



SOMERSWORTH PUBLIC LIBRARY

CITY OF SOMERSWORTH

PROPOSED BUDGET FISCAL YEAR 2023-2024

2023
National Library Week
April 23-29

School National Library Month
is April

*Cover: Picture of Interior of Somersworth Public Library
Courtesy of Placework Architects*



CITY OF SOMERSWORTH

FISCAL YEAR

2023–2024

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Robert M. Belmore
City Manager

Scott A. Smith, Deputy City Manager
& Director of Finance & Administration

Michelle Mears, Director
Planning & Community Development

Michael Bobinsky, Director
Public Works & Utilities

Tim McLin
Police Chief

George Kramlinger
Fire Chief

Lori Lane
Superintendent, SAU 56

Proposed Budget

Dana S. Hilliard
Mayor

Martin Pepin
Councilor
Ward 1

Kenneth S. Vincent
Councilor
Ward 2

Robert G. Gibson
Councilor
Ward 3

Donald Austin
Councilor
Ward 4

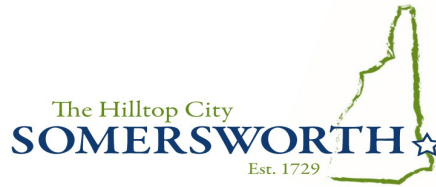
Richard R. Michaud
Councilor
Ward 5

David A. Witham
Deputy Mayor
Councilor At-Large

Nancie Cameron
Councilor
At-Large

Matt Gerding
Councilor
At-Large

Denis Messier
Councilor
At-Large



March 15, 2023

The Honorable Mayor Dana S. Hilliard and City Council Members
Somersworth City Hall
One Government Way
Somersworth, NH 03878

Dear Mayor Hilliard and City Council Members:

Introduction

In accordance with Article VII of the City Charter, I respectfully submit for your consideration a Proposed Budget for the Fiscal Year 2023-2024. Article VII requires that a budget and budget message be presented to the Council on or before the 15th day of March for the ensuing Fiscal Year. The intent of the budget message, according to Article VII, is to describe the important features of the budget and indicate any major changes for the current year in financial policies, expenditures, and revenues together with the reasons for such changes. The budget message is also intended to summarize the City's debt position and include other information that will assist the Council in understanding the budget as a whole.

As required, the Fiscal Year 2023-2024 budget submission complies with section 7.4.1 of the City Charter, Limitation on Budget Increase, more commonly referred to as the "Tax Cap". This year's budget proposal is limited to a maximum increase in real estate tax revenue of **\$3,175,545**. The budget I am presenting for your consideration is estimated to increase real estate tax revenue by **\$1,912,688**, which is **\$1,337,343** less than that allowed under this section of the City Charter. This year's CPI is substantially higher than what we have seen in recent years, and this is due to a fairly recent spike in inflation starting in the second half of 2021 and continuing throughout 2022. This year's budget has been proposed to continue important municipal and school services without spending to the limit of the Tax Cap in an effort to mitigate the tax rate impact that spending to the limit of the tax cap would cause. A detailed analysis of this calculation has been provided in the "Financial Overview" section of the budget document on pages B-1 and B-2.

Budget Consideration and Challenges

Revenues and tax collections continue to hold steady. Many felt that we might start to see declines in revenue and tax collections coming out of the pandemic, but that has yet to materialize. We have seen and felt inflation to an extent not seen in years. The year over year inflation for 2022 is 8%, and during the summer it exceeded 9%. In response to this, the Federal Reserve has been compelled to combat this by raising interest rates. One benefit to the rising interest rates is the City is receiving additional revenue through interest on investments of surplus cash.

Salaries and wages predominately make up the increase in the City's budget this year. Due to staffing concerns, the City Council is looking to make City employment more competitive through the use of increases in wages and the reinstitution of longevity payments in an effort to recruit and retain employees. We are also anticipating an increase in the cost of our utilities, mainly electric and natural gas. We currently have favorable contracts, each of which expire next Fiscal Year. In

conjunction with a consultant, we continue to monitor both the electric and natural gas markets looking for an opportune time to solicit future contracts.

The City has not issued any bonds during the current Fiscal Year, and although we did enter into a new lease purchase agreement for new vehicles, the amount that retired this Fiscal Year was in excess of that, therefore we have seen a decrease in our Debt Service and Capital Lease payments.

I am recommending one new full-time position, a Deputy Fire Chief. As recommended, this position would be filled on or around January 1, 2024. This is a necessary position that will be very beneficial to the Fire Department and the entire community. Although discussed in prior years, it was determined that it would be most advantageous to fill this position after the completion of the new Fire Station when there would be sufficient administrative space to make it efficient and effective. It is anticipated that the Fire Station will be substantially complete before the end of this Fiscal Year. No other new positions are recommended at this time.

Capital Improvements

We are well underway, and/or near completion on a number of major capital improvement projects, which I will mention briefly as follows:

- Fire Station – as mentioned previously, we expect substantial completion of the Fire Station before the end of this Fiscal Year.
- FY 2022 Road Resurfacing is complete, and the FY 2023 Road Resurfacing program has recently been awarded and is expected to begin in the Spring of 2023.
- New in the current Fiscal Year budget is money appropriated for sidewalk rehabilitation and improvements. A contract for this work has recently been awarded and is expected to begin in the Spring of 2023.
- Construction of the greatly anticipated Transportation Alternatives Program Grant, which will rehabilitate a portion of sidewalks on one side of High Street from Franklin Street to Washington Street, among other improvements, will be starting in the Spring of 2023.
- Construction of the Congestion Mitigation Air Quality Grant, which will provide new traffic signal equipment and synchronize the traffic lights along the High Street corridor will be starting in the Spring or Summer of 2023 as well.
- Phase II of the Library Building Improvements Assessment project has been completed. The City received a more accurate estimate of probable building costs, and is seeking grant opportunities at the moment.
- Two water projects, engineering and design for a water main replacement on a portion of Main Street, and an evaluation of the Water Treatment Plant are recently under contract and beginning to move forward.

Capital Projects recommended as part of the Fiscal Year 2023-2024 budget submittal are as follows:

- Road Resurfacing (\$900,000) and Sidewalk Improvements (\$110,000).
- Replacement of the Fire SCBA, year 1 of a 4-year program.
- Replacement of the Fire Command vehicle, 2 Police Cruisers, 1 Unmarked Police vehicle, and a Loader for DPW.
- Jules Bisson and Ash Street park improvements.
- Barricades and a Mechanic Scan tool for DPW.
- Water Meter replacement program shared between the Water and Wastewater Funds.

- Replacement of a variable frequency drive for the raw water pumps at the Water Plant.
- Engineering for the next Phase of the Wastewater Treatment Facility upgrades.

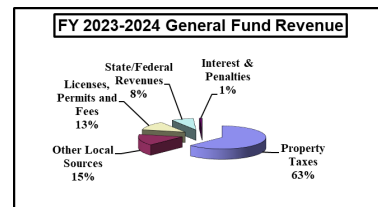
Budget

The General Fund proposed budget reflects an increase of \$873,681 or 5.69% compared to the prior year's approved budget. Due to a couple large Capital Projects, the enterprise funds reflect an increase of \$1,297,556 or 19.17% as a whole.

Revenues

Fiscal Year 2023-2024 proposed City General Fund appropriations will be supported from the following revenue sources:

- \$10,425,797 in Municipal Property Taxes
- \$2,095,000 in Licenses, Permits and Fees
- \$1,355,478 in Intergovernmental
- \$ 160,000 in Interest and Penalties
- \$2,560,510 in Other Local Sources



All revenues, with the exception of interest on investments have remained stable with little change. As mentioned previously, due to the rise in interest rates, this budget increases the amount to be received from interest on investments by \$275,000. As is evident by the information above, the single largest revenue source for general fund operations continues to be property taxes.

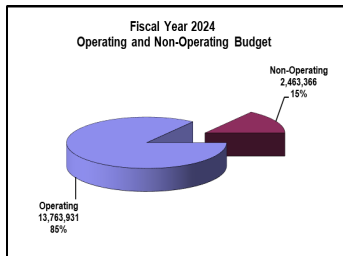
General Fund Appropriations:

Total appropriations proposed for the General Fund are \$16,227,297, representing an increase of 5.69% as compared to the Fiscal Year 2023 Adopted Budget.

Salaries and benefits have increased \$598,599 or 5.74%, Telephone and Utilities have increased \$52,574 or 18.19%, Contracted Services is up \$63,250 or 12.60%.

The following table is a summary of the General Fund budget by major category:

Total General Fund	FY22 Budget	FY22 Actual	FY23 Budget	FY24 Proposed	Percent
<u>Salaries and Benefits</u>					
Salaries	\$5,655,885	\$5,418,614	\$5,899,514	\$6,289,666	6.61%
Overtime	\$351,750	\$508,386	\$381,750	\$391,700	2.61%
Other Pay	\$226,916	\$404,775	\$237,661	\$355,575	49.61%
Health/Dental Insurance	\$1,728,346	\$1,591,547	\$1,758,002	\$1,799,192	2.34%
Retirement	\$1,488,975	\$1,498,588	\$1,557,709	\$1,577,015	1.24%
Workers Compensation	\$238,918	\$115,610	\$217,696	\$208,593	-4.18%
Other Benefits	\$364,827	\$355,243	\$380,744	\$409,934	7.67%
Total Salaries and Benefits	\$10,055,617	\$9,892,763	\$10,433,076	\$11,031,675	5.74%
<u>Other Operating</u>					
Telephone and Utilities	\$294,169	\$300,069	\$288,989	\$341,563	18.19%
Contracted Services	\$500,974	\$401,835	\$501,874	\$565,124	12.60%
Civic Promotions/Community Support	\$120,830	\$115,159	\$190,545	\$203,045	6.56%
Contingency	\$75,000	\$20,231	\$75,000	\$75,000	0.00%
Direct Assistance	\$148,000	\$40,751	\$148,000	\$148,000	0.00%
Other Operating	\$1,130,847	\$995,607	\$1,264,644	\$1,399,524	10.67%
Total Other Operating	\$2,269,820	\$1,873,652	\$2,469,052	\$2,732,256	10.66%
Total Operating	\$12,325,437	\$11,766,415	\$12,902,128	\$13,763,931	6.68%
<u>Capital and Debt</u>					
Debt Service/Leases	\$938,505	\$938,505	\$1,245,328	\$1,203,043	-3.40%
Capital/Road Maintenance	\$978,475	\$1,298,278	\$1,067,459	\$1,092,750	2.37%
Transfers to Other Capital Funds	\$143,581	\$143,581	\$138,701	\$167,573	20.82%
Total Capital and Debt	\$2,060,561	\$2,380,364	\$2,451,488	\$2,463,366	0.48%
Total General Fund Budget	\$14,385,998	\$14,146,779	\$15,353,616	\$16,227,297	5.69%



Operating is 85% of the total proposed budget

Non-operating is 15% of the total proposed budget

Significant changes within the proposed General Fund appropriations are as follows:

Salary and benefit increases:

Salary Increases	\$518,016
Health Insurance Increases	\$ 41,190
NH State Retirement	\$ 19,306
Wage related benefits (FICA, W/C, etc.)	<u>\$ 20,087</u>
Subtotal	\$598,599

Changes due to City Council action:

Net change in Debt Service	\$(15,712)
Net change in Lease Payments	<u>\$(26,573)</u>
Subtotal	\$(42,285)

Capital Improvement Program not yet acted on by City Council:

Fire – SCBA Replacement – Year 1 of 4	\$108,000
Down-payment on Vehicle Leases	\$ 20,000
Jules Bisson Park Improvements	\$ 30,000
DPW Barricades	\$ 13,000
DPW Mechanic Scan Tool	\$ 11,750
Ash Street Park improvements	<u>\$ 10,000</u>
Subtotal	\$192,750

Water Fund

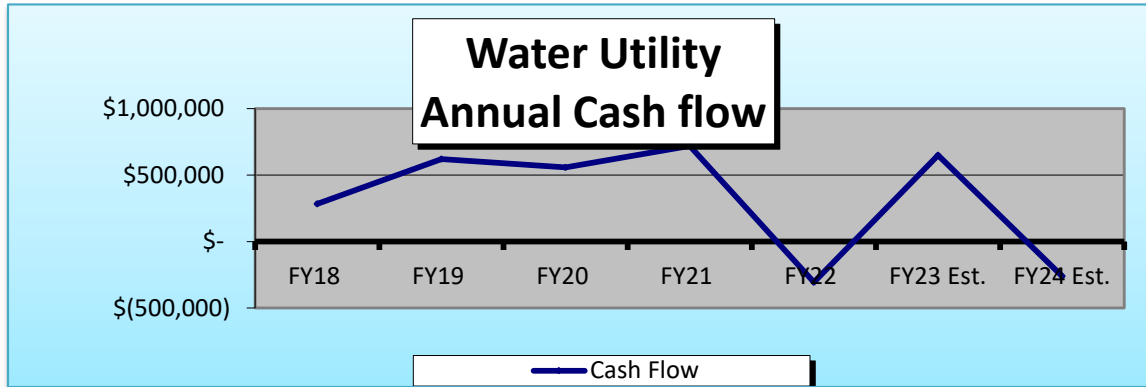
The total appropriations recommended for the Water Fund reflects an increase of \$482,022 or 17.50%.

The Water Fund opened FY2023 with a cash surplus of \$4,196,930, and as of the end of February it was \$6,013,426. At this time, there are no scheduled increases to the Water rates.

Changes of note are:

- This proposed budget includes \$100,000 to replace a variable frequency drive (VFD) for the raw water pumps at the Water Treatment Facility. This was reflected in the City's FY2024-2029 Capital Improvement Program.
- This proposed budget includes \$576,000 for a City-wide meter replacement program. This was reflected in the City's FY2024-2029 Capital Improvement Program, and is a shared project with the Wastewater Fund.

The graph is a visual depiction of the annual cash flow for the water utility.



Sewer Fund

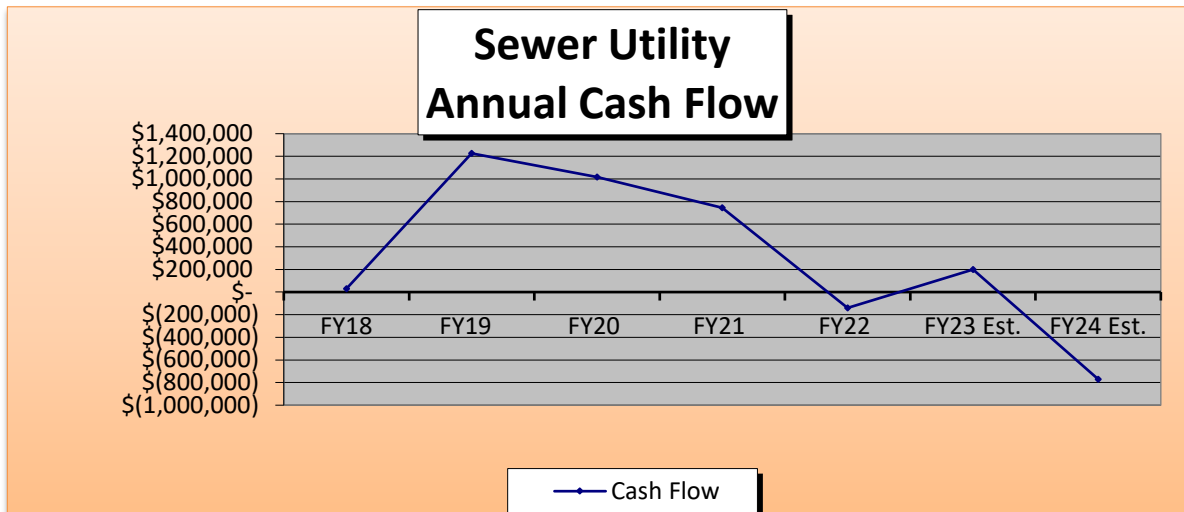
The total appropriations recommended for the Sewer Fund reflects an increase of \$766,131 or 22.42%.

The Sewer Fund opened FY2023 with a cash surplus of \$6,745,830 and as of the end of February it was approximately \$7,074,611. At this time, there are no scheduled increases to the Wastewater rates.

Changes of note are:

- This proposed budget includes \$384,000 for a City-wide meter replacement program. This was reflected in the City's FY2024-2029 Capital Improvement Program, and is a shared project with the Water Fund.
- This proposed budget includes \$450,000 to start engineering and design of the second phase of upgrades at the Wastewater Treatment Facility. This was reflected in the City's FY2024-2029 Capital Improvement Program.

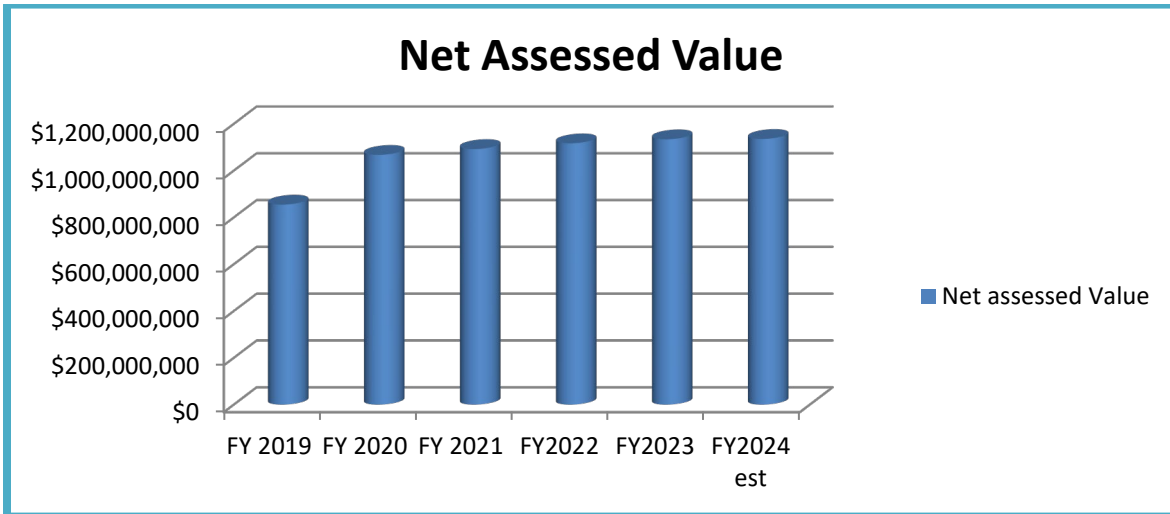
The graph is a visual depiction of the annual cash flow for the sewer utility.



Net Assessed Valuation

The net assessed value (NAV) increased by approximately \$17,000,000 as of April 1, 2022, which is the NAV used to determine the property tax rate for Fiscal Year 2023. This budget assumes a modest increase in the NAV, and it is our intent to revisit this number during the budget process once the Assessing Department has updated their data for April 1, 2023.

The following is a chart listing the City's un-equalized net assessed value since FY2019:



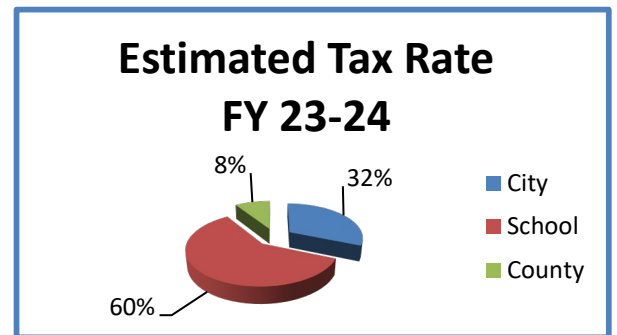
School Department Budget

The School Department's budget is submitted under separate cover. This budget has been reviewed and approved by the School Board and is presented for your consideration.

Tax Rate

If adopted as proposed, the property tax rate is projected to increase \$1.68 (One Dollar Sixty-Eight cents) or 5.98%.

A more detailed breakdown of the tax rate calculation appears in Section B on page B-4 of the budget document.



The following chart provides a comparison of the estimated impact of the tax rate on residents based on the budget as proposed using a home assessed at \$300,000.

	FY2023 Adopted	FY2024 Proposed
Average residential home in Somersworth = \$300,000	Budget	Budget
Tax rate per \$1,000 Assessed Value	28.09	29.77
Property Taxes	\$8,427	\$8,931
Rate Change from FY2023		\$504
% Change from FY2023		5.98%

Fund Balance

Fund balance retention is important for responsible long-term financial planning. Maintaining a healthy fund balance provides the ability to respond to emergencies or other unanticipated expenditures, and to assist in mitigating dramatic City tax rate fluctuations.

The unassigned budgetary fund balance for the year ending June 30, 2022 was \$6,466,881. The City's fund balance policy states "the City will strive to maintain an unassigned fund balance in the General Fund of 5-17% of total appropriations". The current level is **12.03%**, which is within the goal as laid out in the policy. Based on this level of fund balance, I am comfortable in recommending the use of \$1,300,000 to reduce the impact of the budget on the tax rate.

Summary

The Fiscal Year 2023-2024 proposed budget includes infrastructure improvements and equipment replacement that is vital to maintaining an effective and efficient City. It also attempts to include changes meant to retain our current workforce, and recruit new employees necessary to carry out the operations of the City. Personnel is the largest and most important part of the City budget. It will be very difficult to maintain public safety, provide safe drinking water, maintain streets, dispose wastewater properly, provide access to recreational opportunities, and a host of other services without well trained and qualified staff. I would like to take the opportunity to publicly thank all our staff, in all our Departments, for the hard work they do each and every day to keep the City of Somersworth on the move.

I extend a thank you to all City Departments for their cooperation and assistance in the preparation of this proposal, and particular appreciation to Deputy City Manager/Finance Director Scott Smith for all his efforts. This collaborative process has shaped a budget proposal of department programs that lays the foundation for an effective and efficient allocation of resources to meet current Community needs.

I look forward to reviewing the Fiscal Year 2023-2024 Budget Proposal with you.

Respectfully submitted,



Robert M. Belmore
City Manager

"Proud Past, Bright Future"

Analysis of Tax Cap - Estimate for FY2024 Budget Year
City of Somersworth, NH

	City Portion	School Portion	State Portion	County Portion	Total
A. Prior Fiscal Year Net Amount Raised By Taxes (FY2023 Actual Levy)	9,707,062	17,757,894	1,500,784	2,881,523	31,847,263
B. Multiplied by the National CPI-U	8.00%	8.00%	8.00%	8.00%	8.00%
C. Subtotal (A x B)	776,565	1,420,632	120,063	230,522	2,547,781
D. Prior April 1 to March 31 Net Construction Value (estimated)	25,000,000	25,000,000	25,000,000	25,000,000	25,000,000
E. Multiplied by Prior Fiscal Year Tax Rate/1,000 of Value (Actual)	8.55	15.65	1.35	2.54	28.09
F. Subtotal (D x E)	213,750	391,250	33,750	63,500	702,250
G. Increase Allowed for FY2024 Tax Levy (C + F)	990,315	1,811,882	153,813	294,022	3,250,031
H. FY2024 Amount allowed to be Raised by Taxes (Capped Tax Levy) (A + G)	10,697,377	19,569,776	1,654,597	3,175,545	35,097,294
I. FY2024 Estimated Amount Adopted to be Raised by Taxes	10,425,727	18,201,121	2,083,220	3,049,883	33,759,951
J. Variance between estimated and capped tax levy (H -I)	271,650	1,368,655	(428,623)	125,662	1,337,343
K. Amount required to be absorbed by City and School	125,662	(428,623)	428,623	(125,662)	0
L. Amount of Budget Adjustment Required for FY2024 (J +K)	397,312	940,031	0	0	\$1,337,343

M. Total amount Under/(Over) the Tax Cap

CPI for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUUR0000SA0
Not Seasonally Adjusted
Series Title: All items in U.S. city average, all urban consumers, not
Area: U.S. city average
Item: All items
Base Period: 1982-84=100
Years: 2012 to 2022

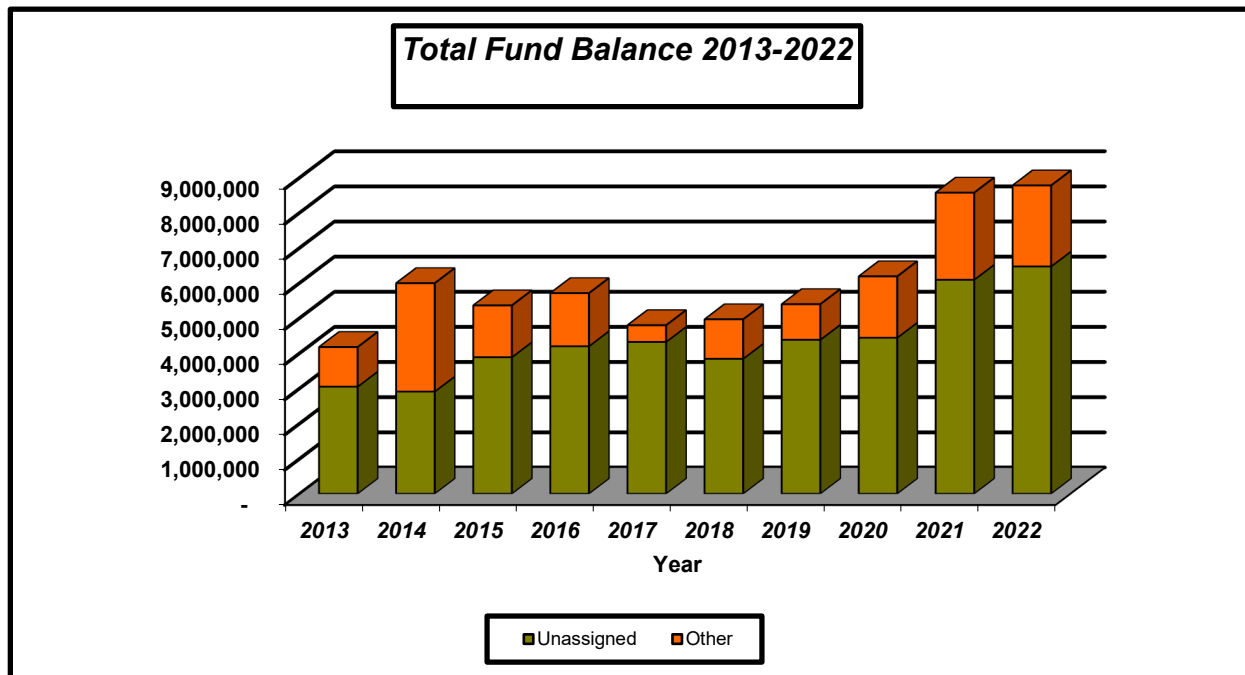
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	229.594
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.736
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	237.017
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	240.007
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	245.120
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	251.107
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	255.657
2020	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.280	260.388	260.229	260.474	258.811
2021	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.310	276.589	277.948	278.802	270.970
2022	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797	292.655

Total CPI

8.00%

General Fund Total Fund Balance

<u>Fiscal Year</u>	<u>Unassigned</u>	<u>Other</u>	<u>Total Fund Balance</u>
2013	3,046,522	1,125,686	4,172,208
2014	2,906,643	3,084,028	5,990,671
2015	3,882,740	1,474,627	5,357,367
2016	4,195,743	1,510,712	5,706,455
2017	4,319,051	473,758	4,792,809
2018	3,838,947	1,122,587	4,961,534
2019	4,378,580	1,013,577	5,392,157
2020	4,436,849	1,748,558	6,185,407
2021	6,088,310	2,481,002	8,569,312
2022	6,466,881	2,307,249	8,774,130

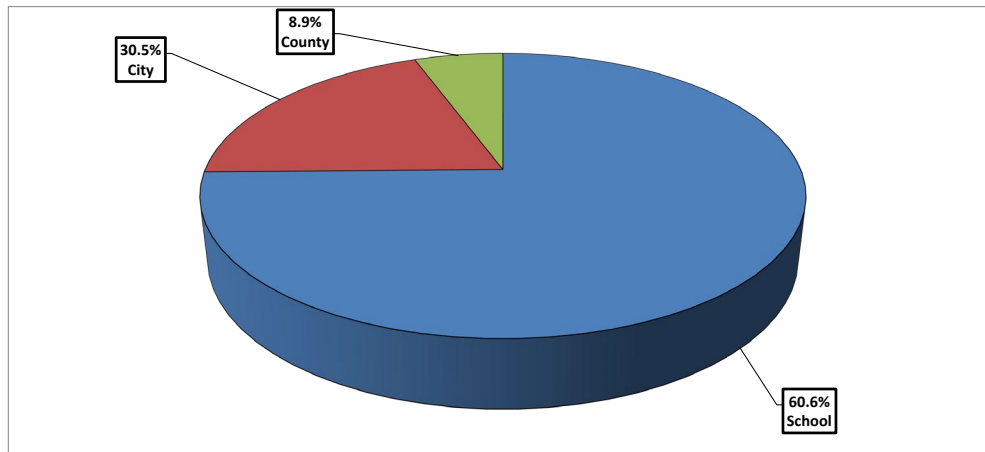


2023/24 Tax Rate Estimate

CITY PORTION		Estimated FY23-24 Tax Rate	FY22-23 Tax Rate	Change
Gross Appropriations	24,369,371			
Less: Revenues	14,332,074			
Less: Shared Revenues	-			
Add: Overlay	50,000			
Add: War Service Credits	338,500			
Net Town Appropriation	10,425,797	9.18	8.55	0.63
SCHOOL PORTION				
Net Local School Budget	27,510,511			
Less: Equitable Education Grant	7,226,170			
Less: State Education Taxes	2,083,220			
Net School Tax Total	18,201,121	16.03	15.65	0.38
STATE EDUCATION TAXES				
Equalized Valuation (no utilities)	2,083,220			
Net State Education Total	2,083,220	1.87	1.35	0.52
COUNTY PORTION				
Due to County	3,049,883			
Less: Shared Revenue	-			
Net County Total	3,049,883	2.69	2.54	0.15
Total Tax Rate		29.77	28.09	1.68
Total Property Taxes Assessed		33,760,021		
Less: War Service Credits		(338,500)		
Total Property Tax Commitment		33,421,521		

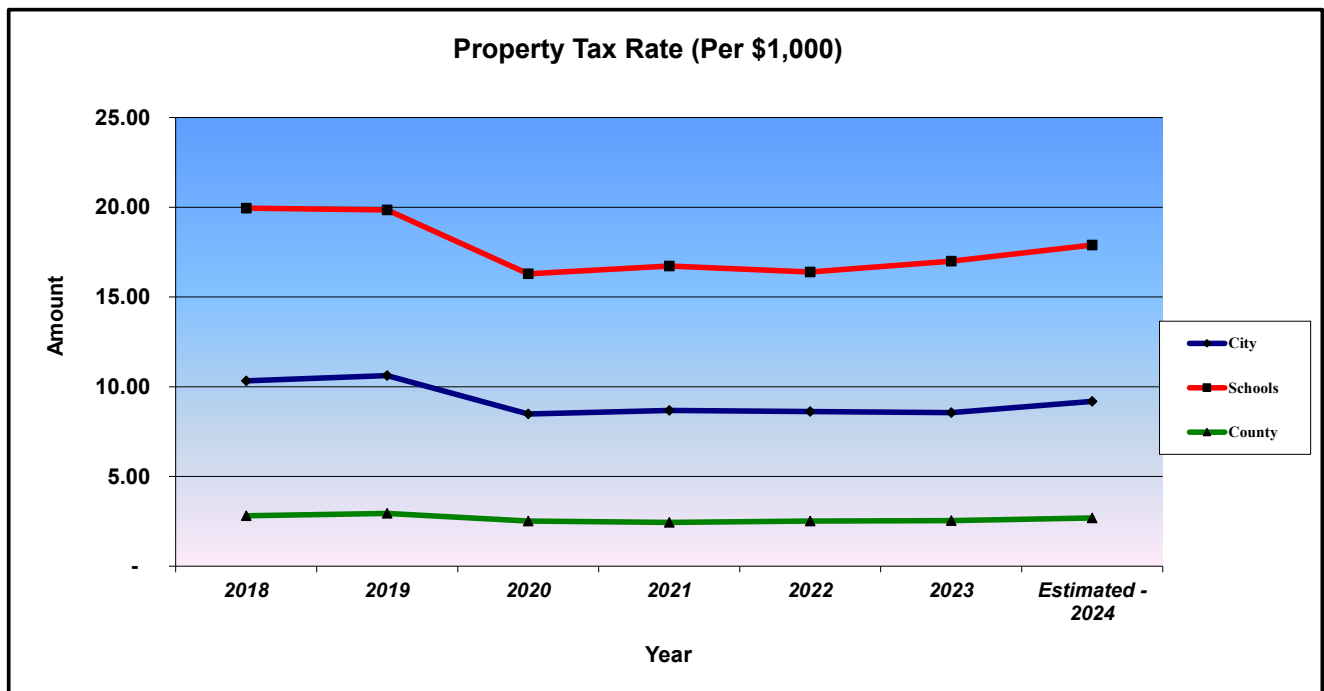
Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	1,115,000,000	1.87	2,083,220.00
All Other Taxes	1,135,500,000	27.90	31,676,801.00
			33,760,021.00



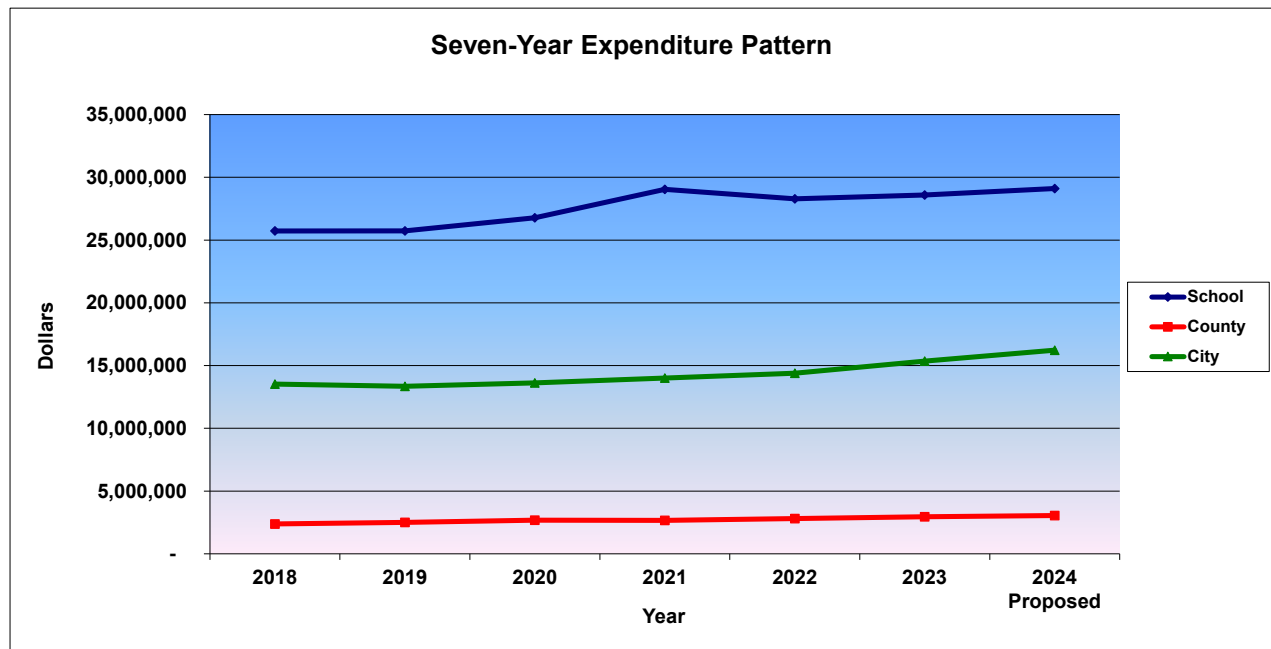
Property Tax Rate (Per \$1,000)

<u>Fiscal Year</u>	<u>City</u>	<u>% of Total</u>	<u>Schools</u>	<u>% of Total</u>	<u>County</u>	<u>% of Total</u>	<u>Total</u>
2018	10.33	31.2%	19.95	60.3%	2.81	8.5%	33.09
2019	10.62	31.8%	19.85	59.4%	2.94	8.8%	33.41
2020	8.48	31.1%	16.29	59.7%	2.51	9.2%	27.28
2021	8.68	31.2%	16.73	60.1%	2.44	8.8%	27.85
2022	8.62	31.3%	16.39	59.5%	2.52	9.2%	27.53
2023	8.55	30.4%	17.00	60.5%	2.54	9.0%	28.09
Estimated - 2024	9.18	30.8%	17.90	60.1%	2.69	9.0%	29.77



GENERAL FUND EXPENDITURES

	2018	2019	2020	2021	2022	2023	2024 Proposed
Amount							
School	25,725,172	25,726,590	26,772,978	29,047,242	28,280,522	28,596,753	29,109,022
County	2,382,236	2,509,614	2,676,395	2,663,741	2,814,651	2,947,120	3,049,883
City	13,518,249	13,349,101	13,614,837	14,012,560	14,385,998	15,353,616	16,227,297
Total	41,625,657	41,585,305	43,064,210	45,723,543	45,481,171	46,897,489	48,386,202
Dollar Change							
School	292,039	1,418	1,046,388	2,274,264	(766,720)	316,231	512,269
County	1,045	127,378	166,781	(12,654)	150,910	132,469	102,763
City	(16,656)	(169,148)	265,736	397,723	373,438	967,618	873,681
Total	276,428	(40,352)	1,478,905	2,659,333	(242,372)	1,416,318	1,488,713
Percent Change							
School	0.99%	0.01%	4.07%	8.495%	-2.640%	1.118%	1.791%
County	4.48%	5.35%	6.65%	-0.473%	5.665%	4.706%	3.487%
City	11.09%	-1.25%	1.99%	2.921%	2.665%	6.726%	5.690%
Total	4.23%	-0.10%	3.56%	6.175%	-0.530%	3.114%	3.174%



G/F Op = General Fund Operating (Property Taxes)
 E/F Op = Enterprise Fund User Fees
 B, G T = Building, Grounds, Transportation Committee

City of Somersworth
 Staffing Changes

			Priority								Totals
Section	Project by Division	Funding Source	Dept.	Manager	FY24	FY25	FY26	FY27	FY28	FY29	FY24-FY29
	CITY MANAGER/FINANCE DEPARTMENT										
E	Full Time Position - Information Technology	G/F Op	II	II	\$0	\$0	\$92,000	\$0	\$0	\$0	\$92,000
	CITY MANAGER/FINANCE DEPARTMENT TOTALS				\$0	\$0	\$92,000	\$0	\$0	\$0	\$92,000
	PUBLIC SAFETY - POLICE DEPARTMENT										
H	Full Time Patrol Sergeant	G/F Op	I	II	\$0	\$120,432	\$0	\$0	\$0	\$0	\$120,432
H	Part Time Police Officer	G/F Op	I	II	\$0	\$34,553	\$35,590	\$0	\$0	\$0	\$70,143
H	Full Time Dispatcher	G/F Op	I	II	\$0	\$79,095	\$0	\$0	\$0	\$0	\$79,095
H	Part Time Public Safety Dispatcher	G/F Op	II	II	\$0	\$0	\$30,915	\$30,916	\$0	\$0	\$61,831
	POLICE DEPARTMENT TOTALS				\$0	\$234,081	\$66,505	\$30,916	\$0	\$0	\$331,502
	PUBLIC SAFETY - FIRE DEPARTMENT										
	Deputy Fire Chief	G/F Op	II	II	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000
	PUBLIC SAFETY - FIRE DEPARTMENT				\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000
	DEPARTMENT OF PUBLIC WORKS AND UTILITIES										
	Equipment Operator I	G/F Op	II	III	\$0	\$0	\$53,420	\$0	\$0	\$0	\$53,420
	Water Treatment Plant Operator I	E/F Op	II	III	\$0	\$53,385	\$0	\$0	\$0	\$0	\$53,385
	Lab Technician/Plant Operator	E/F Op	II	III	\$0	\$0	\$0	\$56,507	\$0	\$0	\$56,507
	Assistant Mechanic	G/F Op	II	III	\$0	\$0	\$0	\$0	\$62,691	\$0	\$62,691
	DEPARTMENT OF PUBLIC WORKS AND UTILITIES TOTALS				\$0	\$53,385	\$53,420	\$56,507	\$62,691	\$0	\$226,003
	TOTALS				\$140,000	\$287,466	\$211,925	\$87,423	\$62,691	\$0	\$789,505

Project Title:	Full Time Position - Information Technology				
Department:	Submitted By:	Date:	Priority:	Project Cost:	
Finance/Administration	Scott Smith	February 22, 2023	II	\$92,000	

Salary - \$60,000
Benefits \$32,000

This may decrease the need for outside support and reduce our annual IT contract.

