



Somersworth Historic District Commission

One Government Way
Somersworth, NH 03878

Minutes of Regular Meeting on 24 November 2020 at 7:00pm: First Draft

Roll Call Vote for attendance:

<u>Name</u>	<u>Function</u>	<u>Present</u>	<u>Absent/Excused</u>
Laura Barry	Chair	X	
Lindsey Gagnon	Vice-Chair	X	
Matt Gerding	City Council Representative	X	
Richard Brooks	Commissioner	X	
George Poulin	Commissioner	X	
William Poole	Alternate Commissioner	X	
Charles Murray	Secretary	X	
Tim Metivier	<i>Ex officio/Building Code Inspector</i>	X	

Petitioners Present:

<u>Name</u>	<u>HDC Petition #</u>
John Ayer	HDC #44-2020
Maria Ayer	HDC #44-2020
Marshall Lebel	HDC #43-2020
Scott Perdue	HDC #29-2020

Members of the Public in attendance:

None

The meeting was conducted electronically via Zoom.

The Chair read the city’s policy concerning the holding of meetings electronically. The Chair also announced that since this meeting of the HDC was being held on a night normally reserved for the School Board, this HDC meeting was being recorded for future broadcast.

Agenda & Minutes

I. Call to Order: At 7:05pm by the Chair.

The Chair informed Mr. Poole as there was a vacancy, he could fully participate in today’s meeting.

The Chair stated that because the meeting was being conducted electronically, all votes of motions would be conducted by roll call vote.

II. Approval of previous minutes:

Motion to approve the 28 October 2020 meeting minutes as submitted was made by Mr. Brooks and seconded by Councilor Gerding.

Roll Call Vote to Table of the 24 June 2020 minutes

<u>Name</u>	<u>“Yes” Vote</u>	<u>“No” Vote</u>	<u>Abstain</u>
Ms. Barry			X
Mr. Murray			X
Councilor Gerding	X		
Mr. Brooks	X		
Ms. Gagnon	X		
Mr. Poole	X		
Mr. Poulin	X		

The Chair announced that the minutes of the 28 October 2020 meeting were approved as submitted by a 5-0-2 vote with both the Chair and Mr. Murray abstaining they were not present at the previous meeting.

III. Projects of Minimal Impact:

Mr. Metivier reported on five projects approved as minimal impact during November 2020 as follows:

October 2020

- A. 132-136 High Street, in the Residential/Business with Historic Overlay (R/BH) District, Assessor’s Map 10 Lot 160, HDC#42-2020. Application to re-roof was approved.
- B. 7 Maple Street, in the Historic Moderate Density (HMD) District, Assessor’s Map 11 Lot 116, HDC#41-2020. Application to re-roof was approved.

IV. Comments by Visitors: There were none.

V. Old Business:

- A. 7 Grove Street HDC #29-2020.

Petitioner(s) present: Marshall Lebel

Discussion: Mr. Metivier reported that the petitioner returned to explain two anomalies from the original petition regarding the windows and front door. The issues concerning the windows is that they should be 6/1 not 1/1 to match the windows being replaced; sliding windows are unacceptable. The reason the front door has to be replaced is that the current door does not shut; thus it is a security issue for tenants.

The Chair asked if the windows were facing the street and thus visible to the public. Counselor Gerding wanted to know if there was any visual difference from the current windows, to which Mr. Lebel replied that there is no difference. Mr. Poulin and Mr. Brooks were concerned that the new windows must match the neighborhood; the Chair stated that the HDC wasn’t trying to impose a particular type of window butr that its responsibility was to try to keep things as historically accurate as possible.

Disposition: Motion to deny the petition with the exception of going back to sliding windows except the six windows on the porch which may be installed was made by Mr. Poulin and seconded by Counselor Gerding.

Roll Call Vote to Deny except the six porch windows

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
The Chair	X		
Ms. Gagnon	X		
Mr. Murray	X		
Councilor Gerding	X		
Mr. Brooks	X		
Mr. Poole	X		
Mr. Poulin	X		

The Chair announced that the motion was unanimously approved.

Motion to approve the proposed door with storm-door was made by Mr. Poulin and seconded by Mr. Brooks.

