



Somersworth Savings Bank in the late 1800's. It then became City Hall before the New City Hall was Built in 1965

CITY OF SOMERSWORTH PROPOSED BUDGET FISCAL YEAR 2024-2025

Somersworth Became a City in 1893

Schools (including books)....	\$11,000.00
Highways.....	5,000.00
Street Lights	3,600.00
Police Department.....	2,500.00
Fire Department	4,500.00
Town Paupers (welfare)	300.00
Aid to dependent soldiers	700.00
Interest	3,500.00
Decorating Soldiers' Graves	150.00
Total	\$31,250.00

Resolution Passed November 7, 1893



CITY OF SOMERSWORTH

FISCAL YEAR

2024-2025



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Robert M. Belmore
City Manager

Scott A. Smith, Deputy City Manager
& Director of Finance & Administration

Michelle Mears, Director
Planning & Community Development

Michael Bobinsky, Director
Public Works & Utilities

Tim McLin
Police Chief

Mark Dellner
Interim Fire Chief

Lou Goscinski
Interim Superintendent of Schools

Proposed Budget

Matt Gerding
Mayor

Martin Pepin
Councilor Ward 1

Kenneth S. Vincent
Councilor Ward 2

Robert G. Gibson
Councilor Ward 3

Crystal Paradis-Catanzaro
Councilor Ward 4

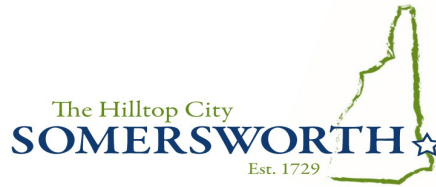
Richard R. Michaud
Councilor Ward 5

David A. Witham
Deputy Mayor
Councilor At-Large

Nancie Cameron
Councilor At-Large

Paul Goodwin
Councilor At-Large

Denis Messier
Councilor At-Large



March 15, 2024

The Honorable Mayor Matt Gerding and City Council Members
Somersworth City Hall
One Government Way
Somersworth, NH 03878

Dear Mayor Gerding and City Council Members:

Introduction

In accordance with Article VII of the City Charter, I respectfully submit for your consideration a Proposed Budget for the Fiscal Year 2024-2025. Article VII requires that a budget and budget message be presented to the Council on or before the 15th day of March for the ensuing Fiscal Year. The intent of the budget message, according to Article VII, is to describe the important features of the budget and indicate any major changes for the current year in financial policies, expenditures, and revenues together with the reasons for such changes. The budget message is also intended to summarize the City's debt position and include other information that will assist the Council in understanding the budget as a whole.

As required, the Fiscal Year 2024-2025 budget submission complies with section 7.4.1 of the City Charter, Limitation on Budget Increase, more commonly referred to as the "Tax Cap". This year's budget proposal is limited to a maximum increase in real estate tax revenue of **\$1,382,031**. The budget I am presenting for your consideration is estimated to increase real estate tax revenue by **\$1,382,031**, which is the exact amount allowed under the tax cap limitation. A detailed analysis of this calculation has been provided in the "Financial Overview" section of the budget document on pages B-1 and B-2.

An important distinction with this year's budget proposal is we have recently commenced a citywide revaluation. New Hampshire State law requires communities to reassess all property every five years. This project started in January, and is scheduled to be completed in the fall for the tax rate setting process. Due to the changes that will occur in property assessments, it makes it virtually impossible to estimate what the actual tax rate will be. However, it does not change the amount of property taxes raised required to support the budget, but property taxes by property classification may change. The general rule of thumb is 1/3 of the properties will realize a tax increase, 1/3 will realize a tax decrease, and 1/3 will stay the same. For the purposes of the proposed budget, we will estimate the City's net assessed valuation based on the prior year and historical trends for comparison purposes only. This is essentially a measuring stick so there is an overall understanding of the impact of changes to the budget as we move through the process.

Budget Consideration and Challenges

In an effort to meet this year's tax cap limitation, I have collaborated with the City's Department Heads to make some difficult choices while focusing on preserving essential City services.

Complicating this effort has been the overall increase in salaries and benefits. Salaries and salary related benefits are up over 8%. The City's guaranteed maximum increase for health insurance this year is 15.5%. All in, salaries and benefits are increasing by \$941,000.

Trying to mitigate this has forced us to be creative, but also make some difficult decisions. We have looked to fund some important capital items other ways than through the budget process. For example, the City is using the remaining American Rescue Plan Act (ARPA) funds to replace the air conditioning at the Police Station, and to replace some vital communications equipment for emergency services.

The current year's budget contains an appropriation to replace some of the self-contained breathing apparatus (SCBA) for the Fire Department. This was intended to be the first year of a four-year replacement program. The proposed budget defers year 2 of this program to the Fiscal Year 2025-2026 budget. During this time, the Fire Department will submit a grant request with the Federal Emergency Management Agency requesting to fund the purchase of the balance of SCBA needed.

In the Patrol Division of the Police budget the City has had difficulty attracting new Police Officers, a phenomenon that seems to be plaguing the entire nation. Recognizing this, we reviewed staffing levels in prior years and noted we continuously have been running 4 to 6 positions short of full staff. Due to this we have adjusted the budget to reflect 4 position for 6 months. It is my intent to keep the staffing number the same, and if the situation changes and we are able to reach full staffing levels, we will do so. At that time we intend to return to the City Council and seek a supplemental appropriation to cover any shortfall that may occur.

In the Department of Public Works, this budget proposal reduces Road Resurfacing to \$750,000 and includes Sidewalk repair for \$100,000.

Even in light of the aforementioned challenges, I have been able to propose some new positions without cutting any current positions. These positions are as follows:

- Budget the Deputy Fire Chief for 12 months.
- Added a Mechanic in Public Works effective December 1, 2024.
- Added a Part-Time Police Officer effective January 1, 2025.

Capital Improvements

We are well underway, and/or near completion on a number of major capital improvement projects, which I will mention briefly:

- FY 2023 Road Resurfacing is complete, and the FY 2024 Road Resurfacing program has recently been awarded and is expected to begin in the Spring of 2024.
- Engineering is currently underway to reconstruct the sidewalk on the west side of High Street from West High St to South St., and mill and overlay that section of High Street. This work is anticipated to start in 2024.
- The Constitutional Way complete streets project has been awarded and is anticipated to begin in the spring of 2024.
- The design of the water main replacement on a section of Main Street is almost complete and request for bids should be released in the spring or early summer of 2024. As of the writing of this budget message, the City is working with the State Department of

Transportation to coordinate this project since a portion is on a State maintained road and this has slowed progress.

- The design of a new standpipe (water tank) to replace the Noble Pines water tank has just started.
- The design of Phase II improvements to the Wastewater Treatment Plant is soon to be underway.

Capital Projects recommended as part of the Fiscal Year 2024-2025 budget submittal are as follows:

- Road Resurfacing (\$750,000) and Sidewalk Improvements (\$100,000).
- Master Plan Update. The recommendation is to update one chapter each year over the next four years.
- Replacement of 1 Police Cruiser, 1 Unmarked Police vehicle, and a City Engineer Vehicle.

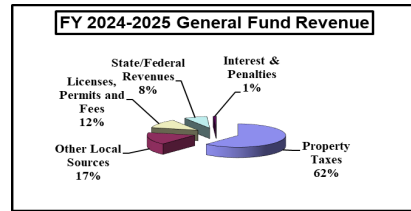
Budget

The General Fund proposed budget reflects an increase of \$592,744 or 3.64% compared to the prior year's approved budget. The enterprise funds reflect a decrease of \$1,018,399 or 12.32% as a whole.

Revenues

Fiscal Year 2024-2025 proposed City General Fund appropriations will be supported from the following revenue sources:

- \$10,628,109 in Municipal Property Taxes
- \$ 2,170,000 in Licenses, Permits and Fees
- \$ 1,358,697 in Intergovernmental
- \$ 160,000 in Interest and Penalties
- \$ 2,937,235 in Other Local Sources



Interest on Investments continues to exceed expectations. This budget proposal recognizes the increase in this revenue, but has been estimated expecting interest rates to begin to recede over the next year. All other revenue sources are anticipated to remain stable. As is evident by the information above, the single largest revenue source for general fund operations continues to be property taxes.

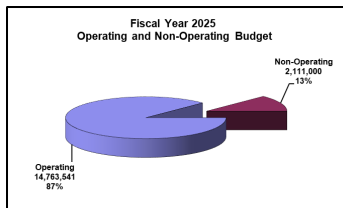
General Fund Appropriations:

Total appropriations proposed for the General Fund are \$16,874,541, representing an increase of \$592,744 or 3.64% as compared to the Fiscal Year 2024 Adopted Budget.

Salaries and benefits have increased \$941,731 or 8.52%. Capital Outlay/Road Maintenance is down \$297,75 or 27.25%, and Transfers to Other Funds is down \$57,366 or 31.42%.

The following table is a summary of the General Fund budget by major category:

Total General Fund	FY23 Budget	FY23 Actual	FY24 Budget	FY25 Proposed	Percent
<u>Salaries and Benefits</u>					
Salaries	\$5,899,514	\$5,387,452	\$6,310,726	\$6,862,660	8.75%
Overtime	\$399,750	\$718,600	\$409,700	\$410,200	0.12%
Other Pay	\$219,661	\$206,353	\$337,575	\$342,030	1.32%
Health/Dental Insurance	\$1,758,002	\$1,514,307	\$1,799,192	\$2,000,156	11.17%
Retirement	\$1,557,709	\$1,513,008	\$1,577,015	\$1,700,968	7.86%
Workers Compensation	\$217,696	\$194,148	\$208,593	\$218,604	4.80%
Other Benefits	\$380,744	\$355,646	\$409,934	\$459,848	12.18%
Total Salaries and Benefits	\$10,433,076	\$9,889,514	\$11,052,735	\$11,994,466	8.52%
<u>Other Operating</u>					
Telephone and Utilities	\$288,989	\$300,073	\$341,499	\$338,226	-0.96%
Contracted Services	\$491,874	\$482,356	\$546,374	\$526,900	-3.56%
Civic Promotions/Community Support	\$190,545	\$189,017	\$202,545	\$202,045	-0.25%
Contingency	\$75,000	\$41,650	\$75,000	\$75,000	0.00%
Direct Assistance	\$148,000	\$81,013	\$148,000	\$148,000	0.00%
Other Operating	\$1,274,644	\$1,430,545	\$1,437,278	\$1,478,904	2.90%
Total Other Operating	\$2,469,052	\$2,524,654	\$2,750,696	\$2,769,075	0.67%
Total Operating	\$12,902,128	\$12,414,168	\$13,803,431	\$14,763,541	6.96%
<u>Capital and Debt</u>					
Debt Service/Leases	\$1,245,328	\$1,245,328	\$1,203,043	\$1,190,793	-1.02%
Capital/Road Maintenance	\$1,067,459	\$1,204,367	\$1,092,750	\$795,000	-27.25%
Transfers to Other Capital Funds	\$138,701	\$125,701	\$182,573	\$125,207	-31.42%
Total Capital and Debt	\$2,451,488	\$2,575,396	\$2,478,366	\$2,111,000	-14.82%
Total General Fund Budget	\$15,353,616	\$14,989,564	\$16,281,797	\$16,874,541	3.64%



Operating is 87% of the total proposed budget

Non-operating is 13% of the total proposed budget

Significant changes within the proposed General Fund appropriations are as follows:

Salary and benefit increases:

Salary Increases	\$556,889
Health Insurance Increases	\$200,964
NH State Retirement	\$123,953
Wage related benefits (FICA, W/C, etc.)	<u>\$ 59,925</u>
Subtotal	\$941,731

Changes due to City Council action:

Net change in Debt Service	\$(15,118)
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Net change in Lease Payments	\$ 2,868
Subtotal	\$(12,250)

Capital Improvement Program not yet acted on by City Council:

Master Plan Update – Year 1 of 4	\$ 25,000
Down-payment on Vehicle Leases	\$ 20,000
Subtotal	\$ 45,000

Water Fund

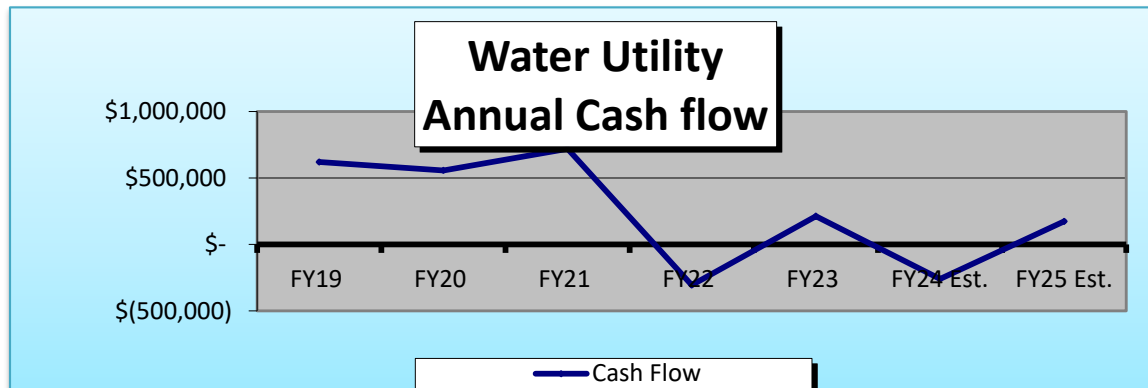
The total appropriations recommended for the Water Fund reflects a decrease of (\$362,947) or (11.21%).

The Water Fund opened FY2024 with a cash surplus of \$5,129,317, and as of the end of February it was \$4,380,660. At this time, the City Council is considering increases to the Utility rates.

Changes of note are:

- This proposed budget includes \$203,260 for design and engineering services to replace water mains on Indigo Hill Road from Main Street to Rita Road, and a section of Old Rochester Road. This was reflected in the City's FY2025-2030 Capital Improvement Program.

The graph is a visual depiction of the annual cash flow for the water utility.



Sewer Fund

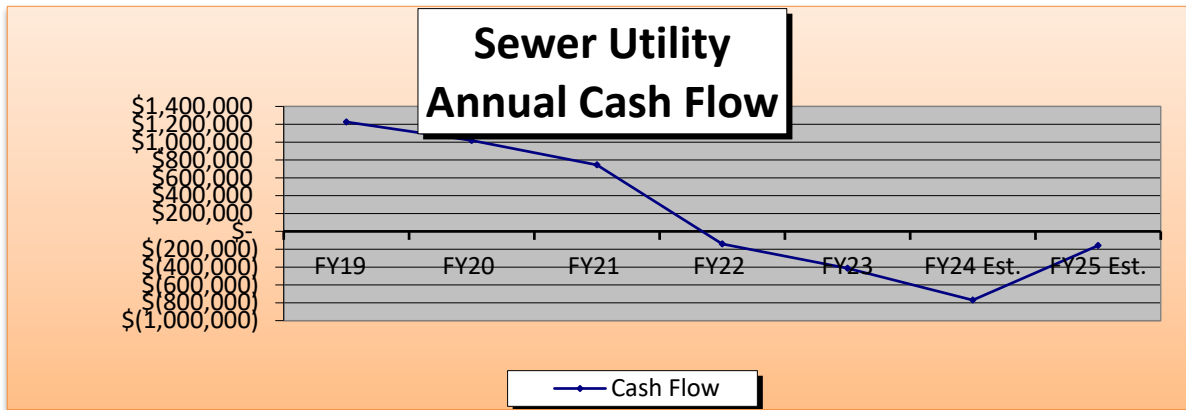
The total appropriations recommended for the Sewer Fund reflects a decrease of (\$564,360) or (13.49%).

The Sewer Fund opened FY2024 with a cash surplus of \$6,332,954 and as of the end of February it was approximately \$5,311,361. At this time, the City Council is considering increases to the Utility rates.

Changes of note are:

- This proposed budget includes \$145,000 for a portable vacuum unit. This was reflected in the City's FY2025-2030 Capital Improvement Program.
- This proposed budget includes \$100,000 to replace the HVAC for the laboratory at the Wastewater Treatment Facility.

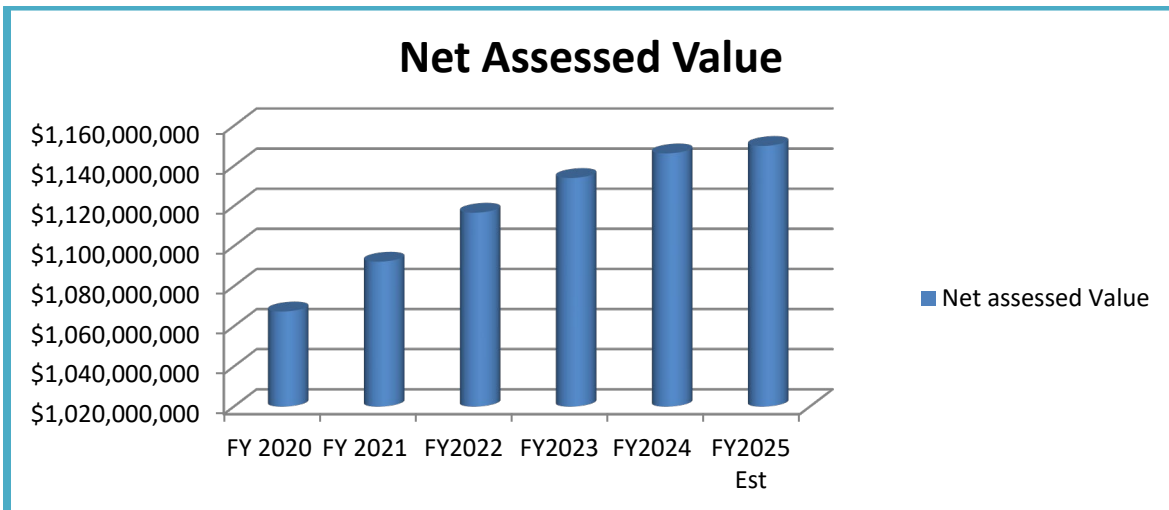
The graph is a visual depiction of the annual cash flow for the sewer utility.



Net Assessed Valuation

The net assessed value (NAV) increased by approximately \$12,000,000 as of April 1, 2023, which is the NAV used to determine the property tax rate for Fiscal Year 2023. However, as previously mentioned the City has embarked on a City-wide revaluation of all properties. We anticipate the resulting values to be quite different from where they currently stand, and this will make year-over-year tax rate comparisons difficult to project, and the impact on each class of property will be different. In order to project a tax rate for comparison purposes, we are using \$1,150,000,000 for the net assessed value for FY2025.

The following is a chart listing the City's un-equalized net assessed value since FY2020:



School Department Budget

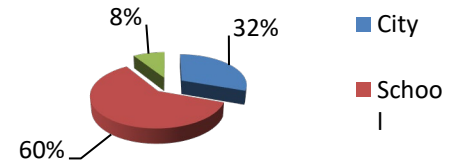
The School Department's budget is submitted under separate cover. This budget has been reviewed and approved by the School Board and is presented for your consideration.

Tax Rate

If adopted as proposed, the property tax rate is projected to increase \$1.09 (One Dollar Nine cents) or 3.72%. As previously mentioned, the City is currently going through a revaluation, therefore this projection is for comparison purposes only.

A more detailed breakdown of the tax rate calculation appears in Section B on page B-4 of the budget document.

Estimated Tax Rate FY 24-25



The following chart provides a comparison of the estimated impact of the tax rate on residents based on the budget as proposed using a home assessed at \$300,000.

	FY2024 Adopted	FY2025 Proposed
Average residential home in Somersworth = \$300,000	Budget	Budget
Tax rate per \$1,000 Assessed Value	29.30	30.39
Property Taxes	\$8,790	\$9,117
Rate Change from FY2024		\$327
% Change from FY2024		3.72%

Fund Balance

Fund balance retention is important for responsible long-term financial planning. Maintaining a healthy fund balance provides the ability to respond to emergencies or other unanticipated expenditures, and to assist in mitigating dramatic City tax rate fluctuations.

The unassigned budgetary fund balance for the year ending June 30, 2023 was \$7,432,738. The City's fund balance policy states "the City will strive to maintain an unassigned fund balance in the General Fund of 5-17% of total appropriations". The current level is **12.69%**, which is within the goal as laid out in the policy. Based on this level of fund balance, I am comfortable in recommending the use of \$1,500,000 to reduce the impact of the budget on the tax rate.

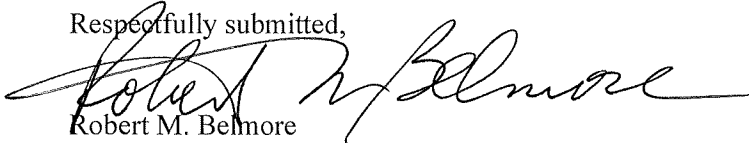
Summary

The Fiscal Year 2024-2025 proposed budget was challenging to create due to the limitation placed on the budget by the tax cap. The rate of inflation is running above 4%, however, we are limited to any additional increase that may be provided from net construction value since we are in a revaluation year. Combine that with increasing wages and benefits, some difficult choices were required. Nevertheless, this proposed budget includes funding a Deputy Fire Chief for 12 months, includes a new Mechanic at Public Works effective December 1, 2024, and includes a Part-Time Police Officer effective January 1, 2025. A number of Capital Outlay items that typically would be included in the annual budget are being funded by American Rescue Plan Act funding, or staff is researching grant opportunities that may be available to provide funding for projects.

I extend a thank you to all City Departments for their cooperation and assistance in the preparation of this proposal, and particular appreciation to Deputy City Manager/Finance Director Scott Smith for all his efforts. This collaborative process has shaped a budget proposal of department programs that lays the foundation for an effective and efficient allocation of resources to meet current Community needs.

I look forward to reviewing the Fiscal Year 2024-2025 Budget Proposal with you.

Respectfully submitted,



Robert M. Belmore
City Manager

"Proud Past, Bright Future"

Analysis of Tax Cap - Estimate for FY2025 Budget Year
City of Somersworth, NH

	City Portion	School Portion	State Portion	County Portion	Total
A. Prior Fiscal Year Net Amount Raised By Taxes (FY2024 Actual Levy)	10,209,909	18,209,172	2,083,220	3,042,138	33,544,439
B. Multiplied by the National CPI-U	4.12%	4.12%	4.12%	4.12%	4.12%
C. Subtotal (A x B)	420,648	750,218	85,829	125,336	1,382,031
D. Prior April 1 to March 31 Net Construction Value (estimated)	0	0	0	0	0
E. Multiplied by Prior Fiscal Year Tax Rate/1,000 of Value (Actual)	8.91	15.89	1.85	2.65	29.30
F. Subtotal (D x E)	0	0	0	0	0
G. Increase Allowed for FY2025 Tax Levy (C + F)	420,648	750,218	85,829	125,336	1,382,031
H. FY2025 Amount allowed to be Raised by Taxes (Capped Tax Levy) (A + G)	10,630,557	18,959,390	2,169,049	3,167,474	34,926,470
I. FY2025 Estimated Amount Adopted to be Raised by Taxes	10,628,109	19,104,308	2,024,131	3,169,922	34,926,470
J. Variance between estimated and capped tax levy (H -I)	2,448	(144,918)	144,918	(2,448)	(0)
K. Amount required to be absorbed by City and School	(2,448)	144,918	(144,918)	2,448	0
L. Amount of Budget Adjustment Required for FY2025 (J +K)	0	0	0	0	\$0

M. Total amount Under/(Over) the Tax Cap

Consumer Price Index for All Urban Consumers (CPI-U)
Original Data Value

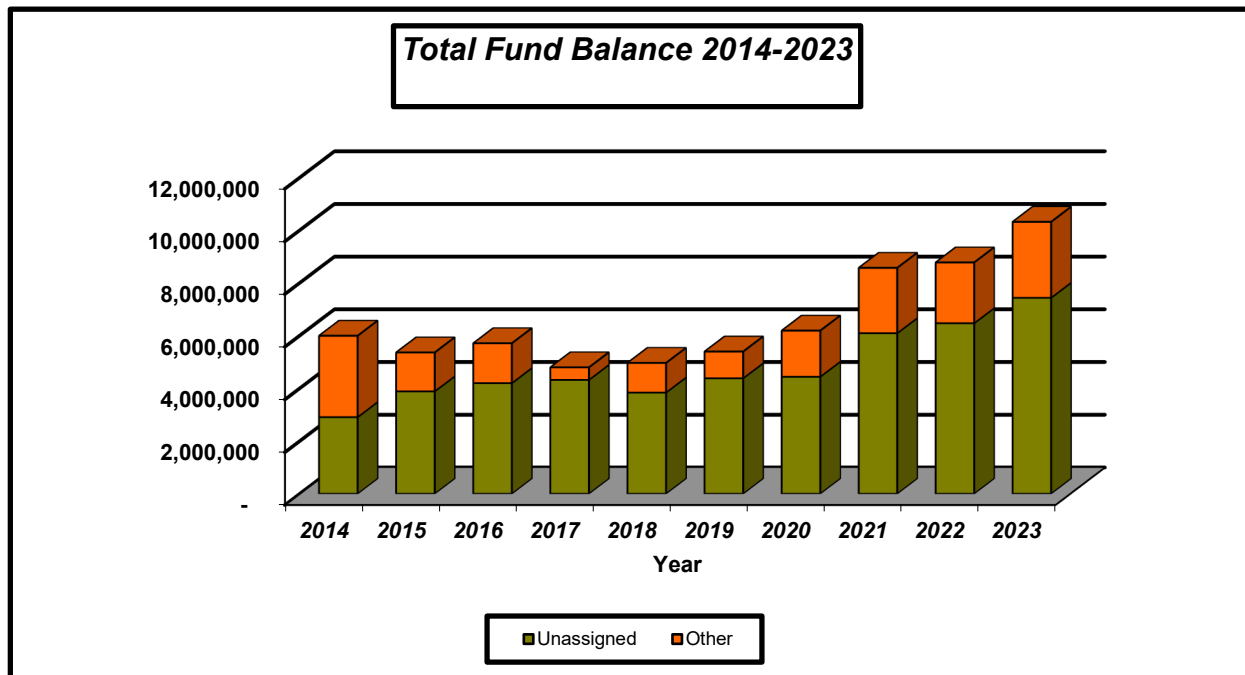
Series Id: CUUR0000SA0
Not Seasonally Adjusted
Series Title: All items in U.S. city average, all urban consumers, not
Area: U.S. city average
Item: All items
Base Period: 1982-84=100
Years: 2013 to 2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.736
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	237.017
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	240.007
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	245.120
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	251.107
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	255.657
2020	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.280	260.388	260.229	260.474	258.811
2021	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.310	276.589	277.948	278.802	270.970
2022	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797	292.655
2023	299.170	300.840	301.836	303.363	304.127	305.109	305.691	307.026	307.789	307.671	307.051	306.746	304.702

Percentage CPI-U - Annual	4.12%
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General Fund Total Fund Balance

<u>Fiscal Year</u>	<u>Unassigned</u>	<u>Other</u>	<u>Total Fund Balance</u>
2014	2,906,643	3,084,028	5,990,671
2015	3,882,740	1,474,627	5,357,367
2016	4,195,743	1,510,712	5,706,455
2017	4,319,051	473,758	4,792,809
2018	3,838,947	1,122,587	4,961,534
2019	4,378,580	1,013,577	5,392,157
2020	4,436,849	1,748,558	6,185,407
2021	6,088,310	2,481,002	8,569,312
2022	6,466,881	2,307,249	8,774,130
2023	7,432,738	2,883,373	10,316,111

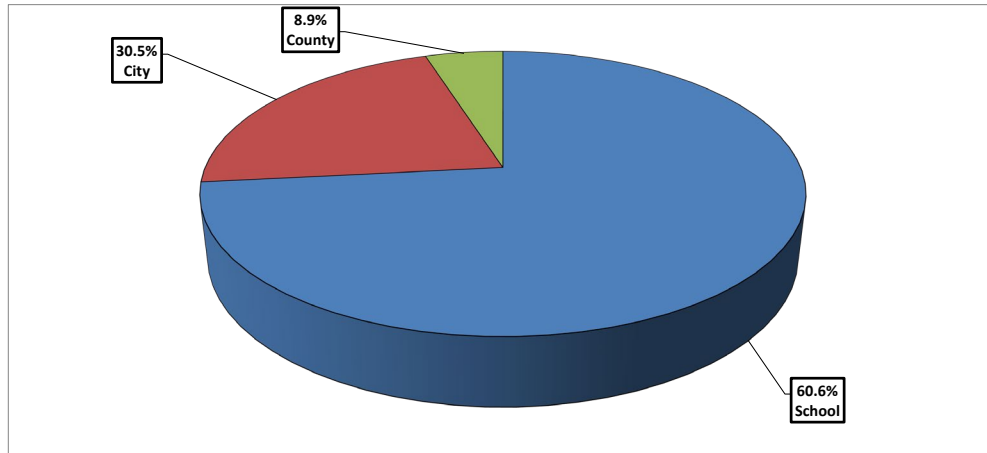


2024/25 Tax Rate Estimate

CITY PORTION		Estimated FY24-25 Tax Rate	FY23-24 Tax Rate	Change
Gross Appropriations	23,993,416			
Less: Revenues	13,744,807			
Less: Shared Revenues	-			
Add: Overlay	50,000			
Add: War Service Credits	329,500			
Net City Appropriation	10,628,109	9.24	8.91	0.33
SCHOOL PORTION				
Net Local School Budget	29,989,658			
Less: Equitable Education Grant	8,861,219			
Less: State Education Taxes	2,024,131			
Net School Tax Total	19,104,308	16.61	15.89	0.72
STATE EDUCATION TAXES				
Equalized Valuation (no utilities)	2,024,131			
Net State Education Total	2,024,131	1.78	1.85	(0.07)
COUNTY PORTION				
Due to County	3,169,922			
Less: Shared Revenue	-			
Net County Total	3,169,922	2.76	2.65	0.11
Total Tax Rate		30.39	29.30	1.09
Total Property Taxes Assessed		34,926,470		
Less: War Service Credits		(329,500)		
Total Property Tax Commitment		34,596,970		

Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	1,134,000,000	1.78	2,024,131.00
All Other Taxes	1,150,000,000	28.61	32,902,339.00
			34,926,470.00



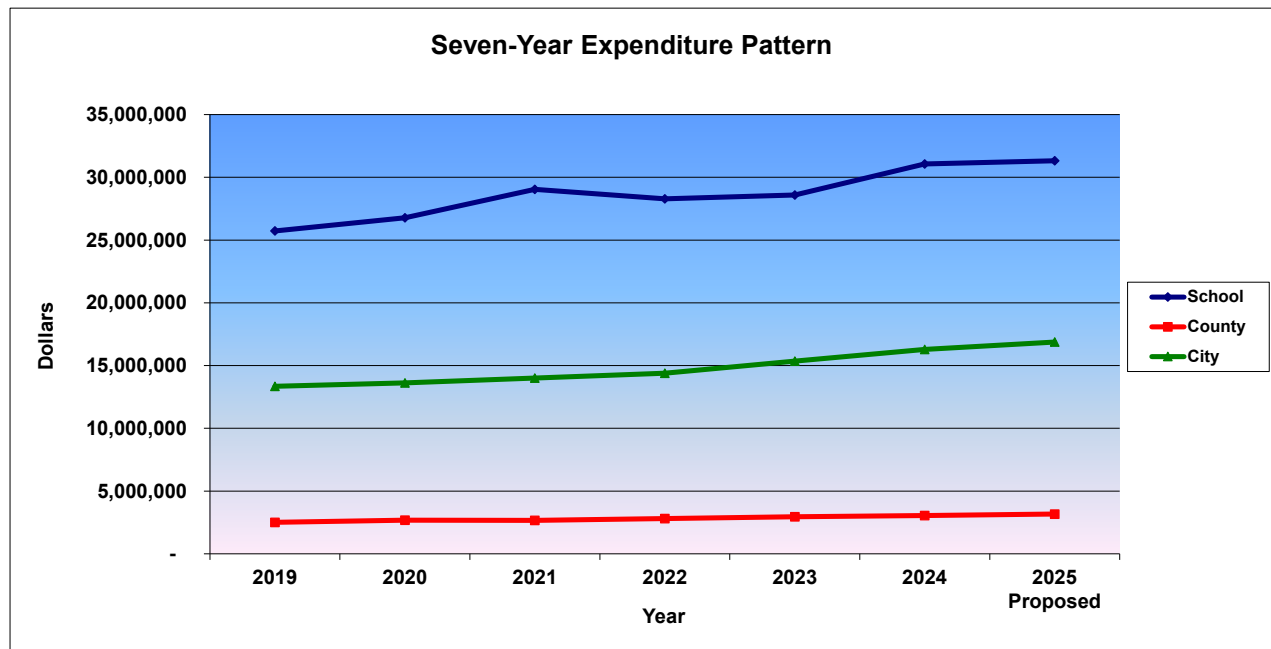
Property Tax Rate (Per \$1,000)

<u>Fiscal Year</u>	<u>City</u>	<u>% of Total</u>	<u>Schools</u>	<u>% of Total</u>	<u>County</u>	<u>% of Total</u>	<u>Total</u>
2019	10.62	31.8%	19.85	59.4%	2.94	8.8%	33.41
2020	8.48	31.1%	16.29	59.7%	2.51	9.2%	27.28
2021	8.68	31.2%	16.73	60.1%	2.44	8.8%	27.85
2022	8.62	31.3%	16.39	59.5%	2.52	9.2%	27.53
2023	8.55	30.4%	17.00	60.5%	2.54	9.0%	28.09
2024	8.91	30.4%	17.74	60.5%	2.65	9.0%	29.30
Estimated - 2025	9.24	30.4%	18.39	60.5%	2.76	9.1%	30.39



GENERAL FUND EXPENDITURES

	2019	2020	2021	2022	2023	2024	2025 Proposed
Amount							
School	25,726,590	26,772,978	29,047,242	28,280,522	28,596,753	31,062,416	31,319,747
County	2,509,614	2,676,395	2,663,741	2,814,651	2,947,120	3,042,138	3,169,922
City	13,349,101	13,614,837	14,012,560	14,385,998	15,353,616	16,281,797	16,874,541
Total	41,585,305	43,064,210	45,723,543	45,481,171	46,897,489	50,386,351	51,364,210
Dollar Change							
School	1,418	1,046,388	2,274,264	(766,720)	316,231	2,465,663	257,331
County	127,378	166,781	(12,654)	150,910	132,469	95,018	127,784
City	(169,148)	265,736	397,723	373,438	967,618	928,181	592,744
Total	(40,352)	1,478,905	2,659,333	(242,372)	1,416,318	3,488,862	977,859
Percent Change							
School	0.99%	4.07%	8.49%	-2.640%	1.118%	8.622%	0.828%
County	4.48%	6.65%	-0.47%	5.665%	4.706%	3.224%	4.200%
City	11.09%	1.99%	2.92%	2.665%	6.726%	6.045%	3.641%
Total	4.23%	3.56%	6.18%	-0.530%	3.114%	7.439%	1.941%



G/F Op = General Fund Operating (Property Taxes)
 E/F Op = Enterprise Fund User Fees
 B, G T = Building, Grounds, Transportation Committee

City of Somersworth
 Staffing Changes

			Priority								Totals
Section	Project by Division	Funding Source	Dept.	Manager	FY25	FY26	FY27	FY28	FY29	FY30	FY25-FY30
	CITY MANAGER/FINANCE DEPARTMENT										
E	Full Time Position - Information Technology	G/F Op	II	II	\$0	\$95,000	\$0	\$0	\$0	\$0	\$95,000
E	Full Time Position - Library Assistant	G/F Op	II	II	\$0	\$0	\$0	\$81,705	\$0	\$0	\$81,705
	CITY MANAGER/FINANCE DEPARTMENT TOTALS				\$0	\$95,000	\$0	\$81,705	\$0	\$0	\$176,705
	PUBLIC SAFETY - POLICE DEPARTMENT										
H	Full Time Police Officer	G/F Op	I	II	\$0	\$0	\$108,230	\$0	\$0	\$0	\$108,230
H	Part Time Police Officer	G/F Op	I	II	\$21,590	\$0	\$0	\$0	\$0	\$0	\$21,590
H	Full Time Public Safety Dispatcher	G/F Op	I	II	\$0	\$0	\$82,943	\$0	\$0	\$0	\$82,943
H	Part Time Public Safety Dispatcher	G/F Op	I	II	\$0	\$30,979	\$0	\$0	\$0	\$0	\$30,979
	POLICE DEPARTMENT TOTALS				\$21,590	\$30,979	\$191,173	\$0	\$0	\$0	\$243,742
	DEPARTMENT OF PUBLIC WORKS AND UTILITIES										
	Mechanic	G/F Op	II	II	\$72,281	\$0	\$0	\$0	\$0	\$0	\$72,281
	Water Treatment Plant Operator I	E/F Op	II	II	\$0	\$57,483	\$0	\$0	\$0	\$0	\$57,483
	WWTF Lab Technician/Plant Operator	E/F Op	II	II	\$0	\$56,507	\$0	\$0	\$0	\$0	\$56,507
	Equipment Operator	G/F Op	II	II	\$0	\$0	\$0	\$66,070	\$0	\$0	\$66,070
	DEPARTMENT OF PUBLIC WORKS AND UTILITIES TOTALS				\$72,281	\$113,990	\$0	\$66,070	\$0	\$0	\$252,341
	TOTALS				\$93,871	\$239,969	\$191,173	\$147,775	\$0	\$0	\$672,788

Project Title:	Full Time Position - Information Technology			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Finance/Administration	Scott Smith	February 12, 2024	II	\$95,000

Salary - \$60,000
Benefits \$35,000

This may decrease the need for outside support and reduce our annual IT contract.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund			\$95,000					\$95,000
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$95,000	\$0	\$0	\$0	\$0	\$95,000
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$95,000

Project Title:	Full Time Position - Library Assistant			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Finance/Administration	Scott Smith	February 12, 2024	II	\$81,705

Salary - \$49,705
Benefits \$32,000

The Library continues to increase programming, and seeing an increase in demand for services. This would increase the full-time staff from 2 to 3.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund					\$81,705			\$81,705
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$0	\$0	\$81,705	\$0	\$0	\$81,705
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$81,705

Project Title:	Full Time Police Officer				
Department:	Submitted By:	Date:	Priority:	Project Cost:	
Police	Chief Tim McLin	February 12, 2024	I	\$108,230	

(1) New Full Time Police Officer

Hire Step:

Wages: \$ 61,278.00
Benefits: \$ 46,952.00 (assumes 2-person health/dental plan, NH Retirement, Worker's Comp, medicare, life insurance, and disability insurance)
Total \$108,230.00

JUSTIFICATION:

Our calls continue to increase and it will be necessary to add additional manpower to the Patrol Division. Due to how young and inexperienced our patrol officers are, we recently promoted a more experienced officer from within to Patrol Sergeant. With the growth of the City and call volume, we will need to add another officer to the Patrol Division.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund				\$108,230				\$108,230
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$0	\$108,230	\$0	\$0	\$0	\$108,230
Commence FY:	Quarter:				Prior Years' Funding			
							Total Project	\$108,230

Project Title:	Part Time Police Officer							
Department:	Submitted By:	Date:	Priority:	Project Cost:				
Police	Chief Tim McLin	February 12, 2024	I	\$21,590				

Part Time Police Officer (24 Hours Per Week) Hiring Officer 1/1/25

Step 3:

Wages: \$ 19,438.00
Benefits: \$ 2,152.00 (Employer costs of Worker's Comp, FICA and Unemployment expenses)
Total \$ 21,590.00

JUSTIFICATION:

For many years we have had police officer openings with available shifts due to lack of manpower or officers attending training, certification at the academy or officers being in field training. This is costing us time and a half for an officer to cover the shift. This would allow for another efficient way to fill vacant shifts. We may get a certified or retired officer looking for part-time work or a new officer looking to get into the field.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund		\$21,590						\$21,590
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$21,590	\$0	\$0	\$0	\$0	\$0	\$21,590
Commence FY:	Quarter:				Prior Years' Funding			
		Total Project					\$21,590	

Project Title:	Full Time Public Safety Dispatcher				
Department:	Submitted By:	Date:	Priority:	Project Cost:	
Police	Chief Tim McLin	February 12, 2024	I	\$82,943	

Hire Step:	\$48,069.00
Employer Costs/Benefits:	<u>\$34,874.00</u> (assumes 2-person health/dental plan, NH Retirement, Worker's Comp, medicare, life insurance, and disability insurance)
Total Cost	\$82,943.00

JUSTIFICATION:

The duties of a Dispatcher include dispatching for police, fire and ambulance services, taking telephone calls from 911 and regular PD telephone lines, entering calls in the Dispatch log and assigning personnel to calls, entering domestic violence orders and retaining copies, entering calls for service of paperwork, talking walk in calls for people wishing to speak with an officer, taking parking ticket payments\appeals, report requests, issuing reports and other departmental business, and monitoring cell/booking cameras for issues. It has become increasingly busy.