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund				\$92,000				\$92,000
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$0	\$92,000	\$0	\$0	\$0	\$92,000
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$92,000

DATA ENTRY FORM #G1

Project Title:	Deputy Fire Chief				
Department:	Submitted By:	Date:	Priority:	Project Cost:	
FIRE	George Kramlinger	February 26, 2023	II	\$124,234	

We are the only major Department without a second in command. The major duties of this position will be: coordinate training: fire safety inspections: incident command in absence of the Fire Chief. In addition, this position will insure that there is a chief officer in the city 24/7.
Our peers have the following number of chief officer positions beneath the Fire Chief:

Dover: 4
Durham: 2
Portsmouth: 2
Rochester: 4
Claremont: 1
Lebanon: 1
Berlin: 1 (currently vacant due to budget cut)

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund		140,000						\$0
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$140,000

Project Title:	Full Time Patrol Sergeant			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Police	Chief Tim McLin	February 22, 2023	I	\$120,432

(1) New Patrol Division Sergeant

Hire Step:

Wages: \$ 71,572.80
Benefits: \$ 48,859.64 (assumes 2-person health\dental plan, NH Retirement, Worker's Comp, medicare, life insurance, and disability insurance)
Total \$120,432.44

JUSTIFICATION:
We have had (4) Patrol Sergeants for many years. Although the force strength has increased, we have never added an additional Patrol Sergeant, who supervises the shift. One shift has been covered by the Patrol Lieutenant and we relied on experienced officers to be the shift commander on his days off. The Lieutenant is part of our command staff and has many other duties. These duties include: Shift schedule for the entire police department, police detail assignments, evidence custodian (which includes processing evidence as it is coming in, as well as returning evidence to owners), parking ticket issues, shift patrol issues, dispatch issues, as well as internal investigations and taking complaints. With the number of new, very young officers we have, we no longer have the experienced officer who can act as shift commander and it is unrealistic to expect the Patrol Lieutenant to continue to be a shift commander due to the many duties he already has.

This would increase the number of sworn positions by (1) bringing it to 30 sworn police officers.

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund			\$120,432					\$120,432
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$120,432	\$0	\$0	\$0	\$0	\$120,432
Commence FY:	Quarter:				Prior Years' Funding			
							Total Project	\$120,432

Project Title:	Part Time Police Officer							
Department:	Submitted By:	Date:	Priority:	Project Cost:				
Police	Chief Tim McLin	February 22, 2023	I	\$34,553				
Part Time Police Officer (24 Hours Per Week) Hire Step: Wages: \$34,553.38 Employer Costs/Benefits: <u>\$ 1,568.72</u> Total Cost: \$34,553.38 JUSTIFICATION: For many years we have had police officer openings with available shifts due to lack of manpower or officers attending training, certification at the academy, or officers being in field training. This is costing us time and a half for an officer to cover the shift. Although it depends on the number of patrol openings, this will significantly cut the overtime costs for the patrol division. This would allow for another efficient way to fill vacant shifts. We may get a certified or retired officer looking for part-time work or a new officer looking to get into the field.								
Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund			\$34,553	\$35,590				\$70,143
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$34,553	\$35,590	\$0	\$0	\$0	\$70,143
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$70,143

Project Title:	Full Time Dispatcher				
Department:	Submitted By:	Date:	Priority:	Project Cost:	
Police	Chief Tim McLin	February 22, 2023	I	\$79,095	

Full Time Public Safety Dispatcher

Hire Step: \$45,302.40
Employer Costs/Benefits: \$33,792.89 (assumes 2-person health\dental plan, NH Retirement, Worker's Comp, medicare, life insurance, and disability insurance)
Total Cost \$79,095.29

JUSTIFICATION:
The duties of a Dispatcher include dispatching for police, fire and ambulance services, taking telephone calls from 911 and regular PD telephone lines, entering calls in the Dispatch log and assigning personnel to calls, entering domestic violence orders and retaining copies, entering calls for service of paperwork, talking walk in calls for people wishing to speak with an officer, taking parking ticket payments\appeals, report requests, issuing reports and other departmental business, and monitoring cell/booking cameras for issues. It has become increasingly busy.

We last added a full time dispatcher in 2017 when we added a 5th full time Dispatcher. That allows us to have two dispatchers working during the historically busiest times in the Dispatch Center, which we have found to be during the day into the early evening hours. That second dispatcher works 4 ten hour shifts per week on Mondays, Fridays, Saturdays and Sundays, between the hours of 1300-2300. While it has been a great help in the Dispatch Center, it still leaves a gap of three days where there isn't a second dispatcher on duty. It is not uncommon now to have numerous interactions with radio traffic to first responders, 911 callers, telephone callers, and lobby walkins at the same time. Having only one Dispatcher on is creating a liability issue.

Unfortunately, we have had issues hiring Dispatchers. This leaves one person off of the schedule that must be covered by other Dispatchers or police officers (who we could use on the patrol schedule). This additional position will allow (2) Dispatchers on duty at all times and will help cut overtime due to training overtime coverage, vacation overtime coverage or sickness overtime coverage and decrease our liability.

We have had dispatchers leave due to having to work solo in the Dispatch Center. Dispatching for Police, Fire, EMS and Highway and 911 calls, makes it a very stressful and challenging for one person.

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund			\$79,095					\$79,095
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$79,095	\$0	\$0	\$0	\$0	\$79,095
Commence FY:	Quarter:				Prior Years' Funding			
		Total Project					\$79,095	

Project Title:	Part Time Public Safety Dispatcher							
Department:	Submitted By:	Date:	Priority:	Project Cost:				
Police	Chief Tim McLin	February 22, 2023	II	\$61,831				
<p>Part Time Public Safety Dispatcher - 24 Hours</p> <p>Wages - Hire Step: \$27,992.64 Employer Costs : <u>\$ 2,922.43</u></p> <p>Total Cost: \$30,915.07</p> <p>Justification: To allow for vacations, sickness and training scheduling coverage that is not overtime of a Dispatcher or Police Officer, I am recommending adding (1) 24 hour part-time Dispatcher for FY 26 and another for FY 27. This will be a cost saving measure and allow more flexibility for the scheduling officer and ensure that we have (2) dispatchers on duty at all times to decrease our liability.</p>								
Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund				\$30,915	\$30,916			\$61,831
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$0	\$30,915	\$30,916	\$0	\$0	\$61,831
Commence FY:	Quarter:				Prior Years' Funding			
						Total Project		\$61,831

DATA ENTRY FORM #J1

Project Title:	Equipment Operator I				
Department:	Submitted By:	Date:	Priority:	Project Cost:	
Public Works/Utilities	Michael Bobinsky	February 26, 2023	II	\$53,420	

Salary and benefits - estimated at \$52,920 assuming hourly wage of \$20.18 * 40 hours/week * 52 weeks + 26% for benefits.

* Based on Yr 2 Step 1 of the current AFSCME contractor

Position would allow the Department to meet the anticipated growth in new streets and sidewalks anticipated to be accepted by the City Council from new residential development and to prepare formaintaining the additional sidewalk planned in the NHDOT Rte 108 Complete Streets project.

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund				\$53,420				\$53,420
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
	Totals	\$0	\$0	\$53,420	\$0	\$0	\$0	\$53,420
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$53,420

Project Title:	Water Treatment Plant Operator I			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Public Works/Utilities	Michael Bobinsky	February 26, 2023	II	\$53,385

Annual Salary :

Plant Operator Grade I - Pay Grade 17=\$20.37

Annual : 2080 hrs at \$20.37= \$42,369

Benefits: \$11,016

Total: \$53,385

Based on 21-22 Compensation Schedule 7-1-21

Position would allow for restructuring the work team to strengthen the function of the Chief Water Treatment Operator, defining the Lead Operator, currently a Grade 3 Plant Operator, and two Plant Operator I positions. Position would be an entry level Operator to support overall Plant operations and maintenance. Enhanced cross training and on call duties would occur with this as well.

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund								\$0
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund			\$53,385					\$53,385
Other								\$0
	Totals	\$0	\$53,385	\$0	\$0	\$0	\$0	\$53,385
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$53,385

Project Title:	Lab Technician/Plant Operator			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Public Works/Utilities	Michael Bobinsky	February 26, 2023	II	\$45,185

Position is not needed until FY26 and after the WWTF upgrades are complete. The plant will be processing more waste and solids which requires more testing cycles. Currently all water quality testing is done by the Lab Chemist./IPP Coordinator and this work load will increase over time. A Lab Technician/Plant Operator can provide support to the Chemist as well as provide for basic maintenance and plant operations.

Position would be at Grade 18, comparable to a Lab Technician
Based on 21-22 Compensation Schedule 7-1-21

Annual Salary:

\$21.37 *40*52 weeks=\$44,450

Benefits at .26% of salary=\$11,557

Total: \$56,507.

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund								\$0
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund					\$56,507			
Other								\$0
	Totals	\$0	\$0	\$0	\$56,507	\$0	\$0	\$56,507
Commence FY:	Quarter:				Prior Years' Funding			
					Total Project			\$56,507

Project Title:	Assistant Mechanic			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Public Works/Utilities	Michael Bobinsky	February 26, 2023	II	\$62,691

Mechanic Position :

\$23.73/hr * 40 hrs week * 52 weeks = \$49,358

Benefits at 26% =\$12,833

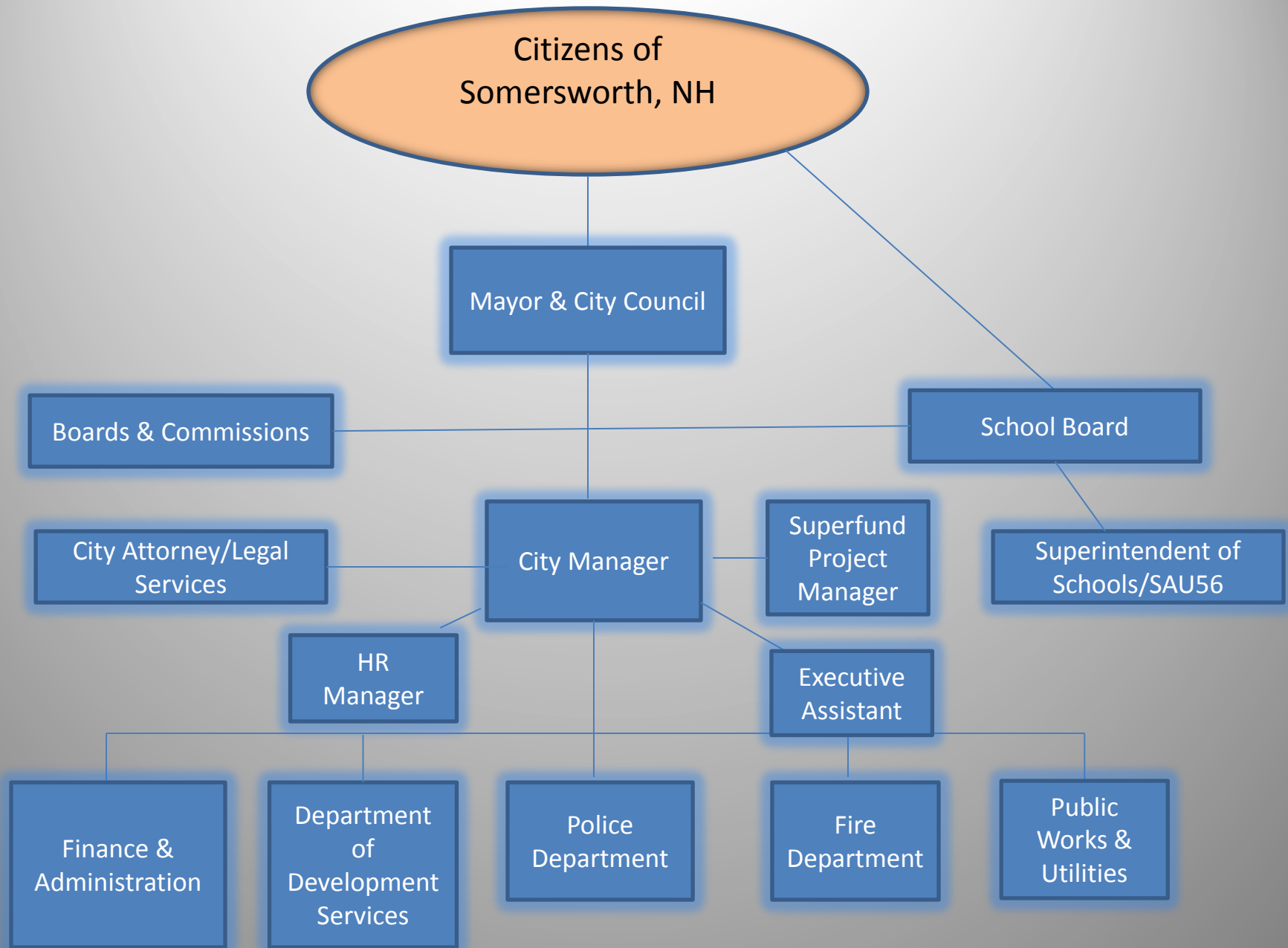
Total salary: \$62,191

Position to support shifting to a central fleet operations, supporting all City vehicles. Provide for continuity of service repairs to team with existing Mechanic.

Based on 21-22 Compensation Schedule 7-1-21

Public Works and Utilities currently has 38 heavy to mid size vehicles in the Departments' fleet.

Total Project Funds:		FY24	FY25	FY26	FY27	FY28	FY29	Total
Sources:								\$0
General Fund								\$0
Bonds/Lease								\$0
Grant								\$0
Enterprise Fund						\$62,691		\$62,691
Other								\$0
	Totals	\$0	\$0	\$0	\$0	\$62,691	\$0	\$62,691
Commence FY:	Quarter:					Prior Years' Funding		
						Total Project		\$62,691



Office of the City Manager

City Government

The City of Somersworth has functioned as a Council-Manager form of government since 1985. The City Manager is appointed solely on the basis of their executive and administrative qualifications by the 9- member elected City Council to function as the Chief Administrative Officer of the City, responsible for the proper administration of all departments of the City placed under the Manager's charge. There are four At- Large City Councilors and five Ward Councilors; in addition, there is an elected Mayor who is the presiding officer at meetings of the City Council and serves as an ex-officio member of the City Council.

Under the Council-Manager form of government, the Council establishes policies for operations within the City, and it is the Manager's responsibility to ensure these policies are carried out. The City Manager keeps the City Council informed of the ongoing condition of the City, and provides reports and recommendations as requested by the Council. In general, the City Manager supervises all City property and is responsible for the day-to-day business affairs of the City and oversees expenditure of all funds appropriated for City purposes. The City Manager is responsible for fostering sound financial management practices, facilitating strategic planning for future growth and development as well as operational efficiency, and for maintaining the City's overall commitment to providing high quality services to the Community.

The City Manager is ex-officio, voting member of the City's Planning Board and is a member of the City's Emergency Management Team. According to the City Charter, the City Manager serves as the City's Personnel Director. The City Manager is also assisted by our Human Resource (HR) Manager. The HR Manager assists in all HR disciplines and is involved in maintaining a healthy, professional City workforce. Additionally, the City Manager is responsible in coordinating all legal matters with the City's Legal Counsel, as well as serving in the capacity of the City's Superfund Project Manager.

City Department Heads reporting directly to the City Manager include the Deputy City Manager/Director of Finance & Administration, Director of Public Works & Utilities, Director of Planning and Community Development, Fire Chief and Police Chief. The Manager is also charged with the appointment of the City Clerk, Chief Assessor, Tax Collector, City Engineer and such other officers as are necessary to administer the safe, effective and efficient operation of all City Departments.

The Executive Assistant to the City Manager performs key administrative duties to assist the City Manager, and upon approval, may provide assistance to the Mayor and City Council members. In addition to duties typical of an executive assistant, this position plays a role in assisting the City in its mission to communicate with residents, keeping them informed of City services and information. This includes maintaining the City Website, the Local Bulletin Board on the Comcast Cable TV Government Access Channel 22, City Facebook Page, and a Monthly eNewsletter.

Office of the City Manager

Annual Budget & Capital Improvement Program (CIP)

In accordance with Article VII of the City Charter, the City Manager submits to the Council on or before the 15th day of March a Budget for the ensuing Fiscal Year. Additionally, the City Manager prepares and submits to the Council a six-year Capital Program at least three months prior to the final date of submission of the Budget. The Capital Improvement Program (CIP) continues to evolve to show infrastructure projects and programs necessary for the continued quality of City services in a sustainable strategy over a rolling six-year time frame. The purpose of the CIP is to assist the City Council in preparing in advance for Capital Expenditures to meet the future needs of the Community.

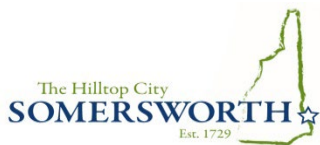
I encourage you to visit our website www.somersworthnh.gov and while there please consider signing up to receive our City's e-News and e-Notifications regarding emergencies and other timely messages. You are also invited to sign up for our Library and Recreation Newsletters, as well as visiting several City Facebook Pages.

Sincerely,

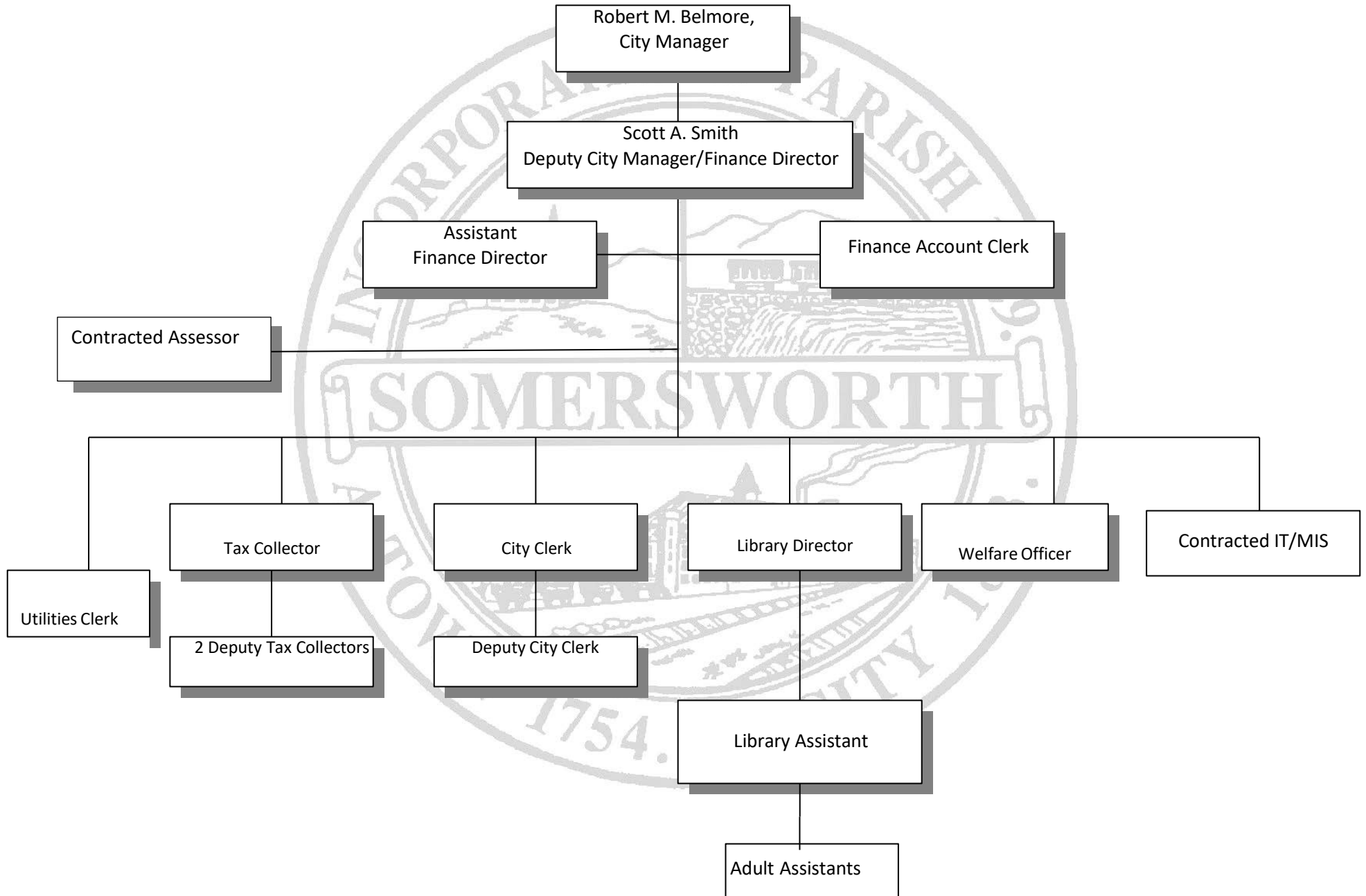
Robert M. Belmore
City Manager

City of Somersworth, NH
One Government Way
Somersworth, NH 03878

(603) 692-9503
bbelmore@Somersworthnh.gov
www.Somersworthnh.gov



City of Somersworth
Organizational Chart
Finance & Administration





DEPARTMENT OF FINANCE AND ADMINISTRATION

NEW PROGRAMS/SERVICES FOR FISCAL YEAR 2024:

- There are no requests for new staff in the proposed Fiscal Year 2023-2024 budget.
- The City is due for a citywide revaluation during Fiscal Year 2023-2024, the cost of which is included in the Assessing Department's budget.

The programs and services of the Department of Finance and Administration generally consist of the following:

Finance:

- Prepare monthly and annual financial statements. Coordinate with Independent Auditors to audit and express an opinion on those financial statements.
- Assist in the overall preparation of the City's Budget.
- Manage the City's cash flow and oversee investment of excess funds in accordance with the City's Investment Policy.
- Coordinate the sale of bonds for Capital Improvements, and manage the City's debt program.
- Process Payroll, Accounts Payable, and manage employee benefit program.
- Oversee the City's Information Technology.
- Prepare reports as required by various State and Federal regulatory agencies.

City Clerk:

- Issues and retains all vital records as required by State Law.
- Issues various permits and licenses as required by State and Local regulations.
- Acts as Clerk of the City Council, posts meeting notices and public hearing notices, prepares agendas, attends and records minutes of City Council meetings.
- Oversee and conduct elections as required by Federal, State, and Local rules and regulations.

Tax Collector:

- Bills and collects Municipal and State Property Taxes twice each year.
- Provides automobile registrations.
- Collects municipal utility billings and all other miscellaneous revenues received by City Departments.
- The City Tax Collector also serves as the municipal agent for the NH Department of Safety.

Human Services/Welfare Office:

- The Human Services Department administers emergency assistance for residents who are unable to support themselves in a financial crisis such as evictions/foreclosures, homelessness, utility disconnections, food and prescription expenses.
- The Human Services Department assists and provides referrals to hundreds of individuals and families per year.
- Over 300 individuals and families are assisted financially with their housing costs, utilities, prescriptions and burial expenses.
- Individuals and families are provided with information, referral and support to other community services such as the Community Action Partnership of Strafford County, the Community Food Pantry and local churches.

Library

- The proposed budget will support quality library service for the citizens of the City of Somersworth for 40 hours each week. The services include adding 800 new books annually including best sellers, customer requests, and updates of current subjects; providing a 30-title magazine collection with 3 local and regional newspapers; maintaining an audio-visual collection, including films, documentaries, and books on CD; supporting 7 Internet access computers for public use and a wi-fi hotspot available 24/7; presenting 3 weekly children's programs to encourage reading and literacy and holding a monthly 20-member book discussion group. The budget includes funding for membership in the New Hampshire Downloadable Audiobook Consortium; citizens may borrow over 9,000 audiobooks and 12,000 e-books 24/7 with their library card and password and a computer or other electronic device with Internet access.
- The library belongs to nhaisLOCAL, the NH State Library consortium of libraries using open source software called Koha to provide an integrated library system (ILS). The Koha ILS provides borrowers with an online catalog searchable both at the library and anywhere the internet is accessible, and a barcode driven checkout system. Borrowers can access their circulation account from home with their library card number and password to renew and reserve books, make requests, view their checkout history and more. Librarians can connect with patrons to remind them about when books and other items are due and when books become overdue.
- Two full-time and three part-time librarians provide expert service to an average of 600 customers weekly. Reference services range from locating information both online and in the library to giving assistance with computer tasks such as downloading documents and filling in on-line job applications. Librarians direct readers to the latest books that they may wish to read and other books that would interest them based on their reading preferences. The librarians' field an average of 250 questions each week, in-person, by telephone, and by e-mail.

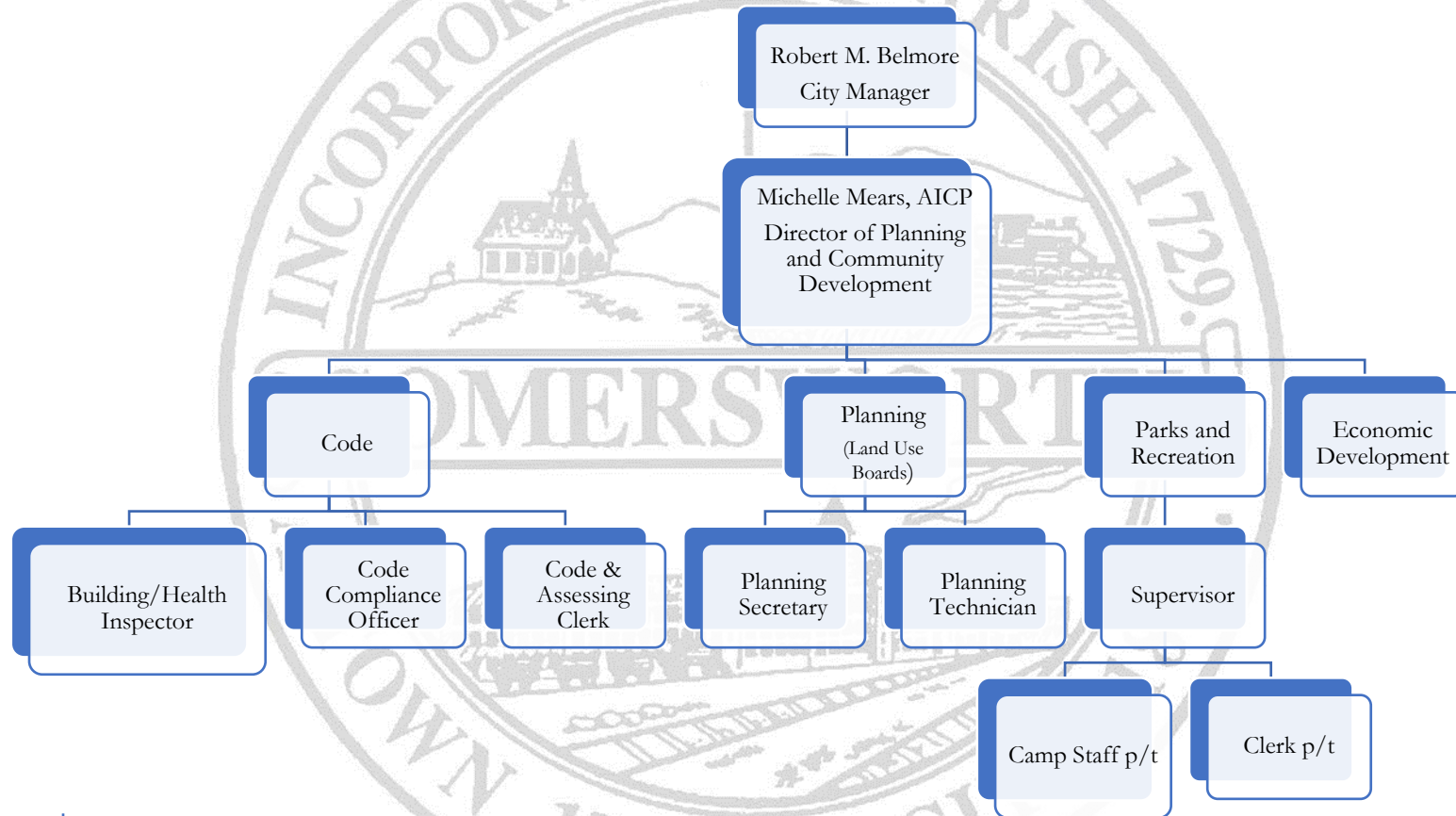
Water/Sewer Utility Billing

- One full-time employee assigned to the billing office.
- The Utility Billing office is responsible for monthly billing of all water and sewer users in the City of Somersworth. Schedules appointment for distribution crew. Records work orders, creates job work billings, and responds to questions on billing and other water matters.
- Provides support to the Tax Collector's office on an as needed basis.
- Provides support to the Department of Public Works and Utilities.

Assessing

- The City's Assessor is a contracted position.
- One full time employee is assigned to the Assessor's Office.
- The Assessing Department is responsible with appraising all property in the City to develop an equitable assessment for all properties in the City.
- Conducts cycled inspections over a 4 year period.
- Conducts city-wide revaluations every 5 years in accordance with State law.

City of Somersworth
Organizational Chart
Department of Development Services





DEPARTMENT OF DEVELOPMENT SERVICES – 2022-2023

Development Services:

The Department of Development Services (D.D.S.) includes Economic Development, Planning, Code Enforcement, and Recreation. The Department focuses on the growth, development and amenities of the City as well as providing excellent customer service and accurate information to the public regarding development and land use. All D.D.S. work items, tasks, priorities and budgets are reviewed with the City Manager's office. The Director of Development Services is responsible for the overall direction and management of the department.

Code Enforcement / Building Inspection:

The Office of Code Enforcement is responsible for the enforcement of all National Building Codes, State Regulations, and City Ordinances. This includes building, plumbing, mechanical, electrical, life safety, and property maintenance codes. The Building Inspector/Health Officer is full time with a full time Code Compliance Officer and a part time Electrical Inspector. This office strives for efficient permitting, pro-active and fair enforcement while providing clear information to the public in a positive manner.

Planning:

The Planning Office is responsible for a variety of planning and economic development tasks that include ordinance updates, plan and permit review, meeting with prospective developers/engineers, grant writing and administration, providing staff support to all land use boards, and serving as the main point of contact for individuals seeking information on property, zoning, permits, and land use codes. The Planning Office focuses on providing professional planning services to the City to implement the vision of making the City the ideal place to live, work, and play. The office is staffed with a full time Planning Secretary and Planning Technician, and the Director of Planning and Community Development.

Economic Development:

This office has consists of a Director of Planning and Community Development devoted to economic development and serving the City's residents and business community. The Director is responsible for creating and implementing the City's economic development efforts. This office focuses on business retention, business relocation and expansion and City marketing and advocacy to serve our citizens. This office actively participates with local, regional, and State-wide economic

development organizations with the ultimate goal of improving the City's economic posture and base.

Land Use Boards:

The Planning Board, Zoning Board of Adjustment, Historic District Commission and Conservation Commission are the City's volunteer land use boards. They are staffed by the Director of Development Services and the Planning Secretary. Staff is responsible for the organizational components and administrative requirements while providing professional planning expertise in all aspects of Zoning, Master Plan, Subdivision and Site Review Regulations. The Planning Board is responsible for the initial review of the City Manager's proposed Capital Improvement Plan (CIP) and recommendation of the City's CIP to the City Council. Planning Board is also responsible for drafting a City Master Plan every 5-10 years per State Statute. The current Master Plan was completed in 2010.

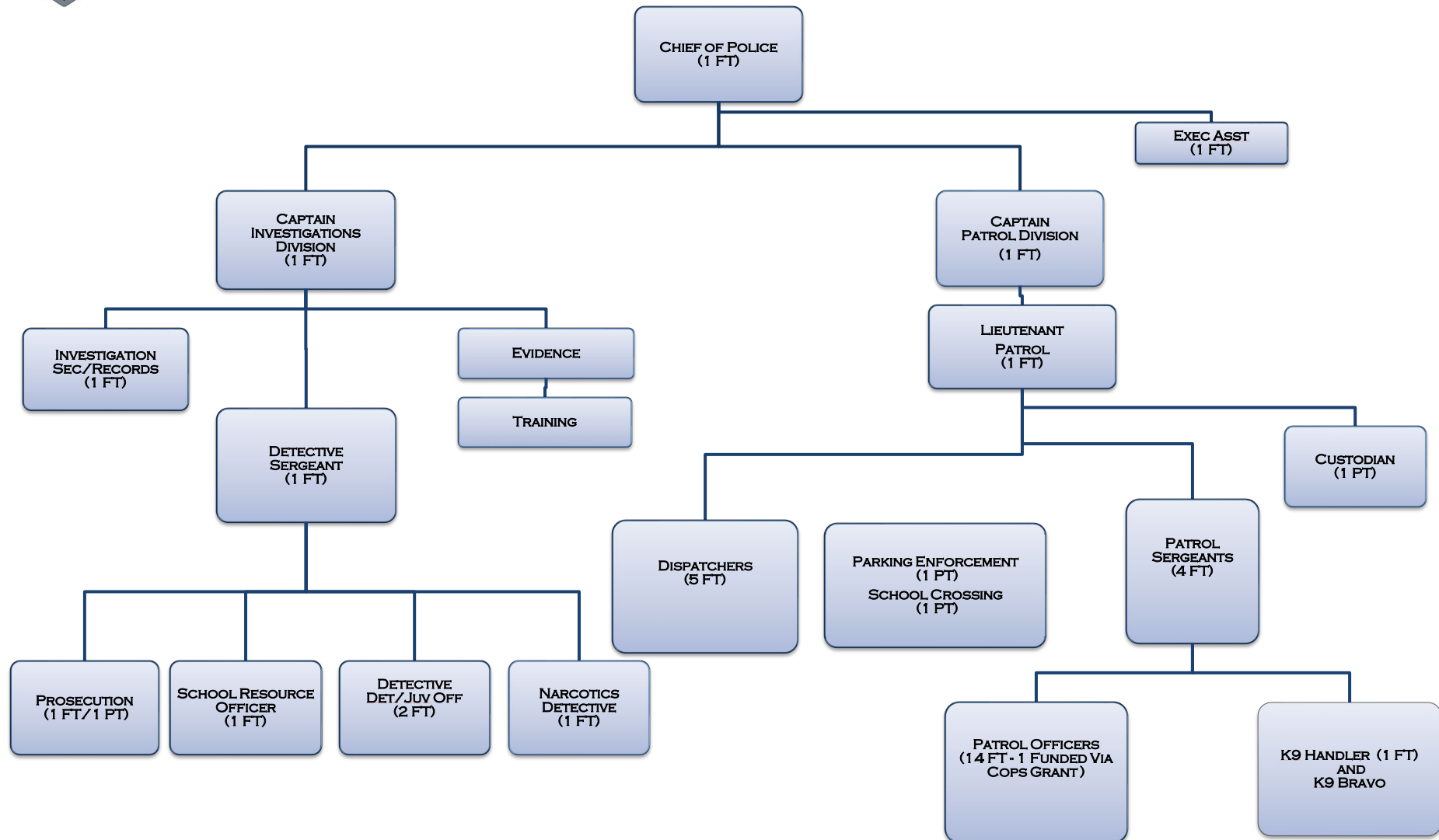
Parks and Recreation:

The Recreation Office focuses on the leisure time amenities, activities and programming, for Somersworth residents. Programs include Pee Wee Soccer, several basketball programs, and Granite State Track and Field. In addition, there exists a wide range of special events and programs for various age groups throughout the year including the Easter Egg-stravaganza Egg Hunt, Flashlight Candy Cane Hunt, and Valentine's Day Dance. This office is staffed with a full time Recreation Supervisor, a part time seasonal clerk, and a dozen or so seasonal camp counselors.



