

MINUTES OF THE GOVERNMENT OPERATION COMMITTEE  
CITY COUNCIL CHAMBERS  
March 2, 2023 – 5:00 p.m.

Committee Members Present:      Councilor Richard R. Michaud, Chair  
   Councilor Matt Gerding  
   Councilor Don Austin  
   Councilor Nancie Cameron

Administration/Staff present:      City Manager Bob Belmore  
   City Clerk Kristen LaPanne

---

Chairman Michaud called the meeting to order at 5:00 p.m.

MINUTES OF THE PREVIOUS MEETINGS

*Councilor Austin made a motion to approve the minutes of the February 1, 2023 meeting. The motion was seconded by Councilor Gerding and passed 4-0.*

ORDINANCE NO. 10-23, CHAPTER 14, LICENSES AND PERMITS

City Manager Belmore stated that the Council passed Ordinance 10-23, Chapter 14, Licenses & Permits on January 30, 2023. During the February 6, 2023 Council meeting, Councilor Witham made a motion to reconsider Ordinance 10-23 regarding permit fees and asked that it be referred back to the Government Operations Committee. Belmore stated he talked to Councilor Witham about this action and he suggested language might be incorporated that waives fees for non-profits. Manager Belmore provided the Committee with a suggested draft edit for consideration.

Councilor Cameron stated that she believes receiving permits are necessary for the City and Police Department to know where people are in case of phone calls, as well as knowing that the business granted permission to the individual or non-profit.

Councilor Gerding suggested that the Committee review the list of purposes requiring a permit to see if they are still applicable to the City. The Committee discussed striking *tent show* and *public dance* from the list of purposes and agreed that they are covered under other listed purposes. The Committee agreed to offer an Amendment that adds the draft language pertaining to non-profits and tagging.

*Councilor Austin made a motion to report out on Ordinance 10-23 to the full City Council that the Government Operations Committee recommends to further amend Ordinance 10-23 by striking ‘tent show’ and ‘public dance’, and adding in language that waives the \$25.00 permit fee for non-profit organizations, fundraising for charitable purposes, or tagging (solicitation) for a Community-based fundraising effort. The Motion was seconded by Councilor Cameron and passed 4-0.*

## RECOVERY FRIENDLY WORKPLACE INITIATIVE

City Manager Belmore provided the Committee with a draft Resolution that authorizes the City to participate in the State of New Hampshire's Recovery Friendly Workplace (RFW) Initiative Program. Manager Belmore submitted a request of interest to the Governor's Office and received a letter back from the Governor detailing the program and its intentions. Manager Belmore stated that he received samples of regulations that have been implemented by other organizations from SOS staff and the City's Human Resources Manager will use the template to prepare a Draft Administrative Regulation that he issued from time to time regarding the RFW initiative. He added that staff invited the SOS RFW staff to attend the City's Employee Health Fair scheduled in April.

There was discussion as to whether or not the Government Operations Committee would be the appropriate Committee to keep up-to-date with the RFW initiatives going on within the City; Councilor Austin stated that the Hilltop Mental Health and Wellness Committee would be ideal but that is up in the air at the moment.

*Councilor Austin made a motion to sponsor a Resolution to authorize the City to participate in the State of New Hampshire's Recovery Friendly Workplace Initiative Program. The motion was seconded by Councilor Gerding and passed 4-0.*

## MISCELLANEOUS

City Manager Belmore asked that the Government Operations Committee consider a future meeting to discuss Chapter 4, Personnel Rules & Regulations pertaining to non-union employee changes.

Councilor Gerding read aloud a Resolution that the Franklin, NH School Board adopted pertaining to educational funding in the State of New Hampshire and a call for change. He explained that he will be using it as a template for a Resolution that he wishes to introduce to the full Council in the future.

## ADJOURNMENT

*Councilor Austin made a motion to adjourn. The motion was seconded by Councilor Cameron and passed 4-0. The meeting adjourned at 5:44 p.m.*

Respectfully submitted,

---

Kristen LaPanne, City Clerk