

MINUTES OF THE GOVERNMENT OPERATIONS COMMITTEE  
EXECUTIVE CONFERENCE ROOM  
June 13, 2018, 4:30pm

Committee Members present: Councilor Martin Dumont  
Councilor Nancie Cameron  
Councilor Edward Levasseur  
Councilor David Witham  
Administration/Staff present: City Manager, Bob Belmore  
Assessing/Code Clerk, Christien DuBois

Councilor Dumont called the meeting to order at 4:50pm.

**APPROVAL OF THE MINUTES FROM MAY 16 2018**

Cameron moved to approve the minutes of the May 16th meeting, seconded by Levasseur, motion carried 3-0 with Witham abstaining.

**CITY MANAGER UPDATES**

Belmore stated he researched how the City Council could amend the City ordinances to better administer the use of the City seal. Belmore stated that Chapter 2 of the City Ordinance discusses the use of the official City seal. The Committee discussed if the ordinance language should be incorporated along with Chapter 29 in the Administrative Code. Belmore stated he researched if other communities have policies discussing the use of their municipal seal. Belmore highlighted Rye and Litchfield as examples. Belmore read the City Attorney opinion regarding possible copyright law issues to the Committee.

A discussion occurred about which section of the City ordinances would be amended for the new policy for the City seal. Witham moved to recommend Chapter 2 be modified and Chapter 29 of the Administrative Code be removed. The motion was seconded by Cameron. The motion passed 4-0.

Belmore stated that at the previous meeting the Committee discussed the possibility of a wage and classification study. Belmore highlighted what was discussed at the previous meeting and stated that the last wage study was conducted in 2003. Belmore recapped conversations he had with several companies regarding the cost to complete a wage study. It was indicated that a wage and classification study would cost between \$15000 and \$20000. The Committee consensus was to continue the conversation of a wage study at a later time and perhaps the manger might present the idea of a wage study as part of FY 2020 budget proposal.

Belmore stated the new Library Director will be starting next week. Belmore highlighted her professional past. Cameron motioned to adjourn, seconded by Levasseur and the meeting adjourned at 5:10pm.

Respectfully submitted,

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Christien DuBois Assessing/Code Clerk