Somersworth Police Department

Current Organization



Somersworth Police Department



Manpower:

Sworn Personnel:

29 Full-Time

Non-Sworn:

7 Full-Time and 3 Part-Time

Calls for Service:

Year:	2018	26,234
	2019	23,962
	2020	21,762
	2021	21,355
	2022	21,549

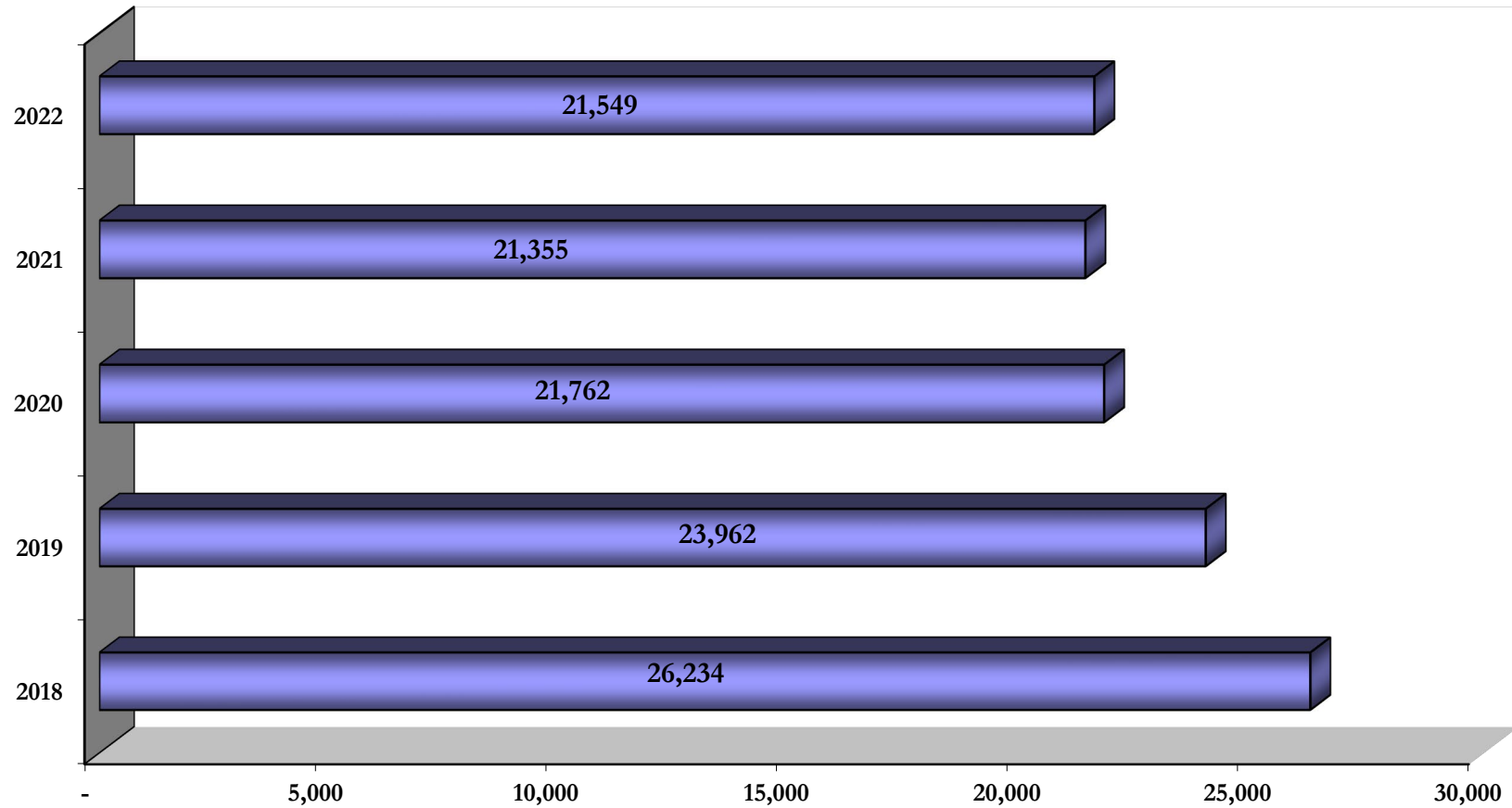


Police Department Statistics

	2018	2019	2020	2021	2022	5 Year Average
Calls for Service	26,234	23,962	21,762	21,355	21,549	22,972
Offenses Committed	2,201	2,341	2,176	2,404	2,003	2,225
Total Felonies	365	448	410	365	263	370
Total Crime Related Incidents	969	918	806	803	745	848
Total Non-Crime Related Incidents	1,928	2,065	1,895	1,849	1,651	1,878
Total Arrests (On View)	515	521	486	484	376	476
Total Arrests (Based on Incident/Warrant)	280	270	280	343	312	297
Total Summons Arrests	115	174	183	196	130	160
Total Arrests	910	965	949	1,023	818	933
Total P/C's	216	193	203	208	163	197
Total Juvenile Arrests	65	45	39	37	41	45
Total Juvenile Handled (Arrest)	34	17	18	16	16	20
Total Juvenile Referred (Arrest)	31	28	21	21	25	25
Total Open Warrants	39	15	19	30	24	25
Total Restraint Orders	101	107	92	80	98	96
Stolen Property-Value	323,246	277,401	348,687	1,278,724	517,949	549,201
Stolen Property Recovered Value	73,364	151,435	101,415	156,318	354,778	167,462
Total Motor Vehicle Accidents	449	394	328	365	396	386.4
Total Motor Vehicle Violations-Civil	-	-	-			0
Total Motor Vehicle Violations-Warnings	2,063	2,042	1,494	1,239	657	1,499
Total Motor Vehicle Violations-Arrests	292	337	190	156	78	210.6
Total Parking Tickets	1,196	1,375	194	572	1,851	1,038

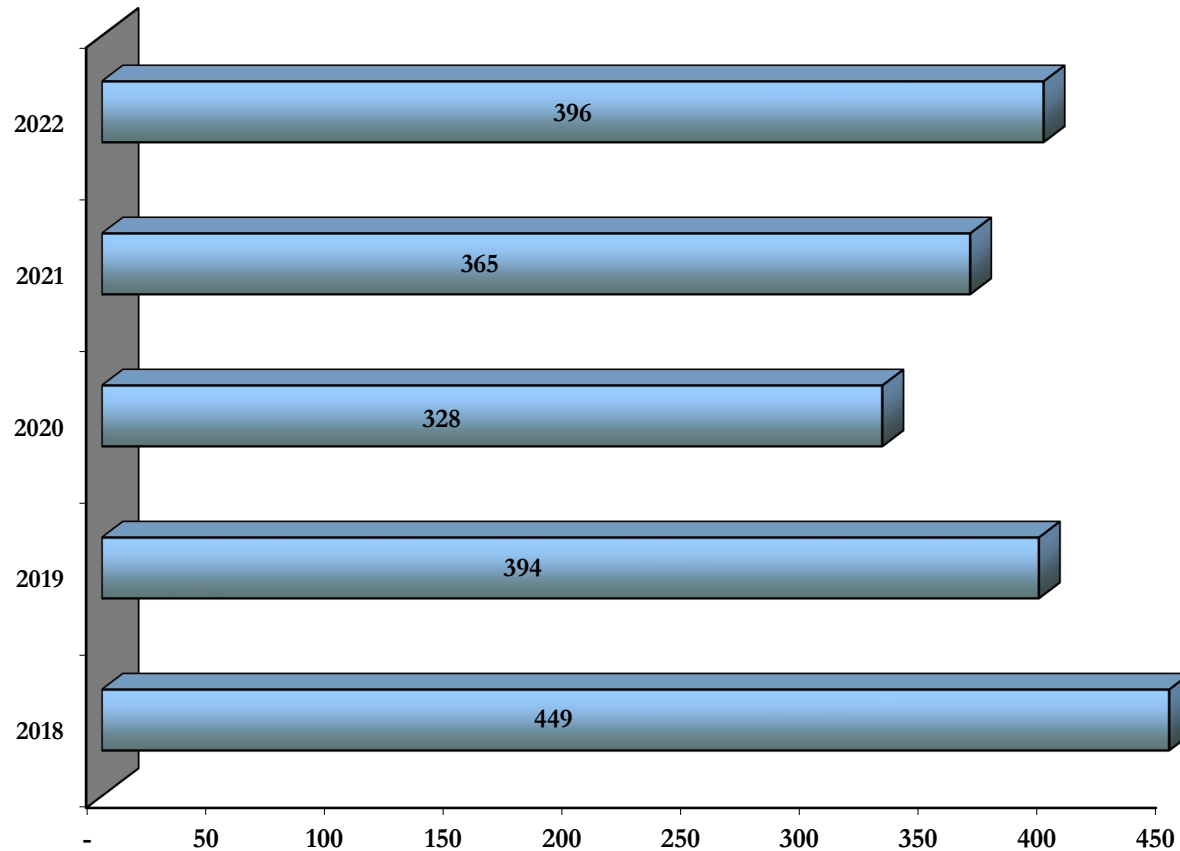


Somersworth Police Department
Calls for Service
5 Year Average = 22,972



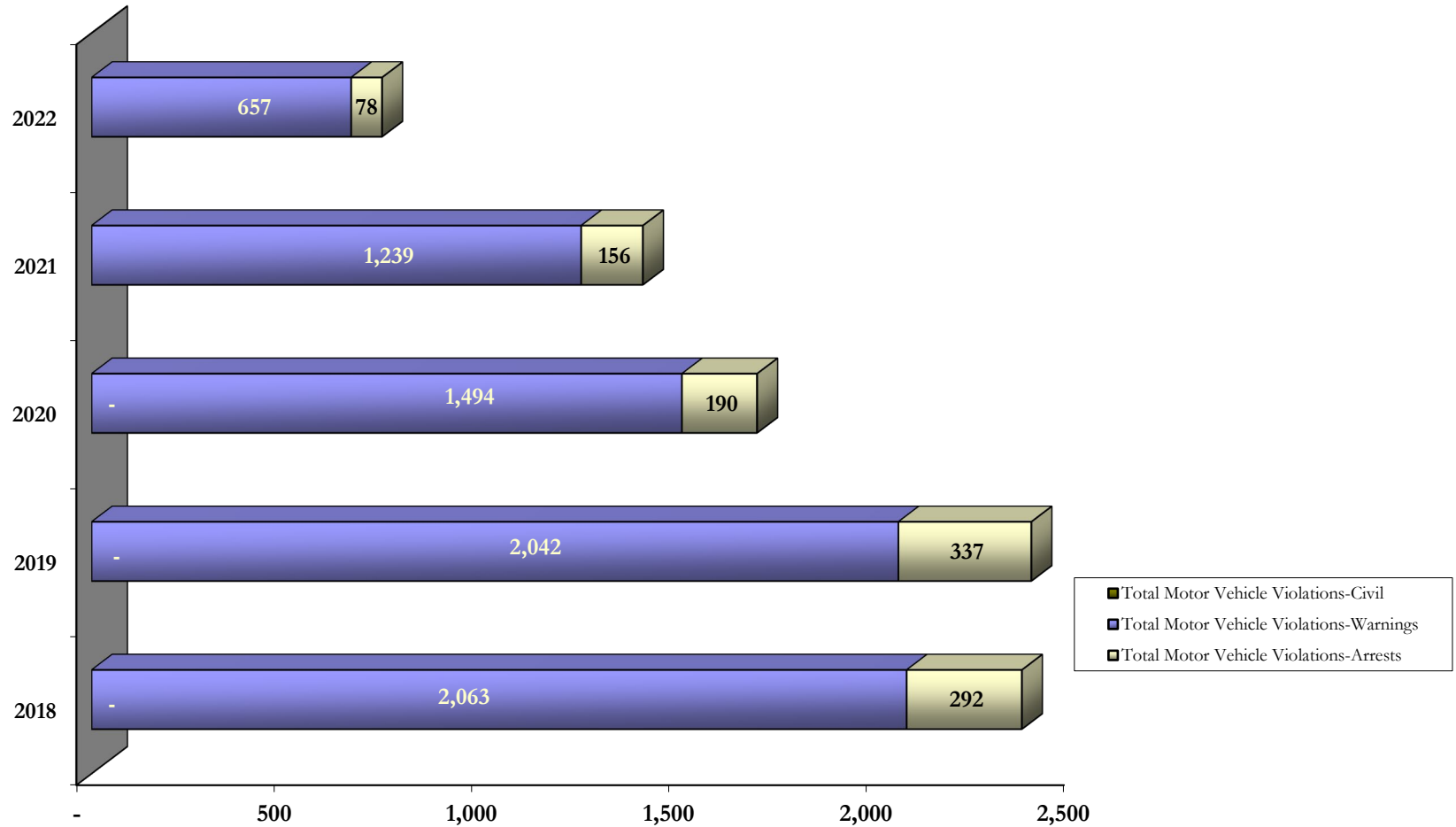


**SOMERSWORTH POLICE DEPARTMENT
TOTAL MOTOR VEHICLE ACCIDENTS
5 YEAR AVERAGE = 386.4**



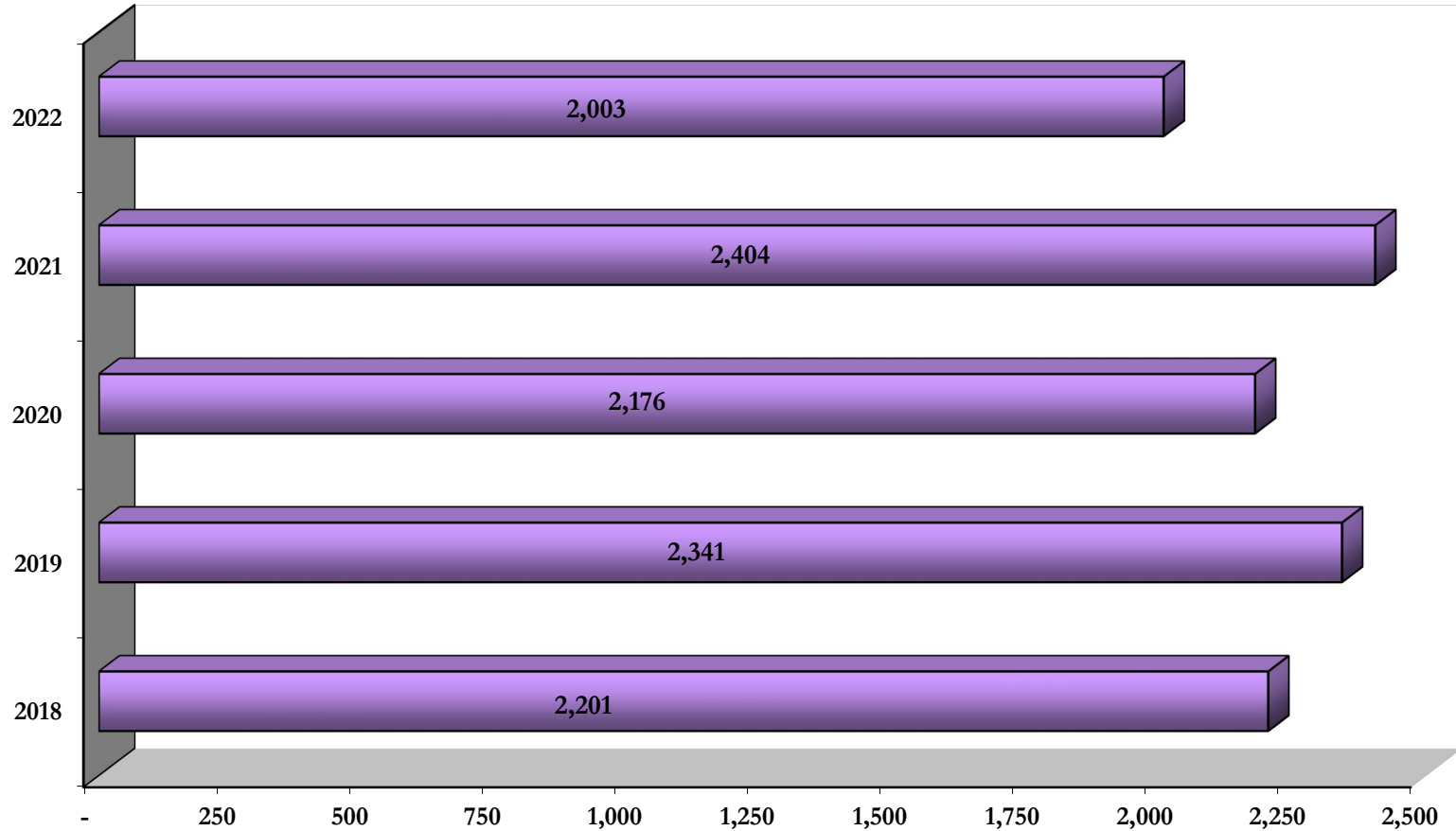


Somersworth Police Department
Motor Vehicle Violations
5 Year Average = 0 Civil
1,499 Warnings
210.6 Arrests



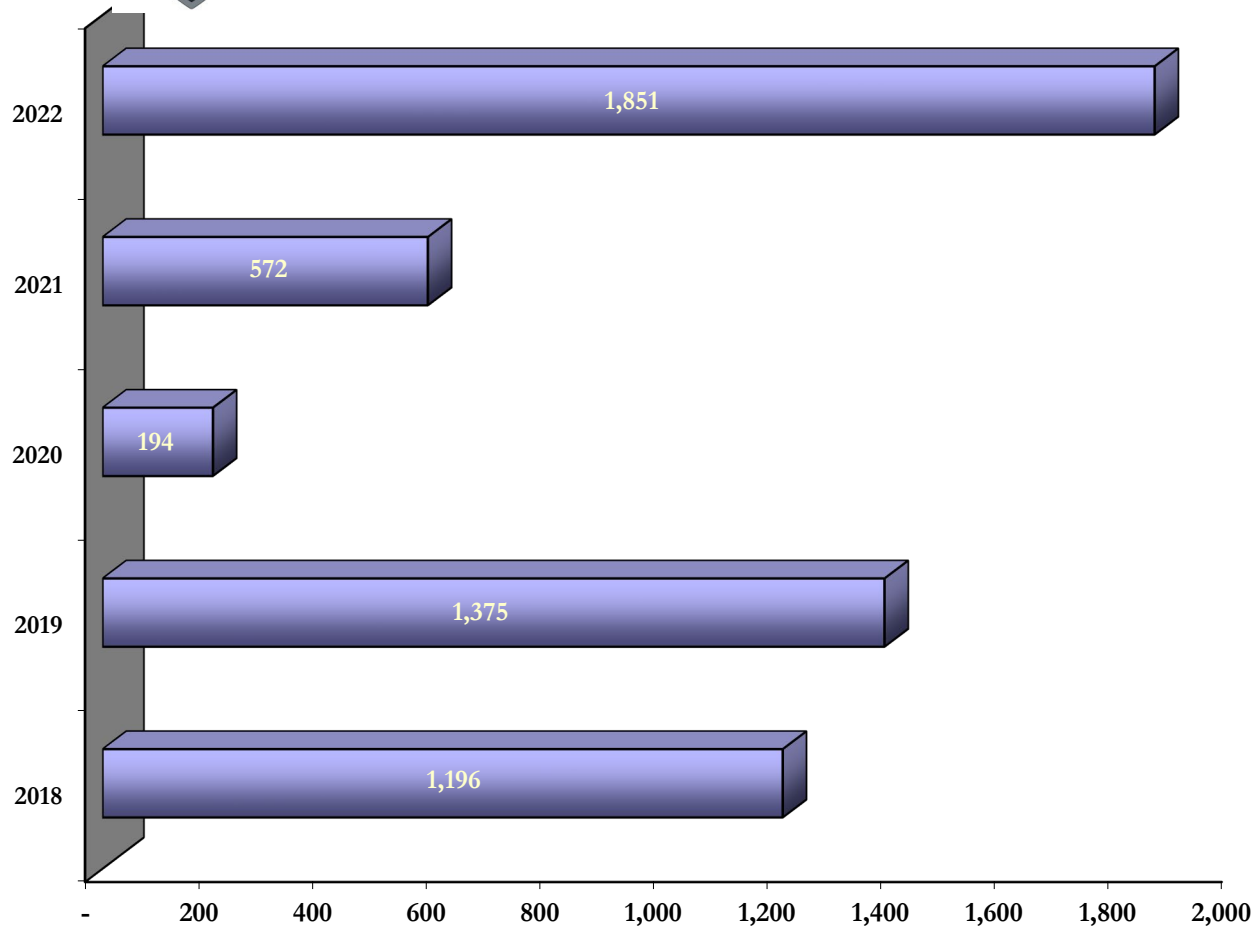


Somersworth Police Department
Total Offenses
5 Year Average = 2,225

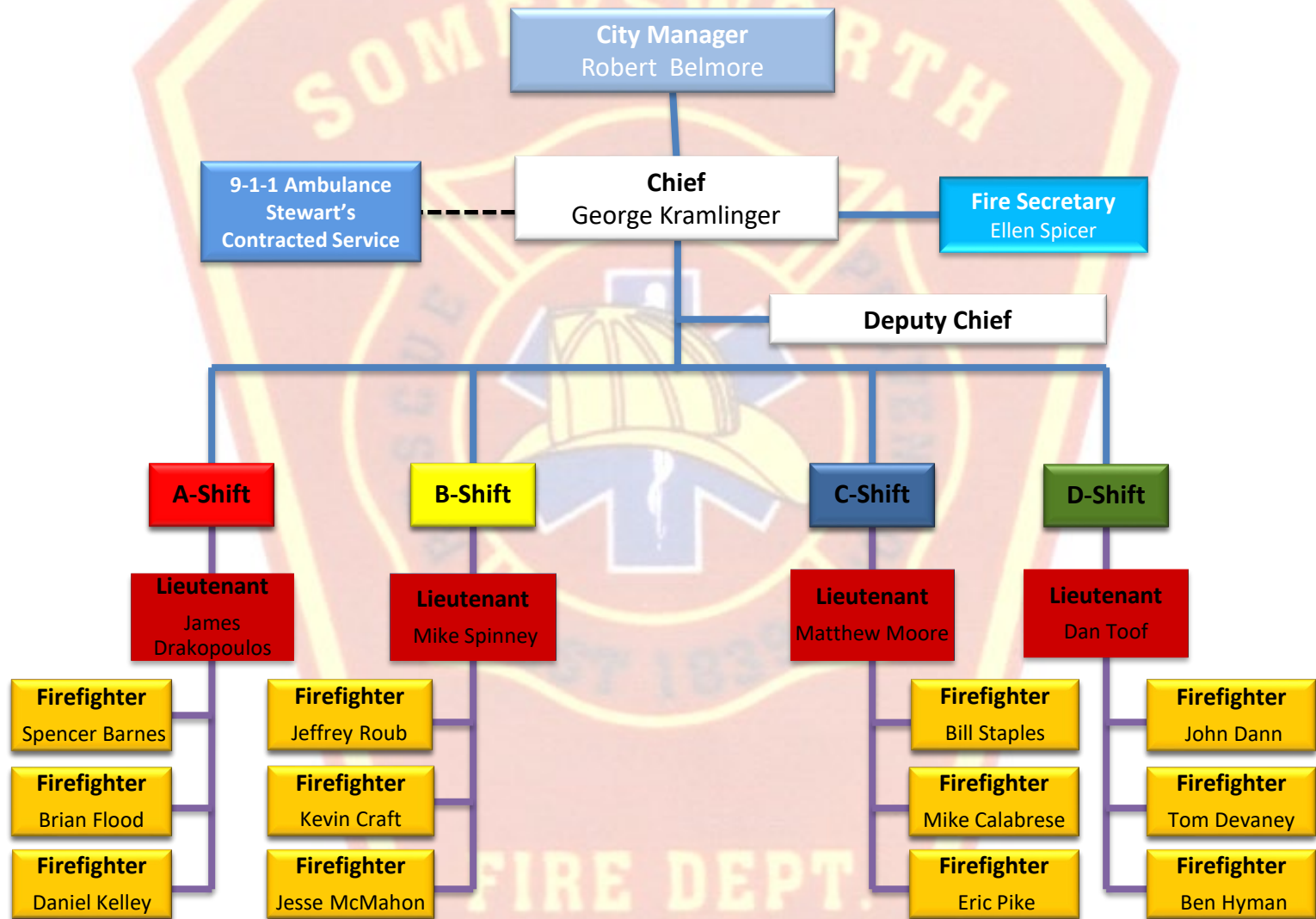




Somersworth Police Department
Total Parking Tickets Issued
5 Year Average = 1,038



SFD Organizational Chart



2022

SOMERSWORTH FIRE DEPARTMENT

Organization

The City of Somersworth Fire Department (SFD) is a full-time, professional, full service, highly skilled, dedicated, adaptable, and proactive organization that strives to provide the highest level of protection to life, property, and the environment for our residents, businesses, and visitors. Our mission is to provide competent, compassionate, and timely:

- Fire rescue and suppression.
- Emergency Medical Services (EMS) (non-transport).
- Specialized rescue (confined space, ice/cold water, high angle, etc.) and all hazards response.
- Fire prevention, code enforcement, and public education.

The SFD is a career department with 16 full-time firefighters, a career fire chief, and fulltime secretary that provide the community with a full array of services. All 17 sworn, career personnel are certified as FF I/II in accordance with the National Fire Protection Association (NFPA) 1001 Standard for Fire Fighter Professional Qualifications. The SFD is a State licensed non-transport ambulance service with Advanced Emergency Medical Technician (AEMT) and EMT level personnel supporting the City's contracted ambulance service. Twelve (12) SFD personnel are EMTs and three (3) are AEMTs. AEMTs can start IV lines, perform dual-lumen airway insertion, and administer some medications such as dextrose, nebulizer treatments, and epinephrine. Many members have advanced certifications in technical rescue, hazardous materials, fire inspection, and fire officer. All personnel receive classroom education and practical skills instruction as part of the Department's annual training program.

The Department is organized into four Shifts – designated A, B, C, and D – with one (1) lieutenant and three (3) firefighters assigned to each shift. The Shifts work a standard “east coast” eight-day rotating schedule of 24 hours on-duty, 48 hours off-duty, 24 hours on-duty, followed by 96 hours off-duty which averages to a 42-hour work week. Overtime is used to ensure full staffing of one lieutenant and three firefighters every day, around the clock. Full staffing enables compliance with the Federal OSHA regulation known as two-in, two-out which requires a rescue team of two firefighters on standby outside a structure when two or more firefighters are conducting interior firefighting operations. Off-duty personnel are recalled and assistance is requested from surrounding communities when an incident requires additional resources.

People are our most important resource and the associated personnel costs account for 95% of our annual budget.

As the SFD continues to move into the future, the most pressing need within the Department is to establish a Deputy Fire Chief position. In many cases, Lieutenants in the SFD performs tasks, exercise responsibilities, and engage in activities at a level commensurate with personnel of higher rank in other fire departments. The fire chief is the sole continuity across all four shifts, around the clock, 24/7/365 for fire command, training, fire and life safety code enforcement, and all aspects of administration. Filling the Deputy Chiefs position will balance the workload among officers thus enabling focused attention for all tasks and mission areas rather than a thinly spread, just in time task completion.

The remainder of this budget narrative is designed to showcase the complexity of SFD operations the importance of what we do in and for the community, and the need for an additional command officer during the business day as well as on-call during nights and weekends.

Fire Station, Apparatus, and Equipment

After completing preparation work on the site of the demolished southernmost three apparatus bays of the old fire station, construction of the new Fire Station Logistics Wing and two apparatus bays (Phase I) began in early January, 2022. During this time, SFD operations continued uninterrupted from the living quarters and two remaining apparatus bays of the old station. After several weeks of intense preparation, SFD operations seamlessly transitioned into the new Logistics wing on the morning of 11 July, 2022. As the name implies, the Logistics Wing is purposely designed for decontamination equipment (washers and dryers), turnout gear storage, and equipment maintenance rather than living quarters. However, due to the need for phased construction, the Logistics Wing is temporarily being used as living quarters with a temporary bunk room and temporary kitchen in order to ensure uninterrupted SFD operations. On 9 August, 2022, the remainder of the old fire station was demolished. By the end of December 2022, the three remaining apparatus bays and the exterior walls for the new two-story Operations Wing were substantially complete. Project completion and full occupancy is scheduled for July of 2023.

During 2022, the Department operated with six emergency response vehicles, and one boat. Our new Pierce Enforcer pumper is on track to be delivered by mid-April, 2023. On-duty personnel and recalled off-duty personnel cross staff this equipment as necessary and these resources are available 24 hours a day for those in need. Our fleet includes:

- Engine-5 (primary response pumper) – 2022 Pierce: 1500 GPM / 750-gallon tank. (Delivery expected on or about 15 April, 2023).
- Engine-4 (second due response pumper) – 2014 Toyne: 1500 GPM pump / 750-gallon tank.
- Engine-3 (third due pumper in reserve – fully equipped) – 2008 Toyne: 1500 GPM pump / 750-gallon tank.
- Truck-1 – 2006 Smeal: 105 ft aerial ladder / 2000 GPM pump / 500-gallon tank.
- Forestry-1 – 2020 Ford F-450 XL: 4x4 / lift kit / 65 GPM pump / 200-gallon tank / SCBA
- Utility-1 – 2020 Ford F-350: 4x4 / heavy duty pickup / snowplow / EMS equipment.
- Car-1 – 2013 Chevrolet Tahoe: Command console / SCBA / EMS equipment.
- Boat-1 – 1961 Mirro Craft: 14 ft Aluminum Boat / 9.9 HP motor / trailer.

Mutual Aid Arrangements and Partner Agencies

The SFD is an active participant in the 50-community, Seacoast Chief Fire Officers Mutual Aid District (SCFOMAD) that spans parts of four counties in three states. Pre-established alarm cards bring additional resources into the City from other jurisdictions when necessary while the SFD responds a pumper, aerial ladder, or forestry unit with four personnel when requested. In some cases, SFD personnel responding to another jurisdiction are assigned as the RIT (Rapid Intervention Team) – an important assignment designed to rescue trapped or distressed firefighters. Annual SCFOMAD dues fund a district-wide hazardous materials (HazMat) Team known as START (Seacoast Technical Assistance and Response Team). Three air trailers and an air van spread across the District are used to replenish self-contained breathing apparatus (SCBA) air cylinders at fire scenes.

The tri-cities support each other with an automatic-aid agreement to provide for an immediate joint response on first alarm building fires.

All 9-1-1 calls are received by one of two State 9-1-1 call centers and EMS calls are coded as “A” through “E”. “Alpha” level calls are categorized as minor while “Echo” level calls are categorized as immediately life threatening. 9-1-1 calls for Somersworth are passed to the City’s dispatch center operated by the Somersworth Police Department (SPD). Under normal circumstances, an SFD engine with four personnel is dispatched to “Charlie”, “Delta”, and “Echo” level EMS calls.

Stewart’s Ambulance Service operates two ambulances during the day and one ambulance at night from their ambulance base within the City under a contract with the City and operations coordinated with the Fire Chief. Stewart’s responds independently to the less serious “Alpha” and “Bravo” level calls. On the more serious “Charlie”, “Delta”, and “Echo” level responses, Stewart’s provides paramedic or AEMT level treatment and transport assisted by the SFD.

Unique Hazards and Critical Infrastructure

Somersworth is the 4th most densely populated municipality in the State. The crowded downtown, old mill district, and congested urban core that rises steeply away from the Salmon Falls River presents many fire rescue and suppression challenges.

Transportation hazards include the 25,000 vehicles per day that travel along NH Routes 9 and 108 – some carrying hazardous materials (HazMat). New Hampshire Northcoast – a Class III freight railroad – operates a rail freight line that traverses the City with several at-grade crossings while hauling sand, propane, and occasionally other hazardous materials.

Other high-risk hazards include: several manufacturing facilities including the massive, 5-story re-purposed General Electric mill complex; several large “big box” stores; mixed use former mill properties; several strip malls; large apartment complexes; derelict mill buildings; and 7 public/private schools with 1700 students daily.

There is always concern if older multi-family occupancies are poorly maintained, not protected with automatic fire sprinklers, or have missing or inoperable smoke/carbon monoxide alarms. The SFD works with City code enforcement and the State Fire Marshals Office to address fire and life safety code violations.

Critical infrastructure within the City includes: The Salmon Falls River, associated dams, and a hydroelectric plant; water treatment plant; wastewater treatment plant; water storage, distribution, and hydrant system; Housing Authority properties; several propane storage and distribution facilities; a major natural gas pipeline; cellular telephone and communications towers; and the City’s public safety radio system.

Community Risk Reduction

Community Risk Reduction (CRR) is a process involving data analysis, a computer-based records management system (RMS), fire prevention activities, fire and life safety code enforcement, public fire and life safety (PFALS) education, and continuous process improvement.

According to the U.S. Fire Administration, fire deaths, fire injuries, and fire dollar loss are highest in residential occupancies as compared to all other occupancy types.

The City of Somersworth has 3,033 single family residential structures, 309 two-family structures, 65 three-family structures, and 1863 apartment units.

Consequently, much of the SFD CRR effort is focused on promoting working smoke alarms in residential structures and educating the residents – especially the very young and those who are elderly.

The SFD provides classes, fire safety presentations, and equipment demonstrations to pre-school and elementary school children as well as senior citizens. On-duty personnel conduct State mandated fire drills and inspections at Schools, medical offices, and other high-risk occupancies. In addition, we provide fire extinguisher training to various business and facilities. We host an open house, when possible, participate in safety fairs, and have a highly visible presence at the City's annual Senior Picnic, National Night Out, and Somersworth Festival Association events. Many of these activities occur during Fire Prevention month in October. However, SFD members are available year-round to provide fire and life safety education and State Fire Code compliance inspections to the public. To increase PFALS education, the fire chief writes a "safety message" column in the City's monthly newsletter.

The SFD is an active participant on the City's Site Review Technical Committee (SRTC) and works closely with the City's code enforcement officer especially relating to certificate of occupancy inspections and fire code violations. When necessary, the SFD coordinates directly with the State Fire Marshal's Office (SFMO), the NH Division of Forest and Lands District Forest Ranger, and the NH Department of Environmental Services (DES).

Led by Lt Mathew Moore, C-Shift commander and Fire Prevention Officer, SFD personnel conduct plan reviews, compliance inspections, violation investigations, and issue place of assembly permits as well as permits for blasting, open burning, fire protection systems, fireworks, and oil burners.

The Department embraces NFPA standards and national best practices to ensure our tactics, techniques, and procedures (TTP) enhance operational effectiveness and provide for the highest level of firefighter safety.

ISO Classification

In 2013, the ISO (Insurance Services Office) awarded the City a Public Protection Classification (PPC) of 4 on a scale of 1 to 10 (with 1 being best). The PPC is based on a composite score of the City's emergency communications system, SFD operations, and the municipal water supply system. Approximately seven communities in NH have a better PPC than Somersworth. Of note, our municipal hydrant system provides protection for built-up areas of the City. Since the PPC may influence fire insurance premiums within the City, the SFD works extremely hard to maintain our PPC. We are actively pursuing strategies to lower the City's PPC and may request an updated evaluation after completion of the new Fire Station.

Emergency Management

The Fire Chief serves as the City's Emergency Management Director (EMD) and is responsible for preparing various emergency plans and directing disaster response or crisis management activities in coordination with the City's emergency management team.

The Stafford County Public Health Network (SCPHN) stations a trailer at the SFD that provides supplies to establish a point of dispensing (POD) for medications and vaccinations during a public health crisis or pandemic. Of note, the COVID-19 pandemic did not require establishing a POD.

In cooperation with the SAU-56 School District, Idlehurst Elementary School serves as the City's major shelter during natural or human-caused disasters.

2022 – The Year in Review

- **Operational Statistics**

	2022	2021	2020
Fire (all types)	64	73	93
Overpressure / Overheat (no fire)	2	4	6
Rescue - EMS	941	857	705
Hazardous Condition (no fire)	129	74	108
Service Call	167	210	199
Good Intent Call	253	182	173
False Alarm / False Call	193	121	133
Severe WX / Natural Disaster	10	3	15
Special Incident	5	3	8
Total	1764	1527	1440

- We requested mutual aid 65 times and provided mutual aid 87 times.
- There were over 600 permit, inspection, educational, and plan review activities.
- The categories used to report monthly incidents are those mandated by the National Fire Incident Reporting System (NFIRS). Most categories are self-explanatory. For those categories that are not obvious, the following examples can add clarity: Good Intent Call - a reported fire that turns out to be steam from a dryer vent; Severe WX/Natural Disaster - a lightning strike or tree falling on a house that requires an inspection to ensure there is no fire; and a Special Incident - citizen's complaint of a code or ordinance violation.
- The SFD responds with Stewart's Ambulance on the more serious medical calls and any time a mutual aid ambulance responds into the City. In addition, SFD EMTs and AEMTs assist Stewart's with transports when a driver and/or additional EMS providers are required.
- For the year, Stewart's Ambulance made 1,937 emergency response in the City and transported on 1,256 of those calls.

- **Significant Emergency Incidents**

- 7 January. SFD personnel arrived second due to assist Berwick fire with a well involved garage fire extending into the house. Quick work within a well-established mutual aid system limited extension into the house on a snowy Friday afternoon.
- 7 February. City of Somersworth Fire Department personnel rapidly extinguished a fully involved pick-up truck fire near a housing authority property on Main St. Full staffing, a rapid

response in snowy conditions, proper apparatus positioning, good use of respiratory protection, quick establishment of a water supply, and use of the hydraulic spreader to easily open the hood during overhaul all contributed to a safe and operationally effective scene. An aggressive fire attack prevented extension to the nearby housing unit.

- 23 March. SFD personnel responded to a pickup truck crashed through an exterior wall into a building on Clarks Way. The patient was removed through the rear cab window thus allowing the body of the truck to support the damaged structure. Full staffing, excellent equipment, and good training resulted in an expeditious removal of the patient and efficient stabilization of the scene.
- 23 March. Full staffing, a quick response by Engine-4 and Forestry-1 and the rapid employment of a hose line prevented a brush fire off of Brian Street from threatening nearby structures.
- 3 April. A fast moving, wind driven brush fire off Maple St burned several acres. Full staffing enabled on-duty personnel returning from another call to rapidly stretch a long hose line to cut off the fire. Recalled off-duty SFD personnel and units from Berwick, Dover and Rochester responded to assist with extinguishment. South Berwick FD provided station coverage.
- 26 April. Quick work by the SFD duty crew and recalled off-duty personnel prevented a well involved deck fire on Blackwater Rd from extending into structure. Dover Fire assisted at the scene while Berwick Fire and recalled personnel provided station coverage and answered other calls.
- 30 April. Early on a Saturday evening, two motor vehicles collided on High St with one coming to rest on its roof. Hydraulic rescue tools were used to free the trapped occupants. Stewart's, Dover Fire, and Frisbie Hospital ambulances transported several patients.
- 29 May. On a very hot Sunday afternoon, a man refueling a hot power washer sparked a shed fire and was burned in the process. Full staffing enabled simultaneous treatment of the victim and fire suppression to prevent extension into the house. The victim was transported by Stewart's Ambulance to Wentworth Douglas Hospital but quickly transferred to a Boston area burn center.
- 10 Jun. On-duty and recalled SFD personnel cleared smoke and used the Department's aerial ladder truck to check for fire extension in the roof duct work of a kitchen exhaust system at Walmart. The building's fire suppression system put the fire out shortly after it started. Sprinklers and fire suppression systems save lives.
- 29 June, 2022. Somersworth firefighters saw the sunrise in Milton after a long night battling a three-alarm fire. SFD E-4 was used to draft water from a pond to facilitate a tanker shuttle as the fire building was in a district with no fire hydrants. During the same tour of duty, SFD firefighters responded to Dover for a three-alarm fire 12-hours earlier. High summer heat and humidity made for two tough battles. SFD personnel and equipment performed extremely well.
- 3 October. On arrival at 116 Green Street, SFD personnel encountered heavy smoke and fire through the roof of a 2 ½ story duplex. Full staffing, a quick response, and aggressive fire suppression tactics enabled the fire to be quickly "knocked down". The nature of older construction required extensive overhaul to check for extension and ensure the fire was out. The Berwick, Dover, Rochester, Durham, and Newington fire departments aided in fire suppression. The South Berwick FD provided station coverage. The SPD and Stewart's Ambulance assisted at the scene.
- 1 November. A small electrical fire created a significant smoke condition in a Market Street business. The duty crew and recalled personnel used the City's aerial ladder truck to access the roof of the three-story building during the search for the source of the smoke. Berwick FD assisted at the scene.

- 5 November. On an unseasonably warm Saturday evening, the SFD responded to a male stuck in a tree on Cemetery Road. The victim was wedged in the crook of a tree approximately 10 feet off the ground. The SFD used a ground ladder carried on E-4 as a high point and rope hauling system to gently lift the victim out of his predicament where he had been wedged for several hours. Previous investment in technical rescue training within our Department made this rescue relatively straight forward. Dover Fire assisted at the scene with manpower and Berwick Fire along with recalled personnel provided station coverage and an “on-deck” standby for the rescue.
- 23 December. A hard-hitting wind and rain storm toppled trees, sparked power pole fires, and took down power lines. A power pole fire and large tree down significantly impacted businesses and traffic on High Street (just north of the intersection with Blackwater Road) during the day and well into the night.

- **New Fire Station Construction**

- From January through May, the Logistics Wing and two apparatus bays (Phase I) were constructed. From June to mid-July, interior finish and Building systems work were completed.
- On 11 July, Fire Department personnel in coordination with Harvey Construction Site Superintendent Michael Marois completed an aggressive plan to initiate operations in Phase I of the new fire station. This plan involved re-purposing several rooms as living quarters and operating from a smaller than normal foot-print.
- This aggressive schedule enabled hazardous material remediation in the remaining part of the old station to begin as SFD personnel were repositioning apparatus on the morning of 11 July. The initial payoff for this aggressive plan occurred on 9 August when the remaining part of the old station was raised in less than a day. By the end of August, the Phase II site was cleaned and prepared for footing and foundation work.
- At the end of December, the Phase II apparatus bay was enclosed and approximately 50% of the concrete block walls in the 2-story Operations Wing were complete.
- Estimate for initial occupancy of Phase II is mid-July 2023.
- During the first half of the year, the SFD, Port One Architects and Harvey Construction reviewed and refined the layering and integration of numerous, and complex building subsystems and functional capability unique to fire department operations as well as reviewing and refining detail and finish work for both Phase I and Phase II of the project.

- **Grants**

- On 17 February, the Governor’s Office for Emergency Relief and Recovery (GOFERR) informed us that we had earned a Locality Equipment Purchase Grant in the amount of \$43,132. This grant funding was used to procure decontamination equipment for our structural firefighter protective clothing (SFPC) - aka turnout gear - and our self-contained breathing apparatus (SCBA). The equipment included an SFPC washer/extractor, SFPC drying tree, and SCBA washer. The SCBA washer is the first of these machines to be procured in NH. All equipment is cutting edge, was procured for the new fire station, and will better clean our personal protective equipment (PPE) for increased firefighter health and safety. The equipment is designed to clean and decontaminate with less wear and tear thus prolonging service life.

- On 19 July, the SFD was informed of an award of an additional Locality Equipment Purchase Grant administered by the Governor's Office for Emergency Relief and Recovery (GOFERR) in the amount of a \$6868 designated to offset the cost of our breathing air compressor system in the new fire station. The system includes a state-of-the-art breathing air compressor, cascade air storage cylinders, and a fill station for our SCBA cylinders. Total GOFERR grant funding for new fire station related equipment is \$50,000.
- On 20 July, NH Homeland Security and Emergency Management (HSEM) informed us that we had earned an emergency management performance grant (EMPG) in the amount of \$125,000 designated for the back-up generator and emergency operations center equipment associated with the new fire station project.
- On 25 July, the U.S. Department of Agriculture (USDA) informed us that we had earned a \$3,900 Community Facility grant to offset procurement of a thermal imager. Thermal imagers are able to see through smoke and darkness assisting firefighters with locating the seat of a fire and searching for victims.
- On 19 August, the Federal Emergency Management Agency informed us that we had earned an Assistance to Firefighters Grant (AFG) in the amount of \$47,047 to procure vehicle extrication equipment including a battery powered, hydraulic driven, spreader, cutter, and ram. These tools are collectively and commonly referred to as the "jaws of life". Vehicle extrication tools typically include a spreader ("jaws"), cutter, and ram supplied by hydraulic hoses from a truck mounted pump. Battery powered tools are state-of-the-art with the capability to defeat most modern high strength metals used in modern motor vehicle construction. Battery powered hydraulic tools also offer the portability necessary to be used in a variety of other rescue scenarios. This battery powered vehicle extrication tool technology is a first for the City.