We last added a full time dispatcher in 2017 when we added a 5th full time Dispatcher. That allows us to have two dispatchers working during the historically busiest times in the Dispatch Center, which we have found to be during the day into the early evening hours. That second dispatcher works 4 ten hour shifts per week on Mondays, Fridays, Saturdays and Sundays, between the hours of 1300-2300. While it has been a great help in the Dispatch Center, it still leaves a gap of three days where there isn't a second dispatcher on duty. It is not uncommon now to have numerous interactions with radio traffic to first responders, 911 callers, telephone callers, and lobby walk-ins at the same time. Having only one Dispatcher on is creates an environment where multiple calls, phone calls, etc. can become very challenging. This additional position will allow (2) Dispatchers on duty at most times and will help cut overtime due to training overtime coverage, vacation overtime coverage or sickness overtime coverage and decrease our liability.

We have had dispatchers leave due to having to work solo in the Dispatch Center. Dispatching for Police, Fire, EMS and Highway and 911 calls, makes it a very stressful and challenging for one person.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund				\$82,943				\$82,943
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$0	\$82,943	\$0	\$0	\$0	\$82,943
Commence FY:	Quarter:				Prior Years' Funding			
		Total Project					\$82,943	

DATA ENTRY FORM #J1

Project Title:	Mechanic				
Department:	Submitted By:	Date:	Priority:	Project Cost:	
Public Works/Utilities	Michael Bobinsky	February 14, 2024	II	\$72,281	

Salary and benefits - estimated at \$72,281 assuming hourly wage of \$27.58 * 40 hours/week * 52 weeks + 26% for benefits.

* Based on Yr 2 Step 1 of the current AFSCME contractor (Mechanic)

Position to support current and future fleet operations, supporting City public works and utilities vehicles. and occasionally police and fire equipment. Provide for continuity of service repairs to team with existing Mechanic. Allows for consistent backup, when one mechanic is out on leave, improves safety procedures, allows for repairs to occur when one mechanic is on vacation, training, other leaves.

Public Works and Utilities currently has 38 heavy to mid size vehicles in the Departments' fleet

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund		\$72,281						\$0
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$72,281	\$0	\$0	\$0	\$0	\$0	\$72,281
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$72,281

Project Title:	Water Treatment Plant Operator I			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Public Works/Utilities	Michael Bobinsky	February 14, 2024	II	\$57,483

Annual Salary :

Plant Operator Grade I - Pay Grade 17=\$22.34 (current step 1-FY24)

Annual : 2080 hrs at \$22.34= \$46,467

Benefits: \$11,016

Total: \$57,483

Based on 23-24 Compensation Schedule for Water and Sewer Bargaining Unit

Position would allow for restructuring the work team to strengthen the function of the Chief Water Treatment Operator, less hands on and more overall operation management. Position would be an entry level Operator to support overall Plant operations and maintenance. Enhanced cross training and adding a new position to the on- call duties will result in each employee serving 1 week out of 4. In addition this new position will help with the increased water sampling and documenting requirements as stipulated in the new EPA lead and copper regulations.

Will allow the Chief operator to shift focus more on larger scale issues , policies and needs of water system of the City of Somersworth.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund								\$0
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund			\$57,483					\$57,483
Other								\$0
	Totals	\$0	\$57,483	\$0	\$0	\$0	\$0	\$57,483
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$57,483

Project Title:	WWTF Lab Technician/Plant Operator			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Public Works/Utilities	Michael Bobinsky	February 14, 2024	II	\$45,185

Position is not needed until FY26 and after the WWTF upgrades are complete. The plant will be processing more waste and solids which requires more testing cycles. Currently all water quality testing is done by the Lab Chemist/IPP Coordinator and this work load will increase over time. A Lab Technician/Plant Operator can provide support to the Chemist as well as provide for basic maintenance and plant operations.

Position would be at Grade 18, comparable to a Lab Technician
Based on 21-22 Compensation Schedule 7-1-21

Annual Salary:

\$21.37 *40*52 weeks=\$44,450

Benefits at .26% of salary=\$11,557

Total: \$56,507.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund								\$0
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund			\$56,507					
Other								\$0
	Totals	\$0	\$56,507	\$0	\$0	\$0	\$0	\$56,507
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$56,507

Project Title:	Equipment Operator			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Public Works/Utilities	Michael Bobinsky	February 14, 2024	II	\$66,070

Equipment Operator Position :

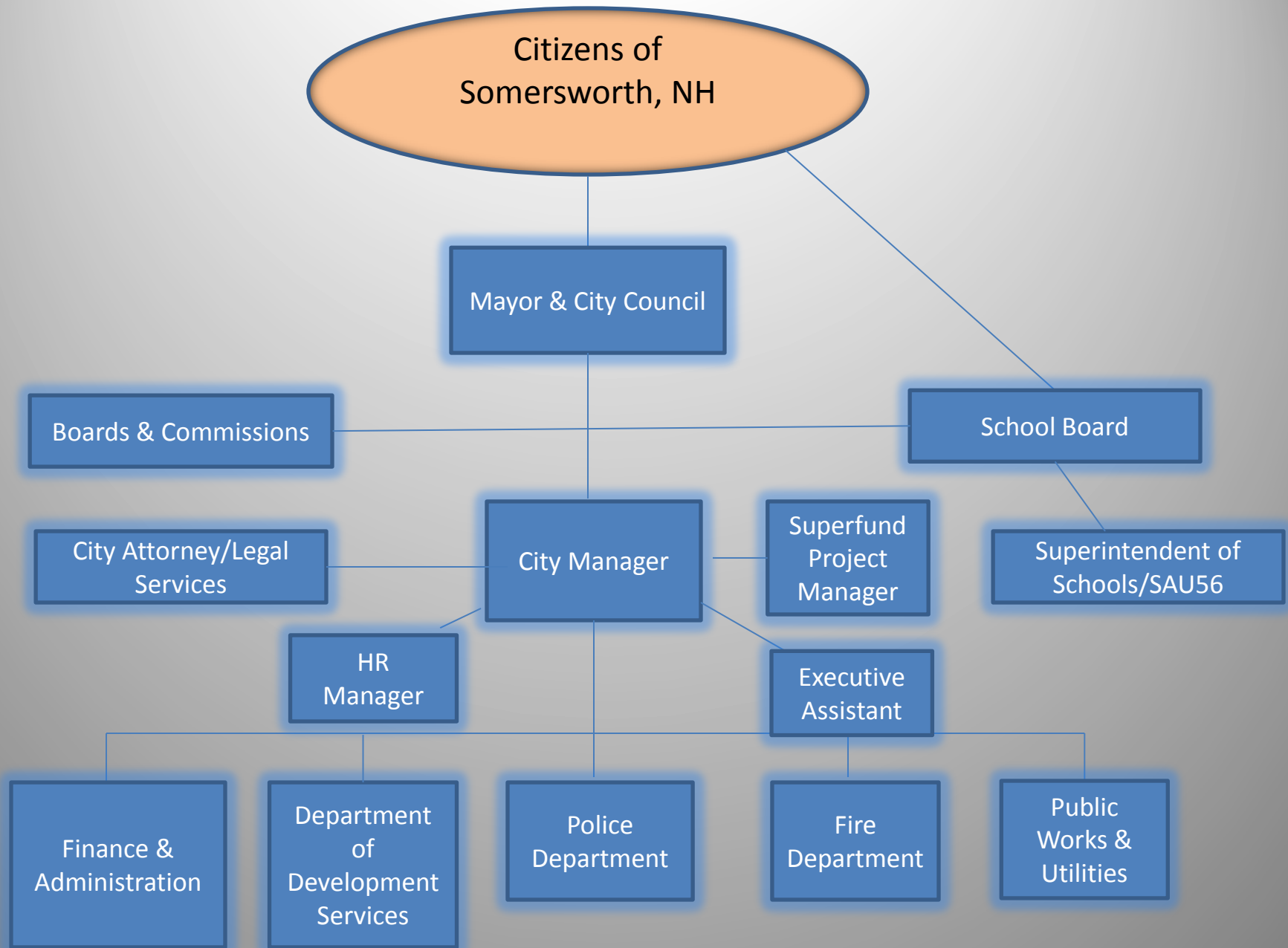
Salary and benefits - estimated at assuming hourly wage of \$25.21 * 40 hours/week * 52 weeks + 26% for benefits.

* Based on Yr 3 Step 1 of the current AFSCME contractor

Position would allow the Department to meet the anticipated growth in new streets and sidewalks that have been accepted recently and will be anticipated to be accepted by the City Council from new residential development and to prepare for maintaining the additional sidewalk planned in the NHDOT Rte 108 Complete Streets project. New streets in developments include Sunningdale, Greenview and the residential development off of High Street.

Public Works and Utilities currently has 38 heavy to mid size vehicles in the Departments' fleet.

Total Project Funds:		FY25	FY26	FY27	FY28	FY29	FY30	Total
Sources:								\$0
General Fund					\$66,070			\$66,070
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$0	\$0	\$66,070	\$0	\$0	\$66,070
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$66,070



Office of the City Manager

City Government

The City of Somersworth has functioned as a Council-Manager form of government since 1985. The City Manager is appointed solely on the basis of their executive and administrative qualifications by the 9- member elected City Council to function as the Chief Administrative Officer of the City, responsible for the proper administration of all departments of the City placed under the Manager's charge. There are Four (4) At- Large City Councilors and Five (5) Ward Councilors; in addition, there is an elected Mayor who is the presiding officer at meetings of the City Council and serves as an ex-officio member of the City Council.

Under the Council-Manager form of government, the Council establishes policies for operations within the City, and it is the Manager's responsibility to ensure these policies are carried out. The City Manager keeps the City Council informed of the ongoing condition of the City, and provides reports and recommendations as requested by the Council. In general, the City Manager supervises all City property and is responsible for the day-to-day business affairs of the City and oversees expenditure of all funds appropriated for City purposes. The City Manager is responsible for fostering sound financial management practices, facilitating strategic planning for future growth and development as well as operational efficiency, and for maintaining the City's overall commitment to providing high quality services to the Community.

The City Manager is ex-officio, voting member of the City's Planning Board and is a member of the City's Emergency Management Team. According to the City Charter, the City Manager serves as the City's Personnel Director. The City Manager is also assisted by our Human Resource (HR) Manager. The HR Manager assists in all HR disciplines and is involved in maintaining a healthy, professional City workforce. Additionally, the City Manager is responsible in coordinating all legal matters with the City's Legal Counsel, as well as serving in the capacity of the City's Superfund Project Manager.

City Department Heads reporting directly to the City Manager include the Deputy City Manager/Director of Finance & Administration, Director of Public Works & Utilities, Director of Planning and Community Development, Fire Chief and Police Chief. The Manager is also charged with the appointment of the City Clerk, Chief Assessor, Tax Collector, City Engineer and such other officers as are necessary to administer the safe, effective and efficient operation of all City Departments.

The Executive Assistant to the City Manager performs key administrative duties to assist the City Manager, and upon approval, may provide assistance to the Mayor and City Council members. In addition to duties typical of an executive assistant, this position plays a role in assisting the City in its mission to communicate with residents, keeping them informed of City services and information. This includes maintaining the City Website, the Local Bulletin Board on the Comcast Cable TV Government Access Channel 22, City Facebook Page, and a Monthly eNewsletter.

Office of the City Manager

Annual Budget & Capital Improvement Program (CIP)

In accordance with Article VII of the City Charter, the City Manager submits to the Council on or before the 15th day of March a Budget for the ensuing Fiscal Year. Additionally, the City Manager prepares and submits to the Council a six-year Capital Program at least three months prior to the final date of submission of the Budget. The Capital Improvement Program (CIP) continues to evolve to show infrastructure projects and programs necessary for the continued quality of City services in a sustainable strategy over a rolling Six-year time frame. The purpose of the CIP is to assist the City Council in preparing in advance for Capital Expenditures to meet the future needs of the Community.

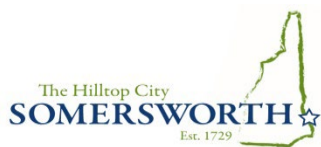
I encourage you to visit our website www.somersworthnh.gov and while there please consider signing up to receive our City's e-News and e-Notifications regarding emergencies and other timely messages. You are also invited to sign up for our Library and Recreation Newsletters, as well as visiting several City Facebook Pages.

Sincerely,

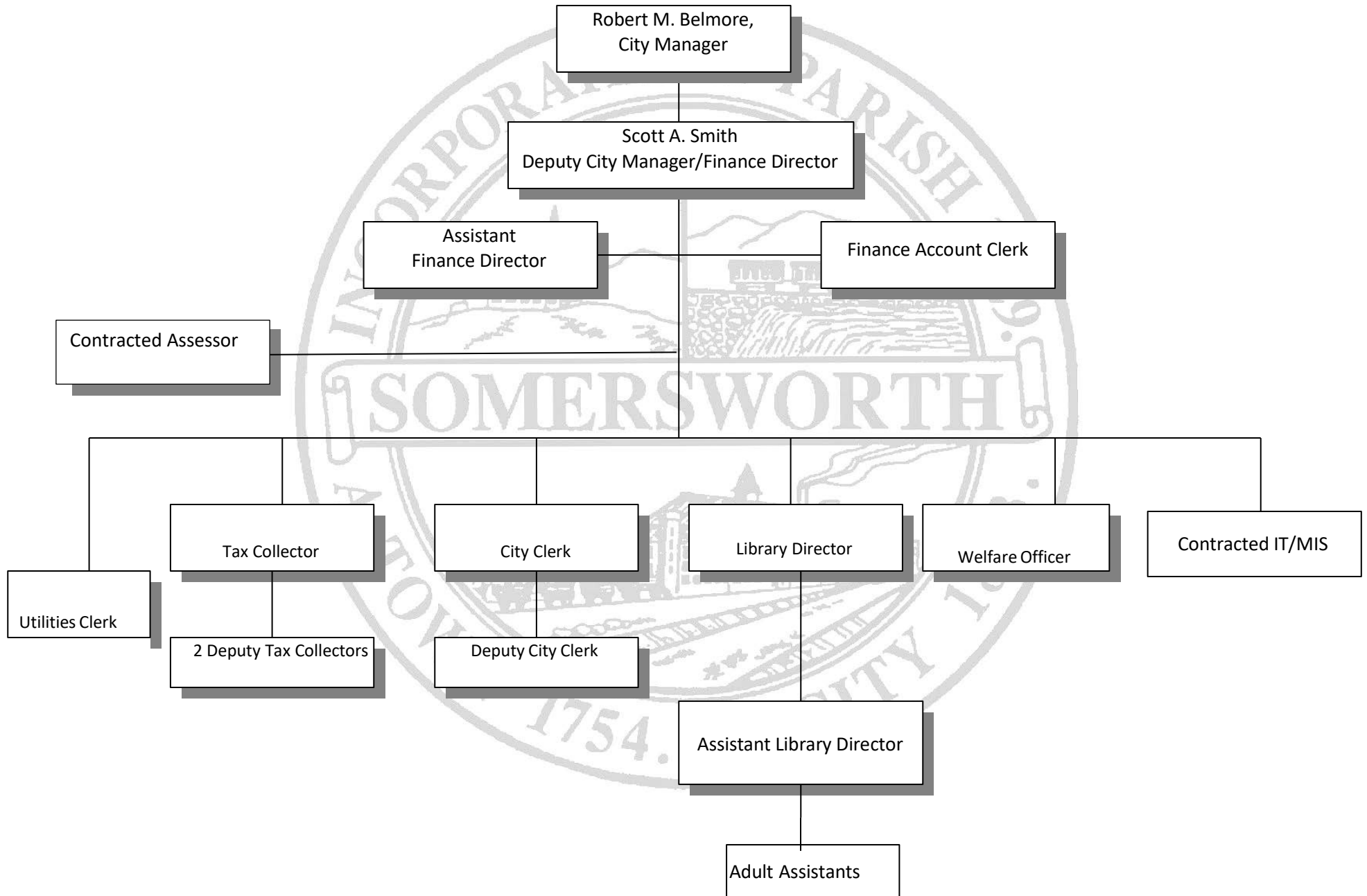
Robert M. Belmore
City Manager

City of Somersworth, NH
One Government Way
Somersworth, NH 03878

(603) 692-9503
bbelmore@Somersworthnh.gov
www.Somersworthnh.gov



City of Somersworth
Organizational Chart
Finance & Administration





DEPARTMENT OF FINANCE AND ADMINISTRATION

NEW PROGRAMS/SERVICES FOR FISCAL YEAR 2025:

- There are no requests for new staff in the proposed Fiscal Year 2024-2025 budget.
- The City is conducting a citywide revaluation during Fiscal Year 2023-2024. The proposed budget includes a recommendation to start year 1 of cyclical updates.

The programs and services of the Department of Finance and Administration generally consist of the following:

Finance:

- Prepare monthly and annual financial statements. Coordinate with Independent Auditors to audit and express an opinion on those financial statements.
- Assist in the overall preparation of the City's Budget.
- Manage the City's cash flow and oversee investment of excess funds in accordance with the City's Investment Policy.
- Coordinate the sale of bonds for Capital Improvements, and manage the City's debt program.
- Process Payroll, Accounts Payable, and manage employee benefit program.
- Oversee the City's Information Technology.
- Prepare reports as required by various State and Federal regulatory agencies.

City Clerk:

- Issues and retains all vital records as required by State Law.
- Issues various permits and licenses as required by State and Local regulations.
- Acts as Clerk of the City Council, posts meeting notices and public hearing notices, prepares agendas, attends and records minutes of City Council meetings.
- Oversee and conduct elections as required by Federal, State, and Local rules and regulations.

Tax Collector:

- Bills and collects Municipal and State Property Taxes twice each year.
- Provides automobile registrations.
- Collects municipal utility billings and all other miscellaneous revenues received by City Departments.
- The City Tax Collector also serves as the municipal agent for the NH Department of Safety.

Human Services/Welfare Office:

- The Human Services Department administers emergency assistance for residents who are unable to support themselves in a financial crisis such as evictions/foreclosures, homelessness, utility disconnections, food and prescription expenses.
- Over 300 individuals and families are assisted financially with their housing costs, utilities, prescriptions and burial expenses.
- Individuals and families are provided with information, referral and support to other community services such as the Community Action Partnership of Strafford County, the Community Food Pantry and local churches.

Library

- The proposed budget will support quality library service for the citizens of the City of Somersworth for 40 hours each week. The services include adding 1,000 new books annually including best sellers, customer requests, and updates of current subjects; maintaining an audio-visual collection, including films, documentaries; maintaining a Library of Things which allows the public access to non-book materials, including museum passes, to encourage hands on learning; supporting 7 Internet access computers for public use; presenting 4 weekly children's programs to encourage reading and literacy as well as seasonal special events; holding a monthly 20-member book discussion group, and adult and young adult programs to encourage life-long learning. The budget includes funding for membership in the New Hampshire Downloadable Audiobook Consortium; citizens may borrow over 12,000 audiobooks, 17,000 e-book and 3,000 magazine titles 24/7 with their library card, password and a computer or other electronic device with Internet access. The budget also supports the Summer Reading Program which provides engaging programming, incentives and challenges to motivate students to continue to read and learn throughout the summer.
- The library belongs to nhaisLOCAL, the NH State Library consortium of libraries using open source software called Koha to provide an integrated library system (ILS). The Koha ILS provides borrowers with an online catalog searchable both at the library and anywhere the internet is accessible, and a barcode driven checkout system. Borrowers can access their circulation account from home with their library card number and password to renew and reserve books, make requests, view their checkout history and more. Librarians can connect with patrons to remind them about when books and other items are due and when books become overdue.
- The library belongs to nhaisILL, the NH State Interlibrary Loan System which provides access to the holdings of participating libraries and supports resource sharing among them. This service provides borrowers access to physical materials in 294 libraries across New Hampshire including public, educational, and private libraries. Our librarians process an average of 130 inter-library loan requests per month.
- Two full-time and four part-time librarians provide expert service to an average of 800 customers weekly. Reference services range from locating information both online and in the library to giving assistance with computer tasks such as downloading and printing documents, filling in on-line job applications, and basic word processing. Librarians direct readers to the latest books that they may wish to read and other books that would interest them based on their reading preferences, and provide information on local community resources. The librarians' field an average of 250 questions each week, in-person, by telephone, and by e-mail.

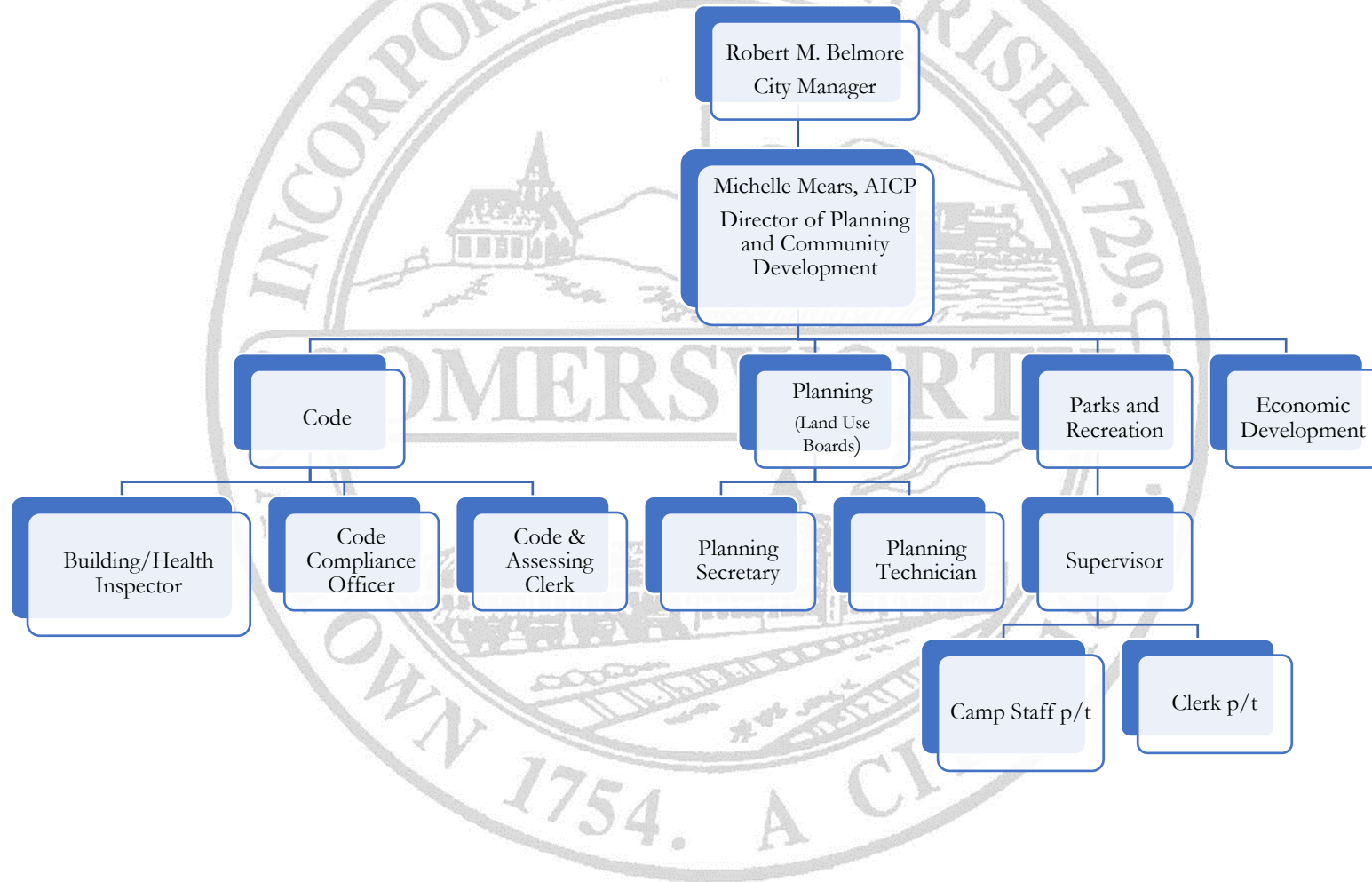
Water/Sewer Utility Billing

- One full-time employee assigned to the billing office.
- The Utility Billing office is responsible for monthly billing of all water and sewer users in the City of Somersworth. Schedules appointment for distribution crew. Records work orders, creates job work billings, and responds to questions on billing and other water matters.
- Provides support to the Tax Collector's office on an as needed basis.
- Provides support to the Department of Public Works and Utilities.

Assessing

- The City's Assessor is a contracted position.
- One full time employee is assigned to the Assessor's Office.
- The Assessing Department is responsible with appraising all property in the City to develop an equitable assessment for all properties in the City.
- Conducts cycled inspections over a 4 year period.
- Conducts city-wide revaluations every 5 years in accordance with State law.

City of Somersworth
Organizational Chart
Department of Development Services





DEPARTMENT OF DEVELOPMENT SERVICES – 2023-2024

Development Services:

The Department of Development Services (D.D.S.) includes Economic Development, Planning, Code Enforcement, and Recreation. The Department focuses on the growth, development and amenities of the City as well as providing excellent customer service and accurate information to the public regarding development and land use. All D.D.S. work items, tasks, priorities and budgets are reviewed with the City Manager's office. The Director of Development Services is responsible for the overall direction and management of the department.

Code Enforcement / Building Inspection:

The Office of Code Enforcement is responsible for the enforcement of all National Building Codes, State Regulations, and City Ordinances. This includes building, plumbing, mechanical, electrical, life safety, and property maintenance codes. The Building Inspector/Health Officer is full time with a full time Code Compliance Officer and a part time Electrical Inspector. This office strives for efficient permitting, pro-active and fair enforcement while providing clear information to the public in a positive manner.

Planning:

The Planning Office is responsible for a variety of planning and economic development tasks that include ordinance updates, plan and permit review, meeting with prospective developers/engineers, grant writing and administration, providing staff support to all land use boards, and serving as the main point of contact for individuals seeking information on property, zoning, permits, and land use codes. The Planning Office focuses on providing professional planning services to the City to implement the vision of making the City the ideal place to live, work, and play. The office is staffed with a full time Planning Secretary and Planning Technician, and the Director of Planning and Community Development.

Economic Development:

This office has consists of a Director of Planning and Community Development devoted to economic development and serving the City's residents and business community. The Director is responsible for creating and implementing the City's economic development efforts. This office focuses on business retention, business relocation and expansion and City marketing and advocacy to serve our citizens. This office actively participates with local, regional, and State-wide economic development organizations with the ultimate goal of improving the City's economic posture and base.

Land Use Boards:

The Planning Board, Zoning Board of Adjustment, Historic District Commission and Conservation Commission are the City's volunteer land use boards. They are staffed by the Director of Development Services and the Planning Secretary. Staff is responsible for the organizational components and administrative requirements while providing professional planning expertise in all aspects of Zoning, Master Plan, Subdivision and Site Review Regulations. The Planning Board is responsible for the initial review of the City Manager's proposed Capital Improvement Plan (CIP) and recommendation of the City's CIP to the City Council. Planning Board is also responsible for drafting a City Master Plan.

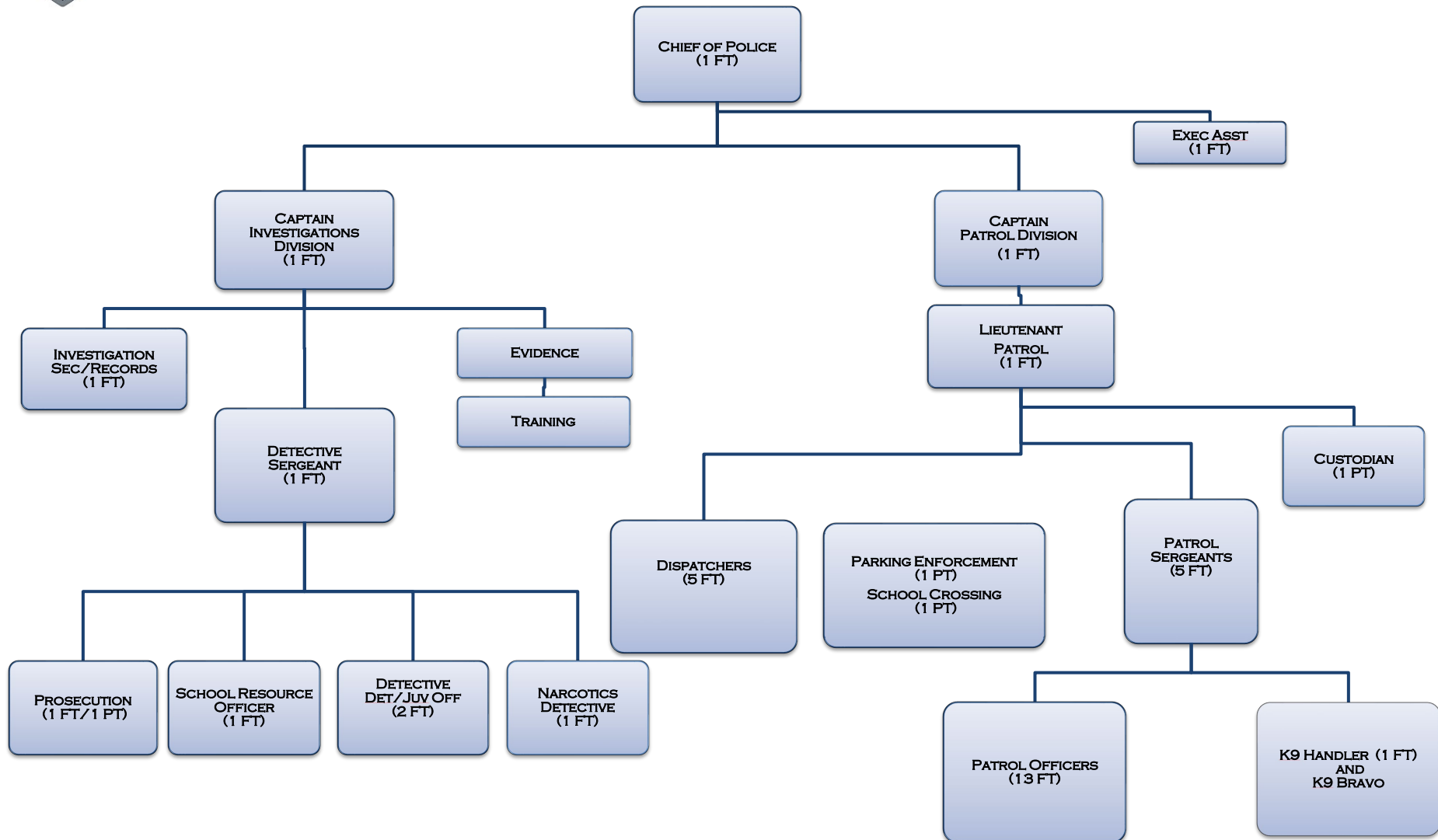
Parks and Recreation:

The Recreation Office focuses on the leisure time amenities, activities and programming, for Somersworth residents. Programs include Pee Wee Soccer, several basketball programs, and Granite State Track and Field. In addition, there exists a wide range of special events and programs for various age groups throughout the year including the Easter Egg-stravaganza Egg Hunt, Flashlight Candy Cane Hunt, and Valentine's Day Dance. This office is staffed with a full time Recreation Supervisor, a part time seasonal clerk, and a dozen or so seasonal camp counselors.



Somersworth Police Department

Current Organization



Somersworth Police Department



Manpower:

Sworn Personnel:	29 Full-Time
Non-Sworn:	7 Full-Time and 2 Part-Time

Calls for Service:

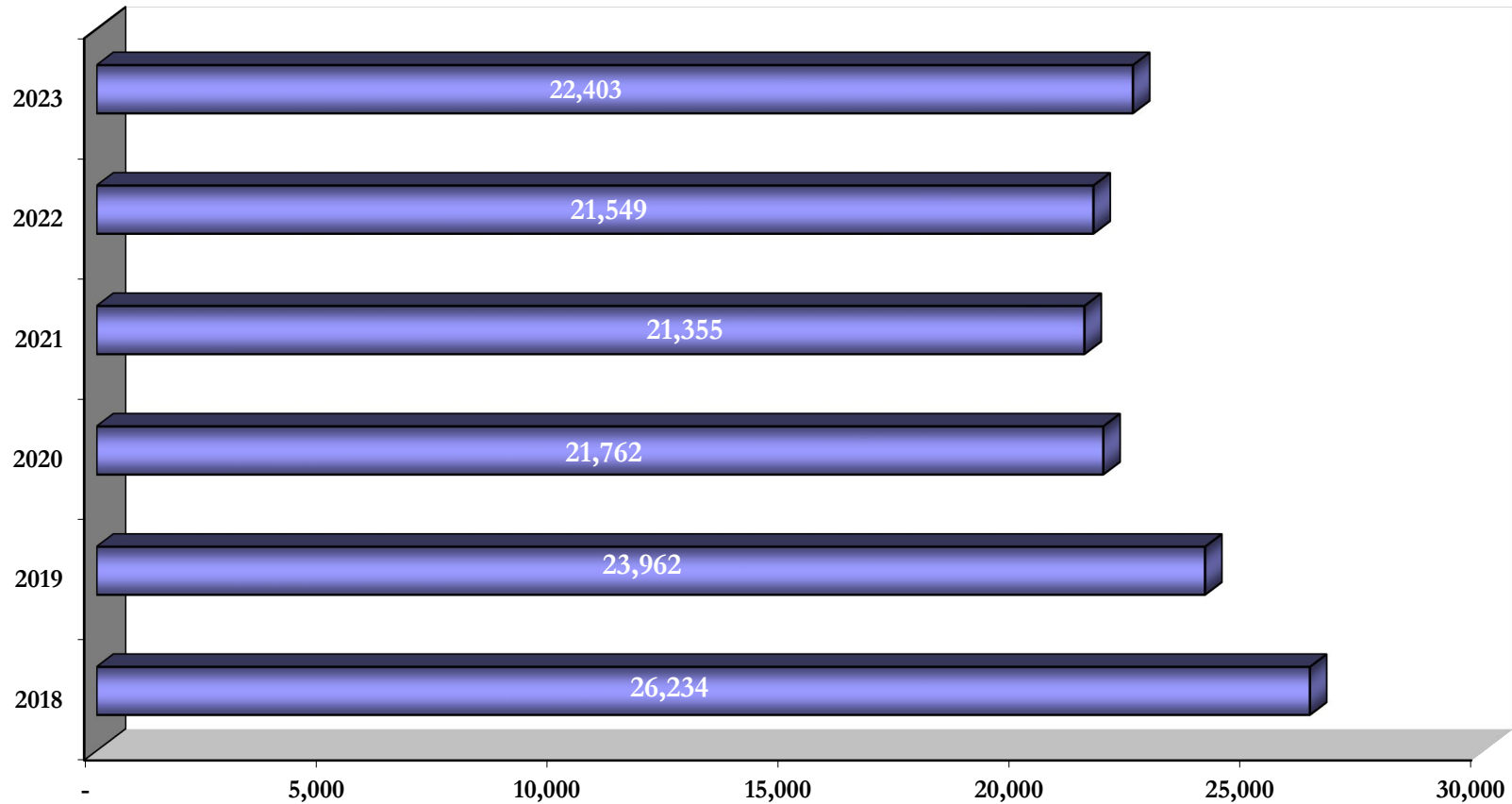
Year:	2019	23,962
	2020	21,762
	2021	21,355
	2022	21,549
	2023	22,403



Police Department Statistics

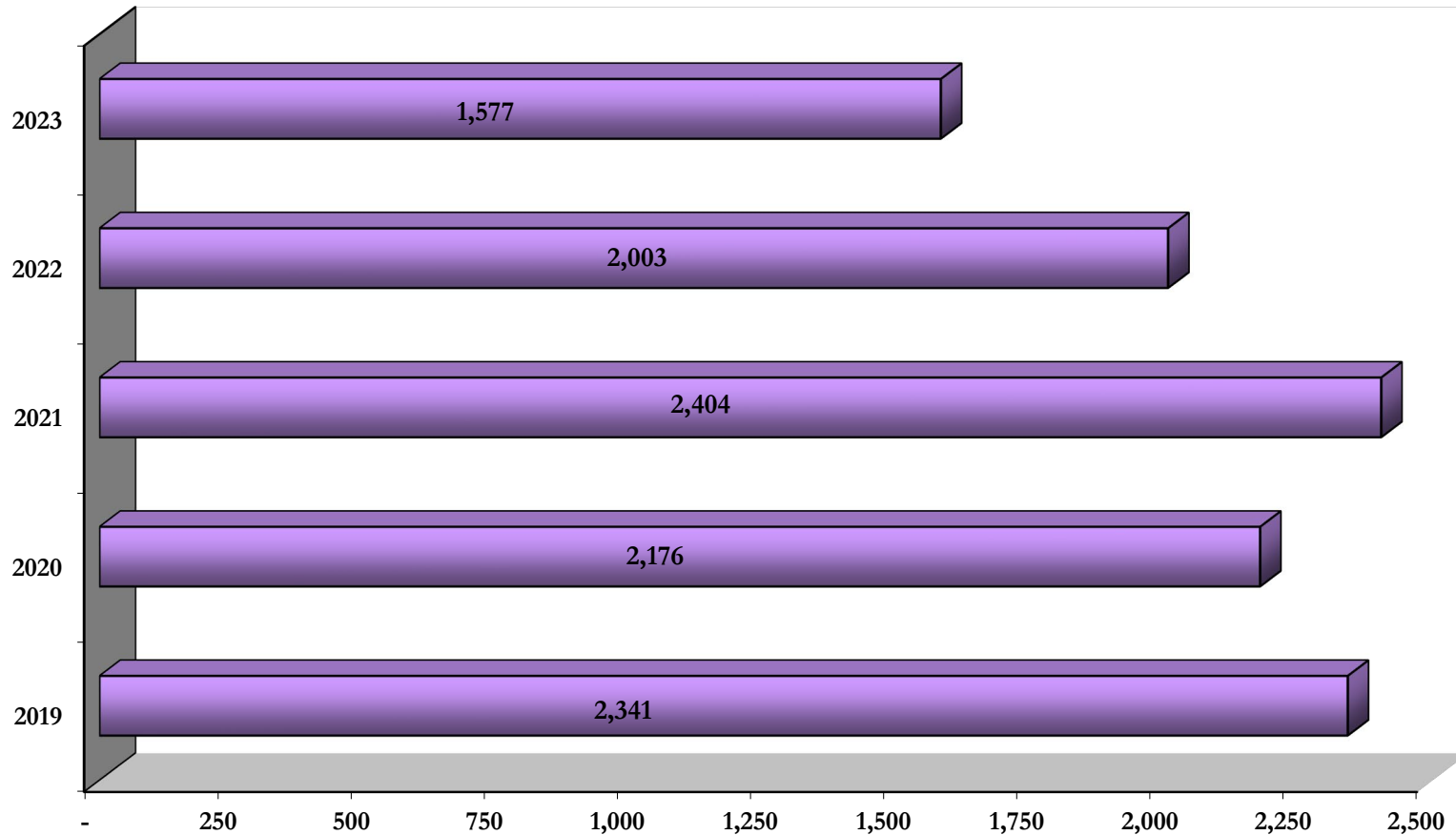
	2018	2019	2020	2021	2022	2023	5 Year Average
Calls for Service	26,234	23,962	21,762	21,355	21,549	22,403	22,972
Offenses Committed	2,201	2,341	2,176	2,404	2,003	1,577	2,225
Total Felonies	365	448	410	365	263	221	370
Total Crime Related Incidents	969	918	806	803	745	696	848
Total Non-Crime Related Incidents	1,928	2,065	1,895	1,849	1,651	1,517	1,878
Total Arrests (On View)	515	521	486	484	376	258	476
Total Arrests (Based on Incident/Warrant)	280	270	280	343	312	283	297
Total Summons Arrests	115	174	183	196	130	93	160
Total Arrests	910	965	949	1,023	818	634	933
Total P/C's	216	193	203	208	163	106	197
Total Juvenile Arrests	65	45	39	37	41	25	45
Total Juvenile Handled (Arrest)	34	17	18	16	16	14	20
Total Juvenile Referred (Arrest)	31	28	21	21	25	11	25
Total Open Warrants	39	15	19	30	24	25	25
Total Restraint Orders	101	107	92	80	98	74	96
Stolen Property-Value	323,246	277,401	348,687	1,278,724	517,949	443,077	549,201
Stolen Property Recovered Value	73,364	151,435	101,415	156,318	354,778	33,564	167,462
Total Motor Vehicle Accidents	449	394	328	365	396	395	386.4
Total Motor Vehicle Violations-Civil	-	-	-				0
Total Motor Vehicle Violations-Warnings	2,063	2,042	1,494	1,239	657	1274	1,499
Total Motor Vehicle Violations-Arrests	292	337	190	156	78	132	210.6
Total Parking Tickets	1,196	1,375	194	572	1,851	1,414	1,038