Motion to Approve the Door with Storm-Door

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
The Chair	X		
Ms. Gagnon	X		
Mr. Murray	X		
Councilor Gerding	X		
Mr. Brooks	X		
Mr. Poole	X		
Mr. Poulin	X		

The Chair announced that the door with storm-door was unanimously approved.

B. There was no additional Old Business

VI. New Business:

- A. Scott Perdue, is seeking a certificate of appropriateness to install a shed on a property located at 16 Maple Street, in the Residential Single Family/A with Historic Overlay (R1AH) District, Assessor’s Map 11 Lot 101, HDC#43-2020

Petitioner Present: Scott Perdue

Discussion: Mr. Perdue stated that he needed to build a shed in which to house equipment. Mr. Metivier remarked that had the shed matched the main building (and if it were 12x12) it would have qualified as a project of minimal impact but as presented it needed to come before the full HDC.

Counselor Gerding asked where the shed would be erected on the property; to which Mr. Perdue responded near where the original shed was, near a large tree. Ms. Gagnon inquired what color it would be; Mr. Perdue replied that it would be a primed metal gray.

Disposition: Motion to approve HDC #43-2020 as submitted was made by Mr. Poole and seconded by Mr. Brooks.

Roll Call Vote to Approve HDC #43-2020 with stipulations

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
The Chair	X		
Ms. Gagnon	X		
Mr. Murray	X		
Councilor Gerding	X		
Mr. Brooks	X		
Mr. Poole	X		
Mr. Poulin	X		

The Chair announced that HDC #43-2020 was approved as submitted unanimously.

- B. John Ayer, is seeking a certificate of appropriateness to restore and update the existing carriage house for a property located at 2 Emery Street, in the Residential Single Family/A with Historic Overlay (R1AH) District, Assessor’s Map 11 Lot 161, HDC#44-2020

Petitioner(s) present: John Ayer, Maria Ayer

Discussion: The petition aims to restore an existing carriage house. According to Mr. Ayer, there is one planned alteration of one side window to a door to provide an extra means of entrance and egress. Mr. Brooks opined that the proposed siding and trim looked very much like that found elsewhere in the neighborhood. Ms. Gagnon inquired about the size of the egress to which the answer was one step. Mr. Poulin complimented the petition as a great detailed plan.

Disposition of HDC # 44-2020. Motion to approve HDC #44-2020 with the stipulation of tabling approval of the three windows [with the petitioners’ agreement] was made by Mr. Brooks and seconded by Mr. Poulin.

Roll Call Vote to Approve HDC # 44-2020 with Stipulation

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
The Chair	X		
Ms. Gagnon	X		
Mr. Murray	X		
Councilor Gerding	X		
Mr. Brooks	X		
Mr. Poole	X		
Mr. Poulin	X		

The Chair announced that HDC #44-2020 with the stipulation stated above was approved unanimously.

C. Any other New Business.

VII. Workshop Business.

A. The Chair stated that the UDC letter of intent for classes on the HDC and its role in the community to the state’s local government body has been reinstated.

B. The Chair asked for nominations for HDC Officers. These nominations would be voted at the next HDC meeting. Nominations were as follows:

<u>Office</u>	<u>Nominee</u>
Chair	Laura Barry
Vice-Chair	Lindsey Gagnon
Secretary	Charles Murray
Deputy Secretary	TDB

The Chair, with the agreement of Mr. Murray, asked for nominations for a newly created Deputy Secretary position due to Mr. Murray’s declining health and absence from HDC meetings.

At the election of the officers, a motion to suspend the rule restricting officers to two consecutive terms will have to be made.

C. No other Workshop business.

VIII. Communications & Miscellaneous

A. Mr. Metivier reported on several properties he has been monitoring.

B. Any other Communications and Miscellaneous.

X Adjournment:

Motion to adjourn at 8:49 pm was made by Mr. Poulin and seconded by Mr. Brooks

Roll Call Vote to Adjourn the HDC Meeting

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Ms. Barry		
Ms. Gagnon		
Mr. Murray		
Mr. Poulin		
Councilor Gerding		
Mr. Brooks		
Mr. Poole		

The Chair announced that the motion to adjourn was approved unanimously.

Respectfully submitted,
Pius Charles Murray
(Mr.) Pius Charles Murray
Secretary