- **Training**

- 20 March: Firefighter/AEMT Michael Calabrese and Firefighter/EMT Benjamin Hyman complete certification as Ice and Cold-Water Rescue Technicians during a two-day, 16-hour course at Center Harbor on Lake Winnepesaukee. The course was conducted by the New Hampshire Fire Academy (NHFA) and Chief Kramlinger in his role as a NHFA Senior Staff Instructor was one of the instructors. Both Firefighter/AEMT Calabrese and Firefighter/EMT Hyman represented themselves and the City in an exemplary manner in a class of 24 firefighters from throughout the State.
- 28 & 29 April. Firefighter/EMT Thomas Devaney and Chief Kramlinger attended the Sig Sauer Multiple Assault Counter Terrorism Action Capabilities (MACTAC) course. This two-day course brought federal, state, and local law enforcement officers from across the country together with firefighter/EMTs from throughout New England to practice rescue task force operations, casualty collection point management, EMS in the warm zone, and tactical emergency casualty care all while using our grant funded ballistic protective equipment. The experience of this training along with a comprehensive review of the recently published latest edition of NFPA 3000 Standard for an Active Shooter/Hostile Event Response (ASHER) Program was used to refine our already sound procedures and equipment. Weekly EMS training during May for each shift, conducted by the WDH EMS coordinator, focused on bleeding control using a variety of techniques on realistic wound simulators. June's shift training focused on lessons learned from real world events and command and control of EMS in the warm zone.

- June. Somersworth firefighters practiced complex master stream and water supply operations using both a deck gun and ladder pipe to simulate rapidly knocking down a large volume of fire. In addition, pitched roof ventilations tactics, techniques, and procedures were practiced using the Department's power saws. Finally, rapid intervention team (RIT) tactics and procedures were practiced to include rescue from above the first floor. The Department thanks Palmer Oil & Gas for the use of a small building on their property prior to demolition.
- 29 June. Lt James Drakopoulos, FF/EMT Daniel Toof, FF/EMT Benjamin Hyman, FF/AEMT Jesse McMahon, and Chief Kramlinger completed the NHFA EMS in the Warm Zone Operations course held at the Somersworth High School. This hands-on course prepared personnel to provide emergency casualty care in the immediate aftermath of an act of violence with multiple victims.
- 4-5 October. Chief Kramlinger earned accreditation through the Pro-Board as an Incident Safety Officer (ISO). This intense two-day course was conducted by the nationally recognized Fire Department Safety Officers Association. This certification will contribute to enhanced training and procedures within the SFD as well as advanced emergency scene incident management.
- December. The SFD conducted early season ice and cold-water rescue training on Willand Pond. Various tactics, techniques, and procedures were reinforced and personnel were able to enter the water using the Department's two new Imperial rescue suits and train with our specialized, floating polypropylene rescue rope.
- The annual training plan included the following topics: Down firefighter CPR, active shooter/hostile event (ASHE) response, rapid intervention team (RIT) operations, vertical ventilation, complex pumping and aerial ladder pipe operations, cancer awareness and prevention, leadership/professional development, respiratory protection, SCBA, firefighter survival, rope rescue skills, atmospheric monitoring, confined space rescue, tactical emergency casualty care, EMS in the warm zone, modern fire behavior, building construction, firefighter fatality case studies, flow path control, transitional fire attack, MAYDAY prevention, firefighter safety, incident command, risk management, ice/cold water rescue, CPR and EMT refresher training, electric vehicle fires, and lithium ion battery fires.

• **Additional Noteworthy Highlights**

- 3-4 May. Firefighter Daniel Toof (SFD Apparatus Committee Chairman) and Chief Kramlinger traveled to Pierce Manufacturing in Appleton WI for the new fire pumper pre-construction conference. SFD personnel spent two full days going over every detail in our specification, meeting with engineers and designers, examining different trucks in various stages of construction, and finalizing a custom design that offers enhanced safety and operational effectiveness to fully meet the specific needs of the SFD.
- 29 May. While returning from a fire, E-3 experienced a catastrophic water pump failure that sent fragments into various parts of the motor. \$50,000 in emergency funding was authorized by the City Council after recommendation for repair by the Public Safety and Finance Committees. E-3 returned from Cummings Northeast in Concord, NH on 26 July. Actual repair cost was \$42,290.
- 11 July. Lt Matthew Moore, FF/EMT William Staples, FF/EMT Daniel Toof, and FF/EMT Benjamin Hyman were the first night shift duty crew to conduct operations from the Logistics Wing (Phase I) of the new Fire Station.

- 21 July. Lt Tyler Taatjes resigned from the SFD to pursue other interests. Lt Taatjes was a stellar performer with great technical skill and impactful leadership. Tyler's contributions and leadership will be missed.
- 22 July. FF/EMT Daniel Toof was temporarily promoted to Lt to replace Lt Taatjes pending the outcome of a Lieutenant promotional process to occur in early December.
- August. Chief Kramlinger, as a member the School Administrative Unit-56 (SAU-56) Emergency Operations Team, facilitated the scheduling of school physical security inspections for all four Somersworth SAU schools by NH Homeland Security and Emergency Management (HSEM). Work with the SAU, SPD, and Stewart's Ambulance is on-going to refine a student-parent reunification plan in the event an emergency renders a school uninhabitable requiring an emergency relocation of students and staff.
- 1 September. Annual fire pump testing was conducted by the WD Perkins company with no failures or significant issues.
- September. A public thank you to DPW Director Michael Bobinsky and mechanic Roy Remick for their assistance in repairing a number of lingering and elusive mechanical malfunctions with our apparatus fleet, performing annual preventative maintenance, and accomplishing State inspections. Our apparatus fleet is now the healthiest it has been in two and half years and we are well postured for the on-set of winter and the supply chain associated delays with our new pumper which is now scheduled for delivery in April of 2023.
- 18 September. Lieutenant James Drakopoulos, Firefighter/EMT Spencer Barnes, and former Firefighter Michael Roach (along with personnel from the Rochester Fire Department) were recognized by the NH Fire & Emergency Medical Services Committee of Merit for meritorious service at a structure fire in Berwick ME on 1 March 2019 where Berwick Fire Department Captain Joel Barnes was tragically killed. SFD personnel arrived shortly after the first Berwick unit arrived and performed heroically under extreme circumstances.
- October. The theme for this year's Fire Prevention month was "fire won't wait – plan your escape" which emphasized home escape planning to include having two ways out of every space if possible and gathering at a designated meeting place once outside. Throughout October and early November, SFD personnel provided fire and life safety education to grades K through 5 at Idlehurst and Maplewood elementary schools. Students received a tour of a pumper truck and were presented with a short skit emphasizing safety while playing outside and exiting the home in the event of a fire at night while sleeping. Children also received take-home activity books to share with an adult.
- 20 October. With great enthusiasm, Firefighter/EMT Eric Pike began his career with the SFD to fill the opening created by the departure of Lt Taatjes. FF/EMT Pike will complete a year of intense training to learn the City and SFD tactics, techniques, and procedures. Eric is a welcome addition to our Team.
- 4 November. Annual aerial and ground ladder testing was conducted by National Engineering & Testing Services, Inc. with no failures.
- 10 November. FF/EMT Colby Walker resigned from the SFD to pursue another career opportunity. FF Walker was instrumental in the Department's EMS program – ordering supplies, scheduling training, and facilitating bi-annual individual licensing. We wish Colby and his family all the best and thank them for their 16 years of service to the SFD and City of Somersworth.
- 7 & 8 December. Two SFD firefighters participated in the Department's Lieutenant promotional process to fill the open position created by the departure of Lt Tyler Taatjes in July. The promotional process consisted of a 175-question written test, panel interview, and tactical

scenario. Firefighter/EMT Daniel Toof, a 12-year SFD veteran, and responsible for our SCBA and radio maintenance programs, earned the promotion to Lieutenant.

- On 1 December, Lt Mathew Moore (USN veteran), and 7 December, Lt Michael Spinney (USAF veteran), achieved 21 years of faithful and exemplary service with the SFD.
- 2 December. The new Pierce pumper truck began life on the assembly line at Pierce Manufacturing in Appleton WI.
- December. As previously reported, the City and SFD earned an Assistance to Firefighter's Grant (AFG) for battery powered vehicle extrication tools. A Request for Bid was published and four vendors submitted bids. In early December, four different hands-on evaluation sessions were conducted - one for each vendor - using junked vehicles donated at no cost by Chandler's Automotive and Towing of Sanford ME. Department personnel and the Fire Chief employed the tools and evaluated all aspects of the vendor proposals. Holmatro battery powered vehicle extrication tools were evaluated as best to suit the needs of the Department. In addition, Res-Q-Jack struts, and DeWalt batter powered rescue saws were also selected to round out the vehicle extrication tool package.
- After many months and long hours of preparation, City firefighters and volunteers distributed toys on 17 and 19 December. Orders for 370 children across 157 households were received and processed bringing Christmas joy to many. The Department thanks all those who provided donations and gave of their time including off-duty SFD personnel and volunteers. The first pick-up day occurred on a Saturday during the final stage of a long snow storm. Appreciation is extended to the City of Somersworth DPW for their assistance in moving snow.

Conclusion

Your Fire Department is always ready, constantly improving, and ever vigilant. Our strength is the integrity, service, and excellence of our people. The resources and support which you, our community provide for us, are not taken for granted, or is our responsibility to you. Like this great city, your Fire Department has proud past, a bright future, and is on the move. If we can ever be of assistance, please call 9-1-1 for emergencies, or our business line for non-emergency inquires.

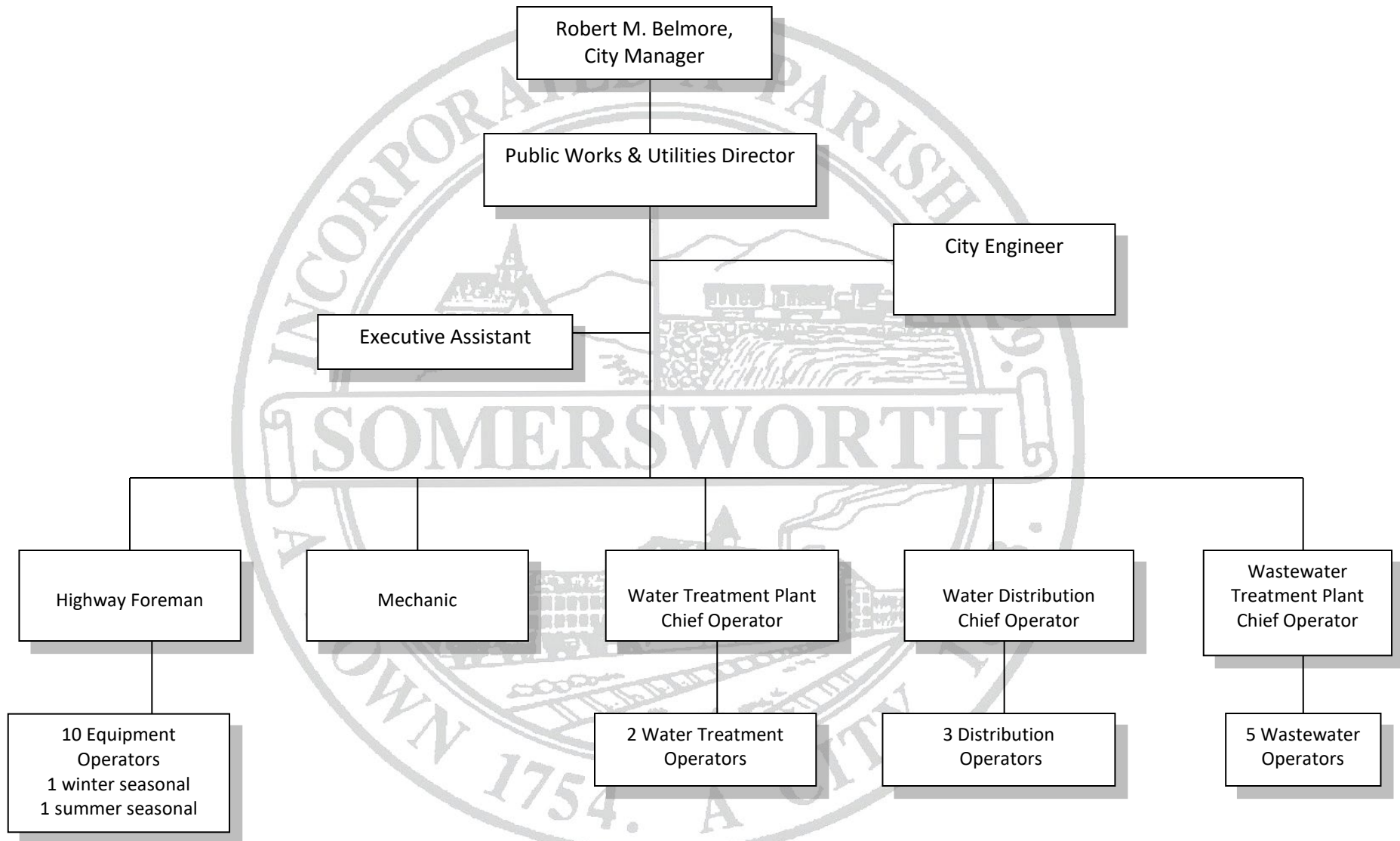
Yours in service

George D. Kramlinger
Fire Chief / Emergency Management Director
City of Somersworth

City of Somersworth

Organizational Chart

Public Works & Utilities



March 3, 2023

Department of Public Works and Utilities

City Government

The Department of Public Works & Utilities is comprised of: the Divisions of Highway, Solid Waste and Recycling, Water Treatment Storage, Water Distribution, Wastewater, and Engineering. Operations and maintenance functions for Parks, Cemeteries, and Open Space are in the Buildings and Grounds Budget which funds contracted landscape and mowing services. Street lighting and traffic signal system expenses are accounted for as a separate budget in the Department. The Department's administrative staff consists of two (2) positions, including the Director of Public Works and Utilities and one (1) Executive Assistant.

Highway

The Division is staffed by twelve (12) full-time, year-round employees, one (1) winter seasonal employee, and one (1) spring-summer seasonal employee. The Division operates 34 vehicles and pieces of rolling stock equipment, and is responsible for providing repair and maintenance services to approximately 60 City vehicles. The Department has one (1) full time mechanic to support maintenance and repair of the Departments fleet. There are approximately 59 miles of roadway, 29 miles of drain lines and appurtenances, and 41 miles of sewer main in the city for which the Highway Division is responsible. The Highway Division coordinates mowing and landscape services at various public spaces, including parks, Dog Park, Veterans Memorial at Stein Park, traffic islands, downtown landscaped areas and residential cul-de-sacs. The mowing of City parks, open spaces, and the Forest Glade Cemetery is provided by private contract services; the Division also maintains the City's stormwater and sanitary sewer collection system. The Highway Division is responsible for winter maintenance including plowing all City streets and designated school walking routes during snow events, and manages and operates downtown snow removal operations as needed. The Division provides needed responses for all weather emergencies that impact City streets, sidewalks and City/School owned parking lots.

Highway operations also supports the Community Garden at Malley Farm with delivery of compost, bark mulch and site mowing. The City received a grant from the Home Depot Corporation to expand the Community Garden to include new raised garden plots, fencing, water service and a tool shed. There are now 59 plots available for Somersworth residents to use during the growing season. Gardeners submit applications for use annually. Department administrative staff maintains applications and records for the Program; the program is managed by volunteer Garden Stewards.

Water Treatment and Water Distribution

The Water Division is staffed by seven (7) full-time, year-round employees with a range of water treatment and water distribution experiences.

Water Treatment

The Water Treatment plant was upgraded to the latest technology as a result of the completion of a significant upgrade to the plant in 2007-08. A condition assessment of the Water Treatment Plant will be conducted by an outside engineering firm during FY23 to evaluate current operating conditions and recommend upgrades. The assessment will inform future capital improvement needs for the Plant. To ensure that the water obtained from the Salmon Falls River meets the requirements of the Safe Drinking Water Act and New Hampshire State Regulation, the City purchases quantities of chemicals to perform such process elements as pH adjustment, coagulation of particles in preparation for filtration, corrosion control, and to control the precipitation of dissolved metals into the system. The Department recently completed a water storage and distribution system assessment study which will inform water system infrastructure improvement needs over the next several years. Water Storage is provided by the Noble Pines (Hamilton Street) and Rocky Hill Road water storage tanks and allows for a total storage capacity of approximately 2 million gallons. Treated water is pumped directly into the distribution system from the Water Treatment Plant.

Water Distribution

The Division responsibilities include operations of the City's arterial loop drinking water distribution system. The system consists of approximately 72 miles of water main piping ranging in size from 2" to 16" in diameter, approximately 415 public and private hydrants and over 3,500 water metered services. In addition, Water Distribution personnel provide maintenance responses to non-emergency and emergency maintenance and repairs, leak detection investigations, meter reading services, customer services requests, contractor assistances and inspections. Water Division staff provides 24-hour emergency coverage throughout the year.

Wastewater

The Wastewater Division is staffed by six (6) full-time employees. The Division operates and maintains two vehicles and two pieces of equipment dedicated to the operations and maintenance of the Wastewater Treatment Plant and 4 pump stations, as well as conducting inspections of industrial users and other wastewater related efforts.

The Wastewater Treatment Plant was constructed and first went online in 1973 and represents a multi-million-dollar asset to the City. The plant underwent a significant process upgrade in the early part of the last decade to comply with the terms of a National Pollutant Discharge Elimination System (NPDES) permit that was issued on November 28, 2000. Additional Plant improvement to meet current and future needs were planned and identified in a 2018 facility master plan. The plan informed the basis for a recently completed \$13.5 million plant upgrade that included adding new treatment components, replaced obsolete equipment, new efficient pumps and motors to improve the efficiency of the wastewater treatment process. Apex Construction was the general contractor for the Plant upgrades which was completed in 2022. An additional phase of Plant improvements is planned with engineering and construction over the next 2-years. The Wastewater Treatment Plant is rated for 2.4 million gallons per day (MGD) and utilizes an activated sludge system for biological nutrient removal.

Solid Waste and Recycling/Bulky Waste Services

Residential curbside collection of solid waste and recycling is provided under a contract with Waste Management. The City operates with a pay -per- bag system and the Department administers the program including managing a service contract with Waste Zero who supervises the warehousing, ordering and distributing the bags to participating retail outlets. Residential curbside recycling is provided under contract as well.

The Public Works Department staff serves as liaison between the residents and the contractor that removes household trash and recyclables. The Department maintains a Bulky Waste System that is partly user-paid through the sale of bulky stickers. The Department manages customer service inquiries about the program as well. Annual tonnage varies but collection typically averages 2,200 tons of solid waste and approximately 780 tons of recycling. The Department also manages the Malley Farm brush and leaf disposal site for use by Somersworth residents. An annual regional Hazardous Waste Drop off event is held in May of each year at Waste Managements' Turnkey Landfill Facility and Somersworth residents are able to properly dispose of hazardous waste items. The Department promotes the event.

The Department also supports several community clean up events at parks, open spaces and Forest Glade Cemetery during the year when held and corporate volunteer programs such as "Serve with Liberty".

Engineering

The Division is comprised of one (1) full time engineer who is responsible for the maintenance of records concerning the overall infrastructure of the City of Somersworth and the development and management of new capital improvement projects that maintain the City's infrastructure. The City Engineer reviews development as requested to ensure compliance with standards, reviews and approves Departmental permits such as trench openings and driveway permits; the City Engineer is a resource to the Department to support the maintenance and operations of City infrastructure. The City Engineer is involved with capital improvement planning and implementation that support transportation, stormwater, water and wastewater projects, and is also involved with project budgeting, cost estimating, project management, and stormwater permit management.

Cemeteries

The Department of Public Works provides for ground maintenance and burial services in addition to maintenance oversight for Forest Glade and the historic Horne Cemeteries which are owned by the city. A City Council appointed Cemetery Trustees provide oversight and policy recommendations to the City Council and Department of Public Works' staff for overall grounds maintenance, burial coordination, and record keeping.

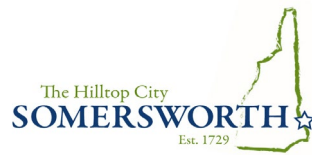
Cemetery grounds maintenance services are contracted out to a local landscape contractor who provides seasonal mowing services under the Department supervision; burial services are provided under contract and supervised by the Department as well. Forest Glade Cemetery is on the National and State of New Hampshire Historic Registers and staff, with support from the Cemetery Trustees and City Council, seek historic preservation grants for certain Cemetery improvement projects. Recent preservation projects include the replacement of the slate roof on the Furber Chapel, repair and upgrade to the main entrance gates and planned roof replacement at the Italianate Well House.

Contact Information:

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Telephone: 603-692-4266



General Fund Revenue Estimates

	FY 22-23	FY 23-24
TAXES		
LOCAL PROPERTY TAXES	30,125,642	31,307,313
STATE PROPERTY TAXES	1,500,784	2,083,220
PAYMENT IN LIEU OF TAXES	60,725	110,725
INTEREST AND PENALTIES	160,000	160,000
	31,847,151	33,661,258
LICENSES, PERMITS, AND FEES		
MOTOR VEHICLE PERMITS AND FEES	1,895,000	1,895,000
BUSINESS LICENSES, PERMITS, AND FEES	200,000	200,000
	2,095,000	2,095,000
INTERGOVERNMENTAL		
<u>CITY:</u>		
HIGHWAY BLOCK GRANT	230,962	230,962
MEALS & ROOMS TAX DISTRIBUTION	1,046,275	1,046,275
OTHER	78,241	78,241
SUBTOTAL CITY INTERGOVERNMENTAL	1,355,478	1,355,478
<u>SCHOOL:</u>		
STATE ADEQUACY GRANT	8,121,972	7,226,170
MEDICAID REIMBURSEMENT	150,000	50,000
BUILDING AID	486,345	471,201
SPECIAL EDUCATION AID	325,000	425,000
VOCATIONAL AID	40,000	55,000
TUITION	44,500	239,000
OTHER LOCAL SOURCES	427,766	249,397
OTHER STATE AID	5,325	8,913
USE OF FUND BALANCE	0	100,000
SUBTOTAL SCHOOL INTERGOVERNMENTAL	9,600,908	8,824,681
TOTAL INTERGOVERNMENTAL	10,956,386	10,180,159



General Fund Revenue Estimates

	FY 22-23	FY 23-24
OTHER REVENUE		
INTEREST ON INVESTMENTS	200,000	475,000
INCOME FROM DEPARTMENTS	538,785	538,785
SALE OF CITY PROPERTY	25,000	25,000
LEASE PAYMENTS	111,000	111,000
	<u>874,785</u>	<u>1,149,785</u>
OTHER FINANCING SOURCES		
TRANSFERS IN FROM OTHER FUNDS	87,000	0
USE OF FUND BALANCE - REDUCE TAXES	1,300,000	1,300,000
	<u>1,387,000</u>	<u>1,300,000</u>
TOTAL	<u><u>47,160,322</u></u>	<u><u>48,386,202</u></u>
INCREASE IN REVENUES FROM PREVIOUS YEAR		1,225,880
PERCENTAGE OF INCREASE IN REVENUES		2.60%



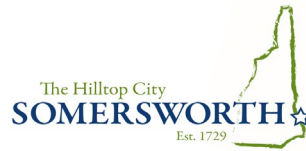
GENERAL FUND FY2023-2024 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40101	Mayor Salary	2,106	2,106	2,106
40102	Council Salaries	9,477	9,477	9,477
40103	School Board Salaries	9,389	9,477	9,477
41700	Fica/Medicare	1,604	1,611	1,611
41775	Workers Comp Insurance	26	54	54
43000	Travel/Training	60	500	500
44101	Office Supplies	2,066	1,750	1,750
44150	Period & Forms	166	200	200
44500	Postage	398	500	500
45000	Association Dues	0	2,500	2,500

<i>Mayor-Council</i>	25,293	28,175	28,175
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40101	Mayor Salary	2,106	Amount defined by Charter
40102	Council Salaries	9,477	Per City Charter - \$1,053 per year
40103	School Board Salaries	9,477	Per City Charter - \$1,053 per year
41700	Fica/Medicare	1,611	\$21,060 X 7.65%
41775	Workers Comp Insurance	54	Insurance
43000	Travel/Training	500	Mileage/Training Reimbursement
44101	Office Supplies	1,750	General Office Supplies
44150	Period & Forms	200	Printing of forms, subscriptions
44500	Postage	500	Postage
45000	Association Dues	2,500	Conferences for Mayor/Council

Mayor-Council

28,175



GENERAL FUND FY2023-2024 PROPOSED BUDGET

400 ELECTED LEADERSHIP

110 CIVIC PROMOTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
45410	Decorations/Banners	3,401	5,000	5,000
45411	Memorial Day	0	800	800
45416	Employee Appreciation	600	1,000	1,000
45417	Boards Appreciation Dinner	293	1,750	1,750
45419	Christmas Parade	5,000	5,000	10,000
45427	City Department Community Outreach	0	0	7,500

Civic Promotions **9,293** **13,550** **26,050**

Difference From Previous Budget **12,500**

Percentage Difference From Previous Budget **92.25%**



GENERAL FUND FY2023-2024 PROPOSED BUDGET

400 ELECTED LEADERSHIP**110 CIVIC PROMOTIONS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45410	Decorations/Banners	5,000	Decorations/Banners and associated costs.
45411	Memorial Day	800	Support for Memorial Day - American Legion
45416	Employee Appreciation	1,000	Recognition for Employees
45417	Boards Appreciation Dinner	1,750	Recognition dinner for Volunteer Boards and Committees
45419	Christmas Parade	10,000	Support of annual Holiday Parade
45427	City Department Community Outreach	7,500	Support Shop with a Cop \$2,500, National Night Out \$2,500, Fire Dept. Open House and Other various events \$2,500

26,050



GENERAL FUND FY2023-2024 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
45472	Coast Bus Service	76,366	96,995	96,995
45473	Big Brothers Big Sisters	1,500	1,500	1,500
45474	Community Food Pantry	2,500	2,500	2,500
45475	Haven	2,000	2,000	2,000
45478	Cornerstone VNA	5,000	5,000	5,000
45479	Somersworth Youth Connection	5,000	50,000	50,000
45482	Community Action Program	4,000	4,000	4,000
45483	Festival Association	5,000	5,000	5,000
45490	Crossroads House	1,000	1,000	1,000
45491	Lydia's House of Hope	500	500	500
45492	AIDS Response	500	500	500
45493	Somersworth Farm to School	0	500	500
45495	Strafford Meals on Wheels	2,500	2,500	2,500
45496	Lions Club	0	2,500	2,500
45497	Sober Sisters	0	2,500	2,500

<i>Community Support</i>	105,866	176,995	176,995
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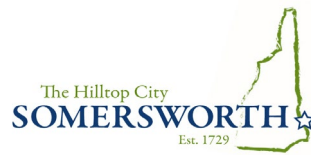
<i>Difference From Previous Budget</i>			0
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<i>Percentage Difference From Previous Budget</i>			0.00%
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<i>Total Elected Leadership</i>	140,452	218,720	231,220
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<i>Difference From Previous Budget</i>			12,500
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<i>Percentage Difference From Previous Budget</i>			5.72%
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GENERAL FUND FY2023-2024 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45472	Coast Bus Service	96,995	Request = \$ 118,005
45473	Big Brothers Big Sisters	1,500	Request = \$ 5,000
45474	Community Food Pantry	2,500	Request = \$ 2,500
45475	Haven	2,000	Request = \$ 2,000
45478	Cornerstone VNA	5,000	Request = \$ 5,000
45479	Somersworth Youth Connection	50,000	N/A
45482	Community Action Program	4,000	Request = \$ 4,000
45483	Festival Association	5,000	Request = \$ 5,000
45490	Crossroads House	1,000	Request = \$ 2,000
45491	Lydia's House of Hope	500	Request = \$ 0
45492	AIDS Response	500	Request = \$ 500
45493	Somersworth Farm to School	500	Request = \$ 0
45493	Strafford Meals on Wheels	2,500	Request = \$ 3,000
45496	Lions Club	2,500	Request = \$ 5,000
45497	Sober Sisters	2,500	Request = \$ 5,000
Totals		176,995	Total Request = \$ 157,005

New Requests for Fiscal Year 2024

ShareFund	0	Request = \$ 4,000
Totals - New requests	0	Total Requests = \$ 4,000



GENERAL FUND FY2023-2024 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	272,909	271,738	292,829
40400	Longevity	0	0	6,500
41100	Health/Dental Ins	58,795	61,058	64,895
41200	Life & Disability	5,014	5,587	5,675
41700	Fica/Medicare	20,693	20,788	22,899
41750	Unemploy Insurance	121	190	190
41775	Workers Comp Insurance	210	364	364
41780	State Retirement	48,508	47,999	50,670
43000	Travel/Training	3,927	4,100	4,100
44101	Office Supplies	860	950	950
44102	Computer Supplies	0	250	250
44150	Period & Forms	52	100	100
44406	Vehicle Allowance	6,600	6,600	6,600
44500	Postage	145	300	300
45500	Association Dues	1,257	1,300	1,300

<i>City Manager</i>	419,092	421,324	457,622
<i>Difference From Previous Budget</i>			36,298
<i>Percentage Difference From Previous Budget</i>			8.62%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	292,829	City Manager Exec Assistant HR Manager
40,400	Longevity	6,500	3 Employees eligible
41100	Health/Dental Ins	64,895	3 Full Time employees
41200	Life & Disability	5,675	3 Full Time employees
41700	Fica/Medicare	22,899	Salary (\$299,329) X 7.65%
41750	Unemploy Insurance	190	3 Full Time employees
41775	Workers Comp Insurance	364	PRIMEX Insurance
41780	State Retirement	50,670	Salary (\$299,329) X 13.53% plus CM 457 Plan
43000	Travel/Training	4,100	Conferences/Training, Travel for City Manager and HR Manager and other expenses, HR Manager Certification(s)
44101	Office Supplies	950	General Office Supplies
44102	Computer Supplies	250	Toner, Ink, etc.
44150	Period & Forms	100	Letterhead, forms, etc.
44406	Vehicle Allowance	6,600	Monthly vehicle allowance
44500	Postage	300	Postage
45500	Association Dues	1,300	ICMA, State Manager's Association, SHRM, SHRA, for City Manager and HR Manager

457,622



GENERAL FUND FY2023-2024 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
45100	City Attorney/Legal Services	12,780	45,000	45,000
45101	Litigation	1,937	10,000	10,000
45200	Account & Audit	21,066	17,500	17,500
45440	Newsletter	0	250	250
45500	Association Dues	9,901	10,031	10,031
45800	Printing	0	100	100
45900	Miscellaneous Services	1,880	2,500	2,500
45901	Advertising	0	300	300
45907	Safety/Risk Management	0	300	300
45908	Consultant	4,000	4,000	4,000
45909	Internet/Web Site	2,310	4,500	4,500
46100	Building Ins	9,287	14,004	14,700
46200	Professional Insurance	317	478	500
47100	Computer Supply/Maint	0	2,500	2,500
<i>Administration</i>		<i>63,480</i>	<i>111,463</i>	<i>112,181</i>
<i>Difference From Previous Budget</i>				<i>718</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.64%</i>
<i>Total City Management</i>		<i>482,571</i>	<i>532,787</i>	<i>569,803</i>
<i>Difference From Previous Budget</i>				<i>37,016</i>
<i>Percentage Difference From Previous Budget</i>				<i>6.95%</i>



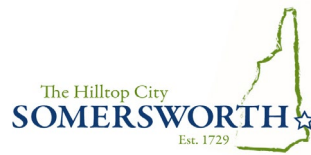
GENERAL FUND FY2023-2024 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45100	City Attorney/Legal Services	45,000	City Atty. services; labor relations atty.; special counsel as needed
45101	Litigation	10,000	Litigation - Court action expenses
45200	Account & Audit	17,500	Annual auditing Services
45440	Newsletter	250	Printing of community newsletter - Bi-annually
45500	Association Dues	10,031	Annual City membership dues - New Hampshire Municipal Association
45800	Printing	100	Various printing for the City.
45900	Miscellaneous Services	2,500	Other programs, events, etc.
45901	Advertising	300	Legal notices and employment advertisements
45907	Safety/Risk Management	300	Funding for Joint Loss Mgmt. Com & associated costs.
45908	Consultant	4,000	Miscellaneous projects, etc.
45909	Internet/Web Site	4,500	Website hosting contract, Internet services (Comcast)
46100	Building Insurance	14,700	PRIMEX
46200	Professional Insurance	500	PRIMEX
47100	Computer Supply/Maint	2,500	Hardware Maintenance/Repair/Replacement

112,181



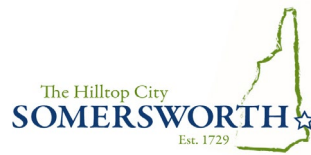
GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	250,791	247,242	270,249
40400	Longevity	0	0	5,500
41100	Health/Dental Ins	55,795	62,751	66,736
41200	Life & Disability	3,301	3,397	3,586
41500	Retirees Life Insurance	1,292	1,292	1,292
41700	Fica/Medicare	18,609	18,914	21,095
41750	Unemploy Insurance	121	190	190
41775	Workers Comp Insurance	197	342	342
41780	State Retirement	34,931	34,762	37,309
43000	Travel/Training	837	3,000	3,000
44101	Office Supplies	2,080	2,200	2,200
44150	Period & Forms	724	1,500	1,500
44500	Postage	2,009	2,500	2,500
45500	Association Dues	260	346	346
45800	Printing	1,221	500	750
45901	Advertising	136	0	0
45905	IT Consultant	22,962	25,000	25,000
46200	Professional Insurance	2,190	3,303	3,460
47100	Computer Supply/Maint	1,389	2,000	2,000
47200	Office Machine/Software Maint	17,593	14,200	18,200

<i>Finance Department</i>	416,438	423,439	465,255
<i>Difference From Previous Budget</i>			41,816
<i>Percentage Difference From Previous Budget</i>			9.88%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	270,249	Dep. CM/Fin Dir. Asst.Fin Dir. Fin Clerk
40400	Longevity	5,500	3 employees eligible
41100	Health/Dental Ins	66,736	3 Full time employees
41200	Life & Disability	3,586	3 Full Time employees
41500	Retirees Life Insurance	1,292	Retiree Life Insurance
41700	Fica/Medicare	21,095	Salary (\$275,749) X 7.65%
41750	Unemploy Insurance	190	PRIMEX
41775	Workers Comp Insurance	342	PRIMEX
41780	State Retirement	37,309	Salary (\$275,749) X 13.53%
43000	Travel/Training	3,000	GFOA, NHGFOA conferences, other training for 3 staff in the finance department
44101	Office Supplies	2,200	General Office supplies.
44150	Period & Forms	1,500	Checks, envelopes, letterhead.
44500	Postage	2,500	Postage for Mailing
45500	Association Dues	346	GFOA \$190, NHGFOA dues \$120. Finance Director and Asst. Finance Dir. NHGFOA AP/Payroll Clerk PTIN for W-2's \$36
45800	Printing	750	Printing supplies for annual budget and CIP document.
45905	IT Consultant	25,000	IT Consultant - Combination of on-site support and remote monitoring with BackBay Networks
46200	Professional Insurance	3,460	PRIMEX
47100	Computer Supply/Maint	2,000	Computers - Parts and Maintenance
47200	Office Machine/Software Maint	18,200	Tyler Tech \$14,200 Off-Site Storage/Back up \$4,000

465,255



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	102,927	106,640	110,723
40400	Longevity	0	0	1,000
41100	Health/Dental Ins	29,020	29,782	53,722
41200	Life & Disability	1,593	1,643	1,657
41500	Retirees Life Insurance	534	534	534
41700	Fica/Medicare	8,065	8,158	8,547
41750	Unemploy Insurance	80	124	124
41775	Workers Comp Insurance	82	142	142
41780	State Retirement	14,468	14,994	15,116
43000	Travel/Training	566	1,250	1,250
44101	Office Supplies	582	1,300	1,300
44500	Postage	1,468	850	1,400
45500	Association Dues	20	70	70
45800	Printing	1,078	1,000	1,200
45901	Advertising	2,400	2,500	2,500
46200	Professional Insurance	395	595	625
47100	Computer Supply/Maint	2,500	2,500	3,000
47200	Office Machine/Software Maint	1,224	750	750

<i>City Clerk</i>	167,002	172,832	203,660
<i>Difference From Previous Budget</i>			30,828
<i>Percentage Difference From Previous Budget</i>			17.84%



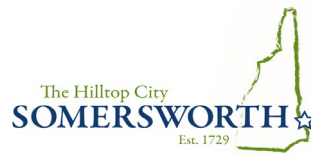
GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	110,723	City Clerk Dep.City Clerk
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	53,722	2 Full Time employees
41200	Life & Disability	1,657	2 Full Time employees
41500	Retirees Life Insurance	534	Retirees Life Insurance
41700	Fica/Medicare	8,547	Salary (\$111,723) X 7.65%
41750	Unemploy Insurance	124	PRIMEX
41775	Workers Comp Insurance	142	PRIMEX
41780	State Retirement	15,116	Salary (\$111,723) X 13.53%
43000	Travel/Training	1,250	Training and Mileage Reimbursement for City Clerk and Deputy City Clerk.
44101	Office Supplies	1,300	General office supplies.
44500	Postage	1,400	Postage based on prior year's expenditures
45500	Association Dues	70	NHTCCA
45800	Printing	1,200	Dog licenses and annual reports
45901	Advertising	2,500	Posting of public notices, other types of required advertising.
46200	Professional Insurance	625	PRIMEX
47100	Computer Supply/Maint	3,000	Maint. agreement TYLER, EB@.Gov, other hardware/software support
47200	Office Machine/Software Maint	750	General office equipment maintenance

203,660



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40220	Part Time Salaries	3,423	8,000	8,000
43600	Election Meals	708	2,000	2,000
44101	Office Supplies	0	400	400
44500	Postage	123	200	200
45800	Printing	737	1,500	3,000
45901	Advertising	802	700	1,000
47102	Election Machine Programming	1,339	5,000	5,000
47200	Office Machine/Software Maint	1,500	1,250	1,250
48101	Electricity	339	300	450
48103	Heating Fuel	250	1,000	1,000
<i>Elections</i>		9,221	20,350	22,300
<i>Difference From Previous Budget</i>				1,950
<i>Percentage Difference From Previous Budget</i>				9.58%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40220	Part Time Salaries	8,000	Two elections
43600	Election Meals	2,000	Meals for Election Workers - 2 elections
44101	Office Supplies	400	General Election Supplies for two elections
44500	Postage	200	Postage - based on prior year
45800	Printing	3,000	Printing of forms, etc.
45901	Advertising	1,000	Advertising based on prior year
47102	Election Machine Programming	5,000	Programming equipment (\$2,500), 2 elections
47200	Office Machine/Software Maint	1,250	Maintenance agreement and equipment (\$250/unit X 5 units)
48101	Electricity	450	Electricity at Ward 5
48103	Heating Fuel	1,000	Heating Oil at Ward 5

22,300



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	155,742	152,880	179,185
40400	Longevity	0	0	4,000
41100	Health/Dental Ins	66,991	69,926	74,350
41200	Life & Disability	2,365	2,389	2,616
41700	Fica/Medicare	11,390	11,695	14,014
41750	Unemploy Insurance	121	190	190
41775	Workers Comp Insurance	102	177	177
41780	State Retirement	21,774	21,495	24,785
43000	Travel/Training	694	1,000	1,600
44101	Office Supplies	2,277	1,250	1,500
44500	Postage	13,354	14,000	14,000
45500	Association Dues	20	60	60
45800	Printing	187	1,000	1,000
45915	Title Search Fees	2,700	3,000	3,000
45916	Register of Deeds	1,452	1,500	1,500
45917	Notary Renewals	133	75	75
46200	Professional Insurance	1,673	2,522	2,650
47200	Office Machine/Software Maint	11,760	11,400	12,000
47201	Office Equipment	841	0	750