**Somersworth Police Department
Calls for Service
2013 - 2023**



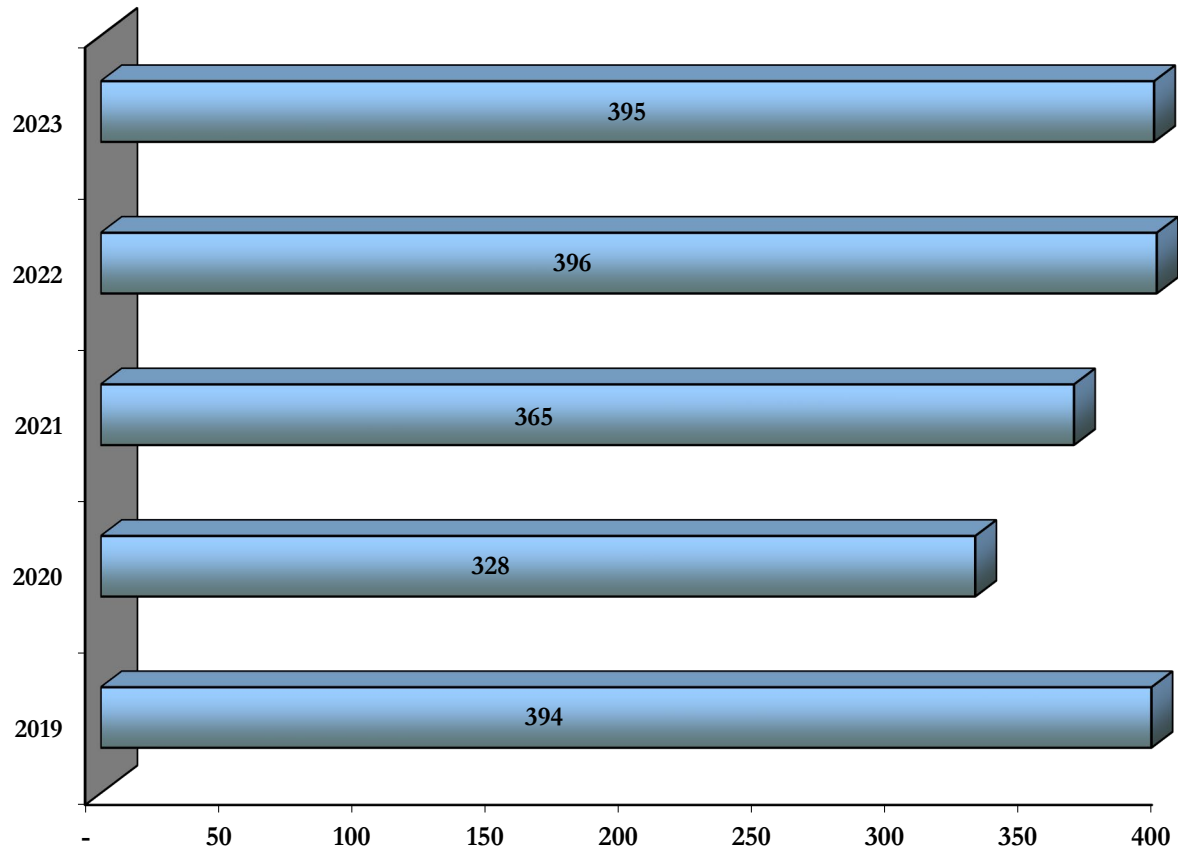


Somersworth Police Department
Total Offenses
5 Year Average = 2,225



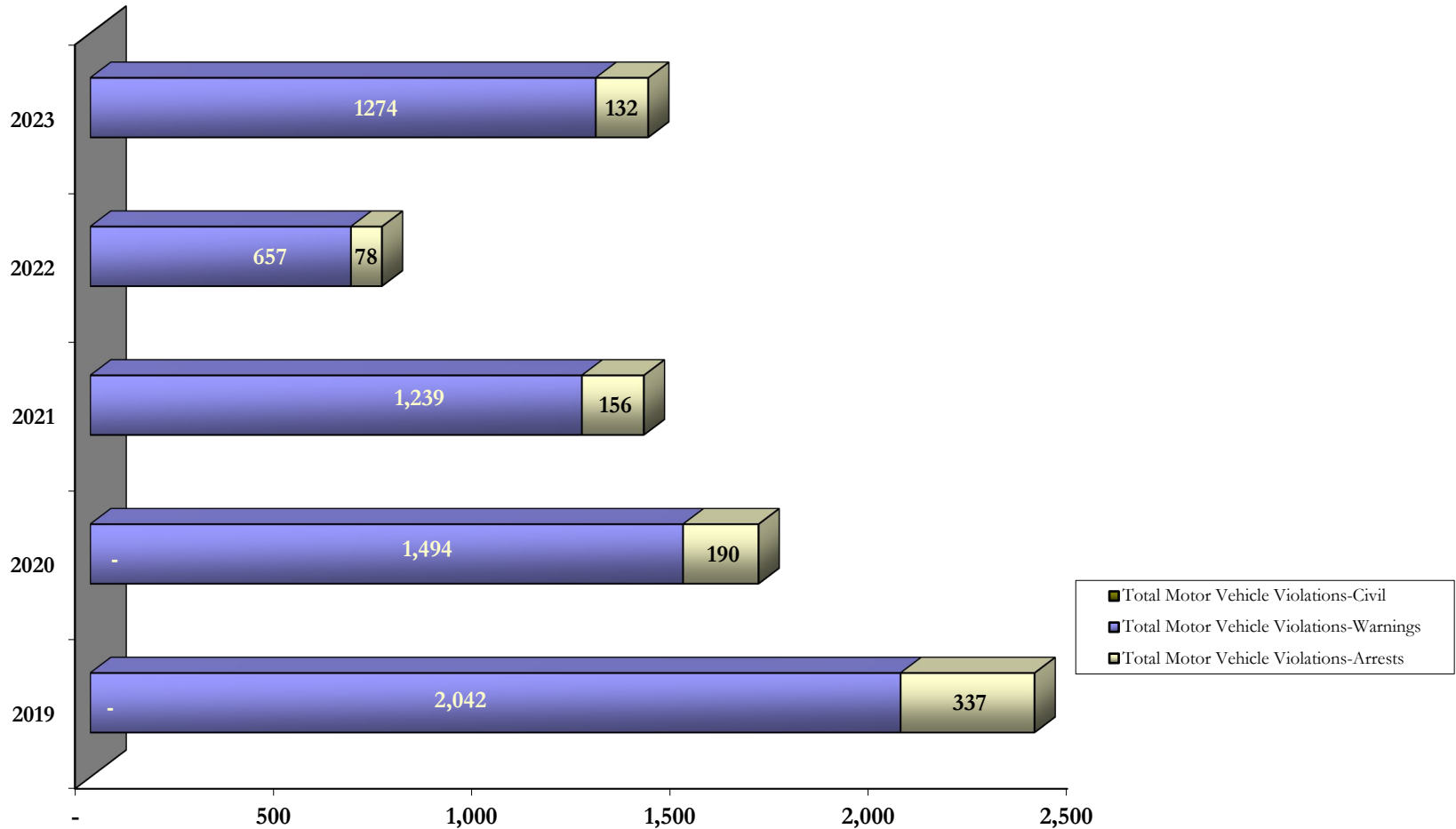


**SOMERSWORTH POLICE DEPARTMENT
TOTAL MOTOR VEHICLE ACCIDENTS
5 YEAR AVERAGE = 386.4**



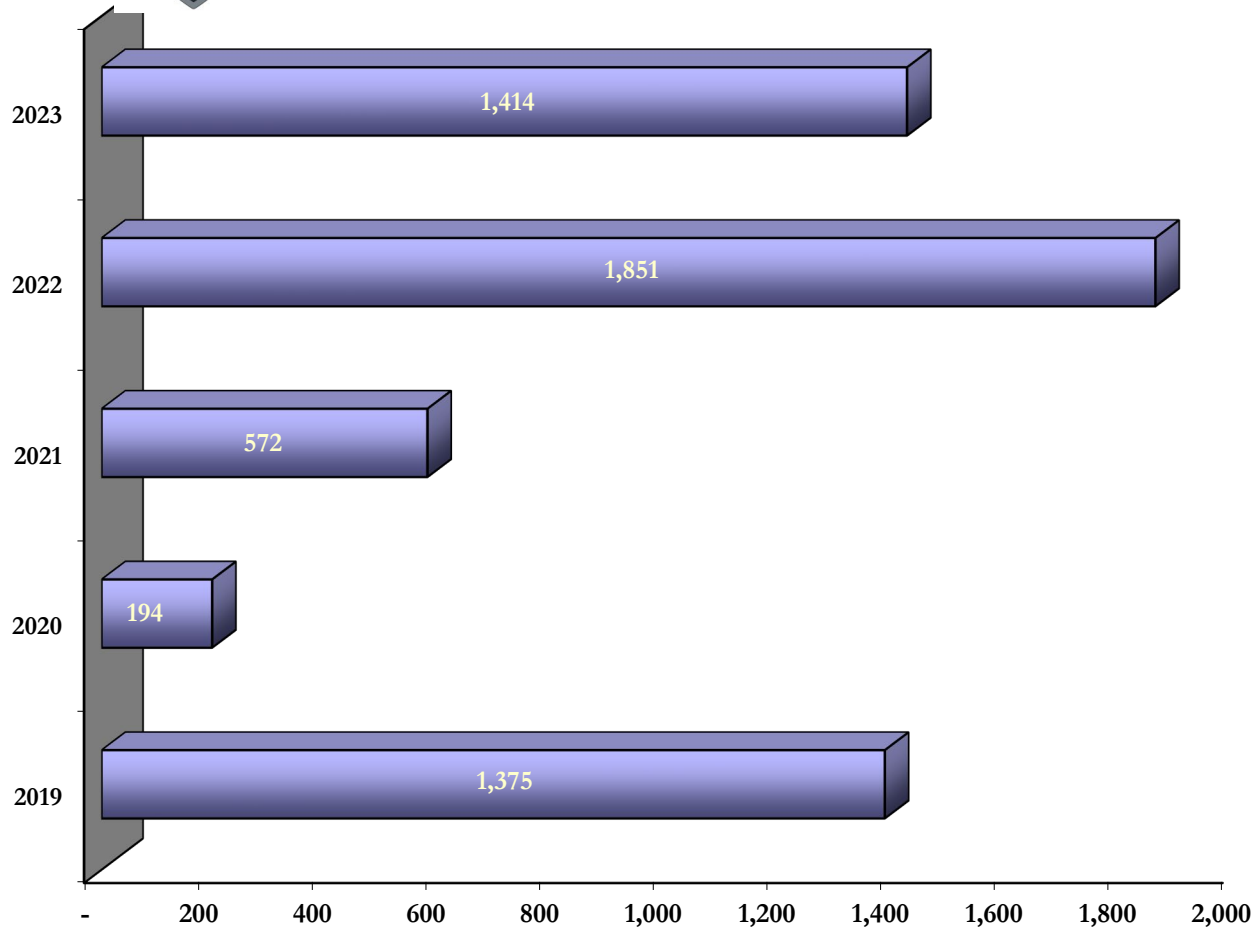


Somersworth Police Department
Motor Vehicle Violations
5 Year Average = 0 Civil
1,499 Warnings
210.6 Arrests

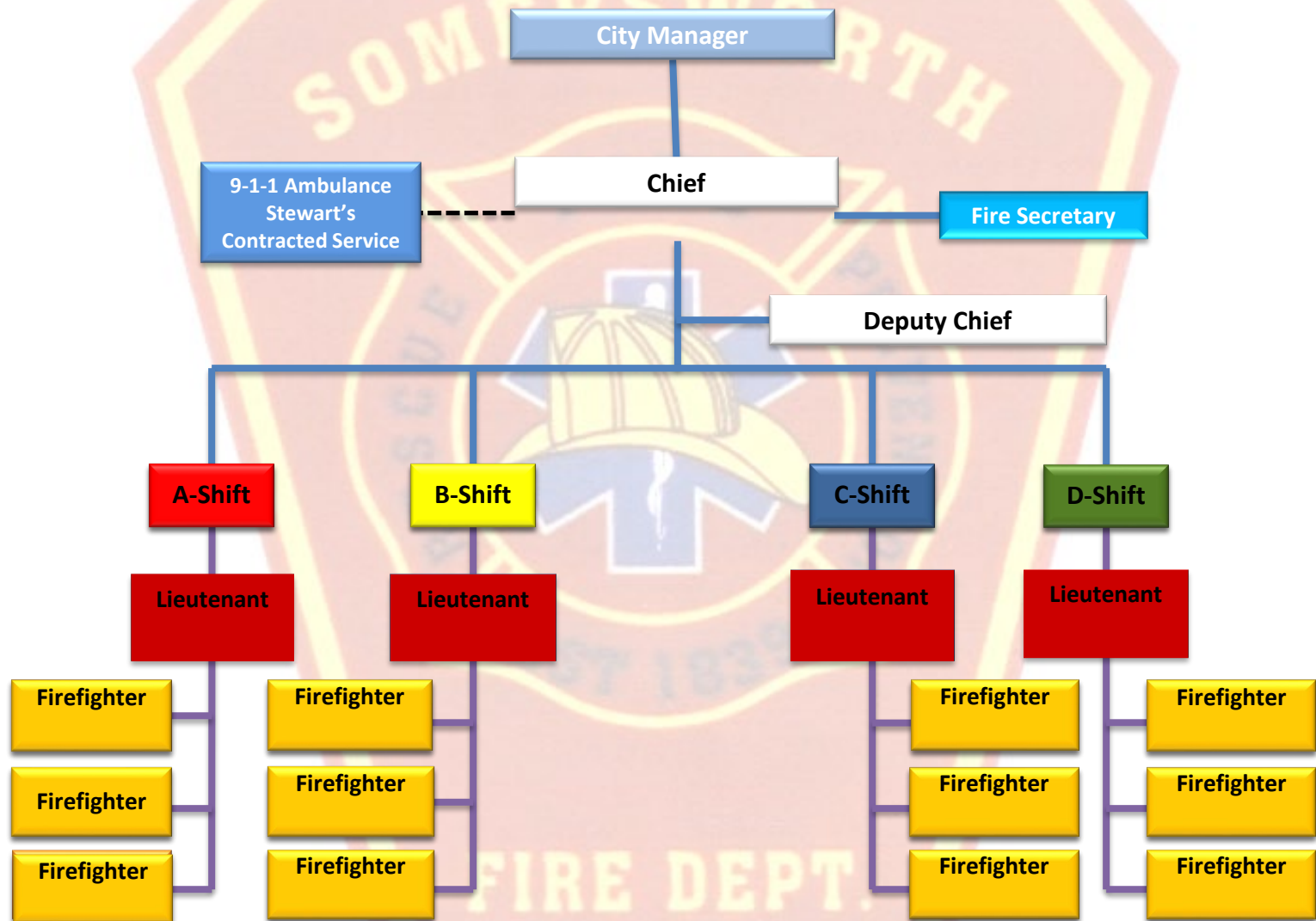




Somersworth Police Department
Total Parking Tickets Issued
5 Year Average = 1,038



SFD Organizational Chart



SOMERSWORTH FIRE DEPARTMENT

The City of Somersworth Fire Department (SFD) is a highly skilled, professional and dedicated fire department that strives to provide the highest level of protection to life and property for our residents, businesses, and visitors. Our mission is to provide:

- Fire rescue and suppression,
- Emergency Medical Services (EMS) (non-transport),
- Specialized rescue (confined space, ice/cold water, high angle, hazards response),
- Fire prevention, code enforcement, and public education.

The SFD is a career department with 16 full-time firefighters, an interim fire chief, and fulltime secretary. All 16 career personnel are certified as Fire Fighter I and II in accordance with the National Fire Protection Association (NFPA) 1001 Standard for Fire Fighter Professional Qualifications. Eight SFD personnel are emergency medical technicians (EMT), three are Advanced EMTs (AEMT). AEMTs can administer fluids via IVs and provide medications such as dextrose and epinephrine as well as use advanced medical equipment on the ambulance. One is a Paramedic who has conducted training to provide critical care to patients including providing invasive and pharmacological life-saving interventions. Two fire fighters will be testing for their EMT licenses shortly.

Many members have advanced certifications in technical rescue, hazardous materials, fire inspection, and fire officer. All personnel receive classroom education and practical skills instruction as part of the Department's annual training program to advance their skills and knowledge of the constantly changing challenges in firefighting.



The Department is organized into four shifts – designated A, B, C, and D – with one lieutenant and three firefighters assigned to each shift. The shifts work a standard eight-day rotating schedule of 24 hours on-duty, 48 hours off-duty, 24 hours on-duty, followed by 96 hours off-duty which averages to a 42-hour work week. Overtime is used to ensure full staffing of one lieutenant and three firefighters.

Full staffing ensures compliance with the Federal OSHA regulation known as two-in, two-out. This standard requires that fire fighters engaged in fighting interior structural fires work in a buddy system; at least two fire fighters must enter the building together, so that they can monitor each other's whereabouts as well as the work environment. There must also be at least two standby personnel outside the fire area prepared to rescue the inside firefighters should the need arise. Off-duty

personnel are recalled and assistance is requested from surrounding communities when an incident requires additional resources.

Fire Station, Apparatus, and Equipment



In July, the new fire station was substantially completed. Over the past several months staff and fire crews have worked to identify any final punch list items and are working to have those items completed. Planning and preparations have begun to redesign the front lobby. The goal is to create a space which is user friendly for residents and patrons while keeping a professional appearance and implementing cost saving measures. Some of the modifications will be increasing communication within the space by reducing the echo, providing permanent signage and communication systems in the lobby.

Our fleet of vehicles includes:

Engine-5 (primary response pumper) 2023 Pierce: 1500 GPM pump / 750-gallon tank

Engine-4 (second due response pumper) 2014 Toyne: 1500 GPM pump / 750-gallon tank

Engine-3 (third due pumper in reserve) 2008 Toyne: 1500 GPM pump / 750-gallon tank

Truck-1 – 2006 Smeal: 105 ft aerial ladder / 2000 GPM pump / 500-gallon tank

Forestry-1 – 2020 Ford F-450 XL: 4x4 / lift kit / 65 GPM pump / 200-gallon tank / SCBA

Utility-1 – 2020 Ford F-350: 4x4 / heavy duty pickup / snowplow / EMS equipment

Car 1 – 2024 Chevrolet Tahoe: Command console including radio communication systems/ SCBA / EMS equipment. The vehicle has been ordered and will be taken by the department once built.

Car-1 – 2013 Chevrolet Tahoe: Command console / SCBA / EMS equipment. This car shall become Car 2 when the Deputy Chief position has been filled and the new Car 1 is ready.

Boat-1 – 1961 Mirro Craft: 14 ft Aluminum Boat / 9.9 HP motor / trailer.

Engine 4 is awaiting a solenoid to repair an air leak in the braking system.

Mutual Aid Arrangements and Partner Agencies

The SFD is an active participant in the 50-community, Seacoast Chief Fire Officers Mutual Aid District (SCFOMAD) that spans parts of four counties in three states. Pre-established alarm cards bring additional resources into the city from other jurisdictions when necessary while the SFD responds a pumper, aerial ladder, forestry unit with four personnel when requested. Annual SCFOMAD dues fund a district-wide hazardous materials team known as START (Seacoast Technical Assistance and Response Team).



Three air trailers and an air van spread across the district are used to replenish self-contained breathing apparatus (SCBA) air cylinders at fire scenes. The tri-cities support each other with an automatic-aid agreement to provide for an immediate joint response on first alarm building fires.

All 9-1-1 calls are received by one of two State 9-1-1 call centers and EMS calls are coded as “A” through “E”. “Alpha” level calls are categorized as minor while “Echo” level calls are categorized as immediately life threatening. 9-1-1 calls for Somersworth are passed to the City’s dispatch center operated by the Somersworth Police Department. Under normal circumstances, an SFD engine with four personnel is dispatched to “Charlie”, “Delta”, and “Echo” level EMS calls.

Stewart’s Ambulance Service operates two ambulances during the day and one ambulance at night from their ambulance base located in Somersworth. Stewart’s operates under a contract with the city and operations are coordinated with the Fire Chief. Stewart’s responds independently to the less serious calls. On the more serious level responses, Stewart’s provides paramedic or AEMT level treatment and transport assisted by the SFD.



Unique Hazards and Critical Infrastructure

Somersworth is a very densely populated municipality. The crowded downtown, old mill district, and congested urban core that rises steeply away from the Salmon Falls River presents many fire rescue and suppression challenges.

Transportation hazards include a large volume of vehicles per day that travel along NH Routes 9 and 108. Some vehicles carrying hazardous materials. New Hampshire Northcoast (NHN) operates a Class III freight railroad through the city and hauls sand, propane, and occasionally hazardous materials. Other high-risk hazards include: several manufacturing facilities including the massive, 5-story re-purposed General Electric mill complex, a manufacturing facility with several confined space locations within, several large “big box” stores; mixed use former mill properties; several strip malls; large



apartment complexes; derelict mill buildings; and 7 public/private schools with approximately 1700 students in attendance. There is always the potential the older multi-family occupancies are not adequately maintained, not protected with automatic fire sprinklers, or have missing or inoperable smoke/carbon monoxide alarms.

Critical infrastructure within the City includes: The Salmon Falls River, associated dams, and a hydroelectric plant; water treatment plant; wastewater treatment plant; water storage, distribution, and hydrant system; Housing Authority properties; several propane storage and distribution facilities; a major natural gas pipeline; cellular telephone and communications towers; and the City's public safety radio system.

Community Risk Reduction

Community Risk Reduction (CRR) is a process involving data analysis, a computer-based records management system, fire prevention activities, fire and life safety code enforcement, public fire and life safety education. According to the U.S. Fire Administration, fire deaths, fire injuries, and fire dollar loss are highest in residential occupancies as compared to all other occupancy types.

Much of the SFD public education effort is focused on promoting working smoke alarms in residential structures and educating the residents – especially the very young and those who are elderly. We look forward to developing a program to enhance community outreach and education with these groups. The SFD provides classes, fire safety presentations, and equipment demonstrations to pre-school and elementary school children as well as senior citizens. On-duty personnel conduct State mandated fire drills and inspections at Schools, medical offices, and other high-risk occupancies. In addition, we provide fire extinguisher training to various business and facilities. We host an open house when possible, participate in safety fairs, and have a presence at the City's annual Senior Picnic, National Night Out, and Somersworth Festival Association events. However, SFD members are available year-round to provide fire and life safety education and State Fire Code compliance inspections to the public. To increase fire safety education, the administration will write a "safety message" column in the City's monthly newsletter.



The SFD is an active participant on the City's Site Review Technical Committee (SRTC) and works closely with the City's code enforcement officer especially relating to certificate of occupancy inspections and fire code violations. When necessary, the SFD coordinates directly with the State Fire Marshal's Office (SFMO) and the NH Division of Forest and Lands District Forest Ranger, and the NH Department of Environmental Services (DES).

SFD personnel conduct plan reviews, compliance inspections, violation investigations, and issue place of assembly permits as well as permits for blasting, open burning, fire protection systems, fireworks, and oil burners.

The Department embraces NFPA standards and national best practices to ensure our tactics, techniques, and procedures enhance operational effectiveness and provide for the highest level of firefighter safety.

Emergency Management

The Fire Chief serves as the City's Emergency Management Director (EMD) and is responsible for preparing various emergency plans and directing disaster response or crisis management activities in coordination with the City's emergency management team.

In cooperation with the SAU-56 School District, Idlehurst Elementary School serves as the City's major shelter during natural or human-caused disasters.

Grants

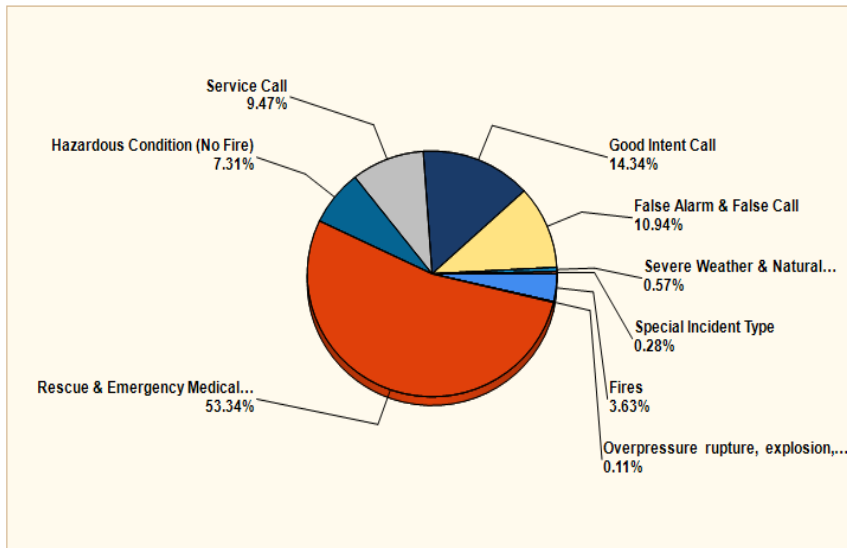
We continue to work on identifying grants which have been awarded and working to allocate the funds appropriately as well as seek out potential open grants for application. The SFD currently has an active HUD grant of \$120,000 which will be used for fire training and equipment. Plans for allocation should be completed shortly.

The confined space rescue grant is in review and equipment will be allocated as defined in the grant. The award grant amount was \$50,000. We are currently working on a FEMA grant *Assistance to Firefighters* to fund self-contained breathing apparatus (SCBA) as appropriated for in Capital Budget. The amount has yet to be determined as of the writing of this report.



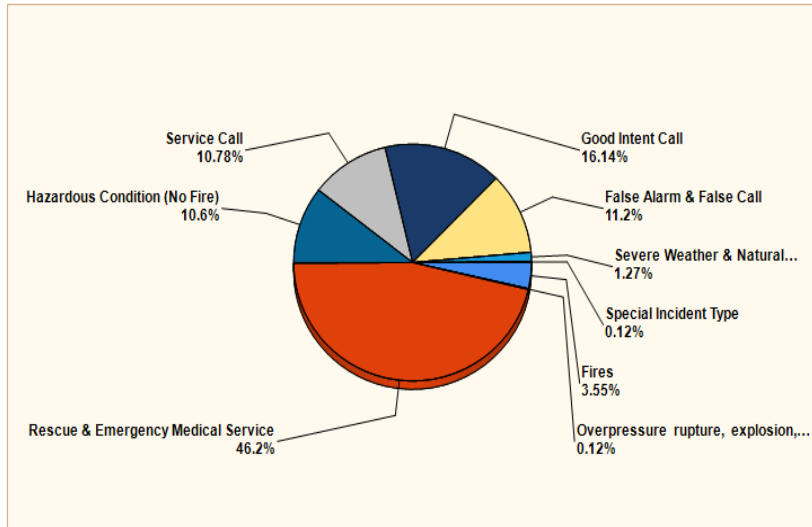
City of Somersworth Fire Department Operational Statistics:

Year 2022

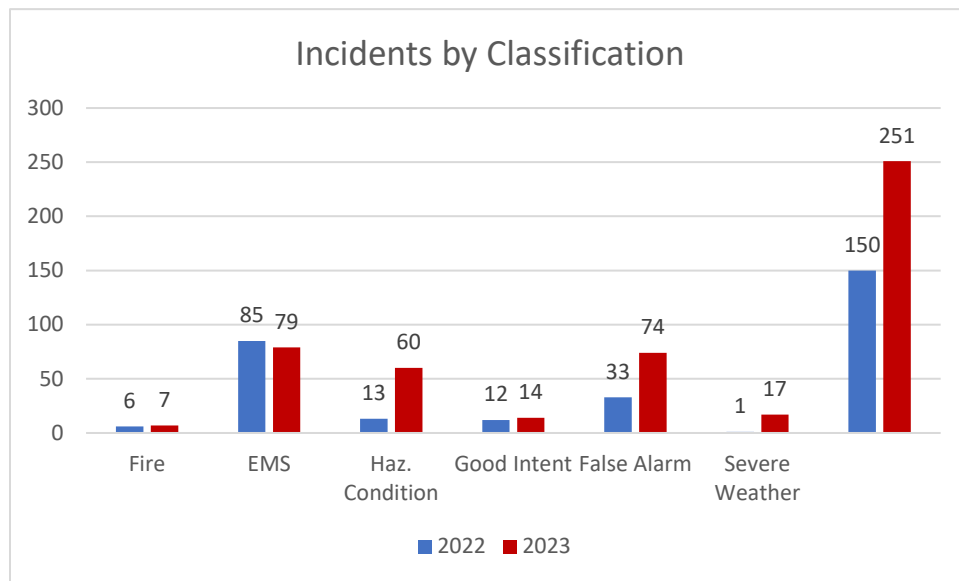


MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	64	3.63%
Overpressure rupture, explosion, overheating - no fire	2	0.11%
Rescue & Emergency Medical Service	941	53.34%
Hazardous Condition (No Fire)	129	7.31%
Service Call	167	9.47%
Good Intent Call	253	14.34%
False Alarm & False Call	193	10.94%
Severe Weather & Natural Disaster	10	0.57%
Special Incident Type	5	0.28%
TOTAL	1764	100%

Year 2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	59	3.55%
Overpressure rupture, explosion, overhear - no fire	2	0.12%
Rescue & Emergency Medical Service	767	46.2%
Hazardous Condition (No Fire)	176	10.6%
Service Call	179	10.78%
Good Intent Call	268	16.14%
False Alarm & False Call	186	11.2%
Severe Weather & Natural Disaster	21	1.27%
Special Incident Type	2	0.12%
TOTAL	1660	100%



The categories used to report monthly incidents are those mandated by the National Fire Incident Reporting System (NFIRS). Most categories are self-explanatory. For those categories that are not obvious, the following examples can add clarity: Good Intent Call - a reported fire that turns out to be steam from a dryer vent; Severe WX/Natural Disaster - a lightning strike or tree falling on a house that requires an inspection to ensure there is no fire; and a Special Incident - low frequency event such as a train derailment.

Miscellaneous

Fire Chief Kramlinger submitted his letter of resignation in December. This resignation was accepted by the City Manager. Chief Kramlinger made several positive contributions to the department during his tenure.

Fire Chief Mark Dellner joined the department as the Interim Chief in mid-December to provide leadership while the hiring process for a new Chief occurs. Chief Dellner served in the Dover and Durham Fire Departments and as the Rochester Fire Chief until 2005. He then served as the Fire Chief in Dennis Massachusetts until his retirement.

Rebecca Jalbert has taken over as the secretary of the fire department. She comes to Somersworth after working at Dover Fire and Rescue for 19 years where she worked as the Fire and Life Safety Inspector. Rebecca holds a Master in Public Administration along with her fire and life safety certifications.

Lt. Moore has been working with the school district and State of NH Fire Marshal's Office to address inspection items within the schools. Those items identified are in the process of being corrected or evaluated for validity. As school and fire department personnel have the same goal in mind this all has been moving forward smoothly.

The theme for this year's Fire Prevention month in October was "Cooking safety starts with YOU" which emphasized taking action to keep yourself and those around you safe when cooking. Throughout October and early November, SFD personnel provided fire and life safety education to grades K through 5 at Idlehurst and Maplewood elementary schools.

The department welcomed several new fire fighters over the past year. We welcome Donald O'Brien, Dalton Heustis and Brian Letendre. They are all working hard taking classes and completing their probationary time within the department. Dan Kelley successfully completed his probationary period on January 2nd and continues to excellently represent the department and its mission.





After many months and long hours of preparation, City firefighters distributed toys to those in need during the holiday season. Deliveries occurred in mid-December. Approximately 400 children and their families were reached during this difficult time of the year. The Department thanks all those who provided donations and gave of their time.

We are here to support and continue to provide excellent services to the residents, officials, patrons and all those who visit our great city while we demand the most of ourselves while continuing to strive for excellence and represent with the utmost professionalism!

Respectfully Submitted,

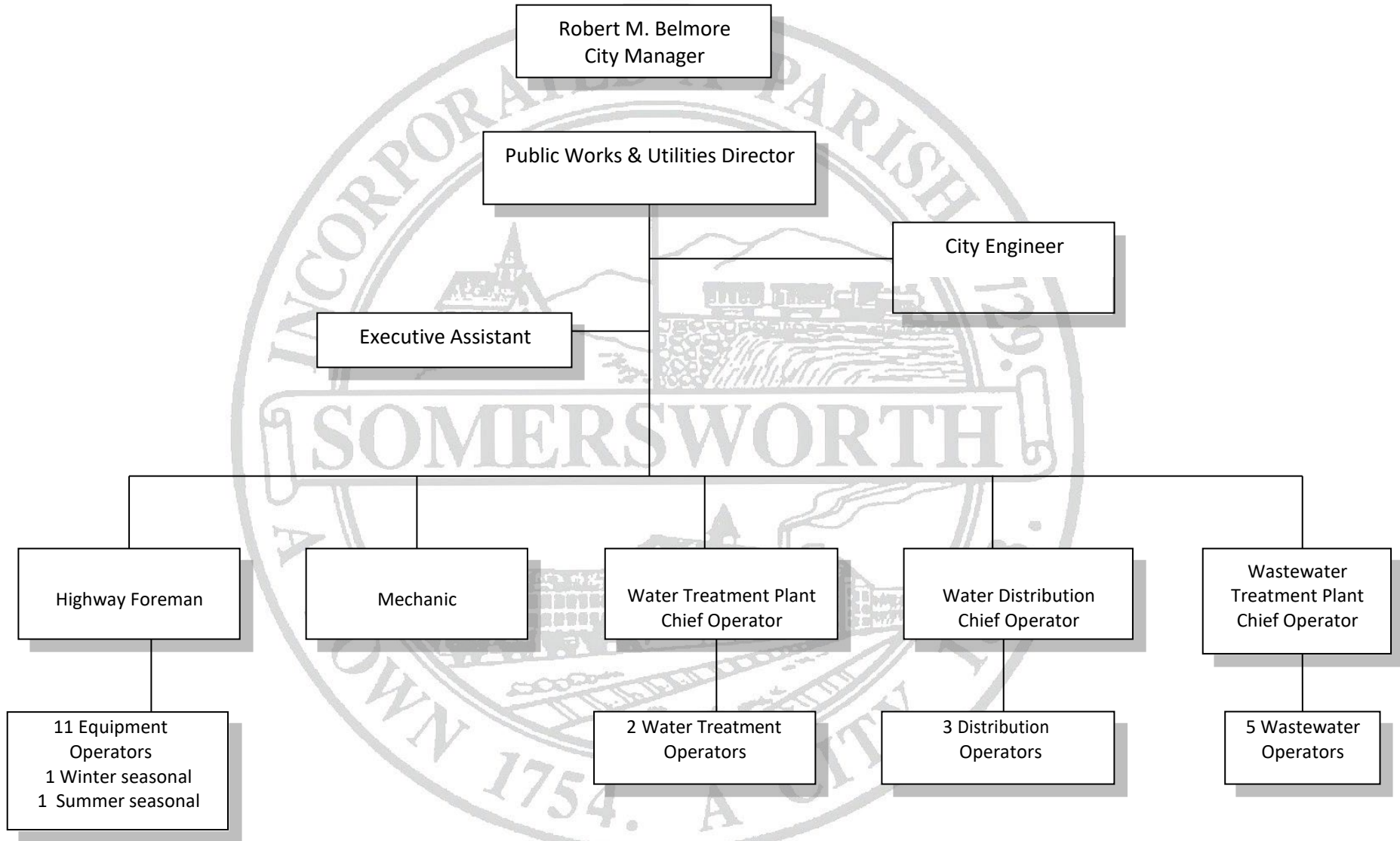
Mark Dellner

Somersworth Fire Chief

City of Somersworth

Organizational Chart

Public Works & Utilities



February 23, 2024

Department of Public Works and Utilities

City Government

The Department of Public Works & Utilities is comprised of: the Divisions of Highway, Solid Waste and Recycling, Water Treatment & Storage, Water Distribution, Wastewater Treatment, and Engineering. Operations and maintenance functions for Parks, Forest Glade Cemetery, and Open Space are in the Highway Division Buildings and Grounds Budget which funds contracted landscape and mowing services. Street lighting and traffic signal system expenses are accounted for as a separate budget in the Department. The Department's administrative staff consists of two (2) positions, including the Director of Public Works and Utilities and one (1) Executive Assistant.

Highway

The Division is staffed by twelve (12) full-time, year-round employees, one (1) winter seasonal employee, and one (1) spring-summer seasonal employee. The Division operates 34 vehicles and pieces of rolling stock equipment, and is responsible for providing repair and maintenance services to approximately 60 City vehicles. The Department has one (1) full time mechanic to support maintenance and repair of the Departments fleet. There are approximately 59 miles of roadway, 29 miles of drain lines and appurtenances, and 41 miles of sewer main in the city for which the Highway Division is responsible. The Highway Division coordinates mowing and landscape services at various public spaces, including parks, Dog Park, Veterans Memorial at Stein Park, traffic islands, downtown landscaped areas and residential cul-de-sacs. The mowing of City parks, open spaces, and the Forest Glade Cemetery is provided by private contract services; the Division also maintains the City's stormwater and sanitary sewer collection system. The Highway Division is responsible for winter maintenance including plowing all City streets and designated school walking routes during snow events, and manages and operates downtown snow removal operations as needed. The Division provides needed responses for all weather emergencies that impact City streets, sidewalks and City/School owned parking lots.

Highway operations also supports the Community Garden at Malley Farm with delivery of compost, bark mulch and site mowing. The City received a grant from the Home Depot Corporation to expand the Community Garden in 2022 to include new raised garden plots, fencing, water service and a tool shed. There are 59 plots available for Somersworth residents to use during the growing season. Gardeners submit applications for use annually. Department administrative staff maintains applications and records for the Program; the program is managed by volunteer Garden Stewards.

Water Treatment and Water Distribution

The Water Division is staffed by seven (7) full-time, year-round employees with a range of water treatment and water distribution experiences.

Water Treatment

The Water Treatment plant was upgraded to the latest technology as a result of the completion of a plant upgrades in 2007-08. A condition assessment of the Water Treatment Plant is currently underway by an outside engineering firm during FY24 to evaluate current operating conditions and recommend upgrades. The assessment will inform future capital improvement needs for the Plant. To ensure that the water obtained from the Salmon Falls River meets the requirements of the Safe Drinking Water Act and New Hampshire State Regulation, the City purchases quantities of chemicals to perform such process elements as pH adjustment, coagulation of particles in preparation for filtration, corrosion control, and to control the precipitation of dissolved metals into the system. The Department recently completed a water storage and distribution system assessment study which will inform water system infrastructure improvement needs over the next several years. One of the improvements is the design and engineering of the replacement of the Hamilton Street (Noble Pines) Water Storage tank. Water Storage is provided by the Hamilton Street (Noble Pines) and Rocky Hill Road water storage tanks and allows for a total storage capacity of approximately 2 million gallons. Treated water is pumped directly into the distribution system from the Water Treatment Plant.

Water Distribution

The Division responsibilities include operations of the City's arterial loop drinking water distribution system. The system consists of approximately 72 miles of water main piping ranging in size from 2" to 16" in diameter, approximately 415 public and private hydrants and over 3,500 water metered services. In addition, Water Distribution personnel provide maintenance responses to non-emergency and emergency maintenance and repairs, leak detection investigations, meter reading services, customer services requests, contractor assistances and inspections. The City initiated a residential meter replacement program in early 2024 with a utility contractor supported by Water Distribution staff. Water Division staff provides 24-hour emergency coverage throughout the year.

Wastewater

The Wastewater Division is staffed by six (6) full-time employees. The Division operates and maintains two(2) vehicles and two(2) pieces of heavy equipment dedicated to the operations and maintenance of the Wastewater Treatment Plant and four (4) pump stations, as well as conducting inspections of industrial users and other wastewater related efforts.

The Wastewater Treatment Plant was constructed and first went online in 1973 and represents a multi-million-dollar asset to the City. The plant underwent a significant process upgrade in the early part of the last decade to comply with the terms of a National Pollutant Discharge Elimination System (NPDES) permit that was issued on November 28, 2000. Additional Plant improvement to meet current and future needs were planned and identified in a 2018 facility master plan. The plan informed the basis for a recently completed \$13.5 million plant upgrade that included adding new treatment components, replaced obsolete equipment, new efficient pumps and motors to improve the efficiency of the wastewater treatment process. Apex Construction was the general contractor for the Plant upgrades which was completed in 2022. Phase II of Plant improvements is planned with engineering and construction occurring in 2024- 2026. Engineering for Phase II is starting in March 2024. The Wastewater Treatment Plant is rated for 2.4 million gallons per day (MGD) and utilizes an activated sludge system for biological nutrient removal.

Solid Waste and Recycling/Bulky Waste Services

Residential curbside collection of solid waste and recycling is provided under a contract with Waste Management. The City operates with a pay -per- bag system and the Department administers the program including managing a service contract with Waste Zero who supervises the warehousing, ordering and distributing the bags to participating retail outlets. Residential curbside recycling is provided under contract as well.

