

SOMERSWORTH HISTORIC DISTRICT COMMISSION WORKSHOP
MINUTES OF MEETING
February 28, 2024

MEMBERS PRESENT: Laura Barry-Chair, George Poulin, Kimberly Shoen, Timothy Metivier-Alternate, Elizabeth Nguyen-Alternate, Frank Kennedy, Arlene Labrie

STAFF PRESENT: Anna Stockman, Planning Secretary

The meeting was called to order at 6:00 PM.

Approval of the minutes of the meetings:

a. **January 25, 2024 Workshop Meeting Minutes**

Metivier MOVED to APPROVE the meeting minutes of 1/25/2024 as submitted.

The MOTION was SECONDED by Barry.

The MOTION CARRIED 5-0-0.

A) Public Meeting

Historic Plaque Program Workshop with Summersworth Historical Society & Museum.

- 1) Metivier presented a proposed 1x1 piece of Azek for review. All agreed on the size and that it will have a 05-mold cut around it. This material will be salvaged so will not have a cost to the City.
- 2) Discussion of the 4 lines on the plaque and what goes on the lines.
1st line – year built, 2nd line – owner/prominent owner, 3rd line – architect, 4th line – period style.
- 3) The proposed application format was amended – Stockman to revise and resend for further review.
- 4) Stockman to follow up with Mears on letter to City for startup funds. \$3000 in funds to be requested (300 houses x 100) since we have 300 houses that may qualify for a sign.
- 5) Mears will draft a funding memo.

MOTION: Barry MOVED to adjourn the meeting.

The MOTION was SECONDED by Poulin.

The MOTION CARRIED 5-0-0.

The meeting was adjourned at 6:56 PM.

Respectfully submitted,

Kimberly A. Shoen

s/Kimberly Shoen