Tax Collector **293,576** **294,559** **337,452**

Difference From Previous Budget **42,893**

Percentage Difference From Previous Budget **14.56%**

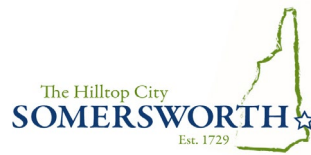


GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	179,185	Tax Collector Deputy Deputy
40400	Longevity	4,000	3 employees eligible
41100	Health/Dental Ins	74,350	3 Full Time employees
41200	Life & Disability	2,616	3 Full Time employees
41700	Fica/Medicare	14,014	Salary (\$183,185) X 7.65%
41750	Unemploy Insurance	190	PRIMEX
41775	Workers Comp Insurance	177	PRIMEX
41780	State Retirement	24,785	Salary (\$183,185) X 13.53%
43000	Travel/Training	1,600	Mileage and training expenses - 1 Deputy going through Certification program
44101	Office Supplies	1,500	General Office Supplies
44500	Postage	14,000	Postage based on prior year's expenditures
45500	Association Dues	60	Dues NHTCA
45800	Printing	1,000	Misc printing
45915	Title Search Fees	3,000	Tax Liens/Deeding research
45916	Register of Deeds	1,500	Recording fees for liens
45917	Notary Renewals	75	Notary License employee
46200	Professional Insurance	2,650	PRIMEX
47200	Office Machine/Software Maint	12,000	E-Reg (Interware) \$4,000, Tyler, \$8,000
47201	Office Equipment	750	Replacement equipment as needed
		337,452	



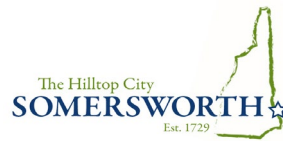
GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	54,211	55,863	56,196
41100	Health/Dental Ins	21,231	23,973	9,410
41200	Life & Disability	695	849	837
41500	Retirees Life Insurance	102	0	0
41700	Fica/Medicare	4,085	4,273	4,299
41750	Unemploy Insurance	38	60	60
41775	Workers Comp Insurance	42	73	73
41780	State Retirement	7,620	7,854	7,603
43000	Travel/Training	389	500	500
44101	Office Supplies	550	500	500
44500	Postage	42	100	100
45485	Direct Relief-Rent	33,487	120,000	120,000
45486	Direct Relief-Rx-Medical	0	2,000	2,000
45487	Direct Relief-Utilities	2,350	6,000	6,000
45488	Direct Relief-Other	4,915	10,000	10,000
45494	Homeless/Shelter Support	0	10,000	10,000
45900	Miscellaneous Services	0	250	250
45901	Advertising	0	0	0
47200	Office Machine/Software Maint	1,916	875	875

<i>Human Services</i>	131,674	243,170	228,703
<i>Difference From Previous Budget</i>			-14,467
<i>Percentage Difference From Previous Budget</i>			-5.95%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	56,196	1 Full Time employee
41100	Health/Dental Ins	9,410	1 Full Time employee
41200	Life & Disability	837	1 Full Time employee
41700	Fica/Medicare	4,299	Salary (\$56,196) X 7.65%
41750	Unemploy Insurance	60	1 Full Time employee
41775	Workers Comp Insurance	73	PRIMEX
41780	State Retirement	7,603	Salary (\$56,196) X 13.53%
43000	Travel/Training	500	Training and mileage reimbursement
44101	Office Supplies	500	General Office Supplies
44500	Postage	100	Postage for mailings
45485	Direct Relief-Rent	120,000	Rental Assistance
45486	Direct Relief-Rx-Medical	2,000	Prescription and Medical Assistance
45487	Direct Relief-Utilities	6,000	Heat, electric, other assistance
45488	Direct Relief-Other	10,000	Other types of assistance such as food, personal items, burials, etc.
45494	Homeless/Shelter Support	10,000	Provide miscellaneous support for Homeless Shelters, Emergency Shelters, Regional Homeless Initiatives
45900	Miscellaneous Services	250	Bus passes, other unanticipated expenses.
47200	Office Machine/Software Maint	875	Annual Fee for GAPS

228,703



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	113,399	116,411	121,486
40220	Part Time Salaries	62,837	79,425	83,232
40400	Longevity	0	0	1,000
41100	Health/Dental Ins	15,177	14,662	34,208
41200	Life & Disability	1,695	1,747	1,765
41700	Fica/Medicare	13,829	14,981	15,661
41750	Unemploy Insurance	204	320	320
41775	Workers Comp Insurance	130	225	225
41780	State Retirement	15,939	16,367	16,437
43000	Travel/Training	275	400	400
44101	Office Supplies	2,051	2,000	2,500
44150	Period & Forms	1,841	2,250	2,250
44300	Janitorial Supplies	329	500	500
44500	Postage	21	50	50
45500	Association Dues	434	645	645
45600	Telephone	1,906	1,200	1,200
45800	Printing	0	100	100
45901	Advertising	0	150	150
45925	Miscellaneous Physicals	153	175	175
46100	Building Ins	2,709	4,085	4,300
47100	Computer Supply/Maint	64	500	500
47200	Office Machine/Software Maint	1,956	2,750	2,750
47700	Books	13,405	13,500	13,500
47701	Audio - Visual	4,432	4,200	4,200
47702	Books - Children	4,038	4,000	4,000
47703	Public Programs	2,390	1,800	2,500
47704	Electronic Resources	1,953	4,500	4,500
48101	Electricity	8,668	8,100	10,500
48102	Water & Sewer	443	360	450
48103	Heating Fuel	3,257	3,000	5,000
48200	Building Maint	3,523	4,500	4,500



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**350 LIBRARY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
	<i>Library</i>	<i>277,058</i>	<i>302,903</i>	<i>339,004</i>
	<i>Difference From Previous Budget</i>			<i>36,101</i>
	<i>Percentage Difference From Previous Budget</i>			<i>11.92%</i>



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	121,486	Librarian Assistant
40220	Part Time Salaries	83,232	4 Part Time Assistants
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	34,208	2 Full Time employees
41200	Life & Disability	1,765	2 Full Time employees
41700	Fica/Medicare	15,661	Salary (\$204,718) * 7.65%
41750	Unemploy Insurance	320	PRIMEX Insurance
41775	Workers Comp Insurance	225	PRIMEX Insurance
41780	State Retirement	16,437	Salary (\$121,486) X 13.53%
43000	Travel/Training	400	NH Library Association, NH Trustees Annual Conf., Misc Mileage for Regional Meetings
44101	Office Supplies	2,500	General Office Supplies \$1,000 Library Supplies/cards \$1,500
44150	Period & Forms	2,250	Magazine Subscriptions \$900 Newspaper Subscriptions \$300 NH Statutes Subscription \$150 Microfiche \$900
44300	Janitorial Supplies	500	Cleaning supplies, toilet paper and paper towels
44500	Postage	50	Based on Prior years
45500	Association Dues	645	NHLA and NELA \$180 (\$90x2), ALA \$290 (\$145x2) NH Library Trustees \$150 (\$30x5) Rochester Area Libraries \$25
45600	Telephone	1,200	Annual Telephone - Avg. \$100/month
45800	Printing	100	Book Discussion \$50 Summer Reading \$50
45901	Advertising	150	General Advertising as needed (such a job postings)
45925	Miscellaneous Physicals	175	1 pre-employment Physical
46100	Building Ins	4,300	PRIMEX
47100	Computer Supply/Maint	500	Maintain Staff and Public Access Computers, Smart Shiel Annual License \$80
47200	Office Machine/Software Maint	2,750	ByWater Solutions - Koha ILS hosting and support fee for on-line catalog



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
47700	Books	13,500	New and replacement books for general catalog - 56 books/month at average \$20/book.
47701	Audio - Visual	4,200	Children's audiobooks and DVD's \$600 General collection DVD's \$2,000 General Collection audiobooks \$1,600
47702	Books - Children	4,000	New and replacement books 15 books/month/avg. \$22
47703	Public Programs	2,500	Various programs for Children, educational workshops for adults.
47704	Electronic Resources	4,500	NH Book Consortium fee - Based on population and use.
48101	Electricity	10,500	Electric based on historical average and assuming increase in upcoming FY
48102	Water & Sewer	450	Water/Sewer based on average
48103	Heating Fuel	5,000	Natural Gas delivery and supply
48200	Building Maint	4,500	Dumbwaiter Inspect and certify, Furnace Maint, fire Alarm and Extinguishers, Replacement of Light Fixture Covers, Plumbing repairs, Carpet & Floor cleaning

339,004



GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

360 ASSESSING

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	45,939	45,770	52,076
40400	Longevity	0	0	1,000
41100	Health/Dental Ins	8,674	8,853	18,626
41200	Life & Disability	701	717	796
41700	Fica/Medicare	3,417	3,501	4,060
41750	Unemploy Insurance	38	60	60
41775	Workers Comp Insurance	37	65	65
41780	State Retirement	6,459	6,435	7,181
43000	Travel/Training	0	150	150
44101	Office Supplies	229	400	400
44150	Period & Forms	656	675	675
44500	Postage	342	1,500	1,500
44902	Registry Fees	182	150	150
45500	Association Dues	20	20	20
45700	Contract Services	71,096	51,000	56,000
45706	Assessing - Reval/Cycled Insp.	37,324	38,500	65,000
45903	Rev Tax Maps	4,354	2,325	2,325
47103	Analytical Program	11,200	11,100	11,100

<i>Assessing</i>	190,669	171,221	221,184
<i>Difference From Previous Budget</i>			49,963
<i>Percentage Difference From Previous Budget</i>			29.18%

<i>Total Finance and Administration</i>	1,485,638	1,628,474	1,817,558
<i>Difference From Previous Budget</i>			189,084
<i>Percentage Difference From Previous Budget</i>			11.61%



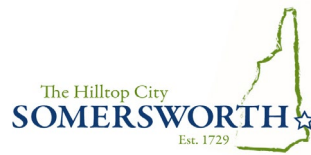
GENERAL FUND FY2023-2024 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

360 ASSESSING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	52,076	Assessing Clerk
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	18,626	1 Full Time employee
41200	Life & Disability	796	1 Full Time employee
41700	Fica/Medicare	4,060	Salary (\$53,076) X 7.65%
41750	Unemploy Insurance	60	PRIMEX Insurance
41775	Workers Comp Insurance	65	PRIMEX Insurance
41780	State Retirement	7,181	Salary (\$53,076) X 13.53%
43000	Travel/Training	150	Assessing Seminars
44101	Office Supplies	400	General office supplies
44150	Period & Forms	675	Marshall & Swift Book-service for updates annually
44500	Postage	1,500	Postage for routine mailings, call back letters for cycled inspections, and our welcome packet to new property owners.
44902	Registry Fees	150	Fees for printing Deeds
45500	Association Dues	20	Assessing Dues - Staff \$20
45700	Contract Services	56,000	Contracted Assessing Services
45706	Assessing - Reval/Cycled Insp.	65,000	The City is due for the 5 year Revaluation required by the State of NH.
45903	Rev Tax Maps	2,325	Tax map updates. SRPC provided an estimate to make approx 40 changes each year would be \$2,325
47103	Analytical Program	11,100	Annual cost of providing the City tax cards online. Property information is updated annually as part of the service \$8,600
			CAI - GIS/Assessors maps \$2,500

221,184



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	142,267	168,221	200,565
40220	Part Time Salaries	57,578	28,610	0
40400	Longevity	0	0	2,000
41100	Health/Dental Ins	49,548	60,232	79,202
41200	Life & Disability	1,983	2,543	2,891
41700	Fica/Medicare	14,454	15,058	15,496
41750	Unemploy Insurance	121	185	180
41775	Workers Comp Insurance	1,487	2,581	3,302
41780	State Retirement	19,953	23,652	27,407
43000	Travel/Training	1,339	1,500	1,650
44101	Office Supplies	695	1,000	1,000
44500	Postage	6,239	3,500	4,500
45402	Strafford Regional Planning Co	10,264	10,264	10,271
45500	Association Dues	682	1,150	1,230
45901	Advertising	5,125	4,000	4,500
45910	Physicals	0	127	0
47200	Office Machine/Software Maint	1,387	650	1,000

Planning **313,123** **323,273** **355,194**

Difference From Previous Budget **31,920**

Percentage Difference From Previous Budget **9.87%**



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	200,565	Director Secretary Planning Tech
40400	Longevity	2,000	2 employees eligible
41100	Health/Dental Ins	79,202	3 Full Time employees
41200	Life & Disability	2,891	3 Full Time employees
41700	Fica/Medicare	15,496	Salary (\$202,565) X 7.65%
41750	Unemploy Insurance	180	PRIMEX Insurance
41775	Workers Comp Insurance	3,302	PRIMEX Insurance
41780	State Retirement	27,407	Salary (\$202,565) X 13.53%
43000	Travel/Training	1,650	NNECAPA (2 attendees), NHPA annual conferences, Municipal Law Lecture series, RSA updates
44101	Office Supplies	1,000	General office supplies, including materials to prepare packets for Board members.
44500	Postage	4,500	General mailing, packets for Board members, owner notification for proposed amendment changes, etc.
45402	Strafford Regional Planning Co	10,271	Annual City membership dues based on written quote from Commission
45500	Association Dues	1,230	Northern NE Planners Association National Arbor Day Foundation American Planning Association AICP Renewal
45901	Advertising	4,500	Ads in local newspaper for meeting notices and requests for bids
	Office Machine/Software	1,000	Laptop for Planning Tech.
47200	Maint		

355,194



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

401 ECONOMIC DEVELOPMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
43000	Travel/Training	0	200	0
44101	Office Supplies	136	150	0
44107	Presentations	517	250	250
44500	Postage	0	100	0
45500	Association Dues	0	395	555
45700	Contract Services	835	2,500	2,000
45901	Advertising	1,198	3,000	3,000
47200	Ofc Machine/Software Maint	0	200	0

Economic Development **2,685** **6,795** **5,805**

Difference From Previous Budget -990

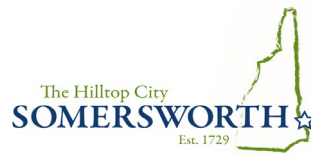
Percentage Difference From Previous Budget -14.57%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**401 ECONOMIC DEVELOPMENT**

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
44107	Presentations	250	Hosting of annual Chamber Business Before Hours and other ED events
45500	Association Dues	555	NHCIBOR and Chamber of Commerce
45700	Contract Services	2,000	Consulting Services as needed
45901	Advertising	3,000	Adv. in "NH Business Review" (\$415) Regional ad in Business NH Magazine (Millyard) x6 @ \$399.33 an ad
		<hr/> 5,805	



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	124,278	126,033	137,920
40220	Part Time Salaries	17,153	15,331	15,660
41100	Health/Dental Ins	35,427	41,443	45,050
41200	Life & Disability	1,601	1,858	1,805
41700	Fica/Medicare	10,783	10,814	11,489
41750	Unemploy Insurance	121	185	185
41775	Workers Comp Insurance	3,452	5,993	5,515
41780	State Retirement	14,821	17,720	18,660
43000	Travel/Training	506	600	915
44101	Office Supplies	537	350	400
44150	Period & Forms	155	1,564	300
44400	Vehicle Fuel	1,383	1,200	1,200
44500	Postage	623	1,000	1,000
45500	Association Dues	385	295	540
45601	Cell Phones	648	600	650
45901	Advertising	862	100	100
45910	Physicals	213	127	127
46300	Fleet & Equip Insurance	766	1,155	1,209
47201	Office Equip	1,361	750	750
47203	Equipment - Codes	100	150	150
47600	Vehicle Maintenance	173	500	1,000

<i>Code Enforcement</i>	215,349	227,768	244,625
<i>Difference From Previous Budget</i>			16,857
<i>Percentage Difference From Previous Budget</i>			7.40%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	137,920	BI/Code Officer
40220	Part Time Salaries	15,660	Property Maint. Code Part time electrical inspector - 8 Hrs./week Coverage for Code Officer - 40 hours each year
41100	Health/Dental Ins	45,050	2 Full Time employees
41200	Life & Disability	1,805	2 Full Time employees
41700	Fica/Medicare	11,489	Salary (\$150,180) X 7.65%
41750	Unemploy Insurance	185	PRIMEX Insurance
41775	Workers Comp Insurance	5,515	PRIMEX Insurance
41780	State Retirement	18,660	Salary (\$137,920) X 13.53%
43000	Travel/Training	915	Seacoast BOA monthly, NHBOA Annually, ICC as needed/or required.
44101	Office Supplies	400	General office supplies including file folders, permit paper, general clerical supplies
44150	Period & Forms	300	Purchasing of mechanical/electrical/plumbing permit forms
44400	Vehicle Fuel	1,200	Gas for two code vehicles.
44500	Postage	1,000	Postage for permit issuance and Certified Mail to address compliance issues.
45500	Association Dues	540	ICC (2), NHBOA (1), Seacoast Code Officials (2)
45601	Cell Phones	650	Cell phone payment for 2 Code Officers.
45901	Advertising	100	Advertising as needed.
45910	Physicals	127	New employee physicals as needed.
46300	Fleet & Equip Insurance	1,209	PRIMEX
47201	Office Equip	750	Filing Cabinets, other office equipment
47203	Equipment - Codes	150	Purchase tools, testing equipment, etc. for Code officers for inspections
47600	Vehicle Maintenance	1,000	General vehicle maintenance for two code cars.
		244,625	



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	57,320	58,348	64,925
40220	Part Time Salaries	17,377	17,077	18,970
40240	Seasonal Salaries	21,177	53,400	53,400
40400	Longevity	0	0	1,500
41100	Health/Dental Ins	18,984	19,402	20,628
41200	Life & Disability	837	875	924
41700	Fica/Medicare	7,192	9,855	10,618
41750	Unemploy Insurance	80	122	122
41775	Workers Comp Insurance	2,272	3,945	3,945
41780	State Retirement	8,034	8,204	8,987
43000	Travel/Training	495	820	600
44101	Office Supplies	406	325	325
44400	Vehicle Fuel	216	500	300
44500	Postage	14	50	50
45432	Children's Activities	0	0	200
45434	Special Events	2,725	2,750	3,500
45438	Kids Camp	4,122	10,000	10,000
45439	Trends/Teen Camp	0	7,583	5,000
45443	Saturday Soccer	355	700	750
45444	Saturday Basketball	1,296	1,300	1,600
45445	Granite State Track and Field	390	450	450
45500	Association Dues	65	70	75
45601	Cell Phones	258	375	516



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
45901	Advertising	0	350	100
45910	Physicals	1,681	1,750	1,750
46300	Fleet & Equip Insurance	402	607	607
47200	Office Machine/Software Maint	0	750	5,000
47600	Vehicle Maintenance	0	250	250
48102	Water & Sewer	203	250	0

Recreation **145,902** **199,858** **215,092**

Difference From Previous Budget **15,234**

Percentage Difference From Previous Budget **7.62%**



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	64,925	Rec Supervisor
40220	Part Time Salaries	18,970	Part Time Clerk - 20hrs per week
40240	Seasonal Salaries	53,400	3 Summer Camp Directors and 9 Summer Camp Counselors
40400	Longevity	1,500	1 employee eligible
41100	Health/Dental Ins	20,628	1 Full Time employee
41200	Life & Disability	924	1 Full Time employee
41700	Fica/Medicare	10,618	Salary (\$138,795) X 7.65%
41750	Unemploy Insurance	122	PRIMEX Insurance
41775	Workers Comp Insurance	3,945	PRIMEX Insurance
41780	State Retirement	8,987	Salary (\$66,425) X 13.53%
43000	Travel/Training	600	NHRPA State Conference fee , NNERP Conference fee First Aid/CRP/AED Summer Camp Training , Rec Staff Mileage Reimb.
44101	Office Supplies	325	General office supplies
44400	Vehicle Fuel	300	Rec Truck fuel
44500	Postage	50	Postage for general Rec mailings
45432	Children's Activities	200	Tiny Toppers Play Program (NEW 2022)- Spring & fall sessions will be added annually.
45434	Special Events	3,500	Special event supplies for: Senior Picnic- \$150 Halloween Contests- \$100 Candy Cane Hunt- \$470 Valentine's Dance- \$1,600 Easter Egg Hunt- \$1,130 National Night Out- \$50 Total: \$3,500
45438	Kids Camp	10,000	Camp t-shirts; camp games, sports equipment, arts & crafts, & misc. supplies; NH State Park bus pass fee; Bus transportation for field trips; First aid supplies & ice packs; staff shirts; MISC field trips (rainy day & special trips); phone cards for 2 camp cell phones; camp admin supplies



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
45439	Trends/Teen Camp	5,000	8 Friday field trips for 34 kids + staff (cost varies depending on location); bus transportation to 8 trips; 4 Gathering Place Studio trips (walking field trip), special events, camp supplies Aquaboggan tickets (superpass) \$748 Hilltop Fun Center \$578 Funtown Tickets \$816 Indoor Ascent \$748 Hampton Beach & Mini Golf \$408 Urban Air \$764 Canobie Lake Park \$1,156 Gathering Place Studio/shop(4 trips) \$200 Misc. program supplies \$680 Transportation fees \$2,250
45443	Saturday Soccer	750	40 t-shirts; 40 participation medals; soccer balls, mini soccer nets, ball pumps, cones, name tags, first aid supplies, & all supplies
45444	Saturday Basketball	1,600	basketballs; 80 t-shirts for Biddy Ball + 1st/2nd grade Rec; 80 participation medals for Biddy Ball + 1st/2nd grade Rec; First aid + ice packs; Rec jerseys for grades 3-6 boys & girls, ball pumps, clip boards, whistles, name tags, cones, pennies, general supplies
45445	Granite State Track and Field	450	t-shirts; timers & whistles; name tags; cones; agility ladder/track equipment; first aid supplies; \$8 fee per athlete to participate in District Track Meet; MISC supplies
45500	Association Dues	75	NH Recreation & Parks Association dues for Rec Supervisor (annual)
45601	Cell Phones	516	Summer Camp program cell phone
45901	Advertising	100	Recreation employment ads & MISC program ads
45910	Physicals	1,750	Physicals, drug screen, & background checks for 12 seasonal employees.
46300	Fleet Insurance	607	PRIMEX
47200	Office Machine/Software	5,000	Rec Dept. Computer maintenance/replacement as needed. Rec Management Software and hardware needs are being added to budget for 2023 implementation.
47600	Vehicle Maintenance	250	Maintenance & repairs for Rec truck

215,092



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	34,044	34,611	39,449
40400	Longevity	0	0	1,000
41100	Health/Dental Ins	23,490	23,973	25,480
41200	Life & Disability	578	622	670
41700	Fica/Medicare	2,576	2,648	3,094
41750	Unemploy Insurance	38	58	58
41775	Workers Comp Insurance	30	52	52
41780	State Retirement	4,782	4,866	5,473
44101	Office Supplies	2,052	2,500	2,500
44300	Janitorial Supplies	1,096	2,200	2,500
44903	Meeting Supplies	71	150	150
45600	Telephone	18,814	18,000	20,400
45601	Cell Phones	564	700	600
45950	Rentals	5,757	5,720	6,100
47200	Office Machine/Software Maint	8,401	12,000	9,600
47201	Office Equip	2,034	3,500	3,500
48101	Electricity	27,147	28,000	35,000
48102	Water & Sewer	1,405	1,500	1,500
48103	Heating Fuel	2,749	5,000	7,500
48200	Building Maint	22,696	20,000	20,000
48201	Maintenance Contracts	5,350	10,570	11,530
48202	Old City Hall	9,453	8,200	10,200
48203	National Guard Utilities	10,757	0	10,000

City Hall **183,884** **184,870** **216,356**

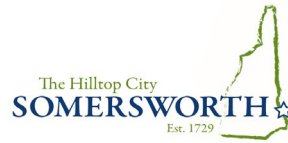
Difference From Previous Budget **31,486**

Percentage Difference From Previous Budget **17.03%**

Total Development Services **1,051,612** **942,564** **1,037,072**

Difference From Previous Budget **94,507**

Percentage Difference From Previous Budget **10.03%**



GENERAL FUND FY2023-2024 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	39,449	Full Time Custodian
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	25,480	1 Full Time employee
41200	Life & Disability	670	Insurance
41700	Fica/Medicare	3,094	Salary (\$40,449 X 7.65%)
41750	Unemploy Insurance	58	PRIMEX Insurance
41775	Workers Comp Insurance	52	PRIMEX Insurance
41780	State Retirement	5,473	FT Salary (\$40,449) X 13.53%
44101	Office Supplies	2,500	Paper, supplies for the copiers, other office supplies
44300	Janitorial Supplies	2,500	Liquid cleaning supplies, toilet paper, tri-fold paper towels, trash bags and other supplies for janitorial maintenance of City Hall.
44903	Meeting Supplies	150	Various Meeting Supplies
45600	Telephone	20,400	City Hall phones, hosted service, and VOIP averaging \$1,700/month
45601	Cell Phones	600	Administration cell phone
45950	Rentals	6,100	Cintas, (for rug service and wet mops)
47200	Office Machine/Software	9,600	City Hall copier lease program \$5,600, Copier maint. program \$4,000
47201	Office Equip	3,500	Postage Machine rental Formax (\$418/qtr), supplies \$1,500, other office equipment as needed
48101	Electricity	35,000	Electricity with Eversource
48102	Water & Sewer	1,500	City of Somersworth Total (based on averages of last 4 FY)
48103	Heating Fuel	7,500	Natural Gas
48200	Building Maint	20,000	General bldg. maintenance
48201	Maintenance Contracts	11,530	Otis Elevator \$5,000 Burns Security \$650 AAA Energy \$5,880
48202	Old City Hall	10,200	Eversource, Unutil, Water & Sewer
48203	National Guard Utilities	10,000	Eversource, Unutil, Water & Sewer

216,356

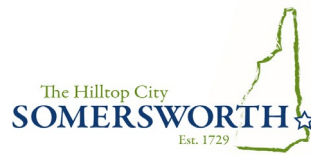


GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	215,357	217,352	235,526
40300	Overtime	0	250	200
40400	Longevity	1,664	0	10,500
40420	Holiday Pay	2,472	3,202	3,202
40470	Leave Buyouts	179,615	0	0
41100	Health/Dental Ins	45,497	46,189	49,110
41200	Life & Disability	2,991	3,045	3,109
41500	Retirees Life Insurance	3,668	4,200	5,145
41700	Fica/Medicare	8,635	10,181	11,739
41750	Unemploy Insurance	170	193	193
41775	Workers Comp Insurance	3,095	6,404	6,655
41780	State Retirement	63,954	52,495	54,765
43000	Travel/Training	2,287	1,500	1,500
43001	Tuition Reimbursements	0	2,500	5,000
44101	Office Supplies	8,307	4,500	4,500
44150	Period & Forms	1,858	1,250	1,500
44300	Janitorial Supplies	1,741	1,250	1,500
44400	Vehicle Fuel	150	850	850
44500	Postage	1,269	1,500	1,300
44800	Clothing	16,938	10,000	16,000
45300	Cleaning Service-Clothes	243	250	250
45500	Association Dues	390	450	2,450
45800	Printing	675	1,000	750
45910	Physicals	940	500	5,000



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
45924	Misc Supplies	3,109	1,500	1,500
45926	Pre Employment Check	326	325	325
45951	Testing Fees	2,936	1,500	1,950
46100	Building Ins	8,900	11,500	12,038
46200	Professional Insurance	28,776	37,181	38,921
46300	Fleet & Equip Insurance	4,257	5,500	5,757
47100	Computer Supply/Maint	39,237	41,037	46,663
47200	Office Machine/Software Maint	1,432	1,000	1,500
47600	Vehicle Maintenance	0	750	2,000

<i>Police Admin</i>	650,888	469,354	531,398
<i>Difference From Previous Budget</i>			62,044
<i>Percentage Difference From Previous Budget</i>			13.22%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	235,526	Chief Executive Assistant , Investigations Secretary
40300	Overtime	200	Overtime account for Executive Assistant and Investigations Secretary
40400	Longevity	10,500	3 employees eligible
40420	Holiday Pay	3,202	Holiday payout of 104 hours per NEPBA Contract
41100	Health/Dental Ins	49,110	3 Full Time employees
41200	Life & Disability	3,109	Insurance
41500	Retirees Life Insurance	5,145	Insurance
41700	Fica/Medicare	11,739	(\$118,407) X 1.45% + (\$131,021) X 7.65%
41750	Unemploy Insurance	193	Insurance
41775	Workers Comp Insurance	6,655	Insurance
41780	State Retirement	54,765	(\$118,407) X 31.28% + (\$131,021) X 13.53%
43000	Travel/Training	1,500	Training and travel for the Chief.
43001	Tuition Reimbursements	5,000	Tuition reimbursement for an approved course of study approved by the Chief of Police.
44101	Office Supplies	4,500	Office supplies for the Police Department.
44150	Period & Forms	1,500	This represents the costs of forms and law books the Police Department Uses.



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
44300	Janitorial Supplies	1,500	Janitorial supplies and cleaning products.
44400	Vehicle Fuel	850	Gasoline for the Chief's cruiser.
44500	Postage	1,300	Postage for the Department.
44800	Clothing	16,000	This line item covers uniforms including but not limited to boots, jackets and duty gear. (Leather gear such as belts, holsters and various cases.)
45300	Cleaning Service-Clothes	250	Uniform cleaning costs for the Chief.
45500	Association Dues	2,450	International Association of Chiefs of Police, NH Chiefs of Police Association, FBI, and LEEDA.
45800	Printing	750	This is printing expenses for letterhead and envelopes, as well as other printing of business cards and other police forms required.
45910	Physicals	5,000	This line item is for pre-employment physicals, and to implement a new Police Mental Wellness Check-in program.
45924	Misc Supplies	1,500	MISC items such as bottled drinking water for PD. Fees from cell phone providers for records on cell numbers being investigated ranging from \$50-\$200 each. Drinking Water = \$900.00 per year. Records Fees = \$600
45926	Pre Employment Check	325	Credit history check for potential Department employees.
45951	Testing Fees	1,950	Testing on New Employees
46100	Building Ins	12,038	PRIMEX
46200	Professional Insurance	38,921	PRIMEX
46300	Fleet & Equip Insurance	5,757	PRIMEX



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
47100	Computer Supply/Maint	46,663	IMC Police Database Support Fees- \$17,031.21 Multi Agency Bandwidth for Cross- \$250.00 West Subscription - \$3,200.00 BackBay Networks: Records/Server Backup - \$1,648.00 BackBay Networks: Anti-Virus - \$960.00 BackBay Networks - Sonic Wall - \$385.00 Replacement Computers-5 @ \$1,100.00 each -\$5,600.00 Replacing a Detective's Computer with Laptop/ Docking Station - \$2,500.00 When to Work Scheduling Software - \$350.00 Watchguard Video Maintenance Plan - \$850.00 AFIS Maintenance Plan= \$3,254.00 Digital Voice Recorder Maintenance Plan - \$2,359.00 1 Stand alone double monitor rack mount - \$267.00 2 Printers & 2 Monitors - \$1,100.00 Cradlepoint Subscription for Cruiser Modems - \$265.80 Body Camera Maintenance Plan - \$6,975.00
47200	Office Machine/Software Maint	1,500	Machine maintenance fees for copy machines, fax machines, shredder replacements, printer parts and drums and postage meter fees.
47600	Vehicle Maintenance	2,000	This is vehicle maintenance for the Chief's cruiser.

531,398



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	1,013,857	1,332,479	1,373,217
40300	Overtime	121,862	95,000	100,000
40330	Overtime - Police Court	8,581	7,000	7,000
40400	Longevity	2,496	832	17,500
40410	Training	16,408	18,000	18,000
40420	Holiday Pay	39,895	46,000	46,000
40440	Educational Incentive	8,250	10,625	10,625
41100	Health/Dental Ins	322,920	423,673	350,070
41200	Life & Disability	15,639	19,520	19,130
41700	Fica/Medicare	19,090	21,894	22,799
41750	Unemploy Insurance	1,192	1,352	1,546
41775	Workers Comp Insurance	20,780	46,688	42,965
41780	State Retirement	462,575	500,336	491,829
43000	Travel/Training	4,979	7,000	7,000
43002	Firearm Supplies	9,165	10,500	12,500
44400	Vehicle Fuel	31,528	30,000	32,000
45300	Cleaning Service-Clothes	5,701	4,500	5,500
45500	Association Dues	50	200	200
45913	Veterinary Services	100	1,200	1,000
47250	Operating Equipment Maint	1,347	1,350	2,000
47600	Vehicle Maintenance	35,523	25,000	30,000
49920	Police K9 Program	1,695	3,000	2,500
<i>Patrol</i>		2,143,633	2,606,149	2,593,381
<i>Difference From Previous Budget</i>				-12,768
<i>Percentage Difference From Previous Budget</i>				-0.49%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	1,373,217	These are wages for the Patrol Division. This includes: (1) Captain, (1) Lieutenant, (4) Sergeants and (15) Patrolman (including K-9 officer and Bravo) = 21 Employees. Will be offset by the COPS grant for 1 position
40300	Overtime	100,000	Anticipated Overtime for shift coverage (officers vacation, injury, etc
40330	Overtime - Police Court	7,000	Court Overtime for officers who appear in court to give testimony
40400	Longevity	17,500	Contractural
40410	Training	18,000	Anticipated overtime to cover for mandated trainings and overtime wages for officers who replace their shift in patrol
40420	Holiday Pay	46,000	To be paid out to members of the NEPBA Contract. This is straight time pay versus officer taking time off and paying overtime wages for replacement
40440	Educational Incentive	10,625	Contractural
41100	Health/Dental Ins	350,070	Health/Dental Ins
41200	Life & Disability	19,130	Life/Disability Ins
41700	Fica/Medicare	22,799	(\$1,572,342 X 1.45%)
41750	Unemploy Insurance	1,546	City share of patrol division
41775	Workers Comp Insurance	42,965	City share of patrol division
41780	State Retirement	491,829	(\$1,572,342) X 31.28%
43000	Travel/Training	7,000	To cover required training of sworn patrol officers.
43002	Firearm Supplies	12,500	This line item captures costs for Firearms Supplies for firearms qualifications and for members of the SWAT Team.
44400	Vehicle Fuel	32,000	This is fuel costs for our Patrol Division.
45300	Cleaning Service-Clothes	5,500	This is dry cleaning of uniforms for 21 officers, as per the NEPBA Contract.
45500	Association Dues	200	Justice of the Peace and Notary fees



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY**510 PATROL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45913	Veterinary Services	1,000	Animal care for injured or lost pets, including boarding and veterinary fees. Fee of \$50 per unclaimed dog to local humane society
47250	Operating Equipment Maint	2,000	Radar calibrations (yearly), supplies for AED's and batteries for hand held radios and other patrol equipment expenses.
47600	Vehicle Maintenance	30,000	Maintenance on all vehicles, repairs, tires, car washes, other vehicle maintenance. 8 cruisers in total
49920	Police K9 Program	2,500	Operating expenses for our K9 Program. These are such things as specialized training, dog food, boarding while officer is on vacation, veterinary expenses, etc.
		2,593,381	



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	446,009	456,370	473,436
40300	Overtime	23,943	23,000	25,000
40400	Longevity	1,040	1,248	10,000
40420	Holiday Pay	16,531	17,000	19,500
40430	Clothing Allowance	2,000	2,000	3,000
40440	Educational Incentive	1,250	1,250	2,000
40450	Standby	6,010	5,840	11,648
41100	Health/Dental Ins	134,537	150,706	146,564
41200	Life & Disability	5,921	6,367	6,218
41700	Fica/Medicare	6,863	7,347	7,896
41750	Unemploy Insurance	341	386	386
41775	Workers Comp Insurance	7,202	15,719	14,465
41780	State Retirement	160,202	170,826	169,407
43000	Travel/Training	2,485	2,500	6,000
44400	Vehicle Fuel	3,179	2,500	3,500
45300	Cleaning Service-Clothes	522	200	1,200
45500	Association Dues	340	275	350
45900	Miscellaneous Services	3,757	2,500	3,500
47200	Office Machine/Software Maint	4,300	4,500	5,000
47600	Vehicle Maintenance	3,733	3,000	3,000
<i>Investigations</i>		830,166	873,534	912,070
<i>Difference From Previous Budget</i>				38,536
<i>Percentage Difference From Previous Budget</i>				4.41%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	473,436	These are wages for (1) Captain, (1) Detective Sergeant, (3) Detectives and (1) School Resource Officer.
40300	Overtime	25,000	Overtime
40400	Longevity	10,000	Contractural
40420	Holiday Pay	19,500	Contractural
40430	Clothing Allowance	3,000	Contractural
40440	Educational Incentive	2,000	Contractural
40450	Standby	11,648	\$224/week
41100	Health/Dental Ins	146,564	Health/Dental Insurance
41200	Life & Disability	6,218	Insurance
41700	Fica/Medicare	7,896	Salary (\$544,584) X 1.45%
41750	Unemploy Insurance	386	Insurance
41775	Workers Comp Insurance	14,465	Insurance
41780	State Retirement	169,407	Salary (\$541,584)X 31.28%
43000	Travel/Training	6,000	Required training of all officers, additional officer will be trained as a Cellebrite operator.
44400	Vehicle Fuel	3,500	This is vehicle fuel for undercover vehicles.
45300	Cleaning Service-Clothes	1,200	This is dry cleaning expenses for uniforms.
45500	Association Dues	350	Association dues for NESPIN, New England State Police Information Network, FBI-LEEDA, and SRO Organizations
45900	Miscellaneous Services	3,500	This is for evidence supplies like evidence tape, bags, fingerprint dust, fuming solvents, Farady bags, Tyvec suits, etc.
47200	Office Machine/Software Maint	5,000	Maintenance and upgrade costs for the Cellebrite Instrument in Investigations and other office equipment needs
47600	Vehicle Maintenance	3,000	Vehicle maintenance/repairs for undercover vehicles - 5 vehicles

912,070



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	245,732	248,289	263,739
40220	Part Time Salaries	8,931	10,408	20,000
40300	Overtime	30,150	12,000	15,000
40400	Longevity	0	0	6,500
40420	Holiday Pay	9,623	12,000	12,000
41100	Health/Dental Ins	67,119	65,814	80,172
41200	Life & Disability	3,445	3,921	3,889
41700	Fica/Medicare	21,755	21,626	24,269
41750	Unemploy Insurance	397	370	502
41775	Workers Comp Insurance	3,639	7,887	7,887
41780	State Retirement	37,085	38,284	40,216
45300	Cleaning Service-Clothes	0	100	100
45600	Telephone	12,620	12,840	12,840
45601	Cell Phones	8,743	9,000	9,000
45700	Contract Services	1,226	1,274	1,274
47200	Office Machine/Software Maint	252	200	200
47250	Operating Equipment Maint	9,149	3,000	7,000
48101	Electricity	32,715	32,000	38,000
48102	Water & Sewer	1,182	1,064	1,098
48103	Heating Fuel	16,451	20,000	20,000
48200	Building Maint	16,238	14,000	20,000

<i>Police Support</i>	526,454	514,077	583,686
<i>Difference From Previous Budget</i>			69,609
<i>Percentage Difference From Previous Budget</i>			13.54%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	263,739	These are full time wages for (5) Dispatchers.
40220	Part Time Salaries	20,000	Part time custodian - 12 Hrs per week
40300	Overtime	15,000	Overtime
40400	Longevity	6,500	Contractural
40420	Holiday Pay	12,000	Contractural
41100	Health/Dental Ins	80,172	Health/Dental Insurance
41200	Life & Disability	3,889	Insurance
41700	Fica/Medicare	24,269	Salary (\$317,239) X 7.65%
41750	Unemploy Insurance	502	Insurance
41775	Workers Comp Insurance	7,887	Insurance
41780	State Retirement	40,216	Salary (\$297,239) X 13.53%
45300	Cleaning Service-Clothes	100	This is uniform dry cleaning expenses.
45600	Telephone	12,840	This is telephone and internet cost for the PD, including the cost of our 911 lines.
45601	Cell Phones	9,000	This is cell phone service for Command Staff and Cruiser Modem Service that allows the cruiser laptops to connect into our computer network and the State Police network. Avg \$750/month
45700	Contract Services	1,274	Cintas, floor mats throughout PD.
47200	Office Machine/Software Maint	200	Fax machine/printer and the shredder in Dispatch.
47250	Operating Equipment Maint	7,000	This is maintenance costs for equipment such as the radio system, digital voice recorder of telephone and radio traffic
48101	Electricity	38,000	Electricity for the PD.
48102	Water & Sewer	1,098	Water and Sewer charges for the PD and Backflow Tests twice yearly.
48103	Heating Fuel	20,000	Propane

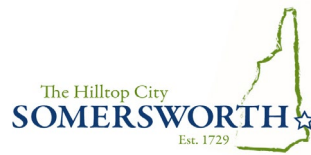


GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY**530 POLICE SUPPORT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
48200	Building Maint	20,000	Carpeting/tile work thorough the facility, booking room floor painting, other facility maintenance.