The Public Works Department staff serves as liaison between the residents and the contractor that removes household trash and recyclables. The Department maintains a Bulky Waste System that is partly user-paid through the sale of bulky stickers. The Department manages customer service inquiries about the program as well. Annual tonnage varies but collection typically averages 2,200 tons of solid waste and approximately 780 tons of recycling. The Department also manages the Malley Farm brush and leaf disposal site for use by Somersworth residents. An annual regional Hazardous Waste Drop off event is held in May of each year at Waste Managements' Turnkey Landfill Facility and Somersworth residents are able to properly dispose of hazardous waste items. The Department promotes the event on social media and flyers posted throughout the City.

The Department also supports several community clean up events at parks, open spaces and Forest Glade Cemetery during the year when held; corporate volunteer programs such as "Serve with Liberty" is an example.

Engineering

The Division is comprised of one (1) full time engineer who is responsible for the maintenance of records concerning the overall infrastructure of the City of Somersworth and the development and management of capital improvement projects that maintain the City's infrastructure. The City Engineer reviews development as requested to ensure compliance with standards, reviews and approves Departmental permits such as trench openings and driveway permits; the City Engineer is a resource to the Department to support the maintenance and operations of City infrastructure. The City Engineer is involved with capital improvement planning and implementation that support transportation, stormwater, water and wastewater projects, and is also involved with project budgeting, cost estimating, project management, and stormwater permit management. Tracking and reporting compliance with the City's stormwater discharge permit and Great Bay Nitrogen Reduction Permit is part of the City Engineers duties. The City Engineer participates as staff on several Council Committees including the Traffic Safety, Public Works and Environment and Finance Committees.

Cemeteries

The Department of Public Works provides for ground maintenance and burial services in addition to maintenance oversight for Forest Glade and the historic Horne Cemeteries which are owned by the city. A City Council appointed Cemetery Trustees provide oversight and policy recommendations to the City Council and Department of Public Works' staff for overall grounds maintenance, burial coordination, and record keeping.

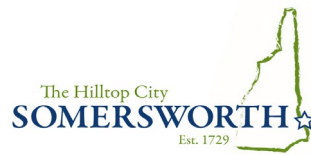
Cemetery grounds maintenance services are contracted out to a local landscape contractor who provides seasonal mowing services under the Department supervision; burial services are provided under contract and supervised by the Department as well. Forest Glade Cemetery is on the National and State of New

Hampshire Historic Registers and staff, with support from the Cemetery Trustees and City Council, seek historic preservation grants for certain Cemetery improvement projects. Recent preservation projects include the replacement of the slate roof on the Furber Chapel, repair and upgrade to the main entrance gates and the replacement of the roof at the Italianate Well House.
Contact Information:

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mbobinsky@somersworthnh.gov

Courtney De Oliveira Valarese, Executive Assistant;
cvalarese@somersworthnh.gov

Telephone: 603-692-4266



General Fund Revenue Estimates

	FY 23-24	FY 24-25
TAXES		
LOCAL PROPERTY TAXES	31,461,219	32,902,339
STATE PROPERTY TAXES	2,083,220	2,024,131
PAYMENT IN LIEU OF TAXES	150,945	158,000
INTEREST AND PENALTIES	160,000	160,000
	33,855,384	35,244,470
LICENSES, PERMITS, AND FEES		
MOTOR VEHICLE PERMITS AND FEES	1,895,000	1,895,000
BUSINESS LICENSES, PERMITS, AND FEES	232,000	275,000
	2,127,000	2,170,000
INTERGOVERNMENTAL		
<u>CITY:</u>		
HIGHWAY BLOCK GRANT	227,664	227,664
MEALS & ROOMS TAX DISTRIBUTION	1,129,369	1,129,369
OTHER	1,664	1,664
SUBTOTAL CITY INTERGOVERNMENTAL	1,358,697	1,358,697
<u>SCHOOL:</u>		
STATE ADEQUACY GRANT	9,179,564	8,861,219
MEDICAID REIMBURSEMENT	50,000	50,000
BUILDING AID	471,201	453,818
SPECIAL EDUCATION AID	425,000	425,000
VOCATIONAL AID	55,000	55,000
TUITION	49,000	49,000
ROLLINSFORD SAU REVENUE	203,997	238,410
OTHER STATE AID	9,362	26,861
MISCELLANEOUS SCHOOL	36,900	32,000
SYC REVENUE	190,000	0
USE OF FUND BALANCE	100,000	0
SUBTOTAL SCHOOL INTERGOVERNMENTAL	10,770,024	10,191,308
TOTAL INTERGOVERNMENTAL	12,128,721	11,550,005



General Fund Revenue Estimates

	FY 23-24	FY 24-25
OTHER REVENUE		
INTEREST ON INVESTMENTS	475,000	600,000
INCOME FROM DEPARTMENTS	489,744	488,137
SALE OF CITY PROPERTY	25,000	25,000
LEASE PAYMENTS	166,098	166,098
	1,155,842	1,279,235
OTHER FINANCING SOURCES		
USE OF FUND BALANCE - REDUCE TAXES	1,500,000	1,500,000
	1,500,000	1,500,000
TOTAL	50,766,947	51,743,710
INCREASE IN REVENUES FROM PREVIOUS YEAR		976,763
PERCENTAGE OF INCREASE IN REVENUES		1.92%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40101	Mayor Salary	2,106	2,106	2,106
40102	Council Salaries	9,389	9,477	9,477
40103	School Board Salaries	9,389	9,477	9,477
41700	Fica/Medicare	1,597	1,611	1,611
41775	Workers Comp Insurance	48	54	54
43000	Travel/Training	1,167	500	2,500
44101	Office Supplies	1,833	1,750	2,000
44150	Period & Forms	0	200	200
44500	Postage	30	500	500
45000	Association Dues	0	2,500	250

<i>Mayor-Council</i>	25,559	28,175	28,175
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40101	Mayor Salary	2,106	Amount defined by Charter
40102	Council Salaries	9,477	Per City Charter - \$1,053 per year
40103	School Board Salaries	9,477	Per City Charter - \$1,053 per year
41700	Fica/Medicare	1,611	\$21,060 X 7.65%
41775	Workers Comp Insurance	54	Insurance
43000	Travel/Training	2,500	Mileage/Training Reimbursement
44101	Office Supplies	2,000	General Office Supplies
44150	Period & Forms	200	Printing of forms, subscriptions
44500	Postage	500	Postage
45000	Association Dues	250	Conferences for Mayor/Council

Mayor-Council

28,175



GENERAL FUND FY2024-2025 PROPOSED BUDGET

400 ELECTED LEADERSHIP**110 CIVIC PROMOTIONS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
45410	Decorations/Banners	4,936	5,000	5,000
45411	Memorial Day	0	800	800
45416	Employee Appreciation	712	1,000	1,000
45417	Boards Appreciation Dinner	1,374	1,750	1,750
45419	Christmas Parade	5,000	10,000	10,000
45427	City Department Community Outreach	0	7,500	7,500

Civic Promotions **12,022** **26,050** **26,050**

Difference From Previous Budget **0**

Percentage Difference From Previous Budget **0.00%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

400 ELECTED LEADERSHIP**110 CIVIC PROMOTIONS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45410	Decorations/Banners	5,000	Decorations/Banners and associated costs.
45411	Memorial Day	800	Support for Memorial Day - American Legion
45416	Employee Appreciation	1,000	Recognition for Employees
45417	Boards Appreciation Dinner	1,750	Recognition dinner for Volunteer Boards and Committees
45419	Christmas Parade	10,000	Support of annual Holiday Parade
45427	City Department Community Outreach	7,500	Support Shop with a Cop \$2,500, National Night Out \$2,500, Other various events \$2,500

26,050



GENERAL FUND FY2024-2025 PROPOSED BUDGET

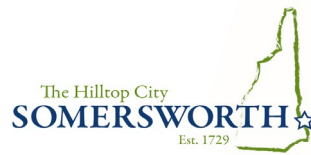
400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
45472	Coast Bus Service	96,995	96,995	96,995
45473	Big Brothers Big Sisters	1,500	1,500	1,500
45474	Community Food Pantry	2,500	2,500	2,500
45475	Haven	2,000	2,000	2,000
45478	Cornerstone VNA	5,000	5,000	5,000
45479	Somersworth Youth Connection	50,000	50,000	50,000
45482	Community Action Program	4,000	4,000	4,000
45483	Festival Association	5,000	5,000	5,000
45490	Crossroads House	1,000	1,000	1,000
45491	Lydia's House of Hope	500	0	0
45492	AIDS Response	500	500	500
45493	Somersworth Farm to School	500	500	0
45495	Strafford Meals on Wheels	2,500	2,500	2,500
45496	Lions Club	2,500	2,500	2,500
45497	Sober Sisters	2,500	2,500	2,500

<i>Community Support</i>	176,995	176,495	175,995
<i>Difference From Previous Budget</i>			-500
<i>Percentage Difference From Previous Budget</i>			-0.28%

<i>Total Elected Leadership</i>	214,576	230,720	230,220
<i>Difference From Previous Budget</i>			-500
<i>Percentage Difference From Previous Budget</i>			-0.22%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

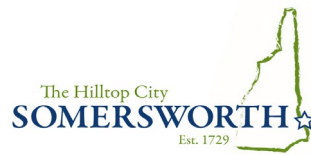
400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45472	Coast Bus Service	96,995	Request = \$ 177,778
45473	Big Brothers Big Sisters	1,500	Request = \$ 5,000
45474	Community Food Pantry	2,500	Request = \$ 3,000
45475	Haven	2,000	Request = \$ 2,000
45478	Cornerstone VNA	5,000	Request = \$ 5,000
45479	Somersworth Youth Connection	50,000	N/A
45482	Community Action Program	4,000	Request = \$ 5,000
45483	Festival Association	5,000	Request = \$ 5,000
45490	Crossroads House	1,000	Request = \$ 64,000
45492	AIDS Response	500	Request = \$ 500
45493	Strafford Meals on Wheels	2,500	Request = \$ 3,000
45496	Lions Club	2,500	Request = \$ 5,000
45497	Sober Sisters	2,500	Request = \$ 5,000
Totals		175,995	Total Request = \$ 280,278

New Requests for Fiscal Year 2025

CASA	0	Request = \$500
ShareFund	0	Request = \$ 4,000
Pope Memorial Humane Society	0	Request = \$ 2,000
The Falls Chamber of Commerce	0	Request = \$3,000
Totals - New requests	0	Total Requests = \$ 9,500



GENERAL FUND FY2024-2025 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	282,893	292,829	318,523
40400	Longevity	0	6,500	7,000
41100	Health/Dental Ins	60,056	64,895	74,521
41200	Life & Disability	5,225	5,675	6,625
41700	Fica/Medicare	21,691	22,899	24,903
41750	Unemploy Insurance	190	190	190
41775	Workers Comp Insurance	325	364	364
41780	State Retirement	50,346	50,670	55,424
43000	Travel/Training	3,551	4,100	4,100
44101	Office Supplies	491	950	950
44102	Computer Supplies	0	250	250
44150	Period & Forms	44	100	100
44406	Vehicle Allowance	6,600	6,600	6,600
44500	Postage	223	300	300
45500	Association Dues	1,098	1,300	1,300

<i>City Manager</i>	432,733	457,622	501,150
<i>Difference From Previous Budget</i>			43,528
<i>Percentage Difference From Previous Budget</i>			9.51%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	318,523	City Manager Exec Assistant HR Manager
40,400	Longevity	7,000	3 Employees eligible
41100	Health/Dental Ins	74,521	3 Full Time employees
41200	Life & Disability	6,625	3 Full Time employees
41700	Fica/Medicare	24,903	Salary (\$325,523) X 7.65%
41750	Unemploy Insurance	190	3 Full Time employees
41775	Workers Comp Insurance	364	PRIMEX Insurance
41780	State Retirement	55,424	Salary (\$325,523) X 13.53% plus CM 457 Plan
43000	Travel/Training	4,100	Conferences/Training, Travel for City Manager and HR Manager and other expenses, HR Manager Certification(s)
44101	Office Supplies	950	General Office Supplies
44102	Computer Supplies	250	Toner, Ink, etc.
44150	Period & Forms	100	Letterhead, forms, etc.
44406	Vehicle Allowance	6,600	Monthly vehicle allowance
44500	Postage	300	Postage
45500	Association Dues	1,300	ICMA, State Manager's Association, SHRM, SHRA, for City Manager and HR Manager

501,150



GENERAL FUND FY2024-2025 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
45100	City Attorney/Legal Services	47,494	45,000	45,000
45101	Litigation	7,680	10,000	10,000
45200	Account & Audit	16,066	17,500	17,500
45440	Newsletter	0	250	250
45500	Association Dues	10,181	10,031	10,400
45800	Printing	0	100	100
45900	Miscellaneous Services	1,834	2,500	2,500
45901	Advertising	187	300	300
45907	Safety/Risk Management	0	300	300
45908	Consultant	0	4,000	4,000
45909	Internet/Web Site	2,426	4,500	4,500
46100	Building Ins	14,660	14,700	15,000
46200	Professional Insurance	500	500	550
47100	Computer Supply/Maint	0	2,500	2,500
<i>Administration</i>		<i>101,028</i>	<i>112,181</i>	<i>112,900</i>
<i>Difference From Previous Budget</i>				<i>719</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.64%</i>
<i>Total City Management</i>		<i>533,762</i>	<i>569,803</i>	<i>614,050</i>
<i>Difference From Previous Budget</i>				<i>44,247</i>
<i>Percentage Difference From Previous Budget</i>				<i>7.77%</i>



GENERAL FUND FY2024-2025 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
45100	City Attorney/Legal Services	45,000	City Atty. services; labor relations atty.; special counsel as needed
45101	Litigation	10,000	Litigation - Court action expenses
45200	Account & Audit	17,500	Annual auditing Services
45440	Newsletter	250	Printing of community newsletter - Bi-annually
45500	Association Dues	10,400	Annual City membership dues - New Hampshire Municipal Association
45800	Printing	100	Various printing for the City.
45900	Miscellaneous Services	2,500	Other programs, events, etc.
45901	Advertising	300	Legal notices and employment advertisements
45907	Safety/Risk Management	300	Funding for Joint Loss Mgmt. Com & associated costs.
45908	Consultant	4,000	Miscellaneous projects, etc.
45909	Internet/Web Site	4,500	Website hosting contract, Internet services (Comcast)
46100	Building Insurance	15,000	PRIMEX
46200	Professional Insurance	550	PRIMEX
47100	Computer Supply/Maint	2,500	Hardware Maintenance/Repair/Replacement

112,900



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	258,532	270,249	295,499
40400	Longevity	0	5,500	5,500
41100	Health/Dental Ins	62,818	66,736	76,739
41200	Life & Disability	3,491	3,586	4,656
41500	Retirees Life Insurance	1,284	1,292	1,292
41700	Fica/Medicare	18,969	21,095	23,026
41750	Unemploy Insurance	190	190	190
41775	Workers Comp Insurance	305	342	342
41780	State Retirement	36,350	37,309	40,725
43000	Travel/Training	1,030	3,000	3,000
44101	Office Supplies	2,861	2,200	2,450
44150	Period & Forms	862	1,500	1,250
44500	Postage	1,973	2,500	2,500
45500	Association Dues	310	346	346
45800	Printing	844	750	1,000
45905	IT Consultant	21,087	25,000	25,000
46200	Professional Insurance	3,458	3,460	3,700
47100	Computer Supply/Maint	287	2,000	2,000
47200	Office Machine/Software Maint	20,441	18,200	20,000

Finance Department **435,091** **465,255** **509,215**

Difference From Previous Budget **43,960**

Percentage Difference From Previous Budget **9.45%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	295,499	Dep. CM/Fin Dir. Asst.Fin Dir. Fin Clerk
40400	Longevity	5,500	3 employees eligible
41100	Health/Dental Ins	76,739	3 Full time employees
41200	Life & Disability	4,656	3 Full Time employees
41500	Retirees Life Insurance	1,292	Retiree Life Insurance
41700	Fica/Medicare	23,026	Salary (\$300,999) X 7.65%
41750	Unemploy Insurance	190	PRIMEX
41775	Workers Comp Insurance	342	PRIMEX
41780	State Retirement	40,725	Salary (\$300,999) X 13.53%
43000	Travel/Training	3,000	GFOA, NHGFOA conferences, other training for 3 staff in the finance department
44101	Office Supplies	2,450	General Office supplies.
44150	Period & Forms	1,250	Checks, envelopes, letterhead.
44500	Postage	2,500	Postage for Mailing
45500	Association Dues	346	GFOA \$190, NHGFOA dues \$120. Finance Director and Asst. Finance Dir. NHGFOA AP/Payroll Clerk PTIN for W-2's \$36
45800	Printing	1,000	Printing supplies for annual budget and CIP document.
45905	IT Consultant	25,000	IT Consultant - Combination of on- site support and remote monitoring with BackBay Networks
46200	Professional Insurance	3,700	PRIMEX
47100	Computer Supply/Maint	2,000	Computers - Parts and Maintenance
47200	Office Machine/Software Maint	20,000	Tyler Tech \$16,000 Off-Site Storage/Back up \$4,000

509,215



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	94,459	110,723	114,597
40400	Longevity	0	1,000	2,000
41100	Health/Dental Ins	47,750	53,722	53,003
41200	Life & Disability	1,661	1,657	2,016
41500	Retirees Life Insurance	578	534	534
41700	Fica/Medicare	6,851	8,547	8,920
41750	Unemploy Insurance	124	124	124
41775	Workers Comp Insurance	127	142	207
41780	State Retirement	13,281	15,116	15,776
43000	Travel/Training	585	1,250	1,000
44101	Office Supplies	1,943	1,300	1,500
44500	Postage	1,508	1,400	1,500
45500	Association Dues	40	70	70
45800	Printing	1,956	1,200	1,200
45901	Advertising	1,219	2,500	2,150
46200	Professional Insurance	623	625	700
47100	Computer Supply/Maint	2,500	3,000	3,000
47200	Office Machine/Software Maint	0	750	750

<i>City Clerk</i>	175,205	203,660	209,047
<i>Difference From Previous Budget</i>			5,387
<i>Percentage Difference From Previous Budget</i>			2.65%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	114,597	City Clerk Dep.City Clerk
40400	Longevity	2,000	1 employee eligible
41100	Health/Dental Ins	53,003	2 Full Time employees
41200	Life & Disability	2,016	2 Full Time employees
41500	Retirees Life Insurance	534	Retirees Life Insurance
41700	Fica/Medicare	8,920	Salary (\$116,597) X 7.65%
41750	Unemploy Insurance	124	PRIMEX
41775	Workers Comp Insurance	207	PRIMEX
41780	State Retirement	15,776	Salary (\$116,597) X 13.53%
43000	Travel/Training	1,000	Training and Mileage Reimbursement for City Clerk and Deputy City Clerk.
44101	Office Supplies	1,500	General office supplies.
44500	Postage	1,500	Postage based on prior year's expenditures
45500	Association Dues	70	NHTCCA
45800	Printing	1,200	Dog licenses and annual reports
45901	Advertising	2,150	Posting of public notices, other types of required advertising.
46200	Professional Insurance	700	PRIMEX
47100	Computer Supply/Maint	3,000	Maint. agreement TYLER, EB@.Gov, other hardware/software support
47200	Office Machine/Software Maint	750	General office equipment maintenance

209,047



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40220	Part Time Salaries	6,370	8,000	8,000
43600	Election Meals	1,805	2,000	2,500
44101	Office Supplies	147	400	750
44500	Postage	188	200	500
45800	Printing	3,110	3,000	3,500
45901	Advertising	142	1,000	1,000
47102	Election Machine Programming	2,211	5,000	5,000
47200	Office Machine/Software Maint	1,625	1,250	1,625
48101	Electricity	600	450	600
48103	Heating Fuel	1,106	1,000	1,200
48200	Building Maintenance	0	0	500

Elections **17,304** **22,300** **25,175**

Difference From Previous Budget **2,875**

Percentage Difference From Previous Budget **12.89%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40220	Part Time Salaries	8,000	Two elections
43600	Election Meals	2,500	Meals for Election Workers - 2 elections
44101	Office Supplies	750	General Election Supplies for two elections
44500	Postage	500	Postage - based on prior year
45800	Printing	3,500	Printing of forms, etc.
45901	Advertising	1,000	Advertising based on prior year
47102	Election Machine Programming	5,000	Programming equipment (\$2,500), 2 elections
47200	Office Machine/Software Maint	1,625	Maintenance agreement and equipment (\$250/unit X 5 units)
48101	Electricity	600	Electricity at Ward 5
48103	Heating Fuel	1,200	Heating Oil at Ward 5
48200	Building Maintenance	500	Romeo J. Messier Building

25,175



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	160,675	179,185	193,907
40400	Longevity	0	4,000	4,000
41100	Health/Dental Ins	70,548	74,350	85,462
41200	Life & Disability	2,484	2,616	3,413
41700	Fica/Medicare	11,739	14,014	15,140
41750	Unemploy Insurance	190	190	190
41775	Workers Comp Insurance	158	177	352
41780	State Retirement	22,591	24,785	26,777
43000	Travel/Training	1,809	1,600	1,800
44101	Office Supplies	2,838	1,500	1,500
44500	Postage	15,000	14,000	15,000
45500	Association Dues	20	60	20
45800	Printing	0	1,000	0
45915	Title Search Fees	5,150	3,000	3,000
45916	Register of Deeds	1,014	1,500	1,200
45917	Notary Renewals	53	75	75
46200	Professional Insurance	2,640	2,650	2,200
47200	Office Machine/Software Maint	11,004	12,000	12,000
47201	Office Equipment	1,150	750	750

Tax Collector **309,062** **337,452** **366,786**

Difference From Previous Budget **29,334**

Percentage Difference From Previous Budget **8.69%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	193,907	Tax Collector Deputy Deputy
40400	Longevity	4,000	3 employees eligible
41100	Health/Dental Ins	85,462	3 Full Time employees
41200	Life & Disability	3,413	3 Full Time employees
41700	Fica/Medicare	15,140	Salary (\$197,907) X 7.65%
41750	Unemploy Insurance	190	PRIMEX
41775	Workers Comp Insurance	352	PRIMEX
41780	State Retirement	26,777	Salary (\$197,907) X 13.53%
43000	Travel/Training	1,800	Mileage and training expenses - 1 Deputy going through Certification program
44101	Office Supplies	1,500	General Office Supplies
44500	Postage	15,000	Postage based on prior year's expenditures
45500	Association Dues	20	Dues NHTCA
45915	Title Search Fees	3,000	Tax Liens/Deeding research
45916	Register of Deeds	1,200	Recording fees for liens
45917	Notary Renewals	75	Notary License employee
46200	Professional Insurance	2,200	PRIMEX
47200	Office Machine/Software Maint	12,000	E-Reg (Interware) \$4,000, Tyler, \$8,000
47201	Office Equipment	750	Replacement equipment as needed
		366,786	



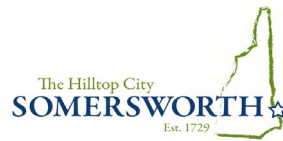
GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	41,225	56,196	59,550
41100	Health/Dental Ins	13,518	9,410	11,994
41200	Life & Disability	633	837	1,048
41500	Retirees Life Insurance	60	0	0
41700	Fica/Medicare	3,084	4,299	4,556
41750	Unemploy Insurance	60	60	60
41775	Workers Comp Insurance	65	73	73
41780	State Retirement	5,796	7,603	8,057
43000	Travel/Training	324	500	500
44101	Office Supplies	672	500	500
44500	Postage	93	100	100
45485	Direct Relief-Rent	73,114	120,000	120,000
45486	Direct Relief-Rx-Medical	0	2,000	2,000
45487	Direct Relief-Utilities	2,819	6,000	6,000
45488	Direct Relief-Other	5,080	10,000	10,000
45494	Homeless/Shelter Support	0	10,000	10,000
45900	Miscellaneous Services	442	250	250
47200	Office Machine/Software Maint	1,018	875	1,000

<i>Human Services</i>	148,003	228,703	235,688
<i>Difference From Previous Budget</i>			6,985
<i>Percentage Difference From Previous Budget</i>			3.05%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
40200	Full Time Salaries	59,550	1 Full Time employee
41100	Health/Dental Ins	11,994	1 Full Time employee
41200	Life & Disability	1,048	1 Full Time employee
41700	Fica/Medicare	4,556	Salary (\$59,550) X 7.65%
41750	Unemploy Insurance	60	1 Full Time employee
41775	Workers Comp Insurance	73	PRIMEX
41780	State Retirement	8,057	Salary (\$59,550) X 13.53%
43000	Travel/Training	500	Training and mileage reimbursement
44101	Office Supplies	500	General Office Supplies
44500	Postage	100	Postage for mailings
45485	Direct Relief-Rent	120,000	Rental Assistance
45486	Direct Relief-Rx-Medical	2,000	Prescription and Medical Assistance
45487	Direct Relief-Utilities	6,000	Heat, electric, other assistance
45488	Direct Relief-Other	10,000	Other types of assistance such as food, personal items, burials, etc.
45494	Homeless/Shelter Support	10,000	Provide miscellaneous support for Homeless Shelters, Emergency Shelters, Regional Homeless Initiatives
45900	Miscellaneous Services	250	Bus passes, other unanticipated expenses.
47200	Office Machine/Software Maint	1,000	Annual Fee for GAPS

235,688



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	100,271	121,486	125,226
40220	Part Time Salaries	70,023	83,232	98,410
40400	Longevity	0	1,000	0
41100	Health/Dental Ins	21,336	34,208	17,550
41200	Life & Disability	1,539	1,765	1,963
41700	Fica/Medicare	13,093	15,661	17,108
41750	Unemploy Insurance	321	320	320
41775	Workers Comp Insurance	201	225	225
41780	State Retirement	14,529	16,437	16,943
43000	Travel/Training	309	400	400
44101	Office Supplies	2,560	2,500	2,500
44150	Period & Forms	816	2,250	1,000
44300	Janitorial Supplies	69	500	500
44500	Postage	1	50	50
45500	Association Dues	645	645	645
45600	Telephone	2,859	1,200	3,000
45800	Printing	0	100	100
45901	Advertising	0	150	150
45925	Miscellaneous Physicals	417	175	175
46100	Building Ins	4,276	4,300	4,800
47100	Computer Supply/Maint	125	500	1,500
47200	Office Machine/Software Maint	2,980	2,750	3,000
47700	Books	13,830	13,500	13,500
47701	Audio - Visual	3,588	4,200	4,200
47702	Books - Children	6,051	4,000	4,000
47703	Public Programs	2,187	2,500	4,500
47704	Electronic Resources	2,878	4,500	4,500
47705	Library Items - Other	0	0	500
47706	Museum Passes	0	0	1,500



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
48101	Electricity	7,504	10,500	9,000
48102	Water & Sewer	332	450	450
48103	Heating Fuel	3,528	5,000	5,000
48200	Building Maint	7,710	4,500	8,500

<i>Library</i>	283,977	339,004	351,215
<i>Difference From Previous Budget</i>			12,211
<i>Percentage Difference From Previous Budget</i>			3.60%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	125,226	Librarian Assistant Librarian
40220	Part Time Salaries	98,410	4 Part Time Assistants
41100	Health/Dental Ins	17,550	2 Full Time employees
41200	Life & Disability	1,963	2 Full Time employees
41700	Fica/Medicare	17,108	Salary (\$223,636) * 7.65%
41750	Unemploy Insurance	320	PRIMEX Insurance
41775	Workers Comp Insurance	225	PRIMEX Insurance
41780	State Retirement	16,943	Salary (\$125,226) X 13.53%
43000	Travel/Training	400	NH Library Association, NH Trustees Annual Conf., Misc Mileage for Regional Meetings
44101	Office Supplies	2,500	General Office Supplies \$1,000 Library Supplies/cards \$1,500
44150	Period & Forms	1,000	Magazine Subscriptions \$500 Newspaper Subscriptions \$500
44300	Janitorial Supplies	500	Cleaning supplies, toilet paper and paper towels
44500	Postage	50	Based on Prior years
45500	Association Dues	645	NHLA and NELA \$180 (\$90x2), ALA \$290 (\$145x2) NH Library Trustees \$150 (\$30x5) Rochester Area Libraries \$25 Annual Telephone - Avg. \$250/month
45600	Telephone	3,000	Programming Flyers & Brochures
45800	Printing	100	General Advertising as needed (such as job postings)
45901	Advertising	150	1 pre-employment Physical
45925	Miscellaneous Physicals	175	PRIMEX
46100	Building Ins	4,800	Purchase PC for Library Director
47100	Computer Supply/Maint	1,500	ByWater Solutions - Koha ILS hosting and support fee for on-line catalog
47200	Office Machine/Software Maint	3,000	\$2,750, Canva Sub \$250



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
47700	Books	13,500	New and replacement books for general catalog - 56 books/month at average \$20/book.
47701	Audio - Visual	4,200	General collection DVD's \$2,600 Video Game Collection \$1,600
47702	Books - Children	4,000	New and replacement books 15 books/month/avg. \$22
47703	Public Programs	4,500	Various programs for Children, educational workshops for adults, teen programming.
47704	Electronic Resources	4,500	NH Book Consortium fee - Based on population and use. Hoopla subscription
47705	Library Items - Other	500	This would allow us to provide patrons with non-book items to loan such as DVD player for movies, games, craft materials, etc.
47706	Museum Passes	1,500	Children's Museum of NH-\$300 Seacoast Science Center-\$300 Zoo New England-\$200 New England Aquarium-\$700
48101	Electricity	9,000	Electric based on historical average and assuming increase in upcoming FY
48102	Water & Sewer	450	Water/Sewer based on average
48103	Heating Fuel	5,000	Natural Gas delivery and supply
48200	Building Maint	8,500	HVAC Maintenance Contract and other building maintenance as needed.

351,215



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

360 ASSESSING

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	48,848	52,076	59,676
40400	Longevity	0	1,000	1,000
41100	Health/Dental Ins	17,470	18,626	21,373
41200	Life & Disability	771	796	1,050
41700	Fica/Medicare	3,522	4,060	4,642
41750	Unemploy Insurance	60	60	60
41775	Workers Comp Insurance	58	65	65
41780	State Retirement	6,868	7,181	8,209
43000	Travel/Training	0	150	150
44101	Office Supplies	42	400	400
44150	Period & Forms	674	675	700
44500	Postage	38	1,500	1,500
44902	Registry Fees	90	150	150
45500	Association Dues	0	20	20
45700	Contract Services	50,162	56,000	60,000
45706	Assessing - Reval/Cycled Insp.	38,920	65,000	50,000
45903	Rev Tax Maps	1,089	2,325	2,325
47103	Analytical Program	10,900	11,100	11,100

<i>Assessing</i>	179,513	221,184	222,420
<i>Difference From Previous Budget</i>			1,236
<i>Percentage Difference From Previous Budget</i>			0.56%

<i>Total Finance and Administration</i>	1,548,155	1,817,558	1,919,546
<i>Difference From Previous Budget</i>			101,988
<i>Percentage Difference From Previous Budget</i>			5.61%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

360 ASSESSING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	59,676	Assessing Clerk
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	21,373	1 Full Time employee
41200	Life & Disability	1,050	1 Full Time employee
41700	Fica/Medicare	4,642	Salary (\$60,676) X 7.65%
41750	Unemploy Insurance	60	PRIMEX Insurance
41775	Workers Comp Insurance	65	PRIMEX Insurance
41780	State Retirement	8,209	Salary (\$60,676) X 13.53%
43000	Travel/Training	150	Assessing Seminars
44101	Office Supplies	400	General office supplies
44150	Period & Forms	700	Marshall & Swift Book-service for updates annually
44500	Postage	1,500	Postage for routine mailings, call back letters for cycled inspections, and our welcome packet to new property owners.
44902	Registry Fees	150	Fees for printing Deeds
45500	Association Dues	20	Assessing Dues - Staff \$20
45700	Contract Services	60,000	Contracted Assessing Services
45706	Assessing - Reval/Cycled Insp.	50,000	Cyclical inspections (Year 1 of 4 Year program)
45903	Rev Tax Maps	2,325	Tax map updates. SRPC provided an estimate to make approx 40 changes each year would be \$2,325
47103	Analytical Program	11,100	Annual cost of providing the City tax cards online. Property information is updated annually as part of the service \$8,600 CAI - GIS/Assessors maps \$2,500

222,420



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	163,244	200,565	228,105
40220	Part Time Salaries	33,687	0	0
40400	Longevity	0	2,000	2,500
41100	Health/Dental Ins	53,635	79,202	72,539
41200	Life & Disability	2,282	2,891	3,094
41700	Fica/Medicare	14,211	15,496	17,641
41750	Unemploy Insurance	185	180	180
41775	Workers Comp Insurance	2,303	3,302	3,852
41780	State Retirement	22,952	27,407	31,201
43000	Travel/Training	1,436	1,650	5,000
44101	Office Supplies	1,370	1,000	1,000
44500	Postage	8,212	4,500	4,500
45402	Strafford Regional Planning Co	10,328	10,271	10,710
45500	Association Dues	667	1,230	1,255
45901	Advertising	3,890	4,500	4,500
45910	Physicals	208	0	0
47200	Office Machine/Software Maint	1,749	1,000	1,000

Planning **320,360** **355,194** **387,077**

Difference From Previous Budget **31,883**

Percentage Difference From Previous Budget **8.98%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	228,105	Director Secretary Planning Tech
40400	Longevity	2,500	2 employees eligible
41100	Health/Dental Ins	72,539	3 Full Time employees
41200	Life & Disability	3,094	3 Full Time employees
41700	Fica/Medicare	17,641	Salary (\$230,605) X 7.65%
41750	Unemploy Insurance	180	PRIMEX Insurance
41775	Workers Comp Insurance	3,852	PRIMEX Insurance
41780	State Retirement	31,201	Salary (\$230,605) X 13.53%
43000	Travel/Training	5,000	NNECAPA (2 attendees), NHPA annual conferences, Municipal Law Lecture series, RSA updates, Director to attend National Conference.
44101	Office Supplies	1,000	General office supplies, including materials to prepare packets for Board members.
44500	Postage	4,500	General mailing, packets for Board members, owner notification for proposed amendment changes, etc.
45402	Strafford Regional Planning Co	10,710	Annual City membership dues based on written quote from Commission
45500	Association Dues	1,255	Northern NE Planners Association National Arbor Day Foundation American Planning Association AICP Renewal
45901	Advertising	4,500	Ads in local newspaper for meeting notices and requests for bids
	Office Machine/Software	1,000	Computer - parts & maintenance
47200	Maint		

387,077



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**401 ECONOMIC DEVELOPMENT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
44101	Office Supplies	89	0	0
44107	Presentations	127	250	250
45500	Association Dues	0	555	555
45700	Contract Services	630	2,000	1,000
45901	Advertising	0	3,000	1,000

Economic Development **846** **5,805** **2,805**

Difference From Previous Budget -3,000

Percentage Difference From Previous Budget -51.68%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**401 ECONOMIC DEVELOPMENT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44107	Presentations	250	Chamber Business or other ED events
45500	Association Dues	555	NHCIBOR and Chamber of Commerce
45700	Contract Services	1,000	Consulting Services as needed
45901	Advertising	1,000	Advertising as needed
		2,805	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	93,024	137,920	138,452
40220	Part Time Salaries	18,087	15,660	15,660
41100	Health/Dental Ins	33,307	45,050	53,831
41200	Life & Disability	1,387	1,805	2,446
41700	Fica/Medicare	8,361	11,489	11,790
41750	Unemploy Insurance	185	185	185
41775	Workers Comp Insurance	5,347	5,515	5,700
41780	State Retirement	13,520	18,660	18,733
43000	Travel/Training	1,034	915	915
44101	Office Supplies	524	400	400
44150	Period & Forms	1,472	300	300
44400	Vehicle Fuel	1,073	1,200	1,200
44500	Postage	731	1,000	1,000
45500	Association Dues	380	540	540
45601	Cell Phones	1,104	650	650
45901	Advertising	0	100	100
45910	Physicals	223	127	127
46300	Fleet & Equip Insurance	1,209	1,209	1,325
47201	Office Equip	0	750	750
47203	Equipment - Codes	0	150	150
47600	Vehicle Maintenance	449	1,000	1,000

<i>Code Enforcement</i>	181,418	244,625	255,254
<i>Difference From Previous Budget</i>			10,629
<i>Percentage Difference From Previous Budget</i>			4.35%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	138,452	BI/Code Officer
40220	Part Time Salaries	15,660	Property Maint. Code Part time electrical inspector - 8 Hrs./week Coverage for Code Officer - 40 hours each year
41100	Health/Dental Ins	53,831	2 Full Time employees
41200	Life & Disability	2,446	2 Full Time employees
41700	Fica/Medicare	11,790	Salary (\$150,180) X 7.65%
41750	Unemploy Insurance	185	PRIMEX Insurance
41775	Workers Comp Insurance	5,700	PRIMEX Insurance
41780	State Retirement	18,733	Salary (\$138,452) X 13.53%
43000	Travel/Training	915	Seacoast BOA monthly, NHBOA Annually, ICC as needed/or required.
44101	Office Supplies	400	General office supplies including file folders, permit paper, general clerical supplies
44150	Period & Forms	300	Purchasing of mechanical/electrical/plumbing permit forms
44400	Vehicle Fuel	1,200	Gas for two code vehicles.
44500	Postage	1,000	Postage for permit issuance and Certified Mail to address compliance issues.
45500	Association Dues	540	ICC (2), NHBOA (1), Seacoast Code Officials (2)
45601	Cell Phones	650	Cell phone payment for 2 Code Officers.
45901	Advertising	100	Advertising as needed.
45910	Physicals	127	New employee physicals as needed.
46300	Fleet & Equip Insurance	1,325	PRIMEX
47201	Office Equip	750	Replacement computer
47203	Equipment - Codes	150	Purchase tools, testing equipment, etc. for Code officers for inspections
47600	Vehicle Maintenance	1,000	General vehicle maintenance for two code cars.
		255,254	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	58,572	64,925	68,806
40220	Part Time Salaries	19,102	18,970	20,155
40240	Seasonal Salaries	27,193	53,400	53,400
40400	Longevity	0	1,500	2,000
41100	Health/Dental Ins	19,389	20,628	23,736
41200	Life & Disability	876	924	1,215
41700	Fica/Medicare	7,874	10,618	11,044
41750	Unemploy Insurance	122	122	122
41775	Workers Comp Insurance	3,520	3,945	4,200
41780	State Retirement	8,235	8,987	9,580
43000	Travel/Training	495	600	1,320
44101	Office Supplies	303	325	325
44400	Vehicle Fuel	244	300	300
44500	Postage	9	50	50
45432	Children's Activities	0	200	200
45434	Special Events	2,764	3,500	3,750
45438	Kids Camp	8,360	10,000	11,000
45439	Trends/Teen Camp	0	5,000	0
45443	Saturday Soccer	688	750	600
45444	Saturday Basketball	1,300	1,600	1,600
45445	Granite State Track and Field	250	450	385
45447	Adult Activities	0	0	1,000
45500	Association Dues	75	75	75
45601	Cell Phones	521	516	528



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**426 RECREATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
45901	Advertising	0	100	100
45910	Physicals	2,083	1,750	1,750
46300	Fleet & Equip Insurance	635	607	650
47200	Office Machine/Software Maint	1,138	5,000	5,000
47600	Vehicle Maintenance	0	250	250

Recreation **163,749** **215,092** **223,141**

Difference From Previous Budget **8,049**

Percentage Difference From Previous Budget **3.74%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	68,806	Rec Supervisor
40220	Part Time Salaries	20,155	Part Time Clerk - 20hrs per week
40240	Seasonal Salaries	53,400	3 Summer Camp Directors and 9 Summer Camp Counselors
40400	Longevity	2,000	1 employee eligible
41100	Health/Dental Ins	23,736	1 Full Time employee
41200	Life & Disability	1,215	1 Full Time employee
41700	Fica/Medicare	11,044	Salary (\$144,361) X 7.65%
41750	Unemploy Insurance	122	PRIMEX Insurance
41775	Workers Comp Insurance	4,200	PRIMEX Insurance
41780	State Retirement	9,580	Salary (\$70,806) X 13.53%
43000	Travel/Training	1,320	NHRPA State Conference fee , NNERP Conference fee, First Aid/CRP/AED Summer Camp Training , Rec Staff Mileage Reimb.
44101	Office Supplies	325	General office supplies
44400	Vehicle Fuel	300	Rec Truck fuel
44500	Postage	50	Postage for general Rec mailings
45432	Children's Activities	200	Tiny Toppers Play Program & April Break Spring Fling
45434	Special Events	3,750	Special event supplies for: Halloween Hoopla & Pet Contest- \$125 Candy Cane Hunt- \$625 Valentine's Dance- \$1,750 Easter Egg Hunt- \$1,200 National Night Out- \$50
45438	Kids Camp	11,000	Camp t-shirts; camp games, sports equipment, arts & crafts, & misc. supplies; NH State Park bus pass fee; Bus transportation for 13 field trips; First aid supplies & ice packs; staff shirts; special session trips; special events, etc.



