30-title magazine collection with 3 local and regional newspapers; maintaining an audio-visual collection, including films, documentaries, and books on CD; supporting 7 Internet access computers for public use and a wi-fi hotspot available 24/7; presenting 3 weekly children's programs to encourage reading and literacy and holding a monthly 20-member book discussion group. The budget includes funding for membership in the New Hampshire Downloadable Audiobook Consortium; citizens may borrow over 9,000 audiobooks and 12,000 e-books 24/7 with their library card and password and a computer or other electronic device with Internet access.
- The library belongs to nhaisLOCAL, the NH State Library consortium of libraries using open source software called Koha to provide an integrated library system (ILS). The Koha ILS provides borrowers with an online catalog searchable both at the library and anywhere the internet is accessible, and a barcode driven checkout system. Borrowers can access their circulation account from home with their library card number and password to renew and reserve books, make requests, view their checkout history and more. Librarians can connect with patrons to remind them about when books and other items are due and when books become overdue.
- Two full-time and three part-time librarians provide expert service to an average of 600 customers weekly. Reference services range from locating information both online and in the library to giving assistance with computer tasks such as downloading documents and filling in on-line job applications. Librarians direct readers to the latest books that they may wish to read and other books that would interest them based on their reading preferences. The librarians' field an average of 250 questions each week, in-person, by telephone, and by e-mail.

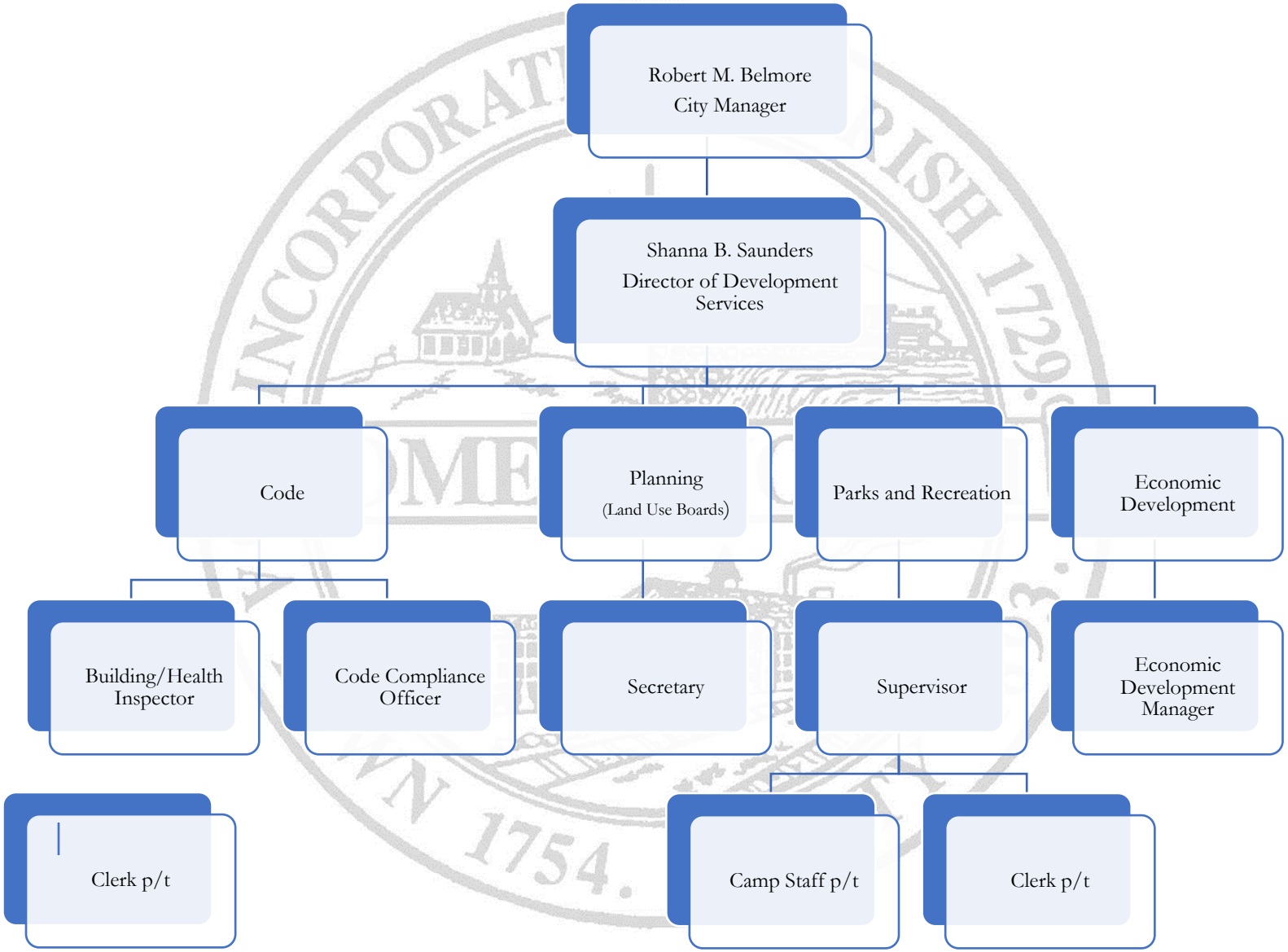
Water/Sewer Utility Billing

- One full-time employee assigned to the billing office.
- The Utility Billing office is responsible for monthly billing of all water and sewer users in the City of Somersworth. Schedules appointment for distribution crew. Records work orders, creates job work billings, and responds to questions on billing and other water matters.
- Provides support to the Tax Collector's office on an as needed basis.
- Provides support to the Department of Public Works and Utilities.

Assessing

- The City's Assessor is a contracted position.
- One full time employee is assigned to the Assessor's Office.
- The Assessing Department is responsible with appraising all property in the City to develop an equitable assessment for all properties in the City.
- Conducts cycled inspections over a 4 year period.
- Conducts city-wide revaluations every 5 years in accordance with State law.

City of Somersworth
Organizational Chart
Development Services



DEPARTMENT OF DEVELOPMENT SERVICES - 2020

Development Services:

The Department of Development Services (DDS) includes Economic Development, Planning, Code Enforcement and Recreation. The Department focuses on the growth, development and amenities of the City as well as providing excellent customer service and accurate information to the public regarding development and land use. All DDS work items, tasks, priorities and budgets are reviewed with the City Manager's office. The Director of Development Services is responsible for the overall direction and management of the department.

Code Enforcement / Building Inspection:

The Office of Code Enforcement is responsible for the enforcement of all National Building Codes, State Regulations, and City Ordinances. This includes building, plumbing, mechanical, electrical, life safety, and property maintenance codes. The Building Inspector/Health Officer is full time with a full time Code Compliance Officer and a part time Electrical Inspector. This office strives for efficient permitting, pro-active and fair enforcement while providing clear information to the public in a positive manner.

Planning:

The Planning Office is responsible for a variety of planning and economic development tasks that include ordinance updates, plan and permit review, meeting with prospective developers/engineers, grant writing and administration, providing staff support to all land use boards, and serving as the main point of contact for individuals seeking information on property, zoning, permits, and land use codes. The Planning Office focuses on providing professional planning services to the City to implement the vision of making the City the ideal place to live, work, and play. The office is staffed with a full time Planning Secretary and the Director of Development Services.

Land Use Boards:

The Planning Board, Zoning Board of Adjustment, Historic District Commission and Conservation Commission are the City's volunteer land use boards. They are staffed by the Director of Development Services and the Planning Secretary. Staff is responsible for the organizational components and administrative requirements while providing professional planning expertise in all aspects of Zoning, Master Plan, Subdivision and Site Review Regulations. The Planning Board is responsible for the initial review of the City Manager's proposed Capital Improvement Plan (CIP) and recommendation of the City's CIP to the City Council. Planning Board is also responsible for drafting a City Master Plan every 5-10 years per State Statute. The current Master Plan was completed in 2010.

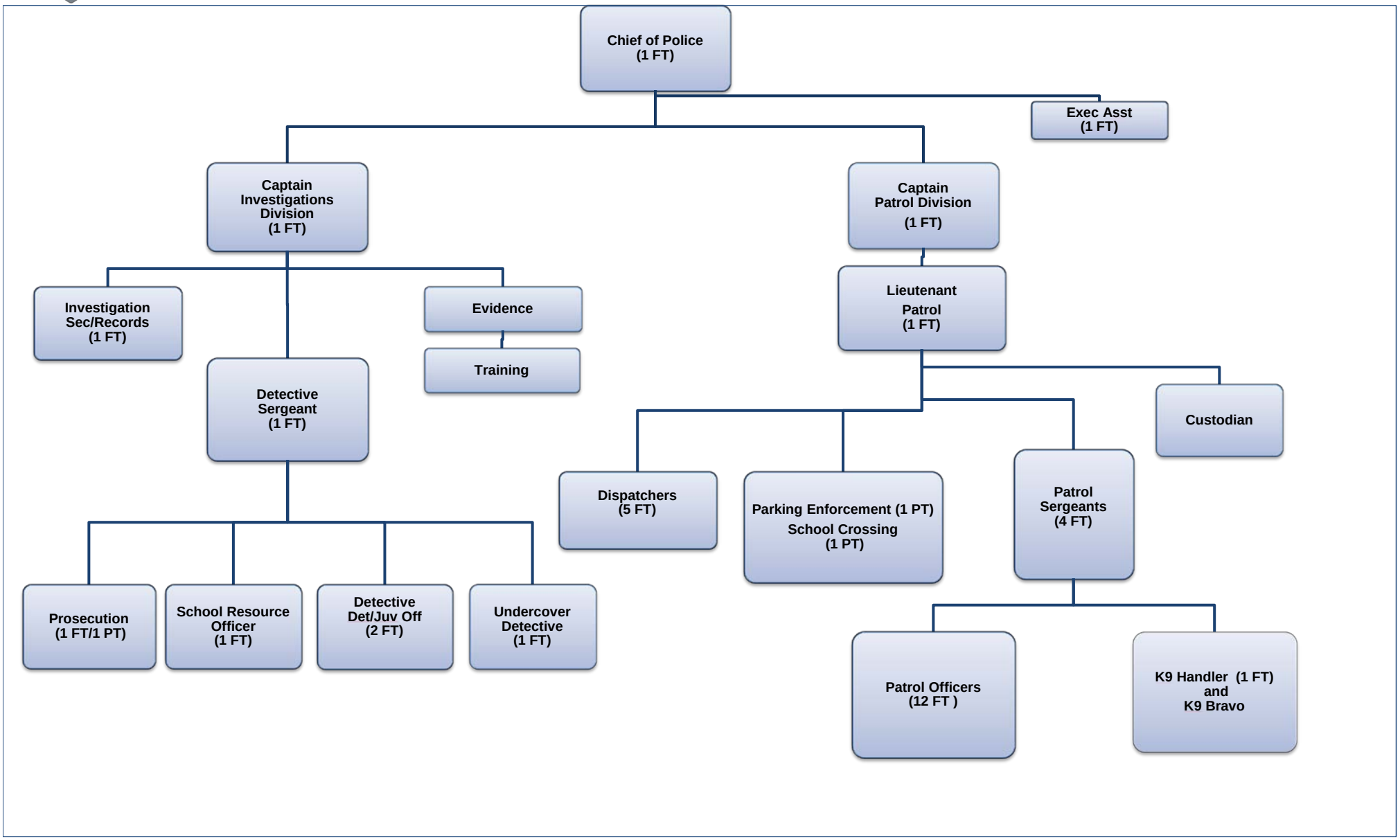
Economic Development:

This office has historically consisted of a part time Economic Development Manager (EDM) devoted to economic development and serving the City's residents and business community. This year's budget includes a contract services line item for wayfinding signage for Downtown. The EDM is responsible for creating and implementing the City's economic development efforts. This office focuses on business retention, business relocation and expansion and City marketing and advocacy to serve our citizens. This office actively participates with local, regional, and State-wide economic development organizations with the ultimate goal of improving the City's economic posture and base.

Parks and Recreation:

The Recreation Office focuses on the leisure time amenities, activities and programming, for Somersworth residents. Programs include Pee Wee Soccer, several basketball programs, and Granite State Track and Field. This office helps to maintain City's 11 Parks and Recreational Areas. In addition, there exists a wide range of special events and programs for various age groups throughout the year including the Easter Egg-stravaganza Egg Hunt, Flashlight Candy Cane Hunt, Father Daughter Valentine's Day Dance, Mother Son Magic Show, Senior Picnic, and the Senior Tea. This office is staffed with a full time Recreation Supervisor, a part time seasonal clerk, and a dozen or so seasonal camp counselors.

Somersworth Police Department
Current Organization



Somersworth Police Department

Manpower:

Sworn Personnel:	27 Full-Time and 1 Part-Time
Non-Sworn:	7 Full-Time and 4 Part-Time

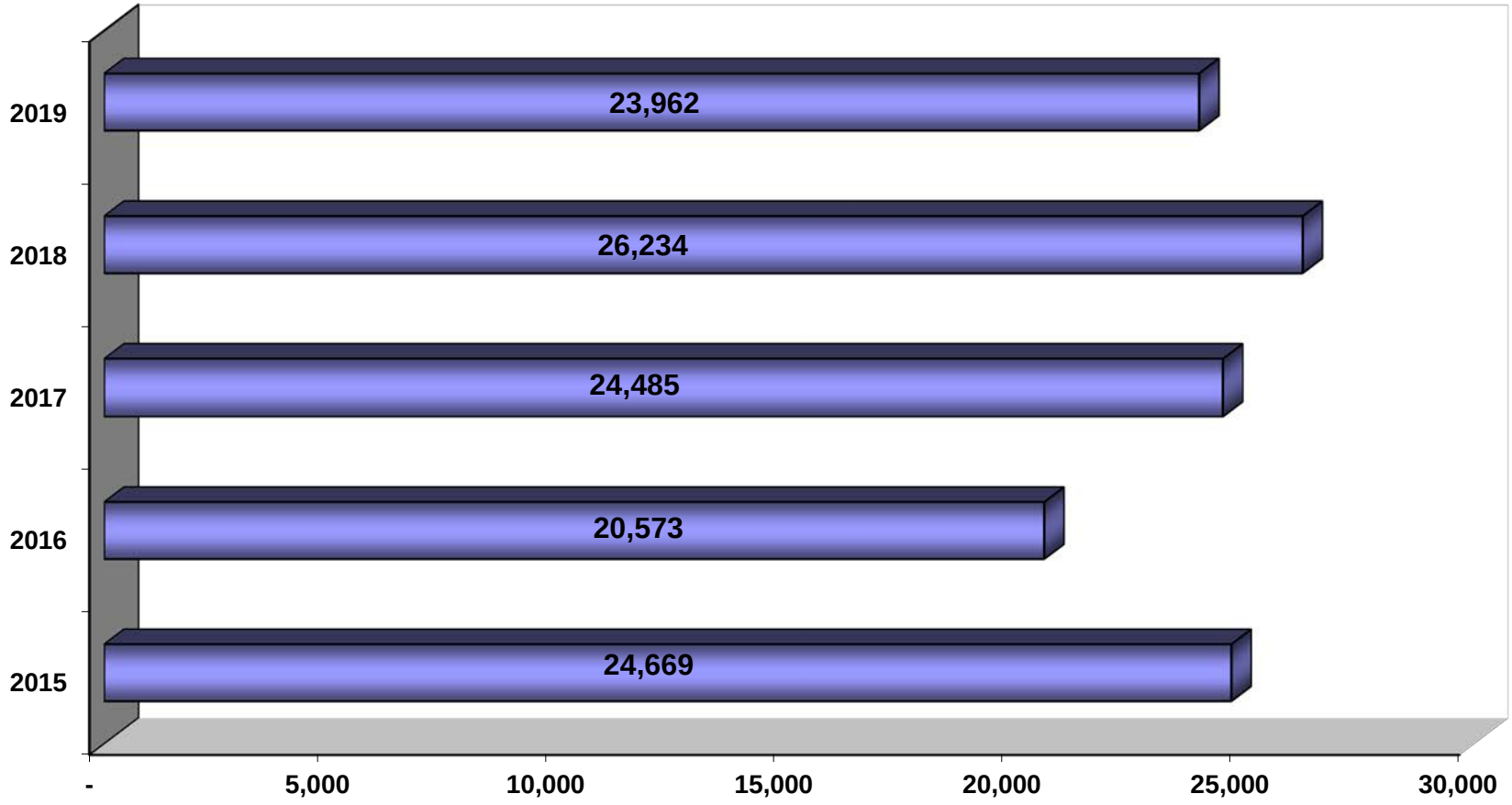
Calls for Service:

Year:		
	2015	24,669
	2016	20,573
	2017	24,485
	2018	26,234
	2019	23,962

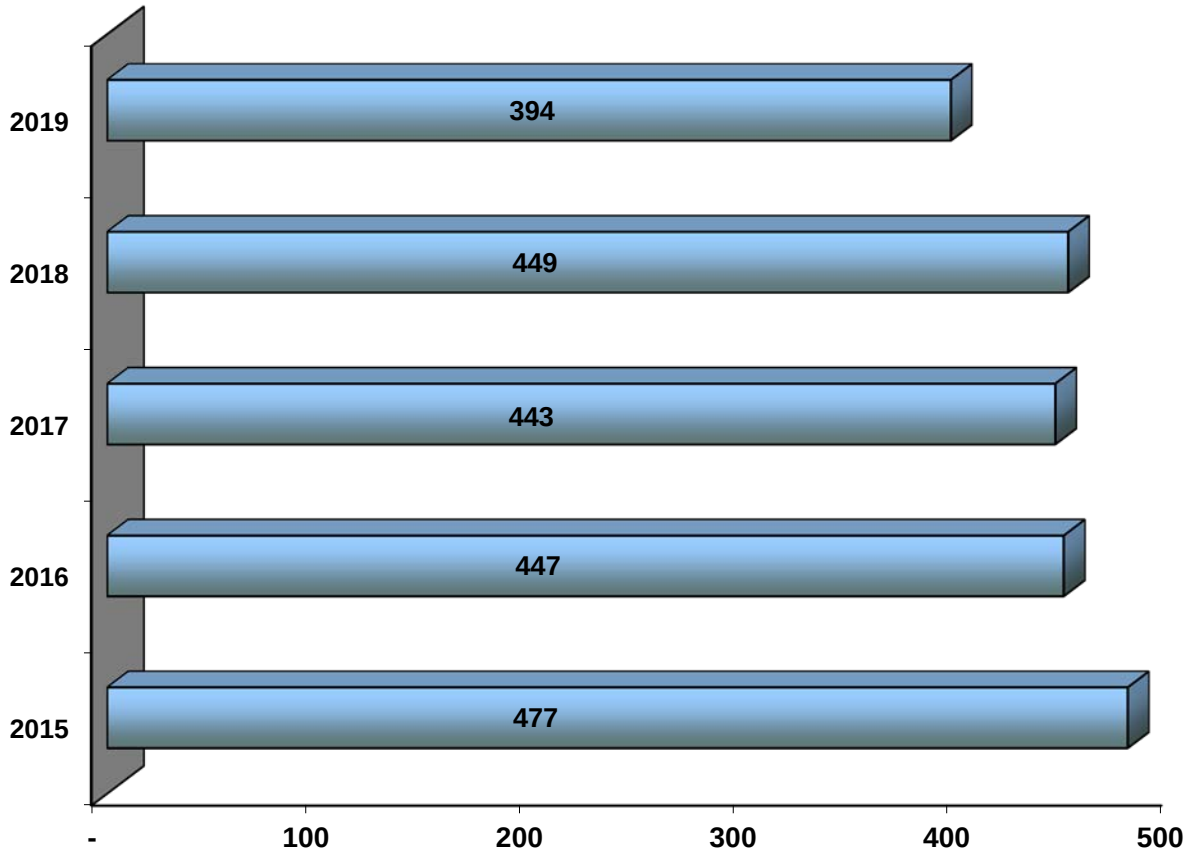
Somersworth Police Department
Statistics

	2015	2016	2017	2018	2019	5 Year Average
Calls for Service	24,669	20,573	24,485	26,234	23,962	23,984.60
Offenses Committed	2,670	2,334	2,396	2,201	2,341	2,388.40
Total Felonies	393	326	309	365	448	368.20
Total Crime Related Incidents	1,025	960	1,075	969	918	989.40
Total Non-Crime Related Incidents	2,020	1,968	1,928	1,928	2,065	1,981.80
Total Arrests (On View)	569	510	463	515	521	515.60
Total Arrests (Based on Incident/Warrant)	351	338	356	280	270	319.00
Total Summons Arrests	137	113	173	115	174	142.40
Total Arrests	1,057	961	992	910	965	977.00
Total P/C's	196	188	185	216	193	195.60
Total Juvenile Arrests	84	68	87	65	45	69.80
Total Juvenile Handled (Arrest)	53	44	40	34	17	37.60
Total Juvenile Referred (Arrest)	31	24	47	31	28	32.20
Total Open Warrants	31	25	23	39	15	26.60
Total Restraint Orders	78	102	100	101	107	97.60
Stolen Property-Value	274,879	499,591	474,966	323,246	277,401	370,016.60
Stolen Property Recovered Value	31,141	48,610	85,895	73,364	151,435	78,089.00
Total Motor Vehicle Accidents	477	447	443	449	394	363
Total Motor Vehicle Violations-Civil	2	4	1	-	-	1
Total Motor Vehicle Violations-Warnings	3,104	2,329	1,919	2,063	2,042	1,883
Total Motor Vehicle Violations-Arrests	1,246	754	550	292	337	568
Total Parking Tickets	496	186	304	1,196	1,375	436

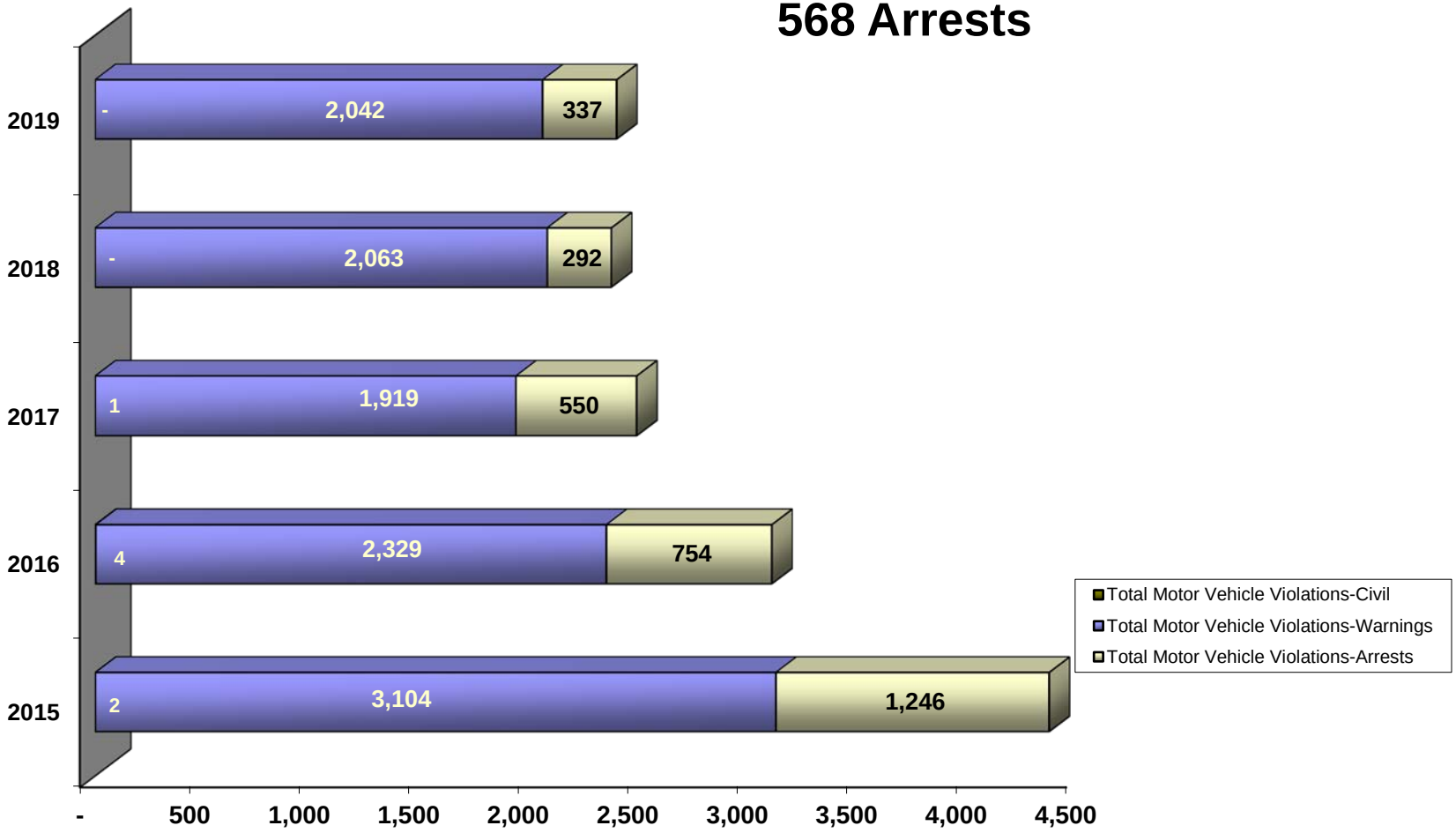
Somersworth Police Department
Calls for Service
5 Year Average = 23,985



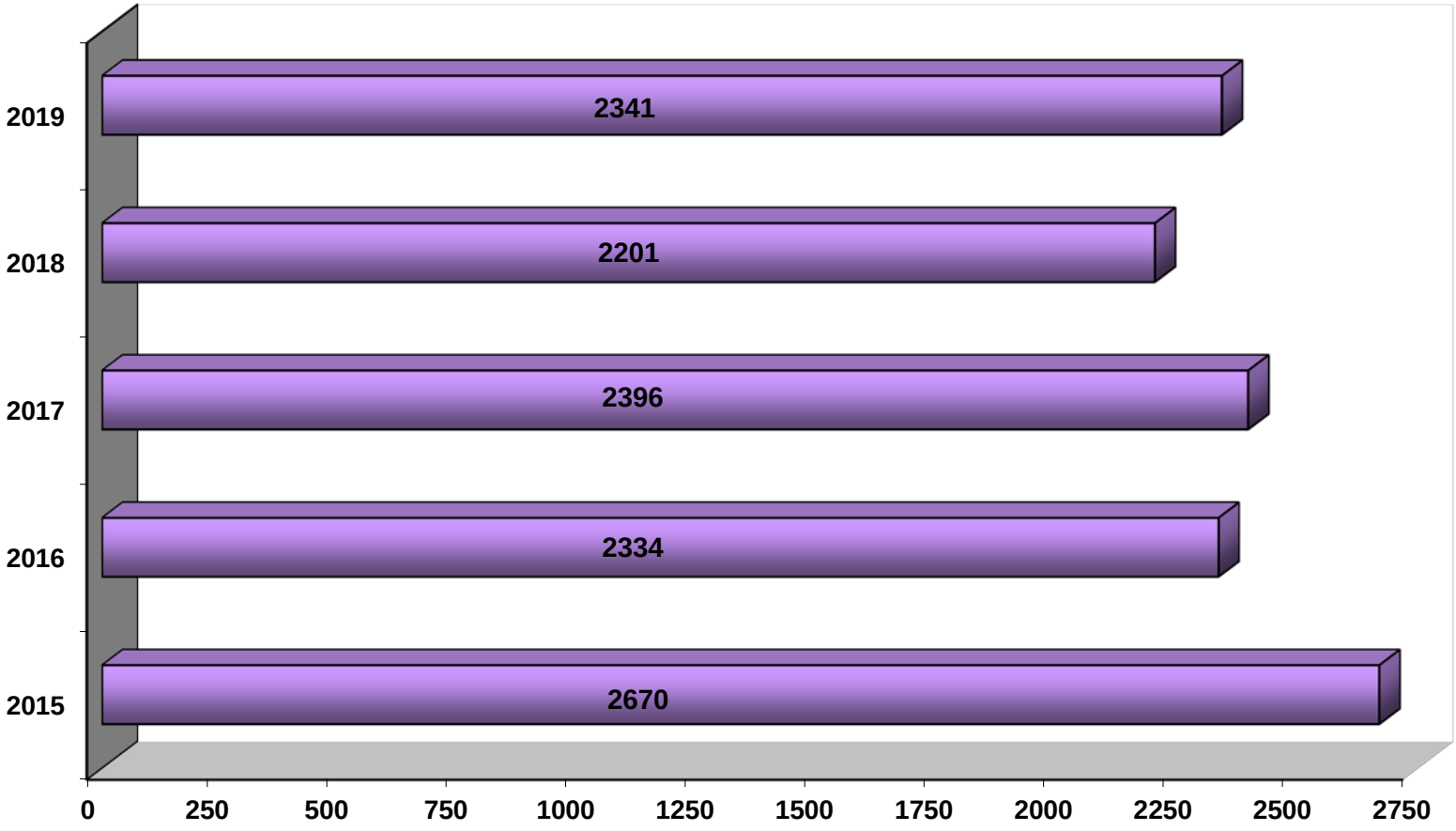
Somersworth Police Department
Total Motor Vehicle Accidents
5 Year Average = 363



