

MINUTES OF THE GOVERNMENT OPERATIONS COMMITTEE  
EXECUTIVE CONFERENCE ROOM  
April 11, 2018, 4:30pm

Committee Members present:      Councilor Martin Dumont  
   Councilor Nancie Cameron  
   Councilor Edward Levasseur

Administration/Staff present:      City Manager, Bob Belmore  
   Assessing/Code Clerk, Christien DuBois

Others Present:                              Mayor Dana S. Hilliard

The meeting was called to order by Councilor Dumont at 4:33pm

MINUTES OF THE PREVIOUS MEETING

Cameron moved to approve the minutes of the previous meeting, seconded by Levasseur, motion carried 3-0.

CITY MANAGER UPDATES

Belmore stated interviews occurred for the library director and 7 candidates interviewed for the position and 3 candidates were being interviewed for City Engineer tomorrow. Dumont asked what the next process after the initial round of interviews.

Belmore stated there may be one or two additional rounds of interviews depending on how many finalists there are. The next step is negotiations followed by fingerprinting for criminal checks, background reference checks and then a conditional offer is made. Belmore continued that camp counselors and seasonal employees are also being interviewed.

Dumont asked if there were any updates for the Police Department. Belmore stated they were in the process of interviewing for 2 open positions.

Hilliard arrived at the meeting at 4:36pm.

CONSENT CALENDAR

Belmore provided examples of other municipalities that have consent calendars. Belmore offered several suggestions based on the prior Government Operations Committee discussions and his meeting with Mayor Hilliard to review potential recommendations of where in the Council meeting the consent calendar could be placed and how it might be developed. Belmore stated that each municipality handles their consent calendars a little differently.

Hilliard stated that his primary goal is making meetings more efficient. Hilliard continued that public hearings can be moved into the normal order of business to make the meetings more efficient.

A discussion occurred about what items can be placed on the consent calendar and how agendas will be distributed to the Council.

Cameron moved to recommend removing the Council Rule that directs the Police Department to deliver the Council packets, seconded by Levasseur and the motion carried 3-0.

#### WARD BOUNDARIES ADJUSTMENTS

Belmore stated that a draft proposal had been sent to the City Attorney for review. The recommendation was made that the boundaries be reviewed at least every 10 years in accordance with the census. The Committee reviewed the other recommended changes to include moving from an elected Committee to a Committee appointed by the Mayor of a maximum of four City Councilors. Belmore stated that Council could move forward with the suggested changes at the next election.

Hilliard stated that 10 years is common practice for re-districting. Belmore stated that City is not limited to 10 years, the City can examine boundaries as often as it likes with this language.

Dumont asked if this proposal could be included on the November ballot. Hilliard stated the goal was to have it included for the upcoming election.

Cameron moved to forward the proposal to the May Council meeting, seconded by Levasseur, motion carried 3-0.

#### CITY MANAGER EVALUATION PROCESS

A discussion occurred examining the current evaluation process. Recommendations were made about improving the City Manager evaluation process.

Cameron moved to adjourn the meeting, seconded by Levasseur. Motion carried 3-0 and the meeting adjourned at 5:45pm.

Respectfully submitted,

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Christien DuBois Assessing/Code Clerk