583,686



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40220	Part Time Salaries	18,050	26,508	27,328
41700	Fica/Medicare	1,381	2,028	2,091
41750	Unemploy Insurance	114	106	106
41775	Workers Comp Insurance	433	819	844
44400	Vehicle Fuel	614	600	750
47600	Vehicle Maintenance	955	1,000	1,000

Traffic **21,546** **31,061** **32,119**

Difference From Previous Budget **1,058**

Percentage Difference From Previous Budget **3.41%**



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40220	Part Time Salaries	27,328	Parking Enforcement Officer 20 Hrs/week for 52 weeks, and School Crossing Guard, 15 Hrs/week for 30 weeks.
41700	Fica/Medicare	2,091	Salary (\$27,328) X 7.65%
41750	Unemploy Insurance	106	Insurance
41775	Workers Comp Insurance	844	Insurance
44400	Vehicle Fuel	750	Fuel costs for the parking vehicle.
47600	Vehicle Maintenance	1,000	Vehicle maintenance costs for the parking enforcement vehicle.

32,119



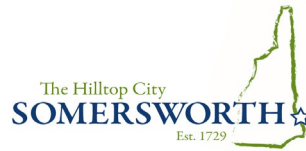
GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	73,508	74,755	80,208
40300	Overtime	0	500	500
40400	Longevity	0	0	3,500
40420	Holiday Pay	3,366	3,450	3,900
40430	Clothing Allowance	400	400	400
41100	Health/Dental Ins	18,947	19,389	20,628
41200	Life & Disability	1,023	1,047	1,047
41700	Fica/Medicare	1,072	1,147	1,283
41750	Unemploy Insurance	57	64	64
41775	Workers Comp Insurance	1,140	2,444	2,465
41780	State Retirement	25,987	26,665	27,560
45300	Cleaning Service-Clothes	463	250	250
45700	Contract Services	20,000	20,000	35,000

<i>Prosecution</i>	145,962	150,111	176,805
<i>Difference From Previous Budget</i>			26,694
<i>Percentage Difference From Previous Budget</i>			17.78%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
40200	Full Time Salaries	80,208	Police Prosecutor.
40300	Overtime	500	Overtime
40400	Longevity	3,500	Contractural
40420	Holiday Pay	3,900	Contractural
40430	Clothing Allowance	400	Clothing allowance for the Police Prosecutor.
41100	Health/Dental Ins	20,628	Health/Dental Insurance
41200	Life & Disability	1,047	Insurance
41700	Fica/Medicare	1,283	Salary (\$88,508) X 1.45%
41750	Unemploy Insurance	64	Insurance
41775	Workers Comp Insurance	2,465	Insurance
41780	State Retirement	27,560	Salary (\$88,108) X 31.28%
45300	Cleaning Service-Clothes	250	Uniform cleaning - Police Prosecutor.
45700	Contract Services	35,000	This is the cost of a private attorney to review and prosecute more complex cases in Dover District Court.

176,805



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	143,361	147,599	204,809
40430	Clothing Allowance	104	650	1,400
40400	Longevity	0	0	1,000
41100	Health/Dental Ins	28,860	29,782	24,523
41200	Life & Disability	2,037	2,080	2,902
41500	Retirees Life Insurance	3,081	3,448	3,448
41700	Fica/Medicare	4,467	4,777	5,893
41750	Unemploy Insurance	77	117	160
41775	Workers Comp Insurance	3,592	6,236	10,771
41780	State Retirement	39,863	40,641	54,627
43000	Travel/Training	100	1,000	1,500
44101	Office Supplies	2,307	2,100	2,100
44150	Period & Forms	0	200	200
44151	Fire Prevention Ed Sup	525	950	1,200
44152	Reference Books	70	300	400
44400	Vehicle Fuel	0	1,000	1,000
44500	Postage	37	100	100
45500	Association Dues	4,549	5,100	5,100
45600	Telephone	3,350	2,200	6,600
45601	Cell Phones	288	800	300
45702	Misc	74	500	250
45901	Advertising	0	300	200
45910	Physicals	0	200	200
46100	Building Ins	2,128	3,209	3,400
46300	Fleet & Equip Insurance	389	586	615
47200	Office Machine/Software Maint	4,176	4,500	4,700
47600	Vehicle Maintenance	0	800	800
48101	Electricity	7,933	8,000	14,000
48102	Water & Sewer	3,342	2,600	2,600
48103	Heating Fuel	8,381	6,000	6,000
48106	Internet Services	1,473	3,000	100

<i>Fire Administration</i>	264,564	278,775	360,898
<i>Difference From Previous Budget</i>			82,123
<i>Percentage Difference From Previous Budget</i>			29.46%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
40200	Full Time Salaries	204,809	Fire Chief Fire Secretary Deputy Fire Chief 1/2 year
40430	Clothing Allowance	1,400	Clothing Allowance - Fire Chief & Deputy Fire Chief
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	24,523	3 Full Time employee
41200	Life & Disability	2,902	3 Full Time employee
41500	Retirees Life Insurance	3,448	Insurance
41700	Fica/Medicare	5,893	Salary (\$160,627) * 1.45% + (\$46,582) * 7.65%
41750	Unemploy Insurance	160	PRIMEX Insurance
41775	Workers Comp Insurance	10,771	PRIMEX Insurance
41780	State Retirement	54,627	Salary (\$159,227) X 30.35% + (46,582) X 13.53%
43000	Travel/Training	1,500	Course, conference, training and/or instructor costs for senior staff and dept professional development
44101	Office Supplies	2,100	Binders, folders, paper, printer cartridges, computer/printer maint and postage
44150	Period & Forms	200	Forms and Permits associated with Fire Prevention
44151	Fire Prevention Ed Sup	1,200	Materials and misc costs associated with public fire and life safety education programs in schools, businesses, elderly, fire prevention week, various festivals and other public requests
44152	Reference Books	400	Codes and standards reference books
44400	Vehicle Fuel	1,000	Command SUV fuel
44500	Postage	100	Postage
45500	Association Dues	5,100	SCFOMAD: START-\$3,800, SCBA AIR Trailer response-\$500, Annual Dues- \$400. Chief's NFPA Dues-\$200. NHFA-\$200.
45600	Telephone	6,600	Fire Dept. phones, hosted service, and VOIP averaging \$550/month
45601	Cell Phones	300	1 Cellphone (Car 1)
45702	Misc	250	Misc EOC activation, emergency management, promotion assessment center/exam, etc.



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45901	Advertising	200	Internet and newspaper ads for new FF positions as needed
45910	Physicals	200	New staff hires
46100	Building Ins	3,400	PRIMEX
46300	Fleet & Equip Insurance	615	PRIMEX
47200	Office Machine/Software Maint	4,700	Emergency Reporting Cloud Based Software \$3,200, NFPA On Line Codes \$1,500
47600	Vehicle Maintenance	800	Command SUV maint
48101	Electricity	14,000	Electricity
48102	Water & Sewer	2,600	Water & Sewer
48103	Heating Fuel	6,000	Heating Fuel
48106	Internet Services	100	Comcast

360,898



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	855,012	905,190	970,659
40310	Overtime - Fire Replacement	253,374	179,000	179,000
40320	Overtime - Fire Recall	18,993	25,000	25,000
40400	Longevity	0	0	26,000
40410	Training	4,271	9,000	9,000
40420	Holiday Pay	62,387	55,000	63,000
40430	Clothing Allowance	9,573	10,400	11,200
40440	Educational Incentive	20,933	21,400	7,000
40470	Leave Buyouts	0	500	500
41100	Health/Dental Ins	334,032	338,700	352,501
41200	Life & Disability	13,117	12,748	14,154
41700	Fica/Medicare	17,004	17,479	18,725
41750	Unemploy Insurance	612	933	950
41775	Workers Comp Insurance	36,364	63,141	58,105
41780	State Retirement	393,226	397,691	388,528
43000	Travel/Training	1,486	1,000	1,000
44103	Hardware & Tools	4,473	6,000	6,000
44106	Building Maint Supplies	3,078	2,000	4,000
44400	Vehicle Fuel	8,233	8,000	8,000
44402	Other Petroleum & Chemicals	0	1,000	1,000
44800	Clothing	5,510	16,000	18,000
44901	Miscellaneous Supplies	80	500	500
45910	Physicals	0	600	600
46300	Fleet & Equip Insurance	2,322	3,501	3,501
47500	Operating Equipment Maint	5,890	7,000	8,000
47501	Fire Alarm Maint	111	0	0
47502	Ems Supplies	2,702	1,500	1,800
47600	Vehicle Maintenance	20,914	18,000	20,000
48200	Building Maint	6,599	5,000	6,000



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
	<i>Fire Fighting</i>	<i>2,080,298</i>	<i>2,106,283</i>	<i>2,202,723</i>
	<i>Difference From Previous Budget</i>			<i>96,440</i>
	<i>Percentage Difference From Previous Budget</i>			<i>4.58%</i>
<hr/>				
	<i>Total Public Safety</i>	<i>6,663,513</i>	<i>7,029,344</i>	<i>7,393,080</i>
	<i>Difference From Previous Budget</i>			<i>363,736</i>
	<i>Percentage Difference From Previous Budget</i>			<i>5.17%</i>



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	970,659	Salary 4 Lieutenants, 12 Firefighters
40310	Overtime - Fire Replacement	179,000	Replacement Overtime
40320	Overtime - Fire Recall	25,000	Staffing for emergency call backs
40400	Longevity	26,000	Contractural
40410	Training	9,000	Training
40420	Holiday Pay	63,000	Holiday Pay per contract
40430	Clothing Allowance	11,200	Contractual and \$700 per FF
40440	Educational Incentive	7,000	Contractual
40470	Leave Buyouts	500	Contractual
41100	Health/Dental Ins	352,501	Health/Dental Insurance
41200	Life & Disability	14,154	Life/Short Term Disability Insurance
41700	Fica/Medicare	18,725	Salary (\$1,291,359 X 1.45%)
41750	Unemploy Insurance	950	PRIMEX Insurance
41775	Workers Comp Insurance	58,105	PRIMEX Insurance
41780	State Retirement	388,528	Salary (\$1,280,159) X 30.35%
43000	Travel/Training	1,000	Tuition, course and travel for training and professional
44103	Hardware & Tools	6,000	Fire rescue and suppression, technical rescue, special operations, and all hazards response hardware and tools - replacement and new initiatives
44106	Building Maint Supplies	4,000	Janitorial/cleaning/restroom supplies, light bulbs, storage, bins/shelves, etc
44400	Vehicle Fuel	8,000	Fuel for Apparatus and vehicles
44402	Other Petroleum & Chemicals	1,000	Oil, lubricants, and other petroleum products. Disposal fees associated with waste petroleum products. Vehicle wash concentrate. Turnout gear and SCBA washer/extractor/decontamination cleaning solutions. Firefighting foam. Petroleum spill materials including absorbent granules and absorbent pads.
44800	Clothing	18,000	New and replacement protective clothing/helmets/hoods/gloves/boots /other components, etc.



GENERAL FUND FY2023-2024 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
44901	Miscellaneous Supplies	500	Unanticipated expenses such as emergency/rehabilitation food, water, etc.
45910	Physicals	600	New firefighter employment physical, as needed
46300	Fleet & Equip Insurance	3,501	PRIMEX
47500	Operating Equipment Maint	8,000	Annual pump, aerial ladder, and ground ladder testing. Small Engine maintenance and repair. Atmospheric Meter maintenance and repair. Breathing Air System compressor system quarterly testing, maintenance, and repair. SCBA annual flow testing, maintenance, and repair. Portable and mobile radio maintenance and repair.
47502	EMS Supplies	1,800	PPE (gloves, masks, gowns, etc.), medical oxygen, AED supplies and maintenance, jump bag CO monitors, trauma and active shooter consumables, diabetic monitoring equipment, oxygen saturation monitoring equipment, etc.
47600	Vehicle Maintenance	20,000	Apparatus/Vehicle annual servicing, maintenance, and repairs.
48200	Building Maintenance	6,000	General Building maintenance.

2,202,723



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	727,773	752,498	805,143
40240	Seasonal Salaries	25,688	30,000	30,000
40300	Overtime	51,480	40,000	40,000
40400	Longevity	1,664	1,664	16,500
40430	Clothing Allowance	3,053	3,600	3,600
40450	Standby	11,770	13,600	13,600
41100	Health/Dental Ins	241,991	250,224	263,005
41200	Life & Disability	10,974	11,565	11,900
41500	Retirees Life Insurance	779	780	780
41700	Fica/Medicare	60,055	64,364	69,526
41750	Unemploy Insurance	523	797	800
41775	Workers Comp Insurance	30,075	52,220	48,055
41780	State Retirement	105,676	113,571	118,420
43000	Travel/Training	3,624	3,000	3,000
44101	Office Supplies	1,534	2,100	2,100
44103	Hardware & Tools	2,275	2,500	2,500
44104	Paging Units	305	400	400
44400	Vehicle Fuel	1,227	1,000	1,300
44500	Postage	316	200	300
44654	Safety Materials	3,512	3,700	3,000
44800	Clothing	2,576	2,500	2,500
45500	Association Dues	369	400	700
45600	Telephone	3,135	2,000	2,000
45601	Cell Phones	1,890	1,500	2,140
45901	Advertising	401	750	500
45910	Physicals	3,364	2,000	2,000



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
45914	Permits and Fees	1,027	1,000	1,000
45950	Rentals	0	500	500
46100	Building Ins	5,418	8,169	8,600
46300	Fleet & Equip Insurance	9,287	14,004	14,700
47200	Office Machine/Software Maint	1,333	2,000	1,350
47201	Office Equip	1,505	1,000	1,500
47600	Vehicle Maintenance	768	800	800
48101	Electricity	7,391	7,500	9,375
48102	Water & Sewer	1,541	1,500	1,500
48103	Heating Fuel	21,622	13,000	13,200
48106	Internet Services	1,258	1,250	1,258
48200	Building Maint	17,164	8,000	12,000

PW Administration **1,364,343** **1,415,656** **1,509,552**

Difference From Previous Budget 93,896

Percentage Difference From Previous Budget 6.63%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	805,143	PW Director ; PW Executive Assistant , 12 PW Employees
40240	Seasonal Salaries	30,000	1 Winter Seasonal and 1 Summer Seasonal
40300	Overtime	40,000	Overtime
40400	Longevity	16,500	9 employees eligible
40430	Clothing Allowance	3,600	12 Employees - \$300 each
40450	Standby	13,600	Standby pay
41100	Health/Dental Ins	263,005	14 Full Time employees
41200	Life & Disability	11,900	14 Full Time employees
41500	Retirees Life Insurance	780	Retirees Life Insurance
41700	Fica/Medicare	69,526	Salary (\$908,843) X 7.65%
41750	Unemploy Insurance	800	PRIMEX Insurance
41775	Workers Comp Insurance	48,055	PRIMEX Insurance
41780	State Retirement	118,420	Salary (\$875,243) X 13.53%
43000	Travel/Training	3,000	APWA/National Conference, (to budget 1/3 of the cost of the total cost for APWA conference in each Fund, GF, Water Fund and Sewer Fund ; total cost estimated at \$2,000), other training for staff.
44101	Office Supplies	2,100	Paper supplies, ink, and other office supplies used at DPW Facility
44103	Hardware & Tools	2,500	Hand tools,rakes , shovels pry bars, tools required for Highway department functions
44104	Paging Units	400	Pagers for highway
44400	Vehicle Fuel	1,300	Fuel for Directors Vehicle
44500	Postage	300	Postage
44654	Safety Materials	3,000	Personal protective safety gear for Highway employees, replacement of traffic safety cones, barricades, reflective safety vest, Winter jackets, gloves, and First Aid kit maintenance.
44800	Clothing - Safety Boots	2,500	Boots (contractual), \$2,500.
45500	Association Dues	700	NHPWA
45600	Telephone	2,000	Telephones for Public Works Facility



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES
600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45601	Cell Phones	2,140	Verizon
45901	Advertising	500	Public Notices and job ads
45910	Physicals	2,000	Annual physicals, random drug tests required by DOT.
45914	Permits and Fees	1,000	Annual Wetland Permits, Dig Safe Fees, background checks.
45950	Rentals	500	Rent York rake, roller, compactor.
46100	Building Ins	8,600	PRIMEX
46300	Fleet & Equip Insurance	14,700	PRIMEX
47200	Office Machine/Software Maint	1,350	1/3 of Viewworks Maintenance Agreement, \$1,300 and \$1,000 for training updates.
47201	Office Equip	1,500	Replacement PC, updates to DPW facility (DPW Dir. PC replacement)
47600	Vehicle Maintenance	800	Service maintenance needs for the Directors vehicle based on average historical expenditure.
48101	Electricity	9,375	Electricity for PW Facility anticipating an increase this FY.
48102	Water & Sewer	1,500	Water and Sewer for DPW Facility.
48103	Heating Fuel	13,200	Heating Fuel (propane) for DPW Facility based on historical use.
48106	Internet Services	1,258	Internet service charges from Comcast for DPW Facility at \$95 per month.
48200	Building Maint	12,000	Annual garage door inspections and maintenance (\$1000), Annual boiler maintenance (\$900), Weekly rugs from Cintas. Any repairs required for buildings (Lights, painting, Ect.) Replacement of 1 Modine heater per year.

1,509,552



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
44175	Hot Top/Patch	12,601	15,000	15,000
44176	Traffic Signs	2,667	6,000	6,000
44177	Paint For Roads	21,823	52,350	52,000
44400	Vehicle Fuel	41,781	35,000	35,000
45700	Contract Services	248	100	100
45704	Tree/Stump Removal	1,050	2,000	2,000
45705	Catch Basin Cleaning	9,900	10,000	18,750
46001	Repairs And Maint	10,422	15,000	15,000
47300	Sweeper Parts	10,480	11,000	11,000
49102	Sidewalk Project	6,742	100,000	110,000
49104	Road Resurfacing	1,004,676	900,000	900,000

Street Maintenance **1,122,389** **1,146,450** **1,164,850**

Difference From Previous Budget **18,400**

Percentage Difference From Previous Budget **1.60%**



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
44175	Hot Top/Patch	15,000	Used for general road repairs, temporary repairs on City streets.
44176	Traffic Signs	6,000	Street Signs, Sign Posts & Hardware
44177	Paint For Roads	52,000	Traffic Marking Paint; White, Yellow, and Red. Traffic marking work is planned for spring.
44400	Vehicle Fuel	35,000	Fuel for all Highway Equipment
45700	Contract Services	100	Outsourced Contractor Services
45704	Tree/Stump Removal	2,000	Tree and Stump removal as needed
45705	Catch Basin Cleaning	18,750	Contract catch basin cleaning - 5yr program (complete 20% each year).
46001	Repairs And Maint	15,000	Storm-water mitigation and existing infrastructure repairs or reconstruction. Work performed in-house and or contracted.
47300	Sweeper Parts	11,000	Annual expenditures for maintenance; gutter brooms (\$2,600) Sprockets, Elevator and belts (\$4,533.08), 2 main brooms (\$1,000), Unexpected failures "pumps, jets, bearings, ect that are dealer only items (\$2,500).
49102	Sidewalk Project	110,000	CIP 2024-2029
49104	Road Resurfacing	900,000	Funding for annual pavement management repair work CIP 2024-2029

1,164,850



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

611 SNOW REMOVAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
43000	Travel/Training	590	600	600
44179	Salt and Sand	84,005	100,000	105,000
44180	Storm Pre-Treatment	0	1,500	1,500
46000	Contract Services	1,268	5,000	3,500
47301	Snow Equipment Repair	41,416	40,000	43,000
<i>Snow Removal</i>		<i>127,278</i>	<i>147,100</i>	<i>153,600</i>
<i>Difference From Previous Budget</i>				<i>6,500</i>
<i>Percentage Difference From Previous Budget</i>				<i>4.42%</i>



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**611 SNOW REMOVAL**

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
43000	Travel/Training	600	Expenses incurred for employees meals when working 12 continuous hours or more. Snow and ice management seminars and winter briefings
44179	Salt and Sand	105,000	For purchase for sand and salt for snow and ice management. 5 year average.
44180	Storm Pre-Treatment	1,500	Salt Brine for winter storm pre-treatment to be used on the hills and High St.
46000	Contract Services	3,500	Contracted Services: -Trucking/Hauling -Plowing if needed
47301	Snow Equipment Repair	43,000	Maintenance of Holder tractors and attachments, Cutting edges for all equipment, Maintenance of all snow removal equipment (plows, sanders)

153,600



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
45430	Street Lights	56,739	75,000	75,000
45431	Traffic Lights-Utilities	3,077	9,200	9,200
45433	Traffic lights-Maint & Repairs	21,653	15,000	15,000
<hr/>				
<i>Street Lighting</i>		<i>81,468</i>	<i>99,200</i>	<i>99,200</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45430	Street Lights	75,000	Electricity for City street lights based on historical averages.
45431	Traffic Lights-Utilities	9,200	Eversource utility charges based on historical average.
45433	Traffic lights-Maint & Repairs	15,000	Estimated maintenance and repairs to City traffic signal system; outside contractor used for repairs.
		99,200	



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
44103	Hardware & Tools	2,484	2,240	3,000
44401	Heavy Equipment Maint	59,751	65,000	75,000
44402	Other Petroleum & Chemicals	8,800	9,240	10,000
44403	Cylinders	1,073	1,200	1,200
<i>Equipment Maintenance</i>		<i>72,108</i>	<i>77,680</i>	<i>89,200</i>
<i>Difference From Previous Budget</i>				<i>11,520</i>
<i>Percentage Difference From Previous Budget</i>				<i>14.83%</i>



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
44103	Hardware & Tools	3,000	on-line service subscription to All-Data (\$1,600), Tool allowance for mechanic per negotiated contract (\$600), Annual car lift inspection (must be done every year per NH law) (\$300), Other repairs \$500
44401	Heavy Equipment Maint	75,000	Repairs to (5) one-ton trucks, plus Foreman Truck (\$10,000), Repairs to (6) 6 wheelers (\$25,000), bolts, hoses, chains, belts, filters, drill bits, abrasives (\$15,000), Repairs to loaders (\$15,000), Unscheduled repairs (\$10,000),
44402	Other Petroleum & Chemicals	10,000	5w-30 motor oil (\$1,300), anti-freeze (\$600), hydraulic oil aw32 (\$1,400), Heavy truck oil 15w40 (\$2,400), Diesel fuel additive (\$500), Chain lube for salters (\$800), Chassis grease (\$850), Window wash (\$100), Break cleaner and misc. fluids (\$ 500). Diesel Exhaust Fluid (900); Unit pricing based on projected costs and use factors.
44403	Cylinders	1,200	Welding gas (\$1,000), Cylinder rental (\$36/month = \$200.00)

89,200



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
40200	Full Time Salaries	90,537	91,406	100,736
40400	Longevity	0	0	1,000
41100	Health/Dental Ins	14,512	17,470	18,582
41200	Life & Disability	1,196	1,228	1,281
41500	Retirees Life Insurance	534	550	550
41700	Fica/Medicare	6,915	6,993	7,783
41750	Unemploy Insurance	38	58	60
41775	Workers Comp Insurance	1,224	2,125	2,125
41780	State Retirement	12,729	12,852	13,765
43000	Travel/Training	1,122	1,500	1,500
44101	Office Supplies	132	500	500
45500	Association Dues	0	270	509
47200	Office Machine/Software Maint	2,605	3,843	3,924
<i>City Engineer</i>		131,545	138,795	152,315
<i>Difference From Previous Budget</i>				13,520
<i>Percentage Difference From Previous Budget</i>				9.74%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	100,736	City Engineer
40400	Longevity	1,000	1 employee eligible
41100	Health/Dental Ins	18,582	1 Full Time employee
41200	Life & Disability	1,281	1 Full Time employee
41500	Retirees Life Insurance	550	Retirees Life Insurance
41700	Fica/Medicare	7,783	Salary (\$101,736) x 7.65%
41750	Unemploy Insurance	60	PRIMEX Insurance
41775	Workers Comp Insurance	2,125	PRIMEX Insurance
41780	State Retirement	13,765	Salary (\$101,736) x 13.53%
43000	Travel/Training	1,500	Registration fees for conferences or professional development .Registration fees for ASCE (\$400) NEWEA conferences(\$650) and other professional development sessions during the year (APWA, NHDES, NEWEA).
44101	Office Supplies	500	Miscellaneous office supplies and other equipment to support engineering work.
45500	Association Dues	509	\$280 annual NH American Society of Civil Engineers dues, \$229 APWA Dues
47200	Office Machine/Software Maint	3,924	\$1,690/year - AutoCAD annual license fee \$400 - ArcGIS annual license fee \$1,333.33 - VueWorks fee \$500 - ArcGIS Spatial Analyst Maintenance Fee

152,315



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
44110	Op Supplies - Grounds/Landscaping	1,932	1,000	1,000
44202	Parks Repair	14,107	22,250	15,000
45700	Contract Services	39,682	42,000	42,000
45703	Adopt a Spot	495	750	500
46100	Building Ins	666	800	800
47500	Operating Equipment Maint	2,518	2,500	2,500
48101	Electricity	2,586	1,800	3,000
48102	Water & Sewer	10,052	6,500	10,500
48104	Trash Collection	420	500	500
48107	Field Maintenance	5,083	5,000	7,000
48200	Building Maint	4,759	4,500	4,500

<i>Buildings and Grounds</i>	82,299	87,600	87,300
<i>Difference From Previous Budget</i>			-300
<i>Percentage Difference From Previous Budget</i>			-0.34%

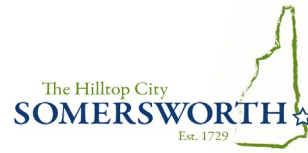


GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
44110	Op Supplies - Grounds/Landscaping	1,000	Bark Much, weed killer, etc.
44202	Parks Repair	15,000	Splash pad repairs \$1,200; Tables \$1,700; Replacement swings and chains \$1,000, Millennium Park woodchips \$1,100; Willand Pond foot bridge replacement \$4000, Misc/Supplies \$6000
45700	Contract Services	42,000	City contract out mowing and landscaping of parks, cemeteries, and other open spaces.
45703	Adopt a Spot	500	Supplies and materials for Adopt-a-Spot program and the Community Garden Program
46100	Building Ins	800	PRIMEX
47500	Operating Equipment Maint	2,500	Repairs to small engine equipment and hand mowers / weed whackers (\$1,500). Replacement of 1 backpack blowers (\$500 Each), and replace 1 weed whackers (\$500 Each)
48101	Electricity	3,000	Electricity for St. Laurent Workshop, Noble Pines Scoreboard/snack shack, & Noble Pines Rec Building.
48102	Water & Sewer	10,500	Water costs to operate Noble Pines Splash Pad, Noble Pines Rec Building, Millennium Park bath house, & water winterization
48104	Trash Collection	500	Monthly service fee for 8 yard dumpster at Noble Pines + pick up fees; seasonal use
48107	Field Maintenance	7,000	Lawn care services; ground wasp pesticide; Irrigation Activation; Irrigation mid season check; Irrigation Winterization; Infield Mix; Unforeseen expenses.



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**650 BUILDINGS AND GROUNDS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
48200	Building Maint	4,500	General supplies for Noble Pines Rec building + Millennium Park bath house (soap, toilet paper, paper towels, cleaning supplies, etc.); Electrical & Plumbing repairs; MISC repairs to park buildings/structures.

87,300



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
43000	Travel/Training	50	50	90
43700	Cemetery Promotional Events	0	650	500
44108	Flowers Plantings Trees	161	350	350
44601	Maintenance	5,310	4,100	4,800
45500	Association Dues	0	50	50
48102	Water & Sewer	170	150	180
48200	Building Maint	635	3,420	2,800
<i>Cemetery</i>		6,327	8,770	8,770
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%



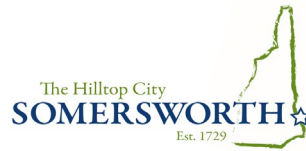
GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
43000	Travel/Training	90	NHCA, \$20, NHCA Annual Meeting, \$50, NECA, \$20
43700	Cemetery Promotional Events	500	Promotional items for up to 5 events
44108	Flowers Plantings Trees	350	Flowers for seasonal plantings, \$200, compost and bark mulch for garden areas, \$150.
44601	Maintenance	4,800	Hazard tree removal, material for roads, grass seed mix; and repair of 3 historically significant headstones at Forest Glade Cemetery, as identified by the Cemetery Trustees.
45500	Association Dues	50	NHOld Graveyard Membership
48102	Water & Sewer	180	Water and Sewer Charges
48200	Building Maint	2,800	Building Maintenance: Carpentry repairs, painting, roofing, waterproofing, structural shoring, Chapel, Utility Garage, Well Houses, Fence, Signage

8,770



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

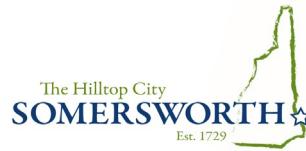
ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
45425	HHHCD Hazardous Waste	5,429	6,000	6,000
45426	Lamprey Apportionment	5,549	8,988	6,761
45446	Curbside Recycling	157,512	230,000	240,000
48104	Trash Collection	8,088	9,000	9,000
48108	Winter St. Monitoring Wells	0	0	13,650
<i>Solid Waste Collection</i>		176,578	253,988	275,411
<i>Difference From Previous Budget</i>				21,423
<i>Percentage Difference From Previous Budget</i>				8.43%
<i>Total Public Works and Utilities</i>		3,164,335	3,375,239	3,540,198
<i>Difference From Previous Budget</i>				164,959
<i>Percentage Difference From Previous Budget</i>				4.89%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**670 SOLID WASTE COLLECTION**

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
45425	HHHCD Hazardous Waste	6,000	Annual participation with the City of Rochester and other surrounding communities in a household hazardous waste collection day.
45426	Lamprey Apportionment	6,761	Lamprey Apportionment Fee to the City of Somersworth.
45446	Curbside Recycling	240,000	\$166,875/year collection plus processing fee estimated at \$75,000.
48104	Trash Collection	9,000	10 yard dumpster rental charge, Contactor Bags, plus charges related to recycling toter at the DPW facility; charges based on historical use at the facility.
48108	Winter St. Monitoring Wells	13,650	Cost for monitoring wells at 1 Winter St. (former Breton's Cleaners)
		275,411	



GENERAL FUND FY2023-2024 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
49735	Police Station	225,000	0	0
49736	Police Station Int	44	0	0
49737	Downtown Imp - Prin	116,875	116,875	116,875
49738	Downtown Imp - Int	42,773	36,520	30,267
49739	Downtown Imp/Bridge Prin	29,400	29,400	29,400
49740	Downtown Imp/Bridge Int	10,687	9,188	7,688
49741	High Street Paving - Prin	85,500	85,500	85,500
49742	High Street Pavint - Int	15,262	10,901	6,541
49743	Cemetery Road Reconstruction - Prin	72,667	71,333	71,667
49744	Cemetery Road Reconstruction - Int	45,961	41,750	38,112
49745	Fire Station - Prin	0	164,600	176,100
49746	Fire Station - Int	0	248,157	236,362

644,168 814,224 798,512

-15,712

Transfer to Debt Service

-1.93%

Difference From Previous Budget

Percentage Difference From Previous Budget



GENERAL FUND FY2023-2024 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
49737	Downtown Imp - Prin	116,875	\$694,875 Principal, 76,291 Int. Outstanding
49738	Downtown Imp - Int	30,267	Final Payment FY2028-2029
49739	Downtown Imp/Bridge Prin	29,400	\$205,800 Principal, 28,356 Int. Outstanding
49740	Downtown Imp/Bridge Int	7,688	Final Payment FY2029-2030
49741	High Street Paving - Prin	85,500	\$171,000 Principal, \$8,791 Int. Outstanding
49742	High Street Paving - Int	6,541	Final Payment FY2024-2025
49743	Cemetery Road Reconstruction - Prin	71,667	Outstanding \$928,337 Principal, \$231,916 Interest
49744	Cemetery Road Reconstruction - Int	38,112	Final Payment FY2036
49745	Fire Station - Prin	176,100	Outstanding \$6,978,900 Principal, \$2,854,268 Interest
49746	Fire Station - Int	236,362	Final Payment FY 2047
		798,512	



GENERAL FUND FY2023-2024 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
49315	Fire/Pumper Truck		106,252	106,252
49323	City Vehicle Leases	283,144	313,660	272,120
49341	Police Taser Lease	11,192	11,192	26,159
<i>Capital Leases</i>		294,335	431,104	404,531
<i>Difference From Previous Budget</i>				-26,573
<i>Percentage Difference From Previous Budget</i>				-6.16%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
49315	Fire/Pumper Truck	106,252	Six (6) payments - August 11, 2023, 2024, 2025, 2026, 2027, 2028
49323	City Vehicle Leases	272,120	FIVE LEASES- See explanation below
49341	Police Taser Lease	26,159	Police Dept. Taser replacement lease

404,531

The City Vehicle Lease Line item covers five years of lease agreements:

2019 Lease **One payment left: Sept. 10, 2023**
One Police Cruiser, Peterbilt Plow Truck, Street Sweeper

2020 Lease **Two payments left: Sept. 30, 2023, 2024**
Fire Forestry Vehicle, Ford F350 w/Plow, Peterbilt Plow Truck, Ford F550 w/Plow, One Police Cruiser

2021 Lease **Three payments left: Sept. 15, 2023, 2024, 2025**
One Police Crusier, One Unmarked, Ford F350 DPW

2022 Lease **Four payments left: Aug. 15, 2023, 2024, 2025, 2026**
Two Police Cruisers, One Unmarked

2023 Lease **Three payments left: July 15, 2023, 2024, 2025**
One Police Crusier, One Unmarked



GENERAL FUND FY2023-2024 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
49807	Sidewalk Improvement CRF	30,000	13,000	0
49808	Accrued Liability	2,500	2,500	2,500
49810	Facility Maintenance CRF	5,000	5,000	5,000
49812	Superfund Landfill Monitoring	103,081	115,201	157,073
49815	Recreational Facilities CRF	3,000	3,000	3,000
49817	Transfer to Fire Station Proj	1,300,000	0	0
<i>Transfer to Other Capital Funds</i>		1,443,581	138,701	167,573
<i>Difference From Previous Budget</i>				28,872
<i>Percentage Difference From Previous Budget</i>				20.82%
<i>Total Other Expenses</i>		2,382,084	1,384,029	1,370,616
<i>Difference From Previous Budget</i>				-13,413
<i>Percentage Difference From Previous Budget</i>				-0.97%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
49808	Accrued Liability	2,500	Expendable trust fund to support liability - employee termination pay for accrued vacation, sick, etc.
49810	Facility Maintenance CRF	5,000	Capital Improvement Program to provide for Unanticipated Facility Maintenance.
49812	Superfund Landfill Monitoring	157,073	Monitoring costs for superfund landfill engineering, attorney fees, EPA reporting, misc. Total budget = \$311,036 - GE Share = (\$311,036 X 49.5% = \$153,963)
49815	Recreational Facilities CRF	3,000	Capital Improvement Program to provide for Recreational Facilities Improvements.

167,573

Description	Balance 12/31/2022
Municipal Transportation Fund	\$149,158.00
Accrued Liability Fund	\$100,350.00
Building Maintenance	\$143,666.00
Recreational Facilities CRF	\$12,678.00
Total Capital/Non-Capital Reserve Funds	\$405,852.00



GENERAL FUND FY2023-2024 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
44900	Contingency	20,231	75,000	75,000
<i>Contingency</i>		<i>20,231</i>	<i>75,000</i>	<i>75,000</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>



GENERAL FUND FY2023-2024 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
44900	Contingency	75,000	Contingency. Includes wages for non-union and CBA's to be negotiated, and other unforeseen emergencies and expenses.
		75,000	



GENERAL FUND FY2023-2024 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
49041	Financial Server Upgrade	19,286	0	0
49055	Fire SCBA Replacement	0	0	108,000
49069	Replace Portable Radios	5,948	0	0
49070	Replace Jaws of Life	0	35,000	0
49082	Downpayment on Vehicle Lease	35,782	20,000	20,000
49084	Thermal Imaging Camera	0	11,308	0
49099	Rocky Hill Road Culvert	98,163	0	0
49109	Veterans Memorial	27,554	0	0
49119	Crane Boom - Public Works	6,047	0	0
49120	Paint DPW Truck	5,685	0	0
49122	Rotary/Flail Mower DPW	14,691	0	0
49123	Millennium Park Lights Repair	5,249	0	0
49124	Nadeau Street	1,073	0	0
49125	Jules Bisson BBall Court	0	20,000	0
49126	PD Server Replacement	0	26,151	0
49127	Library Building Assessment	0	55,000	0
49129	Blackwater Road Culvert	46,955	0	0
49130	Body Worn Cameras	27,160	0	0
49155	Jules Bisson Park Improvements	0	0	30,000
49156	DPW Barricades	0	0	13,000
49157	DPW Mechanic Scan Tool	0	0	11,750
49158	Ash Street Park Improvements	0	0	10,000

Capital Outlay **293,594** **167,459** **192,750**

Difference From Previous Budget **25,291**

Percentage Difference From Previous Budget **15.10%**

	21-22 BUD	22-23 PROPOSED
Total General Fund Appropriations	\$15,353,616	\$16,227,297

Increase/(Decrease) in Gross G/F Budget	\$873,681
Percentage change in Gross G/F Budget	5.69%



GENERAL FUND FY2023-2024 PROPOSED BUDGET

408 OTHER EXPENSES**900 CAPITAL OUTLAY**

<i>ACCT NUMBE</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
49055	Fire SCBA Replacement	108,000	CIP 2024-2029 Year 1 of a 4 Year replacement program
49082	Downpayment on Vehicle Lease	20,000	Down payment on Vehicle lease - vehicles and equipment listed below
49155	Jules Bisson Park Improvements	30,000	CIP 2024-2029
49156	DPW Barricades	13,000	For use at festivals and other City sponsored events.
49157	DPW Mechanic Scan Tool	11,750	Used by Machanic as diagnostic tool for large trucks, will help maintain State Inspection Station Certification.
49158	Ash St. Park Improvements	10,000	Improvements to Ash Street Park as outlined by Moarch Butterfly challenge.
		192,750	

Vehicles included with the lease/purchase arrangement in Account 49082:

*Fire Command Vehicle, Two Police Cruisers, One Unmarked Police Vehicle
DPW Loader 503*



GENERAL FUND FY2023-2024 PROPOSED BUDGET

408 COUNTY ASSESSMENT

810 INTERGOVERNMENTAL ASSESSMENTS

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
42500	County Tax	2,814,651	2,947,120	3,049,883
	<i>Intergovernmental Assessment</i>	2,814,651	2,947,120	3,049,883
	<i>Difference From Previous Budget</i>			102,763
	<i>Percentage Difference From Previous Budget</i>			3.49%

County estimates of Taxes to be raised as submitted on 1/15/2023 = \$38,678,084

Somersworth's prior years percentage of assessment = 7.8853%

Current Estimate as of 1/15/2022 = (\$38,678,084 X 7.8853%) = \$3,049,883



GENERAL FUND FY2023-2024 PROPOSED BUDGET

409 SCHOOL DEPARTMENT**900 SCHOOL EXPENSES**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
42000	Educational Expenses	25,643,515	27,022,046	27,281,817

<i>School Expenses</i>	<i>25,643,515</i>	<i>27,022,046</i>	<i>27,281,817</i>
<i>Difference From Previous Budget</i>			<i>259,771</i>
<i>Percentage Difference From Previous Budget</i>			<i>0.96%</i>



GENERAL FUND FY2023-2024 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

910 SCHOOL DEBT SERVICE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
42901	Transfer to Debt - Principal	1,153,268	1,146,701	1,113,245
42902	Transfer to Debt - Interest	680,782	690,839	713,960
<i>School Debt Service</i>		<i>1,834,050</i>	<i>1,837,540</i>	<i>1,827,205</i>
<i>Difference From Previous Budget</i>				<i>-10,335</i>
<i>Percentage Difference From Previous Budget</i>				<i>-0.56%</i>
<i>Total School Department</i>		<i>27,477,565</i>	<i>28,859,586</i>	<i>29,109,022</i>
<i>Difference From Previous Budget</i>				<i>249,436</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.86%</i>



ENTERPRISE FUNDS ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
* Rates	\$8.05/100 Cubic Ft.	\$5.40/100 Cubic Ft.	\$2.15 - 30 Gal Bag \$1.60 - 15 Gal Bag
Fees	3,200,000	2,900,000	660,000
Grants	139,462	0	0
Job Work & Merchandise	75,000	75,000	0
	3,414,462	2,975,000	660,000
Gross Budget	4,183,996	3,236,505	647,260
Estimated Budget Surplus/(Deficit)	(769,534)	(261,505)	12,740

Rates approved by City Council:

Effective Date		Wastewater		Water		Solid Waste
July 1, 2017		\$6.05/100 Cubic Ft.		\$4.40/100 Cubic Ft.	July 1, 2023	\$2.40 - 30 Gal Bag \$1.85 - 15 Gal Bag
July 1, 2018		\$6.65/100 Cubic Ft.		\$4.71/100 Cubic Ft.	July 1, 2024	\$2.65 - 30 Gal Bag \$2.10 - 15 Gal Bag
July 1, 2019		\$7.32/100 Cubic Ft.		\$5.04/100 Cubic Ft.		
July 1, 2020		\$8.05/100 Cubic Ft.		\$5.40/100 Cubic Ft.		