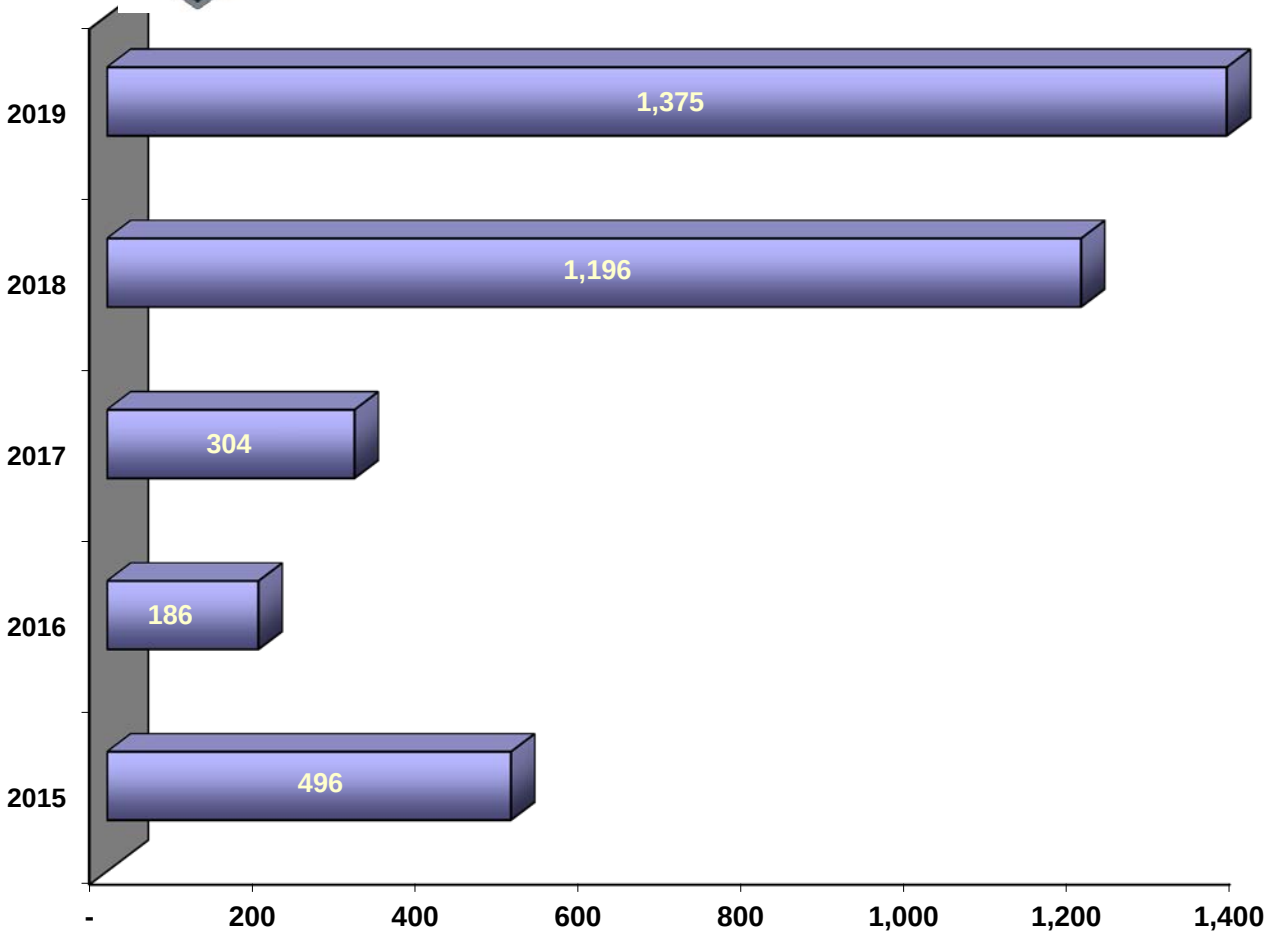
Somersworth Police Department
Motor Vehicle Violations
5 Year Average = 1 Civil
1,883 Warnings
568 Arrests



Somersworth Police Department
Total Offenses
5 Year Average = 2,388.4

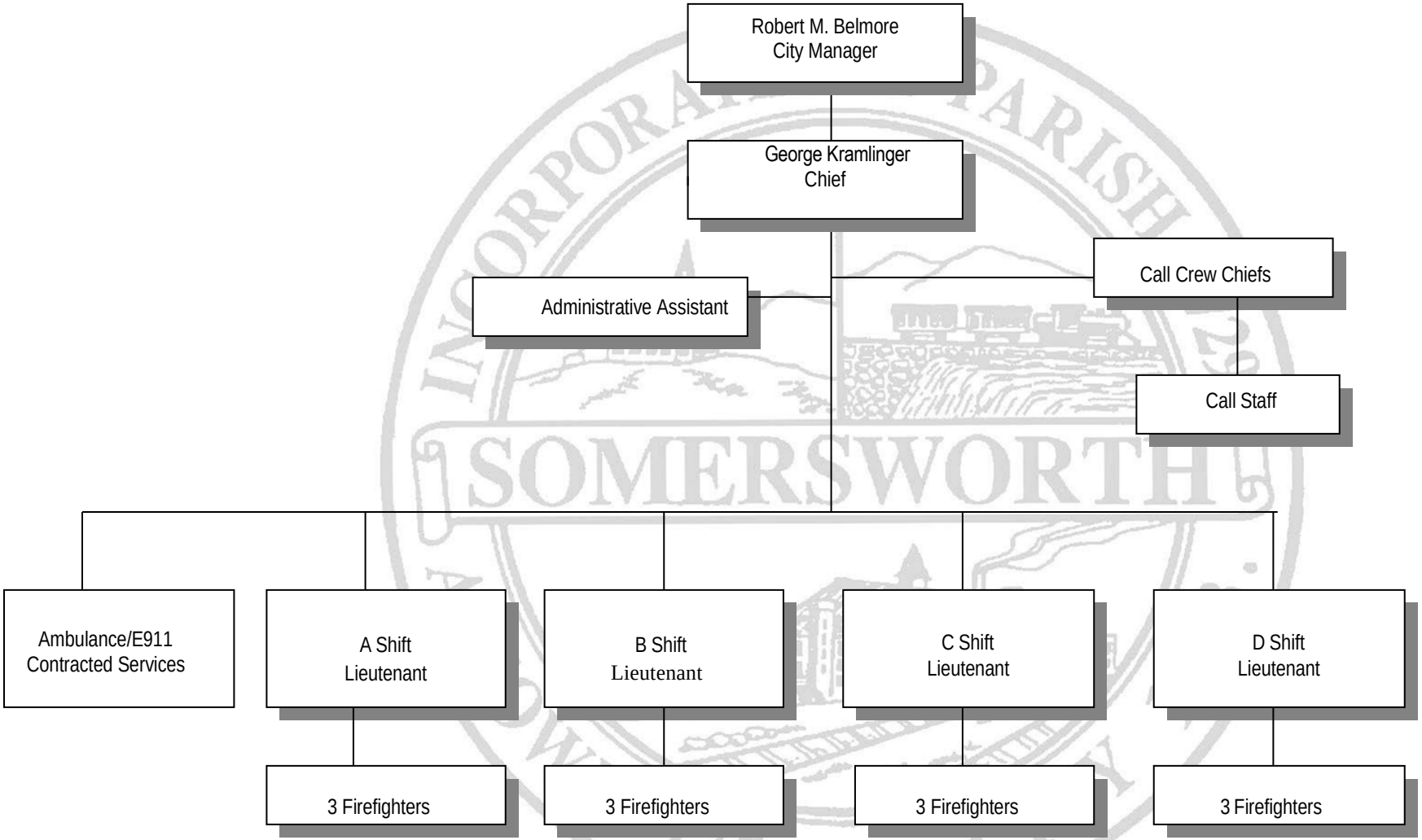


Somersworth Police Department
Total Parking Tickets Issued
5 Year Average = 436



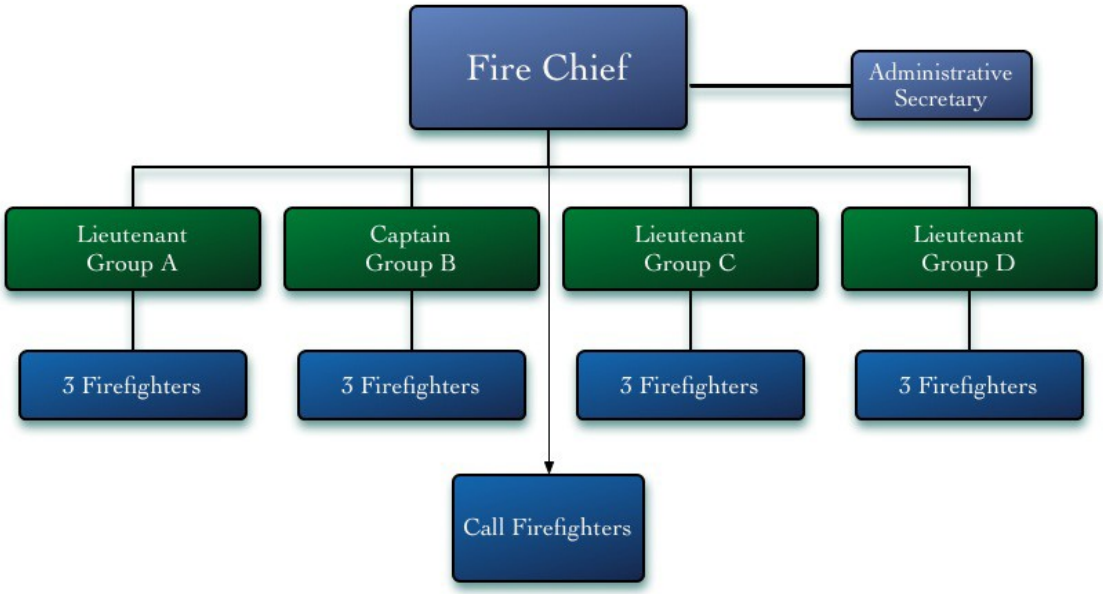
Organizational Chart

Fire & Rescue



SOMERSWORTH FIRE DEPARTMENT

The Somersworth Fire Department is a combination career and on-call public safety agency that provides fire suppression, rescue and emergency medical services. Career personnel include one (1) fire chief/emergency management director, four (4) shift supervisors, twelve (12) firefighters, and one (1) administrative assistant. There are thirteen (13) call firefighters.



Officers and firefighters hold numerous certifications in firefighting, apparatus operations, leadership, specialized rescue and emergency medical services. Fourteen (14) firefighters are certified at the emergency medical technician- basic (EMT-B) level. The fire department provides first responder services to critical emergency medical incidents, such as heart attacks, respiratory distress, strokes, trauma, and motor vehicle crashes with injury or entrapment.

American Ambulance is the city's contracted EMS provider and we accompany them on approximately 40% of all EMS calls – incidents the state deems critical (Level C,D and E calls).

During fiscal year 2019 (July 1, 2018 through June 30, 2019), the Somersworth Fire Department responded to a total of **1,619** emergency incidents. *Responses for FY19 are summarized as follows:*

- Building fire 85
- Outside fire 31
- Automobile fire 6
- Emergency Medical calls 686
- Accidental 457
- False Alarms/ Malfunctions 98
- Hazardous Materials Incidents 52
- Hazardous Conditions 95
- Motor Vehicle Accidents 109

Somersworth is a community that has a number of significant challenges for firefighting and rescue operations. Those challenges include:

- Congested downtown business district, with older structures. The upper floors of most of these buildings are used for multi-family (apartment) occupancies
- Steep road grades in the hilltop area that create difficulties for aerial ladder operation as well as emergency response during icy conditions
- Low-income multi-family occupancies that are not protected with automatic fire sprinklers. Smoke detectors and carbon monoxide detectors are often missing or inoperable in these occupancies. Since most fatal residential fires occur during sleeping hours, the lack of fire detection dramatically increases the risk to building occupants
- Large, older mill buildings
- Large industrial and retail buildings
- Fast-moving water and dams on the Salmon Falls River
- Bulk transport of hazardous materials on the New Hampshire Northcoast rail line

The Insurance Services Office (ISO) has assigned a municipal fire protection rating of “4” (mid-range on a scale of 1 to 10, 1 being the best). The ISO rating is the basis for fire insurance rates for residential and commercial properties, and is the result of an evaluation of the fire department and the city water system. ISO conducted a re-evaluation of the city’s fire protection capabilities in FY13 which resulted in an improved rating over the last time we were evaluated (1998).

Fortunately, most of the newer large commercial buildings (industrial, office and retail) are protected with automatic fire sprinkler systems. The municipal hydrant system provides protection for all built-up areas of the city.

The Somersworth Fire Department participates in the Seacoast Chief Fire Officers Mutual Aid District (SCFOMAD) and the Interstate Emergency Unit (IEU) mutual aid network. Mutual aid is a well-coordinated, long-standing tradition in New Hampshire. It enables communities to share fire, rescue and EMS resources for major incidents or multiple calls. Examples of mutual aid resources that are available to Somersworth include:

- Firefighting teams and apparatus, including rapid intervention team (RIT)
- Statewide firefighting task forces
- Incident command support
- Specialized communications unit
- Compressed air unit (for re-filling self-contained breathing apparatus)
- Urban search and rescue
- Wilderness search and rescue
- Confined space rescue
- Hazardous materials team
- Dive team
- Mass casualty incident response
- Helicopter medical evacuation
- Disaster sheltering

Although the fire department provides "first responder" emergency medical care to the citizens of Somersworth, advanced life support care (paramedic) and ambulance transport services are provided under contract by American Ambulance.

Apparatus

Fire department apparatus is designed and equipped to handle a wide variety of fire, rescue and EMS incidents.

Engine 2	1995 Central States 1250 gpm pumper, 1000 gal. tank
Engine 3	2008 Toyne 1500 gpm pumper, 1000 gal. tank
Engine 4	2014 Toyne 1500 gpm pumper, 1000 gal. tank
Truck 1	2006 Smeal 105 ft. aerial ladder, 2000 gpm pump, 300 gal. tank
Forestry 1	1988 Military Humvee with forestry skid unit and snow plow
Air 1	2018 Ford Cargo Van (owned by Community Mutual Aid)
Car 1	2013 Chevrolet Tahoe
Utility 1	2005 Ford F350 4wd pick-up

The department has a 10hp 14 ft. aluminum boat with trailer for water rescue. We host a regional trailer that is equipped for public health mass immunization events.

The 2018 Cargo van we received last year as a result of a $250,000 grant we obtained from FEMA has been placed in service as the regional air supply/fire rehabilitation unit and has been functioning superbly. There is no other such vehicle in New Hampshire.

Fire Prevention and Community Outreach

Fire prevention is a critical mission of the Somersworth Fire Department. On-duty personnel conduct certificate of occupancy inspections in all new and renovated commercial buildings and conduct inspections when hazard complaints are received.

The department works closely with Development Services and Planning personnel and participates in the city's Site Review Technical Committee. It is anticipated that fire safety inspection activities will be expanded in the coming months with the implementation of a comprehensive fire pre-planning effort.

The department reviews and issues a variety of permits, including fireworks, open burning, place of assembly permits and oil burner permits. The fire chief also serves as the city forest fire warden (appointed by the NH Division of Forests and Lands).

During October of each year, the department hosts pre-school and elementary school classes for fire safety presentations and equipment demonstrations in conjunction with Fire Prevention Week. We also sponsor a one-day "Open House" at the fire station during Fire Prevention Week highlighting public safety venues. Firefighters participate in safety fairs that are sponsored by retailers such as Home Depot and WalMart. Members of the department are also available to speak to community groups and associations upon request. The Department participates in the annual Senior Picnic and National Night Out. Local 2320 of the International Association of Fire Fighters (IAFF) sponsors the Somersworth Firefighters Toy Bank, which served close to 500 children in the city last year.

The fire department participates in the city Joint Loss Management Committee, the Site Review Technical Committee, E-911 Review Committee, and the Traffic Safety Committee.

There were 676 Permits and inspections conducted during the year by the on-duty personnel.

Emergency Management

The fire chief serves as the city's Emergency Management Director and is responsible for coordinating all emergency preparedness and disaster response activities. The city's emergency operations plan (EOP) was updated in 2013; the hazard mitigation plan was updated in 2016 in conjunction with Strafford County and the state Homeland Security/Emergency Management Division. In 2018 we obtained a grant from NH Homeland Security and Emergency Management to devise a Continuity of Operations Plan so that local government can continue even after the infrastructure was damaged or destroyed in a natural or man-made disaster.

The fire department collaborates with Ready Strafford, the Health and Safety organization under contract with Strafford County to prepare for public health crises and pandemic events. Through a federal grant, the County purchased a large, enclosed storage trailer for the supplies and equipment needed to establish a regional mass immunization center at the Idlehurst Elementary School, which also serves as the city's Shelter during times of natural or man-made disasters. The trailer is housed and maintained at the Somersworth fire station.

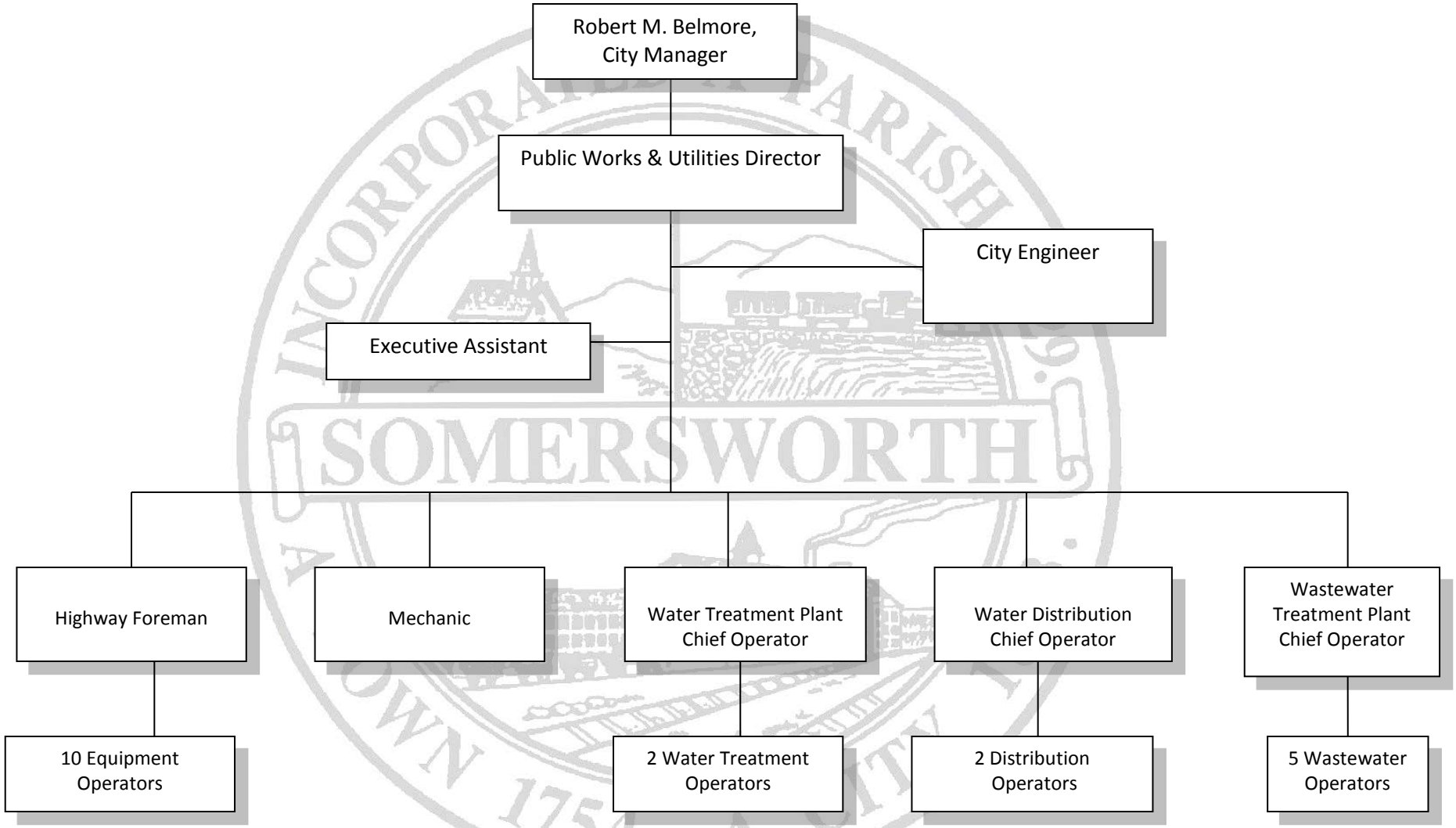
In Conclusion

The dedicated men and women of the Somersworth Fire Department are extremely proud of the level of fire protection and rescue services that they provide to the community, 24-hours per day, 365 days per year. The public is cordially invited to visit the fire station for a tour and more details concerning department operations.

City of Somersworth

Organizational Chart

Public Works & Utilities



Department of Public Works and Utilities

City Government
The Department of Public Works & Utilities is comprised of: the Divisions of Highway, Solid Waste and Recycling, Water Treatment Storage, Water Distribution, Wastewater, and Office of City Engineering. Operations and maintenance functions for Parks, Cemeteries, and Open Space are in the Buildings and Grounds Budget which funds contracted landscape services operations. Street lighting and traffic signal system expenses are accounted for as a separate budget in the Department.

Highway
The Division is staffed by eleven (11) full-time, year-round employees, two (2) winter seasonal employees, and one (1) spring-summer seasonal employee. The Division operates 34 vehicles and pieces of rolling stock equipment, and is responsible for providing repair and maintenance services to approximately 60 City vehicles. There are approximately 59 miles of roadway, 29 miles of drain lines and appurtenances, and 41 miles of sewer main in the city for which the Highway Division is responsible. The Highway Division coordinates mowing and landscape services at various public spaces, including parks, traffic islands, downtown landscaped areas and residential cul-de-sacs. The mowing of parks, open spaces and the Forest Glade Cemetery is accomplished under contract services; the Division also maintains the City's stormwater and sewer collection system.

Water Treatment and Water Distribution
The Division is staffed by six (6) full-time, year-round employees with a range of water treatment and water distribution experiences.

<u>Water Treatment</u>
The treatment plant technology is state of the art as a result of the completion of a significant upgrade to the plant in 2007-08. To ensure that the water obtained from the Salmon Falls River meets the requirements of the Safe Drinking Water Act and New Hampshire State Regulation, the City purchases quantities of chemicals to perform such process elements as pH adjustment, coagulation of particles in preparation for filtration, corrosion control, and to control the precipitation of dissolved metals into the system. For the current fiscal year, approximately $200,000 has been budgeted for these process chemicals. Water Storage is provided by the Noble Pines and Rocky Hill Road water storage tanks and allows for a total storage capacity of approximately 2 million gallons. Treated water is pumped directly into the distribution system from the Water Treatment Plant.

Water Distribution

The Division responsibilities include operations of the City's arterial loop drinking water distribution system. The system consists of approximately 72 miles of piping ranging in size from 2" to 16" in diameter and has approximately 415 public and private hydrants and over 3,500 metered water metered services. In addition, water distribution personnel provide maintenance responses to non-emergency and emergency maintenance and repairs, customer services requests, contractor assistances and inspections. Water Division staff provides 24-hour emergency coverage throughout the year.

Waste Water

The Division is staffed by six (6) full-time, year-round employees. The Division operates and maintains two vehicles and two pieces of equipment dedicated to the operations and maintenance of the Wastewater Treatment Plant and 4 pump stations, as well as conducting inspections of industrial users and others wastewater related efforts.

The wastewater treatment plant was constructed and first went online in 1973 and represents a multi-million dollar asset to the City. The plant underwent a significant process upgrade in the early part of the last decade to comply with the terms of a National Pollutant Discharge Elimination System (NPDES) permit that was issued on November 28, 2000. Plant improvements are needed to meet current and future needs, following the completion of engineering and design work, plant upgrade bids were solicited and a recommended contract award is pending State DES and City Council approval. The Wastewater Treatment Plant is rated for 2.4 million gallons per day (MGD) and utilizes an activated sludge system for biological nutrient removal. An evaluation and design for future improvements to meet community growth needs was completed in 2018; construction on an over $12.5 million facility upgrade is expected to start in spring 2020.

Solid Waste and Recycling/Bulky Waste Services

Residential curbside collection of solid waste and recycling is provided under a contract with Waste Management. The City operates with a pay per bag system and the Department administers the program including warehousing, ordering and distributing the bags to participating retail outlets. Residential curbside recycling is provided under contract as well.

The Public Works Department serves as liaison between the residents and the contractor that removes household trash and recyclables. The Department maintains a Bulky Waste System that is partly user-paid through the sale of bulky stickers. The Department manages customer service inquiries about the program as well. Annual tonnage varies but we collect an average of 2,200 tons of solid waste and approximately 780 tons of recycling.

The Department also supports several community clean up events at parks and open spaces including during the annual Spirit Up Day and corporate volunteer programs.

Office of Engineering –Full-Time City Engineer

The Division is comprised of one (1) full time engineer who is responsible for the maintenance of records concerning the overall infrastructure of the City of Somersworth and the development and management of new projects to ensure that the infrastructure is maintained. The City Engineer also reviews development that comes into the city to ensure that the development is compatible with the existing infrastructure and our water and sewer treatment plants, and traffic control systems are capable of handling related growth. The City Engineer is involved with the following: capital improvements plans and project budgeting, project management as assigned, stormwater permit management, and issuance of driveway, obstruction and trench opening permits as needed.

Cemeteries

The Department of Public Works provides for ground maintenance and burial services in addition to maintenance oversight for Forest Glade and Horne Cemeteries which are owned by the city. Cemetery grounds maintenance services are contracted out to a local landscape contractor who provides seasonal mowing services under the Department supervision; burial services are provided under contract and supervised by the Department as well. The oversight for the Department of Public Works' efforts is provided by the Cemetery Trustees, who are appointed by the Mayor.

Contact Information:

Michael J. Bobinsky, Director of Public Works and Utilities; mbobinsky@somersworth.com
Jennifer D. Gosselin, Executive Assistant;
jgosselin@somersworth.com
Telephone: 603-692-4266

General Fund Revenue Estimates

	FY 19-20	FY 20-21
TAXES		
LOCAL PROPERTY TAXES	27,118,850	28,099,590
STATE PROPERTY TAXES	1,966,887	2,080,608
INTEREST AND PENALTIES	200,000	200,000
	29,285,737	**30,380,198**
LICENSES, PERMITS, AND FEES		
MOTOR VEHICLE PERMITS AND FEES	1,675,000	1,745,000
BUSINESS LICENSES, PERMITS, AND FEES	125,625	125,625
	1,800,625	**1,870,625**
INTERGOVERNMENTAL		
CITY:		
HIGHWAY BLOCK GRANT	236,975	236,975
MEALS & ROOMS TAX DISTRIBUTION	600,979	600,979
PAYMENT IN LIEU OF TAXES	149,213	149,213
OTHER	1,507	274,507
SUBTOTAL CITY INTERGOVERNMENTAL	**988,674**	**1,261,674**
SCHOOL:		
STATE ADEQUACY GRANT	7,773,559	8,925,699
MEDICAID REIMBURSEMENT	125,000	100,000
BUILDING AID	1,221,458	1,696,047
CATASTROPHIC VOCATIONAL AID	234,958	255,165
VOCATIONAL AID	18,000	18,000
TUITION	31,559	27,500
MISCELLANEOUS SCHOOL	4,000	4,000
SUBTOTAL SCHOOL INTERGOVERNMENTAL	**9,408,534**	**11,026,411**
TOTAL INTERGOVERNMENTAL	**10,397,208**	**12,288,085**

General Fund Revenue Estimates

	FY 19-20	FY 20-21
OTHER REVENUE		
INTEREST ON INVESTMENTS	185,000	185,000
INCOME FROM DEPARTMENTS	524,413	484,413
SALE OF CITY PROPERTY	25,000	25,000
LEASE PAYMENTS	104,750	104,750
HYDRO LEASE	35,000	35,000
	874,163	**834,163**
OTHER FINANCING SOURCES		
USE OF FUND BALANCE - REDUCE TAXES	1,050,000	800,000
	1,050,000	**800,000**
TOTAL	**43,407,733**	**46,173,071**

INCREASE IN REVENUES FROM PREVIOUS YEAR	**2,765,338**
PERCENTAGE OF INCREASE IN REVENUES	**6.37%**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40101	Mayor Salary	2,106	2,106	2,106
40102	Council Salaries	9,477	9,477	9,477
40103	School Board Salaries	9,214	9,477	9,477
41700	Fica/Medicare	1,597	1,611	1,611
41775	Workers Comp Insurance	40	54	54
43000	Travel/Training	77	500	500
44101	Office Supplies	635	1,000	1,000
44150	Period & Forms	0	200	200
44500	Postage	77	500	500
45000	Association Dues	0	3,481	3,481
44901	Miscellaneous Supplies	38	0	0
	Mayor-Council	***23,262***	***28,406***	***28,406***
	Difference From Previous Budget			*0*
	Percentage Difference From Previous Budget			*0.00%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40101	Mayor Salary	2,106	**Amount defined by Charter**
40102	Council Salaries	9,477	**Per City Charter - $1,053 per year**
40103	School Board Salaries	9,477	**Per City Charter - $1,053 per year**
41700	Fica/Medicare	1,611	**$21,606 X 7.65%**
41775	Workers Comp Insurance	54	**Insurance**
43000	Travel/Training	500	**Mileage/Training Reimbursement**
44101	Office Supplies	1,000	**General Office Supplies**
44150	Period & Forms	200	**Printing of forms, subscriptions**
45000	Association Dues	3,481	**US Conference of Mayors $1,992, National League of Cities $1,489**
44500	Postage	500	**Postage**

Mayor-Council ***28,406***

GENERAL FUND FY2020-2021 PROPOSED BUDGET

400 ELECTED LEADERSHIP

110 CIVIC PROMOTIONS

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
45410	Decorations/Banners	570	5,000	5,000
45411	Memorial Day	800	800	800
45416	Employee Appreciation	479	1,000	1,000
45417	Boards Appreciation Dinner	1,757	1,750	1,750
45418	125th Anniversary Celebration	2,222	0	0
45419	Christmas Parade	3,500	4,000	4,500
Civic Promotions		***9,327***	***12,550***	***13,050***
Difference From Previous Budget				*500*
Percentage Difference From Previous Budget				*3.98%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