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45443	Saturday Soccer	600	32 t-shirts; 32 participation medals; soccer balls, soccer net replacement, ball pumps, cones, name tags, first aid supplies, & all supplies.
45444	Saturday Basketball	1,600	basketballs; 80 t-shirts for Biddy Ball + 1st/2nd grade Rec; 80 participation medals for Biddy Ball + 1st/2nd grade Rec; First aid + ice packs; Rec jerseys for grades 3-6 boys & girls, ball pumps, clip boards, whistles, name tags, cones, pennies, general supplies.
45445	Granite State Track and Field	385	t-shirts; timers & whistles; name tags; cones; agility ladder/track equipment; first aid supplies; \$8 fee per athlete to participate in District Track Meet; MISC supplies
45447	Adult Activities	1,000	Supplies for Adult Rec programs & events. Hilltoppers Walking Club- raffle prize giveaways (2- \$25 gift cards), Holiday Create & Take event supplies (\$150), Deposit for new Fall Foliage Bus Trip (\$200), Deposit for new Christmas Bus Trip (\$200), St. Patrick's Day Celebration supplies (\$50)
45500	Association Dues	75	NH Recreation & Parks Association dues for Rec Supervisor (annual)
	Cell Phones	528	Rec Supervisor program cell phone & Kids Camp 8-week cell phone.
45601			
45901	Advertising	100	Recreation employment ads & MISC program ads
45910	Physicals	1,750	Physicals, drug screen, & background checks for 12 seasonal employees.
46300	Fleet Insurance	650	PRIMEX
47200	Office Machine/Software	5,000	Annual RecDesk Software subscription - \$4,800
47600	Vehicle Maintenance	250	Maintenance & repairs for Rec truck

223,141

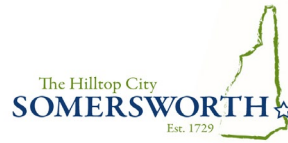


GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	36,298	39,449	43,888
40400	Longevity	0	1,000	1,500
41100	Health/Dental Ins	23,973	25,480	29,268
41200	Life & Disability	631	670	775
41700	Fica/Medicare	2,749	3,094	3,472
41750	Unemploy Insurance	58	58	60
41775	Workers Comp Insurance	46	52	75
41780	State Retirement	5,103	5,473	6,141
44101	Office Supplies	2,263	2,500	2,500
44300	Janitorial Supplies	1,906	2,500	2,500
44903	Meeting Supplies	109	150	150
45600	Telephone	20,655	20,400	22,800
45601	Cell Phones	495	600	600
45950	Rentals	6,024	6,100	6,550
47200	Office Machine/Software Maint	9,495	9,600	9,600
47201	Office Equip	1,672	3,500	2,500
48101	Electricity	22,998	35,000	30,000
48102	Water & Sewer	1,287	1,500	1,500
48103	Heating Fuel	2,623	7,500	5,000
48200	Building Maint	13,216	20,000	20,000
48201	Maintenance Contracts	8,502	11,530	15,430
48202	Old City Hall	8,877	10,200	10,200
48203	National Guard Utilities	12,967	10,000	0
<i>City Hall</i>		181,948	216,356	214,509
<i>Difference From Previous Budget</i>				-1,847
<i>Percentage Difference From Previous Budget</i>				-0.85%
<i>Total Development Services</i>		1,027,835	1,037,072	1,082,786
<i>Difference From Previous Budget</i>				45,714
<i>Percentage Difference From Previous Budget</i>				4.41%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	43,888	Full Time Custodian
40400	Longevity	1,500	1 employee eligible
41100	Health/Dental Ins	29,268	1 Full Time employee
41200	Life & Disability	775	Insurance
41700	Fica/Medicare	3,472	Salary (\$45,388 X 7.65%)
41750	Unemploy Insurance	60	PRIMEX Insurance
41775	Workers Comp Insurance	75	PRIMEX Insurance
41780	State Retirement	6,141	FT Salary (\$45,388) X 13.53%
44101	Office Supplies	2,500	Paper, supplies for the copiers, other office supplies
44300	Janitorial Supplies	2,500	Liquid cleaning supplies, toilet paper, tri-fold paper towels, trash bags and other supplies for janitorial maintenance of City Hall.
44903	Meeting Supplies	150	Various Meeting Supplies
45600	Telephone	22,800	City Hall phones, hosted service, and VOIP averaging \$1,900/month
45601	Cell Phones	600	Administration cell phone
45950	Rentals	6,550	Cintas, (for rug service and wet mops)
47200	Office Machine/Software	9,600	City Hall copier lease program \$5,600, Copier maint. program \$4,000
47201	Office Equip	2,500	Postage Machine rental Formax (\$418/qtr), supplies \$750, other office equipment as needed
48101	Electricity	30,000	Electricity with Eversource
48102	Water & Sewer	1,500	City of Somersworth Total (based on averages)
48103	Heating Fuel	5,000	Natural Gas
48200	Building Maint	20,000	General bldg. maintenance
48201	Maintenance Contracts	15,430	Otis Elevator \$5,000 Burns Security \$650 AAA Energy \$5,880 Aqua Laboratories (Cool Tower chemical feed)
48202	Old City Hall	10,200	Eversource, Unutil, Water & Sewer

214,509



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	218,950	235,526	233,987
40300	Overtime	56	200	200
40400	Longevity	1,248	10,500	7,000
40420	Holiday Pay	2,735	3,202	3,500
40470	Leave Buyouts	6,215	0	0
41100	Health/Dental Ins	46,255	49,110	56,444
41200	Life & Disability	3,067	3,109	4,269
41500	Retirees Life Insurance	5,145	5,145	7,145
41700	Fica/Medicare	9,982	11,739	11,277
41750	Unemploy Insurance	193	193	193
41775	Workers Comp Insurance	5,714	6,655	7,649
41780	State Retirement	54,554	54,765	54,409
43000	Travel/Training	1,105	1,500	1,500
43001	Tuition Reimbursements	4,827	5,000	5,000
44101	Office Supplies	7,087	4,500	5,000
44150	Period & Forms	487	1,500	1,500
44300	Janitorial Supplies	1,888	1,500	1,700
44400	Vehicle Fuel	526	850	800
44500	Postage	1,400	1,300	1,300
44800	Clothing	47,143	16,000	20,000
45300	Cleaning Service-Clothes	434	250	250
45500	Association Dues	2,015	2,450	2,465
45800	Printing	1,175	750	750
45910	Physicals	3,075	5,000	5,000



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
45924	Misc Supplies	1,343	1,500	1,500
45926	Pre Employment Check	326	325	325
45951	Testing Fees	3,125	1,950	3,125
46100	Building Ins	12,038	12,038	13,100
46200	Professional Insurance	38,921	38,921	40,353
46300	Fleet & Equip Insurance	5,757	5,757	6,265
47100	Computer Supply/Maint	37,566	46,663	53,147
47200	Office Machine/Software Maint	1,275	1,500	1,500
47600	Vehicle Maintenance	2,832	2,000	1,000

<i>Police Admin</i>	528,460	531,398	551,653
<i>Difference From Previous Budget</i>			20,255
<i>Percentage Difference From Previous Budget</i>			3.81%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	233,987	Chief Executive Assistant , Investigations Secretary
40300	Overtime	200	Overtime account for Executive Assistant and Investigations Secretary
40400	Longevity	7,000	2 employees eligible
40420	Holiday Pay	3,500	Holiday payout of 104 hours per NEPBA Contract
41100	Health/Dental Ins	56,444	3 Full Time employees
41200	Life & Disability	4,269	Insurance
41500	Retirees Life Insurance	7,145	Insurance
41700	Fica/Medicare	11,277	(\$120,015) X 1.45% + (\$124,672) X 7.65%
41750	Unemploy Insurance	193	Insurance
41775	Workers Comp Insurance	7,649	Insurance
41780	State Retirement	54,409	(\$120,015) X 31.28% + (\$124,672) X 13.53%
43000	Travel/Training	1,500	Training and travel for the Chief.
43001	Tuition Reimbursements	5,000	Tuition reimbursement for an approved course of study approved by the Chief of Police.
44101	Office Supplies	5,000	Office supplies for the Police Department.
44150	Period & Forms	1,500	This represents the costs of forms and law books the Police Department Uses.



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44300	Janitorial Supplies	1,700	Janitorial supplies and cleaning products.
44400	Vehicle Fuel	800	Gasoline for the Chief's cruiser.
44500	Postage	1,300	Postage for the Department.
44800	Clothing	20,000	This line item covers uniforms including but not limited to boots, jackets and duty gear. (Leather gear such as belts, holsters and various cases.)
45300	Cleaning Service-Clothes	250	Uniform cleaning costs for the Chief.
45500	Association Dues	2,465	International Association of Chiefs of Police, NH Chiefs of Police Association, FBI, and LEEDA.
45800	Printing	750	This is printing expenses for letterhead and envelopes, as well as other printing of business cards and other police forms required.
45910	Physicals	5,000	This line item is for pre-employment physicals, and Police Mental Wellness Check-in program.
45924	Misc Supplies	1,500	MISC items such as bottled drinking water for PD. Fees from cell phone providers for records on cell numbers being investigated ranging from \$50-\$200 each. Drinking Water = \$900.00 per year. Records Fees = \$600
45926	Pre Employment Check	325	Credit history check for potential Department employees.
45951	Testing Fees	3,125	Testing on New Employees
46100	Building Ins	13,100	PRIMEX
46200	Professional Insurance	40,353	PRIMEX
46300	Fleet & Equip Insurance	6,265	PRIMEX



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
47100	Computer Supply/Maint	53,147	IMC Police Database Support Fees- \$19,310.54 Multi Agency Bandwidth for Cross- \$250.00 West Subscription - \$3,240.00 BackBay Networks: Records/Server Backup - \$2,500.00 BackBay Networks: Anti-Virus - \$960.00 BackBay Networks - Sonic Wall - \$623.00 BackBay Networks - Bit Defender - \$1,872.00 Replacement Computers-5 @ \$1,200.00 each -\$6,000.00 Replacing a Detective's Computer with Laptop/ Docking Station - \$1,700.00 When to Work Scheduling Software - \$350.00 Watchguard Video Maintenance Plan - \$400.00 AFIS Maintenance Plan= \$3,417.00 Digital Voice Recorder Maintenance Plan - \$2,359.00 2 Printers & 2 Monitors - \$1,800.00 Cradlepoint Subscription for Cruiser Modems - \$600.00 Body Camera Maintenance Plan - \$7,285.00 Adobe Acrobat Pro (non subscription) for report redaction - \$480.00 each (or \$280 per year for subscription) Machine maintenance fees for copy machines, fax machines, shredder replacements, printer parts and drums and postage meter fees.
47200	Office Machine/Software Maint	1,500	
47600	Vehicle Maintenance	1,000	This is vehicle maintenance for the Chief's cruiser.
		551,653	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	1,076,508	1,373,217	1,446,079
40220	Part Time Salaries	0	0	19,438
40300	Overtime	280,888	100,000	100,000
40330	Overtime - Police Court	9,313	7,000	9,000
40400	Longevity	832	17,500	17,500
40410	Training	20,921	18,000	20,000
40420	Holiday Pay	40,503	46,000	48,000
40440	Educational Incentive	5,500	10,625	10,250
41100	Health/Dental Ins	272,976	350,070	384,833
41200	Life & Disability	15,407	19,130	24,841
41700	Fica/Medicare	21,441	22,799	25,424
41750	Unemploy Insurance	1,355	1,546	1,417
41775	Workers Comp Insurance	41,577	42,965	45,000
41780	State Retirement	485,084	491,829	516,379
43000	Travel/Training	6,483	7,000	7,000
43002	Firearm Supplies	9,113	12,500	12,500
44400	Vehicle Fuel	31,012	32,000	32,000
45300	Cleaning Service-Clothes	4,211	5,500	6,000
45500	Association Dues	300	200	250
45913	Veterinary Services	0	1,000	500
47250	Operating Equipment Maint	3,046	2,000	2,000
47600	Vehicle Maintenance	30,062	30,000	33,000
49920	Police K9 Program	1,608	2,500	2,000

Patrol **2,358,142** **2,593,381** **2,763,411**

Difference From Previous Budget **170,030**

Percentage Difference From Previous Budget **6.56%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	1,446,079	These are wages for the Patrol Division. This includes: (1) Captain, (1) Lieutenant, (5) Sergeants and (14) Patrolman (including K-9 officer and Bravo) = 21 Employees.
40220	Part Time Salaries	19,438	1 Part-time Police Officer, 24 hours per week, beginning January 1, 2025
40300	Overtime	100,000	Overtime for shift coverage (officers vacation, injury), etc.
40330	Overtime - Police Court	9,000	Court Overtime for officers who appear in court to give testimony
40400	Longevity	17,500	Contractual
40410	Training	20,000	Overtime to cover for mandated trainings and overtime wages for officers who replace their shift in patrol
40420	Holiday Pay	48,000	To be paid out to members of the NEPBA Contract. This is straight time pay versus officer taking time off and paying overtime wages for replacement
40440	Educational Incentive	10,250	Contractual
41100	Health/Dental Ins	384,833	Health/Dental Ins
41200	Life & Disability	24,841	Life/Disability Ins
41700	Fica/Medicare	25,424	(\$1,754,046 X 1.45%) + (\$19,438 X 7.65%)
41750	Unemploy Insurance	1,417	City share of patrol division
41775	Workers Comp Insurance	45,000	City share of patrol division
41780	State Retirement	516,379	(\$1,754,046) X 31.28%
43000	Travel/Training	7,000	To cover required training of sworn patrol officers.
43002	Firearm Supplies	12,500	Firearms Supplies for firearms qualifications and for members of the SWAT Team.
44400	Vehicle Fuel	32,000	Fuel for our Patrol Division.
45300	Cleaning Service-Clothes	6,000	Dry cleaning of uniforms for 21 officers.
45500	Association Dues	250	Justice of the Peace and Notary fees



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY**510 PATROL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45913	Veterinary Services	500	Animal care for injured or lost pets, including boarding and veterinary fees. Fee of \$50 per unclaimed dog to local humane society
47250	Operating Equipment Maint	2,000	Radar calibrations (yearly), supplies for AED's and batteries for hand held radios and other patrol equipment expenses.
47600	Vehicle Maintenance	33,000	Maintenance on all vehicles, repairs, tires, car washes, other vehicle maintenance. 8 cruisers in total
49920	Police K9 Program	2,000	Operating expenses for our K9 Program. These are such things as specialized training, dog food, boarding while officer is on vacation, veterinary expenses, etc.
		2,763,411	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	377,699	473,436	516,412
40300	Overtime	27,413	25,000	26,000
40400	Longevity	0	10,000	11,500
40420	Holiday Pay	14,135	19,500	18,000
40430	Clothing Allowance	1,600	3,000	3,000
40440	Educational Incentive	1,250	2,000	1,250
40450	Standby	6,153	11,648	11,680
41100	Health/Dental Ins	115,549	146,564	174,825
41200	Life & Disability	5,301	6,218	8,794
41700	Fica/Medicare	5,921	7,896	8,523
41750	Unemploy Insurance	387	386	386
41775	Workers Comp Insurance	14,024	14,465	15,000
41780	State Retirement	144,289	169,407	182,938
43000	Travel/Training	3,092	6,000	3,500
44400	Vehicle Fuel	3,982	3,500	3,500
45300	Cleaning Service-Clothes	1,100	1,200	1,200
45500	Association Dues	275	350	350
45900	Miscellaneous Services	2,936	3,500	3,500
47200	Office Machine/Software Maint	4,843	5,000	6,900
47600	Vehicle Maintenance	2,067	3,000	2,500
<i>Investigations</i>		732,016	912,070	999,758
<i>Difference From Previous Budget</i>				87,688
<i>Percentage Difference From Previous Budget</i>				9.61%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	516,412	These are wages for (1) Captain, (1) Detective Sergeant, (3) Detectives and (1) School Resource Officer.
40300	Overtime	26,000	Overtime
40400	Longevity	11,500	Contractual
40420	Holiday Pay	18,000	Contractual
40430	Clothing Allowance	3,000	Contractual
40440	Educational Incentive	1,250	Contractual
40450	Standby	11,680	\$224/week
41100	Health/Dental Ins	174,825	Health/Dental Insurance
41200	Life & Disability	8,794	Insurance
41700	Fica/Medicare	8,523	Salary (\$587,842) X 1.45%
41750	Unemploy Insurance	386	Insurance
41775	Workers Comp Insurance	15,000	Insurance
41780	State Retirement	182,938	Salary (\$584,842)X 31.28%
43000	Travel/Training	3,500	Required training of all officers.
44400	Vehicle Fuel	3,500	Vehicle fuel for unmarked vehicles.
45300	Cleaning Service-Clothes	1,200	Dry cleaning expenses for uniforms.
45500	Association Dues	350	Association dues for NESPIN, New England State Police Information Network, FBI-LEEDA, and SRO Organizations
45900	Miscellaneous Services	3,500	Evidence supplies such as evidence tape, bags, fingerprint dust, fuming solvents, Farady bags, Tyvek suits, etc.
47200	Office Machine/Software Maint	6,900	Maintenance and upgrade costs for the Cellebrite Instrument in Investigations and other office equipment needs
47600	Vehicle Maintenance	2,500	Vehicle maintenance/repairs for undercover vehicles - 4 vehicles

999,758



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	214,653	263,739	297,840
40220	Part Time Salaries	9,375	20,000	11,000
40300	Overtime	30,140	15,000	30,000
40400	Longevity	9,506	6,500	7,000
40420	Holiday Pay	0	12,000	14,500
41100	Health/Dental Ins	59,037	80,172	79,250
41200	Life & Disability	3,406	3,889	5,872
41700	Fica/Medicare	19,458	24,269	27,566
41750	Unemploy Insurance	371	502	443
41775	Workers Comp Insurance	7,037	7,887	8,200
41780	State Retirement	35,949	40,216	47,266
45300	Cleaning Service-Clothes	0	100	0
45600	Telephone	12,752	12,840	13,200
45601	Cell Phones	7,994	9,000	9,000
45700	Contract Services	1,310	1,274	1,400
47200	Office Machine/Software Maint	98	200	200
47250	Operating Equipment Maint	10,993	7,000	7,000
48101	Electricity	27,661	38,000	32,000
48102	Water & Sewer	1,004	1,098	1,098
48103	Heating Fuel	21,529	20,000	20,000
48200	Building Maint	26,446	20,000	25,000
<i>Police Support</i>		498,718	583,686	637,835
<i>Difference From Previous Budget</i>				54,149
<i>Percentage Difference From Previous Budget</i>				9.28%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
40200	Full Time Salaries	297,840	Full time wages for (5) Dispatchers.
40220	Part Time Salaries	11,000	Part time custodian - 12 Hrs per week
40300	Overtime	30,000	Overtime
40400	Longevity	7,000	Contractual
40420	Holiday Pay	14,500	Contractual
41100	Health/Dental Ins	79,250	Health/Dental Insurance
41200	Life & Disability	5,872	Insurance
41700	Fica/Medicare	27,566	Salary (\$360,340) X 7.65%
41750	Unemploy Insurance	443	Insurance
41775	Workers Comp Insurance	8,200	Insurance
41780	State Retirement	47,266	Salary (\$297,239) X 13.53%
45600	Telephone	13,200	Telephone and internet cost for the PD, including the cost of our 911 lines.
45601	Cell Phones	9,000	Cell phone service for Command Staff and Cruiser Modem Service that allows the cruiser laptops to connect into our computer network and the State Police network. Avg \$750/month
45700	Contract Services	1,400	Cintas, floor mats throughout PD.
47200	Office Machine/Software Maint	200	Fax machine/printer and the shredder in Dispatch.
47250	Operating Equipment Maint	7,000	Maintenance costs for equipment such as the radio system, digital voice recorder of telephone and radio traffic
48101	Electricity	32,000	Electricity for the PD.
48102	Water & Sewer	1,098	Water and Sewer charges for the PD and Backflow Tests twice yearly.
48103	Heating Fuel	20,000	Currently Propane - converting to Natural Gas.



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY**530 POLICE SUPPORT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
48200	Building Maint	25,000	Building maintenance for the PD. This includes heating/cooling repairs, computerized locks, plumbing, fire suppression system, elevator, and misc. repairs. It also includes maintenance for our generator.

637,835



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40220	Part Time Salaries	26,424	27,328	36,117
41700	Fica/Medicare	2,000	2,091	2,763
41750	Unemploy Insurance	106	106	128
41775	Workers Comp Insurance	731	844	1,116
44400	Vehicle Fuel	1,064	750	750
47600	Vehicle Maintenance	108	1,000	1,000

Traffic **30,433** **32,119** **41,874**

Difference From Previous Budget 9,755

Percentage Difference From Previous Budget 30.37%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY**540 TRAFFIC**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40220	Part Time Salaries	36,117	Parking Enforcement Officer 20 Hrs/week for 52 weeks, and School Crossing Guard, 15 Hrs/week for 37 weeks.
41700	Fica/Medicare	2,763	Salary (\$36,117) X 7.65%
41750	Unemploy Insurance	128	Insurance
41775	Workers Comp Insurance	1,116	Insurance
44400	Vehicle Fuel	750	Fuel costs for the parking vehicle.
47600	Vehicle Maintenance	1,000	Vehicle maintenance costs for the parking enforcement vehicle.

41,874



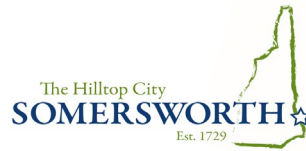
GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	75,043	80,208	88,608
40300	Overtime	0	500	1,000
40400	Longevity	3,738	3,500	3,000
40420	Holiday Pay	400	3,900	4,450
40430	Clothing Allowance	0	400	600
41100	Health/Dental Ins	17,591	20,628	23,736
41200	Life & Disability	1,063	1,047	1,491
41700	Fica/Medicare	1,102	1,283	1,416
41750	Unemploy Insurance	64	64	64
41775	Workers Comp Insurance	2,181	2,465	3,018
41780	State Retirement	26,691	27,560	30,360
45300	Cleaning Service-Clothes	800	250	600
45700	Contract Services	20,000	35,000	27,500

<i>Prosecution</i>	148,671	176,805	185,843
<i>Difference From Previous Budget</i>			9,038
<i>Percentage Difference From Previous Budget</i>			5.11%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
40200	Full Time Salaries	88,608	Police Prosecutor.
40300	Overtime	1,000	Overtime
40400	Longevity	3,000	Contractual
40420	Holiday Pay	4,450	Contractual
40430	Clothing Allowance	600	Clothing allowance for the Police Prosecutor.
41100	Health/Dental Ins	23,736	Health/Dental Insurance
41200	Life & Disability	1,491	Insurance
41700	Fica/Medicare	1,416	Salary (\$97,658) X 1.45%
41750	Unemploy Insurance	64	Insurance
41775	Workers Comp Insurance	3,018	Insurance
41780	State Retirement	30,360	Salary (\$97,058) X 31.28%
45300	Cleaning Service-Clothes	600	Uniform cleaning - Police Prosecutor.
45700	Contract Services	27,500	This is the cost of a private attorney to review and prosecute more complex cases in Dover District Court.

185,843



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40200	Full Time Salaries	146,774	204,809	249,467
40430	Clothing Allowance	568	1,400	1,400
40400	Longevity	0	1,000	0
41100	Health/Dental Ins	15,676	24,523	57,951
41200	Life & Disability	2,047	2,902	4,086
41500	Retirees Life Insurance	3,081	3,448	3,448
41700	Fica/Medicare	4,577	5,893	6,679
41750	Unemploy Insurance	117	160	160
41775	Workers Comp Insurance	5,564	10,771	11,287
41780	State Retirement	43,386	54,627	67,408
43000	Travel/Training	937	1,500	1,000
44101	Office Supplies	1,218	2,100	1,500
44150	Period & Forms	0	200	200
44151	Fire Prevention Ed Sup	1,067	1,200	1,200
44152	Reference Books	455	400	400
44400	Vehicle Fuel	573	1,000	1,500
44500	Postage	37	100	100
45500	Association Dues	4,194	5,100	5,100
45600	Telephone	6,509	6,600	8,500
45601	Cell Phones	279	300	2,160
45702	Misc	26	250	250
45901	Advertising	100	200	200
45910	Physicals	1,940	200	2,000
46100	Building Ins	3,359	3,400	7,000
46300	Fleet & Equip Insurance	613	615	700
47200	Office Machine/Software Maint	4,387	4,700	4,700
47600	Vehicle Maintenance	214	800	1,500
48101	Electricity	17,434	14,000	28,000
48102	Water & Sewer	2,207	2,600	2,600
48103	Heating Fuel	8,995	6,000	8,000
48106	Internet Services	451	100	0
<i>Fire Administration</i>		276,786	360,898	478,496
<i>Difference From Previous Budget</i>				117,598
<i>Percentage Difference From Previous Budget</i>				32.58%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	249,467	Fire Chief Fire Secretary Deputy Fire Chief
40430	Clothing Allowance	1,400	Clothing Allowance - Fire Chief & Deputy Fire Chief
41100	Health/Dental Ins	57,951	3 Full Time employee
41200	Life & Disability	4,086	3 Full Time employee
41500	Retirees Life Insurance	3,448	Insurance
41700	Fica/Medicare	6,679	Salary (\$200,088) * 1.45% + (\$49,379) * 7.65%
41750	Unemploy Insurance	160	PRIMEX Insurance
41775	Workers Comp Insurance	11,287	PRIMEX Insurance
41780	State Retirement	67,408	Salary (\$200,088 X 30.35% + (\$49,379) X 13.53%
43000	Travel/Training	1,000	Course, conference, training and/or instructor costs for senior staff and dept professional development
44101	Office Supplies	1,500	Binders, folders, paper, printer cartridges, computer/printer maint and postage
44150	Period & Forms	200	Forms and Permits
44151	Fire Prevention Ed Sup	1,200	Materials and misc costs associated with public fire and life safety education programs in schools, businesses, elderly, fire prevention week, various festivals and other public requests
44152	Reference Books	400	Codes and standards reference books
44400	Vehicle Fuel	1,500	Command SUV fuel
44500	Postage	100	Postage
45500	Association Dues	5,100	SCFOMAD: START-\$3,800, SCBA AIR Trailer response-\$500, Annual Dues- \$400. Chief's NFPA Dues-\$200. NHFCA-\$200.
45600	Telephone	8,500	Fire Dept. phones, hosted service, and VOIP averaging \$708/month
45601	Cell Phones	2,160	Cellphone Chief/Deputy Chief
45702	Misc	250	Misc EOC activation, emergency management, promotion assessment center/exam, etc.



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY**570 FIRE ADMINISTRATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45901	Advertising	200	Internet and newspaper ads for new FF positions as needed
45910	Physicals	2,000	New staff hires
46100	Building Ins	7,000	PRIMEX
46300	Fleet & Equip Insurance	700	PRIMEX
47200	Office Machine/Software Maint	4,700	Emergency Reporting Cloud Based Software \$3,200, NFPA On Line Codes \$1,500
47600	Vehicle Maintenance	1,500	Command vehicle maint
48101	Electricity	28,000	Electricity
48102	Water & Sewer	2,600	Water & Sewer
48103	Heating Fuel	8,000	Heating Fuel
		478,496	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	889,053	970,659	1,065,521
40310	Overtime - Fire Replacement	275,950	179,000	179,000
40320	Overtime - Fire Recall	19,860	25,000	20,000
40400	Longevity	0	26,000	22,500
40410	Training	3,711	9,000	7,000
40420	Holiday Pay	60,772	63,000	70,200
40430	Clothing Allowance	9,090	11,200	11,200
40440	Educational Incentive	21,400	7,000	6,500
40470	Leave Buyouts	377	500	500
41100	Health/Dental Ins	313,804	352,501	382,678
41200	Life & Disability	13,053	14,154	18,605
41700	Fica/Medicare	17,832	18,725	20,045
41750	Unemploy Insurance	935	950	960
41775	Workers Comp Insurance	56,334	58,105	60,000
41780	State Retirement	401,924	388,528	416,166
43000	Travel/Training	380	1,000	1,000
44103	Hardware & Tools	6,218	6,000	5,000
44106	Building Maint Supplies	4,147	4,000	4,000
44400	Vehicle Fuel	12,315	8,000	10,000
44402	Other Petroleum & Chemicals	432	1,000	500
44800	Clothing	18,116	18,000	18,000
44901	Miscellaneous Supplies	0	500	500
45910	Physicals	873	600	600
46300	Fleet & Equip Insurance	3,665	3,501	4,000
47500	Operating Equipment Maint	7,209	8,000	8,000
47501	Fire Alarm Maint	350	0	0
47502	Ems Supplies	2,853	1,800	1,800
47600	Vehicle Maintenance	77,184	20,000	20,000
48200	Building Maint	3,589	6,000	6,000



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
	<i>Fire Fighting</i>	<i>2,221,425</i>	<i>2,202,723</i>	<i>2,360,275</i>
	<i>Difference From Previous Budget</i>			<i>157,552</i>
	<i>Percentage Difference From Previous Budget</i>			<i>7.15%</i>
<hr/>				
	<i>Total Public Safety</i>	<i>6,794,651</i>	<i>7,393,080</i>	<i>8,019,145</i>
	<i>Difference From Previous Budget</i>			<i>626,065</i>
	<i>Percentage Difference From Previous Budget</i>			<i>8.47%</i>



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	1,065,521	Salary 4 Lieutenants, 12 Firefighters
40310	Overtime - Fire Replacement	179,000	Replacement Overtime
40320	Overtime - Fire Recall	20,000	Staffing for emergency call backs
40400	Longevity	22,500	Contractual
40410	Training	7,000	Training
40420	Holiday Pay	70,200	Holiday Pay per contract
40430	Clothing Allowance	11,200	Contractual and \$700 per FF
40440	Educational Incentive	6,500	Contractual
40470	Leave Buyouts	500	Contractual
41100	Health/Dental Ins	382,678	Health/Dental Insurance
41200	Life & Disability	18,605	Life/Short Term Disability Insurance
41700	Fica/Medicare	20,045	Salary (\$1,382,421 X 1.45%)
41750	Unemploy Insurance	960	PRIMEX Insurance
41775	Workers Comp Insurance	60,000	PRIMEX Insurance
41780	State Retirement	416,166	Salary (\$1,371,221) X 30.35%
43000	Travel/Training	1,000	Tuition, course and travel for training and professional
44103	Hardware & Tools	5,000	Fire rescue and suppression, technical rescue, special operations, and all hazards response hardware and tools - replacement and new initiatives
44106	Building Maint Supplies	4,000	Janitorial/cleaning/restroom supplies, light bulbs, storage, bins/shelves, etc
44400	Vehicle Fuel	10,000	Fuel for Apparatus and vehicles
44402	Other Petroleum & Chemicals	500	Oil, lubricants, and other petroleum products. Vehicle wash concentrate. Firefighting foam.
44800	Clothing	18,000	New and replacement protective clothing/helmets/hoods/gloves/boots /other components, etc.



GENERAL FUND FY2024-2025 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44901	Miscellaneous Supplies	500	Unanticipated expenses such as emergency/rehabilitation food, water, etc.
45910	Physicals	600	New firefighter employment physical, as needed
46300	Fleet & Equip Insurance	4,000	PRIMEX
47500	Operating Equipment Maint	8,000	Annual pump, aerial ladder, and ground ladder testing. Small Engine maintenance and repair. Atmospheric Meter maintenance and repair. Breathing Air System compressor system quarterly testing, maintenance, and repair. SCBA annual flow testing, maintenance, and repair. Portable and mobile radio maintenance and repair.
47502	EMS Supplies	1,800	PPE (gloves, masks, gowns, etc.), medical oxygen, AED supplies and maintenance, jump bag CO monitors, trauma and active shooter consumables, diabetic monitoring equipment, oxygen saturation monitoring equipment, etc.
47600	Vehicle Maintenance	20,000	Apparatus/Vehicle annual servicing, maintenance, and repairs.
48200	Building Maintenance	6,000	General Building maintenance.

2,360,275



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	707,662	805,143	911,805
40240	Seasonal Salaries	17,185	30,000	15,000
40300	Overtime	54,060	40,000	45,000
40400	Longevity	1,664	16,500	17,000
40430	Clothing Allowance	2,964	3,600	3,900
40440	Educational Incentive	0	0	500
40450	Standby	11,994	13,600	13,600
41100	Health/Dental Ins	232,151	263,005	299,050
41200	Life & Disability	10,896	11,900	15,201
41500	Retirees Life Insurance	779	780	780
41700	Fica/Medicare	58,330	69,526	77,020
41750	Unemploy Insurance	798	800	900
41775	Workers Comp Insurance	46,590	48,055	49,500
41780	State Retirement	108,238	118,420	133,664
43000	Travel/Training	4,787	3,000	3,000
44101	Office Supplies	2,439	2,100	2,100
44103	Hardware & Tools	2,845	2,500	2,500
44104	Paging Units	1,115	400	400
44400	Vehicle Fuel	239	1,300	1,000
44500	Postage	372	300	300
44654	Safety Materials	2,894	3,000	3,000
44800	Clothing	2,566	2,500	2,600
45500	Association Dues	436	700	500
45600	Telephone	2,671	2,000	4,500
45601	Cell Phones	2,139	2,140	2,140
45700	Contract Services	1,951	0	0
45901	Advertising	311	500	500
45910	Physicals	2,315	2,000	3,000



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
45914	Permits and Fees	814	1,000	1,000
45950	Rentals	0	500	500
46100	Building Ins	8,551	8,600	9,500
46300	Fleet & Equip Insurance	14,660	14,700	15,700
47200	Office Machine/Software Maint	1,907	1,350	1,350
47201	Office Equip	538	1,500	1,000
47600	Vehicle Maintenance	1,387	800	1,300
48101	Electricity	5,955	9,375	9,000
48102	Water & Sewer	1,488	1,500	1,500
48103	Heating Fuel	19,941	13,200	13,200
48106	Internet Services	1,258	1,258	1,260
48200	Building Maint	10,504	12,000	12,000

PW Administration **1,347,395** **1,509,552** **1,675,770**

Difference From Previous Budget **166,218**

Percentage Difference From Previous Budget **11.01%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	911,805	PW Director ; PW Executive Assistant , 12 PW Employees, add 1 new Full Time mechanic on 12/1/24
40240	Seasonal Salaries	15,000	1 Winter Seasonal
40300	Overtime	45,000	Overtime
40400	Longevity	17,000	9 employees eligible
40430	Clothing Allowance	3,900	12 Employees - \$300 each
40440	Educational Incentive	500	Certified Backhoe Operators
40450	Standby	13,600	Standby pay
41100	Health/Dental Ins	299,050	15 Full Time employees
41200	Life & Disability	15,201	15 Full Time employees
41500	Retirees Life Insurance	780	Retirees Life Insurance
41700	Fica/Medicare	77,020	Salary (\$1,006,805) X 7.65%
41750	Unemploy Insurance	900	PRIMEX Insurance
41775	Workers Comp Insurance	49,500	PRIMEX Insurance
41780	State Retirement	133,664	Salary (\$987,905) X 13.53%
43000	Travel/Training	3,000	APWA/National Conference, (to budget 1/3 of the cost of the total cost for APWA conference in each Fund, GF, Water Fund and Sewer Fund ; total cost estimated at \$3,000), other training for staff.
44101	Office Supplies	2,100	Paper supplies, ink, and other office supplies used at DPW Facility
44103	Hardware & Tools	2,500	Hand tools,rakes , shovels pry bars, tools required for Highway department functions
44104	Paging Units	400	Pagers for highway
44400	Vehicle Fuel	1,000	Fuel for Directors Vehicle
44500	Postage	300	Postage
44654	Safety Materials	3,000	Personal protective safety gear for Highway employees, replacement of traffic safety cones, barricades, reflective safety vest, Winter jackets, gloves, and First Aid kit maintenance.
44800	Clothing - Safety Boots	2,600	Boots (contractual), \$2,600.
45500	Association Dues	500	NHPWA, APWA, ICMA
45600	Telephone	4,500	Telephones for Public Works Facility



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45601	Cell Phones	2,140	Verizon
45901	Advertising	500	Public Notices and job ads
45910	Physicals	3,000	Annual physicals, random drug tests required by DOT.
45914	Permits and Fees	1,000	Annual Wetland Permits, Dig Safe Fees, background checks.
45950	Rentals	500	Rent York rake, roller, compactor.
46100	Building Ins	9,500	PRIMEX
46300	Fleet & Equip Insurance	15,700	PRIMEX
47200	Office Machine/Software Maint	1,350	1/3 of Vueworks Maintenance Agreement
47201	Office Equip	1,000	Replacement PC, updates to DPW facility (DPW Dir. PC replacement)
47600	Vehicle Maintenance	1,300	Service maintenance needs for the Directors vehicle based on average historical expenditure.
48101	Electricity	9,000	Electricity for PW Facility anticipating an increase this FY.
48102	Water & Sewer	1,500	Water and Sewer for DPW Facility.
48103	Heating Fuel	13,200	Heating Fuel (propane) for DPW Facility based on historical use.
48106	Internet Services	1,260	Internet service charges from Comcast for DPW Facility at \$95 per month.
48200	Building Maint	12,000	Annual garage door inspections and maintenance (\$1000), Annual boiler maintenance (\$900), Weekly rugs from Cintas. Any repairs required for buildings (Lights, painting, Etc.) Replacement of 1 Modine heater per year.