WASTE WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	340,626.17	352,206	392,796
40300	Overtime	9,692.38	5,000	5,000
40400	Longevity	0	0	9,000
40430	Clothing Allowance	883.48	1,800	1,800
40440	Educational Incentive	2,750.00	2,250	2,250
40450	Standby	20,440.00	20,384	20,384
41100	Health/Dental Ins	126,143	138,440	139,148
41200	Life & Disability	5,011	4,185	4,622
41700	Fica/Medicare	27,117	29,195	32,989
41750	Unemploy Insurance	281	440	440
41775	Workers Comp Insurance	5,232	9,084	9,084
41780	State Retirement	52,020	53,406	58,101
43000	Travel/Training	166	1,500	1,950
43500	Training/Licenses	1,098	1,650	1,671
44100	Operating Supplies	2,842	3,400	4,200
44101	Office Supplies	746	2,000	2,000
44104	Paging units	191	200	225
44400	Vehicle Fuel	1,069	1,500	1,500
44402	Other Petroleum & Chemicals	0	1,000	1,000
44500	Postage	134	300	200
44654	Safety Materials	1,359	2,000	1,500
44662	Sodium Hypochlorite	34,865	64,524	87,880
44663	Coagulant Polymer	39,450	48,880	45,000
44668	Misc Chemicals	0	5,223	5,223
44669	Sodium Aluminate	22,593	25,740	37,740
44670	Sodium Bisulfite	30,452	28,288	33,319
44800	Clothing - Safety Boots	1,241	1,800	1,500
45100	City Attorney/Legal Services	0	5,000	5,000
45200	Account & Audit	5,000	5,000	5,000
45421	Collection System Maint.	5,944	15,000	10,000
45441	Reimb City Departments	102,228	111,265	112,996
45600	Telephone	7,939	6,400	7,000
45700	Contract Services	41,448	39,732	39,732
45901	Advertising	0	200	100
45905	IT Consultant	2,711	3,835	4,845
45915	Title Search Fees	1,000	1,000	1,500

WASTE WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
45950	Rentals	3,000	3,000	3,000
46001	Repairs And Maint	64,445	133,000	111,000
46002	Solid Waste Disposal	213,356	265,052	266,482
46100	Building Ins	36,763	55,433	58,100
46300	Fleet & Equip Insurance	592	893	950
47100	Computer Supply /Maint	0	0	5,000
47201	Office Equip	6,655	8,500	4,500
47351	Lab Equipment & Testing	29,791	27,100	27,100
48101	Electricity	170,822	181,460	226,825
48102	Water & Sewer	6,383	10,000	8,000
48103	Heating Fuel	28,316	21,000	21,000
48109	Propane	617	900	900
49340	Engineering - WWTF Upgrade	0	0	450,000
49412	Meter Replacement Program	0	0	384,000
49737	Downtown Imp - Prin	0	37,400	37,400
49738	Downtown Imp - Int	12,947	11,686	9,685
49743	Cemetery Road Improvements - P	0	71,333	71,667
49744	Cemetery Road Improvements - I	44,590	41,750	38,112
49777	SRF Loan Payment-Prin	0	523,266	519,101
49778	SRF Loan Payment-Interest	21,320	54,720	39,037
49779	WWTF Upgrade - Prin		590,900	590,900
49780	WWTF Upgrade - Int	194,850	388,645	224,542
<i>Waste Water</i>		<i>1,727,121</i>	<i>3,417,865</i>	<i>4,183,996</i>
<i>Difference From Previous Budget</i>				<i>766,131</i>
<i>Percentage Difference From Previous Budget</i>				<i>22.42%</i>

WASTE WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	392,796	6 Full Time and 1 Shared Billing Clerk
40300	Overtime	5,000	Overtime hours for call-backs, holiday work and miscellaneous duties.
40400	Longevity	9,000	4 employees eligible
40430	Clothing Allowance	1,800	(6) employees x \$300 clothing expense = \$1,800
40440	Educational Incentive	2,250	Contractual
40450	Standby	20,384	Standby/SCADA Pay
41100	Health/Dental Ins	139,148	Health/Dental Insurance
41200	Life & Disability	4,622	Life and Short Term Disability Insurance
41700	Fica/Medicare	32,989	Salary (\$431,230) x 7.65%
41750	Unemploy Insurance	440	PRIMEX Insurance
41775	Workers Comp Insurance	9,084	PRIMEX Insurance
41780	State Retirement	58,101	Salary (\$429,430) x 13.53%
43000	Travel/Training	1,950	Director's attendance at APWA National Conference (\$650); APWA Conference is in San Diego , August 2023. Director's attendance at NEWEA Conference (\$850)
43500	Training/Licenses	1,671	Certification training \$50/class (10-classes/yr) IPP/Laboratory training \$50/class (4-classes/yr) Annual NHWPCA dues \$35/dues (6-employees) NEWEA dues \$110/membership (3- employees) Chemical Purchasing program dues \$100 Wastewater license renewal fees \$50 (3-employees each year.)
44100	Operating Supplies	4,200	General supplies including janitorial (\$3,000) Replacement bags for headworks building (screenings & grit) (\$1,200)
44101	Office Supplies	2,000	General office supplies (paper, ink cartridges, toner etc.)
44104	Paging units	225	Off-site pager for on-call personnel
44400	Vehicle Fuel	1,500	Fuel for wastewater vehicles which includes 3/4 ton pick-up, Loader, Zero turn lawn mower, weed wackers and snow blowers.
44402	Other Petroleum & Chemicals	1,000	Used for WWTF and Blackwater Rd pump stations generators.
44500	Postage	200	Used for correspondence with NH-DES, US-EPA and IPP permits.

WASTE WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
44654	Safety Materials	1,500	Personal Protective Equipment Replacement rain gear gear \$150/employee (6-employees) Miscellaneous supplies (Eye, hearing protection, gloves (leather summer, winter, rubber) First Aid kit - Replacement items
44662	Sodium Hypochlorite	87,880	Purchased through the Southern Maine Regional Water Council (SMRWC) Chemical cost for budget year 2023 - \$2.704/gal This is an increase in cost from 2022 of \$1.006/gal Estimated usage - 32,500
44663	Coagulant Polymer	45,000	Used to aid in solids Waste (sludge) Disposal. Chemical cost for budget year 2023 - \$15.72/gal. Estimated annual usage is 3,000 gals.
44668	Misc Chemicals	5,223	Used to remove foam from the effluent prior to discharging to the Salmon Falls River. Chemical cost for budget year 2023 - \$11.87/gal. Estimated annual use - 440 gals.
44669	Sodium Aluminate	37,740	Chemical cost for budget year 2023 - \$6.29/gal. This is an increase of \$2.33 over 2022. Estimated annual usage - 6,000 gals.
44670	Sodium Bisulfite	33,319	Purchased through the Southern Maine Regional Water Cooperative (SMRWC) Chemical cost for budget year 2023 \$3.7897/gal (summer blend) Estimated annual usage - 4,000 gals This is an increase of \$0.9897/gal over 2022. \$4.54/gal (winter blend) Estimated annual usage - 4,000 gals This is an increase of \$0.9897/gal over 2022.
44800	Clothing/Safety Boots	1,500	6 employees x (OSHA boots) \$300/employee = \$1,800.
45100	City Attorney/Legal Services	5,000	Legal matters concerning permit renewal.
45200	Account & Audit	5,000	Annual Audit



WASTE WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45421	Collection System Maint.	10,000	Sewer infrastructure maintenance & reconstruction - -Easement mowing -Jetting & Cleaning -Slip lining of deteriorated pipe for I/I-MS4 permit -Pipe installation -Excavation -Pipe and fitting stock -Root removal/prevention -CCTV services
45441	Reimb City Departments	112,996	Cost allocation - DPW Dir. (\$20,000), City Manager (\$30,000), Finance Dir. (\$15,000), City Engineer (\$47,996).
45600	Telephone	7,000	This covers five dedicated telephone lines at the WWTF used for voice (2), SCADA, Fire alarm and
45700	Contract Services	39,732	Annual flow meter and gas meter calibrations - \$332.50 Annual fire extinguisher inspection/service - \$784 Annual crane inspection (3) - WWTF, (1) Blackwater Rd pump station - \$1,013 Semi-Annual chlorine, dissolved oxygen, pH and ORP analyzers maintenance - \$4,066 Annual HVAC services for the laboratory, main building and Blackwater Rd pump station - \$5,000 Annual laboratory equipment calibrations - \$605 Annual Salmon Falls River Monitoring (NPDES requirement) - \$6,240 Annual Industrial Pretreatment Program analysis - \$556.50 Semi-Annual Whole Effluent Toxicity (WET) analysis - \$5,800 Total Nitrogen Great Bay water quality analysis - \$15,000 Miscellaneous corrective maintenance needs.
45901	Advertising	100	Advertising for employee applicants
45905	IT Consultant	4,845	City wide IT support with Back Bay Networks, Munis
45915	Title Search Fees	1,500	Consultant for deed research to apply lien on overdue accounts
45950	Rentals	3,000	Split Utility billing office rent with Water Utility.



WASTE WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
46001	Repairs And Maint	111,000	Unscheduled and scheduled corrective maintenance on aging equipment through out WWTF - \$50,000 Replace (1) chemical feed pump - \$4,000 Annual chemical pump maintenance (replacement heads) - \$1,500 Scheduled preventative/corrective maintenance on (5) pump stations - \$20,000 Generator maintenance - \$5,000 (4 - standby generators) Replace roof top HVAC for laboratory \$30,000. ProHVAC verbal quote
46002	Solid Waste Disposal	266,482	WM contract disposal cost for sludge (7/1/23-6/30/24 - \$107.84/ton & \$317.51 per haul.
46100	Building Ins	58,100	PRIMEX
46300	Fleet & Equip Insurance	950	PRIMEX
47100	Computer Supply /Maint	5,000	Maintenance of computers and network , vueworks license
47201	Office Equip	4,500	Allen Bradley replacement card, other office equipment
47351	Lab Equipment & Testing	27,100	Lab supplies - \$2,000/month QA/QC requirements - \$1,000 NH-ELAP (Laboratory association membership) dues - \$600 NH ELAP audit - \$1,500
48101	Electricity	226,825	Based on past usage and projections. Added 25% increase overall in anticipation of a rate hike.



WASTE WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
48102	Water & Sewer	8,000	Water cost for the wastewater treatment facility.
48103	Heating Fuel	21,000	Used for heating the WWTF and for the Main St pump station standby generator. WWTF natural gas use - \$20,000 Main St natural gas use - \$1,000
48109	Propane	900	Heat for Blackwater Rd pump station and Hawthorne Circle pump station standby generator. Blackwater Rd propane use - \$600 Hawthorne Circle pump station use - \$300
49340	Engineering - WWTF Upgrade	450,000	CIP 2024-2029
49412	Meter Replacement Program	384,000	CIP 2024-2029
49737	Downtown Imp - Prin	37,400	Final Payment FY 2028-2029
49738	Downtown Imp - Int	9,685	\$222,360 Principal, \$24,413 Interest Outstanding
49743	Cemetery Road Imp - Prin	71,667	Final Payment FY2035-2036
49744	Cemetery Road Imp - Int	38,112	\$928,337 P, \$231,916Int. outstanding
49777	Srf Loan Payment-Princ	519,101	Two Bonds - Final payment on large issue FY 2025-2026, on small issue FY 2029-2030
49778	Srf Loan Payment-Interest	39,037	Two bonds - \$1,688,444 Principal, \$85,397 interest outstanding
49779	WWTF Upgrade - Prin	590,900	First year of recent WWTF Upgrade - SRF Loan - Based on a draft schedule - Final Payment FY2042
49780	WWTF Upgrade - Int	224,542	\$11,227,100 P, \$2,245,420 Int. outstanding

4,183,996



WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40200	Full Time Salaries	347,191	393,504	447,439
40300	Overtime	4,967	12,000	12,000
40400	Longevity	0	0	11,000
40430	Clothing Allowance	2,469	2,100	2,100
40440	Educational Incentive	2,500	2,200	2,200
40450	Standby/SCADA Pay	32,150	32,032	32,032
41100	Health/Dental Ins	136,539	167,731	171,204
41200	Life & Disability	5,370	5,638	5,998
41500	Retirees Life Insurance	491	491	491
41700	Fica/Medicare	28,872	33,800	38,768
41750	Unemploy Insurance	281	428	430
41775	Workers Comp Insurance	6,391	11,098	11,098
41780	State Retirement	52,188	61,827	68,282
43000	Travel/Training	3,407	4,265	4,300
44101	Office Supplies	6,260	7,000	7,000
44104	Paging units	466	400	500
44400	Vehicle Fuel	4,783	3,500	5,000
44500	Postage	19,798	20,000	20,000
44654	Safety Materials	2,305	2,500	2,500
44661	Sodium Hydroxide	55,836	64,000	109,914
44662	Sodium Hypochlorite	9,383	16,980	27,040
44664	Polymer Aid	4,921	9,900	12,225
44665	Activated Carbon	18,630	21,200	26,840
44666	Poly Phosphate	20,302	25,856	28,868
44668	Misc Chemicals	11,104	11,000	11,000
44669	Aluminum Sulphate	90,584	91,200	114,400



WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
44800	Clothing	1,295	2,100	2,100
45100	Legal Services	0	5,000	5,000
45200	Account & Audit	5,000	5,000	5,000
45401	Repairs To Mains	69,235	75,000	75,000
45403	Repairs To Services	17,718	7,500	10,000
45404	Repairs To Hydrants	7,596	8,000	10,000
45422	Repair WTP Struct & Eq.	31,768	31,000	42,350
45441	Reimb City Departments	119,228	128,265	129,996
45448	Lagoon Cleaning	90,128	50,000	50,000
45600	Telephone	8,103	7,260	11,872
45601	Cell Phones	669	828	558
45700	Contract Services	80,809	70,000	80,000
45905	IT Consultant	2,294	2,502	3,500
45908	Consultant	1,925	5,000	5,000
45915	Title Search Fees	1,000	1,000	1,500
45950	Rentals	3,000	3,000	3,000
46100	Building Ins	18,188	27,443	29,000
46300	Fleet & Equip Insurance	1,771	2,670	2,800
47200	Office Machine/Software Maint	4,972	5,000	5,000
47201	Office Equip	7,165	5,700	5,700
47351	Lab Equipment & Testing	25,986	24,000	24,000
47352	Other Distrib. Equipment	4,154	4,000	7,000
47600	Vehicle Maintenance	1,824	2,000	2,000
48101	Electricity	130,797	136,000	170,000
48103	Heating Fuel	0	1,500	2,000
48104	Trash Collection	1,071	1,000	1,200
48109	Propane	33,758	35,000	35,000
49353	Meters	19,175	25,000	25,000



WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
49394	Noble Pine Water Tank Rehab	0	154,500	0
49396	Rocky Hill Rd Well Analysis	5,600	0	0
49387	Replace Raw Water Pumps	0	0	100,000
49410	Water Main Replacement	0	172,500	0
49411	WTP Evaluation	0	100,000	0
49412	Meter Replacement Program	0	0	576,000
49737	Downtown Imp - Prin	0	79,475	79,475
49738	Downtown Imp - Int	27,513	24,833	20,581
49743	Cemetery Road Imp - Prin	0	71,333	71,667
49744	Cemetery Road Imp - Int	44,590	41,750	38,112
49754	Water Upgrade NHMBB P	0	90,000	90,000
49755	Water Upgrade NHMBB I	21,148	19,063	15,738
49756	Water Upgrade-SRF-Prin	0	260,000	270,000
49757	Water Upgrade-SRF-INT	315	58,900	48,500
49762	High ST Bond-Prin	0	9,500	9,500
49763	High St Bond- Int	1,517	1,211	727

<i>Water Department</i>	1,656,499	2,754,483	3,236,505
<i>Difference From Previous Budget</i>			482,022
<i>Percentage Difference From Previous Budget</i>			17.50%

WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	447,439	7 Full Time employees and 1 Shared Billing Clerk
40300	Overtime	12,000	Overtime for distribution and WTP employees
40400	Longevity	11,000	5 employees eligible
40430	Clothing Allowance	2,100	\$300 per employee X 7 employees
40440	Educational Incentive	2,200	Three employees eligible
40450	Standby/SCADA Pay	32,032	On-call pay Dist. and WTP.
41100	Health/Dental Ins	171,204	Health & Dental Insurance
41200	Life & Disability	5,998	Life and Short Term Disability Insurance
41500	Retirees Life Insurance	491	Retirees Life Insurance
41700	Fica/Medicare	38,768	Salary (\$506,771) x 7.65%
41750	Unemploy Insurance	430	PRIMEX Insurance
41775	Workers Comp Insurance	11,098	PRIMEX Insurance
41780	State Retirement	68,282	Salary (\$504,671) x 13.53%
43000	Travel/Training	4,300	Employee licenses \$600; NEWWA membership \$240; NHWWA membership \$115; Other operator training related to maintaining operator licenses and current regulation \$2,100; 1/3 share of the Directors APWA Conference fee (\$660)
44101	Office Supplies	7,000	Toner and paper for state reporting at the DWTF. Paper and supplies for the billing clerk. Typical incidentals and consumables for both offices.
44104	Paging units	500	2 Pagers , covers treatment and distribution recalls
44400	Vehicle Fuel	5,000	Vehicle fuel for 4 water division vehicles including 1 Ford F-150, 1 Ford Transit, 1 Ford F-350, and 1 F-350 Utility Truck
44500	Postage	20,000	Billing for Utilities Mailing for Water Treatment Plant and Distribution
44654	Safety Materials	2,500	PPE for treatment personnel (PPE chemical boots, suits, nitrile gloves) Purchase of traffic barricades, safety cones, caution tape, safety chains, safety straps, winter gloves, and cold weather gear for distribution operators.

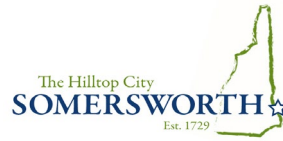


WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
44661	Sodium Hydroxide	109,914	Cost 2023-2024 \$1.8319 Cost 2022-2023 \$1.2744 Projected usage 60,000 gallons
44662	Sodium Hypochlorite	27,040	Cost 2022-2023 \$2.704 / gallon Cost 2022-2023 \$1.6980 / gallon Projected use 10,000 gallons
44664	Polymer Aid	12,225	Cost \$3.0844/lb. Average usage 10lbs/ day
44665	Activated Carbon	26,840	10,000lbs/ year @ 2.684/lb
44666	Poly Phosphate	28,868	2023-2024 cost \$2.43/ lb 2022-2023 cost \$2.12/ lb Used for corrosion control in the distribution system (lead & copper control)
44668	Misc Chemicals	11,000	Microsand for Actiflo process. Estimated 6 tons @ \$523.83/ton Potassium Permanganate for pre-oxidation, iron, and manganese removal; cost \$2.4552/lb
44669	Aluminum Sulphate	114,400	80,000 gal/ year 2023-2024 cost @1.43/ gal
44800	Clothing	2,100	7 Employee's @ \$300 each
45100	City Attorney/Legal Services	5,000	Legal Service as needed
45200	Account & Audit	5,000	Annual audit
45401	Repairs To Mains	75,000	Water main repair parts, fittings, valves, excavation services and materials for site restoration. Emergency and non emergency water main maintenance.
45403	Repairs To Services	10,000	New service and service repair parts. Site restoration materials (gravel, loam, asphalt, etc). Excavation and traffic control services.
45404	Repairs To Hydrants	10,000	Replacement hydrants. Assorted parts and supplies for repair and maintenance such as collision repair kits, drain rods, baskets, paint and lubricants. Excavation and traffic control services



WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45422	Repair WTP Struct & Eq.	42,350	Peristaltic pump tubing (2 rolls @ \$51.50 ea, 2 rolls @ \$80.25 ea, 2 rolls @ \$103.00, 2 rolls @ \$157.00 ea) -Online pH probe replacement (3 per year rotating replacement) \$4060 -Actiflo replacement parts (wearable & lubricants) \$5000.00 -MCC/ VFD/ PLC maintenance supplies \$4000.00 - Cleaning of vaults and waste tank (annual) \$3000.00 -Intake screen cleaning (divers) \$4000.00 - Filter media replenishment \$3500.00 -Other (parts for contract work, janitorial supplies, etc.) \$6500.00 Replacement peristaltic pumps \$4790.00 - Unforeseen building repairs and equipment \$3500.00
45441	Reimb City Departments	129,996	Administrative Cost Allocation - Public Works Dir. (\$37,000), City Manager (\$30,000), Finance Dir. (\$15,000), City Engineer (\$47,996)
45448	Lagoon Cleaning	50,000	Lagoon clean out and maintenance on rotating schedule. Lagoon #1 cleaned out on odd calendar years, lagoons #2 and #3 cleaned out together on even calendar years. In 2023 Lagoon 1 will be cleaned In 2024 Lagoons 2 & 3 will be cleaned
45600	Telephone	11,872	Voce, Data, Telemetry



WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
45601	Cell Phones	558	Average \$46.00/ month for cell phones
45700	Contract Services	80,000	OUTSIDE SERVICES COMP. Hach Service Maintenance Plan \$17,500.00 BWI Instrumentation (contract + parts) \$2,800.00 annual instrumentation calibration HVAC maintenance at WTP (contract + parts) \$4,000.00 - annual HVAC system maintenance RJC Electrical - \$3,000.00. Electrical service repairs Laviolette Controls electrical & controls - \$3,000.00 SCADA system maintenance (PLC and Motor control) Meter Testing of Large Meters \$3,600.00 Test meters 4 inches and larger Lab and instrument certification, elevator inspection \$1,300.00 required annually Generator and large pump (Cummins, Flygt/ITT, Layne etc) \$4,600.00 Compaction Testing Services for Water related excavations \$1,200.00 Printing of annual CCR \$1000.00 Prepare Plan for lead service survey. per new EPA City wide IT support with Back Bay Networks.
45905	IT Consultant	3,500	City wide IT support with Back Bay Networks.
45908	Consultant	5,000	Consulting Services as needed
45915	Title Search Fees	1,500	Consultant for deed research to apply liens on overdue accounts.
45950	Rentals	3,000	Rent for billing office in City Hall - split cost with Sewer Utility.
46100	Building Ins	29,000	PRIMEX
46300	Fleet & Equip Insurance	2,800	PRIMEX
47200	Office Machine/Software Main	5,000	Meter reading equipment maintenance contract. Technical support, extended warranty and loaner devices. \$4,850.00
47201	Office Equip	5,700	Folder/sorter machine



WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
47351	Lab Equipment & Testing	24,000	State and Independent Lab Analysis (Coliform, Pb-Cu, LT2, UCMR, DBPs) Bacteria Testing \$1300.00 TOC \$900.00 TTHM \$1500.00 HAA5 \$1500.00 pb-cu \$1600.00 backwash \$1200.00 PFOA testing \$2200.00 other testing (IOC/SOC/Wellfield) \$1400.00 Lab & portable supplies Lab Testing Reagents Aluminum \$120.00 Cl2 \$80.00 Total Hardness \$100 Copper \$40.00 Iron \$36.00 Manganese \$600.00 Lead \$300.00 Nitrates \$34.00 Nitrites \$30.00 Phosphorous \$50.00 Total Trihalomethane \$60.00 Filter Paper \$1100.00 pH Buffers \$270.00 pH Probe \$700.00 Other repairs and replacement probes Replacement turbidimeter with sc 200 controller \$4524.00 2-SC 200 controller for existing equipment \$4544.00
47352	Other Distrib. Equipment	7,000	Pump parts and accessories. Weed trimmer for hydrant and easement maintenance. Main and service valve wrenches. Pressure recorders. Water quality test kits. Shovels, hand tools, tapping bits and other tools and materials related to hands on maintenance.
47600	Vehicle Maintenance	2,000	Vehicle repair and maintenance



WATER FUND FY2023-2024 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
48101	Electricity	170,000	Purchased Power W.T.P. electricity for main plant.
48103	Heating Fuel	2,000	This is for the emergency back-up generator for the treatment plant (1,200 gal/ year).
48104	Trash Collection	1,200	Dumpster at water treatment plant
48109	Propane	35,000	Propane- heating fuel for treatment plant/ warehouse.
49353	Meters	25,000	Meters, associated brass, meter repair parts. radio transmitters and assorted fittings.
49387	Replace Raw Water Pumps - VFD	100,000	CIP 2024-2029
49412	Meter Replacement Program	576,000	CIP 2024-2029
49737	Downtown Imp - Prin	79,475	Final payment FY 2028-2029
49738	Downtown Imp - Int	20,581	\$472,515 principal, \$51,878 interest outstanding
49743	Cemetery Road Imp. - P	71,667	Final Payment FY2035-2036
49744	Cemetery Road Imp. - I	38,112	\$928,337 Principal, \$231,916 Int. Outstanding
49754	Water Upgrade - NHMBB P	90,000	Final Payment FY 2027-2028
49755	Water Upgrade - NHMBB I	15,738	\$450,000 Principal, \$45,695 Interest outstanding
49756	Water Upgrade-SRF-Prin	270,000	Final Payment FY 2027-2028
49757	Water Upgrade-SRF-INT	48,500	\$1,580,000 Principal, \$136,000 Interest outstanding
49762	High ST Bond-Prin	9,500	Final Payment FY 2024-2025
49763	High St Bond- Int	727	\$19,000 Principal, \$970 Interest outstanding

3,236,505



SOLID WASTE FUND FY2023-2024 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

ACCT NUMBER	DESCRIPTION	21-22 ACTUAL	22-23 BUD	23-24 PROPOSED
49600	Bags	99,049	90,000	100,000
49602	Bulky Waste Stickers	718	400	800
49604	Bulky Waste Disposal	9,331	10,500	10,500
49606	Collection Service	475,844	496,237	535,000
49608	Composting	724	720	960

<i>Solid Waste Disposal</i>	585,666	597,857	647,260
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<i>Difference From Previous Budget</i>			49,403
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<i>Percentage Difference From Previous Budget</i>			8.26%
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SOLID WASTE FUND FY2023-2024 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>23-24 PROPOSED</i>	<i>Detail</i>
49600	Bags	100,000	Purchase of Bags for resale to residents, based on past history.
49602	Bulky Waste Stickers	800	Purchase of bulky waste stickers
49604	Bulky Waste Disposal	10,500	Pick up of Bulky Waste based on historic average, residents purchase bulky waste stickers to off set costs.
49606	Collecting Service	535,000	Curbside PU = \$333,752 plus Tipping 2,400 tons at \$83.53/tom = \$200,472.
49608	Composting	960	Food waste composting program; Cost of hauling food composting material. \$80/month
		647,260	



CABLE FUND FY2023-2024 PROPOSED BUDGET

409 CABLE/COMMUNITY OUTREACH

990 CABLE FUND

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>21-22 ACTUAL</i>	<i>22-23 BUD</i>	<i>23-24 PROPOSED</i>
40220	Part Time Salaries	22,636	26,650	5,000
41700	Fica/Medicare	1,732	2,039	383
41750	Unemploy Insurance	38	58	60
41775	Workers Comp Insurance	174	302	270
43000	Travel/Training	0	600	600
44100	Operating Supplies	2,229	2,500	2,500
45100	City Attorney/Legal Services	522	7,500	7,500
45700	Contract Services	8,474	12,000	38,000
47201	Equipment	4,230	20,000	20,000

<i>Cable Fund</i>	40,034	71,649	74,313
<i>Difference From Previous Budget</i>			2,664
<i>Percentage Difference From Previous Budget</i>			3.72%



CABLE FUND FY2023-2024 PROPOSED BUDGET

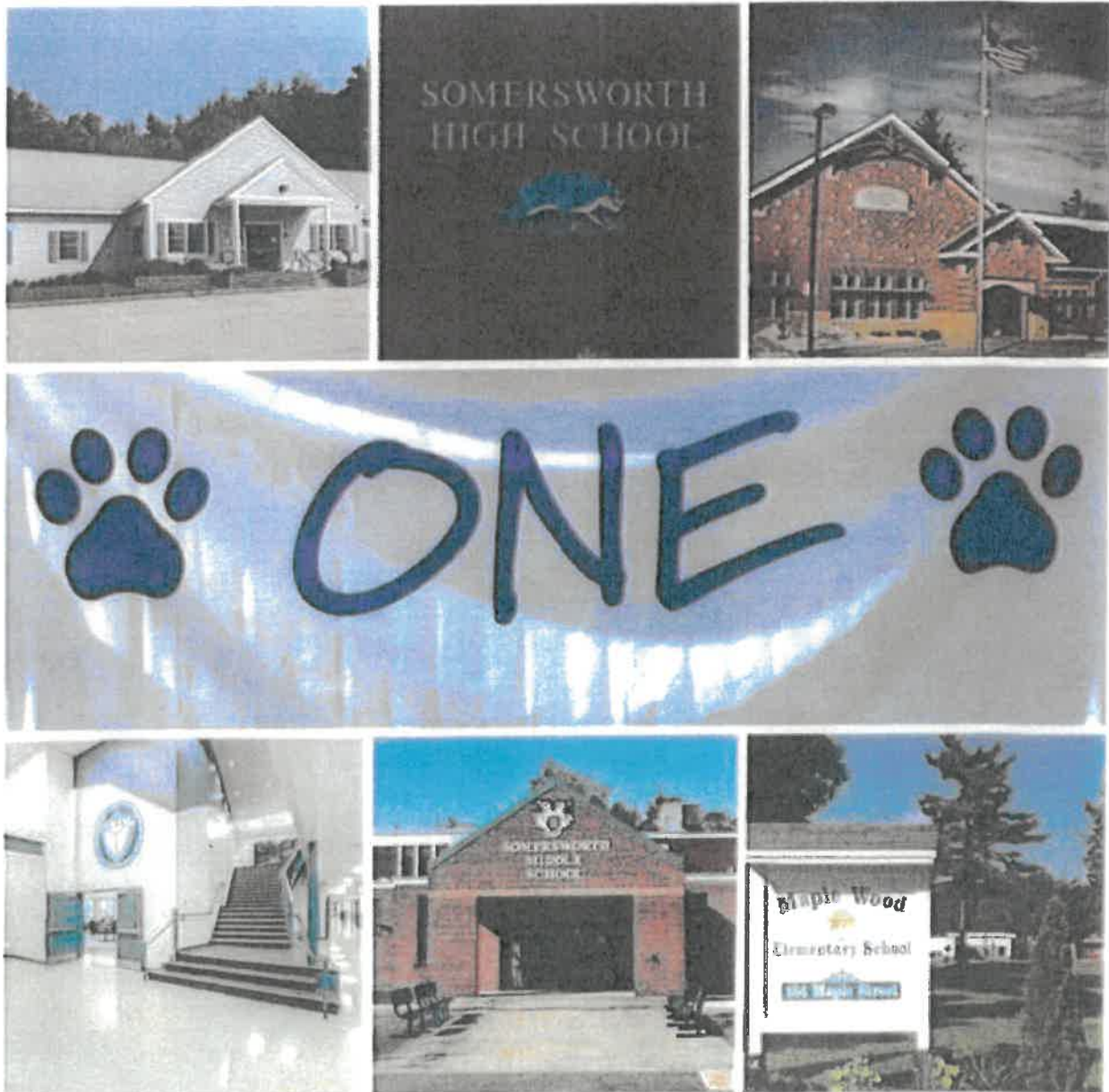
409 CABLE/COMMUNITY OUTREACH**990 CABLE FUND**

ACCT NUMBER	DESCRIPTION	23-24 PROPOSED	Detail
40220	Part Time Salaries	5,000	P/T Camera Operator(s)
41700	Fica/Medicare	383	Salary (\$5,000) x 7.65%
41750	Unemploy Insurance	60	PRIMEX Insurance
41775	Workers Comp Insurance	270	PRIMEX Insurance
43000	Travel/Training	600	NHCCM Monthly Meetings
44100	Operating Supplies	2,500	Various electronic equipment for broadcasting and streaming.
45100	City Attorney/Legal Services	7,500	Cable TV Franchise Fee agreement
45700	Contract Services	38,000	Contractor to oversee cable operations - \$500/week. (\$26,000/year) Live and Archived Streaming, Adobe Premier Pro, other contracted services.
47201	Office Equip	20,000	General City and School Equipment replacement (\$20,000),

74,313

SOMERSWORTH SCHOOL DISTRICT

FY 2023-2024 PROPOSED BUDGET



SCHOOL ADMINISTRATIVE UNIT FIFTY SIX

Somersworth School District

51 West High Street

Somersworth, NH 03878

(603) 692-4450 • Fax (603)692-9100

Providing Services for SAU 104 Rollinsford School District



To: Honorable Mayor Dana Hilliard
City Council Members
Bob Belmore, City Manager
Scott Smith, Finance Director

From: Somersworth School Board
Lori Lane, Superintendent of Schools
Katie Krauss, Business Administrator

Date: March 3, 2023

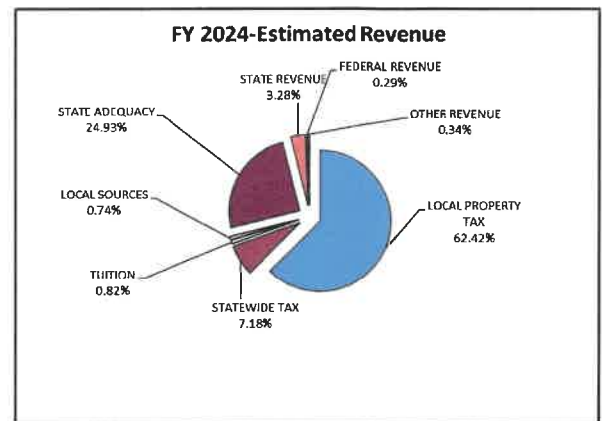
Regards: FY 2023-2024 School Department Proposed Budget

Revenues

The projected Fiscal Year 2023-2024 estimated revenue is \$8,824,681, which results in a decrease in estimated revenue of approximately \$776,227.

Fiscal Year 2023-2024 proposed School Department General Fund appropriations will be supported from the following estimated revenue sources:

- \$20,284,341 in Municipal Property Taxes
- \$7,226,170 in State Adequacy Grant
- \$8,913 in Other State Aid
- \$50,000 in Medicaid Reimbursement
- \$471,201 in Building Aid
- \$425,000 in Special Education Aid
- \$55,000 in Tri-City Career Technical Aid
- \$239,000 in Tuition
- \$203,997 in Rollinsford SAU Revenue
- \$33,400 in Indirect Costs
- \$100,000 in Use of Fund Balance
- \$12,000 in Miscellaneous



The majority of the loss of revenue is due to a decrease in State of New Hampshire Adequacy Revenue. Based on prior and current year activity, revenue estimates were adjusted in the following areas: estimates were increased for Career and Technical Tuition, Special Education Aid and Building Use Fees. Estimates were also decreased for Medicaid Revenue. Finally, the School Board and City Council approved the use of fund balance in the amount of \$100,000 that will come from unexpended funds in the current year based on resolution 31-21.

Expenditures

The Fiscal Year 2023-2024 Proposed Budget total is \$29,109,022. The proposed expenditure change is \$249,436 more than the Fiscal Year 2022-2023 Approved Budget. The expenditure changes are primarily due to the following general expenditure items:

- Medical Insurance **actual 12.1% increase for Custodians** and **actual 8.1% increase for all other staff** over 2022-2023 actual rates
- Primex Property and Liability- 7% Increase
- Primex Workers Compensation- 1% Decrease
- Northeast Delta Dental Rates- Estimated 3% Increase
- New Hampshire Retirement Rate Decrease

GROUP I	RATES	RATES
	FY 2023-2025	FY 2021-2023
Employees	13.53%	14.06%
Teachers	19.64%	21.02%

- Includes Teacher (5%), SACA (3%) and Custodian (4%) Salary Increases based on negotiated contracts.
- Includes 3% Salary increase for all non-union staff which includes Truant Officer and Administration
- SAU Approved Budget Increase- \$51,644
- Includes contractual increases for transportation based on First Student Contract Extension
- Includes increased costs for Utilities based on rate increases.