400 ELECTED LEADERSHIP

110 CIVIC PROMOTIONS

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45410	Decorations/Banners	5,000	**Decorations/Banners and associated costs.**
45411	Memorial Day	800	**Support for Memorial Day - American Legion**
45416	Employee Appreciation	1,000	**Recognition for Employees**
45417	Boards Appreciation Dinner	1,750	**Recognition dinner for Volunteer Boards and Committees**
45419	Christmas Parade	4,500	**Support of annual Holiday Parade**
		13,050	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
45472	Coast Bus Service	75,280	80,280	80,280
45473	Big Brothers Big Sisters	1,500	1,500	1,500
45474	Community Food Pantry	2,500	2,500	2,500
45475	Haven	2,000	2,000	2,000
45478	Cornerstone VNA	5,000	5,000	5,000
45479	Somersworth Youth Connection	5,000	5,000	5,000
45482	Community Action Program	4,000	4,000	4,000
45483	Festival Association	5,000	5,000	5,000
45490	Crossroads House	1,000	1,000	1,000
45491	Lydia's House of Hop	0	500	500
45492	AIDS Response	500	500	500
45493	Somersworth Farm to School	0	500	500
Community Support		***101,780***	***107,780***	***107,780***
Difference From Previous Budget				*0*
Percentage Difference From Previous Budget				*0.00%*
Total Elected Leadership		***134,369***	***148,736***	***149,236***
Difference From Previous Budget				*500*
Percentage Difference From Previous Budget				*0.34%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45472	Coast Bus Service	80,280	**Request = $ 98,809**
45473	Big Brothers Big Sisters	1,500	**Request = $ 1,500**
45474	Community Food Pantry	2,500	**Request = $ 2,500**
45475	Haven	2,000	**Request = $ 2,500**
45478	Cornerstone VNA	5,000	**Request = $ 9,500**
45479	Somersworth Youth Connection	5,000	**Request = $ 5,000**
45482	Community Action Program	4,000	**Request = $ 5,000**
45483	Festival Association	5,000	**Request = $ 10,000**
45491	Lydia's House of Hope	500	**Request = $ 5,000**
45490	Crossroads House	1,000	**Request = $ 2,000**
45492	AIDS Response	500	**Request = $ 500**
45493	Somersworth Farm to School	500	**Request = $ 600**
	Totals	107,780	**Total Request = $ 140,809**

New Requests for Fiscal Year 2021

	Easterseals NH - Homemakers	0	**Request = $ 5,525**
	Gather - Pantry and Mobile Services	0	**Request = $2,500**
	Strafford Nutrition & Meals on Wheels	0	**Request = $5,000**
	Totals - New requests	***0***	**Total Requests = $13,025**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	247,006	243,171	253,550
41100	Health/Dental Ins	62,056	63,786	64,765
41200	Life & Disability	4,765	4,547	5,293
41700	Fica/Medicare	18,793	18,603	19,397
41750	Unemploy Insurance	190	160	160
41775	Workers Comp Insurance	309	428	428
41780	State Retirement	34,175	32,076	33,746
43000	Travel/Training	4,219	4,100	4,100
44101	Office Supplies	694	950	950
44102	Computer Supplies	48	250	250
44150	Period & Forms	28	100	100
44406	Vehicle Allowance	6,200	6,600	6,600
44500	Postage	245	300	300
45500	Association Dues	1,122	1,300	1,300
	City Manager	***379,849***	***376,371***	***390,939***
	Difference From Previous Budget			*14,568*
	Percentage Difference From Previous Budget			*3.87%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	253,550	**City Manager $130,219** **Exec Assistant 51,622** **HR Manager 71,709**
41100	Health/Dental Ins	64,765	**3 Full Time employees**
41200	Life & Disability	5,293	**3 Full Time employees**
41700	Fica/Medicare	19,397	**Salary ($253,550) X 7.65%**
41750	Unemploy Insurance	160	**3 Full Time employees**
41775	Workers Comp Insurance	428	**PRIMEX Insurance**
41780	State Retirement	33,746	**Salary ($253,550) X 11.17% plus CM 457 Plan at 4%**
43000	Travel/Training	4,100	**Conferences/Training, Travel for City Manager and HR Manager and other expenses, HR Manager Certification(s)**
44101	Office Supplies	950	**General Office Supplies**
44102	Computer Supplies	250	**Toner. Ink, etc.**
44150	Period & Forms	100	**Letterhead, forms, etc.**
44406	Vehicle Allowance	6,600	**Monthly vehicle allowance**
44500	Postage	300	**Postage**
45500	Association Dues	1,300	**ICMA, State Manager's Association, SHRM, SHRA, for City Manager and HR Manager**
		390,939	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
45100	City Attorney/Legal Services	33,107	45,000	45,000
45101	Litigation	2,071	10,000	10,000
45200	Account & Audit	10,906	17,500	17,500
45440	Newsletter	0	250	250
45500	Association Dues	9,557	9,750	10,031
45800	Printing	16	100	100
45900	Miscellaneous Services	2,816	3,500	3,500
45901	Advertising	0	300	300
45907	Safety/Risk Management	0	300	300
45908	Consultant	0	5,000	5,000
45909	Internet/Web Site	665	4,500	4,500
46100	Building Ins	11,856	13,500	13,500
46200	Professional Insurance	410	410	410
47100	Computer Supply/Maint	2,473	2,500	2,500
	Administration	***73,877***	***112,610***	***112,891***
	Difference From Previous Budget			*281*
	Percentage Difference From Previous Budget			*0.25%*
	Total City Management	***453,726***	***488,981***	***503,830***
	Difference From Previous Budget			*14,849*
	Percentage Difference From Previous Budget			*3.04%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45100	City Attorney/Legal Services	45,000	**City Atty. services; labor relations atty.; special counsel as needed**
45101	Litigation	10,000	**Litigation - Court action expenses**
45200	Account & Audit	17,500	**Annual auditing Services**
45440	Newsletter	250	**Printing of community newsletter**
45500	Association Dues	10,031	**Annual City membership dues - New Hampshire Municipal Association**
45800	Printing	100	**Various printing for the City.**
45900	Miscellaneous Services	3,500	**Other programs, events, etc.**
45901	Advertising	300	**Legal notices and employment advertisements**
45907	Safety/Risk Management	300	**Funding for Joint Loss Mgmt. Com & associated costs.**
45908	Consultant	5,000	**Miscellaneous projects, etc.**
45909	Internet/Web Site	4,500	**Website hosting contract (Annual Hosting Fees $2,200), Other Internet/Website improvements as needed**
46100	Building Ins	13,500	**PRIMEX**
46200	Professional Insurance	410	**PRIMEX**
47100	Computer Supply/Maint	2,500	**Hardware Maintenance/Repair/Replacement**

112,891

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	225,204	223,600	232,755
41100	Health/Dental Ins	49,273	49,775	50,606
41200	Life & Disability	3,245	3,096	3,398
41500	Retirees Life Insurance	1,292	646	1,242
41700	Fica/Medicare	16,804	17,105	17,806
41750	Unemploy Insurance	270	160	160
41775	Workers Comp Insurance	323	402	402
41780	State Retirement	25,619	24,976	25,999
43000	Travel/Training	1,406	2,500	2,500
44101	Office Supplies	1,546	1,800	1,800
44150	Period & Forms	1,378	1,000	1,000
44500	Postage	1,984	2,500	2,500
45500	Association Dues	260	495	310
45800	Printing	132	400	400
45901	Adverstising	0	0	0
45905	IT Consultant	20,783	25,000	25,000
46200	Professional Insurance	2,830	2,830	2,830
47100	Computer Supply/Maint	278	1,000	1,000
47200	Office Machine/Software Maint	5,985	11,500	13,200
Finance Department		***358,613***	***368,785***	***382,908***
Difference From Previous Budget				*14,123*
Percentage Difference From Previous Budget				*3.83%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	232,755	**Dep. CM/Fin Dir. $107,683** **Asst.Fin Dir. 76,978** **Fin Clerk 48,094**
41100	Health/Dental Ins	50,606	**3 Full time employees**
41200	Life & Disability	3,398	**3 Full Time employees**
41500	Retirees Life Insurance	1,242	**Retiree Life Insurance**
41700	Fica/Medicare	17,806	**Salary ($232,755) X 7.65%**
41750	Unemploy Insurance	160	**PRIMEX**
41775	Workers Comp Insurance	402	**PRIMEX**
41780	State Retirement	25,999	**Salary ($232,755) X 11.17%**
43000	Travel/Training	2,500	**GFOA, NHGFOA conferences, other training for 3 staff in the finance department**
44101	Office Supplies	1,800	**General Office supplies.**
44150	Period & Forms	1,000	**Checks, envelopes, letterhead.**
44500	Postage	2,500	**Postage for Mailing**
45500	Association Dues	310	**GFOA, NHGFOA dues.** **Finance Director and Asst. Finance Dir. NHGFOA AP/Payroll Clerk**
45800	Printing	400	**Printing supplies for annual budget.**
45905	IT Consultant	25,000	**IT Consultant - Combination of on-site support and remote monitoring with BackBay Networks**
46200	Professional Insurance	2,830	**PRIMEX**
47100	Computer Supply/Maint	1,000	**Computers - Parts and Maintenance**
47200	Office Machine/Software Maint	13,200	**Tyler Tech $9,200** **Off-Site Storage/Back up $4,000**
		382,908	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	93,308	96,873	99,156
41100	Health/Dental Ins	16,576	16,703	16,926
41200	Life & Disability	1,562	1,459	1,743
41500	Retirees Life Insurance	534	534	534
41700	Fica/Medicare	7,162	7,793	7,967
41750	Unemploy Insurance	160	106	106
41775	Workers Comp Insurance	171	167	167
41780	State Retirement	10,614	10,820	11,076
43000	Travel/Training	1,117	1,250	1,250
44101	Office Supplies	1,322	700	950
44500	Postage	1,232	850	850
45500	Association Dues	55	60	55
45800	Printing	1,450	1,500	1,500
45901	Advertising	2,447	2,500	2,500
45911	Restoration of Vital Records	0	0	0
46200	Professional Insurance	510	510	510
47100	Computer Supply/Maint	2,071	3,000	2,000
47200	Office Machine/Software Maint	0	500	500
City Clerk		***140,293***	***145,325***	***147,790***
Difference From Previous Budget				*2,465*
Percentage Difference From Previous Budget				*1.70%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	99,156	**City Clerk $ 57,140** **Dep.City Clerk 42,017**
41100	Health/Dental Ins	16,926	**2 Full Time employees**
41200	Life & Disability	1,743	**2 Full Time employees**
41500	Retirees Life Insurance	534	**Retirees Life Insurance**
41700	Fica/Medicare	7,967	**Salary ($104,156) X 7.65%**
41750	Unemploy Insurance	106	**PRIMEX**
41775	Workers Comp Insurance	167	**PRIMEX**
41780	State Retirement	11,076	**Salary ($99,156) X 11.17%**
43000	Travel/Training	1,250	**Training and Mileage Reimbursement for City Clerk and Deputy City Clerk.**
44101	Office Supplies	950	**General office supplies.**
44500	Postage	850	**Postage based on prior year's expenditures**
45500	Association Dues	55	**NHTCCA**
45800	Printing	1,500	**Dog licenses and annual reports**
45901	Advertising	2,500	**Posting of public notices, other types of required advertising.**
46200	Professional Insurance	510	**PRIMEX**
47100	Computer Supply/Maint	2,000	**Maint. agreement TYLER, EB@.Gov, other hardware/software support**
47200	Office Machine/Software Maint	500	**General office equipment maintenance**
		147,790	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40220	Election Workers	7,000	8,000	8,000
43600	Election Meals	1,242	1,000	1,250
44101	Office Supplies	210	400	400
44500	Postage	103	200	200
45800	Printing	2,067	3,000	1,000
45901	Advertising	954	700	700
47102	Election Machine Programming	4,592	3,000	4,000
47200	Office Machine/Software Maint	0	1,000	1,250
48101	Electricity	279	200	300
48103	Heating Fuel	1,030	500	750
48200	Building Maint	52	0	0
Elections		***17,529***	***18,000***	***17,850***
Difference From Previous Budget				*-150*
Percentage Difference From Previous Budget				*-0.83%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40220	Election Workers	8,000	**Two Elections - September Primary, November Presidential**
43600	Election Meals	1,250	**Meals for Election Workers - 2 elections**
44101	Office Supplies	400	**General Election Supplies for two elections**
44500	Postage	200	**Postage - based on prior year**
45800	Printing	1,000	**Printing of forms, etc.**
45901	Advertising	700	**Advertising based on prior year**
47102	Election Machine Programming	4,000	**Programming equipment, 2 elections($2,000/election)**
47200	Office Machine/Software Maint	1,250	**Maintenance agreement and equipment ($250/unit X 5 units**
48101	Electricity	300	**Electricity at Ward 5**
48103	Heating Fuel	750	**Heating Oil at Ward 5**
		17,850	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	97,189	100,315	136,453
40220	Part Time Salaries	17,916	20,105	5,184
41100	Health/Dental Ins	48,120	48,695	49,495
41200	Life & Disability	1,589	1,491	1,491
41700	Fica/Medicare	8,266	9,212	10,835
41750	Unemploy Insurance	180	160	160
41775	Workers Comp Insurance	179	208	208
41780	State Retirement	11,056	11,205	15,242
43000	Travel/Training	250	750	750
44101	Office Supplies	1,641	1,000	1,000
44500	Postage	12,555	14,000	14,000
45500	Association Dues	20	20	20
45800	Printing	155	1,000	1,000
45900	Miscellaneous Services	0	0	0
45915	Title Search Fees	3,484	3,000	3,500
45916	Register of Deeds	1,133	1,900	1,500
45917	Notary Renewals	0	75	75
46200	Professional Insurance	2,161	2,161	2,161
47200	Office Machine/Software Maint	15,514	10,690	10,690
Tax Collector		***221,408***	***225,987***	***253,764***
Difference From Previous Budget				*27,777*
Percentage Difference From Previous Budget				*12.29%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	136,453	**Tax Collector $54,653 Deputy $46,803 , Increase PT Clerk to FT effective 10/1/2020**
40220	Part Time Salaries	5,184	**One (1) part time employee - 20 hours per week through 9/30/2020**
41100	Health/Dental Ins	49,495	**2 Full Time employees**
41200	Life & Disability	1,491	**3 Full Time employees**
41700	Fica/Medicare	10,835	**Salary ($141,637) X 7.65%**
41750	Unemploy Insurance	160	**PRIMEX**
41775	Workers Comp Insurance	208	**PRIMEX**
41780	State Retirement	15,242	**Salary ($136,453) X 11.17%**
43000	Travel/Training	750	**Mileage and training expenses**
44101	Office Supplies	1,000	**General Office Supplies**
44500	Postage	14,000	**Postage based on prior year's expenditures**
45500	Association Dues	20	**Dues NHTCA**
45800	Printing	1,000	**Tax Bills, other printing**
45915	Title Search Fees	3,500	**Tax Liens/Deeding research**
45916	Register of Deeds	1,500	**Recording fees for liens**
45917	Notary Renewals	75	**Notary License for P/T employee**
46200	Professional Insurance	2,161	**PRIMEX**
47200	Office Machine/Software Maint	10,690	**E-Reg (Interware) $3,190, Tyler, $7,500**
		253,764	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	48,389	52,438	52,510
41100	Health/Dental Ins	10,719	10,256	18,561
41200	Life & Disability	738	743	789
41500	Retirees Life Insurance	102	0	0
41700	Fica/Medicare	3,649	4,012	4,017
41750	Unemploy Insurance	60	53	53
41775	Workers Comp Insurance	85	86	86
41780	State Retirement	5,281	5,857	5,865
43000	Travel/Training	485	500	500
44101	Office Supplies	454	500	500
44500	Postage	27	100	100
45485	Direct Relief-Rent	111,082	125,000	125,000
45486	Direct Relief-Rx-Medical	0	3,000	2,000
45487	Direct Relief-Utilities	3,591	10,000	8,000
45488	Direct Relief-Other	4,500	14,000	13,000
45494	Homeless/Shelter Support	0	0	2,500
45900	Miscellaneous Services	175	500	250
45901	Advertising	389	0	0
47200	Office Machine/Software Maint	1,030	850	850
	Human Services	***190,756***	***227,895***	***234,581***
	Difference From Previous Budget			*6,686*
	Percentage Difference From Previous Budget			*2.93%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	52,510	**1 Full Time employee**
41100	Health/Dental Ins	18,561	**1 Full Time employee**
41200	Life & Disability	789	**1 Full Time employee**
41700	Fica/Medicare	4,017	**Salary ($52,510) X 7.65%**
41750	Unemploy Insurance	53	**1 Full Time employee**
41775	Workers Comp Insurance	86	**PRIMEX**
41780	State Retirement	5,865	**Salary ($52,510) X 11.17%**
43000	Travel/Training	500	**Training and mileage reimbursement**
44101	Office Supplies	500	**General Office Supplies**
44500	Postage	100	**Postage for mailings**
45485	Direct Relief-Rent	125,000	**Rental Assistance**
45486	Direct Relief-Rx-Medical	2,000	**Prescription and Medical Assistance**
45487	Direct Relief-Utilities	8,000	**Heat, electric, other assistance**
45488	Direct Relief-Other	13,000	**Other types of assistance such as**
45494	Homeless/Shelter Support	2,500	**Provide miscellaneous support for Homeless Shelters, Emergency Shelters, Regional Homeless Initiatives**
45900	Miscellaneous Services	250	**Bus passes, other unanticipated**
47200	Office Machine/Software Maint	850	**Annual Fee for GAPS**
		234,581	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	111,599	114,286	117,143
40220	Part Time Salaries	31,525	44,173	66,222
40400	Longevity	0	0	0
40440	Educational Incentive	0	0	0
41100	Health/Dental Ins	15,660	15,767	16,243
41200	Life & Disability	1,749	1,638	1,707
41700	Fica/Medicare	11,233	12,504	14,027
41750	Unemploy Insurance	220	266	266
41775	Workers Comp Insurance	214	265	265
41780	State Retirement	12,696	12,765	13,085
43000	Travel/Training	354	400	400
44101	Office Supplies	1,491	2,000	2,000
44150	Period & Forms	2,111	3,000	2,250
44300	Janitorial Supplies	443	150	350
44500	Postage	45	100	100
45500	Association Dues	328	345	645
45600	Telephone	1,397	1,200	1,200
45800	Printing	24	100	100
45901	Advertising	389	150	150
45925	Miscellaneous Physicals	127	175	175
46100	Building Ins	3,328	4,123	4,123
47100	Computer Supply/Maint	445	500	500
47200	Office Machine/Software Maint	2,500	2,500	2,750
47700	Books	13,970	13,500	13,500
47701	Audio - Visual	3,783	4,200	4,200
47702	Books - Children	3,999	4,000	4,000
47703	Public Programs	0	1,800	1,800
47704	Electronic Resources	1,369	2,300	2,300
48101	Electricity	8,090	8,100	8,100
48102	Water & Sewer	336	360	360
48103	Heating Fuel	2,645	3,000	3,000
48200	Building Maint	3,382	3,500	3,500

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
	Library	***235,452***	***257,167***	***284,461***
	Difference From Previous Budget			*27,294*
	Percentage Difference From Previous Budget			*10.61%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION
350 LIBRARY

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	117,143	**Librarian $ 70,340** **Assistant 46,803**
40220	Part Time Salaries	66,222	**4 Part Time Assistants - 3 at 20 hrs/week, 1 new PT employee at 25 hrs/week effective 9/1/2020**
41100	Health/Dental Ins	16,243	**1 Full Time employees**
41200	Life & Disability	1,707	**2 Full Time employees**
41700	Fica/Medicare	14,027	**Salary ($183,365) * 7.65%**
41750	Unemploy Insurance	266	**PRIMEX Insurance**
41775	Workers Comp Insurance	265	**PRIMEX Insurance**
41780	State Retirement	13,085	**Salary ($117,143) X 11.17%**
43000	Travel/Training	400	**NH Library Association, NH Trustees Annual Conf., Misc Mileage for Regional Meetings**
44101	Office Supplies	2,000	**General Office Supplies $500** **Library Supplies $1,500**
44150	Period & Forms	2,250	**Magazine Subscriptions $900** **Newspaper Subscriptions $800** **Other Serials and Indexes $500** **Microfiche $800**
44300	Janitorial Supplies	350	**Cleaning Supplies $150**
44500	Postage	100	**Based on Prior years**
45500	Association Dues	645	**NHLA and NELA $170** **NH Library Trustees $150** **Rochester Area Libraries $25**
45600	Telephone	1,200	**Annual Telephone - Avg. $100/month**
45800	Printing	100	**Book Discussion $50** **Summer Reading $50**
45901	Advertising	150	**General Advertising as needed (such a job postings)**
45925	Miscellaneous Physicals	175	**1 pre-employment Physical**
46100	Building Ins	4,123	**PRIMEX**
47100	Computer Supply/Maint	500	**Maintain Staff and Public Access Computers**
47200	Office Machine/Software Maint	2,750	**ByWater Solutions - Koha ILS hosting and support fee for on-line catalog**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION
350 LIBRARY

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
47700	Books	13,500	**New and replacement books for general catalog - 56 books/month at average $20/book.**
47701	Audio - Visual	4,200	**Children's audiobooks and DVD's $600 General collection DVD's $2,000 General Collection audiobooks $1,600**
47702	Books - Children	4,000	**New and replacement books 15 books/month/avg. $20**
47703	Public Programs	1,800	**Tinker Table programs for Children, educational workshops for adults.**
47704	Electronic Resources	2,300	**2018 NH Book Consortium fee - Based on population and use.**
48101	Electricity	8,100	**Electric based on historical average**
48102	Water & Sewer	360	**Water/Sewer based on average**
48103	Heating Fuel	3,000	**Natural Gas delivery and supply**
48200	Building Maint	3,500	**Dumbwaiter Inspect and certify, Furnace Maint, fire Alarm and Extinguishers, Replacement of Light Fixture Covers, Plumbing repairs, Carpet & Floor cleaning**

284,461

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

360 ASSESSING

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	46,312	43,045	40,475
41100	Health/Dental Ins	5,019	9,213	5,531
41200	Life & Disability	645	688	498
41700	Fica/Medicare	3,896	3,293	3,096
41750	Unemploy Insurance	60	53	53
41775	Workers Comp Insurance	64	76	76
41780	State Retirement	4,252	4,808	4,521
43000	Travel/Training	0	150	150
44101	Office Supplies	44	400	400
44150	Period & Forms	649	650	650
44500	Postage	631	700	700
44902	Registry Fees	388	0	200
45500	Association Dues	-65	45	45
45700	Contract Services	48,019	48,000	49,500
45706	Assessing - Reval/Cycled Insp.	32,820	38,500	38,500
45901	Advertising	389	0	0
45903	Rev Tax Maps	0	2,325	2,325
45910	Pysicals	80	0	0
47103	Analytical Program	11,900	10,300	10,700
	Assessing	***155,105***	***162,246***	***157,420***
	Difference From Previous Budget			*-4,826*
	Percentage Difference From Previous Budget			*-2.97%*
	Total Finance and Administration	***1,319,156***	***1,405,405***	***1,478,774***
	Difference From Previous Budget			*73,369*
	Percentage Difference From Previous Budget			*5.22%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

360 ASSESSING

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	40,475	**Assessing Clerk $40,475**
41100	Health/Dental Ins	5,531	**1 Full Time employee**
41200	Life & Disability	498	**1 Full Time employee**
41700	Fica/Medicare	3,096	**Salary ($40,475) X 7.65%**
41750	Unemploy Insurance	53	**PRIMEX Insurance**
41775	Workers Comp Insurance	76	**PRIMEX Insurance**
41780	State Retirement	4,521	**Salary ($40,475) X 11.17%**
43000	Travel/Training	150	**Assessing Seminars**
44101	Office Supplies	400	**General office supplies**
44150	Period & Forms	650	**Marshall & Swift Book-service for updates annually**
44500	Postage	700	**Postage for routine mailings, call back letters for cycled inspections, and our welcome packet to new property owners.**
44902	Registry Fees	200	**Fees for printing Deeds**
45500	Association Dues	45	**Assessing Dues - Staff $25** **Assessors $20**
45700	Contract Services	49,500	**$49.5K Asses. Services**
45706	Assessing - Reval/Cycled Insp.	38,500	**Cycled Inspections Contract - year 2**
45903	Rev Tax Maps	2,325	**Update City's tax maps as needed.**
47103	Analytical Program	10,700	**Annual cost of providing the City tax cards online. Property information is updated annually as part of the service $8,300** **CAI - GIS/Assessors maps $2,400**

157,420

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	142,185	145,838	144,701
40220	Part Time Salaries	53,881	53,135	54,463
41100	Health/Dental Ins	43,525	48,040	49,979
41200	Life & Disability	1,927	2,003	2,001
41700	Fica/Medicare	14,625	15,221	15,236
41750	Unemploy Insurance	240	160	160
41775	Workers Comp Insurance	3,029	3,430	3,541
41780	State Retirement	15,264	16,290	16,163
43000	Travel/Training	481	1,250	1,500
44101	Office Supplies	729	1,000	1,000
44500	Postage	3,289	3,000	3,500
45402	Strafford Regional Planning Co	9,709	10,029	10,267
45500	Association Dues	564	569	569
45901	Advertising	3,826	3,000	3,000
45910	Physicals	174	159	127
47200	Office Machine/Software Maint	256	250	650
Planning		***293,703***	***303,374***	***306,857***
Difference From Previous Budget				*3,483*
Percentage Difference From Previous Budget				*1.15%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	144,701	**Director $102,680** **Secretary 42,021**
40220	Part Time Salaries	54,463	**ED Manager - 28 Hours per week**
41100	Health/Dental Ins	49,979	**2 Full Time employees**
41200	Life & Disability	2,001	**2 Full Time employees**
41700	Fica/Medicare	15,236	**Salary ($199,164) X 7.65%**
41750	Unemploy Insurance	160	**PRIMEX Insurance**
41775	Workers Comp Insurance	3,541	**PRIMEX Insurance**
41780	State Retirement	16,163	**Salary ($144,701) X 11.17%**
43000	Travel/Training	1,500	**NNECAPA, NHPA annual conferences, Municipal Law Lecture series, RSA updates**
44101	Office Supplies	1,000	**Ink for Plotter (Approx 7 per year)** **General clerical supplies including materials to send out packets to Board members**
44500	Postage	3,500	**General mailing, packets for Board members, owner notification for proposed amendment changes, etc.**
45402	Strafford Regional Planning Co	10,267	**Annual City membership dues based on written quote from Commission**
45500	Association Dues	569	**NH Planners Association** **Northern NE Planner's Association** **National Arbor Day Foundation** **American Planning Association**
45901	Advertising	3,000	**Ads in local newspaper for meeting notices and requests for bids**
45910	Physicals	127	**New employees, as needed**
47200	Office Machine/Software Maint	650	**ESEI annual software fee, other maintenance as needed**
		306,857	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

401 ECONOMIC DEVELOPMENT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
43000	Travel/Training	50	200	200
44101	Office Supplies	259	300	300
44107	Presentations	232	500	500
44500	Postage	24	300	250
45500	Association Dues	550	575	575
45601	Cell Phones	67	0	0
45700	Contract Services	9,053	5,000	5,000
45800	Printing	0	200	600
45901	Advertising	3,000	3,100	3,000
47200	Ofc Machine/Software Maint			200
	Economic Development	***13,235***	***10,175***	***10,625***
	Difference From Previous Budget			*450*
	Percentage Difference From Previous Budget			*4.42%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

401 ECONOMIC DEVELOPMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
43000	Travel/Training	200	**Economic development conferences, travel, and various ED training opportunities**
44101	Office Supplies	300	**General office supplies**
44107	Presentations	500	**Hosting of annual Chamber Business Before Hours and other ED events**
44500	Postage	250	**Mailings to Somersworth Businesses and business recruitment efforts**
45500	Association Dues	575	**NHCIBOR and Chamber of Commerce**
45700	Contract Services	5,000	**Consulting Services as needed**
45800	Printing	600	**New LOGO Stationery and Marketing Materials**
45901	Advertising	3,000	**Adv. in "NH Business Review" ($415)** **Subscription to Constant Contact ($189)** **Regional ad in Business NH Magazine ($2396)**
47200	Ofc Machine/Software Maint	200	**Constant Contact**
		10,625	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	88,927	108,515	115,030
40220	Part Time Salaries	9,306	11,077	11,354
41100	Health/Dental Ins	34,833	48,040	44,012
41200	Life & Disability	1,367	1,534	1,685
41700	Fica/Medicare	7,194	9,149	9,668
41750	Unemploy Insurance	180	160	160
41775	Workers Comp Insurance	5,170	6,252	7,051
41780	State Retirement	10,033	12,121	12,849
43000	Travel/Training	505	700	600
44101	Office Supplies	250	350	350
44150	Period & Forms	0	100	300
44400	Vehicle Fuel	1,054	1,000	1,200
44500	Postage	1,233	1,000	1,000
45500	Association Dues			260
45601	Cell Phones	603	1,200	600
45700	Contract Services	0	0	0
45901	Advertising	534	200	200
45910	Physicals	127	150	127
46300	Fleet & Equip Insurance	990	990	990
47201	Office Equip	819	750	750
47203	Equipment - Codes	23	100	100
47600	Vehicle Maintenance	10	750	1,000
Code Enforcement		***163,158***	***204,138***	***209,286***
Difference From Previous Budget				*5,148*
Percentage Difference From Previous Budget				*2.52%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	115,030	**BI/Code Officer $ 61,329 Property Maint. Code 53,701**
40220	Part Time Salaries	11,354	**Part time electrical inspector - 8 Hrs./week**
41100	Health/Dental Ins	44,012	**2 Full Time employees**
41200	Life & Disability	1,685	**2 Full Time employees**
41700	Fica/Medicare	9,668	**Salary ($126,383) X 7.65%**
41750	Unemploy Insurance	160	**PRIMEX Insurance**
41775	Workers Comp Insurance	7,051	**PRIMEX Insurance**
41780	State Retirement	12,849	**Salary ($115,030) X 11.17%**
43000	Travel/Training	600	**Seacoast BOA monthly, NHBOA Annually, ICC as needed/or required.**
44101	Office Supplies	350	**General office supplies including file folders, permit paper, general clerical supplies**
44150	Period & Forms	300	**Purchasing of mechanical/electrical/plumbing permit forms**
44400	Vehicle Fuel	1,200	**Gas for two code vehicles.**
44500	Postage	1,000	**Postage for permit issuance and Certified Mail to address compliance issues.**
45500	Association Dues	260	**ICC (City) $150, NHBOA (1) $75, Seacoast Code Officials (2) $35**
45601	Cell Phones	600	**Cell phone payment for 2 Code Officers.**
45901	Advertising	200	**Advertising as needed.**
45910	Physicals	127	**New employee physicals as needed.**
46300	Fleet & Equip Insurance	990	**PRIMEX**
47201	Office Equip	750	**Filing Cabinets, other office equipment**
47203	Equipment - Codes	100	**Purchase tools, testing equipment, etc. for Code officers for inspections**
47600	Vehicle Maintenance	1,000	**General vehicle maintenance for two code cars.**
		209,286	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	49,429	52,058	54,824
40220	Part Time Salaries	15,324	15,858	16,254
40240	Seasonal Salaries	39,793	62,080	53,400
41100	Health/Dental Ins	20,031	20,281	20,604
41200	Life & Disability	795	769	822
41700	Fica/Medicare	7,846	9,945	9,523
41750	Unemploy Insurance	280	106	106
41775	Workers Comp Insurance	3,445	4,641	4,641
41780	State Retirement	5,623	5,814	6,124
43000	Travel/Training	279	400	400
44101	Office Supplies	211	250	325
44202	Parks Repair	11,890	10,000	0
44400	Vehicle Fuel	492	600	600
44500	Postage	15	50	50
45434	Special Events	2,063	3,250	3,750
45436	Youth Basketball	1,945	0	0
45438	Kids Camp	10,146	10,000	10,000
45439	Trends/Teen Camp	6,407	6,000	7,583
45443	Saturday Soccer	479	700	700
45444	Saturday Basketball	1,074	1,300	1,300
45445	Granite State Track and Field	332	425	450
45500	Association Dues	65	70	70
45601	Cell Phones	297	375	375