1,675,770



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
44175	Hot Top/Patch	8,082	15,000	15,000
44176	Traffic Signs	7,347	6,000	6,000
44177	Paint For Roads	64,690	52,000	55,000
44400	Vehicle Fuel	61,145	35,000	35,000
45700	Contract Services	0	100	0
45704	Tree/Stump Removal	4,808	2,000	3,500
45705	Catch Basin Cleaning	10,048	18,750	18,750
46001	Repairs And Maint	18,984	15,000	15,000
47300	Sweeper Parts	5,818	11,000	7,000
49102	Sidewalk Project	153,073	110,000	100,000
49104	Road Resurfacing	781,685	900,000	750,000

Street Maintenance **1,115,680** **1,164,850** **1,005,250**

Difference From Previous Budget **-159,600**

Percentage Difference From Previous Budget **-13.70%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44175	Hot Top/Patch	15,000	Used for general road repairs, temporary repairs on City streets.
44176	Traffic Signs	6,000	Street Signs, Sign Posts & Hardware
44177	Paint For Roads	55,000	Traffic Marking Paint; White, Yellow, and Red. Traffic marking work is planned for spring.
44400	Vehicle Fuel	35,000	Fuel for all Highway Equipment
45704	Tree/Stump Removal	3,500	Tree and Stump removal as needed
45705	Catch Basin Cleaning	18,750	Contract catch basin cleaning - 5yr program (complete 20% each year).
46001	Repairs And Maint	15,000	Storm-water mitigation and existing infrastructure repairs or reconstruction. Work performed in-house and or contracted.
47300	Sweeper Parts	7,000	Annual expenditures for maintenance; gutter brooms (\$3,000), 2 main brooms (\$1,000), Unexpected failures "pumps, jets, bearings, etc. that are dealer only items (\$3,000).
49102	Sidewalk Project	100,000	CIP 2025-2030
49104	Road Resurfacing	750,000	Funding for annual pavement management repair work CIP 2025-2030

1,005,250



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**611 SNOW REMOVAL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
43000	Travel/Training	251	600	600
44179	Salt and Sand	99,811	105,000	105,000
44180	Storm Pre-Treatment	0	1,500	1,500
46000	Contract Services	5,478	3,500	3,500
47301	Snow Equipment Repair	48,909	43,000	43,000
<i>Snow Removal</i>		<i>154,449</i>	<i>153,600</i>	<i>153,600</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**611 SNOW REMOVAL**

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
43000	Travel/Training	600	Expenses incurred for employees meals when working 12 continuous hours or more. Snow and ice management seminars and winter briefings
44179	Salt and Sand	105,000	For purchase for sand and salt for snow and ice management. 5 year average.
44180	Storm Pre-Treatment	1,500	Salt Brine for winter storm pre-treatment to be used on the hills and High St.
46000	Contract Services	3,500	Contracted Services: -Trucking/Hauling -Plowing if needed
47301	Snow Equipment Repair	43,000	Maintenance of Holder tractors and attachments, Cutting edges for all equipment, Maintenance of all snow removal equipment (plows, sanders)

153,600



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
45430	Street Lights	63,463	75,000	70,000
45431	Traffic Lights-Utilities	0	9,200	9,200
45433	Traffic lights-Maint & Repairs	13,772	15,000	20,000

<i>Street Lighting</i>	<i>77,236</i>	<i>99,200</i>	<i>99,200</i>
<i>Difference From Previous Budget</i>			<i>0</i>
<i>Percentage Difference From Previous Budget</i>			<i>0.00%</i>



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45430	Street Lights	70,000	Electricity for City street lights based on historical averages.
45431	Traffic Lights-Utilities	9,200	Eversource utility charges based on historical average.
45433	Traffic lights-Maint & Repairs	20,000	Estimated maintenance and repairs to City traffic signal system; outside contractor used for repairs.
		99,200	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**620 EQUIPMENT MAINTENANCE**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
44103	Hardware & Tools	3,233	3,000	3,000
44401	Heavy Equipment Maint	68,887	75,000	75,000
44402	Other Petroleum & Chemicals	8,882	10,000	10,000
44403	Cylinders	1,618	1,200	1,200
<i>Equipment Maintenance</i>		82,619	89,200	89,200
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44103	Hardware & Tools	3,000	on-line service subscription to All-Data (\$1,600), Tool allowance for mechanic per negotiated contract (\$600), Annual car lift inspection (must be done every year per NH law) (\$300), Other repairs \$500
44401	Heavy Equipment Maint	75,000	Repairs to (5) one-ton trucks, plus Foreman Truck (\$10,000), Repairs to (6) 6 wheelers (\$25,000), bolts, hoses, chains, belts, filters, drill bits, abrasives (\$15,000), Repairs to loaders (\$15,000), Unscheduled repairs (\$10,000),
44402	Other Petroleum & Chemicals	10,000	5w-30 motor oil (\$1,300), anti-freeze (\$600), hydraulic oil aw32 (\$1,400), Heavy truck oil 15w40 (\$2,400), Diesel fuel additive (\$500), Chain lube for salters (\$800), Chassis grease (\$850), Window wash (\$100), Brake cleaner and misc. fluids (\$ 500). Diesel Exhaust Fluid (900); Unit pricing based on projected costs and use factors.
44403	Cylinders	1,200	Welding gas (\$1,000), Cylinder rental (\$36/month = \$200.00)

89,200



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	94,739	100,736	108,472
40400	Longevity	0	1,000	1,000
41100	Health/Dental Ins	17,470	18,582	21,373
41200	Life & Disability	1,261	1,281	1,698
41500	Retirees Life Insurance	534	550	550
41700	Fica/Medicare	7,232	7,783	8,375
41750	Unemploy Insurance	58	60	60
41775	Workers Comp Insurance	1,896	2,125	2,325
41780	State Retirement	13,320	13,765	14,812
43000	Travel/Training	1,555	1,500	1,750
44101	Office Supplies	59	500	500
45500	Association Dues	0	509	590
47200	Office Machine/Software Maint	3,023	3,924	4,015
<i>City Engineer</i>		<i>141,149</i>	<i>152,315</i>	<i>165,520</i>
<i>Difference From Previous Budget</i>				<i>13,205</i>
<i>Percentage Difference From Previous Budget</i>				<i>8.67%</i>



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	108,472	City Engineer
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	21,373	1 Full Time employee
41200	Life & Disability	1,698	1 Full Time employee
41500	Retirees Life Insurance	550	Retirees Life Insurance
41700	Fica/Medicare	8,375	Salary (\$101,736) x 7.65%
41750	Unemploy Insurance	60	PRIMEX Insurance
41775	Workers Comp Insurance	2,325	PRIMEX Insurance
41780	State Retirement	14,812	Salary (\$101,736) x 13.53%
43000	Travel/Training	1,750	Registration fees for conferences or professional development .Registration fees for ASCE (\$4\500) NEWEA conferences(\$750) and other professional development sessions during the year (APWA, NHDES, NEWEA).
44101	Office Supplies	500	Miscellaneous office supplies and other equipment to support engineering work.
45500	Association Dues	590	\$300 annual NH American Society of Civil Engineers dues, \$290 APWA Dues
47200	Office Machine/Software Maint	4,015	\$1,780/year - AutoCAD annual license fee \$400 - ArcGIS annual license fee \$1,333.33 - VueWorks fee \$500 - ArcGIS Spatial Analyst Maintenance Fee

165,520



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
44110	Op Supplies - Grounds/Landscaping	1,268	1,000	1,000
44202	Parks Repair	22,211	15,000	15,000
45700	Contract Services	31,117	42,000	42,000
45703	Adopt a Spot	80	500	500
46100	Building Ins	837	800	850
47500	Operating Equipment Maint	898	2,500	2,500
48101	Electricity	1,569	3,000	2,500
48102	Water & Sewer	8,335	10,500	10,500
48104	Trash Collection	396	500	600
48107	Field Maintenance	5,349	7,000	7,000
48200	Building Maint	7,547	4,500	7,500

<i>Buildings and Grounds</i>	79,608	87,300	89,950
<i>Difference From Previous Budget</i>			2,650
<i>Percentage Difference From Previous Budget</i>			3.04%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44110	Op Supplies - Grounds/Landscaping	1,000	Bark Mulch, weed killer, etc.
44202	Parks Repair	15,000	Splash pad repairs \$1,200; Tables \$1,700; Replacement swings and chains \$1,000, Millennium Park woodchips \$1,100, Misc/Supplies \$10,000
45700	Contract Services	42,000	City contract out mowing and landscaping of parks, cemeteries, and other open spaces.
45703	Adopt a Spot	500	Supplies and materials for Adopt-a-Spot program and the Community Garden Program
46100	Building Ins	850	PRIMEX
47500	Operating Equipment Maint	2,500	Repairs to small engine equipment and hand mowers / weed whackers (\$1,500). Replacement of 1 backpack blowers (\$500 Each), and replace 1 weed whacker (\$500 Each)
48101	Electricity	2,500	Electricity for St. Laurent Workshop, Noble Pines Scoreboard/snack shack, & Noble Pines Rec Building.
48102	Water & Sewer	10,500	Water costs to operate Noble Pines Splash Pad, Noble Pines Rec Building and irrigation, Millennium Park bath house, & water winterization
48104	Trash Collection	600	Monthly service fee for 8 yard dumpster at Noble Pines + pick up fees; seasonal use
48107	Field Maintenance	7,000	Lawn care services; ground wasp pesticide; Irrigation Activation; Irrigation mid season check; Irrigation Winterization; Infield Mix; Unforeseen expenses.



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**650 BUILDINGS AND GROUNDS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
48200	Building Maint	7,500	General supplies for Noble Pines Rec building + Millennium Park bath house (soap, toilet paper, paper towels, cleaning supplies, etc.); Electrical & Plumbing repairs; MISC repairs to park buildings/structures.

89,950



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
43000	Travel/Training	0	90	150
43700	Cemetery Promotional Events	0	500	500
44108	Flowers Plantings Trees	0	350	350
44601	Maintenance	1,653	4,800	4,800
45500	Association Dues	0	50	50
48102	Water & Sewer	691	180	600
48200	Building Maint	427	2,800	2,300
<i>Cemetery</i>		2,772	8,770	8,750
<i>Difference From Previous Budget</i>				-20
<i>Percentage Difference From Previous Budget</i>				-0.23%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**660 CEMETERY**

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
43000	Travel/Training	150	NHCA, \$20, NHCA Annual Meeting, \$50, NGOGY, \$20
43700	Cemetery Promotional Events	500	Promotional items for up to 5 events
44108	Flowers Plantings Trees	350	Flowers for seasonal plantings, \$200, compost and bark mulch for garden areas, \$150.
44601	Maintenance	4,800	Hazard tree removal, material for roads, grass seed mix; and repair of 3 historically significant headstones at Forest Glade Cemetery, as identified by the Cemetery Trustees.
45500	Association Dues	50	NH Old Graveyard Membership
48102	Water & Sewer	600	Water and Sewer Charges
48200	Building Maint	2,300	Building Maintenance: Carpentry repairs, painting, roofing, waterproofing, structural shoring, Chapel, Utility Garage, Well Houses, Fence, Signage

8,750



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
45425	HHHCD Hazardous Waste	5,070	6,000	5,500
45426	Lamprey Apportionment	8,987	6,761	5,154
45446	Curbside Recycling	236,709	240,000	240,000
48104	Trash Collection	6,553	9,000	9,000
48108	Winter St. Monitoring Wells	0	13,650	15,900
48112	Maple St. Monitoring Wells	0	40,000	10,000
<i>Solid Waste Collection</i>		257,319	315,411	285,554
<i>Difference From Previous Budget</i>				-29,857
<i>Percentage Difference From Previous Budget</i>				-9.47%
<i>Total Public Works and Utilities</i>		3,258,226	3,580,198	3,572,794
<i>Difference From Previous Budget</i>				-7,404
<i>Percentage Difference From Previous Budget</i>				-0.21%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**670 SOLID WASTE COLLECTION**

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
45425	HHHCD Hazardous Waste	5,500	Annual participation with the City of Rochester and other surrounding communities in a household hazardous waste collection day.
45426	Lamprey Apportionment	5,154	Lamprey Apportionment Fee to the City of Somersworth.
45446	Curbside Recycling	240,000	\$166,875/year collection plus processing fee estimated at \$75,000.
48104	Trash Collection	9,000	10 yard dumpster rental charge, Contactor Bags, plus charges related to recycling toter at the DPW facility; charges based on historical use at the facility.
48108	Winter St. Monitoring Wells	15,900	Cost for monitoring wells at 1 Winter St. (former Breton's Cleaners)
48112	Maple St. Monitoring Wells	10,000	Cost for monitoring wells at the Somersworth Fire Station
		285,554	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
49737	Downtown Imp - Prin	116,875	116,875	116,875
49738	Downtown Imp - Int	36,520	30,267	24,745
49739	Downtown Imp/Bridge Prin	29,400	29,400	29,400
49740	Downtown Imp/Bridge Int	9,188	7,688	6,189
49741	High Street Paving - Prin	85,500	85,500	85,500
49742	High Street Pavint - Int	10,901	6,541	2,180
49743	Cemetery Road Reconstruction - Prin	71,333	71,667	71,667
49744	Cemetery Road Reconstruction - Int	41,750	38,112	34,457
49745	Fire Station - Prin	164,600	176,100	185,000
49746	Fire Station - Int	248,156	236,362	227,381

814,223 798,512 783,394

-15,118

Transfer to Debt Service

-1.89%

Difference From Previous Budget

Percentage Difference From Previous Budget



GENERAL FUND FY2024-2025 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
49737	Downtown Imp - Prin	116,875	\$578,000 Principal, 46,025 Int. Outstanding
49738	Downtown Imp - Int	24,745	Final Payment FY2028-2029
49739	Downtown Imp/Bridge Prin	29,400	\$176,400 Principal, 20,668 Int. Outstanding
49740	Downtown Imp/Bridge Int	6,189	Final Payment FY2029-2030
49741	High Street Paving - Prin	85,500	\$85,500 Principal, \$2,180 Int. Outstanding
49742	High Street Paving - Int	2,180	Final Payment FY2024-2025
49743	Cemetery Road Reconstruction - Prin	71,667	Outstanding \$856,670 Principal, \$193,804 Interest
49744	Cemetery Road Reconstruction - Int	34,457	Final Payment FY2036
49745	Fire Station - Prin	185,000	Outstanding \$6,802,800 Principal, \$2,617,906 Interest
49746	Fire Station - Int	227,381	Final Payment FY 2047
		783,394	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

407 OTHER EXPENSES**705 CAPITAL LEASES**

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
49315	Fire/Pumper Truck	106,252	106,252	106,252
49323	City Vehicle Leases	313,660	272,120	271,988
49341	Police Taser Lease	11,192	26,159	29,159
<i>Capital Leases</i>		431,103	404,531	407,399
<i>Difference From Previous Budget</i>				2,868
<i>Percentage Difference From Previous Budget</i>				0.71%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
49315	Fire/Pumper Truck	106,252	Five (5) payments - August 11, 2024, 2025, 2026, 2027, 2028
49323	City Vehicle Leases	271,988	SIX LEASES- See explanation below
49341	Police Taser Lease	29,159	Police Dept. Taser replacement lease
		407,399	

The City Vehicle Lease Line item covers five years of lease agreements:

2020 Lease **One payment left: Sept. 30, 2024**
Fire Forestry Vehicle, Ford F350 w/Plow, Peterbilt Plow Truck, Ford F550 w/Plow, One Police Cruiser

2021 Lease **Two payments left: Sept. 15, 2024, 2025**
One Police Cruiser, One Unmarked, Ford F350 DPW

2022 Lease **Three payments left: Aug. 15, 2024, 2025, 2026**
Two Police Cruisers, One Unmarked

2023 Lease **Two payments left: July 15, 2024, 2025**
One Police Cruiser, One Unmarked

2024 Lease **Seven payments left: Aug. 15, 2024, 2025, 2026, 2027, 2028, 2029, 2030**
PW Loader, Fire Command Vehicle

2024 Lease **Five payments left: Aug. 15, 2024, 2025, 2026, 2027, 2028**
Two Police Cruisers, One Unmarked



GENERAL FUND FY2024-2025 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
49808	Accrued Liability	2,500	2,500	1,000
49810	Facility Maintenance CRF	5,000	5,000	1,000
49812	Superfund Landfill Monitoring	115,201	172,073	122,207
49815	Recreational Facilities CRF	3,000	3,000	1,000
<i>Transfer to Other Capital Funds</i>		<i>125,701</i>	<i>182,573</i>	<i>125,207</i>
<i>Difference From Previous Budget</i>				<i>-57,366</i>
<i>Percentage Difference From Previous Budget</i>				<i>-31.42%</i>
<i>Total Other Expenses</i>		<i>1,371,027</i>	<i>1,385,616</i>	<i>1,316,000</i>
<i>Difference From Previous Budget</i>				<i>-69,616</i>
<i>Percentage Difference From Previous Budget</i>				<i>-5.02%</i>



GENERAL FUND FY2024-2025 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
49808	Accrued Liability	1,000	Expendable trust fund to support liability - employee termination pay for accrued vacation, sick, etc.
49810	Facility Maintenance CRF	1,000	Capital Improvement Program to provide for Unanticipated Facility Maintenance.
49812	Superfund Landfill Monitoring	122,207	Monitoring costs for superfund landfill engineering, attorney fees, EPA reporting, misc. Total budget = \$241,995 - GE Share = (\$241,995 X 49.5% = \$119,788)
49815	Recreational Facilities CRF	1,000	Capital Improvement Program to provide for Recreational Facilities Improvements.

125,207

Description	Balance 12/31/2023
Municipal Transportation Fund	\$110,838.00
Accrued Liability Fund	\$102,114.00
Building Maintenance	\$100,410.00
Recreational Facilities CRF	\$15,600.00
Total Capital/Non-Capital Reserve Funds	\$328,962.00



GENERAL FUND FY2024-2025 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
44900	Contingency	41,650	75,000	75,000

Contingency **41,650** **75,000** **75,000**

Difference From Previous Budget **0**

Percentage Difference From Previous Budget **0.00%**



GENERAL FUND FY2024-2025 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44900	Contingency	75,000	Contingency. Includes wages for non-union and CBA's to be negotiated, and other unforeseen emergencies and expenses.
		75,000	



GENERAL FUND FY2024-2025 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
49055	Fire SCBA Replacement	0	108,000	0
49070	Replace Jaws of Life	3,313	0	0
49082	Downpayment on Vehicle Lease	16,699	20,000	20,000
49084	Thermal Imaging Camera	10,445	0	0
49099	Rocky Hill Road Culvert	218,547	0	0
49109	Veterans Memorial	304	0	0
49117	Noble Pines Basket Ball Courts	17,989	0	0
49124	Nadeau Street	69	0	0
49125	Jules Bisson BBall Court	62	0	0
49126	PD Server Replacement	24,174	0	0
49127	Library Building Assessment	48,496	0	0
49151	School Zone Warning Lights	35,175	0	0
49155	Jules Bisson Park Improvements	0	30,000	0
49156	DPW Barricades	0	13,000	0
49157	DPW Mechanic Scan Tool	0	11,750	0
49158	Ash Street Park Improvements	0	10,000	0
49159	DPW/Police Heating Imp	47,410	0	0
49162	Master Plan	0	0	25,000

<i>Capital Outlay</i>	422,683	192,750	45,000
<i>Difference From Previous Budget</i>			-147,750
<i>Percentage Difference From Previous Budget</i>			-76.65%

	23-24 BUD	24-25 PROPOSED
Total General Fund Appropriations	\$16,281,797	\$16,874,541

Increase/(Decrease) in Gross G/F Budget	\$592,744
Percentage change in Gross G/F Budget	3.64%



GENERAL FUND FY2024-2025 PROPOSED BUDGET

408 OTHER EXPENSES**900 CAPITAL OUTLAY**

<i>ACCT NUMBE</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
49082	Downpayment on Vehicle Lease	20,000	Down payment on Vehicle lease - vehicles and equipment listed below
49162	Master Plan Update	25,000	One Chapter each year over the next four years.

45,000

Vehicles included with the lease/purchase arrangement in Account 49082:

*One Police Cruiser, One Police Unmarked, Staff (City Engineers) Vehicle
Parks Maintenance Truck*



GENERAL FUND FY2024-2025 PROPOSED BUDGET

408 COUNTY ASSESSMENT

810 INTERGOVERNMENTAL ASSESSMENTS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
42500	County Tax	2,881,523	3,042,138	3,169,922
	<i>Intergovernmental Assessment</i>	<i>2,881,523</i>	<i>3,042,138</i>	<i>3,169,922</i>
	<i>Difference From Previous Budget</i>			<i>127,784</i>
	<i>Percentage Difference From Previous Budget</i>			<i>4.20%</i>

County estimates of Taxes to be raised as submitted on 1/12/2024 = \$40,302,620

Somersworth's prior years percentage of assessment = 7.8653%

Current Estimate as of 1/12/2023 = (\$40,302,620 X 7.8653%) = \$3,169,922



GENERAL FUND FY2024-2025 PROPOSED BUDGET

409 SCHOOL DEPARTMENT**900 SCHOOL EXPENSES**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
42000	Educational Expenses	26,716,079	29,235,211	29,505,022

<i>School Expenses</i>	<i>26,716,079</i>	<i>29,235,211</i>	<i>29,505,022</i>
<i>Difference From Previous Budget</i>			<i>269,811</i>
<i>Percentage Difference From Previous Budget</i>			<i>0.92%</i>



GENERAL FUND FY2024-2025 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

910 SCHOOL DEBT SERVICE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
42901	Transfer to Debt - Principal	1,125,985	1,113,245	1,081,477
42902	Transfer to Debt - Interest	692,879	713,960	733,248
<i>School Debt Service</i>		<i>1,818,864</i>	<i>1,827,205</i>	<i>1,814,725</i>
<i>Difference From Previous Budget</i>				<i>-12,480</i>
<i>Percentage Difference From Previous Budget</i>				<i>-0.68%</i>
<i>Total School Department</i>		<i>28,534,943</i>	<i>31,062,416</i>	<i>31,319,747</i>
<i>Difference From Previous Budget</i>				<i>257,331</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.83%</i>



ENTERPRISE FUNDS ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
* Rates	\$8.05/100 Cubic Ft.	\$5.40/100 Cubic Ft.	\$2.65 - 30 Gal Bag \$2.10 - 15 Gal Bag
Fees	3,200,000	2,900,000	737,000
Grants	139,462	0	0
Job Work & Merchandise	75,000	75,000	0
	3,414,462	2,975,000	737,000
Gross Budget	3,619,635	2,873,558	676,169
Estimated Budget Surplus/(Deficit)	(205,173)	101,442	60,831

Rates approved by City Council:

Effective Date		Wastewater		Water		Solid Waste
July 1, 2017		\$6.05/100 Cubic Ft.		\$4.40/100 Cubic Ft.	July 1, 2023	\$2.40 - 30 Gal Bag \$1.85 - 15 Gal Bag
July 1, 2018		\$6.65/100 Cubic Ft.		\$4.71/100 Cubic Ft.	July 1, 2024	\$2.65 - 30 Gal Bag \$2.10 - 15 Gal Bag
July 1, 2019		\$7.32/100 Cubic Ft.		\$5.04/100 Cubic Ft.		
July 1, 2020		\$8.05/100 Cubic Ft.		\$5.40/100 Cubic Ft.		



WASTE WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	347,291.45	392,796	420,968
40300	Overtime	9,319.05	5,000	5,000
40400	Longevity	0	9,000	6,500
40430	Clothing Allowance	1,179.53	1,800	1,800
40440	Educational Incentive	2,250.00	2,250	2,250
40450	Standby	20,664.00	20,384	20,384
41100	Health/Dental Ins	114,196	139,148	151,262
41200	Life & Disability	5,320	4,622	6,005
41700	Fica/Medicare	28,020	32,989	34,953
41750	Unemploy Insurance	441	440	440
41775	Workers Comp Insurance	8,105	9,084	9,192
41780	State Retirement	53,253	58,101	61,575
43000	Travel/Training	862	1,950	1,950
43500	Training/Licenses	943	1,671	1,671
44100	Operating Supplies	1,345	4,200	4,200
44101	Office Supplies	1,802	2,000	2,000
44104	Paging units	210	225	225
44400	Vehicle Fuel	2,063	1,500	1,500
44402	Other Petroleum & Chemicals	1,669	1,000	1,000
44500	Postage	151	200	200
44654	Safety Materials	945	1,500	1,500
44662	Sodium Hypochlorite	69,117	87,880	65,000
44663	Coagulant Polymer	27,666	45,000	40,000
44668	Misc Chemicals	0	5,223	8,557
44669	Sodium Aluminate	21,797	37,740	33,420
44670	Sodium Bisulfite	29,411	33,319	35,279
44800	Clothing - Safety Boots	1,204	1,500	1,800
45100	City Attorney/Legal Services	0	5,000	5,000
45200	Account & Audit	5,000	5,000	5,000
45421	Collection System Maint.	1,693	10,000	10,000
45441	Reimb City Departments	111,265	112,996	120,033
45600	Telephone	9,157	7,000	9,000
45700	Contract Services	47,668	39,732	50,000
45901	Advertising	75	100	100
45905	IT Consultant	2,638	4,845	5,000
45915	Title Search Fees	1,000	1,500	2,500

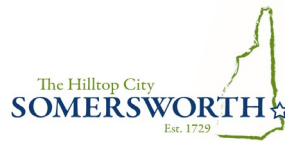


WASTE WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
45950	Rentals	3,000	3,000	3,000
46001	Repairs And Maint	89,975	111,000	100,000
46002	Solid Waste Disposal	226,736	266,482	280,762
46100	Building Ins	58,028	58,100	67,500
46300	Fleet & Equip Insurance	935	950	1,100
47100	Computer Supply /Maint	4,207	5,000	4,000
47201	Office Equip	6,904	4,500	6,500
47351	Lab Equipment & Testing	21,972	27,100	29,329
48101	Electricity	148,033	226,825	176,955
48102	Water & Sewer	3,629	8,000	5,000
48103	Heating Fuel	21,963	21,000	23,000
48109	Propane	2,140	900	500
49338	Sewer Collection System Assess	97,133	0	0
49340	Engineering - WWTF Upgrade	0	450,000	0
49339	Portable Vacuum Unit	0	0	145,000
49342	WWTF Lab Roof top HVACV Replace	0	0	100,000
49412	Meter Replacement Program	0	384,000	48,000
49737	Downtown Imp - Prin	37,400	37,400	37,400
49738	Downtown Imp - Int	11,686	9,685	7,918
49743	Cemetery Road Improvements - P	71,333	71,667	71,667
49744	Cemetery Road Improvements - I	41,750	38,112	34,457
49777	SRF Loan Payment-Prin	523,266	519,101	519,959
49778	SRF Loan Payment-Interest	54,720	39,037	28,701
49779	WWTF Upgrade - Prin	590,900	590,900	590,900
49780	WWTF Upgrade - Int	388,645	224,542	212,724
<i>Waste Water</i>		3,332,074	4,183,996	3,619,635
<i>Difference From Previous Budget</i>				-564,360
<i>Percentage Difference From Previous Budget</i>				-13.49%



WASTE WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
40200	Full Time Salaries	420,968	6 Full Time and 1 Shared Billing Clerk
40300	Overtime	5,000	Overtime hours for call-backs, holiday work and miscellaneous duties.
40400	Longevity	6,500	4 employees eligible
40430	Clothing Allowance	1,800	(6) employees x \$300 clothing expense = \$1,800
40440	Educational Incentive	2,250	Contractual
40450	Standby	20,384	Standby/SCADA Pay
41100	Health/Dental Ins	151,262	Health/Dental Insurance
41200	Life & Disability	6,005	Life and Short Term Disability Insurance
41700	Fica/Medicare	34,953	Salary (\$456,902) x 7.65%
41750	Unemploy Insurance	440	PRIMEX Insurance
41775	Workers Comp Insurance	9,192	PRIMEX Insurance
41780	State Retirement	61,575	Salary (\$455,102) x 13.53%
43000	Travel/Training	1,950	APWA National Conference (\$650); APWA Conference is in Atlanta, Georgia September 2024. Director's and Plant staff attendance at NHWPCA seasonal meetings (\$150) Director and Plant staff attendance at NEWEA Conference (\$850) City Engineer attendance at NEWEA Conference
43500	Training/Licenses	1,671	Certification training \$50/class (10-classes/yr.) IPP/Laboratory training \$50/class (4-classes/yr.) Annual NHWPCA dues \$35/dues (6-employees) NEWEA dues \$110/membership (3- employees) Chemical Purchasing program dues \$200 Wastewater license renewal fees \$50 (3-employees each year.)
44100	Operating Supplies	4,200	General supplies including janitorial (\$3,000) Replacement bags for headworks building (screenings & grit) (\$1,250)
44101	Office Supplies	2,000	General office supplies (paper, ink cartridges, toner etc.)
44104	Paging units	225	Off-site pager for on-call personnel
44400	Vehicle Fuel	1,500	Fuel for wastewater vehicles which includes 3/4 ton pick-up, Loader, Zero turn lawn mower, weed wackers and snow blowers.
44402	Other Petroleum & Chemicals	1,000	Used for WWTF and Blackwater Rd pump stations generators.
44500	Postage	200	Used for correspondence with NH-DES, US-EPA and IPP permits.



WASTE WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
44654	Safety Materials	1,500	Personal Protective Equipment Replacement rain gear gear \$150/employee (6-employees) Miscellaneous supplies (Eye, hearing protection, gloves (leather summer, winter, rubber) First Aid kit - Replacement items
44662	Sodium Hypochlorite	65,000	Purchased through the Southern Maine Regional Water Council (SMRWC) Chemical cost for budget year 2023 - \$1.86/gal for the period thru 6/30/24. Anticipating a 15% increase from 7/01/24 thru 12/31/24 (\$2.14/gal). Estimated usage - 32,500 (16,250 gals x \$1.86 = \$30,225) (16,250 gals x \$2.14 = \$34,775)Estimated usage - 32,500
44663	Coagulant Polymer	40,000	Used to aid in solids Waste (sludge) Disposal. Chemical cost for budget year 2024 - \$15.72/gal. (Includes projected 20% increase) Estimated annual usage is 3,100 gals.
44668	Misc Chemicals	8,557	Used to remove foam from the effluent prior to discharging to the Salmon Falls River. Chemical cost for budget year 2024 - \$25.93/gal. Estimated annual use - 330 gals.
44669	Sodium Aluminate	33,420	Chemical cost for budget year 2024 - \$5.57/gal. This is a decrease of \$0.72 from 2023. Estimated annual usage - 6,000 gals.
44670	Sodium Bisulfite	35,279	\$3.7897/gal (summer blend) Estimated annual usage - 4,500 gals This is a decrease of \$0.1009/gal from 2023.Estimated annual usage - 4,000 gals This is an increase of \$0.9897/gal over 2022. \$4.54/gal (winter blend) Estimated annual usage - 4,000 gals This is an increase of \$0.9897/gal over 2022.
44800	Clothing/Safety Boots	1,800	6 employees x (OSHA boots) \$300/employee = \$1,800.
45100	City Attorney/Legal Services	5,000	Legal matters concerning permit renewal.
45200	Account & Audit	5,000	Annual Audit



WASTE WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45421	Collection System Maint.	10,000	Sewer infrastructure maintenance & reconstruction - -Easement mowing -Jetting & Cleaning -Slip lining of deteriorated pipe for I/I-MS4 permit -Pipe installation -Excavation -Pipe and fitting stock -Root removal/prevention -CCTV services
45441	Reimb City Departments	120,033	Cost allocation - DPW Dir. (\$20,000), City Manager (\$30,000), Finance Dir. (\$15,000), City Engineer (\$55,033).
45600	Telephone	9,000	This covers five dedicated telephone lines at the WWTF used for voice (2), SCADA, Fire alarm and man-down system. Internet service at WWTF - \$146.85/month Four pump station telephone lines - Blackwater Rd, Main St, Hawthorne Circle & West High St.
45700	Contract Services	50,000	Annual flow meter and gas meter calibrations - \$440 Annual fire extinguisher inspection/service - \$1,100 Annual crane inspection (3) - WWTF, (1) Blackwater Rd pump station - \$1,210 Semi-Annual chlorine, dissolved oxygen, pH and ORP analyzers maintenance - \$4,696 Annual HVAC services for the laboratory, main building and Blackwater Rd pump station - \$5,000 Annual laboratory equipment calibrations - \$605 Annual Salmon Falls River Monitoring (NPDES requirement) - \$6,240 Annual Industrial Pretreatment Program analysis - \$556.50 Semi-Annual Whole Effluent Toxicity (WET) analysis - \$5,800 Total Nitrogen Great Bay water quality analysis - \$15,000 Miscellaneous corrective maintenance needs.
45901	Advertising	100	Advertising as needed
45905	IT Consultant	5,000	City wide IT support with Back Bay Networks, Munis
45915	Title Search Fees	2,500	Consultant for deed research to apply lien on overdue accounts
45950	Rentals	3,000	Split Utility billing office rent with Water Utility.



WASTE WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
46001	Repairs And Maint	100,000	Preventative and corrective maintenance on aging equipment through out WWTF - \$60,000 Replace (1) chemical feed pump - \$4,538 Annual chemical pump maintenance (replacement heads) - \$2,616 Scheduled preventative/corrective maintenance on (5) pump stations - \$20,000 Generator maintenance - \$7,000 (4 - standby generators)
46002	Solid Waste Disposal	280,762	WM contract disposal cost for sludge (7/1/24-6/30/25 - \$113.23/ton & \$339.39 per haul.
46100	Building Ins	67,500	PRIMEX
46300	Fleet & Equip Insurance	1,100	PRIMEX
47100	Computer Supply /Maint	4,000	Maintenance of computers and network , vueworks license
47201	Office Equip	6,500	Allen Bradley replacement card, other office equipment
47351	Lab Equipment & Testing	29,329	Lab supplies - \$1,000/month QA/QC requirements - \$250/month - Replace aging BOD incubator - \$6,609 (anticipate 10% increase at time of purchase - \$7,269.9) - Replace aging chlorine analyzer - \$6,417 (anticipate 10% increase at time of purchase - \$7,058.70
48101	Electricity	176,955	Based on past usage and projections.



WASTE WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
48102	Water & Sewer	5,000	Water cost for the wastewater treatment facility.
48103	Heating Fuel	23,000	Used for heating the WWTF and for the Main St pump station standby generator. WWTF natural gas use - \$20,000 Main St natural gas use - \$1,000
48109	Propane	500	Hawthorne Circle pump station standby generator and forklift.
49339	Portable Vacuum Unit	145,000	CIP 2025-2030
49342	WWTF Lab Roof top HVAC Replace	100,000	HVAC for lab has failed and needs to be replaced
49412	Meter Replacement	48,000	Replace 1" and 2" meters, will be completed by Water Staff
49737	Downtown Imp - Prin	37,400	Final Payment FY 2028-2029
49738	Downtown Imp - Int	7,918	\$184,960 Principal, \$14,728 Interest Outstanding
49743	Cemetery Road Imp - Prin	71,667	Final Payment FY2035-2036
49744	Cemetery Road Imp - Int	34,457	\$856,670 P, \$193,804 Int. outstanding
49777	Srf Loan Payment-Princ	519,959	Two Bonds - Final payment on large issue FY 2025-2026, on small issue FY 2029-2030
49778	Srf Loan Payment-Interest	28,701	Two bonds - \$1,169,343 Principal, \$46,361 interest outstanding
49779	WWTF Upgrade - Prin	590,900	Final Payment FY2042
49780	WWTF Upgrade - Int	212,724	\$10,636,200 P, \$2,020,878 Int. outstanding

3,619,635



WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
40200	Full Time Salaries	401,579	447,439	495,735
40300	Overtime	6,176	12,000	12,000
40400	Longevity	0	11,000	12,500
40430	Clothing Allowance	2,877	2,100	2,100
40440	Educational Incentive	2,200	2,200	2,200
40450	Standby/SCADA Pay	32,207	32,032	32,032
41100	Health/Dental Ins	161,632	171,204	187,177
41200	Life & Disability	6,321	5,998	7,937
41500	Retirees Life Insurance	491	491	491
41700	Fica/Medicare	32,772	38,768	42,577
41750	Unemploy Insurance	429	430	480
41775	Workers Comp Insurance	9,901	11,098	11,098
41780	State Retirement	61,670	68,282	75,019
43000	Travel/Training	4,674	4,300	4,500
44101	Office Supplies	5,917	7,000	7,000
44104	Paging units	373	500	500
44400	Vehicle Fuel	5,280	5,000	5,000
44500	Postage	21,641	20,000	22,000
44654	Safety Materials	888	2,500	2,500
44661	Sodium Hydroxide	87,400	109,914	75,822
44662	Sodium Hypochlorite	17,321	27,040	18,660
44664	Polymer Aid	11,787	12,225	12,000
44665	Activated Carbon	24,400	26,840	26,480
44666	Poly Phosphate	25,065	28,868	28,868
44668	Misc Chemicals	9,095	11,000	12,300
44669	Aluminum Sulphate	90,457	114,400	114,400



WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>22-23 ACTUAL</i>	<i>23-24 BUD</i>	<i>24-25 PROPOSED</i>
44800	Clothing	1,912	2,100	2,100
45100	Legal Services	0	5,000	5,000
45200	Account & Audit	5,000	5,000	5,000
45401	Repairs To Mains	21,766	75,000	75,000
45403	Repairs To Services	7,644	10,000	15,000
45404	Repairs To Hydrants	4,266	10,000	10,000
45422	Repair WTP Struct & Eq.	29,870	42,350	41,000
45441	Reimb City Departments	128,265	129,996	137,033
45448	Lagoon Cleaning	81,723	50,000	60,000
45600	Telephone	13,380	11,872	13,390
45601	Cell Phones	557	558	558
45700	Contract Services	65,385	80,000	80,000
45905	IT Consultant	2,638	3,500	5,000
45908	Consultant	0	5,000	5,000
45915	Title Search Fees	1,000	1,500	2,500
45950	Rentals	3,000	3,000	3,000
46100	Building Ins	28,728	29,000	35,000
46300	Fleet & Equip Insurance	2,795	2,800	3,200
47200	Office Machine/Software Maint	9,778	5,000	7,300
47201	Office Equip	5,667	5,700	5,700
47351	Lab Equipment & Testing	16,622	24,000	29,000
47352	Other Distrib. Equipment	3,317	7,000	5,000
47600	Vehicle Maintenance	936	2,000	4,000
48101	Electricity	124,615	170,000	136,000
48103	Heating Fuel	4,168	2,000	3,000
48104	Trash Collection	1,309	1,200	1,400
48109	Propane	37,720	35,000	36,500
49353	Meters	31,489	25,000	30,000



WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
49387	Replace Raw Water Pumps	0	100,000	0
49410	Water Main Replacement	0	0	203,260
49411	WTP Evaluation	21,205	0	0
49412	Meter Replacement Program	0	576,000	72,000
49737	Downtown Imp - Prin	79,475	79,475	79,475
49738	Downtown Imp - Int	24,833	20,581	16,286
49743	Cemetery Road Imp - Prin	71,333	71,667	71,667
49744	Cemetery Road Imp - Int	41,750	38,112	34,457
49754	Water Upgrade NHMBB P	90,000	90,000	90,000
49755	Water Upgrade NHMBB I	19,063	15,738	11,913
49756	Water Upgrade-SRF-Prin	260,000	270,000	280,000
49757	Water Upgrade-SRF-INT	58,900	48,500	37,700
49762	High ST Bond-Prin	9,500	9,500	9,500
49763	High St Bond- Int	1,211	727	243
<i>Water Department</i>		2,333,372	3,236,505	2,873,558
<i>Difference From Previous Budget</i>				-362,947
<i>Percentage Difference From Previous Budget</i>				-11.21%

WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	495,735	7 Full Time employees and 1 Shared Billing Clerk
40300	Overtime	12,000	Overtime for distribution and WTP employees
40400	Longevity	12,500	5 employees eligible
40430	Clothing Allowance	2,100	\$300 per employee X 7 employees
40440	Educational Incentive	2,200	Three employees eligible
40450	Standby/SCADA Pay	32,032	On-call pay Dist. and WTP.
41100	Health/Dental Ins	187,177	Health & Dental Insurance
41200	Life & Disability	7,937	Life and Short Term Disability Insurance
41500	Retirees Life Insurance	491	Retirees Life Insurance
41700	Fica/Medicare	42,577	Salary (\$556,567) x 7.65%
41750	Unemploy Insurance	480	PRIMEX Insurance
41775	Workers Comp Insurance	11,098	PRIMEX Insurance
41780	State Retirement	75,019	Salary (\$554,467) x 13.53%
43000	Travel/Training	4,500	Employee licenses \$600; NEWWA membership \$240; NEWEA membership \$300; NHWWA membership \$215; Granite State Rural Water Association \$550; Other operator training related to maintaining operator licenses and current regulation \$2100; 1/3 share of the Directors APWA Conference fee (\$660) FY24 APWA Conference is in Atlanta, 2024.
44101	Office Supplies	7,000	Toner and paper for state reporting at the DWTF. Paper and supplies for the billing clerk.
44104	Paging units	500	2 Pagers , covers treatment and distribution recalls
44400	Vehicle Fuel	5,000	Vehicle fuel for 4 water division vehicles
44500	Postage	22,000	Billing for Utilities Mailing for Water Treatment Plant and Distribution
44654	Safety Materials	2,500	PPE for treatment personnel (PPE chemical boots, suits, nitrile gloves) Purchase of traffic barricades, safety cones, caution tape, safety chains, safety straps, winter gloves, and cold weather gear for distribution operators.



WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
44661	Sodium Hydroxide	75,822	Cost 2024-2025 \$1.2637 Cost 2023-2024 \$1.8319 Projected usage 60,000 gallons
44662	Sodium Hypochlorite	18,660	Cost 2024-2025 \$1.866/ gallon Cost 2023-2024 \$2.704 / gallon Projected use 10,000 gallons
44664	Polymer Aid	12,000	Cost \$3.0844/lb. Average usage 10lbs/ day
44665	Activated Carbon	26,480	10,000lbs/ year @ 2.2684/lb.
44666	Poly Phosphate	28,868	2024-2025 cost \$2.67/ lb. 2023-2024 cost \$2.43/ lb. Used for corrosion control in the distribution system (lead & copper control)
44668	Misc Chemicals	12,300	Microsand for Actiflo process. Estimated 6 tons @ \$457/ton Potassium Permanganate for pre-oxidation, iron, and manganese removal; cost \$2.41/lb.
44669	Aluminum Sulphate	114,400	80,000 gal/ year 2024-2025 cost @1.43/ gal
44800	Clothing	2,100	7 Employee's @ \$300 each
45100	City Attorney/Legal Services	5,000	Legal Service as needed
45200	Account & Audit	5,000	Annual audit
45401	Repairs To Mains	75,000	Water main repair parts, fittings, valves, excavation services and materials for site restoration. Emergency and non emergency water main maintenance.
45403	Repairs To Services	15,000	New service and service repair parts. Site restoration materials (gravel, loam, asphalt, etc.). Excavation and traffic control services.
45404	Repairs To Hydrants	10,000	Replacement hydrants. Assorted parts and supplies for repair and maintenance such as collision repair kits, drain rods, baskets, paint and lubricants. Excavation and traffic control services



WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
45422	Repair WTP Struct & Eq.	41,000	Peristaltic pump tubing (2 rolls @ \$51.50 ea., 2 rolls @ \$80.25 ea., 2 rolls @ \$103.00, 2 rolls @ \$157.00 ea.) -Actiflo replacement parts (wearable & lubricants) \$5000.00 -MCC/ VFD/ PLC maintenance supplies \$4000.00 - Cleaning of vaults and waste tank (annual) \$5000.00 -Intake screen cleaning (divers) \$4000.00 - Filter media replenishment \$3500.00 -Other (parts for contract work, janitorial supplies, etc.) \$6500.00 Replacement peristaltic pumps \$4790.00 - Unforeseen building repairs and equipment \$3500.00 - Water tower yearly maintenance \$4000.00
45441	Reimb City Departments	137,033	Administrative Cost Allocation - Public Works Dir. (\$37,000), City Manager (\$30,000), Finance Dir. (\$15,000), City Engineer (\$55,033)
45448	Lagoon Cleaning	60,000	Lagoon clean out and maintenance on rotating schedule. Lagoon #1 cleaned out on odd calendar years, lagoons #2 and #3 cleaned out together on even calendar years. In 2024 Lagoon 1 will be cleaned In 2025 Lagoons 2 & 3 will be cleaned
45600	Telephone	13,390	Voce, Data, Telemetry



WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
45601	Cell Phones	558	Cell phones - 2 lines
45700	Contract Services	80,000	OUTSIDE SERVICES COMP. Hach Service Maintenance Plan \$17,500.00 BWI Instrumentation (contract + parts) \$2,800.00 annual instrumentation calibration HVAC maintenance at WTP (contract + parts) \$4,000.00 - annual HVAC system maintenance RJC Electrical - \$3,000.00. Electrical service repairs Laviolette Controls electrical & controls - \$5,000.00 SCADA system maintenance (PLC and Motor control) Meter Testing of Large Meters \$3,600.00 Test meters 4 inches and larger Lab equipment certification \$4000.00 required annually Certification/ elevator inspection \$1,300.00 required annually Generator and large pump (Cummins, Flygt/ITT, Layne etc.) \$4,600.00 annual maintenance on vital equip. Compaction Testing Services for Water related
45905	IT Consultant	5,000	City wide IT support with Back Bay Networks.
45908	Consultant	5,000	Consulting Services as needed
45915	Title Search Fees	2,500	Consultant for deed research to apply liens on overdue accounts.
45950	Rentals	3,000	Rent for billing office in City Hall - split cost with Sewer Utility.
46100	Building Ins	35,000	PRIMEX
46300	Fleet & Equip Insurance	3,200	PRIMEX
47200	Office Machine/Software Main	7,300	Meter reading equipment maintenance contract. Technical support, extended warranty and loaner devices. \$4,850.00
47201	Office Equip	5,700	Folder/sorter machine

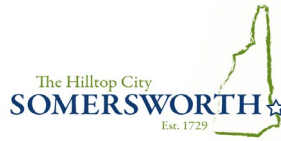


WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
47351	Lab Equipment & Testing	29,000	State and Independent Lab Analysis (Coliform, Pb-Cu, LT2, UCMR, DBPs) Bacteria Testing \$1300.00 TOC \$900.00 TTHM \$1500.00 HAA5 \$1500.00 pb-cu \$1600.00 backwash \$1200.00 PFOA testing \$2200.00 other testing (IOC/SOC/Wellfield) \$1400.00 Lab & portable supplies Lab Testing Reagents Filter Paper \$1100.00 pH Buffers \$270.00 pH Probe \$700.00 Assorted Glassware Online instruments (pH, TOC) Chlorine Meter Reagents Chlorine Meter Maintenance Kit TOC Reagents pH Salt Bridges Other repairs and replacement probes Replacement turbidimeter with sc 200 controller \$4524.00 2-SC 200 controller for existing equipment \$4544.00 -Online pH probe replacement (3 per year rotating replacement) \$4060
47352	Other Distrib. Equipment	5,000	Pump parts and accessories. Main and service valve wrenches. Pressure recorders-. Water quality test kits. Shovels, hand tools, tapping bits and other tools and materials related to hands on maintenance.
47600	Vehicle Maintenance	4,000	Vehicle repair and maintenance



WATER FUND FY2024-2025 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
48101	Electricity	136,000	Purchased Power W.T.P. electricity for main plant.
48103	Heating Fuel	3,000	This is for the emergency back-up generator for the treatment plant (1,200 gal/ year).
48104	Trash Collection	1,400	Dumpster at water treatment plant
48109	Propane	36,500	Propane- heating fuel for treatment plant/ warehouse.
49353	Meters	30,000	Meters, associated brass, meter repair parts. radio transmitters and assorted fittings.
49410	Water Main Replacement - Design/Engineering	203,260	CIP 2024-2029 - Indigo Hill Rd to Wildflower Circle and Daniel St. and Old Rochester Rd.
49412	Meter Replacement	72,000	Replace 1" and 2" meters, will be completed by Water Staff
49737	Downtown Imp - Prin	79,475	Final payment FY 2028-2029
49738	Downtown Imp - Int	16,286	\$393,040 principal, \$31,297 interest outstanding
49743	Cemetery Road Imp. - P	71,667	Final Payment FY2035-2036
49744	Cemetery Road Imp. - I	34,457	\$856,670 Principal, \$193,804 Int. Outstanding
49754	Water Upgrade - NHMBB P	90,000	Final Payment FY 2027-2028
49755	Water Upgrade - NHMBB I	11,913	\$360,000 Principal, \$29,957 Interest outstanding
49756	Water Upgrade-SRF-Prin	280,000	Final Payment FY 2027-2028
49757	Water Upgrade-SRF-INT	37,700	\$1,310,000 Principal, \$87,500 Interest outstanding
49762	High ST Bond-Prin	9,500	Final Payment FY 2024-2025
49763	High St Bond- Int	243	\$9,500 Principal, \$243 Interest outstanding
		2,873,558	



SOLID WASTE FUND FY2024-2025 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
49600	Bags	104,483	100,000	110,000
49602	Bulky Waste Stickers	0	800	800
49604	Bulky Waste Disposal	6,806	10,500	10,500
49606	Collection Service	507,329	535,000	553,837
49608	Composting	900	960	1,032

Solid Waste Disposal **619,518** **647,260** **676,169**

Difference From Previous Budget **28,909**

Percentage Difference From Previous Budget **4.47%**



SOLID WASTE FUND FY2024-2025 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>24-25 PROPOSED</i>	<i>Detail</i>
49600	Bags	110,000	Purchase of Bags for resale to residents, based on past history.
49602	Bulky Waste Stickers	800	Purchase of bulky waste stickers
49604	Bulky Waste Disposal	10,500	Pick up of Bulky Waste based on historic average, residents purchase bulky waste stickers to off set costs.
49606	Collecting Service	553,837	Curbside PU = \$343,765 plus Tipping 2,400 tons at \$87.53/tom = \$210,072.
49608	Composting	1,032	Food waste composting program; Cost of hauling food composting material. \$86/month
		676,169	



CABLE FUND FY2024-2025 PROPOSED BUDGET

409 CABLE/COMMUNITY OUTREACH

990 CABLE FUND

ACCT NUMBER	DESCRIPTION	22-23 ACTUAL	23-24 BUD	24-25 PROPOSED
40220	Part Time Salaries	1,153	5,000	5,000
41700	Fica/Medicare	88	383	383
41750	Unemploy Insurance	58	60	60
41775	Workers Comp Insurance	269	270	270
43000	Travel/Training	0	600	300
44100	Operating Supplies	1,331	2,500	2,500
45100	City Attorney/Legal Services	2,215	7,500	3,000
45700	Contract Services	35,476	38,000	38,000
47201	Equipment	62,469	20,000	20,000

<i>Cable Fund</i>	103,059	74,313	69,513
<i>Difference From Previous Budget</i>			-4,800
<i>Percentage Difference From Previous Budget</i>			-6.46%



CABLE FUND FY2024-2025 PROPOSED BUDGET

409 CABLE/COMMUNITY OUTREACH

990 CABLE FUND

ACCT NUMBER	DESCRIPTION	24-25 PROPOSED	Detail
40220	Part Time Salaries	5,000	P/T Camera Operator(s)
41700	Fica/Medicare	383	Salary (\$5,000) x 7.65%
41750	Unemploy Insurance	60	PRIMEX Insurance
41775	Workers Comp Insurance	270	PRIMEX Insurance
43000	Travel/Training	300	NHCCM Meetings
44100	Operating Supplies	2,500	Various electronic equipment for broadcasting and streaming.
45100	City Attorney/Legal Services	3,000	Cable TV Franchise Fee agreement
45700	Contract Services	38,000	Contractor to oversee cable operations - \$500/week. (\$26,000/year) Live and Archived Streaming, Adobe Premier Pro, other contracted services.
47201	Office Equip	20,000	General City and School Equipment replacement (\$20,000),

69,513

SCHOOL ADMINISTRATIVE UNIT FIFTY-SIX

Somersworth School District

51 West High Street

Somersworth, NH 03878

(603) 692-4450 • Fax (603) 692-9100

Providing Services for SAU 104 Rollinsford School District



To: Honorable Mayor Matt Gerding
City Council Members
Bob Belmore, City Manager
Scott Smith, Finance Director

From: Somersworth School Board
Lou Goscinski, Interim Superintendent of Schools
Katie Krauss, Business Administrator

Date: February 23, 2024

Regards: FY 2024-2025 School Department Proposed Budget

Attached please find the FY 2025 School Department Budget.

Superintendent's Recommended Budget

On pages two and three of the memo you will find the Superintendent's recommended budget. The recommended budget allows for the district to:

- Meet all contractual obligations for salaries and benefits for staff as well as contracted services and special education
- Keep all current programs for our students
- Includes staff for our preschool program previously funded through ESSER Funds
- Includes staff for grounds maintenance
- Includes two school to home coordinators that will help in increasing attendance rates, supporting families in completing documentation related to their educational programming, proactively engages families, and connecting families with resources/programs.

Tax Cap Compliant Budget

On pages four and five of the memo you will find the tax cap compliant budget. The tax cap compliant budget includes the following:

- Reductions totaling \$1,176,230 (See Page 6)
- Decreases current programs for students
- Reduces 9.7 total staff positions throughout the district
- Decreases supplies in each of the schools in the district
- Reduces the SYC Before/After School Program

We look forward to collaborating closely with the City Council throughout the budget process as we explore opportunities for preserving our current programs and services for the students of the Somersworth School District.

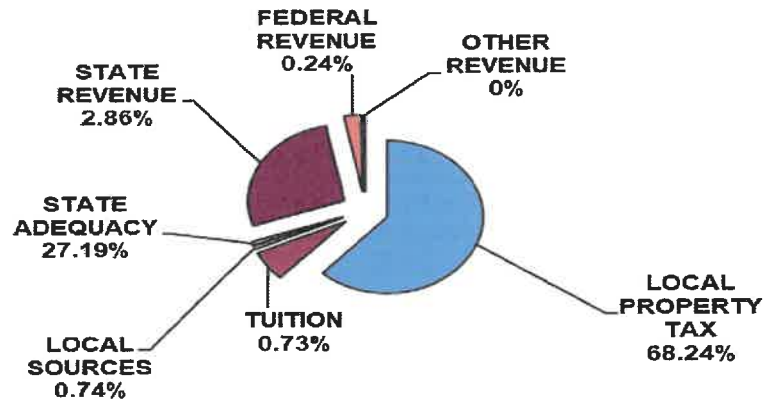
FY 2025 Superintendent's Recommended Budget

Revenues:

The projected Fiscal Year 2024-2025 estimated revenue is \$10,381,308 which results in a decrease in estimated revenue of approximately \$388,716 primarily due to the following reasons:

- Reduction in State of NH Adequacy Education Aid: \$(318,345)
- Reduction in Building Aid: \$(17,383)
- Reduction in Indirect Cost Revenue: \$(5,400)
- Reduction in Use of Fund Balance: \$(100,000)
- Increase in Rollinsford SAU Fee for Services: \$34,413
- Increase in Building Use Fees: \$500
- Increase in Other State Aid: \$17,499

FY 2025 - Estimated Revenue



Expenditures:

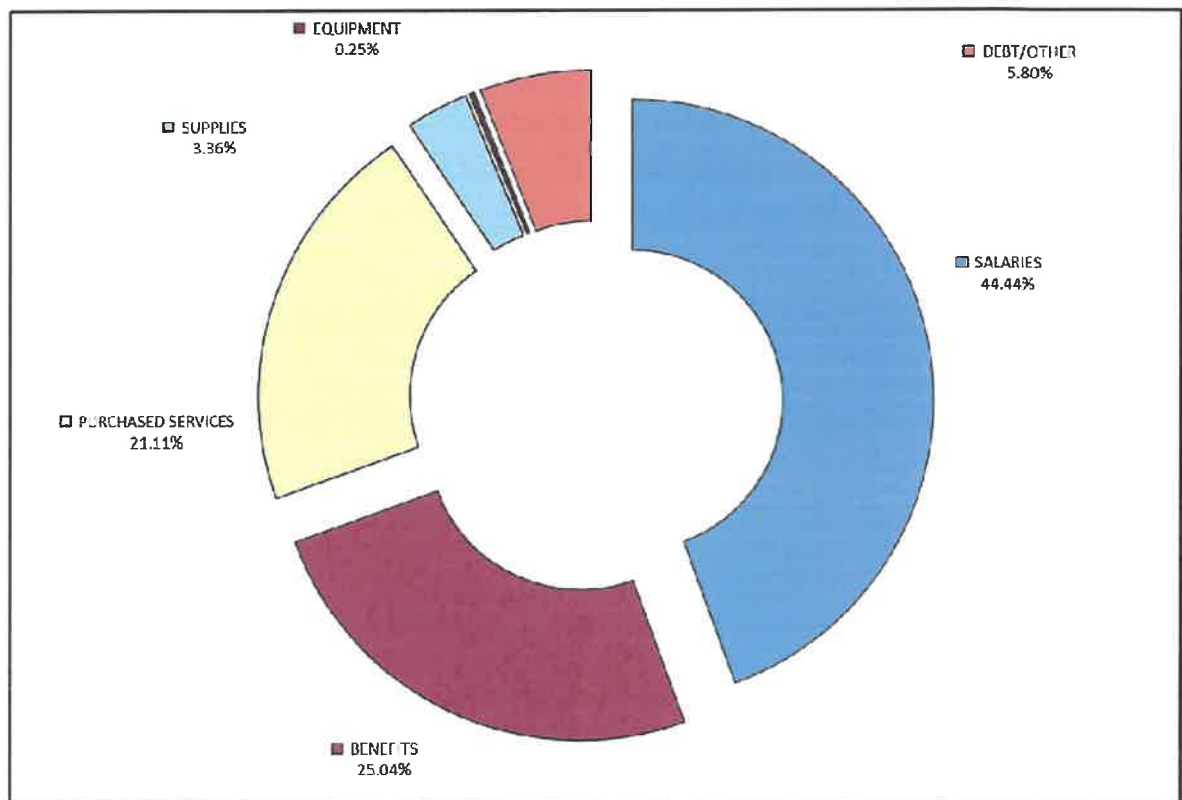
The Fiscal Year 2024-2025 Superintendent's Recommended Budget total is \$32,685,977.

The proposed expenditure change is \$1,623,561 more than the Fiscal Year 2023-2024

Approved Budget. Expenditure increases are primarily due to the following reasons:

- Custodial Negotiated Contract Increases: \$47,806
- Teacher Negotiated Contract Increases: \$797,835
- Clerical and Paraprofessional Negotiated Contract Increases: \$372,050
- Administrator Contract Increases: \$139,314
- Special Education Increases: \$126,443
- New Staff Requests: \$304,135
- Transportation Contracts: \$28,198
- SAU Budget Increases: \$191,071
- Other Budget Changes: \$(383,291)

The following chart is a summary of the General Fund proposed budget by major category:



Net Budget

The Fiscal Year 2024-2025 net budget is \$22,304,669, an increase of \$2,012,277.

Estimated Tax Impact: \$1.75

Tax Cap

The maximum increase permitted by the tax cap is \$836,047. Based on the recommended budget the increase is \$1,176,230 above the tax cap.

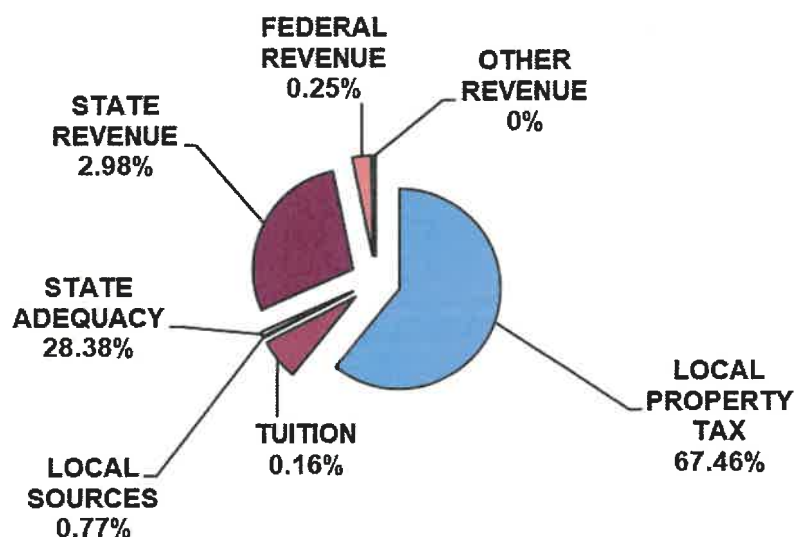
FY 2025 Tax Cap Compliant Budget

Revenues

The projected Fiscal Year 2024-2025 estimated revenue is \$10,191,308 which results in a decrease in estimated revenue of approximately \$578,716 primarily due to the following reasons:

- Reduction in State of NH Adequacy Education Aid: \$(318,345)
- Reduction in Building Aid: \$(17,383)
- Reduction in Indirect Cost Revenue: \$(5,400)
- Reduction in SYC Revenue: \$(190,000)
- Reduction in Use of Fund Balance: \$(100,000)
- Increase in Rollinsford SAU Fee for Services: \$34,413
- Increase in Building Use Fees: \$500
- Increase in Other State Aid: \$17,499

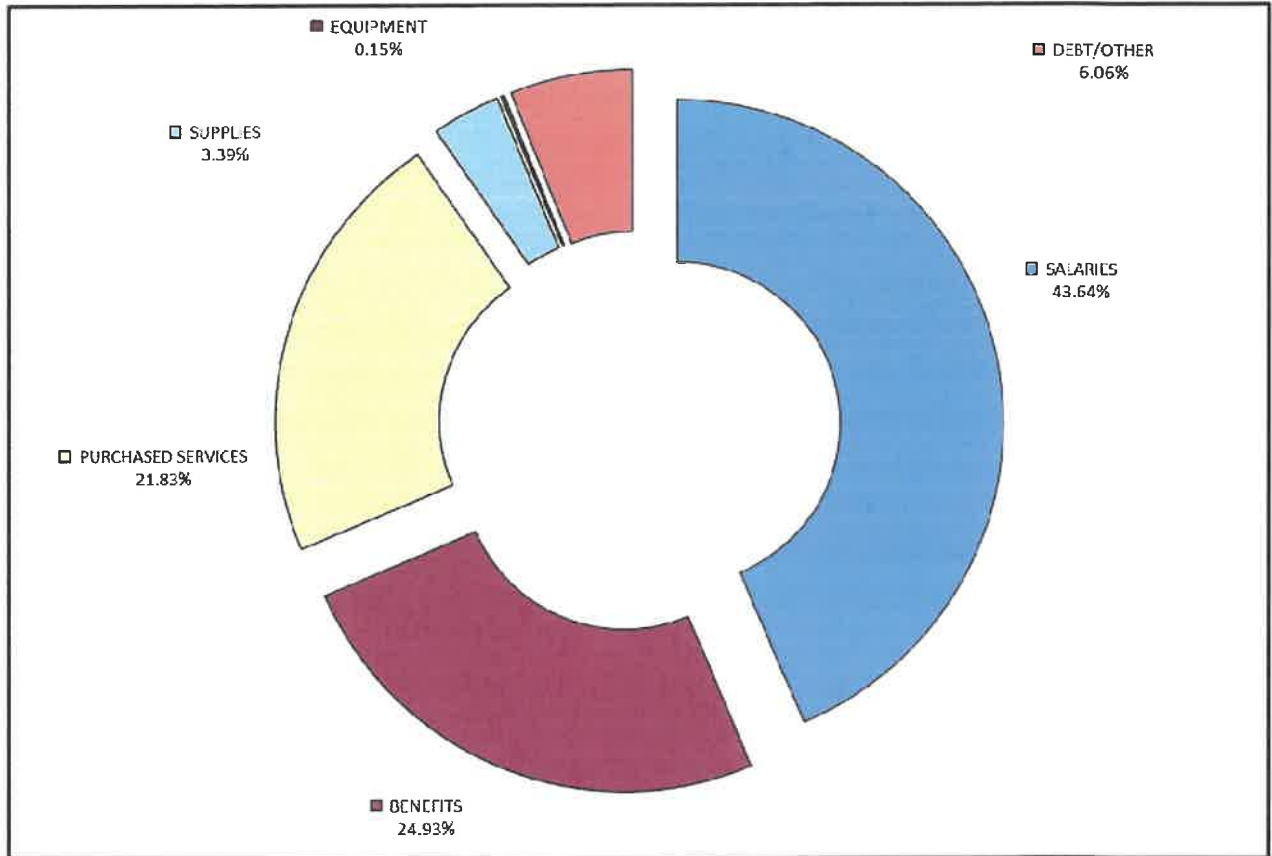
FY 2025 - Estimated Revenue



Expenditures

The Fiscal Year 2024-2025 Proposed Budget total is \$31,319,747. The proposed expenditure change is \$257,331 more than the Fiscal Year 2023-2024 Approved Budget.

The following chart is a summary of the General Fund proposed budget by major category:



Net Budget

The Fiscal Year 2024-2025 net budget is \$21,128,439 an increase of \$836,047.
Estimated Tax Impact: \$0.73

Tax Cap

In order to meet the tax cap requirement, significant budget reductions needed to be made to the Superintendent's recommended budget. Budget reductions are broken into three tiers based on impact to the school district. All reductions listed have a severe impact on the educational programs that we provide for students.

Somersworth 2024-2025 Budget Reductions

Tier One Budget Reductions

Tech Computer Hardware	23,111.00
Maple Wood Building Level Increase	5,000.00
CTC Building Level Increase	3,000.00
High School Building Level Increase	4,000.00
Facilities Increase	20,822.00
Middle School Building Level Increase	21,975.00
Late Bus	17,000.00
.5 Maplewood Aide	20,000.00
Data Position	70,048.00
School to Home Coordinator (one position)	82,251.00
	<hr/>
	267,207.00

Tier Two Budget Reductions

SYC Program (Net Revenue and Expenses)	100,000.00
Grounds Maintenance Position	83,497.00
Foreign Language (Part Time Position)	33,545.00
SPED Para MW	45,000.00
Idlehurst SPED Para Position	45,000.00
Part Time Custodian	30,825.00
Middle School Classroom Teacher	80,000.00
	<hr/>
	417,867.00

Tier Three Budget Reductions

CTC Program	109,685.00
High School Teaching Position	80,000.00
Library Position MS/HS	80,000.00
Building Aid MW	45,000.00
School to Home Coordinators (One Position)	82,251.00
Middle School Case Manager	94,220.00
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	491,156.00

Total Budget Reductions	1,176,230.00
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GENERAL FUND REVENUE ESTIMATES

	FY 23-24	FY 24-25
SCHOOL:		
STATE ADEQUACY GRANT	9,179,564	8,861,219
OTHER STATE AID	9,362	26,861
MEDICAID REIMBURSEMENT	50,000	50,000
BUILDING AID	471,201	453,818
SPECIAL EDUCATION AID	425,000	425,000
TRI-CITY CAREER TECHNICAL AID	55,000	55,000
TUITION	49,000	49,000
ROLLINSFORD SAU REVENUE	203,997	238,410
INDIRECT COST REVENUE	33,400	28,000
MISCELLANEOUS SCHOOL	3,500	4,000
OTHER FINANCING SERVICES	100,000	0
SYC REVENUE	190,000	0
SUBTOTAL SCHOOL INTERGOVERNMENTAL	10,770,024	10,191,308
DECREASE IN REVENUES FROM PREVIOUS YEAR		(578,716)
PERCENTAGE OF DECREASE IN REVENUES		-5.37%

SCHOOL DEPARTMENT FY 2023-2024 APPROVED BUDGET

PERSONNEL	23-24	24-25	CHANGE	24-25 Proposed STAFF CHANGES
	ACTUAL STAFFING	APPROVED STAFFING		
IDLEHURST ELEMENTARY SCHOOL				
Principal	1.0	1.0	0.0	Teachers (5.7)
Assistant Principal	1.0	1.0	0.0	Paraprofessionals (3.5)
Guidance	1.5	2.0	0.5	Other 0.0
Teachers (Including Nurse and Speech)	28.2	28.2	0.0	Clerical 0.0
Clerical	1.5	1.5	0.0	Custodial (0.5)
Paraprofessionals	23.0	21.0	(2.0)	TOTAL STAFF CHANGES (9.7)
Other (ESOL Assistant)	0.0	0.0	0.0	
Custodians	3.5	3.5	0.0	
MAPLE WOOD ELEMENTARY SCHOOL				
Principal	1.0	1.0	0.0	
Assistant Principal	1.0	1.0	0.0	
Guidance	1.5	2.0	0.5	
Teachers (Including Nurse, ESOL and Speech)	24.3	24.3	0.0	
Clerical	1.5	1.5	0.0	
Paraprofessionals/Aides	13.5	12.0	(1.5)	
Other	0.0	0.0	0.0	
Custodians	3.0	3.0	0.0	
SOMERSWORTH MIDDLE SCHOOL				
Principal	1.0	1.0	0.0	
Assistant Principal	1.0	1.0	0.0	
Guidance	3.0	2.0	(1.0)	
Teachers (Including Nurse and Speech)	32.8	30.3	(2.5)	
Clerical	2.0	2.0	0.0	
Paraprofessionals	12.0	12.0	0.0	
Other (Inclusion Program Assistant, Speech Assistant)	0.0	0.0	0.0	
Custodians	3.5	3.0	(0.5)	
SOMERSWORTH HIGH SCHOOL				
Principal	1.0	1.0	0.0	
Assistant Principal	1.0	1.0	0.0	
Guidance	2.0	2.0	0.0	
Teachers (Including Nurse)	30.3	28.1	(2.2)	
Clerical	3.0	3.0	0.0	
Paraprofessionals	20.0	20.0	0.0	
Other	2.0	2.0	0.0	
Custodians	3.0	3.0	0.0	
CAREER TECHNICAL CENTER				
Director	1.0	1.0	0.0	
Guidance	0.0	0.0	0.0	
Teachers	7.9	6.9	(1.0)	
Clerical	1.0	1.0	0.0	
Paraprofessionals	0.8	0.8	0.0	
Other	0.0	0.0	0.0	
Custodians	2.0	2.0	0.0	
OTHER				
Facilities Director	1.0	1.0	0.0	
Maintenance	1.0	1.0	0.0	
Special Education Liaison	0.5	0.5	0.0	
Grounds Maintenance	0.0	0.0	0.0	
Federal Grants Manager/Title I Director	0.3	0.3	0.0	
SAU STAFF				
Superintendent	1.0	1.0	0.0	
Assistant Superintendent	0.0	1.0	1.0	
Business Administrator	1.0	1.0	0.0	
Student Services Director	0.0	1.0	1.0	
Human Resources	1.0	1.0	0.0	
Payroll/Accounts Payable	1.0	1.0	0.0	
Special Education Secretary	1.0	1.0	0.0	
Administrative Assistant	1.0	1.0	0.0	
Receptionist	1.0	1.0	0.0	

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
1100 REGULAR EDUCATION

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Teacher Salaries	1,130,604	1,050,449	1,117,774
5110 Paraprofessional Salaries	22,742	40,601	0
5110 Substitutes Salaries	48,930	21,100	21,100
5200 Health & Dental Insurance	314,711	314,870	324,390
5200 Life & Disability	3,503	3,330	3,194
5200 FICA/Medicare	86,926	85,079	87,124
5200 State Retirement	237,711	204,255	213,816
5300 Contracted Services	0	0	0
5400 Maintenance Agreement	8,088	5,626	8,000
5400 Equipment Repairs -Music	295	400	400
5400 Copier Lease/Purchase	7,115	10,210	6,320
5600 General Supplies	15,948	36,648	23,202
5600 Print Media	1,829	4,754	4,404
5600 Software	9,834	11,178	10,749
5700 Computer Hardware	0	0	0
5700 Furniture	2,596	500	500
5700 Other Equipment	0	0	0
Regular Education	1,890,831	1,789,000	1,820,972
Difference From Previous Budget			31,972
Percentage Difference From Previous Budget			1.79%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	SPED Teacher Salaries	190,865	182,000	198,051
5110	SPED Paraprofessional Salaries	300,846	225,101	371,054
5200	SPED Health & Dental Insurance	171,869	120,669	163,735
5200	SPED Life & Disability	2,129	1,774	2,242
5200	SPED FICA/Medicare	36,141	31,145	43,536
5200	SPED State Retirement	82,486	66,625	85,366
5300	SPED Contracted Services	205,983	276,932	167,893
5500	SPED Tuition	320,315	544,332	349,584
5600	SPED Supplies	2,000	1,425	900
5600	SPED Technology Supplies	0	125	50
5600	SPED Print Media	1,150	1,000	200
5600	SPED Software	0	0	0
5700	SPED Computer Hardware	0	0	0
5700	SPED Furniture	0	0	700
5700	SPED Other Equipment	0	0	0
5110	ESL Teacher Salaries	43,935	49,046	52,828
5200	ESL Teacher Benefits	23,646	25,408	26,950
5600	ESL Supplies	0	0	0
5300	Gifted & Talented - Services	0	0	0
5600	Gifted & Talented - Supplies	0	0	0
Special Education		1,381,365	1,525,582	1,463,089
Difference From Previous Budget				(62,493)
Percentage Difference From Previous Budget				-4.10%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2120 GUIDANCE SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Guidance Salaries	43,647	53,152	135,701
5200	Guidance - Health & Dental Insurance	17,325	29,276	42,533
5200	Guidance - Life & Disability	147	178	354
5200	Guidance - FICA/Medicare	2,782	4,066	10,381
5200	Guidance - State Retirement	9,175	10,439	26,652
5300	Guidance-Contracted Services	870	1,900	1,900
5600	Guidance Supplies	0	135	200
5600	Guidance Print Media	145	300	0
5600	Guidance Software	0	100	0
5700	Guidance Furniture	0	0	200
5800	Guidance Dues	0	0	258
Guidance Services		74,092	99,546	218,179
Difference From Previous Budget				118,632
Percentage Difference From Previous Budget				119.17%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2130 HEALTH SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Nurse Salary	53,394	55,789	57,240
5200	Nurse - Health & Dental Insurance	26,484	29,276	22,585
5200	Nurse - Life & Disability	171	173	174
5200	Nurse - FICA/Medicare	3,583	4,268	4,379
5200	Nurse - State Retirement	11,223	10,957	11,242
5400	Nurse-Maintenance Agreements	0	319	319
5600	Nursing Supplies	399	600	2,700
5600	Nursing Software	626	780	780
5700	Nursing Computer Hardware	0	0	0
5700	Nursing Other Equipment	0	0	0
Health Services		95,881	102,162	99,418
Difference From Previous Budget				(2,744)
Percentage Difference From Previous Budget				-2.69%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Speech Teacher Salaries	0	0	0
5200	Speech - Health & Dental Insurance	0	0	0
5200	Speech - Life & Disability	0	0	0
5200	Speech - FICA/Medicare	0	0	0
5200	Speech - State Retirement	0	0	0
5300	Speech-Professional Services	0	579	579
5600	Speech Supplies	173	400	400
5600	Speech Print Media	0	0	0
Speech & Language Services		173	979	979
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL

2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5300	Testing Services-Contracted Services	4,374	4,050	4,050
5600	Testing Supplies	0	0	0
5600	Testing Print Media	500	0	1,200
Testing Services		4,874	4,050	5,250
Difference From Previous Budget				1,200
Percentage Difference From Previous Budget				29.63%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Librarian Salaries	25,510	26,646	27,720
5200	Librarian - Health & Dental Insurance	10,593	11,710	12,064
5200	Librarian - Life & Disability	74	76	76
5200	Librarian - FICA/Medicare	1,700	2,038	2,121
5200	Librarian - State Retirement	5,361	5,233	5,444
5600	Library Supplies	377	500	500
5600	Library Print Media	741	1,000	1,000
5600	Library Software	822	1,103	1,103
Library Services		45,179	48,306	50,028
Difference From Previous Budget				1,722
Percentage Difference From Previous Budget				3.56%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Clerical Salaries	59,986	65,797	75,898
5110	Administrator Salaries	185,180	190,735	209,901
5110	Leadership Team Salaries	16,000	16,000	16,000
5200	Health & Dental Insurance	51,660	60,012	60,808
5200	Life & Disability	1,046	1,410	1,387
5200	FICA/Medicare	19,260	20,844	23,241
5200	State Retirement	50,583	49,504	55,029
5200	Professional Development	525	0	0
5400	Maintenance Agreement	825	0	0
5400	Equipment Repairs	0	0	0
5500	Postage	1,904	1,600	1,600
5600	General Supplies	1,624	2,195	2,890
5600	Subscriptions and Books	0	0	0
5700	Computer Hardware	0	0	0
5700	Furniture	0	0	400
5700	Other Equipment	0	200	0
5800	Dues	1,598	1,600	1,600
School Administration Services		390,191	409,897	448,753
Difference From Previous Budget				38,856
Percentage Difference From Previous Budget				9.48%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Custodial Salaries	135,949	143,707	148,637
5200	Custodial - Health & Dental Insurance	46,376	60,308	63,264
5200	Custodial - Life & Disability	731	756	756
5200	Custodial - FICA/Medicare	9,805	10,994	11,371
5200	Custodial - State Retirement	19,619	19,444	20,111
5600	Custodial Supplies	6,394	7,000	7,000
5700	Custodial Equipment	495	500	500
5400	Water & Sewer	4,336	6,400	6,400
5400	Performance Contract Lease	26,926	26,963	26,963
5500	Telephone	3,128	2,700	2,700
5600	Natural Gas	17,844	40,000	40,000
5600	Electric	35,565	38,000	38,000
5300	Maintenance Contracted Services	0	8,700	8,700
5400	Lawn Care	346	2,000	5,000
5400	Equipment Repairs	59,946	22,000	19,000
5600	Maintenance Materials	1,657	5,000	5,000
5400	Maintenance Contingency	216	0	0
5400	Special Projects	0	0	0
Custodial & Maintenance Services		369,332	394,472	403,401
Difference From Previous Budget				8,929
Percentage Difference From Previous Budget				2.26%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2700 TRANSPORTATION SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5500 Field Trip/Cocurricular Transportation	695	700	575
<i>Transportation Services</i>	695	700	575
<i>Difference From Previous Budget</i>			(125)
<i>Percentage Difference From Previous Budget</i>			0.00%

<i>Maple Wood Elementary School</i>	4,252,613	4,374,695	4,510,647
<i>Difference From Previous Budget</i>			135,952
<i>Percentage Difference From Previous Budget</i>			3.11%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
1100 REGULAR EDUCATION

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Teacher Salaries	1,132,985	1,096,873	1,162,502
5110 Paraprofessional Salaries	200,717	182,111	203,081
5110 Substitutes Salaries	38,691	48,900	48,900
5200 Health & Dental Insurance	414,354	411,494	437,104
5200 Life & Disability	4,507	4,157	4,148
5200 FICA/Medicare	98,348	101,583	108,208
5200 State Retirement	267,972	237,841	253,780
5400 Maintenance Agreement	10,257	9,522	10,000
5400 Equipment Repairs	0	0	0
5400 Copier/Lease Purchase	11,858	18,074	10,533
5600 General Supplies	22,224	19,124	24,334
5600 Print Media	2,490	2,500	2,500
5600 Software	6,044	5,800	4,350
5700 Computer Hardware	0	0	0
5700 Furniture	0	0	0
5700 Other Equipment	0	0	0
Regular Education	2,210,447	2,137,980	2,269,439
Difference From Previous Budget			131,460
Percentage Difference From Previous Budget			6.15%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 SEE Teacher Salaries	47,255	49,618	116,026
5110 SEE Paraprofessional Salary	48,760	83,163	93,492
5110 SEE Paraprofessional Salary	0	0	0
5110 SPED Teacher Salaries	227,024	270,004	281,610
5110 SPED Paraprofessional Salaries	295,739	399,356	545,178
5200 SPED Health & Dental Insurance	264,193	270,290	288,060
5200 SPED Life & Disability	2,449	3,364	3,940
5200 SPED FICA/Medicare	43,264	61,369	79,275
5200 SPED State Retirement	106,209	128,059	162,473
5300 SPED Professional Services	55,228	145,605	214,318
5300 SEE Contracted Services	0	132,687	137,364
5500 SPED Tuition - Preschool	9,215	0	0
5500 SPED Tuition to LEA	0	0	0
5500 SPED Tuition	95,769	184,597	227,338
5600 SEE General Supplies	276	300	300
5600 SEE Technical General Supplies	0	1,000	1,000
5600 SPED Supplies	1,013	1,000	1,000
5600 SPED Technology Supplies	0	500	500
5600 SPED Print Media	469	400	400
5110 ESL - Salaries	69,328	72,794	76,070
5200 ESL - Health & Dental Insurance	26,484	29,276	30,167
5200 ESL - Life & Disability	195	200	199
5200 ESL - FICA/Medicare	4,656	5,569	5,819
5200 ESL - State Retirement	14,573	14,297	14,940
5300 ESL Tutor Contracted Services	0	584	584
5600 ESL Tutor Supplies	194	200	200
5300 Gifted & Talented - Services	0	0	0
5600 Gifted & Talented - Supplies	0	0	0
Special Education	1,312,293	1,854,230	2,280,253
Difference From Previous Budget			426,023
Percentage Difference From Previous Budget			22.98%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2120 GUIDANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Guidance Salaries	96,185	107,496	114,180
5200 Guidance - Health & Dental Insurance	21,976	23,717	24,735
5200 Guidance - Life & Disability	317	342	342
5200 Guidance - FICA/Medicare	7,172	8,223	8,735
5200 Guidance - State Retirement	20,227	21,112	22,425
5200 Guidance General Supplies	0	0	0
5600 Guidance Subscriptions and Books	0	0	0
5600 Guidance Software	0	0	0
5700 Guidance Computer Hardware	0	0	0
5800 Guidance Dues	0	0	0
Guidance Services	145,876	160,891	170,417
Difference From Previous Budget			9,526
Percentage Difference From Previous Budget			5.92%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2130 HEALTH SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Nurse Salary	57,160	59,555	57,240
5200 Nurse - Health & Dental Insurance	10,988	11,858	22,140
5200 Nurse - Life & Disability	177	180	180
5200 Nurse - FICA/Medicare	4,170	4,556	4,379
5200 Nurse - State Retirement	12,015	11,697	11,242
5400 Nursing Maintenance Agreements	0	0	0
5600 Nursing Supplies	1,319	1,300	1,300
5600 Nursing Software	626	600	600
5700 Nursing Other Equipment	0	0	0
Health Services	86,455	89,746	97,080
Difference From Previous Budget			7,334
Percentage Difference From Previous Budget			8.17%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 SEE	Speech Teacher Salary	0	0	0
5110 SEE	Speech Teaching Assistant Salary	0	0	0
5110	Speech Teacher Salaries	94,422	99,143	103,604
5110	Speech Assistant Salaries	0	0	0
5200	Speech - Health & Dental Insurance	12,079	13,269	14,424
5200	Speech - Life & Disability	308	326	326
5200	Speech - FICA/Medicare	6,974	7,584	7,926
5200	Speech - State Retirement	19,848	19,472	20,348
5300 SEE	Speech Professional Services	0	0	0
5600 SEE	Speech General Supplies	0	200	200
5600	Speech Supplies	358	400	400
Speech & Language Services		133,988	140,394	147,228
Difference From Previous Budget				6,834
Percentage Difference From Previous Budget				4.87%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2160 PT/OT SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5300 SEE PT & OT Professional Services	78,889	54,418	57,139
5600 SEE PT & OT Supplies	0	0	0
PT/OT Services	78,889	54,418	57,139
Difference From Previous Budget			2,721
Percentage Difference From Previous Budget			5.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2210 TESTING SERVICES

