

MINUTES OF THE GOVERNMENT OPERATIONS COMMITTEE MEETING
EXECUTIVE CONFERENCE ROOM

June 19, 2017– 5:00 PM

Committee Members present: Councilor Jennifer Soldati, Chair
 Councilor Martin P. Dumont, Sr.
 Councilor Jessica Paradis
 Councilor Nancy Cameron

Administration/staff present: City Manager Bob Belmore
 City Clerk, Trish Harris

Chair Soldati called the meeting to order at 5:02 pm.

MINUTES OF PREVIOUS MEETING

Councilor Paradis, seconded by Councilor Cameron, made a motion to approve the minutes of the previous meeting held on May 30, 2017. The motion passed unanimously.

VARIOUS UPDATES WITH CITY MANAGER

- Staff has completed a first series of interviews for the part time Economic Development Manager.
- Staff has completed interviews for Highway Forman. A tentative offer has been given to the top candidate.
- Interviews are completed, and a tentative offer has been given for a part time Clerk in Tax/City Clerk office.
- There is an opening in the Fire Department. Each candidate is tested before hiring, and a new test needs to be instituted, by recommendation of the Fire Chief.
- Advertising for an Assistant Finance Director position will start this week.
- Hired a person for seasonal, part time maintenance for the parks.
- Hired a person for seasonal, part time maintenance in the downtown area; trash removal, watering, weeding, general cleanup.

Councilor Paradis said she was happy to hear that they have enough Camp Councilors for Summer Camp.

MISCELLANEOUS

Councilor Cameron, seconded by Councilor Paradis, made a motion to go into non-public session, in accordance with RSA 91-a, to discuss personnel.

Roll call: Dumont, yes. Cameron, yes. Paradis, yes. Soldati, yes.

Committee entered into non-public at 5:24pm.

Respectfully submitted,

Trish Harris, City Clerk