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*18-20 BUD*	*20-21 PROPOSED*
45901	Advertising	451	500	500
45910	Physicals	1,619	2,500	2,500
46100	Building Ins	695	860	0
46300	Fleet & Equip Insurance	520	520	520
47200	Office Machine/Software Maint	1,319	750	750
47600	Vehicle Maintenance	23	250	250
48101	Electricity	2,415	2,400	0
48102	Water & Sewer	1,939	2,500	0
48104	Trash Collection	524	500	0
48107	Field Maintenance	3,326	5,000	0
48200	Building Maint	9,161	4,500	0
Recreation		***200,254***	***225,252***	***196,421***
Difference From Previous Budget				*-28,831*
Percentage Difference From Previous Budget				*-12.80%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	54,824	**Rec Supervisor $54,824**
40220	Part Time Salaries	16,254	**Part Time Clerk - 20hrs per week**
40240	Seasonal Salaries	53,400	**3 Summer Camp Directors, 9 Summer Camp Counselors, 10 weeks**
41100	Health/Dental Ins	20,604	**1 Full Time employee**
41200	Life & Disability	822	**1 Full Time employee**
41700	Fica/Medicare	9,523	**Salary ($124,478) X 7.65%**
41750	Unemploy Insurance	106	**PRIMEX Insurance**
41775	Workers Comp Insurance	4,641	**PRIMEX Insurance**
41780	State Retirement	6,124	**Salary ($54,824) X 11.17%**
43000	Travel/Training	400	**NHRPA State Conference fee, CPR/First Aid, NNE R&P Conference, Summer camp training, Rec staff training, mileage reimbursement**
44101	Office Supplies	325	**General office supplies**
44400	Vehicle Fuel	600	**Rec Truck fuel**
44500	Postage	50	**Postage for general Rec mailings**
45434	Special Events	3,750	**Special event supplies for: National Night Out, Candy Cane Hunt, Valentine's Dance, Easter Egg Hunt, Trick or Treat at City Hall, Senior Picnic Tea & Sips and Sentiments, Mother/Son event, Senior Luau, New Adult/Senior fitness activity.**
45438	Kids Camp	10,000	**Camp t-shirts; camp game & supplies; NH State Park bus pass fee; Bus transportation to state park trips; First aid supplies & ice packs; Fisher Cat Splash day tickets; staff shirts; MISC field trips (rainy day & special trips); special field trip bus transportation (approvx. 2 trips); MISC supplies & unforseen costs; phone cards for 2 camp cell phones; camp admin supplies**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45439	Trends/Teen Camp	7,583	**10 Friday field trips for 36 kids (cost varies depending on location); Aquaboggan tickets $864 Hilltop Fun Center $550 Funtown Tickets $777 Indoor Ascent $627 Hampton Beach & Mini Golf $288 Urban Air $720 Canobie Lake Park $957 Hike Mount Major $0 Gathering Place Studio/shop(4 trips) $200 Misc. program supplies $350 Transportation fees $2,250**
45443	Saturday Soccer	700	**t-shirts; participation medals; soccer balls & all supplies**
45444	Saturday Basketball	1,300	**basketballs; t-shirts for Biddy Ball + 1st/2nd grade Rec; participation medals for Biddy Ball + 1st/2nd grade Rec; First aid + ice packs; Rec jerseys**
45445	Granite State Track and Field	450	**t-shirts; timers & whistles; MISC supplies**
45500	Association Dues	70	**NH Recreation & Parks Association dues for Rec Supervisor=**
45601	Cell Phones	375	**Cell phone**
45901	Advertising	500	**Recreation employment ads & MISC program ads**
45910	Physicals	2,500	**Physicals, drug screen, & background checks for 17 seasonal employees**
46300	Fleet Insurance	520	**PRIMEX**
47200	Office Machine/Software Maint	750	**Rec Dept. Computer replacement**
47600	Vehicle Maintenance	250	**Maintenance & repairs for Rec truck**

196,421

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	0	0	30,372
40220	Part Time Salaries	20,287	38,020	0
41100	Health/Dental Ins	0	15,223	25,451
41200	Life & Disability	0	511	541
41700	Fica/Medicare	1,552	2,909	2,323
41750	Unemploy Insurance	60	53	53
41775	Workers Comp Insurance	386	56	56
41780	State Retirement	0	3,515	3,393
44101	Office Supplies	2,793	2,500	2,500
44300	Janitorial Supplies	784	1,500	1,500
44903	Meeting Supplies	113	150	150
45600	Telephone	14,848	15,600	15,600
45601	Cell Phones	1,027	700	700
45950	Rentals	4,637	4,400	4,400
47200	Office Machine/Software Maint	11,272	12,000	12,000
47201	Office Equip	2,649	3,000	3,000
48101	Electricity	28,917	30,000	30,000
48102	Water & Sewer	946	1,500	1,500
48103	Heating Fuel	4,523	5,000	5,000
48200	Building Maint	5,648	20,000	20,000
48201	Maintenance Contracts	4,256	4,600	4,600
48202	Old City Hall	7,014	7,500	7,500
City Hall		***111,713***	***168,737***	***170,639***
Difference From Previous Budget				*1,902*
Percentage Difference From Previous Budget				*1.13%*
Total Development Services		***937,168***	***911,676***	***893,828***
Difference From Previous Budget				*-17,848*
Percentage Difference From Previous Budget				*-1.96%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	30,372	**Full Time Custofian**
41100	Health/Dental Ins	25,451	**1 Full Time employee**
41200	Life & Disability	541	**Insurance**
41700	Fica/Medicare	2,323	**Salary ($30,372 X 7.65%)**
41750	Unemploy Insurance	53	**PRIMEX Insurance**
41775	Workers Comp Insurance	56	**PRIMEX Insurance**
41780	State Retirement	3,393	**FT Salary ($30,372) X 11.17%**
44101	Office Supplies	2,500	**Paper, supplies for the copiers , other supplies**
44300	Janitorial Supplies	1,500	**Liquid cleaning supplies, toilet paper, tri-fold paper towels, trash bags and other supplies for janitorial maintenance of City Hall.**
44903	Meeting Supplies	150	**Various Supplies**
45600	Telephone	15,600	**City Phone system - avg. $1,300/month**
45601	Cell Phones	700	**Administration cell phone**
45950	Rentals	4,400	**General Linen, (for rug service and wet mops for six months then plus cost of additional mats for six months during winter season as needed)**
47200	Office Machine/Software Maint	12,000	**City Hall copier program -$7,000 Machine Maint agreements $5,000**
47201	Office Equip	3,000	**Postage Machine rental Pitney Bowes ($447/qtr), supplies $1,000**
48101	Electricity	30,000	**Electricity with Eversource**
48102	Water & Sewer	1,500	**City of Somersworth - Water/Sewer Utility bill**
48103	Heating Fuel	5,000	**Natural Gas**
48200	Building Maint	20,000	**General bldg. maintenance that includes, but is not limited to, HVAC systems, ceiling tiles, windows, roof, electrical, lighting.**
48201	Maintenance Contracts	4,600	**Otis Elevator - annual inspection and routine maintenance**
48202	Old City Hall	7,500	**Eversource, Northern Utilities, Water & Sewer**
		170,639	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	199,555	200,116	203,888
40300	Overtime	0	250	250
40400	Longevity	1,664	1,664	1,664
40420	Holiday Pay	2,273	2,273	2,273
40470	Leave Buyouts	982	0	0
41100	Health/Dental Ins	47,740	48,269	49,054
41200	Life & Disability	2,993	2,914	3,030
41500	Retirees Life Insurance	2,987	2,987	2,987
41700	Fica/Medicare	7,410	9,077	9,428
41750	Unemploy Insurance	266	266	266
41775	Workers Comp Insurance	4,367	5,883	6,214
41780	State Retirement	41,473	40,454	41,309
43000	Travel/Training	193	1,500	1,500
43001	Tuition Reimbursements	0	3,500	3,500
44101	Office Supplies	4,745	4,500	4,500
44150	Period & Forms	1,503	1,500	1,500
44300	Janitorial Supplies	1,217	1,500	1,500
44400	Vehicle Fuel	344	1,000	750
44500	Postage	1,325	1,800	1,800
44700	Training Supplies	6,307	0	0
44800	Clothing	9,402	10,000	10,000
45300	Cleaning Service-Clothes	187	250	250
45500	Association Dues	310	450	450
45800	Printing	942	1,000	1,000
45901	Advertising	0	500	500
45910	Physicals	376	500	250
45912	Police Spots	0	0	0

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
45924	Misc Supplies	1,024	750	750
45926	Pre Employment Check	330	325	325
45950	Rentals	0	0	0
45951	Testing Fees	2,093	550	550
46100	Building Ins	10,646	13,188	13,188
46200	Professional Insurance	37,181	37,181	37,181
46300	Fleet & Equip Insurance	6,527	6,527	6,527
47100	Computer Supply/Maint	19,695	30,774	35,361
47200	Office Machine/Software Maint	5,657	5,000	1,600
47600	Vehicle Maintenance	30	750	750
	Police Admin	***421,741***	***437,198***	***444,095***
	Difference From Previous Budget			*6,897*
	Percentage Difference From Previous Budget			*1.58%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	203,888	**Chief $103,012, Executive Assistant $51,622, Investigations Secretary $49,254**
40300	Overtime	250	**Overtime**
40400	Longevity	1,664	**One employee eligible**
40420	Holiday Pay	2,273	**Holiday payout - contractural**
41100	Health/Dental Ins	49,054	**3 Full Time employees**
41200	Life & Disability	3,030	**Insurance**
41500	Retirees Life Insurance	2,987	**Insurance**
41700	Fica/Medicare	9,428	**($104,676) X 1.45% + ($103,399) X 7.65%**
41750	Unemploy Insurance	266	**Insurance**
41775	Workers Comp Insurance	6,214	**Insurance**
41780	State Retirement	41,309	**($104,676) X 28.43% + ($103,399) X 11.17%**
43000	Travel/Training	1,500	**Training and travel for the Chief.**
43001	Tuition Reimbursements	3,500	**Tuition reimbursement for an approved course of study approved by the Chief of Police. The contract allows up to $2,500 per person per fiscal year.**
44101	Office Supplies	4,500	**General office supplies for the Police Department.**
44150	Period & Forms	1,500	**This represents the costs of forms and law books the Police Department Uses.**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY
500 POLICE ADMIN

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
44300	Janitorial Supplies	1,500	**Janitorial supplies and cleaning products. This includes toilet paper, paper towels, etc. for the Department.**
44400	Vehicle Fuel	750	**Gasoline for the Chief's cruiser.**
44500	Postage	1,800	**Postage for the Department.**
44800	Clothing	10,000	**This line item covers uniforms including but not limited to boots, jackets and duty gear. (Leather gear such as belts, holsters and various cases.)**
45300	Cleaning Service-Clothes	250	**Uniform cleaning costs for the Chief.**
45500	Association Dues	450	**Nat'l Chiefs of Police Association, NH Chiefs of Police Association, FBI, and LEEDA.**
45800	Printing	1,000	**This is printing expenses for letterhead and envelopes, as well as other printing of business cards and other police forms required.**
45901	Advertising	500	**Advertising expenses for new employees for recruitment purposes.**
45910	Physicals	250	**This line item is for pre-employment physicals.**
45924	Misc Supplies	750	**Evidence supplies, other misc police supplies.**
45926	Pre Employment Check	325	**Credit history check for potential Department employees.**
45951	Testing Fees	550	**Polygraph and Psychological testing fees for new employees.**
46100	Building Ins	13,188	**PRIMEX**
46200	Professional Insurance	37,181	**PRIMEX**
46300	Fleet & Equip Insurance	6,527	**PRIMEX**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
47100	Computer Supply/Maint	35,361	**Tri-Tech Police Reporting Database Support Fees- $14,189 , IMC 10 additional licenses $2,744, Watchguard Maint Plan $2,950 Multi-Agency Bandwidth for Cross Agency - $500, West Subscription - $2,600, Backbay Networks: Records/Server Backup - $2,500, Replacement Computers - $4,800, AFIS interface $475, IDEMIA Maint plan $2,683, MS Office 365 $1,920**
47200	Office Machine/Software Maint	1,600	**Machine maintenance fees for copy machines, fax machines, shredder replacements, printer parts and drums and postage meter fees. Also lease costs for 2 copy machines.**
47600	Vehicle Maintenance	750	**This is vehicle maintenance required for the Chief's cruiser.**
		444,095	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	1,022,451	1,119,553	1,163,509
40220	Part Time Salaries	49,077	54,581	0
40300	Overtime	78,490	70,000	80,000
40330	Overtime - Police Court	4,192	7,500	7,500
40400	Longevity	2,288	2,288	2,288
40410	Training	17,045	14,000	14,000
40420	Holiday Pay	39,026	38,000	38,000
40440	Educational Incentive	7,025	7,650	7,300
40902	Police Security Service	81,299	0	0
41100	Health/Dental Ins	351,941	376,588	385,469
41200	Life & Disability	16,301	16,903	18,086
41700	Fica/Medicare	19,936	22,430	19,033
41750	Unemploy Insurance	1,772	1,869	1,780
41775	Workers Comp Insurance	29,753	40,190	41,423
41780	State Retirement	348,036	357,931	373,171
43000	Travel/Training	2,457	3,500	4,000
43002	Firearm Supplies	0	7,100	7,500
44400	Vehicle Fuel	31,665	30,000	30,000
45300	Cleaning Service-Clothes	6,225	4,500	4,500
45500	Association Dues	150	200	200
45913	Veterinary Services	1,000	1,200	1,200
47250	Operating Equipment Maint	1,594	1,200	1,200
47600	Vehicle Maintenance	34,260	28,000	28,000
49920	Police K9 Program	8,973	4,000	4,000
Patrol		***2,154,953***	***2,209,183***	***2,232,159***
Difference From Previous Budget				*22,976*
Percentage Difference From Previous Budget				*1.04%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY
510 PATROL

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	1,163,509	**These are wages for the Patrol Division. This includes: (1) Captain, (1) Lieutenant, (4) Sergeants and (14) Patrol Officers, which include 1 new officer effective 10/1/2020 = (20 Employees)**
40300	Overtime	80,000	**Anticipated Overtime**
40330	Overtime - Police Court	7,500	**Court Overtime**
40400	Longevity	2,288	**2 Employees eligible**
40410	Training	14,000	**Anticipated overtime to cover for training**
40420	Holiday Pay	38,000	**Contractural**
40440	Educational Incentive	7,300	**Contractural**
41100	Health/Dental Ins	385,469	**Health/Dental Insurance**
41200	Life & Disability	18,086	**Insurance**
41700	Fica/Medicare	19,033	**($1,312,597 X 1.45%)**
41750	Unemploy Insurance	1,780	**Insurance**
41775	Workers Comp Insurance	41,423	**Insurance**
41780	State Retirement	373,171	**($1,312,597) X 28.43%**
43000	Travel/Training	4,000	**Every police officer is mandated to have at least 8 hours of training per year (in addition to firearms training requirement).**
43002	Firearm Supplies	7,500	**This line item captures costs for Firearms Supplies for firearms qualifications and for members of the SWAT Team. Taser Cartridges - $2,400**
44400	Vehicle Fuel	30,000	**This is fuel costs for our Patrol Division.**
45300	Cleaning Service-Clothes	4,500	**This is dry cleaning of uniforms for 20 officers, as per the NEPBA Contract.**
45500	Association Dues	200	**Justice of the Peace and Notary fees**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY
510 PATROL

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45913	Veterinary Services	1,200	**PD will keep stray dogs for a small period of time in order to locate the owner. If the pet rquires boarding, the City pays a daily boarding fee, along with any vet care they may need upon arrival.**
47250	Operating Equipment Maint	1,200	**Radar calibrations (yearly), supplies for AED's and batteries for hand held radios and other patrol equipment expenses.**
47600	Vehicle Maintenance	28,000	**Maintenance on all vehicles, tires, car washes, other vehicle maintenance.**
49920	Police K9 Program	4,000	**Operating expenses for our K9 Program. These are such things as dog food, boarding while officer is on vacation, veterinary expenses, etc.**
		2,232,159	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	354,888	395,479	403,759
40300	Overtime	17,844	15,000	20,000
40400	Longevity	1,040	1,040	1,040
40420	Holiday Pay	11,615	14,000	14,000
40430	Clothing Allowance	769	1,000	1,000
40440	Educational Incentive	975	975	975
41100	Health/Dental Ins	135,354	164,072	167,336
41200	Life & Disability	5,131	6,086	6,017
41700	Fica/Medicare	5,289	6,198	6,319
41750	Unemploy Insurance	534	534	534
41775	Workers Comp Insurance	10,345	13,989	12,275
41780	State Retirement	113,430	120,985	123,606
43000	Travel/Training	1,900	1,500	2,000
44400	Vehicle Fuel	2,152	2,000	2,000
45300	Cleaning Service-Clothes	63	200	200
45500	Association Dues	190	200	200
45900	Miscellaneous Services	765	1,000	2,000
47200	Office Machine/Software Maint	3,700	4,000	4,000
47400	Photo Equipment	90	250	250
47600	Vehicle Maintenance	5,309	3,000	3,000
48204	Evidence Collection Unit	1,089	0	0
Investigations		***672,473***	***751,508***	***770,511***
Difference From Previous Budget				*19,003*
Percentage Difference From Previous Budget				*2.53%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	403,759	**These are wages for (1) Captain, (1) Detective Sergeant, (3) Detectives and (1) School Resource Officer.**
40300	Overtime	20,000	**Overtime**
40400	Longevity	1,040	**One employee eligible**
40420	Holiday Pay	14,000	**Contractural**
40430	Clothing Allowance	1,000	**Contractural**
40440	Educational Incentive	975	**Contractural**
41100	Health/Dental Ins	167,336	**Health/Dental Insurance**
41200	Life & Disability	6,017	**Insurance**
41700	Fica/Medicare	6,319	**Salary ($435,774) X 1.45%**
41750	Unemploy Insurance	534	**Insurance**
41775	Workers Comp Insurance	12,275	**Insurance**
41780	State Retirement	123,606	**Salary ($434,774) X 28.43%**
43000	Travel/Training	2,000	**Police Officers are mandated to have 8 hours of training per NH Police Standards & Training. This is training for the Investigations Division which requires more specialized training.**
44400	Vehicle Fuel	2,000	**This is vehicle fuel for undercover vehicles.**
45300	Cleaning Service-Clothes	200	**This is dry cleaning expenses for uniforms.**
45500	Association Dues	200	**Association dues for NESPIN, New England State Police Information Network.**
45900	Miscellaneous Services	2,000	**This is for evidence supplies like evidence tape, bags, dust, fuming solvents, etc.**
47200	Office Machine/Software Maint	4,000	**This is maintenance fees for our cell phone forensic decoder.**
47400	Photo Equipment	250	**Camera equipment cost**
47600	Vehicle Maintenance	3,000	**Vehicle maintenance/repairs for undercover vehicles - 5 vehicles**

770,511

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	206,406	213,505	218,232
40220	Part Time Salaries	7,798	8,584	9,156
40300	Overtime	11,643	9,000	9,000
40420	Holiday Pay	9,694	9,500	9,500
41100	Health/Dental Ins	67,963	68,780	69,898
41200	Life & Disability	3,609	3,631	3,737
41700	Fica/Medicare	17,131	18,405	18,810
41750	Unemploy Insurance	623	623	623
41775	Workers Comp Insurance	4,937	6,650	6,860
41780	State Retirement	25,908	25,915	26,443
45300	Cleaning Service-Clothes	0	100	100
45600	Telephone	10,638	11,400	11,400
45601	Cell Phones	7,654	9,000	9,000
45700	Contract Services	1,254	1,274	1,274
47200	Office Machine/Software Maint	81	200	200
47250	Operating Equipment Maint	7,327	5,900	5,900
48101	Electricity	32,585	30,000	30,000
48102	Water & Sewer	892	980	980
48103	Heating Fuel	19,490	20,000	20,000
48200	Building Maint	17,570	14,000	14,000
Police Support		***453,205***	***457,447***	***465,113***
Difference From Previous Budget				*7,666*
Percentage Difference From Previous Budget				*1.68%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	218,232	**These are full time wages for (5) Dispatchers.**
40220	Part Time Salaries	9,156	**Part time custodian - 12 Hrs per week**
40300	Overtime	9,000	**Overtime**
40420	Holiday Pay	9,500	**Contractural**
41100	Health/Dental Ins	69,898	**Health/Dental Insurance**
41200	Life & Disability	3,737	**Insurance**
41700	Fica/Medicare	18,810	**Salary ($245,888) X 7.65%**
41750	Unemploy Insurance	623	**Insurance**
41775	Workers Comp Insurance	6,860	**Insurance**
41780	State Retirement	26,443	**Salary ($236,732) X 11.17%**
45300	Cleaning Service-Clothes	100	**This is uniform dry cleaning expenses.**
45600	Telephone	11,400	**This is telephone and internet cost for the PD, including the cost of our 911 lines.**
45601	Cell Phones	9,000	**This is cell phone service for Command Staff and Cruiser Modem Service that allows the cruiser laptops to connect into our computer network and the State Police network.**
45700	Contract Services	1,274	**Floor mats throughout PD.**
47200	Office Machine/Software Maint	200	**Fax machine/printer and the shredder in Dispatch.**
47250	Operating Equipment Maint	5,900	**This is maintenance costs for equipment such as the radio system, digital voice recorder that records telephone and radio traffic, and other general maintenance expenses.**
48101	Electricity	30,000	**Electricity for the PD.**
48102	Water & Sewer	980	**Water and Sewer charges for the PD and Backflow Tests twice yearly.**
48103	Heating Fuel	20,000	**Propane**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
48200	Building Maint	14,000	**HVAC repairs, computerized locks, plumbing, fire suppression system, elevator, back-up generator, misc. repairs.**

465,113

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40220	Part Time Salaries	20,757	26,790	27,834
41700	Fica/Medicare	1,588	2,049	2,129
41750	Unemploy Insurance	178	178	178
41775	Workers Comp Insurance	608	819	885
44400	Vehicle Fuel	473	500	500
47600	Vehicle Maintenance	0	500	500
Traffic		***23,604***	***30,836***	***32,026***
Difference From Previous Budget				*1,190*
Percentage Difference From Previous Budget				*3.86%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40220	Part Time Salaries	27,834	**Parking Enforcement Officer 20 Hrs/week for 52 weeks, and School Crossing Guard, 15 Hrs/week for 42 weeks.**
41700	Fica/Medicare	2,129	**Salary ($27,834) X 7.65%**
41750	Unemploy Insurance	178	**Insurance**
41775	Workers Comp Insurance	885	**Insurance**
44400	Vehicle Fuel	500	**Fuel costs for the parking vehicle.**
47600	Vehicle Maintenance	500	**Vehicle maintenance costs for the parking enforcement vehicle.**
		32,026	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	66,564	67,080	67,080
40300	Overtime	0	500	500
40420	Holiday Pay	3,096	3,200	3,200
40430	Clothing Allowance	400	400	400
41100	Health/Dental Ins	19,871	20,280	20,604
41200	Life & Disability	1,024	992	992
41700	Fica/Medicare	964	1,032	1,032
41750	Unemploy Insurance	89	89	89
41775	Workers Comp Insurance	1,678	2,260	2,260
41780	State Retirement	20,488	20,122	20,122
45300	Cleaning Service-Clothes	319	250	250
45700	Contract Services	18,333	20,000	20,000
Prosecution		***132,826***	***136,205***	***136,529***
Difference From Previous Budget				*324*
Percentage Difference From Previous Budget				*0.24%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	67,080	**Police Prosecutor.**
40300	Overtime	500	**Overtime**
40420	Holiday Pay	3,200	**Contractural**
40430	Clothing Allowance	400	**Clothing allowance for the Police Prosecutor.**
41100	Health/Dental Ins	20,604	**Health/Dental Insurance**
41200	Life & Disability	992	**Insurance**
41700	Fica/Medicare	1,032	**Salary ($71,180) X 1.45%**
41750	Unemploy Insurance	89	**Insurance**
41775	Workers Comp Insurance	2,260	**Insurance**
41780	State Retirement	20,122	**Salary ($70,780) X 28.43%**
45300	Cleaning Service-Clothes	250	**Uniform cleaning - Police Prosecutor.**
45700	Contract Services	20,000	**This is the cost of a private attorney to review and prosecute more complex cases in Dover District Court.**

136,529

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	101,679	100,176	133,045
40220	Part Time Salaries	27,649	27,649	7,085
40430	Clothing Allowance	188	600	600
41100	Health/Dental Ins	6,415	6,448	21,957
41200	Life & Disability	1,324	1,287	1,877
41500	Retirees Life Insurance	3,227	2,784	3,226
41700	Fica/Medicare	3,656	3,640	4,427
41750	Unemploy Insurance	120	106	106
41775	Workers Comp Insurance	4,918	7,088	7,337
41780	State Retirement	32,338	30,143	34,288
43000	Travel/Training	1,136	1,000	1,000
44101	Office Supplies	1,701	1,600	1,600
44150	Period & Forms	0	500	500
44151	Fire Prevention Ed Sup	510	750	750
44400	Vehicle Fuel	768	1,200	1,200
44500	Postage	64	200	200
45500	Association Dues	4,129	4,700	4,800
45600	Telephone	1,848	2,000	2,000
45601	Cell Phones	366	600	300
45702	Misc	217	500	500
45901	Advertising	389	100	100
45910	Physicals	142	500	500
46100	Building Ins	3,112	3,112	3,112
46300	Fleet & Equip Insurance	502	502	502
47200	Office Machine/Software Maint	3,378	3,500	4,395
47600	Vehicle Maintenance	209	1,000	1,000
48101	Electricity	7,544	8,000	8,000
48102	Water & Sewer	2,574	2,500	2,500
48103	Heating Fuel	6,296	6,000	6,000
48106	Internet Services	2,921	2,600	2,600
Fire Administration		***219,321***	***220,785***	***255,507***
Difference From Previous Budget				*34,722*
Percentage Difference From Previous Budget				*15.73%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	133,045	**Fire Chief $102,680, Exec Assistant -**
40220	Part Time Salaries	7,085	**Part Time Administrative Assistant - 28 Hours/week for 13 weeks. Position to FT effective 10/1/20**
40430	Clothing Allowance	600	**Clothing Allowance - Fire Chief**
41100	Health/Dental Ins	21,957	**2 Full Time employee**
41200	Life & Disability	1,877	**2 Full Time employee**
41500	Retirees Life Insurance	3,226	**Insurance**
41700	Fica/Medicare	4,427	**Salary ($102,680+$5,000) * 1.45% + ($37,450) * 7.65%**
41750	Unemploy Insurance	106	**PRIMEX Insurance**
41775	Workers Comp Insurance	7,337	**PRIMEX Insurance**
41780	State Retirement	34,288	**Salary ($102,680) X 30.09% + (30,365) X 11.17%**
43000	Travel/Training	1,000	**Training courses at the Fire Academy and seminars**
44101	Office Supplies	1,600	**Paper, stationery, other Office Supplies**
44150	Period & Forms	500	**NFPA books required - state adopted new 2015 codes**
44151	Fire Prevention Ed Sup	750	**Fire Prevention supplies - helmets, publications, etc.**
44400	Vehicle Fuel	1,200	**Fuel for Car 1**
44500	Postage	200	**Postage**
45500	Association Dues	4,800	**NFPA 200, START 3700, Seacoast Chiefs 300, NHFCA 105, Seacoast air charge 430.**
45600	Telephone	2,000	**Telephone**
45601	Cell Phones	300	**1 Cellphone (Car 1)**
45702	Misc	500	**Promotional Exams**
45901	Advertising	100	**Newspaper Ads**
45910	Physicals	500	**Physicals**
46100	Building Ins	3,112	**PRIMEX**
46300	Fleet & Equip Insurance	502	**PRIMEX**
47200	Office Machine/Software Maint	4,395	**FireHouse Software $2,900, NFPA Code $1,495**
47600	Vehicle Maintenance	1,000	**Fire Chief Car - Maint.**
48101	Electricity	8,000	**Electricity**
48102	Water & Sewer	2,500	**Water & Sewer**
48103	Heating Fuel	6,000	**Heating Fuel**
48106	Internet Services	2,600	**Comcast**
		255,507	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	754,532	791,181	837,995
40220	Part Time Salaries	30,000	30,000	30,000
40310	Overtime - Fire Replacement	133,606	140,000	140,000
40320	Overtime - Fire Recall	30,940	25,000	25,000
40410	Training	5,840	8,380	8,380
40420	Holiday Pay	48,025	49,570	49,570
40430	Clothing Allowance	12,513	10,400	10,400
40440	Educational Incentive	21,400	18,600	21,400
40470	Leave Buyouts	1,002	1,500	1,500
41100	Health/Dental Ins	362,916	376,180	361,211
41200	Life & Disability	12,285	11,242	11,761
41700	Fica/Medicare	16,037	17,442	18,162
41750	Unemploy Insurance	940	851	940
41775	Workers Comp Insurance	55,143	74,283	74,283
41780	State Retirement	309,600	311,200	326,737
43000	Travel/Training	1,886	3,800	3,800
44103	Hardware & Tools	9,635	5,000	5,000
44106	Building Maint Supplies	1,885	1,600	1,600
44400	Vehicle Fuel	8,273	9,000	9,000
44402	Other Petroleum & Chemicals	653	2,000	2,000
44800	Clothing	18,365	18,000	18,000
44901	Miscellaneous Supplies	670	500	500
45500	Association Dues	540	780	780
45910	Physicals	2,010	1,200	1,200
46300	Fleet & Equip Insurance	3,486	3,486	3,486
47500	Operating Equipment Maint	8,026	6,500	6,500
47502	Ems Supplies	1,338	1,500	1,500
47600	Vehicle Maintenance	19,792	15,600	15,600
48200	Building Maint	8,127	4,000	7,000