ACCT		22-23	24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD APPROVED
5300	Testing Services	5,688	5,742
5600	Testing Supplies	0	0
Testing Services		5,688	5,742
Difference From Previous Budget			0
Percentage Difference From Previous Budget			0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2222 LIBRARY SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Librarian Salaries	38,265	39,969	41,579
5200 Librarian - Health & Dental Insurance	14,387	17,566	18,101
5200 Librarian - Life & Disability	112	0	0
5200 Librarian - FICA/Medicare	2,551	3,058	3,181
5200 Librarian - State Retirement	8,045	7,850	8,166
5400 Library Maintenance Agreement	788	788	788
5400 Library Equipment Repair	0	0	0
5600 Media Center Supplies	491	600	600
5600 Library Print Media	961	700	700
5600 Library Electronic Media	0	0	0
5600 Library Software	822	0	0
5700 Library Furniture	0	0	0
5700 Library Other Equipment	0	0	0
Library Services	66,422	70,530	73,115
Difference From Previous Budget			2,585
Percentage Difference From Previous Budget			3.66%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Clerical Salaries	65,104	67,456	76,148
5110 Administrator Salaries	177,160	182,475	201,481
5110 Leadership Team Salaries	14,000	16,000	16,000
5200 Health & Dental Insurance	53,699	61,104	63,503
5200 Life & Disability	999	1,177	1,177
5200 FICA/Medicare	18,807	20,344	22,558
5200 State Retirement	48,780	48,107	53,261
5200 Professional Development	4,650	1,440	1,440
5400 Maintenance Agreement	431	435	435
5500 Postage	1,000	750	750
5600 General Supplies	850	850	850
5600 Subscriptions and Books	0	0	0
5700 Other Equipment	0	0	0
5800 Dues	1,120	1,120	1,120
School Administration Services	386,600	401,258	438,723
Difference From Previous Budget			37,465
Percentage Difference From Previous Budget			9.34%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23	24-25	
	Actual	23-24 BUD	APPROVED
5110 Custodial Salaries	163,992	170,890	176,847
5200 Custodial - Health & Dental Insurance	56,072	46,473	48,703
5200 Custodial - Life & Disability	907	914	913
5200 Custodial - FICA/Medicare	11,765	13,073	13,529
5200 Custodial - State Retirement	19,030	19,162	19,829
5600 Custodial Supplies	15,112	10,000	10,000
5700 Custodial Equipment	0	500	500
5400 Water & Sewer	5,949	6,400	6,400
5500 Telephone	68	800	800
5600 Natural Gas	25,232	40,000	40,000
5600 Electric	63,069	92,705	92,705
5300 Contracted Services	0	11,000	11,000
5400 Lawn Care	0	2,000	2,000
5400 Equipment Repairs	46,670	22,000	22,000
5600 Maintenance Materials	4,733	10,000	10,000
5400 Maintenance Contingency	0	0	0
5400 Special Projects	0	0	0
Custodial & Maintenance Services	412,600	445,917	455,226
Difference From Previous Budget			9,309
Percentage Difference From Previous Budget			2.09%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2700 TRANSPORTATION SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5500 Field Trip/Cocurricular Transportation	216	0	0
<i>Transportation Services</i>	216	0	0
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%
Idlehurst Elementary School	4,839,474	5,361,105	5,994,365
<i>Difference From Previous Budget</i>			633,260
<i>Percentage Difference From Previous Budget</i>			11.81%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL**

1100 REGULAR EDUCATION

ACCT NUMBER DESCRIPTION	22-23	24-25	
	Actual	23-24 BUD	APPROVED
5110 Teacher Salaries	1,345,011	1,347,544	1,349,951
5110 Paraprofessional Salaries	0	0	0
5110 Substitutes Salaries	32,782	45,000	45,000
5200 Health & Dental Insurance	332,814	379,053	377,048
5200 Life & Disability	4,092	4,323	4,327
5200 FICA/Medicare	100,666	106,530	112,834
5200 State Retirement	284,268	264,658	280,842
5300 Contracted Services	0	0	0
5400 Maintenance Agreement	12,344	11,253	11,253
5400 Equipment Repairs	753	1,000	1,000
5400 Copier Lease/Purchase	15,687	21,001	16,183
5600 General Supplies	21,432	23,000	23,000
5600 Print Media	4,991	5,000	5,000
5600 Electronic Media	4,000	2,000	2,000
5600 Software	9,614	9,775	9,775
5700 Computer Hardware	0	0	0
5700 Furniture Replacement	0	0	0
5700 Other Equipment	2,259	2,500	2,500
Regular Education	2,170,716	2,222,637	2,240,713
Difference From Previous Budget			18,076
Percentage Difference From Previous Budget			0.81%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 SPED Teacher Salaries	223,745	293,375	252,880
5110 SPED Paraprofessional Salaries	262,029	365,510	388,243
5200 SPED Health & Dental Insurance	155,724	266,006	250,779
5200 SPED Life & Disability	1,661	2,850	2,546
5200 SPED FICA/Medicare	35,896	50,408	49,044
5200 SPED State Retirement	81,333	103,676	102,195
5300 SPED Contracted Services	20,108	90,175	104,260
5500 SPED Tuition	436,832	343,973	487,931
5534 SPED Postage	41	750	750
5600 SPED Supplies	2,847	2,850	2,850
5600 SPED Technology Supplies	0	0	0
5600 SPED Print Media	126	1,000	1,000
5600 SPED Software	0	1,000	1,000
5700 SPED Computer Hardware	0	0	0
5700 SPED Other Equipment	0	0	0
5110 ESL Teacher Salaries	36,705	29,823	31,165
5200 ESL - Health & Dental Insurance	19,830	10,953	11,292
5200 ESL - Life & Disability	176	82	90
5200 ESL - FICA/Medicare	2,592	2,281	2,384
5200 ESL - State Retirement	7,716	5,857	6,121
5600 ESL Supplies	167	169	169
5300 Gifted & Talented - Services	0	0	0
5600 Gifted & Talented - Supplies	0	0	0
Special Education	1,287,526	1,570,737	1,694,699
Difference From Previous Budget			123,961
Percentage Difference From Previous Budget			7.89%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL**

1400 COCURRICULAR SERVICES & ATHLETICS

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Cocurricular Salaries	9,138	10,785	10,985
5200 Cocurricular - FICA/Medicare	699	825	840
5200 Cocurricular - State Retirement	1,920	1,920	1,955
5600 Cocurricular Supplies	0	0	0
5110 Athletic Salaries	22,894	20,195	18,512
5200 Athletic - FICA/Medicare	1,805	1,545	1,416
5200 Athletic - State Retirement	3,796	3,595	3,295
5300 Athletic Officials	2,340	3,000	16,500
5400 Athletic Equipment Repair	261	630	630
5600 Athletic Supplies	1,395	2,000	2,000
5700 Athletic New Equipment	1,085	1,200	1,800
5800 Athletic Dues	0	0	585
Cocurricular Services & Athletics	45,334	45,695	58,519
Difference From Previous Budget			12,824
Percentage Difference From Previous Budget			28.07%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL

2120 GUIDANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Guidance Salaries	174,620	171,028	140,516
5100 Guidance Clerical Salaries	0	0	0
5200 Guidance Health & Dental Insurance	45,576	52,993	42,535
5200 Guidance Life & Disability	549	727	551
5200 Guidance FICA/Medicare	12,660	13,084	10,749
5200 Guidance State Retirement	36,714	33,590	27,597
530 Guidance Contracted Services	840	1,500	1,500
5500 Guidance Postage	27	500	500
5600 Guidance Supplies	532	600	600
5600 Guidance Subscriptions & Books	0	100	100
5600 Guidance Software	0	0	0
5700 Guidance Computer Hardware	0	0	0
5800 Guidance Dues	258	537	537
Guidance Services	271,775	274,659	225,186
Difference From Previous Budget			(49,472)
Percentage Difference From Previous Budget			-18.01%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL
2130 HEALTH SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Nurse Salary	50,354	55,544	64,779
5200 Nurse - Health & Dental Insurance	11,380	12,266	12,812
5200 Nurse - Life & Disability	166	189	189
5200 Nurse - FICA/Medicare	3,754	4,249	4,956
5200 Nurse - State Retirement	10,584	10,909	12,723
5400 Nursing Maintenance Agreements	0	0	0
5600 Nursing Supplies	965	1,000	1,000
5600 Nursing Software	626	1,000	1,000
5700 Nursing Other Equipment	0	0	0
Health Services	77,830	85,157	97,458
Difference From Previous Budget			12,301
Percentage Difference From Previous Budget			14.45%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL

2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Speech Teacher Salaries	0	0	0
5110	Speech Assistant Salaries	36,368	0	0
5200	Speech - Health & Dental Insurance	19,731	0	0
5200	Speech - Life & Disability	103	0	0
5200	Speech - FICA/Medicare	2,447	0	0
5200	Speech - State Retirement	5,113	0	0
5300	Speech- Contracted Services	50,440		
5600	Speech Supplies	0	0	0
Speech & Language Services		114,203	0	0
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL

2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5300	Testing Services	5,214	6,160	6,160
5600	Testing Supplies	0	0	0
Testing Services		5,214	6,160	6,160
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL
2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Librarian Salaries	50,566	53,094	55,484
5200	Librarian - Health & Dental Insurance	26,484	29,276	30,166
5200	Librarian - Life & Disability	166	171	171
5200	Librarian - FICA/Medicare	3,213	4,062	4,245
5200	Librarian - State Retirement	10,629	10,428	10,897
5400	Library Maintenance Agreement	0	0	0
5400	Library Equipment Repair	0	334	334
5600	Library Supplies	750	730	730
5600	Library Print Media	2,230	2,553	2,553
5600	Library Electronic Media	50	275	275
5600	Library Software	1,322	500	500
5700	Library Furniture	0	0	0
Library Services		95,410	101,423	105,355
Difference From Previous Budget				3,932
Percentage Difference From Previous Budget				3.88%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Clerical Salaries	83,058	89,175	101,268
5110	Administrator Salaries	183,340	188,840	205,837
5200	Department Head Stipends	16,000	16,000	16,000
5200	Health & Dental Insurance	83,489	90,959	94,726
5200	Life & Disability	1,235	1,795	1,795
5200	FICA/Medicare	19,840	22,492	24,718
5200	State Retirement	53,468	52,295	57,270
5200	Professional Development	0	0	0
5320	Contracted Services	954	0	0
5400	Equipment Repairs	0	0	0
5500	Postage	3,150	1,800	1,800
5600	General Supplies	9,902	11,500	11,500
5600	Subscriptions and Books	99	100	100
5600	Software	350	350	350
5700	Computer Hardware	1,646	0	0
5800	Dues	1,895	1,895	1,895
School Administration Services		458,425	477,201	517,258
Difference From Previous Budget				40,057
Percentage Difference From Previous Budget				8.39%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23	24-25	
	Actual	23-24 BUD	APPROVED
5110 Custodial Salaries	139,335	160,150	143,832
5200 Custodial - Health & Dental Insurance	44,345	62,329	64,398
5200 Custodial - Life & Disability	662	846	728
5200 Custodial - FICA/Medicare	10,176	12,251	11,003
5200 Custodial - State Retirement	16,377	21,668	19,460
5600 Custodial Supplies	11,690	10,000	10,000
5700 Custodial Equipment	0	500	500
5400 Water & Sewer	900	3,000	3,000
5500 Telephone	5,971	5,000	5,000
5600 Natural Gas	0	0	0
5600 Electric	48,977	60,000	60,000
5300 Contracted Services	0	8,600	8,600
5400 Lawn Care	0	2,000	2,000
5400 Equipment Repairs	49,513	41,000	41,000
5600 Maintenance Materials	2,151	10,000	10,000
5400 Maintenance Contingency	216	0	0
5400 Special CIP Projects	5,390	55,000	0
Custodial & Maintenance Services	335,703	452,344	379,521
Difference From Previous Budget			(72,823)
Percentage Difference From Previous Budget			-16.10%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
MIDDLE SCHOOL**

2700 TRANSPORTATION SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5500 Athletic Transportation	4,916	4,500	10,500
5500 SPED Transportation	0	0	0
5500 Field Trip/Cocurricular Transportation	70	0	0
Transportation Services	4,985	4,500	10,500
Difference From Previous Budget			6,000
Percentage Difference From Previous Budget			0.00%

Middle School	4,867,121	5,240,512	5,335,365
Difference From Previous Budget			94,853
Percentage Difference From Previous Budget			1.81%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL
1100 REGULAR EDUCATION

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Teacher Salaries	1,302,311	1,397,063	1,305,817
5110 Substitutes Salaries	67,046	45,100	45,100
5200 Health & Dental Insurance	297,559	368,084	350,618
5200 Life & Disability	3,912	8,457	7,990
5200 FICA/Medicare	99,980	110,325	109,465
5200 State Retirement	280,271	265,032	267,947
5300 Contracted Services	0	0	0
5400 Maintenance Agreement	11,646	9,089	11,000
5400 Equipment Repairs-Art	0	350	100
5400 Equipment Repairs-Music	1,669	2,000	2,000
5400 Equipment Repairs-Math	1,400	1,400	2,000
5400 Copier Lease/Purchase	10,661	27,045	10,533
5500 Other Tuition	0	0	0
5600 Teaching Supplies	15,708	19,800	16,118
5600 Print Media	8,698	16,195	21,300
5600 Textbook Replacement	0	0	0
5600 Software	12,030	13,730	11,500
5700 Computer Hardware	0	0	0
5700 Furniture Replacement	0	0	0
5700 Other Equipment-Music	795	0	2,000
5700 Science-Equipment	59	1,000	750
5700 Wellness-Equipment	1,944	2,000	2,000
5700 Art-Equipment	59	1,200	1,000
5800 Dues and Memberships	310	0	200
Regular Education	2,116,056	2,287,870	2,167,437
Difference From Previous Budget			(120,433)
Percentage Difference From Previous Budget			-5.26%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 SPED Teacher Salaries	206,925	229,954	242,149
5110 SPED Paraprofessional Salaries	220,128	295,495	273,043
5200 SPED Health & Dental Insurance	164,329	197,340	180,975
5200 SPED Life & Disability	1,738	2,191	1,913
5200 SPED FICA/Medicare	31,418	40,199	39,411
5200 SPED State Retirement	73,296	85,143	84,501
5300 SPED Contracted Services	219,493	309,384	153,430
5400 SPED Maintenance Agreement	0	0	0
5500 SPED Postage	500	500	500
5500 SPED Tuition	816,864	1,587,986	1,435,414
5600 SPED Supplies	1,124	1,150	1,500
5600 SPED Technology Supplies	0	0	0
5600 SPED Print Media	331	850	600
5700 SPED Computer Hardware	0	0	0
5700 SPED Other Equipment	0	0	0
5110 Partnership Teacher Salaries	53,394	51,385	55,544
5110 Partnership Paraprofessional Salaries	82,501	82,117	92,306
5700 Partnership Summer Program Salary	1,501	85,058	85,058
5200 Partnership Health & Dental Insurance	68,778	66,846	69,370
5200 Partnership Life & Disability	523	567	565
5200 Partnership FICA/Medicare	9,170	16,721	17,817
5200 Partnership State Retirement	25,142	34,206	36,401
5300 Partnership SPED Consultants	0	0	0
5500 Partnership Travel	0	300	300
5600 Partnership Supplies	184	1,150	800
5600 Partnership Print Media	574	850	800
5700 Partnership Other Equipment	271	500	500
5110 ESL Teacher Salaries	20,100	29,823	31,165
5200 ESL - Health & Dental Insurance	0	10,953	11,292
5200 ESL - Life & Dental	0	98	90
5200 ESL - FICA/Medicare	1,412	2,281	2,384
5200 ESL - State Retirement	4,224	5,857	6,121
5600 ESL Supplies	0	0	0
Special Education	2,003,920	3,138,905	2,823,948
Difference From Previous Budget			(314,956)
Percentage Difference From Previous Budget			-10.03%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL**

1400 COCURRICULAR SERVICES & ATHLETICS

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Cocurricular Salaries	24,762	28,498	29,495
5200 Cocurricular - FICA/Medicare	1,894	2,180	2,256
5200 Cocurricular - State Retirement	4,282	5,597	5,793
5600 Cocurricular Supplies	480	12,400	0
5800 Cocurricular Dues	0	0	750
5110 Athletic Salaries	85,205	108,907	98,580
5200 Athletic - Health & Dental Insurance	6,672	8,331	7,541
5200 Athletic - FICA/Medicare	8,894	21,389	19,361
5300 Athletic Officials/Staffing	8,723	12,700	12,700
5300 Athletic Contracted Services	0	0	12,500
5400 Athletic Equipment Repairs	5,529	5,000	5,000
5600 Athletic Supplies	213	18,300	0
5700 Athletic New Equipment	0	0	0
5700 Athletic Other Equipment	13,089	3,000	6,000
5800 Athletic Dues	5,630	5,125	5,125
Cocurricular Services & Athletics	165,373	231,427	205,099
Difference From Previous Budget			(26,327)
Percentage Difference From Previous Budget			-11.38%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL**

2120 GUIDANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Guidance Salaries	119,441	138,777	145,021
5110 Guidance Clerical Salaries	41,704	0	0
5200 Guidance Health & Dental Insurance	39,382	13,358	14,867
5200 Guidance Life & Disability	398	435	435
5200 Guidance FICA/Medicare	11,497	10,616	11,094
5200 Guidance State Retirement	30,970	27,256	28,482
5300 Guidance Contracted Services	0	800	800
5500 Guidance Postage	1,000	1,000	1,000
5600 Guidance General Supplies	200	500	500
5600 Guidance Subscriptions and Books	24	0	0
5600 Guidance Electronic Media	200	0	0
5600 Guidance Software	0	0	0
5800 Guidance Dues	3,536	5,500	6,250
Guidance Services	248,352	198,242	208,449
Difference From Previous Budget			10,207
Percentage Difference From Previous Budget			5.15%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL

2130 HEALTH SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Nurse Salary	50,728	53,003	55,154
5200 Nurse - Health & Dental Insurance	26,484	29,276	30,166
5200 Nurse - Life & Disability	166	171	171
5200 Nurse - FICA/Medicare	3,119	4,055	4,219
5200 Nurse - State Retirement	10,663	10,410	10,832
5400 Nurse-Equipment Repair	287	350	350
5600 Nursing Supplies	1,779	1,600	1,600
5600 Nursing Software	626	900	900
5700 Nursing Equipment	0	500	0
5800 Nursing Dues	0	0	45
Health Services	93,852	100,265	103,438
Difference From Previous Budget			3,173
Percentage Difference From Previous Budget			3.16%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL

2150 SPEECH & LANGUAGE SERVICES

ACCT		22-23	24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD APPROVED
5300	Speech-Contracted Services	31,797	0
5600	Speech Supplies	35	100
Speech & Language Services		31,832	100
Difference From Previous Budget			0
Percentage Difference From Previous Budget			0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL

2160 PT/OT SERVICES

ACCT		22-23		24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD	APPROVED
5300	PT/OT-Professional Services	0	0	0
<i>PT/OT Services</i>		0	0	0
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL**

2210 TESTING SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 GED Options Salaries	0	0	0
5200 GED Options Life & Disability	1,150	0	0
5200 GED Options FICA/Medicare	0	0	0
5200 GED Options State Retirement	0	0	0
5300 Dover Adult Education	5,440	21,000	19,000
5300 Credit Recovery	5,995	7,000	4,000
5300 Remediation	1,634	5,000	5,000
5600 Testing Supplies	0	0	0
5600 GED Supplies	0	0	0
Testing Services	14,219	33,000	28,000
Difference From Previous Budget			(5,000)
Percentage Difference From Previous Budget			-15.15%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL**

2222 LIBRARY SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Librarian Salary	50,621	57,063	0
5110 Library Aide Salary	26,539	27,329	30,887
5200 Librarian - Health & Dental Insurance	37,331	40,511	29,839
5200 Librarian - Life & Disability	299	346	170
5200 Librarian - FICA/Medicare	5,221	6,456	2,363
5200 Librarian - State Retirement	14,372	14,905	4,179
5400 Library Maintenance Agreement	419	500	450
5400 Library Equipment Repair	19	400	400
5600 Library Supplies	1,179	1,000	1,200
5600 Library Print Media	3,657	4,453	2,500
5600 Library Electronic Media	8,388	7,000	7,000
5600 Library Software	822	1,000	1,000
5700 Library Computer Hardware	0	0	0
5700 Library Furniture	0	0	2,000
5700 Library Equipment	2,584	2,000	1,000
5800 Library Dues	242	320	300
Library Services	151,692	163,283	83,288
Difference From Previous Budget			(79,995)
Percentage Difference From Previous Budget			-48.99%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Clerical Salaries	92,094	130,017	151,616
5110 Administrator Salaries	188,378	195,694	214,056
5110 Leadership Team Salaries	24,000	22,000	26,000
5200 Health & Dental Insurance	86,989	108,864	114,546
5200 Life & Disability	1,198	2,036	2,037
5200 FICA/Medicare	21,598	26,600	30,020
5200 State Retirement	56,852	59,515	67,808
5300 Contracted Services-Graduation Expenses	11,700	12,500	13,000
5300 School Admin Meeting Expenses	1,063	3,000	1,500
5400 Maintenance Agreement	0	500	750
5400 Equipment Repairs	0	0	500
5400 Copier Lease Purchase	0	0	0
5500 Postage	1,000	1,000	1,000
5600 General Supplies	1,132	3,000	5,000
5600 Subscriptions and Books	0	0	0
5600 Software	0	0	0
5700 Other Equipment	420	24,311	500
5800 Dues	5,250	5,300	5,500
School Administration Services	491,674	594,337	633,834
Difference From Previous Budget			39,497
Percentage Difference From Previous Budget			6.65%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL**

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Custodial Salaries	143,942	141,627	146,557
5200 Custodial - Health & Dental Insurance	55,135	68,962	72,339
5200 Custodial - Life & Disability	724	737	737
5200 Custodial - FICA/Medicare	10,152	10,834	11,212
5200 Custodial - State Retirement	20,176	19,162	19,829
5600 Custodial Supplies	16,237	18,000	18,000
5700 Custodial Equipment	0	500	500
5400 Water & Sewer	17,578	18,000	18,000
5500 Telephone	7,476	10,000	10,000
5600 Natural Gas	56,857	78,000	78,000
5600 Electric	55,154	80,000	80,000
5300 Contracted Services	0	10,300	10,300
5400 Lawn Care	9,895	5,000	5,000
5400 Equipment Repairs	71,969	43,000	43,000
5600 Maintenance Materials	7,532	12,000	12,000
5400 Maintenance Contingency	216	0	0
5400 Special CIP Projects	308,537	0	0
Custodial & Maintenance Services	781,581	516,123	525,474
Difference From Previous Budget			9,351
Percentage Difference From Previous Budget			1.81%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
HIGH SCHOOL**

2700 TRANSPORTATION SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5500 Athletic Transportation	29,716	47,700	48,200
5500 Field Trip/Cocurricular Transportation	0	0	0
Transportation Services	29,716	47,700	48,200
Difference From Previous Budget			500
Percentage Difference From Previous Budget			1.05%

High School	6,128,266	7,311,249	6,827,270
Difference From Previous Budget			(483,978)
Percentage Difference From Previous Budget			-6.62%

GENERAL FUND FY 2024-2025 APPROVED BUDGET

CAREER TECHNICAL CENTER

1300 CAREER TECHNICAL CENTER

ACCT NUMBER DESCRIPTION	22-23	24-25	
	Actual	23-24 BUD	APPROVED
5110 Teacher Salaries	483,184	488,548	448,387
5110 Culinary Aide Salary	20,634	21,267	23,647
5200 Health & Dental Insurance	114,067	176,977	153,858
5200 Life & Disability	1,394	1,651	1,471
5200 FICA/Medicare	36,511	39,001	36,111
5200 State Retirement	93,550	85,808	77,345
5300 Contracted Services	0	0	0
5400 Maintenance Agreement	1,588	3,895	2,000
5400 Equipment Repairs	9,669	4,490	4,650
5400 Copier Lease/Purchase	4,743	5,328	2,106
5500 Career Technical Center Tuition	21,140	23,000	23,000
5600 General Supplies	24,425	26,425	26,425
5600 Culinary Supplies	6,760	7,000	7,000
5600 Technology Supplies	4,261	5,500	5,500
5600 Print Media	4,000	4,000	4,000
5600 Software	1,760	1,580	1,580
5700 Computer Hardware	2,289	2,181	2,181
5700 Furniture	0	0	0
2700 New/Replacement Equipment	12,489	43,000	13,000
Career Technical Center	842,466	939,651	832,259
Difference From Previous Budget			(107,391)
Percentage Difference From Previous Budget			-11.43%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
CAREER TECHNICAL CENTER
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Clerical Salary	44,560	45,761	49,955
5110	Director Salary	97,153	100,068	110,324
5200	Health & Dental Insurance	28,845	31,485	26,528
5200	Life & Disability	593	1,118	1,118
5200	FICA/Medicare	10,486	11,156	12,357
5200	State Retirement	26,609	25,845	28,672
5400	Equipment Repairs	100	100	100
5500	Postage	164	300	300
5500	Travel	405	500	500
5600	General Supplies	486	1,000	1,000
5600	Subscriptions and Books	85	200	200
5700	Computer Hardware	0	0	0
5800	Dues	1,140	1,384	1,384
School Administration Services		210,626	218,917	232,439
Difference From Previous Budget				13,522
Percentage Difference From Previous Budget				6.18%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
CAREER TECHNICAL CENTER
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	Custodial Salaries	87,462	100,909	104,400
5200	Custodial - Health & Dental Insurance	11,812	14,137	14,745
5200	Custodial - Life & Disability	379	613	613
5200	Custodial - FICA/Medicare	6,740	7,720	7,987
5200	Custodial - State Retirement	8,071	6,425	6,647
5600	Custodial Supplies	9,525	10,000	10,000
5400	Water & Sewer	2,150	2,500	2,500
5500	Telephone	1,212	1,200	1,200
5600	Natural Gas	7,458	20,000	20,000
5600	Electric	48,977	67,681	67,681
5300	Contracted Services	0	8,600	8,600
5400	Lawn Care	0	0	0
5400	Equipment Repairs	17,036	23,000	23,000
5600	Maintenance Materials	877	8,000	8,000
5400	Maintenance Contingency	216	0	0
5400	Maintenance Special Projects	0	0	0
Custodial & Maintenance Services		201,915	270,785	275,374
Difference From Previous Budget				4,589
Percentage Difference From Previous Budget				1.69%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
CAREER TECHNICAL CENTER
2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5500	Career Technical Center Vehicle Maintenance	0	0	0
5500	Career Technical Center Transportation Contracted	88,526	91,182	98,929
5500	Career Technical Center Field Trip Transportation	859	2,500	2,500
Transportation Services		89,385	93,682	101,429
Difference From Previous Budget				7,747
Percentage Difference From Previous Budget				8.27%
Career Technical Center		1,344,391	1,523,034	1,441,501
Difference From Previous Budget				(81,533)
Percentage Difference From Previous Budget				-5.35%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

1100 REGULAR EDUCATION

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Teacher & Paraprofessional Incentive Salary	0	15,000	15,000
5110 Teachers Negotiations Salary Contingency	0	0	0
5110 Paraprofessional Negotiations Salary Contingency	0	0	24,088
5110 Substitute Coordinator Salary	3,000	3,000	3,000
5110 Summer School/After School Salaries	1,230	0	0
5200 FICA/Medicare	4,928	7,498	8,264
5200 State Retirement	0	2,946	4,300
5300 District Wide Contracted Services	0	0	0
5500 Internet Access District Wide	53,739	50,000	50,000
5600 Summer School/After School Supplies	5,421	1,500	1,500
Regular Education	68,318	79,944	106,152
Difference From Previous Budget			26,208
Percentage Difference From Previous Budget			32.78%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE
1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110	SPED Liaison Salary	32,036	30,287	31,801
5200	SPED Liaison Health & Dental Insurance	3,176	875	875
5200	SPED Liaison Life & Disability	285	285	285
5200	SPED Liaison FICA & Medicare	2,614	2,316	2,433
5200	SPED Liaison State Retirement	4,505	4,098	4,303
5300	SPED Consultants District Wide	86,365	84,266	101,932
5300	SPED Professional Services District Wide	180	0	0
5500	SPED Summer Staff/Program/Tuition	0	0	0
5600	SPED Supplies	0	0	0
Special Education		129,160	122,127	141,629
Difference From Previous Budget				19,502
Percentage Difference From Previous Budget				15.97%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

1400 SYC AFTER SCHOOL PROGRAM

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	24-25 APPROVED
5110 SYC Salaries	182,045	185,385	0
5200 SYC Health & Dental Insurance	22,079	21,631	0
5200 SYC Life & Disability	270	202	0
5200 SYC FICA & Medicare	13,316	8,666	0
5200 SYC State Retirement	19,238	32,461	0
5200 SYC Professional Development	182	2,500	0
5300 SYC Contracted Services	20,083	21,087	0
5500 SYC Transportation	4,830	2,500	0
5600 SYC Supplies	9,942	10,000	0
5600 SYC Software	1,350	1,350	0
<i>SYC After School Program</i>	273,336	285,782	0
<i>Difference From Previous Budget</i>			(285,782)
<i>Percentage Difference From Previous Budget</i>			0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

1420 ATHLETICS

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	24-25 APPROVED
5110 Athletic Director Salary	0	0	92,650
5200 Athletic Director Health & Dental Insurance	0	0	30,017
5200 Athletic Director Life & Disability	0	0	390
5200 Athletic Director FICA & Medicare	0	0	7,088
5200 Athletic Director State Retirement	0	0	18,196
Athletics	0	0	148,341
<i>Difference From Previous Budget</i>			148,341
<i>Percentage Difference From Previous Budget</i>			0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

2000 Support Services

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	24-25 APPROVED
5110 School to Home Coordinator Salary	0	0	0
5200 School to Home Coordinator Health & Dental Insurance	0	0	0
5200 School to Home Coordinator Life & Disability	0	0	0
5200 School to Home Coordinator FICA & Medicare	0	0	0
5200 School to Home Coordinator State Retirement	0	0	0
Support Services	0	0	0
Difference From Previous Budget			0
Percentage Difference From Previous Budget			0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

2100 PROFESSIONAL SERVICES

ACCT		22-23	24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD APPROVED
5110	Truant Officer Salary	37,870	40,685
5200	Truant Officer Health & Dental Insurance	19,731	21,504
5200	Truant Officer Life & Disability	108	106
5200	Truant Officer FICA/Medicare	2,552	3,112
5200	Truant Officer State Retirement	5,325	5,505
5300	School Resource Officer Services	82,375	80,482
Professional Services		147,960	151,394
Difference From Previous Budget			(60,910)
Percentage Difference From Previous Budget			-40.23%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

2150 SPEECH & LANGUAGE SERVICES

ACCT		22-23	24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD APPROVED
5300	SPED Speech Consultant District Wide	575	0
	<i>Speech & Language Services</i>	575	0
	<i>Difference From Previous Budget</i>		0
	<i>Percentage Difference From Previous Budget</i>		0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET

DISTRICT - WIDE

2160 PT/OT SERVICES

ACCT		22-23	24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD APPROVED
5300	SPED PT/OT/Autism Consultant District Wide	254,598	269,174 281,464
PT/OT Services		254,598	269,174 281,464
Difference From Previous Budget			12,290
Percentage Difference From Previous Budget			4.57%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

2190 OTHER SUPPORT SERVICES - STUDENT

ACCT		22-23	24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD APPROVED
5800	Strafford Learning Center Membership Dues	9,071	9,071 9,580
<i>Other Support Services - Student</i>		9,071	9,071 9,580
<i>Difference From Previous Budget</i>			509
<i>Percentage Difference From Previous Budget</i>			5.61%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE
2200 ADMINISTRATION PROFESSIONAL DEVELOPMENT

ACCT		22-23	24-25	
NUMBER	DESCRIPTION	Actual	23-24 BUD	APPROVED
5200	Admin Staff Development Contracted Services	38,610	25,000	25,000
<i>Administration Professional Development</i>		38,610	25,000	25,000
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

2300 GENERAL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5300	School Board Contracted Services	1,200	0	0
5500	School Board Advertising	743	3,300	3,300
5600	School Board General Supplies	2,950	1,000	11,000
5600	School Board Criminal Background Checks	10,725	10,000	0
5800	School Board Dues	5,565	5,500	5,500
5110	School Board Secretary Salaries Services	3,600	3,600	3,600
5200	School Board Secretary FICA/Medicare	275	275	275
5200	School Board Secretary State Retirement	757	410	410
5300	Audit Fees	7,434	8,000	8,000
5300	SPED Legal Fees	4,195	7,000	7,000
5300	Legal Fees	54,139	20,000	20,000
General Administration Services		91,583	59,085	59,085
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5100 Grants Manager Salaries	18,368	15,656	17,526
5200 Grants Manager Health & Dental Insurance	1,750	11,980	12,475
5200 Grants Manager Life & Disability	345	345	345
5200 Grants Manager FICA/Medicare	1,547	1,198	1,341
5200 Grants Manager State Retirement	2,583	2,118	2,371
5300 Contracted Services	12,424	0	0
5500 Clerical Staff Development	3,426	10,000	10,000
School Administration Services	40,443	41,297	44,058
Difference From Previous Budget			2,762
Percentage Difference From Previous Budget			6.69%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23	24-25	
	Actual	23-24 BUD	APPROVED
5110 Custodial & Maintenance Supervisor Salary	85,000	87,550	91,928
5110 District Wide Maintenance Salary	49,902	48,734	50,378
5110 Custodial Substitutes Salaries	26,636	20,000	20,000
5110 Custodial Overtime Salaries	18,099	30,000	30,000
5200 Custodial & Maintenance Health & Dental Insurance	41,035	40,718	42,492
5200 Custodial & Maintenance Life & Disability	633	686	687
5200 Custodial & Maintenance FICA/Medicare	12,927	11,956	12,416
5200 Custodial & Maintenance State Retirement	19,404	18,440	19,254
5500 Property Insurance	117,730	135,084	144,540
5400 District Wide Maintenance and Contracts	140,538	64,002	64,002
5400 Trash Removal	48,282	50,000	50,000
5600 Custodial Uniforms	694	3,000	3,000
5100 Grounds Maintenance Salary	23,084	0	0
5200 Grounds Maintenance Health & Dental	14,819	0	0
5200 Grounds Maintenance Life & Disability	0	0	0
5200 Grounds Maintenance FICA/Medicare	2,075	0	0
5200 Grounds Maintenance State Retirement	3,255	0	0
5400 Lawn Care	1,932	15,178	15,178
5400 Performance Lease	137,256	137,256	137,256
5400 Grounds Equipment	8,263	31,299	0
5700 Care/Upkeep Equipment	0	0	0
5600 Maintenance Supplies and Uniforms	0	9,650	0
5300 Maintenance Contracted Services	0	0	0
5400 Maintenance Contingency	0	306,833	0
5400 Vehicle Maintenance	5,989	1,000	1,000
Custodial & Maintenance Services	757,555	1,011,386	682,131
Difference From Previous Budget			(329,256)
Percentage Difference From Previous Budget			-32.55%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

2700 TRANSPORTATION SERVICES

ACCT		22-23		24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD	APPROVED
5500	Regular Transportation	479,650	442,985	446,437
5500	Gas for District Vehicles	2,210	4,120	4,120
5500	SPED Transportation	911,668	945,942	1,177,033
Transportation Services		1,393,528	1,393,047	1,627,590
Difference From Previous Budget				234,543
Percentage Difference From Previous Budget				16.84%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE

2900 OTHER SUPPORT SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5300 Contracted Technical Support	256,836	155,440	155,440
5600 Technology Supplies	602	4,000	2,000
5600 Technology Software	106,454	98,600	116,600
5700 Technology Computer Hardware	23,837	23,111	0
5110 Sick Day BB & Early Retirement	139,630	12,625	70,289
5200 Retiree Health Insurance	93,333	76,736	102,947
5200 Retiree FICA/Medicare	11,217	966	4,107
5200 Retiree State Retirement	21,917	1,708	13,805
5200 Course Reimbursement	69,144	95,000	95,000
5200 Workshop Reimbursement	10,418	20,000	20,000
5200 Unemployment Compensation Expense	0	0	0
5200 Workers' Compensation Insurance	86,987	91,744	82,570
5300 Medicaid Fees	0	0	0
Other Support Services	820,376	579,929	662,758
Difference From Previous Budget			82,830
Percentage Difference From Previous Budget			14.28%

2990 OTHER CONTINGENCY

NUMBER DESCRIPTION	Actual	23-24 BUD	APPROVED
5002 Other - Contingency	0	0	0
Other Support Services	0	0	0
Difference From Previous Budget			0
Percentage Difference From Previous Budget			0.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE
5100 DEBT SERVICES

ACCT		22-23	24-25
NUMBER	DESCRIPTION	Actual	23-24 BUD APPROVED
	5100 Bond - Interest	690,448	733,248
	5100 Bond - Principal	1,128,416	1,081,477
Debt Services		1,818,864	1,814,725
Difference From Previous Budget			(12,479)
Percentage Difference From Previous Budget			-0.68%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
DISTRICT - WIDE
5200 FOOD SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5221 Transfer to Food Service	29,214	30,000	30,000
<i>Food Services</i>	29,214	30,000	30,000
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%
<i>District - Wide</i>	5,873,188	5,884,441	5,722,995
<i>Difference From Previous Budget</i>			(161,446)
<i>Percentage Difference From Previous Budget</i>			-2.74%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT

2320 SAU Salaries and Benefits

ACCT NUMBER DESCRIPTION	22-23	24-25	
	Actual	23-24 BUD	APPROVED
5110 Certified Salaries	485,321	501,682	602,379
5110 Non-Certified Salaries	223,538	231,937	271,050
5200 Certified Health and Dental Insurance	81,974	131,488	111,686
5200 Non-Certified Health and Dental Insurance	69,382	75,549	78,170
5200 Certified Life & Disability	1,547	5,708	5,106
5200 Non-Certified Life & Disability	1,051	1,074	1,110
5200 Certified FICA& Medicare	38,363	38,379	46,082
5200 Non-Certified FICA & Medicare	16,033	17,743	20,736
5200 Certified State Retirement	83,022	80,864	69,855
5200 Non-Certified State Retirement	31,430	31,381	42,001
SAU Salaries and Benefits	1,031,659	1,115,805	1,248,175
Difference From Previous Budget			132,370
Percentage Difference From Previous Budget			11.86%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT
2321 GEN ADMIN

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5200 Course Reimbursement	9,225	13,500	13,500
5200 Staff Development	1,530	3,900	3,900
5500 Travel	1,491	12,188	12,188
5500 Conference Expenses	3,361	8,000	8,000
5600 Books and Subscriptions	398	800	800
5800 Professional Dues	10,437	10,183	11,485
General Administration	26,442	48,571	49,873
Difference From Previous Budget			1,302
Percentage Difference From Previous Budget			2.68%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT
2322 OTHER SUPPORT SERVICES

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5300	Meeting Expenses	8,361	5,000	5,000
5300	Superintendent Moving Expenses	0	0	0
5300	Audit	0	0	
5300	Accounting Software Support	18,594	20,000	20,000
5500	Advertisements	4,356	4,450	4,450
5700	Computer Hardware	6,810	7,000	7,000
5800	Bank Service Charges	0	4,000	0
Other Support Services		38,121	40,450	36,450
Difference From Previous Budget				(4,000)
Percentage Difference From Previous Budget				-9.89%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT

2323 OPERATIONS

ACCT NUMBER	DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5400	Contracted Services	81,261	86,900	59,292
5400	Copier Lease	5,081	5,040	5,040
5500	Postage	7,145	6,500	7,200
5600	Supplies	13,024	14,000	14,000
Operations		106,511	112,440	85,532
Difference From Previous Budget				(26,908)
Percentage Difference From Previous Budget				-23.93%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT
2324 INSURANCE

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5200 Workers Compensation Insurance	0	2,670	2,403
<i>Insurance</i>	0	2,670	2,403
<i>Difference From Previous Budget</i>			(267)
<i>Percentage Difference From Previous Budget</i>			-10.00%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5110 Custodial Salary	4,973	13,122	9,056
5200 Custodial FICA & Medicare	376	1,004	693
5200 Custodial State Retirement	0	1,775	1,225
5600 Supplies	923	300	300
5400 Water and Sewer	865	1,300	1,300
5500 Telephone	2,122	2,300	2,300
5500 Internet Access	1,451	1,583	1,583
5600 Propane	3,810	5,584	5,584
5600 Electricity	5,590	8,500	8,500
5400 Plant Maintenance	1,978	2,800	2,800
5400 Maintenance Repairs	3,484	1,000	23,326
5700 Maintenance Equipment	325	1,500	1,500
5500 Property Insurance	0	4,676	5,003
Custodial & Maintenance Services	25,897	45,444	63,170
Difference From Previous Budget			17,726
Percentage Difference From Previous Budget			39.01%

GENERAL FUND FY 2024-2025 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT
2990 OTHER CONTINGENCY

ACCT NUMBER DESCRIPTION	22-23 Actual	23-24 BUD	24-25 APPROVED
5002 Other - Contingency	0	2,000	2,000
<i>Other Support Services</i>	0	2,000	2,000
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

SAU	1,228,629	1,367,380	1,487,603
<i>Difference From Previous Budget</i>			120,223
<i>Percentage Difference From Previous Budget</i>			8.79%

**GENERAL FUND FY 2024-2025 APPROVED BUDGET
SUMMARY**

SCHOOL ID #	DESCRIPTION	22-23	24-25	
		Actual	23-24 BUD	APPROVED
	13 Maple Wood Elementary	4,252,613	4,374,695	4,510,647
11 and 14	Idlehurst Elementary - Preschool	4,839,474	5,361,105	5,994,365
	21 Middle School	4,867,121	5,240,512	5,335,365
	31 High School	6,128,266	7,311,249	6,827,270
	33 Career Technical Center	1,344,391	1,523,034	1,441,501
	34 SAU Budget	1,228,629	1,367,380	1,487,603
	90 District Wide	5,873,188	5,884,441	5,722,995
	Total	28,533,683	31,062,416	31,319,747

Summary	28,533,683	31,062,416	31,319,747
Difference From Previous Budget			257,331
Percentage Difference From Previous Budget			0.83%