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
	Fire Fighting	***1,879,466***	***1,938,795***	***1,993,305***
	Difference From Previous Budget			*54,510*
	Percentage Difference From Previous Budget			*2.81%*
	Total Public Safety	***5,957,588***	***6,181,957***	***6,329,245***
	Difference From Previous Budget			*147,288*
	Percentage Difference From Previous Budget			*2.38%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	837,995	**Salary 4 Lieutenants, 12 Firefighters**
40220	Part Time Salaries	30,000	**Call FF Pay**
40310	Overtime - Fire Replacement	140,000	**Replacement Overtime**
40320	Overtime - Fire Recall	25,000	**Staffing for emergency call backs**
40410	Training	8,380	**In House and Fire Academy training**
40420	Holiday Pay	49,570	**Holiday Pay per contract**
40430	Clothing Allowance	10,400	**Contractual and 100.00 each for the Call FF**
40440	Educational Incentive	21,400	**Contractual**
40470	Leave Buyouts	1,500	**Contractual**
41100	Health/Dental Ins	361,211	**Health/Dental Insurance**
41200	Life & Disability	11,761	**Life/Short Term Disability Insurance**
41700	Fica/Medicare	18,162	**Salary ($1,094,245 X 1.45%) + ($30,000 X 7.65%)**
41750	Unemploy Insurance	940	**PRIMEX Insurance**
41775	Workers Comp Insurance	74,283	**PRIMEX Insurance**
41780	State Retirement	326,737	**Salary ($1,085,865 X 30.09%**
43000	Travel/Training	3,800	**Course costs for career & Call FF**
44103	Hardware & Tools	5,000	**Nozzle's, FF Tools, Battery replacement for radios**
44106	Building Maint Supplies	1,600	**Janitorial cleaning supplies**
44400	Vehicle Fuel	9,000	**Fuel for Apparatus**
44402	Other Petroleum & Chemicals	2,000	**Foam and vehicle cleaners, Speedy Dry**
44800	Clothing	18,000	**5 Sets of Protective gear along with gloves, hoods and boots, and other gear that gets replaced from wear.**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
44901	Miscellaneous Supplies	500	**Unanticipated expenses such as emergency food and others.**
45500	Association Dues	780	**NH State Fireman's Asociation Dues, Full Time and Call force.**
45910	Physicals	1,200	**New Hires (career and Call)**
46300	Fleet & Equip Insurance	3,486	**PRIMEX**
47500	Operating Equipment Maint	6,500	**Annual aerial ladder and pump tests, small equipment Maintenance for generators, saws, SCBA**
47502	EMSSupplies	1,500	**Gloves, Oxygen and medical supplies**
47600	Vehicle Maintenance	15,600	**Maintenance on all apparatus, oil changes, PM and repairs.**
48200	Building Maint	7,000	**Repairs to overhead doors, Diesel exhause removal system, and new side door.**

1,993,305

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	619,081	655,433	713,188
40240	Seasonal Salaries	35,838	42,360	30,000
40300	Overtime	45,771	35,000	35,000
40400	Longevity	1,664	1,664	1,664
40430	Clothing Allowance	3,010	3,300	3,600
40450	Standby	12,311	13,600	13,600
41100	Health/Dental Ins	231,318	246,090	275,335
41200	Life & Disability	10,231	9,656	10,259
41500	Retirees Life Insurance	779	780	780
41700	Fica/Medicare	51,715	57,479	60,974
41750	Unemploy Insurance	780	692	745
41775	Workers Comp Insurance	45,606	61,435	61,435
41780	State Retirement	76,473	78,826	83,758
43000	Travel/Training	2,448	3,000	3,000
44101	Office Supplies	2,125	2,100	2,100
44103	Hardware & Tools	2,401	2,500	2,500
44104	Paging units	0	0	0
44400	Vehicle Fuel	1,285	1,000	1,300
44500	Postage	222	200	200
44654	Safety Materials	3,043	3,000	3,300
44800	Clothing	2,344	2,650	2,900
45500	Association Dues	353	100	350
45600	Telephone	1,676	2,000	2,000
45601	Cell Phones	1,943	2,000	2,000
45901	Advertising	1,150	1,600	1,600
45910	Physicals	1,020	1,250	1,250

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
45914	Permits and Fees	1,009	1,000	1,000
45950	Rentals	495	1,000	1,000
46100	Building Ins	6,671	8,263	7,000
46300	Fleet & Equip Insurance	13,385	13,385	13,385
47200	Office Machine/Software Maint	2,772	2,500	2,500
47201	Office Equip	5,177	3,000	1,500
47600	Vehicle Maintenance	0	1,000	1,000
48101	Electricity	6,949	8,000	8,000
48102	Water & Sewer	679	720	720
48103	Heating Fuel	19,749	12,000	13,000
48106	Internet Services	1,138	1,140	1,140
48200	Building Maint	7,488	7,350	7,350
PW Administration		***1,220,097***	***1,287,073***	***1,370,433***
Difference From Previous Budget				*83,360*
Percentage Difference From Previous Budget				*6.48%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	713,188	**PW Director $103,012; PW Executive Assistant $47,647, 12 PW Employees $550,564. Includes 1 new FT position effective 7/1/20**
40240	Seasonal Salaries	30,000	**1 Winter Seasonal and 1 Summer Seasonal**
40300	Overtime	35,000	**Overtime**
40400	Longevity	1,664	**One employee eligible**
40430	Clothing Allowance	3,600	**12 Employees - $300 each**
40450	Standby	13,600	**Standby pay**
41100	Health/Dental Ins	275,335	**14 Full Time employees**
41200	Life & Disability	10,259	**14 Full Time employees**
41500	Retirees Life Insurance	780	**Retirees Life Insurance**
41700	Fica/Medicare	60,974	**Salary ($783,452) X 7.65%**
41750	Unemploy Insurance	745	**PRIMEX Insurance**
41775	Workers Comp Insurance	61,435	**PRIMEX Insurance**
41780	State Retirement	83,758	**Salary ($749,852) X 11.17%**
43000	Travel/Training	3,000	**APWA/National Conference, Administrative Assistant development, training, mileage reimbursement, (to budget 1/3 of the cost of the total cost for APWA conference in each Fund, GF, Water Fund and Sewer Fund; total cost estimated at $2,000)**
44101	Office Supplies	2,100	**Paper supplies, ink, and other office supplies used at DPW Facility**
44103	Hardware & Tools	2,500	**Hand tools, replacement of 1 back pack blower, rakes, shovels, forks for skid steer ($1000)**
44400	Vehicle Fuel	1,300	**Fuel for Director Vehicle**
44500	Postage	200	**based on history**
44654	Safety Materials	3,300	**Personal protective safety gear for Highway employees, replacement of traffic safety cones, barricades, reflective safety vest, Winter jackets, gloves, and First Aid kit maintenance.**
44800	Clothing - Safety Boots	2,900	**Boots (contractual), $2,500, winter coats $200, rain gear $200.**
45500	Association Dues	350	**NHPWA**
45600	Telephone	2,000	**Telephone for Public Works Facility**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45601	Cell Phones	2,000	**Aircard for Foreman, and Cell Phones.**
45901	Advertising	1,600	**Public Notices and job advertisements**
45910	Physicals	1,250	**Annual physicals, random drug tests required by DOT.**
45914	Permits and Fees	1,000	**Annual Wetland Permits, Dig Safe Fees, background checks.**
45950	Rentals	1,000	**Rent York rake, roller, compactor , aerial lift for downtown street light banners.**
46100	Building Ins	7,000	**PRIMEX**
46300	Fleet & Equip Insurance	13,385	**PRIMEX**
47200	Office Machine/Software Maint	2,500	**1/3 of Vueworks Maintenance Agreement, $1,300 and $1,200 for training updates.**
47201	Office Equip	1,500	**Replacement PC, updates to DPW facility**
47600	Vehicle Maintenance	1,000	**Service maintenance needs for the Directors vehicle based on average historical expenditure.**
48101	Electricity	8,000	**Electricity for PW Facility based on historical use.**
48102	Water & Sewer	720	**Water and Sewer for DPW Facility.**
48103	Heating Fuel	13,000	**Heating Fuel (propane) for DPW Facility based on historical use.**
48106	Internet Services	1,140	**Internet service charges from Comcast for DPW Facility at $95 per month.**
48200	Building Maint	7,350	**Access door maintenance and repairs, annual boiler/AC maintenance and cleaning, Annual garage door maintenance, maintenance of existing buildings, maintenance to sander stand/hanger.**

1,370,433

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
44175	Hot Top/Patch	9,927	30,000	30,000
44176	Traffic Signs	6,212	6,000	6,000
44177	Paint For Roads	40,894	42,000	42,000
44400	Vehicle Fuel	36,198	40,000	40,000
45700	Contract Services	0	250	250
45704	Tree/Stump Removal	1,625	2,500	2,500
45705	Catch Basin Cleaning	7,591	7,600	10,000
46001	Repairs And Maint	27,348	15,000	15,000
47300	Sweeper Parts	7,350	11,000	9,000
49102	Sidewalk Project	332	5,000	25,000
49104	Road Resurfacing	1,085,531	900,000	900,000
Street Maintenance		***1,223,008***	***1,059,350***	***1,079,750***
Difference From Previous Budget				*20,400*
Percentage Difference From Previous Budget				*1.93%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
44175	Hot Top/Patch	30,000	**Used for general road repairs,**
44176	Traffic Signs	6,000	**Street Signs, Sign Posts & Hardware**
44177	Paint For Roads	42,000	**Traffic Marking Paint; White, Yellow,**
44400	Vehicle Fuel	40,000	**Fuel for all Highway Equipment**
45700	Contract Services	250	**Outsourced Contractor Services**
45704	Tree/Stump Removal	2,500	**Tree and Stump removal as needed**
45705	Catch Basin Cleaning	10,000	**Contract catch basin cleaning - 5yr program (complete 20% each year); linked to MS4 Permit obligations.**
46001	Repairs And Maint	15,000	**Storm-water mitigation and existing infrastructure repairs or reconstruction. Work performed in-house and or contracted. Expenses related to MS4 compliance requirements.**
47300	Sweeper Parts	9,000	**Purchase brooms, sprockets, elevator, belts, and to cover unexpected dealer only items such as pumps, jets, bearings.**
49102	Sidewalk Project	25,000	**Small scale reconstruction of selected sidewalks. In-house and/or contracted**
49104	Road Resurfacing	900,000	**Funding for annual pavement management repair work.**
		1,079,750	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

611 SNOW REMOVAL

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
43000	Travel/Training	529	600	600
44179	Salt and Sand	94,985	120,000	120,000
46000	Contract Services	1,511	6,000	6,000
47301	Snow Equipment Repair	32,801	32,000	32,000
Snow Removal		***129,826***	***158,600***	***158,600***
Difference From Previous Budget				*0*
Percentage Difference From Previous Budget				*0.00%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

611 SNOW REMOVAL

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
43000	Travel/Training	600	**Expenses incurred for employees meals when working 12 continues hours or more, snow and ice management seminars and winter briefings.**
44179	Salt and Sand	120,000	**For purchase for sand and salt for snow and ice management. 5 year average.**
46000	Contract Services	6,000	**Contracted Services: -Trucking/Hauling -Plowing if needed**
47301	Snow Equipment Repair	32,000	**Cutting edges $12,000, Plow and sander maintenance $7,000, Sidewalk Tractor maintenance and repairs $10,000, Push Plates for Snow-Go snow blower $3,000,**
		158,600	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

613 STREET LIGHTING

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
45430	Street Lights	79,190	87,500	82,500
45431	Traffic Lights-Utilities	8,381	9,200	9,200
45433	Traffic lights-Maint & Repairs	12,215	11,000	15,000
Street Lighting		***99,786***	***107,700***	***106,700***
Difference From Previous Budget				*-1,000*
Percentage Difference From Previous Budget				*-0.93%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

613 STREET LIGHTING

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45430	Street Lights	82,500	**Electricity for City street lights based on historical averages. City upgraded all street lights to LED technology, resulting in Energy costs being reduced over the past years.**
45431	Traffic Lights-Utilities	9,200	**Eversource utility charges based on historical average.**
45433	Traffic lights-Maint & Repairs	15,000	**Estimated maintenance and repairs to City traffic signal system; outside contractor used for repairs.**
		106,700	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
44103	Hardware & Tools	4,527	2,400	2,400
44401	Heavy Equipment Maint	60,659	60,000	60,000
44402	Other Petroleum & Chemicals	8,760	9,228	9,228
44403	Cylinders	1,547	1,432	1,432
	Equipment Maintenance	***75,493***	***73,060***	***73,060***
	Difference From Previous Budget			*0*
	Percentage Difference From Previous Budget			*0.00%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES
620 EQUIPMENT MAINTENANCE

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
44103	Hardware & Tools	2,400	**on-line service subscription to All-Data ($1,600), Tool allowance for mechanic per negotiated contract ($300), Annual car lift inspection (must be done every year per NH law) ($300), Northern tool supplies Yearly Subscription ($39.99) High Capacity Drain Pan for Heavy trucks ($100)**
44401	Heavy Equipment Maint	60,000	**Repairs to (5) one-tons and foreman's truck ($6,000), Repairs to (6) 6 wheelers ($18,000), bolts, hoses, chains, belts, filters, drill bits, abrasives ($15,000), Repairs to loaders ($10,000), Unscheduled repairs ($11,000),**
44402	Other Petroleum & Chemicals	9,228	**5w-30 motor oil ($1,284.80), Parts Washer service ($1,000), anti-freeze ($275), hydraulic oil aw32 ($1,969), Hydraulic oil aw46 for sweeper and holders ($984.50), Heavy truck oil 15w40 ($998.75), Diesel fuel additive ($538.20), Chain lube for salters ($799.96), Chassis grease ($831.60), Window wash ($99.85), Break cleaner and misc fluids ($ 446.04)**
44403	Cylinders	1,432	**Welding gas ($1,000), Cylinder rental ($36/month)**
		73,060	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	79,789	90,000	94,556
41100	Health/Dental Ins	16,564	20,281	20,604
41200	Life & Disability	1,009	1,152	1,238
41500	Retirees Life Insurance	534	550	550
41700	Fica/Medicare	5,975	6,885	7,234
41750	Unemploy Insurance	90	53	53
41775	Workers Comp Insurance	1,826	2,500	2,500
41780	State Retirement	9,076	10,053	10,562
43000	Travel/Training	644	1,500	1,500
43500	Training/Licenses	0	1,420	0
44101	Office Supplies	353	500	500
44400	Vehicle Fuel	0	600	0
44500	Postage	2	0	0
45500	Association Dues			270
45800	Printing	0	150	150
45908	Consultant	0	0	0
47200	Office Machine/Software Maint	2,468	3,309	6,000
City Engineer		***118,332***	***138,953***	***145,717***
Difference From Previous Budget				*6,764*
Percentage Difference From Previous Budget				*4.87%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	94,556	**City Engineer**
41100	Health/Dental Ins	20,604	**1 Full Time employee**
41200	Life & Disability	1,238	**1 Full Time employee**
41500	Retirees Life Insurance	550	**Retirees Life Insurance**
41700	Fica/Medicare	7,234	**Salary ($94,556 X 7.65%**
41750	Unemploy Insurance	53	**PRIMEX Insurance**
41775	Workers Comp Insurance	2,500	**PRIMEX Insurance**
41780	State Retirement	10,562	**Salary ($94,556) X 11.17%**
43000	Travel/Training	1,500	**Registration fees for conferences or professional development**
44101	Office Supplies	500	**Miscellaneous office supplies and other equipment to support engineering work.**
45500	Association Dues	270	**$270 annual NH American Society of Civil Engineers dues**
45800	Printing	150	**Allowance for printing plans or other large documents**
47200	Office Machine/Software Maint	6,000	**$1,610/year - AutoCad annual license fee, $400 - ArcGIS annual license fee $1,333.33 - VueWorks fee, $2,500 ArcGIS Spatial Analyst Fee**

145,717

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
44110	Op Supplies - Grounds/Landscaping	0	1,000	1,000
44202	Parks Repair	0	0	10,000
45700	Contract Services	33,515	41,250	42,450
45703	Adopt a Spot	1,531	750	750
46100	Building Ins	0	0	860
47500	Operating Equipment Maint	1,025	1,500	1,500
48101	Electricity	0	0	2,400
48102	Water & Sewer	0	0	3,500
48104	Trash Collection	0	0	700
48107	Field Maintenance	0	0	5,000
48200	Building Maint	0	0	4,500
Buildings and Grounds		***36,070***	***44,500***	***72,660***
Difference From Previous Budget				*28,160*
Percentage Difference From Previous Budget				*63.28%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES
650 BUILDINGS AND GROUNDS

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
44110	Op Supplies - Grounds/Landscaping	1,000	**Bark Much, weed killer, etc.**
44202	Parks Repair	10,000	**Splash pad repairs $1,020; Tennis Court repairs/Nets $2,000; Picnic Tables $1,700; New park equipment $1,180; Jules Bisson Playground Border $1,000; Bisson Woodchips $3,000; Misc/Supplies $1,183**
45700	Contract Services	42,450	**City contract out mowing and landscaping of parks, cemeteries, and other open spaces, plus two days of fall cleanup in Cemetery and Parks.**
45703	Adopt a Spot	750	**Supplies and materials for Adopt-a-Spot program, mulch, flowers, signage.**
46100	Building Ins	860	**PRIMEX**
47500	Operating Equipment Maint	1,500	**Repairs to small engine equipment and hand mowers/weed whackers**
48101	Electricity	2,400	**Electricity**
48102	Water & Sewer	3,500	**Water costs to operate Noble Pines Splash Pad, Noble Pines Rec Building, Millennium Park bath house.**
48104	Trash Collection	700	**Monthly service fee for 8 yard dumpster at Noble Pines + pick up fees**
48107	Field Maintenance	5,000	**TruGreen Contract $1909.22 Aeration/seeding at Noble Pines $2,100 CML Irrigation Contract $570 CML Irrigation repairs needed in spring $400 Misc. Irrigation repairs $250 Wasp Control $500**
48200	Building Maint	4,500	**General supplies for Noble Pines Rec building + Millennium Park bath house (soap, toilet paper, paper towels, cleaning supplies, etc.); Electrical & Plumbing repairs; MISC repairs to park buildings/structures.**
		72,660	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
43000	Travel/Training	0	150	150
43700	Cemetery Promotional Events	450	620	620
44100	Operating Supplies	0	50	50
44101	Office Supplies	25	0	0
44108	Flowers Plantings Trees	218	300	300
44601	Maintenance	4,035	3,500	3,500
48102	Water & Sewer	1	150	150
48200	Building Maint	2,746	4,000	4,000
Cemetery		***7,475***	***8,770***	***8,770***
Difference From Previous Budget				*0*
Percentage Difference From Previous Budget				*0.00%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
43000	Travel/Training	150	**NHCA, $20, NHCA Annual Meeting, $50, NECA, $50**
43700	Cemetery Promotional Events	620	**promotional items for up to 5 events**
44100	Operating Supplies	50	**General operating supplies for Cemetery Trustee work/staff support.**
44108	Flowers Plantings Trees	300	**Flowers for seasonal plantings, $200, compost and bark mulch for garden areas. $100.**
44601	Maintenance	3,500	**Hazard tree removal, 3 trees @ $1K each, material for roads, grass seed mix, and repair of 2 historically significant headstones at Forest Glade Cemetery.**
48102	Water & Sewer	150	**Water and Sewer Charges**
48200	Building Maint	4,000	**Building Maintenance: Carpentry repairs due to varmint damage, painting, roofing, waterproofing, structural shoring. -Chapel -Utility Garage -Well Houses -Fence -Signage**
		8,770	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
45425	HHHCD Hazardous Waste	2,402	2,000	2,000
45426	Lamprey Apportionment	4,251	4,251	7,561
45446	Curbside Recycling	210,336	170,000	230,000
48104	Trash Collection	7,932	9,000	9,000
Solid Waste Collection		***224,921***	***185,251***	***248,561***
Difference From Previous Budget				*63,310*
Percentage Difference From Previous Budget				*34.18%*
Total Public Works and Utilities		***3,135,008***	***3,063,257***	***3,264,251***
Difference From Previous Budget				*200,994*
Percentage Difference From Previous Budget				*6.56%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45425	HHHCD Hazardous Waste	2,000	**Annual Participation with the City of Rochester and other surrounding communities in a household hazardous waste collection day.**
45426	Lamprey Apportionment	7,561	**Lamprey Apportionment Fee to the City of Somersworth.** **Closure Budget $ 6,183** **Operating Budget $1,378**
45446	Curbside Recycling	230,000	**Estimated 736 tons of Recycling at rate of $131.87/ton plus collection fee of $142,560**
48104	Trash Collection	9,000	**10 yd dumpster rental charge, plus charges related to recycling toters at DPW Facility, charges based on historical usage at the facility.**
		248,561	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
49700	High St. Corridor - Principal	65,000	65,000	0
49701	High St. Corridor - Interest	5,119	1,706	0
49725	New City Hall - Principal	70,000	70,000	70,000
49726	New City Hall - Interest	11,025	7,350	3,675
49735	Police Station	225,000	225,000	225,000
49736	Police Station Int	24,209	14,297	5,401
49737	Downtown Imp - Prin	116,875	116,875	116,875
49738	Downtown Imp - Int	61,384	55,132	49,025
49739	Downtown Imp/Bridge Prin	29,400	29,400	29,400
49740	Downtown Imp/Bridge Int	15,185	13,686	12,186
49741	High Street Paving - Prin	85,500	85,500	85,500
49742	High Street Pavint - Int	28,343	23,983	19,622
		737,040	***707,929***	***616,684***
				-91,245
Transfer to Debt Service				*-12.89%*
Difference From Previous Budget				
Percentage Difference From Previous Budget				

GENERAL FUND FY2020-2021 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
49725	New City Hall - Principal	70,000	**$70,000 Principal, 3,675 Int. Outstanding**
49726	New City Hall - Interest	3,675	**Final Payment FY2020-2021**
49735	Police Station	225,000	**$450,000 Principal, 5,444 Int. Outstanding**
49736	Police Station Int	5,401	**Final Payment FY2021-2022**
49737	Downtown Imp - Prin	116,875	**$1,045,500Principal, 229,614 Int. Outstanding**
49738	Downtown Imp - Int	49,025	**Final Payment FY2028-2029**
49739	Downtown Imp/Bridge Prin	29,400	**$294,000 Principal, 60,417 Int. Outstanding**
49740	Downtown Imp/Bridge Int	12,186	**Final Payment FY2029-2030**
49741	High Street Paving - Prin	85,500	**$427,500 Principal, 54,506 Int. Outstanding**
49742	High Street Paving - Int	19,622	**Final Payment FY2024-2025**
		616,684	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
49315	Fire/Pumper Truck	72,587	0	0
49321	2013 DPW Equipment	66,390	0	0
49322	Financial Software	50,864	50,764	0
49323	City Vehicle Leases	209,921	295,069	255,170
49341	Police Taser Lease	0	11,192	11,192
Capital Leases		***399,762***	***357,025***	***266,362***
Difference From Previous Budget				*-90,663*
Percentage Difference From Previous Budget				*-25.39%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
49323	City Vehicle Leases	255,170	**THREE LEASES- See explanation below**
49341	Police Taser Lease	11,192	**Three (3) payments left, July 2020,2021,2022**
		266,362	

The City Vehicle Lease Line item covers three years of lease agreements:

2018 Lease	**Three payments left: May 15, 2021, 2022, 2023**
2019 Lease	**Four payments left: Sept. 10, 2020, 2021, 2022, 2023**
2020 Lease	**Five payments left: Sept. 30, 2020, 2021, 2022, 2023, 2024**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
49807	Sidewalk Improvement CRF	10,000	10,000	10,000
49808	Accrued Liability	5,000	5,000	5,000
49810	Facility Maintenance CRF	10,000	10,000	10,000
49812	Superfund Landfill Monitoring	75,598	87,958	103,081
49815	Recreational Facilities CRF	3,000	3,000	3,000
	Transfer to Other Capital Funds	***103,598***	***115,958***	***131,081***
	Difference From Previous Budget			*15,123*
	Percentage Difference From Previous Budget			*13.04%*
	Total Other Expenses	***1,240,399***	***1,180,912***	***1,014,127***
	Difference From Previous Budget			*-166,785*
	Percentage Difference From Previous Budget			*-14.12%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
49807	Sidewalk Improvement Capital Reserve	10,000	**Capital Improvement Program to provide for Sidewalk Maintenance program. Balance in CRF = $42,200**
49808	Accrued Liability	5,000	**Expendable trust fund to support liability - employee termination pay for accrued vacation, sick, etc. Balance = $81,108**
49810	Facility Maintenance CRF	10,000	**Capital Improvement Program to provide for Unanticipated Facility Maintenance. Balance in CRF = $110,708**
49812	Superfund Landfill Monitoring	103,081	**Monitoring costs for superfund landfill engineering, attorney fees, EPA reporting, misc. Total budget = $204,121 - GE Share = ($204,121 X 49.5% = $101,040)**
49815	Recreational Facilities CRF	3,000	**Capital Improvement Program to provide for Recreational Facilities Improvements. Balance in CRF = $31,958**
		131,081	

Description	Balance 12/31/2019
Municipal Transportation Fund ***	$258,676.00
Sidewalk CRF	$42,200.00
Accrued Liability Fund	$81,108.00
Building Maintenance	$110,708.00
Recreational Facilities CRF	$31,958.00
Total Capital/Non-Capital Reserve Funds	**$524,650.00**

****** Note, $139,750 of the Municipal and Transportation fund has been encumbered for the CMAQ Grant project.***

GENERAL FUND FY2020-2021 PROPOSED BUDGET

408 OTHER EXPENSES

800 CONTINGENCY

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
0999	Contingency	21,237	76,000	76,000
Contingency		***21,237***	***76,000***	***76,000***
Difference From Previous Budget				*0*
Percentage Difference From Previous Budget				*0.00%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

408 OTHER EXPENSES

800 CONTINGENCY

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
0999	Contingency	76,000	**Contingency. Includes wages for non-union and CBA's to be negotiated, and other unforeseen emergencies and expenses.**
		76,000	

GENERAL FUND FY2020-2021 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
49004	Replace Audio/Video System PD	28,540	0	0
49041	Financial Server Upgrade	0	0	22,500
49054	City Hall HVAC Control	0	0	0
49055	Fire SCBA Replacement	0	4,368	0
49069	Replace Portable Radios Fire	0	52,545	28,569
49072	Snow Equipment - DPW	5,697	0	0
49082	Downpayment on Vehicle Lease	20,000	20,000	20,000
49086	Bretons Cleanup	20,000	0	0
49087	LED Streetlighting Project	2,628	0	0
49088	Asphalt Planer	12,750	0	0
49089	Police Taser Replacement	8,592	0	0
49090	City Hall Roof	0	71,000	0
49092	Way Finding Signage	0	0	15,000
49095	Police Duty Weapon	0	10,000	0
49098	Franklin/Fremont Drainage Imp	0	0	40,000
49099	Rocky Hill Road Culvert	0	0	135,000
49100	DPW Pallet Forks	0	0	4,700
49105	City Hall Doors	0	0	10,000
49107	Winter Storm Pre-Treatment	0	0	12,500
49108	Repave City Hall Parking Lot.	0	0	15,000
	Capital Outlay	***98,206***	***157,913***	***303,269***
	Difference From Previous Budget			*145,356*
	Percentage Difference From Previous Budget			*92.05%*

	19-20 BUD	*20-21 PROPOSED*
Total General Fund Appropriations	**$13,614,837**	**$14,012,560**

Increase/(Decrease) in Gross G/F Budget	**$397,723**
Percentage change in Gross G/F Budget	**2.92%**

GENERAL FUND FY2020-2021 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
49041	Financial Server Upgrade	22,500	**CIP 2021-2026**
49069	Replace Portable Radios Fire	28,569	**CIP 2021-2026**
49082	Downpayment on Vehicle Lease	20,000	**Down payment on Vehicle lease**
49092	Way Finding Signage	15,000	**Way Finding signs for downtown - High/Market/Main St. - Phase I of a multi-phase project.**
49098	Franklin/Fremont Drainage Imp	40,000	**CIP 2021-2026**
49099	Rocky Hill Road Culvert	135,000	**CIP 2021-2026**
49100	DPW Pallet Forks	4,700	**For loading and removing sanders from DPW trucks.**
49105	City Hall Doors	10,000	**Install ADA compliant automatic door openers for both entances at City Hall.**
49107	Winter Storm Pre-Treatment	12,500	**Equipment for Winter Brine.**
49408	Repave City Hall Parking Lot	15,000	**Shim and Pave City Hall Parking Lot**
		303,269	

Vehicles included with the lease/purchase arrangement in Account 49082:

Fire - Pumper Engine 2
Police Cruiser
Police Undercover Vehicle
DPW 1-Ton Truck 103

GENERAL FUND FY2020-2021 PROPOSED BUDGET

408 OTHER EXPENSES

810 INTERGOVERNMENTAL ASSESSMENTS

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
2500	County Tax	2,509,614	2,676,395	2,766,770
	Intergovernmental Assessment	***2,509,614***	***2,676,395***	***2,766,770***
	Difference From Previous Budget			*90,375*
	Percentage Difference From Previous Budget			*3.38%*

County estimates of Taxes to be raised as submitted on 1/10/2020 = $33,899,843
Somersworth's prior years percentage of assessment = 8.1616%

Current Estimate as of 1/10/2019 = ($33,899,843 X 8.1616%) = $2,766,770

GENERAL FUND FY2020-2021 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

900 SCHOOL EXPENSES

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
2000	Educational Expenses	23,812,927	24,920,315	27,215,285
2904	Audit and Phone Chgs - Reimb	1,002	0	0
School Expenses		***23,813,929***	***24,920,315***	***27,215,285***
Difference From Previous Budget				*2,294,970*
Percentage Difference From Previous Budget				*9.21%*

GENERAL FUND FY2020-2021 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

910 SCHOOL DEBT SERVICE

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
2901	Transfer to Debt - Principal	1,315,716	1,251,980	1,196,622
2902	Transfer to Debt - Interest	507,804	600,683	635,335
	School Debt Service	***1,823,520***	***1,852,663***	***1,831,957***
	Difference From Previous Budget			*-20,706*
	Percentage Difference From Previous Budget			*-1.12%*
Total School Department		***25,637,449***	***26,772,978***	***29,047,242***
Difference From Previous Budget				*2,274,264*
Percentage Difference From Previous Budget				*8.49%*

ENTERPRISE FUNDS
ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
*** Rates**	**$8.05/100 Cubic Ft.**	**$5.40/100 Cubic Ft.**	**$2.00 - 30 Gal Bag** **$1.45 - 15 Gal Bag**
Fees	*2,760,000*	*2,610,500*	*440,000*
Grants	*156,539*	*0*	*0*
Job Work & Merchandise	*75,000*	*75,000*	*0*
	2,991,539	***2,685,500***	***440,000***
Gross Budget	***2,343,470***	***2,178,516***	***466,720***
Estimated Budget Surplus/(Deficit)	***648,069***	***506,984***	***(26,720)***

Rates approved by City Council:

Effective Date		***Wastewater***		***Water***		***Solid Waste***
July 1, 2017		**$6.05/100 Cubic Ft.**		**$4.40/100 Cubic Ft.**	**July 1, 2019**	**$2.00 - 30 Gal Bag** **$1.45 - 15 Gal Bag**
July 1, 2018		**$6.65/100 Cubic Ft.**		**$4.71/100 Cubic Ft.**		
July 1, 2019		**$7.32/100 Cubic Ft.**		**$5.04/100 Cubic Ft.**		
July 1, 2020		**$8.05/100 Cubic Ft.**		**$5.40/100 Cubic Ft.**		

WASTE WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	335,777	329,934	344,774
40300	Overtime	4,106	25,000	25,000
40430	Clothing Allowance	1,130	1,800	1,800
40440	Educational Incentive	2,300	2,300	2,750
41100	Health/Dental Ins	141,704	154,136	156,620
41200	Life & Disability	5,068	4,299	5,141
41700	Fica/Medicare	24,343	27,466	28,601
41750	Unemploy Insurance	320	372	372
41775	Workers Comp Insurance	7,933	10,687	10,687
41780	State Retirement	32,359	39,903	41,561
43000	Travel/Training	1,041	1,500	1,500
43500	Training/Licenses	1,985	1,451	1,671
44100	Operating Supplies	4,808	2,500	2,700
44101	Office Supplies	1,040	1,800	1,800
44104	Paging units	188	200	200
44400	Vehicle Fuel	1,519	2,000	2,000
44402	Other Petroleum & Chemicals	0	1,000	1,000
44500	Postage	172	300	300
44654	Safety Materials	726	2,000	2,000
44662	Sodium Hypochlorite	21,629	36,518	40,000
44663	Coagulant Polymer	43,451	42,880	44,880
44668	Misc Chemicals	3,836	3,000	5,113
44669	Sodium Aluminate	25,203	24,375	24,375
44670	Sodium Bisulfite	29,049	27,000	27,000
44800	Clothing - Safety Boots	904	1,800	1,800
45100	City Attorney/Legal Services	0	5,000	5,000
45200	Account & Audit	5,000	5,000	5,000
45421	Collection System Maint.	22,016	20,000	20,000
45441	Reimb City Departments	92,345	105,854	105,854
45600	Telephone	4,370	4,080	4,650
45700	Contract Services	29,718	30,000	32,000
45901	Advertising	243	200	200
45905	IT Consultant	3,835	7,345	7,345
45910	Physicals	47	150	150
45915	Title Search Fees	0	1,000	1,000
45950	Rentals	2,000	2,000	3,000
46001	Repairs And Maint	102,497	100,631	100,631

WASTE WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
46002	Solid Waste Disposal	188,738	202,500	248,750
46100	Building Ins	47,745	59,143	50,000
46300	Fleet & Equip Insurance	765	765	765
47201	Office Equip	9,335	8,500	10,844
47351	Lab Equipment & Testing	21,857	27,502	27,502
48101	Electricity	176,753	165,000	179,174
48102	Water & Sewer	44,221	50,522	50,522
48103	Heating Fuel	21,678	29,000	29,000
48109	Propane	628	1,200	1,200
49737	Downtown Imp - Prin	37,400	37,400	37,400
49738	Downtown Imp - Int	18,936	17,612	15,688
49777	SRF Loan Payment-Prin	530,904	530,904	526,669
49778	SRF Loan Payment-Interest	109,207	120,870	107,481
49781	Financial Software Lease	14,306	14,306	0
	Waste Water	***2,175,136***	***2,290,705***	***2,343,470***
	Difference From Previous Budget			*52,765*
	Percentage Difference From Previous Budget			*2.30%*

WASTE WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS
695 WASTE WATER

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	344,774	**6 Full Time and 1 Shared Billing Clerk**
40300	Overtime	25,000	**Overtime hours for call-backs, holiday work and miscellaneous duties.**
40430	Clothing Allowance	1,800	**Contractural**
40440	Educational Incentive	2,750	**Contractural**
41100	Health/Dental Ins	156,620	**Health/Dental Insurance**
41200	Life & Disability	5,141	**Life and Short Term Disability Insurance**
41700	Fica/Medicare	28,601	**Salary ($373,874) X 7.65%**
41750	Unemploy Insurance	372	**PRIMEX Insurance**
41775	Workers Comp Insurance	10,687	**PRIMEX Insurance**
41780	State Retirement	41,561	**Salary ($372,074) X 11.17%**
43000	Travel/Training	1,500	**Director attendance for APWA National conference share to WWTF is $650, NEWEA conference; $850**
43500	Training/Licenses	1,671	**Certification training $50/class (10 classes/yr) , IPP/Lab training $50/class (4-classes per year), Annual NHWPCA dues ($35/employee (6), LANH dues $100, Chemical Purchasing Program dues $100, Association dues for Director.**
44100	Operating Supplies	2,700	**General supplies including janitorial ($1,500) Replacement bags for headworks building (screenings & grit) ($1,200)**
44101	Office Supplies	1,800	**General office supplies (paper, ink cartridges, toner etc.)**
44104	Paging units	200	**Off-site pager for on-call personnel**
44400	Vehicle Fuel	2,000	**Fuel for wastewater vehicles which includes 3/4 ton pick-up, Loader, Zero turn lawn mower and snow blower.**
44402	Other Petroleum & Chemicals	1,000	**Used for the WWTF and Blackwater Rd pump station generators.**
44500	Postage	300	**Used for correspondence with NH-DES & US- EPA**
44654	Safety Materials	2,000	**Personal Protective Equipment Rain gear $150/employee (6 - employees) Miscellaneous supplies (eye protection, gloves, hearing protection)**
44662	Sodium Hypochlorite	40,000	**Purchased through the SMRWC Chemical Cooperative. Chemical Cost for 2020 reflects a $0.19 increase over 2019. - $1.149/gal Estimated annual usage - 34,000**

WASTE WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
44663	Coagulant Polymer	44,880	**Used to aid in solids (sludge) removal. Chemical Cost for 2020 - $11.22/gals Estimated annual usage is 4,000 gals**
44668	Misc Chemicals	5,113	**Defoamer - Used to remove foam from the effluent prior to discharging to the Slamon Falls river. Chemical cost for 2020 -$11.62/gal. Estimated annual use - 440 gals**
44669	Sodium Aluminate	24,375	**Chemical cost for 2020 - $3.70/gal Estimated annual usage - 6,500 gals.**
44670	Sodium Bisulfite	27,000	**Chemical Cost for 2020 - $2.51/gal (summer blend) Estimated annual usage - 4,500 gals Chemical cost for 2020 - $3.56/gal (winter blend) Estimated annual usage - 4,500 gals.**
44800	Clothing/Safety Boots	1,800	**6 employees x (OSHA boots) $300/employee = $1,800.**
45100	City Attorney/Legal Services	5,000	**General Legal matters**
45200	Account & Audit	5,000	**Annual Audit**
45421	Collection System Maint.	20,000	**Sewer Infrastructure maintenance & reconstruction -Easement mowing -Jetting & Cleaning -Slip lining of deteriorated pipe for I/I-MS4 Permit -Pipe installation -Excavation -Pipe and fitting stock -Root removal/prevention -CCTV Services**
45441	Reimb City Departments	105,854	**Cost allocation - DPW Dir. ($20,000), City Manager ($25,000), Finance Dir. ($15,000), City Engineer ($46,940). City Engineer represent 1/3 of cost.**
45600	Telephone	4,650	**This covers five dedicated telephone lines at the WWTF used for voice, SCADA, fire alarm and man-down system. Two pump station telephone lines located at Blackwater Rd and Hawthorne Circle. Additional phone lines at Main St pump station & West High St for SCADA - $45/month - Add $1,080**

WASTE WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45700	Contract Services	32,000	**Annual flow meter/gas meter calibration - $1,162** **Annual fire extinguisher maintenance 20-units - $1,605** **Annual crane inspection (2-at WWTF, 1-Blackwater Rd pump station) $1,000** **Annual/Semi-Annual chlorine analyzer maintenance - $3,000** **Annual HVAC services laboratory, main building and Blackwater Rd pump station - $3,000** **Annual laboratory equipment calibrations - $505** **Annual/Semi-Annual sludge analysis - $758** **Annual Salmon Falls river monitoring - $5,550** **Annual Industrial Pretreatment Program analysis - $1,015** **Annual/Semi-Annual Whole Effluent Toxicity (WET) analysis - $5,560.** **Main St pump station SCADA integration - $4,705.0 This is the third pump station added to the overall SCADA software which allows remote access. West High St will be the last pump station added next year completing the fully remote access program.**
45901	Advertising	200	**Advertising for employee applicants**
45905	IT Consultant	7,345	**City wide IT support with Back Bay Networks. Munis & Vadar - $4,845**
45910	Physicals	150	**Annual physicals for 6-employees**
45915	Title Search Fees	1,000	**Consultant for deed research to apply lien on overdue accounts**
45950	Rentals	3,000	**Split Utility billing office rent with Water Utility.**

WASTE WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
46001	Repairs And Maint	100,631	**Unscheduled and scheduled corrective maintenance on aging equipment - $20,000** **Replace (1) chemical feed pump - $4,000** **Annual chemical pump maintenance (replacement heads) - $1,500** **Repair/overhaul (7) zone mixers - $19,600 ($2,800/mixer** **Scheduled preventative maintenance on facility and (5) pump stations - $20,000** **Generator maintenance - $5,000** **(4 - standby generators)** **Replacement boiler water tank - $10,000** **Replace Laboratory office rooftop air conditioner due to complete failure - $10,810** **Replace lunch room air conditioner due to age - $10,810**
46002	Solid Waste Disposal	248,750	**Sludge/Bio-solids generated through the breakdown of treated wastewater.** **Hauling fee 20-21 $43,460** **Estimate 2,281 tons x $90/ton = $205,290**
46100	Building Ins	50,000	**PRIMEX**
46300	Fleet & Equip Insurance	765	**Fleet & Equipment Insurance**
47201	Office Equip	10,844	**Maintenance of computers and network - $4,510** **Replacement of Chief Operator computer - $1,500 (includes monitor, desktop, miscrosoft office 2016)** **VUEWorks software license - $1,333.33** **Allen Bradley PLC card - $3,500** **Software license and replacement items.**
47351	Lab Equipment & Testing	27,502	**Lab supplies - $1,500/month** **QA/QC requirements - $1,000** **NH-ELAP (Laboratory association membership) dues - $486** **NH ELAP audit - $1,647.57** **Replace composite sampler - $6,569**

WASTE WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
48101	Electricity	179,174	**Electrical use at the wastewater treatment facility & pump stations. WWTF electricity - $158,866 (used 1,097,600 KWH) Blackwater Rd pump station - $7,170 (used 42,796 KWH) Main St pump station - $3,246 (used 16,101 KWH) West High St pump station - $568 (used 1,789KWH) Hawthorne Circle (Gerrish Commons) - $1,325 (used 5,933 KWH)**
48102	Water & Sewer	50,522	**Water cost for the wastewater treatment facility. Meter # 1480344758 - $9,488 Meter # 1832340351 - $39,632**
48103	Heating Fuel	29,000	**Used for heat at the WWTF and for the Main St pump station standby generator. WWTF natural gas use - $28,000 Main St natural gas use - $1,000**
48109	Propane	1,200	**Heat for Blackwater Rd pump station and Hawthorne Circle pump station standby generator. Blackwater Rd propane use - $800 Hawthorne Circle pump station use - $400**
49737	Downtown Imp - Prin	37,400	**Final Payment FY 2028-2029**
49738	Downtown Imp - Int	15,688	**$334,560 Principal, $73,477 Interest Outstanding**
49777	Srf Loan Payment-Princ	526,669	**Two Bonds - Final payment on large issue FY 2025-2026, on small issue FY 2029-2030**
49778	Srf Loan Payment-Interest	107,481	**Two bonds - $3,260,834 Principal, $414,091 interest outstanding**
		2,343,470	

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40200	Full Time Salaries	355,474	341,810	382,970
40300	Overtime	15,255	12,000	12,000
40430	Clothing Allowance	2,374	1,800	2,100
40440	Educational Incentive	2,700	2,700	2,700
40450	Standby	5,824	26,208	26,208
41100	Health/Dental Ins	145,023	146,417	164,178
41200	Life & Disability	5,537	4,986	5,677
41500	Retirees Life Insurance	491	491	491
41700	Fica/Medicare	28,395	29,415	32,587
41750	Unemploy Insurance	420	372	420
41775	Workers Comp Insurance	9,692	13,056	13,056
41780	State Retirement	38,768	42,749	47,347
43000	Travel/Training	2,691	3,715	3,715
43500	Training/Licenses	338	0	0
44101	Office Supplies	6,243	4,000	6,000
44104	Paging units	399	384	384
44400	Vehicle Fuel	3,289	3,000	3,000
44500	Postage	20,411	22,000	22,000
44654	Safety Materials	1,122	2,500	2,500
44657	Backflow Distribution	133	300	300
44661	Sodium Hydroxide	66,658	64,000	64,000
44662	Sodium Hypochlorite	6,259	7,688	9,192
44664	Polymer Aid	9,706	9,900	9,900
44665	Activated Carbon	15,760	16,560	19,700
44666	Poly Phosphate	18,816	19,000	19,000
44668	Misc Chemicals	6,111	12,000	10,000
44669	Aluminum Sulphate	86,011	84,800	84,800

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
44800	Clothing	1,562	1,800	1,800
45100	City Attorney/Legal Services	440	5,000	5,000
45200	Account & Audit	5,000	5,000	5,000
45401	Repairs To Mains	19,317	20,000	20,000
45403	Repairs To Services	6,991	8,000	8,000
45404	Repairs To Hydrants	1,907	8,000	8,000
45422	Repair WTP Struct & Eq.	25,068	31,000	31,000
45441	Reimb City Departments	92,345	117,854	117,854
45448	Lagoon Cleaning	36,966	60,000	60,000
45600	Telephone	5,049	5,000	5,400
45601	Cell Phones	892	1,700	1,300
45700	Contract Services	70,836	67,500	67,500
45905	IT Consultant	2,502	3,500	2,502
45908	Consultant	5,689	7,500	7,500
45915	Title Search Fees	0	1,000	1,000
45950	Rentals	2,000	2,000	3,000
46100	Building Ins	23,811	29,495	25,000
46300	Fleet & Equip Insurance	2,288	2,288	2,288
47200	Office Machine/Software Maint	4,843	5,000	5,000
47201	Office Equip	8,275	8,400	8,400
47351	Lab Equipment & Testing	22,192	25,140	26,517
47352	Other Distrib. Equipment	6,807	4,000	4,000
47600	Vehicle Maintenance	2,297	2,500	2,500
48101	Electricity	141,833	135,000	142,000
48103	Heating Fuel	1,668	3,000	3,000
48104	Trash Collection	950	1,000	1,000
48109	Propane	41,148	33,000	40,000
49099	Rocky Hill Road Culvert	0	0	15,000
49353	Meters	209	21,525	21,525

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
49390	Data Collection Unit	0	0	3,500
49394	Noble Pine Water Tank Rehab	0	100,000	0
49395	Paint Section of WTP	0	18,500	0
49396	Rocky Hill Rd Well Analysis	0	75,000	0
49397	Maganese Analyzer	0	24,000	0
49398	Green St. Water Line Repair	0	0	30,000
49737	Downtown Imp - Prin	79,475	79,475	79,475
49738	Downtown Imp - Int	40,243	37,490	33,337
49754	Water Upgrade NHMBB Prin	90,000	90,000	90,000
49755	Water Upgrade NHMBB INT	32,623	30,538	26,713
49756	Water Upgrade-SRF-Prin	230,000	230,000	240,000
49757	Water Upgrade-SRF-INT	41,228	87,700	78,500
49762	High ST Bond-Prin	9,500	9,500	9,500
49763	High St Bond- Int	2,970	2,665	2,180
49781	Financial Software Lease	14,465	14,465	0
Water Department		***1,927,286***	***2,286,386***	***2,178,516***
Difference From Previous Budget				*-107,870*
Percentage Difference From Previous Budget				*-4.72%*

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS
690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40200	Full Time Salaries	382,970	**7 Full Time employees and 1 Shared Billing Clerk - Add 1 FT distribution employee effective 10/1/2020**
40300	Overtime	12,000	**Overtime for distribution and WTP employees**
40430	Clothing Allowance	2,100	**$300 per employee X 7 employees**
40440	Educational Incentive	2,700	**Three employees eligible**
40450	Standby/SCADA Pay	26,208	**On-call pay Dist. and WTP.**
41100	Health/Dental Ins	164,178	**Health & Dental Insurance**
41200	Life & Disability	5,677	**Life and Short Term Disability Insurance**
41500	Retirees Life Insurance	491	**Retirees Life Insurance**
41700	Fica/Medicare	32,587	**Salary ($425,978) x 7.65%**
41750	Unemploy Insurance	420	**PRIMEX Insurance**
41775	Workers Comp Insurance	13,056	**PRIMEX Insurance**
41780	State Retirement	47,347	**Salary ($423,878) x 11.17%**
43000	Travel/Training	3,715	**Employee licenses $600; NEWWA membership $240; NHWWA membership $115; Other operator training related to maintaining operator licenses and current regulation $2,100; 1/3 share of the Directors APWA Conference fee ($660)**
44101	Office Supplies	6,000	**Toner and paper for state reporting at the DWTF. Paper and supplies for the billing clerk. Typical incidentals and consumables for both offices. Provide for 1 replacement PC for the Chief Water Treatment Operator ($1,500)**
44104	Paging units	384	**2 Pagers @ $32 for both, covers treatment and distribution recalls**
44400	Vehicle Fuel	3,000	**Vehicle fuel for 4 water division vehicles including 1 Ford F-150, 1 Ford Transit, 1 Ford F-350, and 1 Chevy 3500 utility truck**
44500	Postage	22,000	**Billing for Utilities** **Mailing for Water Treatment Plant and Distribution**
44654	Safety Materials	2,500	**PPE for treatment personnel (PPE chemical boots, suits, nitrile gloves)** **Purchase of traffic barricades, safety cones, caution tape, safety chains, safety straps, winter gloves, and cold weather gear for distribution operators.**
44657	Backflow Distribution	300	**Backlfow testing equipment calibrations. Backflow repair parts.**

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS
690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
44661	Sodium Hydroxide	64,000	**Cost 2020-2021 $0.8653 Cost 2019-2020 $1.0247 Projected usage 65,000 gallons**
44662	Sodium Hypochlorite	9,192	**Cost 2020-2021 $1.149/ gallon Cost 2019-2020 $0.9610/gallon projected use 8,000 gallons**
44664	Polymer Aid	9,900	**Cost $2.48/lb. Average usage 8lbs/ day**
44665	Activated Carbon	19,700	**10,000lbs/ year @ 1.97/lb**
44666	Poly Phosphate	19,000	**2020-2021 cost $1.98/ lb 2019-2020 cost $1.98/ lb Used for corrosion control in the distribution system (lead & copper control)**
44668	Misc Chemicals	10,000	**Microsand for Actiflo process. Estimated 6 tons @ $300/ton Potassium Permanganate for pre-oxidation, iron, and manganese removal; cost $1.564/lb**
44669	Aluminum Sulphate	84,800	**80,000 gal/ year @ 1.050/ gal 2019-2020 cost @1.06/ gal**
44800	Clothing	1,800	**6 Employee's @ $300 each**
45100	City Attorney/Legal Services	5,000	**Legal Service as needed**
45200	Account & Audit	5,000	**Annual audit**
45401	Repairs To Mains	20,000	**Water main repair parts, fittings, valves, excavation services and materials for site restoration. Includes request for 3 days of land clearing to re-establish easements. ($1,500/day)**
45403	Repairs To Services	8,000	**New service and service repair parts. Site restoration materials (gravel, loam, asphalt, etc). Excavation and traffic control services.**
45404	Repairs To Hydrants	8,000	**Replacement hydrants. Assorted parts and supplies for repair and maintenance such as collision repair kits, drain rods, baskets, paint and lubricants. Excavation and traffic control services**

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS
690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45422	Repair WTP Struct & Eq.	31,000	**Peristataltic pump tubing (2 rolls for $51.50 ea, 2 rolls @ $80.25 ea, 2 rolls @ $103.00, 2 rolls @ $157.00 ea)** **-Online pH probe replacement (3 per year rotating replacement) $3,270** **-Actiflo replacement parts (wearable & lubricants) $5,000.00** **-MCC/ VFD/ PLC maintenance supplies $4,000.00** **- Cleaning of vaults and waste tank (annual) $3,000.00** **-Intake screen cleaning (divers) $3,000.00** **- Filter media replenishment $3,500.00** **-Other (parts for contract work, janitorial supplies, etc.) $6,500.00** **Replacement peristaltic pumps (2/ year over the next 2 years) $4,790.00** **- Unforeseen building repairs and equipment $3,500.00** **Water tower yearly maintenance $4,000.00**
45441	Reimb City Departments	117,854	**Administrative Cost Allocation - Public Works Dir. ($37,000), City Manager ($20,000), Finance Dir. ($15,000), City Engineer ($46,940)**
45448	Lagoon Cleaning	60,000	**Lagoon clean out and maintenance on rotating schedule. Lagoon #1 cleaned out on odd years, lagon #2 and #3 cleaned out together on even years.**
45600	Telephone	5,400	**Voce, Data, Telemetry (cell phones separate) Service from Fairpoint, etal.**

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS
690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
45601	Cell Phones	1,300	**Average $131.00/ month for cell phones (3 lines)**
45700	Contract Services	67,500	**OUTSIDE SERVICES COMP.** **Hach Service Maintenance Plan $14,500.00** **BWI Instrumentation (contract + parts) $2,800.00 annual instrumentation calibration** **HVAC maintenance at WTP (contract + parts) $3,000.00** **annual HVAC system maintenance** **RJC Electrical $3,000.00 Electrical service repairs** **Laviolette Controls electrial & controls $3,000.00** **SCADA system maintenance (PLC and Motor control)** **Meter Testing of Large Meters $3,600.00 Test meters 4 inches and larger** **Lab and instrument certification, elevator inspection $1,300.00 required annually** **Generator and large pump (Cummins, Flyght/ITT, Layne etc) $4,600.00 annual maintenance on vital equip.** **Compaction Testing Services for Water related excavations $1,200.00** **fire extinguisher testing and replacement $200.00** **Printing of annual CCR $1000.00**
45905	IT Consultant	2,502	**City wide IT support with Back Bay Networks.**
45908	Consultant	7,500	**Consulting Services as needed**
45915	Title Search Fees	1,000	**Consultant for deed research to apply liens on overdue accounts.**
45950	Rentals	3,000	**Rent for billing office in City Hall - split cost with Sewer Utility.**
46100	Building Ins	25,000	**PRIMEX**
46300	Fleet & Equip Insurance	2,288	**PRIMEX**
47200	Office Machine/Software Maint	5,000	**Meter reading equipment maintenance contract. Technical support, extended warranty and loaner devices. Munis & Vadar $4,850.00**
47201	Office Equip	8,400	**Folder/sorter machine**

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS
690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
47351	Lab Equipment & Testing	26,517	**State and Independent Lab Analysis (Coliform, Pb-Cu, LT2, UCMR, DBPs)** **Bacteria Testing $1,300.00** **TOC $900.00** **TTHM $1,500.00** **HAA5 $1,500.00** **pb-cu $1,600.00** **backwash $1,200.00, PFOA testing $2,200** **other testing (IOC/SOC/Wellfield) $1,400.00, UCMR4 $5,697** **Long Term Enhanced Surface Water Treatment Rule, Round 2, EPA required testing for crypto $5,697.00** **Lab & portable supplies** **Lab Testing Reagents** **Aluminum $120.00** **Cl2 $80.00** **Total Hardness $100** **Copper $40.00** **Iron $36.00** **Manganese $600.00** **Lead $300.00** **Nitrates $34.00** **Nitrites $30.00** **Phosphorous $50.00** **Total Trihalomethane $60.00** **Filter Paper $1,100.00** **pH Buffers $270.00** **pH Probe $700.00** **Assorted Glassware** **Online instruments (Streaming current, pH, TOC)** **Chlorine Meter Reagents** **Chlorine Meter Maintenance Kit** **TOC Reagents**
47352	Other Distrib. Equipment	4,000	**Pump parts and accessories. Weed trimmer for hydrant and easement maintenance. Main and service valve wrenches. Pressure recorders. Water quality test kits. Shovels, hand tools, tapping bits and other tools and materials related to hands on maintenance.**
47600	Vehicle Maintenance	2,500	**Vehicle repair and maintenance**

WATER FUND FY 2020-2021 PROPOSED BUDGET

406 ENTERPRISE FUNDS
690 WATER DEPARTMENT

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
48101	Electricity	142,000	**Purchased Power W.T.P. electricity for main plant (average $11,820/ month 2019) Small Power costs- tanks, well, and warehouse**
48103	Heating Fuel	3,000	**This is for the emergency back-up generator for the treatment plant (1,200 gal/ year). Load exercising and emergency use @ $2.50/ gallon**
48104	Trash Collection	1,000	**Dumpster at water treatment plant**
48109	Propane	40,000	**Propane- heating fuel for treatment plant/ warehouse.**
49099	Rocky Hill Road Culvert	15,000	**CIP 2021-2026**
49353	Meters	21,525	**Meters, associated brass, meter repair parts. radio transmitters and assorted fittings.**
49390	Data Collection Unit	3,500	**For collecting utility meter readings. Transceiver is $3,334 and $200 for a tablet with protective cover.**
49398	Green St. Water Line Repair	30,000	**Repair a water line break by slip-lining the water main. Water main runs under a State owned culvert making access difficult.**
49737	Downtown Imp - Prin	79,475	**Final payment FY 2028-2029**
49738	Downtown Imp - Int	33,337	**$710,940 principal, $156,139 interest outstanding**
49754	Water Upgrade - NHMBB Prin	90,000	**Final Payment FY 2027-2028**
49755	Water Upgrade NHMBB INT	26,713	**$720,000 Principal, $114,357 Interest outstanding**
49756	Water Upgrade-SRF-Prin	240,000	**Final Payment FY 2027-2028**
49757	Water Upgrade-SRF-INT	78,500	**$2,330,000 Principal, $342,300 Interest outstanding**
49762	High ST Bond-Prin	9,500	**Final Payment FY 2024-2025**
49763	High St Bond- Int	2,180	**$47,500 Principal, $6,057 Interest outstanding**
		2,178,516	

SOLID WASTE FUND FY 2020-2021 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
49600	Bags	54,778	53,650	53,650
49601	Recycle Bins	1,740	0	0
49602	Bulky Waste Stickers	0	400	400
49603	Audit Costs	500	500	500
49604	Bulky Waste Disposal	9,398	10,000	10,000
49606	Collection Service	369,232	353,000	402,170
Solid Waste Disposal		***435,648***	***417,550***	***466,720***
Difference From Previous Budget				*49,170*
Percentage Difference From Previous Budget				*11.78%*

SOLID WASTE FUND FY 2020-2021 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
49600	Bags	53,650	**Purchase of bags for resale to residents, based on past history.**
49602	Bulky Waste Stickers	400	**Bulky Waste Stickers**
49603	Audit Costs	500	**Annual Audit**
49604	Bulky Waste Disposal	10,000	**Pick up of Bulky Waste based on historic average, residents purchase bulky waste stickers to off set costs.**
49606	Collection Service	402,170	**Estimated 2351 tons of MSW at rate of $70.00/ton plus collection fee of $285,120**
		466,720	

CABLE FUND FY 2020-2021 PROPOSED BUDGET

409 CABLE/COMMUNITY OUTREACH

990 CABLE FUND

ACCT NUMBER	*DESCRIPTION*	*18-19 ACTUAL*	*19-20 BUD*	*20-21 PROPOSED*
40220	Part Time Salaries	21,708	20,666	20,666
40240	Seasonal Salaries	0	2,400	2,400
41700	Fica/Medicare	1,661	1,765	1,765
41750	Unemploy Insurance	180	53	53
41775	Workers Comp Insurance	37	355	355
43000	Travel/Training	0	600	600
44100	Operating Supplies	1,083	2,500	2,500
45100	City Attorney/Legal Services	0	2,500	2,500
45700	Contract Services	32,050	10,000	10,000
45901	Advertising	389	0	0
47201	Office Equip	2,102	20,000	20,000
49096	Fire Station Design	0	39,100	0
49097	Veterans Memorial Design	0	25,000	0
Cable Fund		***59,210***	***124,939***	***60,839***
Difference From Previous Budget				*-64,100*
Percentage Difference From Previous Budget				*0.00%*

CABLE FUND FY 2020-2021 PROPOSED BUDGET

409 CABLE/COMMUNITY OUTREACH
990 CABLE FUND

ACCT NUMBER	*DESCRIPTION*	*20-21 PROPOSED*	*Detail*
40220	Part Time Salaries	20,666	**Cable TV Coordinator 20Hrs per week**
40240	Seasonal Salaries	2,400	**Camera Operators for Meeting Broadcast**
41700	Fica/Medicare	1,765	**Salary ($23,066) x 7.65%**
41750	Unemploy Insurance	53	**PRIMEX Insurance**
41775	Workers Comp Insurance	355	**PRIMEX Insurance**
43000	Travel/Training	600	**NHCCM Monthly Meetings**
44100	Operating Supplies	2,500	**Various electronic equipment for broadcasting and streaming.**
45100	City Attorney/Legal Services	2,500	**Cable TV Franchise Fee agreement**
45700	Contract Services	10,000	**Live and Archived Streaming, Adobe Premier Pro, other contracted services.**
47201	Office Equip	20,000	**City and School Equipment replacement**
		60,839	

SCHOOL ADMINISTRATIVE UNIT FIFTY SIX

Rollinsford School District – Somersworth School District

51 West High Street
Somersworth, NH 03878
(603) 692-4450 • Fax (603)692-9100

To: Honorable Mayor Dana Hilliard
City Council Members
Bob Belmore, City Manager
Scott Smith, Finance Director

From: Somersworth School Board
Robert Gadomski, Superintendent of Schools
Katie Krauss, Business Administrator

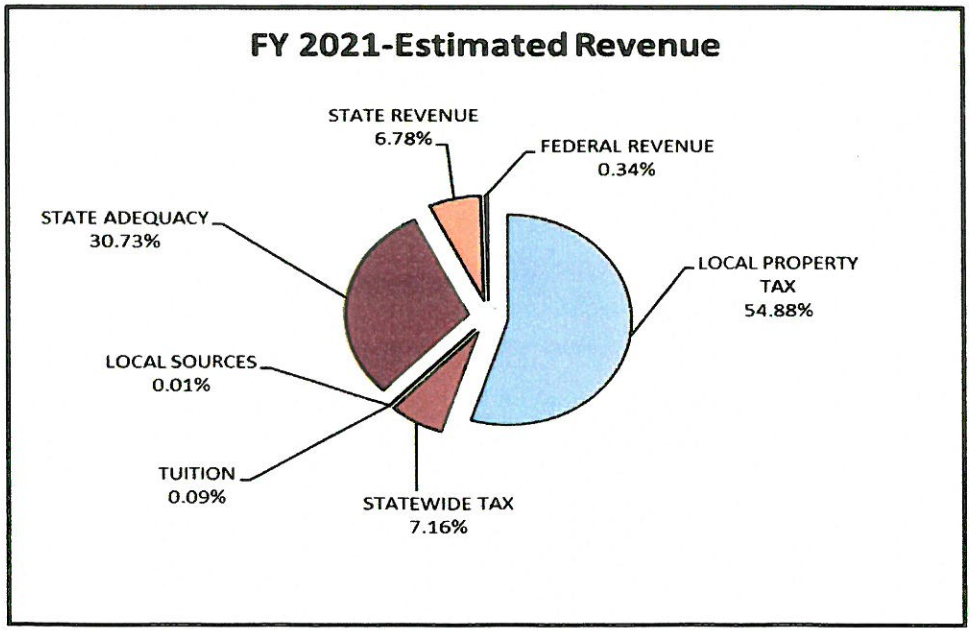
Date: February 19, 2020

Regards: FY 2020-2021 School Department Proposed Budget

Revenues

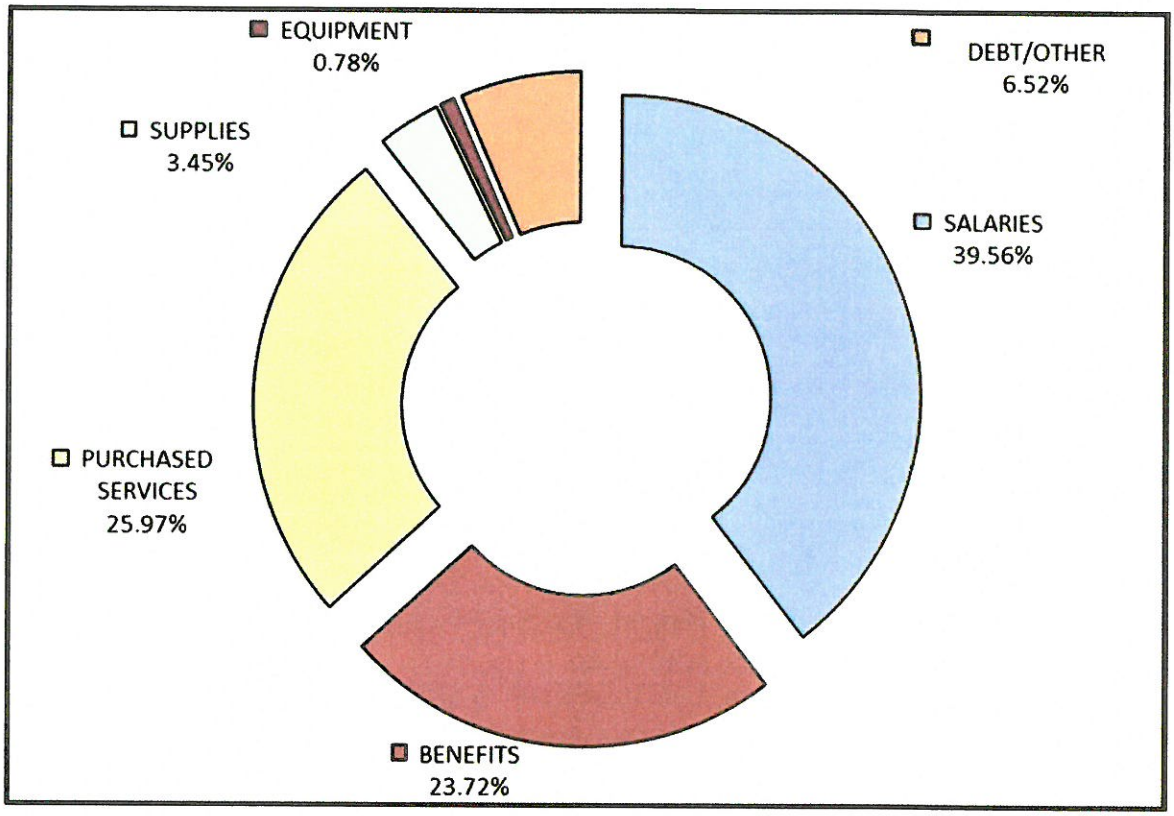
Fiscal Year 2020-2021 proposed School Department General Fund appropriations will be supported from the following estimated revenue sources:

- $18,020,831 in Municipal Property Taxes
- $ 8,925,699 in State Adequacy Grant
- $ 100,000 in Medicaid Reimbursement
- $ 1,696,047 in Building Aid
- $ 255,165 in Special Education Aid
- $ 18,000 in Tri-City Career Technical Aid
- $ 27,500 in Tuition
- $ 4,000 in Miscellaneous



Expenditures

The following chart is a summary of the General Fund proposed budget by major category:



Net Budget Summary

2019-2020 Approved Budget	$ 26,772,978
Tax Cap Increase	$ 656,387
Less: Decrease in Revenue	$ (136,567)
Additional One Time Expenditures	$ 1,258,526
Additional Maple Wood Project Expenses	$ 495,918
2020-2021 Total Proposed Budget	$ 29,047,242
Total Budget Increase	**$ 2,274,264**

Attached please find the FY 2020-2021 Somersworth School Department Proposed Budget.

Thank you.

GENERAL FUND REVENUE ESTIMATES

	FY 19-20	FY 20-21
SCHOOL:		
STATE ADEQUACY GRANT	7,773,559	8,925,699
MEDICAID REIMBURSEMENT	125,000	100,000
BUILDING AID	1,221,458	1,696,047
KINDERGARTEN AID	0	0
SPECIAL EDUCATION AID	234,958	255,165
TRI-CITY CAREER TECHNICAL AID	18,000	18,000
TUITION	31,559	27,500
MISCELLANEOUS SCHOOL	4,000	4,000
SUBTOTAL SCHOOL INTERGOVERNMENTAL	**9,408,534**	**11,026,411**
INCREASE IN REVENUES FROM PREVIOUS YEAR		**1,617,877**
PERCENTAGE OF INCREASE IN REVENUES		**17.20%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
1100 REGULAR EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Teacher Salaries	1,001,691	1,039,830	1,066,895
5110	Paraprofessional Salaries	34,902	48,764	37,390
5110	Substitutes Salaries	39,554	21,100	21,100
5200	Health & Dental Insurance	289,924	272,911	322,209
5200	Life & Disability	4,287	4,182	3,506
5200	FICA/Medicare	78,326	84,891	86,092
5200	State Retirement	173,331	185,639	187,676
5300	Contracted Services	0	0	0
5400	Maintenance Agreement	9,446	5,626	5,626
5400	Equipment Repairs -Music	0	0	200
5400	Copier Lease/Purchase	10,210	10,210	10,210
5600	General Supplies	14,714	12,615	13,220
5600	Print Media	3,051	2,366	5,050
5600	Software	7,827	9,065	7,630
5700	Computer Hardware	5,161	0	0
5700	Furniture	0	3,000	3,450
5700	Other Equipment	0	1,500	0
Regular Education		**1,672,423**	**1,701,700**	**1,770,254**
Difference From Previous Budget				**68,554**
Percentage Difference From Previous Budget				**4.03%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	SPED Teacher Salaries	211,229	216,492	226,036
5110	SPED Paraprofessional Salaries	220,653	237,639	261,788
5200	SPED Health & Dental Insurance	235,878	196,320	187,848
5200	SPED Life & Disability	1,862	2,074	2,013
5200	SPED FICA/Medicare	29,807	34,740	37,319
5200	SPED State Retirement	61,731	65,080	69,476
5300	SPED Contracted Services	1,410	40,594	41,812
5500	SPED Tuition	168,062	294,206	347,657
5600	SPED Supplies	1,381	1,000	1,000
5600	SPED Technology Supplies	0	0	0
5600	SPED Print Media	984	1,000	0
5600	SPED Software	0	0	0
5700	SPED Computer Hardware	0	0	0
5700	SPED Furniture	0	0	0
5700	SPED Other Equipment	0	0	0
5110	ESL Teacher Salaries	34,966	37,536	38,662
5200	ESL Teacher Benefits	9,768	10,695	19,883
5600	ESL Supplies	0	0	0
5300	Gifted & Talented - Services	750	0	0
5600	Gifted & Talented - Supplies	0	0	0
Special Education		**978,481**	**1,137,376**	**1,233,495**
Difference From Previous Budget				**96,118**
Percentage Difference From Previous Budget				**8.45%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2120 GUIDANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Guidance Salaries	38,427	40,066	42,956
5200	Guidance - Health & Dental Insurance	10,361	9,778	18,333
5200	Guidance - Life & Disability	125	157	149
5200	Guidance - FICA/Medicare	2,855	3,065	3,286
5200	Guidance - State Retirement	6,671	7,132	7,646
5300	Guidance-Contracted Services	0	1,100	1,140
5600	Guidance Supplies	0	100	350
5600	Guidance Subscriptions and Books	0	0	150
5700	Guidance Furniture	0	0	500
5800	Guidance Dues	0	0	0
Guidance Services		**58,439**	**61,398**	**74,510**
Difference From Previous Budget				**13,112**
Percentage Difference From Previous Budget				**21.36%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2130 HEALTH SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Nurse Salary	48,579	49,329	50,644
5200	Nurse - Health & Dental Insurance	25,551	24,096	26,793
5200	Nurse - Life & Disability	181	181	164
5200	Nurse - FICA/Medicare	3,284	3,774	3,874
5200	Nurse - State Retirement	8,433	8,781	9,015
5600	Nursing Supplies	199	400	400
5600	Nursing Software	681	700	700
5700	Nursing Computer Hardware	0	0	0
5700	Nursing Other Equipment	0	0	0
Health Services		**86,909**	**87,261**	**91,590**
Difference From Previous Budget				**4,329**
Percentage Difference From Previous Budget				**4.96%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Speech Teacher Salaries	51,985	21,744	21,798
5200	Speech - Health & Dental Insurance	18,829	7,228	7,333
5200	Speech - Life & Disability	171	249	68
5200	Speech - FICA/Medicare	3,690	1,663	1,668
5200	Speech - State Retirement	9,025	3,870	3,880
5300	Speech-Professional Services	0	562	579
5600	Speech Supplies	0	400	300
5600	Speech Print Media	0	100	250
	Speech & Language Services	**83,699**	**35,816**	**35,875**
	Difference From Previous Budget			**60**
	Percentage Difference From Previous Budget			**0.17%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	Testing Services-Contracted Services	5,470	4,750	4,750
5600	Testing Supplies	0	1,470	0
5600	Testing Print Media	0	0	900
	Testing Services	**5,470**	**6,220**	**5,650**
	Difference From Previous Budget			**(570)**
	Percentage Difference From Previous Budget			**-9.16%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Librarian Salaries	23,202	23,677	24,206
5200	Librarian - Health & Dental Insurance	10,218	9,639	10,717
5200	Librarian - Life & Disability	207	198	71
5200	Librarian - FICA/Medicare	1,572	1,811	1,852
5200	Librarian - State Retirement	4,027	4,215	4,309
5600	Library Supplies	0	150	650
5600	Library Print Media	0	2,000	1,000
5600	Library Software	1,139	1,103	1,103
	Library Services	**40,364**	**42,793**	**43,908**
	Difference From Previous Budget			**1,115**
	Percentage Difference From Previous Budget			**2.61%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Clerical Salaries	40,121	41,645	41,474
5110	Administrator Salaries	83,200	165,696	170,667
5110	Head Teacher Stipend	0	0	0
5200	Health & Dental Insurance	13,053	30,156	36,554
5200	Life & Disability	727	1,495	1,295
5200	FICA/Medicare	9,510	15,862	16,229
5200	State Retirement	19,009	34,146	35,011
5200	Professional Development	0	0	0
5400	Maintenance Agreement	0	0	0
5400	Equipment Repairs	0	0	0
5500	Postage	2,094	1,600	1,800
5600	General Supplies	566	2,500	1,770
5600	Subscriptions and Books	0	0	0
5700	Computer Hardware	0	0	0
5700	Furniture	0	0	0
5700	Other Equipment	0	0	0
5800	Dues	560	800	1,590
	School Administration Services	**168,840**	**293,900**	**306,390**
	Difference From Previous Budget			**12,490**
	Percentage Difference From Previous Budget			**4.25%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Custodial Salaries	105,605	102,180	105,248
5200	Custodial - Health & Dental Insurance	12,322	12,015	12,348
5200	Custodial - Life & Disability	844	564	574
5200	Custodial - FICA/Medicare	8,235	7,817	8,051
5200	Custodial - State Retirement	9,754	9,131	9,405
5600	Custodial Supplies	30,550	5,000	5,362
5400	Water & Sewer	6,271	6,400	6,400
5400	Performance Contract Lease	0	26,963	26,963
5500	Telephone	2,302	2,700	2,700
5600	Natural Gas	35,125	32,000	32,000
5600	Electric	46,993	28,037	28,037
5400	Lawn Care	520	500	500
5400	Equipment Repairs	70,912	17,800	17,800
5600	Maintenance Materials	1,148	3,500	3,500
5400	Maintenance Contingency	0	669,865	1,165,783
5400	Special Projects	27,274	0	114,453
Custodial & Maintenance Services		**357,855**	**924,472**	**1,539,124**
Difference From Previous Budget				**614,652**
Percentage Difference From Previous Budget				**66.49%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5500	Field Trip/Cocurricular Transportation	280	700	0
	Transportation Services	**280**	**700**	**0**
	Difference From Previous Budget			**(700)**
	Percentage Difference From Previous Budget			**0.00%**
	Maple Wood Elementary School	**3,452,760**	**4,291,636**	**5,100,797**
	Difference From Previous Budget			**809,161**
	Percentage Difference From Previous Budget			**18.85%**
	Principal		1.0	1.0
	Assistant Principal		1.0	1.0
	Guidance		1.6	1.6
	Teachers		28.4	28.4
	Clerical		1.5	1.5
	Paraprofessionals		13.5	13.5
	Other		-	-
	Custodians		2.5	2.5
	Students	361	361	TBD

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL

1100 REGULAR EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Teacher Salaries	1,126,479	1,201,139	1,156,720
5110	Paraprofessional Salaries	177,755	187,598	249,447
5110	Substitutes Salaries	52,453	48,900	48,900
5200	Health & Dental Insurance	485,300	474,294	464,175
5200	Life & Disability	4,656	5,319	4,958
5200	FICA/Medicare	96,300	109,979	111,313
5200	State Retirement	214,849	233,238	232,194
5400	Maintenance Agreement	10,459	9,522	9,522
5400	Equipment Repairs	5,415	0	0
5400	Copier/Lease Purchase	14,374	18,274	14,374
5600	General Supplies	20,108	13,525	17,500
5600	Print Media	14,900	4,000	3,500
5600	Software	0	7,697	7,650
5700	Computer Hardware	4,874	0	0
5700	Furniture	4,060	0	0
5700	Other Equipment	0	0	0
Regular Education		**2,231,980**	**2,313,485**	**2,320,253**
Difference From Previous Budget				**6,769**
Percentage Difference From Previous Budget				**0.29%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	SEE Teacher Salaries	44,785	46,325	49,172
5110	SEE Paraprofessional Salary	57,173	59,066	60,863
5110	SEE Paraprofessional Salary	0	0	0
5110	SPED Teacher Salaries	223,263	229,889	239,238
5110	SPED Paraprofessional Salaries	221,818	238,050	253,966
5200	SPED Health & Dental Insurance	288,928	259,070	246,168
5200	SPED Life & Disability	2,336	2,470	2,408
5200	SPED FICA/Medicare	37,381	43,859	46,147
5200	SPED State Retirement	76,916	81,203	83,441
5300	SPED Professional Services	31,192	54,396	67,383
5300	SEE Contracted Services	1,344	0	0
5500	SPED Tuition - Preschool	0	0	0
5500	SPED Tuition to LEA	0	0	0
5500	SPED Tuition	398,570	92,699	134,567
5600	SEE General Supplies	235	200	300
5600	SEE Technical General Supplies	0	1,000	1,000
5600	SPED Supplies	1,059	1,432	1,000
5600	SPED Technology Supplies	0	500	500
5600	SPED Print Media	500	521	400
5110	ESL - Salaries	62,479	65,327	76,335
5200	ESL - Health & Dental Insurance	25,551	24,096	26,793
5200	ESL - Life & Disability	111	133	168
5200	ESL - FICA/Medicare	4,232	4,998	5,840
5200	ESL - State Retirement	8,533	9,253	10,935
5300	ESL Tutor Contracted Services	0	584	584
5600	ESL Tutor Supplies	199	200	200
5300	Gifted & Talented - Services	0	0	0
5600	Gifted & Talented - Supplies	0	0	0
Special Education		**1,486,605**	**1,215,271**	**1,307,406**
Difference From Previous Budget				**92,134**
Percentage Difference From Previous Budget				**7.58%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL

2120 GUIDANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Guidance Salaries	115,430	121,970	125,594
5200	Guidance - Health & Dental Insurance	20,722	19,557	20,269
5200	Guidance - Life & Disability	327	393	365
5200	Guidance - FICA/Medicare	8,681	9,331	9,608
5200	Guidance - State Retirement	20,039	21,711	22,356
5200	Guidance General Supplies	0	0	0
5600	Guidance Subscriptions and Books	0	0	0
5600	Guidance Software	0	0	0
5700	Guidance Computer Hardware	0	0	0
5800	Guidance Dues	0	0	0
Guidance Services		**165,199**	**172,962**	**178,191**
Difference From Previous Budget				**5,229**
Percentage Difference From Previous Budget				**3.02%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL

2130 HEALTH SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Nurse Salary	52,345	53,095	54,410
5200	Nurse - Health & Dental Insurance	10,361	9,778	9,921
5200	Nurse - Life & Disability	221	197	171
5200	Nurse - FICA/Medicare	3,882	4,062	4,162
5200	Nurse - State Retirement	9,087	9,451	9,685
5400	Nursing Maintenance Agreements	0	489	489
5600	Nursing Supplies	1,483	1,000	1,000
5600	Nursing Software	681	700	700
5700	Nursing Other Equipment	0	0	0
Health Services		**78,060**	**78,772**	**80,538**
Difference From Previous Budget				**1,766**
Percentage Difference From Previous Budget				**2.24%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL

2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	SEE Speech Teacher Salary	0	0	0
5110	SEE Speech Teaching Assistant Salary	0	0	0
5110	Speech Teacher Salaries	80,839	86,410	89,003
5110	Speech Assistant Salaries	31,535	33,352	0
5200	Speech - Health & Dental Insurance	22,410	20,696	11,057
5200	Speech - Life & Disability	610	517	296
5200	Speech - FICA/Medicare	8,423	9,161	6,809
5200	Speech - State Retirement	17,622	19,106	15,842
5300	SEE Speech Professional Services	769	0	0
5600	SEE Speech General Supplies	0	200	200
5600	Speech Supplies	336	400	400
	Speech & Language Services	**162,544**	**169,842**	**123,607**
	Difference From Previous Budget			**(46,235)**
	Percentage Difference From Previous Budget			**-27.22%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL

2160 PT/OT SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	SEE PT & OT Professional Services	67,178	52,258	53,825
5600	SEE PT & OT Supplies	0	0	0
PT/OT Services		**67,178**	**52,258**	**53,825**
Difference From Previous Budget				**1,568**
Percentage Difference From Previous Budget				**3.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL

2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	Testing Services	5,070	5,742	5,742
5600	Testing Supplies	0	0	0
Testing Services		**5,070**	**5,742**	**5,742**
Difference From Previous Budget				**0**
Percentage Difference From Previous Budget				**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL

2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Librarian Salaries	34,803	35,278	36,309
5200	Librarian - Health & Dental Insurance	15,333	14,457	16,076
5200	Librarian - Life & Disability	112	0	0
5200	Librarian - FICA/Medicare	2,358	2,699	2,778
5200	Librarian - State Retirement	6,042	6,279	6,463
5400	Library Maintenance Agreement	679	580	580
5400	Library Equipment Repair	0	0	0
5600	Media Center Supplies	0	500	500
5600	Library Print Media	0	1,500	1,500
5600	Library Electronic Media	0	0	0
5600	Library Software	1,139	1,103	395
5700	Library Furniture	0	0	0
5700	Library Other Equipment	0	0	0
Library Services		**60,466**	**62,396**	**64,601**
Difference From Previous Budget				**2,205**
Percentage Difference From Previous Budget				**3.53%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Clerical Salaries	77,977	83,635	83,838
5110	Administrator Salaries	169,520	174,606	181,872
5200	Health & Dental Insurance	82,113	77,096	77,798
5200	Life & Disability	1,364	1,474	1,228
5200	FICA/Medicare	17,375	19,755	20,327
5200	State Retirement	38,302	40,422	41,738
5200	Professional Development	2,178	1,440	1,440
5400	Maintenance Agreement	670	435	435
5500	Postage	842	1,000	1,000
5600	General Supplies	883	850	850
5600	Subscriptions and Books	0	0	0
5700	Other Equipment	0	0	0
5800	Dues	0	0	1,440
School Administration Services		**391,225**	**400,713**	**411,967**
Difference From Previous Budget				**11,254**
Percentage Difference From Previous Budget				**2.81%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Custodial Salaries	147,494	145,509	152,792
5200	Custodial - Health & Dental Insurance	58,660	56,449	58,452
5200	Custodial - Life & Disability	1,172	945	810
5200	Custodial - FICA/Medicare	10,364	11,131	11,689
5200	Custodial - State Retirement	14,519	13,719	14,131
5600	Custodial Supplies	13,035	8,000	8,362
5700	Custodial Equipment	0	500	500
5400	Water & Sewer	6,477	6,400	6,400
5500	Telephone	546	800	800
5600	Natural Gas	28,535	28,000	28,000
5600	Electric	89,843	87,000	87,000
5400	Lawn Care	448	979	979
5400	Equipment Repairs	58,013	21,265	21,265
5600	Maintenance Materials	18,700	8,000	8,000
5400	Maintenance Contingency	0	0	0
5400	Special Projects	0	0	72,672
	Custodial & Maintenance Services	**447,804**	**388,697**	**471,850**
	Difference From Previous Budget			**83,153**
	Percentage Difference From Previous Budget			**21.39%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5500	Field Trip/Cocurricular Transportation	0	0	0
	Transportation Services	**0**	**0**	**0**
	Difference From Previous Budget			**0**
	Percentage Difference From Previous Budget			**0.00%**
	Idlehurst Elementary School	**5,096,132**	**4,860,138**	**5,017,981**
	Difference From Previous Budget			**157,842**
	Percentage Difference From Previous Budget			**3.25%**
	Principal		1.0	1.0
	Assistant Principal		1.0	1.0
	Guidance		1.6	1.6
	Teachers		31.7	31.7
	Clerical		1.5	1.5
	Paraprofessionals		19.0	21.5
	Other (ESL Assistant,& Speech Assistant)		1.0	1.0
	Custodians		3.5	3.5
	Students	380	347	TBD

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

1100 REGULAR EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Teacher Salaries	1,251,360	1,334,853	1,378,870
5110	Paraprofessional Salaries	0	0	0
5110	Substitutes Salaries	42,281	45,000	45,000
5200	Health & Dental Insurance	327,133	342,814	337,954
5200	Life & Disability	5,281	5,398	4,453
5200	FICA/Medicare	94,466	105,559	108,926
5200	State Retirement	218,780	237,604	245,439
5300	Contracted Services	0	0	0
5400	Maintenance Agreement	14,642	11,253	11,253
5400	Equipment Repairs	0	1,000	1,000
5400	Copier Lease/Purchase	21,275	21,001	21,001
5600	General Supplies	25,836	30,982	25,982
5600	Print Media	15,229	5,000	5,000
5600	Electronic Media	971	5,000	5,000
5600	Software	350	3,150	3,150
5700	Computer Hardware	6,364	0	0
5700	Furniture Replacement	0	0	0
5700	Other Equipment	4,232	4,783	4,783
Regular Education		**2,028,201**	**2,153,396**	**2,197,812**
Difference From Previous Budget				**44,416**
Percentage Difference From Previous Budget				**2.06%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	SPED Teacher Salaries	260,931	228,070	178,431
5110	SPED Paraprofessional Salaries	373,636	380,353	296,062
5200	SPED Health & Dental Insurance	279,192	252,401	243,310
5200	SPED Life & Disability	2,654	3,154	2,111
5200	SPED FICA/Medicare	44,954	46,543	36,300
5200	SPED State Retirement	83,062	83,081	64,831
5300	SPED Contracted Services	9,638	89,249	91,926
5500	SPED Tuition	210,506	378,036	346,186
5534	SPED Postage	1,595	500	500
5600	SPED Supplies	1,641	2,850	2,850
5600	SPED Technology Supplies	292	0	0
5600	SPED Print Media	810	1,774	1,774
5600	SPED Software	0	2,384	2,384
5700	SPED Computer Hardware	1,079	0	0
5700	SPED Other Equipment	0	0	0
5110	ESL Teacher Salaries	25,993	51,985	53,545
5200	ESL - Health & Dental Insurance	500	1,000	18,333
5200	ESL - Life & Disability	14	113	168
5200	ESL - FICA/Medicare	1,874	3,977	4,096
5200	ESL - State Retirement	0	0	9,531
5600	ESL Supplies	0	169	169
5300	Gifted & Talented - Services	4,204	0	0
5600	Gifted & Talented - Supplies	854	0	0
Special Education		**1,303,428**	**1,525,639**	**1,352,507**
Difference From Previous Budget				**(173,132)**
Percentage Difference From Previous Budget				**-11.35%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

1400 COCURRICULAR SERVICES & ATHLETICS

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Cocurricular Salaries	5,829	5,509	9,888
5200	Cocurricular - FICA/Medicare	442	268	756
5200	Cocurricular - State Retirement	948	625	1,760
5600	Cocurricular Supplies	0	0	0
5110	Athletic Salaries	16,738	16,738	18,612
5200	Athletic - FICA/Medicare	1,280	1,280	1,424
5200	Athletic - State Retirement	1,503	2,979	3,313
5300	Athletic Officials	3,060	3,700	3,700
5400	Athletic Equipment Repair	630	630	630
5600	Athletic Supplies	313	1,430	1,430
5700	Athletic New Equipment	1,070	1,070	1,070
5800	Athletic Dues	0	0	0
Cocurricular Services & Athletics		**31,814**	**34,229**	**42,583**
Difference From Previous Budget				**8,354**
Percentage Difference From Previous Budget				**24.41%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2120 GUIDANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Guidance Salaries	171,039	180,619	189,965
5100	Guidance Clerical Salaries	0	0	0
5200	Guidance Health & Dental Insurance	61,463	57,970	63,507
5200	Guidance Life & Disability	535	838	713
5200	Guidance FICA/Medicare	11,727	13,817	14,532
5200	Guidance State Retirement	28,982	32,150	33,814
530	Guidance Contracted Services	0	1,500	1,500
5500	Guidance Postage	57	500	500
5600	Guidance Supplies	0	600	600
5600	Guidance Subscriptions & Books	0	100	100
5600	Guidance Software	0	0	0
5700	Guidance Computer Hardware	0	0	0
5800	Guidance Dues	0	537	537
	Guidance Services	**273,803**	**288,631**	**305,768**
	Difference From Previous Budget			**17,137**
	Percentage Difference From Previous Budget			**5.94%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2130 HEALTH SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Nurse Salary	45,539	46,289	47,604
5200	Nurse - Health & Dental Insurance	10,756	10,190	10,349
5200	Nurse - Life & Disability	202	217	176
5200	Nurse - FICA/Medicare	3,396	3,541	3,642
5200	Nurse - State Retirement	7,906	8,239	8,474
5400	Nursing Maintenance Agreements	0	385	385
5600	Nursing Supplies	572	1,000	1,000
5600	Nursing Software	681	1,000	1,000
5700	Nursing Other Equipment	0	0	0
Health Services		**69,052**	**70,861**	**72,628**
Difference From Previous Budget				**1,767**
Percentage Difference From Previous Budget				**2.49%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Speech Teacher Salaries	60,883	61,833	63,393
5110	Speech Assistant Salaries	31,011	33,352	34,346
5200	Speech - Health & Dental Insurance	44,736	42,004	44,753
5200	Speech - Life & Disability	456	352	280
5200	Speech - FICA/Medicare	5,695	8,455	7,477
5200	Speech - State Retirement	14,098	13,557	15,120
5600	Speech Supplies	415	0	0
Speech & Language Services		**157,295**	**159,553**	**165,369**
Difference From Previous Budget				**5,816**
Percentage Difference From Previous Budget				**3.65%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	Testing Services	4,960	9,726	9,726
5600	Testing Supplies	0	0	0
Testing Services		**4,960**	**9,726**	**9,726**
Difference From Previous Budget				**0**
Percentage Difference From Previous Budget				**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Librarian Salaries	42,753	46,275	47,663
5200	Librarian - Health & Dental Insurance	25,551	24,096	26,793
5200	Librarian - Life & Disability	184	184	161
5200	Librarian - FICA/Medicare	2,677	3,540	3,646
5200	Librarian - State Retirement	7,422	8,237	8,484
5400	Library Maintenance Agreement	0	450	450
5400	Library Equipment Repair	202	334	334
5600	Library Supplies	278	280	280
5600	Library Print Media	964	1,450	1,450
5600	Library Electronic Media	548	775	775
5600	Library Software	1,139	1,103	1,103
Library Services		**81,717**	**86,724**	**91,139**
Difference From Previous Budget				**4,415**
Percentage Difference From Previous Budget				**5.09%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Clerical Salaries	72,344	77,012	81,198
5110	Administrator Salaries	171,600	176,748	185,420
5200	Department Head Stipends	10,250	15,000	15,000
5200	Health & Dental Insurance	56,914	53,320	53,573
5200	Life & Disability	1,841	1,915	1,702
5200	FICA/Medicare	18,397	20,560	21,544
5200	State Retirement	39,682	42,733	44,745
5200	Professional Development	0	0	0
5400	Equipment Repairs	0	102	102
5500	Postage	995	1,847	1,847
5600	General Supplies	1,880	10,426	4,126
5600	Subscriptions and Books	0	170	170
5700	Computer Hardware	1,501	0	0
5800	Dues	837	1,910	1,910
	School Administration Services	**376,241**	**401,743**	**411,337**
	Difference From Previous Budget			**9,595**
	Percentage Difference From Previous Budget			**2.39%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Custodial Salaries	147,778	138,726	142,813
5200	Custodial - Health & Dental Insurance	36,843	36,135	37,310
5200	Custodial - Life & Disability	1,057	888	689
5200	Custodial - FICA/Medicare	11,159	10,613	10,925
5200	Custodial - State Retirement	14,483	13,213	13,601
5600	Custodial Supplies	8,228	11,000	11,362
5700	Custodial Equipment	156	500	500
5400	Water & Sewer	5,967	6,000	6,000
5500	Telephone	2,420	2,600	2,600
5600	Natural Gas	0	500	500
5600	Electric	81,356	80,000	80,000
5400	Lawn Care	106	1,000	1,000
5400	Equipment Repairs	76,798	45,800	45,800
5600	Maintenance Materials	370	12,000	12,000
5400	Maintenance Contingency	0	0	0
5400	Special CIP Projects	0	0	112,255
	Custodial & Maintenance Services	**386,721**	**358,975**	**477,354**
	Difference From Previous Budget			**118,379**
	Percentage Difference From Previous Budget			**32.98%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
MIDDLE SCHOOL

2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5500	Athletic Transportation	6,072	4,500	4,500
5500	SPED Transportation	0	0	0
5500	Field Trip/Cocurricular Transportation	555	2,000	0
	Transportation Services	**6,627**	**6,500**	**4,500**
	Difference From Previous Budget			**(2,000)**
	Percentage Difference From Previous Budget			**0.00%**
	Middle School	**4,719,858**	**5,095,977**	**5,130,724**
	Difference From Previous Budget			**34,747**
	Percentage Difference From Previous Budget			**0.68%**
	Principal		1.0	1.0
	Assistant Principal		1.0	1.0
	Guidance		3.0	3.0
	Teachers		32.8	32.8
	Clerical		2.0	2.0
	Professionals		12.0	12.0
	Other (Inclusion Program & Speech Assistant)		1.0	1.0
	Custodians		3.5	3.5
	Students	339	342	TBD

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

1100 REGULAR EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Teacher Salaries	1,255,071	1,257,712	1,280,933
5110	Substitutes Salaries	38,275	45,100	45,100
5200	Health & Dental Insurance	329,943	302,239	338,439
5200	Life & Disability	5,113	8,764	8,011
5200	FICA/Medicare	93,846	99,665	101,442
5200	State Retirement	207,463	212,731	219,107
5300	Contracted Services	0	0	0
5400	Maintenance Agreement	11,646	9,089	9,089
5400	Equipment Repairs-Music	1,328	1,500	1,750
5400	Equipment Repairs-Math	0	0	1,500
5400	Copier Lease/Purchase	27,340	27,045	27,045
5500	Other Tuition	0	0	0
5600	Teaching Supplies	16,271	21,722	21,670
5600	Print Media	4,323	13,828	12,295
5600	Textbook Replacement	17,240	0	0
5600	Software	3,068	19,780	18,500
5700	Computer Hardware	65	0	0
5700	Furniture Replacement	0	0	0
5700	Other Equipment-Music	0	1,150	3,001
5700	Science-Equipment	0	1,500	400
5700	Wellness-Equipment	0	0	900
5800	Dues and Memberships	0	565	655
Regular Education		**2,010,991**	**2,022,390**	**2,089,837**
Difference From Previous Budget				**67,447**
Percentage Difference From Previous Budget				**3.34%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	SPED Teacher Salaries	217,759	224,826	216,463
5110	SPED Paraprofessional Salaries	279,876	289,356	408,095
5200	SPED Health & Dental Insurance	213,797	191,558.00	227,416
5200	SPED Life & Disability	2,256	2,739	2,840
5200	SPED FICA/Medicare	37,245	39,334	47,780
5200	SPED State Retirement	71,021	72,340	84,114
5300	SPED Contracted Services	721	41,636	42,885
5400	SPED Maintenance Agreement	0	0	0
5500	SPED Postage	7	100	100
5500	SPED Tuition	447,478	577,713	613,489
5600	SPED Supplies	1,650	1,500	1,500
5600	SPED Technology Supplies	59	700	700
5600	SPED Print Media	0	500	500
5700	SPED Computer Hardware	0	0	0
5700	SPED Other Equipment	0	0	0
5110	Partnership Teacher Salaries	48,579	49,329	50,644
5110	Partnership Paraprofessional Salaries	69,200	72,226	71,722
5700	Partnership Summer Program Salary	85,318	100,500	75,500
5200	Partnership Health & Dental Insurance	74,305	69,713	64,644
5200	Partnership Life & Disability	541	740	557
5200	Partnership FICA/Medicare	14,311	16,987	15,137
5200	Partnership State Retirement	28,370	34,738	30,465
5300	Partnership SPED Consultants	51,032	24,001	24,001
5500	Partnership Travel	0	300	300
5600	Partnership Supplies	1,497	1,500	1,500
5600	Partnership Print Media	239	500	500
5700	Partnership Other Equipment	0	500	500
5110	ESL Teacher Salaries	0	0	0
5200	ESL - Health & Dental Insurance	0	0	0
5200	ESL - Life & Dental	0	0	0
5200	ESL - FICA/Medicare	152	0	0
5200	ESL - State Retirement	0	0	0
5600	ESL Supplies	0	0	0
Special Education		**1,645,414**	**1,813,336**	**1,981,352**
Difference From Previous Budget				**168,018**
Percentage Difference From Previous Budget				**9.27%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

1400 COCURRICULAR SERVICES & ATHLETICS

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Cocurricular Salaries	16,242	17,633	26,034
5200	Cocurricular - FICA/Medicare	1,242	1,349	1,992
5200	Cocurricular - State Retirement	2,229	3,139	4,634
5600	Cocurricular Supplies	685	1,500	1,500
5110	Athletic Salaries	69,530	74,736	99,627
5200	Athletic - Health & Dental Insurance	5,212	5,717	7,621
5200	Athletic - FICA/Medicare	6,011	13,303	17,734
5300	Athletic Officials/Staffing	9,008	11,200	11,200
5600	Athletic Supplies	476	0	0
5700	Athletic New Equipment	0	0	0
5700	Athletic Other Equipment	784	3,000	8,000
5800	Athletic Dues	6,103	4,750	4,750
Cocurricular Services & Athletics		**117,522**	**136,327**	**183,092**
Difference From Previous Budget				**46,765**
Percentage Difference From Previous Budget				**34.30%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2120 GUIDANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Guidance Salaries	99,241	101,969	103,389
5110	Guidance Clerical Salaries	40,122	41,126	42,364
5200	Guidance Health & Dental Insurance	32,121	30,502	60,632
5200	Guidance Life & Disability	544	754	588
5200	Guidance FICA/Medicare	10,416	10,947	11,150
5200	Guidance State Retirement	21,794	22,745	23,135
5300	Guidance Contracted Services	0	1,000	1,250
5500	Guidance Postage	1,000	1,000	1,000
5600	Guidance General Supplies	151	750	500
5600	Guidance Subscriptions and Books	0	400	400
5600	Guidance Electronic Media	0	750	750
5600	Guidance Software	0	650	300
5800	Guidance Dues	100	375	250
Guidance Services		**205,489**	**212,968**	**245,709**
Difference From Previous Budget				**32,741**
Percentage Difference From Previous Budget				**15.37%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2130 HEALTH SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Nurse Salary	46,153	46,866	48,115
5200	Nurse - Health & Dental Insurance	25,551	24,096	26,793
5200	Nurse - Life & Disability	205	205	161
5200	Nurse - FICA/Medicare	2,845	3,585	3,681
5200	Nurse - State Retirement	8,012	8,342	8,565
5400	Nurse-Equipment Repair	0	0	350
5600	Nursing Supplies	523	800	800
5600	Nursing Software	681	700	700
Health Services		**83,971**	**84,594**	**89,164**
Difference From Previous Budget				**4,570**
Percentage Difference From Previous Budget				**5.40%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5600	Speech Supplies	0	200	200
	Speech & Language Services	**0**	**200**	**200**
	Difference From Previous Budget			**0**
	Percentage Difference From Previous Budget			**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2160 PT/OT SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	PT/OT-Professional Services	0	0	0
	PT/OT Services	**0**	**0**	**0**
	Difference From Previous Budget			**0**
	Percentage Difference From Previous Budget			**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	GED Options Salaries	0	0	0
5200	GED Options Life & Disability	0	0	0
5200	GED Options FICA/Medicare	0	0	0
5200	GED Options State Retirement	0	0	0
5300	Testing Services/Contracted Services	5,646	37,000	37,000
5600	Testing Supplies	0	0	0
5600	GED Supplies	0	0	0
Testing Services		**5,646**	**37,000**	**37,000**
Difference From Previous Budget				**0**
Percentage Difference From Previous Budget				**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Librarian Salary	40,066	41,705	44,542
5110	Library Aide Salary	22,968	23,807	24,532
5200	Librarian - Health & Dental Insurance	44,736	41,931	42,252
5200	Librarian - Life & Disability	281	354	303
5200	Librarian - FICA/Medicare	4,039	5,011	5,284
5200	Librarian - State Retirement	9,569	10,082	10,669
5400	Library Maintenance Agreement	379	500	500
5400	Library Equipment Repair	0	1,500	1,380
5600	Library Supplies	394	700	700
5600	Library Print Media	2,645	5,500	5,500
5600	Library Electronic Media	2,003	7,000	7,000
5600	Library Software	1,259	1,103	1,223
5700	Library Computer Hardware	817	0	0
5700	Library Equipment	265	2,250	2,250
Library Services		**129,420**	**141,443**	**146,134**
Difference From Previous Budget				**4,691**
Percentage Difference From Previous Budget				**3.32%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Clerical Salaries	74,341	78,029	80,402
5110	Administrator Salaries	187,120	189,554	185,968
5110	Department Head/Credit Recovery/504 Coordi	33,000	33,000	33,000
5200	Health & Dental Insurance	70,933	66,820	68,036
5200	Life & Disability	1,947	1,883	1,722
5200	FICA/Medicare	20,996	22,995	22,902
5200	State Retirement	46,057	48,331	47,957
5300	Contracted Services-Graduation Expenses	0	12,500	12,500
5300	School Admin Meeting Expenses	0	1,000	2,000
5400	Maintenance Agreement	0	0	0
5400	Equipment Repairs	0	0	0
5400	Copier Lease Purchase	0	0	0
5500	Postage	914	1,000	1,000
5600	General Supplies	9,537	5,000	5,000
5600	Subscriptions and Books	0	0	0
5600	Software	0	0	0
5700	Other Equipment	0	0	500
5800	Dues	5,250	4,500	5,300
	School Administration Services	**450,095**	**464,612**	**466,286**
	Difference From Previous Budget			**1,674**
	Percentage Difference From Previous Budget			**0.36%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Custodial Salaries	109,631	118,290	126,506
5200	Custodial - Health & Dental Insurance	40,323	40,451	42,722
5200	Custodial - Life & Disability	706	790	647
5200	Custodial - FICA/Medicare	7,920	9,049	9,678
5200	Custodial - State Retirement	12,476	13,213	14,131
5600	Custodial Supplies	19,131	17,000	17,362
5700	Custodial Equipment	85	500	500
5400	Water & Sewer	8,468	11,000	9,500
5500	Telephone	5,002	5,000	5,000
5600	Natural Gas	111,137	105,000	105,000
5600	Electric	115,244	95,000	95,000
5400	Lawn Care	934	2,000	2,000
5400	Equipment Repairs	60,690	38,924	38,924
5600	Maintenance Materials	8,223	6,000	6,000
5400	Maintenance Contingency	0	0	0
5400	Special CIP Projects	0	10,000	414,422
	Custodial & Maintenance Services	**499,971**	**472,217**	**887,391**
	Difference From Previous Budget			**415,174**
	Percentage Difference From Previous Budget			**87.92%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
HIGH SCHOOL

2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5500	Athletic Transportation	24,108	30,100	30,100
5500	Field Trip/Cocurricular Transportation	3,598	3,900	0
	Transportation Services	**27,706**	**34,000**	**30,100**
	Difference From Previous Budget			**(3,900)**
	Percentage Difference From Previous Budget			**0.00%**
	High School	**5,176,226**	**5,419,087**	**6,156,264**
	Difference From Previous Budget			**737,177**
	Percentage Difference From Previous Budget			**13.60%**
	Principal		1.0	1.0
	Assistant Principal		1.0	1.0
	Guidance		2.0	2.0
	Teachers		32.1	32.1
	Clerical		3.0	3.0
	Paraprofessionals		20.0	20.0
	Other		2.0	2.0
	Custodians		3.0	3.0
	Students	438	414	TBD

GENERAL FUND FY 2020-2021 APPROVED BUDGET
CAREER TECHNICAL CENTER

1300 CAREER TECHNICAL CENTER

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Teacher Salaries	479,253	433,154	448,757
5110	Culinary Aide Salary	15,838	16,918	19,275
5200	Health & Dental Insurance	172,095	159,599	139,459
5200	Life & Disability	2,374	1,859	1,478
5200	FICA/Medicare	34,774	34,430	35,804
5200	State Retirement	76,748	69,826	72,030
5300	Contracted Services	0	0	0
5400	Maintenance Agreement	4,018	3,895	3,895
5400	Equipment Repairs	1,834	2,500	4,490
5400	Copier Lease/Purchase	5,328	5,328	5,328
5500	Career Technical Center Tuition	15,646	30,000	20,000
5600	General Supplies	19,121	27,900	28,900
5600	Culinary Supplies	5,873	5,800	6,000
5600	Technology Supplies	4,996	5,000	5,000
5600	Print Media	2,723	4,000	4,000
5600	Software	0	1,580	1,580
5700	Computer Hardware	1,928	0	1,300
5700	Furniture	0	0	0
2700	New/Replacement Equipment	0	14,000	8,031
Career Technical Center		**842,550**	**815,789**	**805,327**
Difference From Previous Budget				(10,462)
Percentage Difference From Previous Budget				**-1.28%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
CAREER TECHNICAL CENTER

2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Clerical Salary	36,006	39,051	41,474
5110	Director Salary	86,320	88,910	91,575
5200	Health & Dental Insurance	19,086	12,456	12,635
5200	Life & Disability	459	1,023	1,049
5200	FICA/Medicare	9,029	9,789	10,178
5200	State Retirement	19,083	20,188	20,933
5400	Equipment Repairs	500	250	100
5500	Postage	772	300	300
5500	Travel	295	420	420
5600	General Supplies	67	525	2,000
5600	Subscriptions and Books	55	200	200
5700	Computer Hardware	0	0	0
5800	Dues	810	1,025	1,179
	School Administration Services	**172,482**	**174,137**	**182,044**
	Difference From Previous Budget			**7,907**
	Percentage Difference From Previous Budget			**4.54%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
CAREER TECHNICAL CENTER

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Custodial Salaries	89,764	87,035	89,643
5200	Custodial - Health & Dental Insurance	19,045	18,445	18,990
5200	Custodial - Life & Disability	547	636	550
5200	Custodial - FICA/Medicare	6,784	6,658	6,858
5200	Custodial - State Retirement	5,105	4,589	4,726
5600	Custodial Supplies	15,028	9,000	9,362
5400	Water & Sewer	2,293	2,000	2,000
5500	Telephone	352	1,800	1,800
5600	Natural Gas	17,575	15,000	15,000
2600	Electric	73,899	83,000	83,000
5400	Lawn Care	0	500	500
5400	Equipment Repairs	49,683	24,339	24,339
5600	Maintenance Materials	1,761	8,000	8,000
5400	Maintenance Contingency	0	0	0
5400	Maintenance Special Projects	0	0	11,192
	Custodial & Maintenance Services	**281,835**	**261,002**	**275,959**
	Difference From Previous Budget			**14,957**
	Percentage Difference From Previous Budget			**5.73%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
CAREER TECHNICAL CENTER

2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5500	Career Technical Center Vehicle Maintenance	0	0	0
5500	Career Technical Center Transportation Contracted	42,644	43,104	43,104
5500	Career Technical Center Field Trip Transportation	0	2,000	0
	Transportation Services	**42,644**	**45,104**	**43,104**
	Difference From Previous Budget			**(2,000)**
	Percentage Difference From Previous Budget			**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
CAREER TECHNICAL CENTER

Career Technical Center	**1,339,511**	**1,296,032**	**1,306,434**
Difference From Previous Budget			**10,402**
Percentage Difference From Previous Budget			**0.80%**

Director	1.0	1.0
Guidance	1.0	1.0
Teachers	7.9	7.9
Clerical	1.0	1.0
Paraprofessionals	0.8	0.8
Other	-	-
Custodians	2.0	2.0
Students In High School Total		

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

1100 REGULAR EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Teacher & Paraprofessional Incentive Salary	6,900	15,000	15,000
5110	Teachers Negotiations Salary Contingency	0	0	0
5110	Paraprofessional Negotiations Salary Contingency	0	0	0
5110	Substitute Coordinator Salary	3,000	3,000	3,000
5110	Summer School/After School Salaries	19,852	25,000	17,500
5200	FICA/Medicare	7,348	9,411	8,836
5200	State Retirement	2,973	7,120	5,785
5300	District Wide Contracted Services	21,647	0	0
5500	Internet Access District Wide	62,216	65,000	50,000
5600	Summer School/After School Supplies	5,863	4,500	1,500
Regular Education		**129,800**	**129,031**	**101,621**
Difference From Previous Budget				**(27,409)**
Percentage Difference From Previous Budget				**-21.24%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	SPED Liaison Salary	40,800	41,200	42,436
5200	SPED Liaison Health & Dental Insurance	1,309	1,327	11,959
5200	SPED Liaison Life & Disability	388	387	388
5200	SPED Liaison FICA & Medicare	3,121	3,152	3,246
5200	SPED Liaison State Retirement	4,643	4,689	4,740
5300	SPED Consultants District Wide	97,540	79,752	82,972
5300	SPED Professional Services District Wide	0	0	0
5500	SPED Summer Staff/Program/Tuition	30,932	39,990	0
Special Education		**178,732**	**170,497**	**145,742**
Difference From Previous Budget				**(24,755)**
Percentage Difference From Previous Budget				**-14.52%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2100 PROFESSIONAL SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Truant Officer Salary	35,196	35,630	36,699
5200	Truant Officer Health & Dental Insurance	10,384	10,235	9,945
5200	Truant Officer Life & Disability	130	293	101
5200	Truant Officer FICA/Medicare	2,534	2,726	2,807
5200	Truant Officer State Retirement	4,005	3,980	4,099
5300	School Resource Officer Services	70,810	73,350	75,481
	Professional Services	**123,060**	**126,214**	**129,134**
	Difference From Previous Budget			**2,920**
	Percentage Difference From Previous Budget			**2.31%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	SPED Speech Consultant District Wide	3,845	0	0
	Speech & Language Services	**3,845**	**0**	**0**
	Difference From Previous Budget			**0**
	Percentage Difference From Previous Budget			**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2160 PT/OT SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	SPED PT/OT/Autism Consultant District Wide	272,234	238,321	245,470
	PT/OT Services	**272,234**	**238,321**	**245,470**
	Difference From Previous Budget			**7,149**
	Percentage Difference From Previous Budget			**3.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2190 OTHER SUPPORT SERVICES - STUDENT

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5800	Strafford Learning Center Membership Dues	10,188	10,188	9,988
	Other Support Services - Student	**10,188**	**10,188**	**9,988**
	Difference From Previous Budget			**(200)**
	Percentage Difference From Previous Budget			**-1.96%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2200 ADMINISTRATION PROFESSIONAL DEVELOPMENT

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5200	Admin Staff Development Contracted Services	28,334	18,000	18,000
	Administration Professional Development	**28,334**	**18,000**	**18,000**
	Difference From Previous Budget			**0**
	Percentage Difference From Previous Budget			**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2300 GENERAL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5500	School Board Advertising	6,567	3,300	3,300
5600	School Board General Supplies	6,329	3,500	3,500
5800	School Board Dues	5,565	5,500	5,500
5110	School Board Secretary Salaries Services	3,640	3,600	3,600
5200	School Board Secretary FICA/Medicare	279	275	275
5200	School Board Secretary State Retirement	396	410	410
5300	Audit Fees	8,325	8,000	8,000
5300	SPED Legal Fees	16,903	7,000	7,000
5300	Legal Fees	24,876	35,000	30,000
5300	SAU 56 Assessment	980,024	978,113	1,048,000
	General Administration Services	**1,052,903**	**1,044,698**	**1,109,585**
	Difference From Previous Budget			**64,887**
	Percentage Difference From Previous Budget			**6.21%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5100	IT Director Salary	0	0	0
5200	IT Director Health & Dental Insurance	0	0	0
5200	IT Director Life & Disability	0	0	0
5200	IT Director FICA/Medicare	0	0	0
5200	IT Director State Retirement	0	0	0
5300	Contracted Services	0	0	0
5500	Clerical Staff Development	7,477	10,000	10,000
	School Administration Services	**7,477**	**10,000**	**10,000**
	Difference From Previous Budget			**0**
	Percentage Difference From Previous Budget			**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5110	Custodial & Maintenance Supervisor Salary	74,747	82,400	84,872
5110	District Wide Maintenance Salary	49,291	42,744	43,971
5110	Custodial Substitutes Salaries	28,138	20,000	20,000
5110	Custodial Overtime Salaries	0	30,000	30,000
5200	Custodial & Maintenance Health & Dental Insurance	35,560	34,420	41,183
5200	Custodial & Maintenance Life & Disability	648	776	647
5200	Custodial & Maintenance FICA/Medicare	10,700	11,104	11,387
5200	Custodial & Maintenance State Retirement	14,058	14,152	14,392
5500	Property Insurance	119,817	114,502	110,952
5400	District Wide Maintenance and Contracts	96,599	139,711	139,711
5400	Trash Removal	42,159	50,000	50,000
5400	Lawn Care	0	0	0
5400	Grounds Equipment	14,205	4,000	4,000
5700	Care/Upkeep Equipment	1,347	0	0
5600	Maintenance Supplies and Uniforms	8,499	1,811	0
5300	Maintenance Contracted Services	5,000	0	0
5400	Maintenance Contingency	2,413	0	220,873
5400	Vehicle Maintenance	0	1,000	1,000
	Custodial & Maintenance Services	**503,178**	**546,620**	**772,988**
	Difference From Previous Budget			**226,368**
	Percentage Difference From Previous Budget			**41.41%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5500	Regular Transportation	416,280	431,844	448,508
5500	Gas for District Vehicles	2,344	4,120	4,120
5500	SPED Transportation	666,633	591,733	615,329
Transportation Services		**1,085,257**	**1,027,697**	**1,067,957**
Difference From Previous Budget				**40,260**
Percentage Difference From Previous Budget				**3.92%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

2900 OTHER SUPPORT SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5300	Contracted Technical Support	195,948	155,300	167,050
5600	Technology Supplies	0	2,000	2,000
5600	Technology Software	0	76,252	87,350
5700	Technology Computer Hardware	0	76,261	190,163
5110	Sick Day BB & Early Retirement	76,763	35,528	82,601
5200	Retiree Health Insurance	196,484	133,803	109,431
5200	Retiree FICA/Medicare	6,545	2,718	6,207
5200	Retiree State Retirement	12,877	5,853	13,972
5200	Course Reimbursement	61,341	70,000	70,000
5200	Workshop Reimbursement	18,194	20,000	20,000
5200	Unemployment Compensation Expense	1,582	14,000	14,000
5200	Workers' Compensation Insurance	90,829	44,463	99,824
Other Support Services		**660,563**	**636,178**	**862,598**
Difference From Previous Budget				**226,420**
Percentage Difference From Previous Budget				**35.59%**

2990 OTHER CONTINGENCY

NUMBER	DESCRIPTION	ACTUAL	BUD	APPROVED
5002	Other - Contingency	0	0	0
Other Support Services		**0**	**0**	**0**
Difference From Previous Budget				**0**
Percentage Difference From Previous Budget				**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

5100 DEBT SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5100	Bond - Interest	507,803	600,683	635,335
5100	Bond - Principal	1,315,716	1,251,980	1,196,622
	Debt Services	**1,823,519**	**1,852,663**	**1,831,957**
	Difference From Previous Budget			**(20,706)**
	Percentage Difference From Previous Budget			**0.00%**

GENERAL FUND FY 2020-2021 APPROVED BUDGET
DISTRICT - WIDE

5200 FOOD SERVICES

ACCT NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
5221	Transfer to Food Service	33,218	0	30,000
	Food Services	**33,218**	**0**	**30,000**
	Difference From Previous Budget			**30,000**
	Percentage Difference From Previous Budget			**0.00%**
	District - Wide	**5,912,307**	**5,810,107**	**6,335,042**
	Difference From Previous Budget			**524,934**
	Percentage Difference From Previous Budget			**9.03%**
	Facilities Director		1.0	1.0
	Maintenance		1.0	1.0
	Special Education Liaison		0.5	0.5

GENERAL FUND FY 2020-2021 APPROVED BUDGET
SUMMARY

SCHOOL ID #	DESCRIPTION	18-19 ACTUAL	19-20 BUD	20-21 APPROVED
13	Maple Wood Elementary	3,452,760	4,291,636	5,100,797
11 and 14	Idlehurst Elementary - Preschool	5,096,132	4,860,138	5,017,981
21	Middle School	4,719,858	5,095,977	5,130,724
31	High School	5,176,226	5,419,087	6,156,264
33	Career Technical Center	1,339,511	1,296,032	1,306,434
90	District Wide	5,912,307	5,810,107	6,335,042
	Total	**25,696,794**	**26,772,978**	**29,047,242**

Summary	**25,696,794**	**26,772,978**	**29,047,242**
Difference From Previous Budget			**2,274,264**
Percentage Difference From Previous Budget			**8.49%**

SCHOOL DEPARTMENT FY 2020-2021 APPROVED BUDGET

PERSONNEL	19-20 ACTUAL STAFFING	20-21 APPROVED STAFFING	CHANGE
IDLEHURST ELEMENTARY SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	1.5	1.5	0.0
Teachers (Including Nurse and Speech)	31.7	31.7	0.0
Clerical	1.5	1.5	0.0
Paraprofessionals	19.0	21.5	2.5
Other (ESOL Assistant)	1.0	1.0	0.0
Custodians	3.5	3.5	0.0
MAPLE WOOD ELEMENTARY SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	1.5	1.5	0.0
Teachers (Including Nurse, ESOL and Speech	28.4	28.4	0.0
Clerical	1.5	1.5	0.0
Paraprofessionals/Aides	13.5	13.5	0.0
Other	0.0	0.0	0.0
Custodians	2.5	2.5	0.0
SOMERSWORTH MIDDLE SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	3.0	3.0	0.0
Teachers (Including Nurse and Speech)	32.8	32.8	0.0
Clerical	2.0	2.0	0.0
Paraprofessionals	12.0	12.0	0.0
Other (Inclusion Program Assistant, Speech Assistant)	1.0	1.0	0.0
Custodians	3.5	3.5	0.0
SOMERSWORTH HIGH SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	2.0	2.0	0.0
Teachers (Including Nurse)	32.1	32.1	0.0
Clerical	3.0	3.0	0.0
Paraprofessionals	20.0	20.0	0.0
Other	2.0	2.0	0.0
Custodians	3.0	3.0	0.0
CAREER TECHNICAL CENTER			
Director	1.0	1.0	0.0
Guidance	1.0	1.0	0.0
Teachers	7.9	7.9	0.0
Clerical	1.0	1.0	0.0
Paraprofessionals	0.8	0.8	0.0
Other	0.0	0.0	0.0
Custodians	2.0	2.0	0.0
OTHER			
Facilities Director	1.0	1.0	0.0
Maintenance	1.0	1.0	0.0
Special Education Liaison	0.5	0.5	0.0

20-21 Proposed STAFF CHANGES	
Teachers	0.0
Paraprofessionals	2.5
TOTAL STAFF CHANGES	2.5