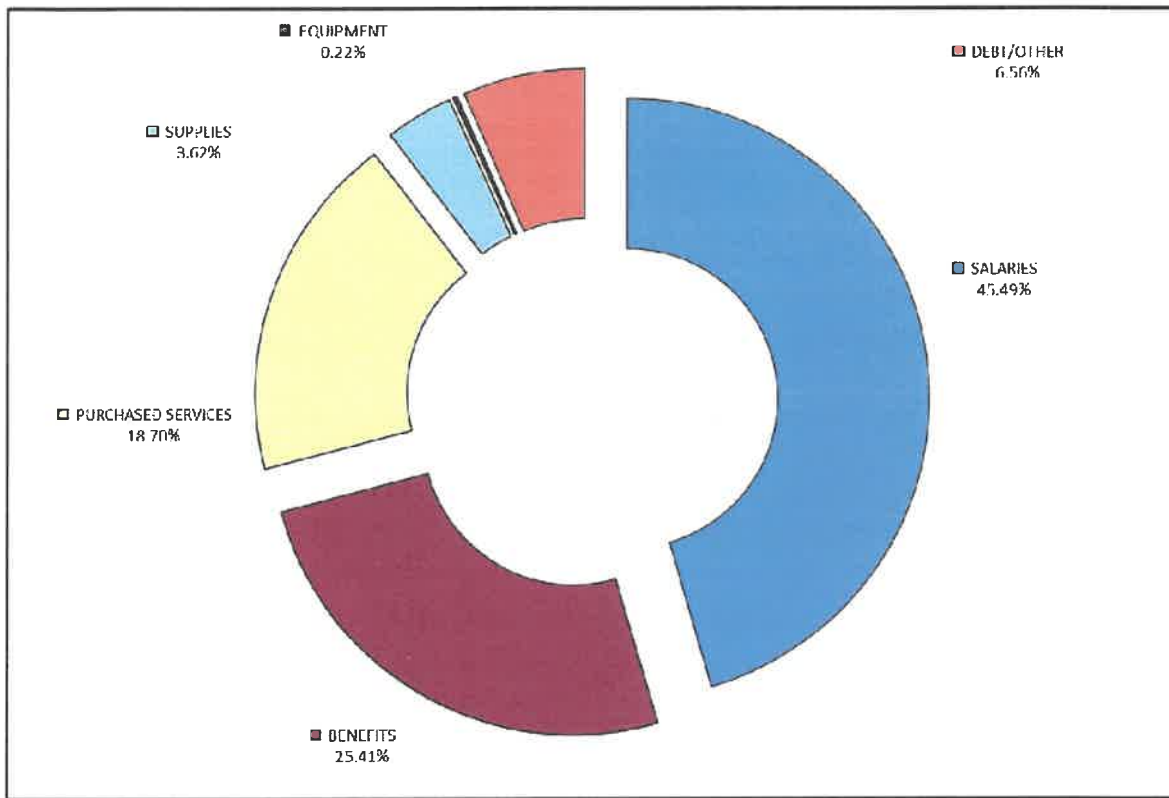
The proposed budget also includes the reduction of the following positions:

- High School Case Manager
- 4th Grade Teacher
- Kindergarten Teacher
- 2nd Grade Teacher
- 6th Grade Teacher
- Reduce Foreign Language Teacher to Part Time
- Speech and Language Assistant
- Secretary HS/CTC
- 3 Paraprofessional Positions
- Grounds Maintenance Position

The proposed budget also includes the following reductions:

- Reduce Bus Routes from 6 to 5
- Reduce Late Bus
- Reduce Summer School Transportation (Cover through Grant)
- Reduce Fuel Surcharge
- Reduce Staff Laptops
- Reduce Legal Fees
- Reduce Utilities

The following chart is a summary of the General Fund proposed budget by major category:



Somersworth School District

Contractual Obligations

Salaries:	45.49%
Benefits:	25.41%
Purchased Services:	<u>18.70%</u>
Total:	89.60%

Total Budget Summary

2022-2023 Approved Budget	\$ 28,859,586
2023-2024 Proposed Budget	\$ 29,109,022
Total Expenditure Increase	\$ 249,436
Estimated Tax Impact	\$ 0.22
2022-2023 Estimated Revenue	\$ 9,600,908
2023-2024 Estimated Revenue	\$ 8,824,681
Total Loss in Revenue	\$ (776,227)
Estimated Tax Impact	\$ 0.68
Total Net Budget Increase	\$ 1,025,663
Total Estimated Tax Impact	\$ 0.90

Tax Cap Summary

Total Allowable Tax Cap Increase per Tax Cap	\$ 1,965,694
Total Proposed Budget Increase	\$ 1,025,663
Total Amount Below Tax Cap	\$ 940,031

GENERAL FUND REVENUE ESTIMATES

	FY 22-23	FY 23-24
SCHOOL:		
STATE ADEQUACY GRANT	8,121,972	7,226,170
OTHER STATE AID	5,325	8,913
MEDICAID REIMBURSEMENT	150,000	50,000
BUILDING AID	486,345	471,201
SPECIAL EDUCATION AID	325,000	425,000
TRI-CITY CAREER TECHNICAL AID	40,000	55,000
TUITION	44,500	49,000
ROLLINSFORD SAU REVENUE	200,366	203,997
INDIRECT COST REVENUE	33,400	33,400
MISCELLANEOUS SCHOOL	4,000	12,000
OTHER FINANCING SERVICES	0	100,000
SYC REVENUE	190,000	190,000
SUBTOTAL SCHOOL INTERGOVERNMENTAL	9,600,908	8,824,681
DECREASE IN REVENUES FROM PREVIOUS YEAR		(776,227)
PERCENTAGE OF DECREASE IN REVENUES		-8.08%

SCHOOL DEPARTMENT FY 2023-2024 APPROVED BUDGET

PERSONNEL	22-23	23-24	CHANGE	23-24 Proposed STAFF CHANGES	
	ACTUAL STAFFING	APPROVED STAFFING			
IDLEHURST ELEMENTARY SCHOOL				Teachers	(5.3)
Principal	1.0	1.0	0.0	Paraprofessionals	(3.0)
Assistant Principal	1.0	1.0	0.0	Other	(1.0)
Guidance	1.5	1.5	0.0	Clerical	(1.0)
Teachers (Including Nurse and Speech)	30.2	28.2	(2.0)	Grounds Maintenance	(1.0)
Clerical	1.5	1.5	0.0	TOTAL STAFF CHANGES	(11.3)
Paraprofessionals	24.0	23.0	(1.0)		
Other (ESOL Assistant)	0.0	0.0	0.0		
Custodians	3.5	3.5	0.0		
MAPLE WOOD ELEMENTARY SCHOOL					
Principal	1.0	1.0	0.0		
Assistant Principal	1.0	1.0	0.0		
Guidance	1.5	1.5	0.0		
Teachers (Including Nurse, ESOL and Speech)	25.3	24.3	(1.0)		
Clerical	1.5	1.5	0.0		
Paraprofessionals/Aides	13.5	13.5	0.0		
Other	0.0	0.0	0.0		
Custodians	3.0	3.0	0.0		
SOMERSWORTH MIDDLE SCHOOL					
Principal	1.0	1.0	0.0		
Assistant Principal	1.0	1.0	0.0		
Guidance	3.0	3.0	0.0		
Teachers (Including Nurse and Speech)	33.8	32.8	(1.0)		
Clerical	2.0	2.0	0.0		
Paraprofessionals	14.0	12.0	(2.0)		
Other (Inclusion Program Assistant, Speech Assistant)	1.0	0.0	(1.0)		
Custodians	3.5	3.5	0.0		
SOMERSWORTH HIGH SCHOOL					
Principal	1.0	1.0	0.0		
Assistant Principal	1.0	1.0	0.0		
Guidance	2.0	2.0	0.0		
Teachers (Including Nurse)	31.6	30.3	(1.3)		
Clerical	3.0	2.0	(1.0)		
Paraprofessionals	20.0	20.0	0.0		
Other	2.0	2.0	0.0		
Custodians	3.0	3.0	0.0		
CAREER TECHNICAL CENTER					
Director	1.0	1.0	0.0		
Guidance	0.0	0.0	0.0		
Teachers	7.9	7.9	0.0		
Clerical	1.0	1.0	0.0		
Paraprofessionals	0.8	0.8	0.0		
Other	0.0	0.0	0.0		
Custodians	2.0	2.0	0.0		
OTHER					
Facilities Director	1.0	1.0	0.0		
Maintenance	1.0	1.0	0.0		
Special Education Liaison	0.5	0.5	0.0		
Grounds Maintenance	1.0	0.0	(1.0)		
Federal Grants Manager/Title I Director	0.3	0.3	0.0		
SAU STAFF					
Superintendent	1.0	1.0	0.0		
Director of School District Operations	1.0	1.0	0.0		
Business Administrator	1.0	1.0	0.0		
Student Services Director	1.0	1.0	0.0		
Human Resources	1.0	1.0	0.0		
Payroll/Accounts Payable	1.0	1.0	0.0		
Special Education Secretary	1.0	1.0	0.0		
Administrative Assistant	1.0	1.0	0.0		
Receptionist	1.0	1.0	0.0		

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
1100 REGULAR EDUCATION

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Teacher Salaries	1,182,242	1,136,406	1,089,376
5110	Paraprofessional Salaries	19,531	24,647	38,929
5110	Substitutes Salaries	51,877	21,100	21,100
5200	Health & Dental Insurance	305,795	293,799	293,698
5200	Life & Disability	4,162	3,352	2,742
5200	FICA/Medicare	90,561	90,435	80,280
5200	State Retirement	252,136	236,047	190,212
5300	Contracted Services	0	0	0
5400	Maintenance Agreement	8,266	5,626	5,626
5400	Equipment Repairs -Music	360	400	400
5400	Copier Lease/Purchase	10,673	10,210	10,210
5600	General Supplies	13,545	15,690	24,632
5600	Print Media	5,084	2,253	1,480
5600	Software	8,253	9,794	11,178
5700	Computer Hardware	2,453	0	0
5700	Furniture	2,682	0	500
5700	Other Equipment	0	0	0
Regular Education		1,957,618	1,849,759	1,770,363
Difference From Previous Budget				(79,396)
Percentage Difference From Previous Budget				-4.29%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	SPED Teacher Salaries	203,470	210,926	205,940
5110	SPED Paraprofessional Salaries	262,238	329,210	289,978
5200	SPED Health & Dental Insurance	199,848	257,990	172,827
5200	SPED Life & Disability	2,034	2,314	2,058
5200	SPED FICA/Medicare	33,004	41,320	37,939
5200	SPED State Retirement	79,623	91,200	80,251
5300	SPED Contracted Services	111,024	101,600	180,400
5500	SPED Tuition	319,913	326,092	101,796
5600	SPED Supplies	1,110	2,000	1,425
5600	SPED Technology Supplies	0	0	125
5600	SPED Print Media	0	1,250	1,000
5600	SPED Software	0	0	0
5700	SPED Computer Hardware	0	0	0
5700	SPED Furniture	1,799	0	0
5700	SPED Other Equipment	0	0	0
5110	ESL Teacher Salaries	41,305	43,935	49,046
5200	ESL Teacher Benefits	22,098	23,730	25,397
5600	ESL Supplies	0	0	0
5300	Gifted & Talented - Services	0	0	0
5600	Gifted & Talented - Supplies	0	0	0
Special Education		1,277,466	1,431,567	1,148,182
Difference From Previous Budget				(283,385)
Percentage Difference From Previous Budget				-19.80%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2120 GUIDANCE SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Guidance Salaries	45,879	48,938	53,152
5200	Guidance - Health & Dental Insurance	18,625	19,829	21,905
5200	Guidance - Life & Disability	159	166	171
5200	Guidance - FICA/Medicare	3,118	3,744	4,066
5200	Guidance - State Retirement	9,644	10,287	10,439
5300	Guidance-Contracted Services	1,050	1,050	1,900
5600	Guidance Supplies	0	0	135
5600	Guidance Print Media	513	150	300
5600	Guidance Software	0	0	100
5700	Guidance Furniture	0	0	0
5800	Guidance Dues	0	0	0
Guidance Services		78,988	84,164	92,168
Difference From Previous Budget				8,004
Percentage Difference From Previous Budget				9.51%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2130 HEALTH SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Nurse Salary	52,140	53,394	55,789
5200	Nurse - Health & Dental Insurance	24,829	26,483	29,276
5200	Nurse - Life & Disability	174	168	171
5200	Nurse - FICA/Medicare	3,528	4,085	4,268
5200	Nurse - State Retirement	10,960	11,223	10,957
5400	Nurse-Maintenance Agreements	0	319	319
5600	Nursing Supplies	294	400	600
5600	Nursing Software	(72)	780	780
5700	Nursing Computer Hardware	0	0	0
5700	Nursing Other Equipment	0	0	0
Health Services		91,852	96,852	102,160
Difference From Previous Budget				5,308
Percentage Difference From Previous Budget				5.48%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Speech Teacher Salaries	0	0	0
5200	Speech - Health & Dental Insurance	0	0	0
5200	Speech - Life & Disability	0	0	0
5200	Speech - FICA/Medicare	0	0	0
5200	Speech - State Retirement	0	0	0
5300	Speech-Professional Services	0	579	579
5600	Speech Supplies	870	400	400
5600	Speech Print Media	0	0	0
Speech & Language Services		870	979	979
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5300	Testing Services-Contracted Services	4,688	4,374	4,050
5600	Testing Supplies	0	0	0
5600	Testing Print Media	520	520	0
Testing Services		5,207	4,894	4,050
Difference From Previous Budget				(844)
Percentage Difference From Previous Budget				-17.25%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Librarian Salaries	24,848	25,510	26,646
5200	Librarian - Health & Dental Insurance	9,931	10,593	11,708
5200	Librarian - Life & Disability	99	73	74
5200	Librarian - FICA/Medicare	1,661	1,952	2,038
5200	Librarian - State Retirement	5,223	5,362	5,233
5600	Library Supplies	462	500	500
5600	Library Print Media	979	1,000	1,000
5600	Library Software	775	1,103	1,103
Library Services		43,979	46,093	48,304
Difference From Previous Budget				2,211
Percentage Difference From Previous Budget				4.80%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Clerical Salaries	62,284	64,341	68,642
5110	Administrator Salaries	179,787	185,181	190,735
5110	Leadership Team Salaries	0	16,000	16,000
5200	Health & Dental Insurance	54,019	58,362	53,656
5200	Life & Disability	1,440	1,436	1,466
5200	FICA/Medicare	17,311	20,312	21,066
5200	State Retirement	46,548	51,334	49,890
5200	Professional Development	0	0	0
5400	Maintenance Agreement	0	0	0
5400	Equipment Repairs	0	0	0
5500	Postage	1,864	1,800	1,800
5600	General Supplies	1,795	1,820	1,995
5600	Subscriptions and Books	0	0	0
5700	Computer Hardware	0	0	0
5700	Furniture	0	0	0
5700	Other Equipment	0	0	200
5800	Dues	1,550	1,600	1,600
School Administration Services		366,599	402,186	407,050
Difference From Previous Budget				4,864
Percentage Difference From Previous Budget				1.21%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Custodial Salaries	120,755	137,093	142,459
5200	Custodial - Health & Dental Insurance	39,458	46,376	52,059
5200	Custodial - Life & Disability	592	690	690
5200	Custodial - FICA/Medicare	8,778	10,488	10,898
5200	Custodial - State Retirement	17,265	19,275	19,275
5600	Custodial Supplies	5,248	5,362	7,000
5700	Custodial Equipment	0	0	500
5400	Water & Sewer	6,018	6,400	6,400
5400	Performance Contract Lease	26,926	26,963	26,963
5500	Telephone	1,889	2,700	2,700
5600	Natural Gas	19,822	32,000	40,000
5600	Electric	36,538	28,037	38,000
5300	Maintenance Contracted Services	0	0	8,700
5400	Lawn Care	465	0	5,000
5400	Equipment Repairs	43,291	17,800	19,000
5600	Maintenance Materials	8,531	3,500	5,000
5400	Maintenance Contingency	0	0	0
5400	Special Projects	383	0	0
Custodial & Maintenance Services		335,959	336,684	384,645
Difference From Previous Budget				47,961
Percentage Difference From Previous Budget				14.25%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MAPLE WOOD ELEMENTARY SCHOOL
2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
	5500 Field Trip/Cocurricular Transportation	599	700	700
	<i>Transportation Services</i>	599	700	700
	<i>Difference From Previous Budget</i>			0
	<i>Percentage Difference From Previous Budget</i>			0.00%

<i>Maple Wood Elementary School</i>	4,159,137	4,253,878	3,958,602
<i>Difference From Previous Budget</i>			(295,276)
<i>Percentage Difference From Previous Budget</i>			-6.94%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
1100 REGULAR EDUCATION

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Teacher Salaries	1,121,072	1,138,158	1,130,213
5110 Paraprofessional Salaries	191,790	200,696	179,609
5110 Substitutes Salaries	33,865	48,900	48,900
5200 Health & Dental Insurance	402,371	403,908	413,480
5200 Life & Disability	5,023	4,454	4,068
5200 FICA/Medicare	96,456	106,163	103,942
5200 State Retirement	262,948	265,327	244,161
5400 Maintenance Agreement	11,126	9,522	9,522
5400 Equipment Repairs	0	0	0
5400 Copier/Lease Purchase	17,788	18,174	14,374
5600 General Supplies	18,840	16,524	22,824
5600 Print Media	3,617	2,500	2,500
5600 Software	5,622	6,150	5,800
5700 Computer Hardware	0	0	0
5700 Furniture	0	0	0
5700 Other Equipment	1,950	0	0
Regular Education	2,172,468	2,220,476	2,179,393
Difference From Previous Budget			(41,083)
Percentage Difference From Previous Budget			-1.85%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER DESCRIPTION	21-22	23-24	
	Actual	22-23 BUD	APPROVED
5110 SEE Teacher Salaries	44,245	47,255	51,385
5110 SEE Paraprofessional Salary	66,865	79,744	82,509
5110 SEE Paraprofessional Salary	0	0	0
5110 SPED Teacher Salaries	224,584	235,502	256,855
5110 SPED Paraprofessional Salaries	275,482	306,552	262,360
5200 SPED Health & Dental Insurance	257,281	274,012	290,120
5200 SPED Life & Disability	2,680	2,780	2,569
5200 SPED FICA/Medicare	43,717	51,331	49,967
5200 SPED State Retirement	105,023	114,027	107,200
5300 SPED Professional Services	53,027	40,962	26,197
5300 SEE Contracted Services	1,948	0	78,100
5500 SPED Tuition - Preschool	0	0	0
5500 SPED Tuition to LEA	0	0	0
5500 SPED Tuition	51,539	94,452	108,451
5600 SEE General Supplies	1,298	300	300
5600 SEE Technical General Supplies	0	1,000	1,000
5600 SPED Supplies	2,937	1,000	1,000
5600 SPED Technology Supplies	0	500	500
5600 SPED Print Media	400	400	400
5110 ESL - Salaries	65,291	69,328	72,794
5200 ESL - Health & Dental Insurance	24,829	26,484	29,277
5200 ESL - Life & Disability	268	189	194
5200 ESL - FICA/Medicare	4,314	5,304	5,569
5200 ESL - State Retirement	13,724	14,573	14,297
5300 ESL Tutor Contracted Services	0	584	584
5600 ESL Tutor Supplies	132	200	200
5300 Gifted & Talented - Services	0	0	0
5600 Gifted & Talented - Supplies	0	0	0
Special Education	1,239,582	1,366,479	1,441,828
Difference From Previous Budget			75,349
Percentage Difference From Previous Budget			5.51%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2120 GUIDANCE SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Guidance Salaries	82,385	89,107	107,496
5200 Guidance - Health & Dental Insurance	11,744	12,414	23,716
5200 Guidance - Life & Disability	293	293	325
5200 Guidance - FICA/Medicare	6,282	6,817	8,223
5200 Guidance - State Retirement	17,317	18,730	21,112
5200 Guidance General Supplies	0	0	0
5600 Guidance Subscriptions and Books	0	0	0
5600 Guidance Software	0	0	0
5700 Guidance Computer Hardware	0	0	0
5800 Guidance Dues	0	0	0
Guidance Services	118,022	127,361	160,873
Difference From Previous Budget			33,512
Percentage Difference From Previous Budget			26.31%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2130 HEALTH SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Nurse Salary	55,765	57,160	59,555
5200 Nurse - Health & Dental Insurance	10,196	10,988	11,857
5200 Nurse - Life & Disability	262	174	177
5200 Nurse - FICA/Medicare	4,096	4,373	4,556
5200 Nurse - State Retirement	11,722	12,015	11,697
5400 Nursing Maintenance Agreements	0	0	0
5600 Nursing Supplies	991	1,300	1,300
5600 Nursing Software	(72)	600	600
5700 Nursing Other Equipment	0	0	0
Health Services	82,959	86,610	89,742
Difference From Previous Budget			3,132
Percentage Difference From Previous Budget			3.62%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	21-22	23-24	
		Actual	22-23 BUD	APPROVED
5110	SEE Speech Teacher Salary	0	0	0
5110	SEE Speech Teaching Assistant Salary	0	0	0
5110	Speech Teacher Salaries	91,672	94,423	99,143
5110	Speech Assistant Salaries	0	0	0
5200	Speech - Health & Dental Insurance	11,053	12,078	13,269
5200	Speech - Life & Disability	301	309	315
5200	Speech - FICA/Medicare	6,786	7,223	7,584
5200	Speech - State Retirement	19,269	19,848	19,472
5300	SEE Speech Professional Services	0	0	0
5600	SEE Speech General Supplies	0	200	200
5600	Speech Supplies	186	400	400
Speech & Language Services		129,269	134,481	140,383
Difference From Previous Budget				5,902
Percentage Difference From Previous Budget				4.39%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2160 PT/OT SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5300	SEE PT & OT Professional Services	76,224	57,101	53,824
5600	SEE PT & OT Supplies	0	0	0
PT/OT Services		76,224	57,101	53,824
Difference From Previous Budget				(3,277)
Percentage Difference From Previous Budget				-5.74%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5300	Testing Services	5,500	5,742	5,742
5600	Testing Supplies	0	0	0
Testing Services		5,500	5,742	5,742
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2222 LIBRARY SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Librarian Salaries	37,273	38,265	39,969
5200 Librarian - Health & Dental Insurance	14,897	15,891	17,567
5200 Librarian - Life & Disability	148	0	0
5200 Librarian - FICA/Medicare	2,429	2,927	3,058
5200 Librarian - State Retirement	7,835	8,043	7,850
5400 Library Maintenance Agreement	604	580	788
5400 Library Equipment Repair	0	0	0
5600 Media Center Supplies	496	500	600
5600 Library Print Media	1,113	1,000	700
5600 Library Electronic Media	0	0	0
5600 Library Software	775	0	0
5700 Library Furniture	0	0	0
5700 Library Other Equipment	0	0	0
Library Services	65,571	67,206	70,531
Difference From Previous Budget			3,325
Percentage Difference From Previous Budget			4.95%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER DESCRIPTION	21-22	23-24	
	Actual	22-23 BUD	APPROVED
5110 Clerical Salaries	63,767	67,582	68,642
5110 Administrator Salaries	169,819	177,160	182,475
5110 Leadership Team Salaries	0	16,000	16,000
5200 Health & Dental Insurance	55,217	60,442	55,988
5200 Life & Disability	1,544	1,125	1,147
5200 FICA/Medicare	16,227	19,947	20,434
5200 State Retirement	44,662	50,104	48,268
5200 Professional Development	0	1,440	1,440
5400 Maintenance Agreement	410	435	435
5500 Postage	1,000	1,000	750
5600 General Supplies	784	850	850
5600 Subscriptions and Books	0	0	0
5700 Other Equipment	0	0	0
5800 Dues	1,120	1,440	1,120
School Administration Services	354,549	397,525	397,549
Difference From Previous Budget			24
Percentage Difference From Previous Budget			0.01%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Custodial Salaries	161,380	164,406	170,890
5200 Custodial - Health & Dental Insurance	54,610	56,080	62,856
5200 Custodial - Life & Disability	2,004	862	862
5200 Custodial - FICA/Medicare	10,115	12,577	13,073
5200 Custodial - State Retirement	18,892	19,158	19,162
5600 Custodial Supplies	10,696	8,362	10,000
5700 Custodial Equipment	0	500	500
5400 Water & Sewer	5,794	6,400	6,400
5500 Telephone	364	800	800
5600 Natural Gas	24,664	22,800	40,000
5600 Electric	58,078	64,705	92,705
5300 Contracted Services	0	0	11,000
5400 Lawn Care	0	0	2,000
5400 Equipment Repairs	40,649	21,265	22,000
5600 Maintenance Materials	9,081	8,000	10,000
5400 Maintenance Contingency	0	0	0
5400 Special Projects	383	0	0
Custodial & Maintenance Services	396,709	385,915	462,248
Difference From Previous Budget			76,333
Percentage Difference From Previous Budget			19.78%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
IDLEHURST ELEMENTARY SCHOOL
2700 TRANSPORTATION SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5500 Field Trip/Cocurricular Transportation	279	0	0
<i>Transportation Services</i>	279	0	0
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

<i>Idlehurst Elementary School</i>	4,641,132	4,848,896	5,002,114
<i>Difference From Previous Budget</i>			153,218
<i>Percentage Difference From Previous Budget</i>			3.16%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
1100 REGULAR EDUCATION

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Teacher Salaries	1,332,104	1,409,410	1,382,691
5110 Paraprofessional Salaries	0	0	0
5110 Substitutes Salaries	41,976	45,000	45,000
5200 Health & Dental Insurance	293,245	304,684	327,339
5200 Life & Disability	4,454	4,404	4,154
5200 FICA/Medicare	100,132	111,263	109,218
5200 State Retirement	279,257	296,258	271,560
5300 Contracted Services	2,546	0	0
5400 Maintenance Agreement	12,851	11,253	11,253
5400 Equipment Repairs	0	1,000	1,000
5400 Copier Lease/Purchase	23,833	21,001	21,001
5600 General Supplies	18,764	20,900	20,900
5600 Print Media	4,660	5,000	5,000
5600 Electronic Media	(59)	4,000	4,000
5600 Software	3,400	9,775	9,775
5700 Computer Hardware	162	0	0
5700 Furniture Replacement	0	0	0
5700 Other Equipment	3,389	2,500	2,500
Regular Education	2,120,712	2,246,448	2,215,392
Difference From Previous Budget			(31,056)
Percentage Difference From Previous Budget			-1.38%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
1200 SPECIAL EDUCATION

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 SPED Teacher Salaries	215,674	197,070	263,781
5110 SPED Paraprofessional Salaries	256,502	335,463	436,682
5200 SPED Health & Dental Insurance	207,328	298,638	262,534
5200 SPED Life & Disability	1,939	2,464	3,023
5200 SPED FICA/Medicare	33,587	40,736	53,589
5200 SPED State Retirement	77,738	88,590	105,899
5300 SPED Contracted Services	35,635	46,215	63,293
5500 SPED Tuition	234,293	313,203	267,488
5534 SPED Postage	319	750	750
5600 SPED Supplies	3,258	2,850	2,850
5600 SPED Technology Supplies	0	0	0
5600 SPED Print Media	272	1,000	1,000
5600 SPED Software	150	2,000	1,000
5700 SPED Computer Hardware	0	0	0
5700 SPED Other Equipment	0	0	0
5110 ESL Teacher Salaries	55,151	56,805	59,645
5200 ESL - Health & Dental Insurance	18,625	19,830	21,906
5200 ESL - Life & Disability	180	174	176
5200 ESL - FICA/Medicare	3,905	4,346	4,563
5200 ESL - State Retirement	11,593	11,940	11,714
5600 ESL Supplies	154	169	169
5300 Gifted & Talented - Services	0	0	0
5600 Gifted & Talented - Supplies	0	0	0
Special Education	1,156,302	1,422,243	1,560,062
Difference From Previous Budget			137,819
Percentage Difference From Previous Budget			9.69%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
1400 COCURRICULAR SERVICES & ATHLETICS

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Cocurricular Salaries	6,888	10,488	10,785
5200	Cocurricular - FICA/Medicare	527	802	825
5200	Cocurricular - State Retirement	1,448	1,867	1,920
5600	Cocurricular Supplies	0	0	0
5110	Athletic Salaries	16,914	19,512	20,195
5200	Athletic - FICA/Medicare	1,294	1,493	1,545
5200	Athletic - State Retirement	2,901	3,473	3,595
5300	Athletic Officials	2,073	3,700	3,000
5400	Athletic Equipment Repair	378	630	630
5600	Athletic Supplies	1,614	1,430	2,000
5700	Athletic New Equipment	1,039	1,070	1,200
5800	Athletic Dues	0	0	0
Cocurricular Services & Athletics		35,075	44,465	45,694
Difference From Previous Budget				1,229
Percentage Difference From Previous Budget				2.76%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
2120 GUIDANCE SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Guidance Salaries	178,869	193,987	192,399
5100	Guidance Clerical Salaries	0	0	0
5200	Guidance Health & Dental Insurance	59,854	63,954	52,994
5200	Guidance Life & Disability	587	715	715
5200	Guidance FICA/Medicare	12,641	14,840	14,719
5200	Guidance State Retirement	37,598	40,776	37,787
530	Guidance Contracted Services	0	1,500	1,500
5500	Guidance Postage	299	500	500
5600	Guidance Supplies	560	600	600
5600	Guidance Subscriptions & Books	0	100	100
5600	Guidance Software	0	0	0
5700	Guidance Computer Hardware	0	0	0
5800	Guidance Dues	387	537	537
Guidance Services		290,794	317,509	301,850
Difference From Previous Budget				(15,659)
Percentage Difference From Previous Budget				-4.93%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
2130 HEALTH SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Nurse Salary	49,110	50,354	55,544
5200	Nurse - Health & Dental Insurance	10,624	11,380	12,266
5200	Nurse - Life & Disability	164	179	182
5200	Nurse - FICA/Medicare	3,666	3,852	4,249
5200	Nurse - State Retirement	10,323	10,584	10,909
5400	Nursing Maintenance Agreements	0	0	0
5600	Nursing Supplies	913	1,000	1,000
5600	Nursing Software	(63)	1,000	1,000
5700	Nursing Other Equipment	0	0	0
Health Services		74,737	78,349	85,149
Difference From Previous Budget				6,800
Percentage Difference From Previous Budget				8.68%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Speech Teacher Salaries	77,749	66,653	0
5110	Speech Assistant Salaries	34,589	36,425	0
5200	Speech - Health & Dental Insurance	43,284	46,215	0
5200	Speech - Life & Disability	652	285	0
5200	Speech - FICA/Medicare	7,240	7,885	0
5200	Speech - State Retirement	18,526	19,131	0
5600	Speech Supplies	0	0	0
Speech & Language Services		182,041	176,594	0
Difference From Previous Budget				(176,594)
Percentage Difference From Previous Budget				-100.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

MIDDLE SCHOOL

2210 TESTING SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5300	Testing Services	4,500	6,160	6,160
5600	Testing Supplies	0	0	0
Testing Services		4,500	6,160	6,160
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
2222 LIBRARY SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Librarian Salaries	49,093	50,566	53,094
5200	Librarian - Health & Dental Insurance	24,829	26,484	29,276
5200	Librarian - Life & Disability	165	165	167
5200	Librarian - FICA/Medicare	3,147	3,868	4,062
5200	Librarian - State Retirement	10,319	10,629	10,428
5400	Library Maintenance Agreement	0	0	0
5400	Library Equipment Repair	195	334	334
5600	Library Supplies	280	730	730
5600	Library Print Media	1,221	2,553	2,553
5600	Library Electronic Media	775	275	275
5600	Library Software	1,550	500	500
5700	Library Furniture	0	0	0
Library Services		91,574	96,104	101,418
Difference From Previous Budget				5,314
Percentage Difference From Previous Budget				5.53%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Clerical Salaries	78,460	84,597	87,143
5110	Administrator Salaries	178,000	183,340	188,840
5200	Department Head Stipends	7,250	16,000	16,000
5200	Health & Dental Insurance	77,607	83,571	90,957
5200	Life & Disability	1,220	1,702	1,778
5200	FICA/Medicare	18,218	21,722	22,337
5200	State Retirement	49,860	53,795	52,021
5200	Professional Development	0	0	0
5320	Contracted Services	0	1,000	0
5400	Equipment Repairs	0	0	0
5500	Postage	2,735	1,800	1,800
5600	General Supplies	11,221	9,500	9,500
5600	Subscriptions and Books	0	100	100
5600	Software	350	350	350
5700	Computer Hardware	2,150	0	0
5800	Dues	1,445	1,800	1,895
School Administration Services		428,516	459,277	472,721
Difference From Previous Budget				13,444
Percentage Difference From Previous Budget				2.93%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Custodial Salaries	134,064	151,622	160,150
5200	Custodial - Health & Dental Insurance	35,329	41,028	45,946
5200	Custodial - Life & Disability	1,168	732	734
5200	Custodial - FICA/Medicare	9,179	11,599	12,251
5200	Custodial - State Retirement	16,034	21,318	21,668
5600	Custodial Supplies	188	11,362	10,000
5700	Custodial Equipment	0	500	500
5400	Water & Sewer	983	6,000	3,000
5500	Telephone	3,789	2,600	5,000
5600	Natural Gas	0	500	0
5600	Electric	50,662	70,999	60,000
5300	Contracted Services	0	0	11,600
5400	Lawn Care	0	0	2,000
5400	Equipment Repairs	38,446	45,800	38,000
5600	Maintenance Materials	4,884	12,000	10,000
5400	Maintenance Contingency	0	0	0
5400	Special CIP Projects	613,293	0	0
Custodial & Maintenance Services		908,019	376,060	380,849
Difference From Previous Budget				4,789
Percentage Difference From Previous Budget				1.27%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
MIDDLE SCHOOL
2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5500	Athletic Transportation	3,262	4,500	4,500
5500	SPED Transportation	0	0	0
5500	Field Trip/Cocurricular Transportation	279	0	0
Transportation Services		3,541	4,500	4,500
Difference From Previous Budget				0
Percentage Difference From Previous Budget				0.00%

Middle School	5,295,811	5,227,708	5,173,796
Difference From Previous Budget			(53,912)
Percentage Difference From Previous Budget			-1.03%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
1100 REGULAR EDUCATION

ACCT	21-22	22-23	23-24
NUMBER DESCRIPTION	Actual	BUD	APPROVED
5110 Teacher Salaries	1,252,386	1,336,946	1,428,105
5110 Substitutes Salaries	72,144	45,100	45,100
5200 Health & Dental Insurance	298,273	307,313	313,763
5200 Life & Disability	4,126	8,106	8,114
5200 FICA/Medicare	94,964	105,726	112,700
5200 State Retirement	261,156	276,489	266,193
5300 Contracted Services	0	0	0
5400 Maintenance Agreement	14,080	9,089	9,089
5400 Equipment Repairs-Art	0	0	350
5400 Equipment Repairs-Music	1,485	1,750	2,000
5400 Equipment Repairs-Math	1,305	1,400	1,400
5400 Copier Lease/Purchase	16,235	27,045	27,045
5500 Other Tuition	0	0	0
5600 Teaching Supplies	11,249	18,360	19,800
5600 Print Media	12,353	14,895	16,195
5600 Textbook Replacement	0	0	0
5600 Software	14,443	13,495	13,730
5700 Computer Hardware	0	0	0
5700 Furniture Replacement	0	0	0
5700 Other Equipment-Music	2,236	1,000	0
5700 Science-Equipment	1,800	1,000	1,000
5700 Wellness-Equipment	0	2,000	2,000
5700 Art-Equipment	675	200	1,200
5800 Dues and Memberships	435	895	0
Regular Education	2,059,345	2,170,809	2,267,783
Difference From Previous Budget			96,974
Percentage Difference From Previous Budget			4.47%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
1200 SPECIAL EDUCATION

ACCT	21-22	23-24
NUMBER DESCRIPTION	Actual	22-23 BUD APPROVED
5110 SPED Teacher Salaries	242,630	259,692 219,849
5110 SPED Paraprofessional Salaries	315,093	402,385 351,019
5200 SPED Health & Dental Insurance	200,115	252,819.00 220,595
5200 SPED Life & Disability	2,463	2,627 2,273
5200 SPED FICA/Medicare	41,506	50,646 43,675
5200 SPED State Retirement	97,025	108,931 90,671
5300 SPED Contracted Services	81,093	90,568 181,447
5400 SPED Maintenance Agreement	160	0 0
5500 SPED Postage	400	500 500
5500 SPED Tuition	720,050	683,372 1,162,736
5600 SPED Supplies	1,404	1,150 1,150
5600 SPED Technology Supplies	0	0 0
5600 SPED Print Media	1,051	850 850
5700 SPED Computer Hardware	0	0 0
5700 SPED Other Equipment	0	0 0
5110 Partnership Teacher Salaries	51,999	53,394 54,775
5110 Partnership Paraprofessional Salaries	64,857	75,904 78,162
5700 Partnership Summer Program Salary	65,643	75,500 75,500
5200 Partnership Health & Dental Insurance	63,210	76,942 76,893
5200 Partnership Life & Disability	428	559 560
5200 Partnership FICA/Medicare	12,661	15,667 15,946
5200 Partnership State Retirement	28,307	35,334 34,771
5300 Partnership SPED Consultants	0	0 0
5500 Partnership Travel	0	300 300
5600 Partnership Supplies	331	1,150 1,150
5600 Partnership Print Media	0	850 850
5700 Partnership Other Equipment	0	500 500
5110 ESL Teacher Salaries	0	0 0
5200 ESL - Health & Dental Insurance	0	0 0
5200 ESL - Life & Dental	0	0 0
5200 ESL - FICA/Medicare	0	0 0
5200 ESL - State Retirement	0	0 0
5600 ESL Supplies	0	0 0
Special Education	1,990,425	2,189,640 2,614,173
Difference From Previous Budget		424,533
Percentage Difference From Previous Budget		19.39%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

HIGH SCHOOL

1400 COCURRICULAR SERVICES & ATHLETICS

ACCT	21-22	23-24	
NUMBER DESCRIPTION	Actual	22-23 BUD	APPROVED
5110 Cocurricular Salaries	26,584	27,634	28,601
5200 Cocurricular - FICA/Medicare	2,034	2,114	2,188
5200 Cocurricular - State Retirement	4,444	5,809	5,617
5600 Cocurricular Supplies	605	3,000	2,400
5110 Athletic Salaries	95,782	102,727	108,907
5200 Athletic - Health & Dental Insurance	7,713	7,859	8,331
5200 Athletic - FICA/Medicare	13,863	21,593	21,389
5300 Athletic Officials/Staffing	9,501	11,200	12,700
5400 Athletic Equipment Repairs	0	5,000	5,000
5600 Athletic Supplies	0	0	0
5700 Athletic New Equipment	0	0	0
5700 Athletic Other Equipment	33,481	3,000	3,000
5800 Athletic Dues	9,385	4,750	5,125
Cocurricular Services & Athletics	203,390	194,686	203,258
Difference From Previous Budget			8,572
Percentage Difference From Previous Budget			4.40%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
2120 GUIDANCE SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Guidance Salaries	129,807	113,233	127,124
5110 Guidance Clerical Salaries	39,241	44,419	0
5200 Guidance Health & Dental Insurance	50,913	63,814	41,134
5200 Guidance Life & Disability	576	617	406
5200 Guidance FICA/Medicare	11,958	12,060	9,725
5200 Guidance State Retirement	25,537	30,047	24,967
5300 Guidance Contracted Services	438	800	800
5500 Guidance Postage	1,000	1,000	1,000
5600 Guidance General Supplies	152	500	500
5600 Guidance Subscriptions and Books	0	400	0
5600 Guidance Electronic Media	845	600	0
5600 Guidance Software	0	300	0
5800 Guidance Dues	2,901	5,750	5,500
Guidance Services	263,369	273,540	211,156
Difference From Previous Budget			(62,384)
Percentage Difference From Previous Budget			-22.81%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
2130 HEALTH SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Nurse Salary	49,850	50,728	53,003
5200 Nurse - Health & Dental Insurance	24,829	26,484	29,276
5200 Nurse - Life & Disability	165	165	167
5200 Nurse - FICA/Medicare	3,096	3,881	4,055
5200 Nurse - State Retirement	10,479	10,663	10,410
5400 Nurse-Equipment Repair	245	350	350
5600 Nursing Supplies	721	2,000	1,600
5600 Nursing Software	(72)	800	900
5700 Nursing Equipment	0	0	500
5800 Nursing Dues	0	45	0
Health Services	89,312	95,116	100,260
Difference From Previous Budget			5,144
Percentage Difference From Previous Budget			5.41%

**GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL**

2150 SPEECH & LANGUAGE SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5600 Speech Supplies	0	100	100
<i>Speech & Language Services</i>	0	100	100
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

HIGH SCHOOL

2160 PT/OT SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5300 PT/OT-Professional Services	0	0	0
<i>PT/OT Services</i>	0	0	0
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
2210 TESTING SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 GED Options Salaries	0	0	0
5200 GED Options Life & Disability	1,158	0	0
5200 GED Options FICA/Medicare	0	0	0
5200 GED Options State Retirement	4,263	0	0
5300 Dover Adult Education	11,170	21,000	21,000
5300 Credit Recovery	0	8,000	7,000
5300 Remediation	3,556	5,000	5,000
5600 Testing Supplies	0	0	0
5600 GED Supplies	0	0	0
Testing Services	20,147	34,000	33,000
Difference From Previous Budget			(1,000)
Percentage Difference From Previous Budget			-2.94%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

HIGH SCHOOL

2222 LIBRARY SERVICES

ACCT	21-22	23-24	
NUMBER DESCRIPTION	Actual	22-23 BUD	APPROVED
5110 Librarian Salary	47,512	50,621	57,063
5110 Library Aide Salary	25,887	26,539	27,329
5200 Librarian - Health & Dental Insurance	34,775	37,331	40,512
5200 Librarian - Life & Disability	300	327	337
5200 Librarian - FICA/Medicare	5,061	5,903	6,456
5200 Librarian - State Retirement	13,732	14,372	14,905
5400 Library Maintenance Agreement	399	400	500
5400 Library Equipment Repair	150	833	400
5600 Library Supplies	729	1,200	1,000
5600 Library Print Media	4,043	3,880	4,453
5600 Library Electronic Media	6,584	8,600	7,000
5600 Library Software	762	0	1,000
5700 Library Computer Hardware	0	0	0
5700 Library Equipment	629	3,000	2,000
5800 Library Dues	0	320	320
Library Services	140,562	153,326	163,274
Difference From Previous Budget			9,948
Percentage Difference From Previous Budget			6.49%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Clerical Salaries	84,414	90,363	93,094
5110 Administrator Salaries	208,214	198,694	194,029
5110 Leadership Team Salaries	28,000	22,000	22,000
5200 Health & Dental Insurance	46,886	50,009	81,295
5200 Life & Disability	1,688	1,804	1,793
5200 FICA/Medicare	23,238	23,796	23,648
5200 State Retirement	57,701	59,095	55,024
5300 Contracted Services-Graduation Expenses	8,407	12,500	12,500
5300 School Admin Meeting Expenses	1,742	3,000	3,000
5400 Maintenance Agreement	0	0	0
5400 Equipment Repairs	0	0	0
5400 Copier Lease Purchase	0	0	0
5500 Postage	671	1,000	1,000
5600 General Supplies	1,572	3,000	3,000
5600 Subscriptions and Books	0	0	0
5600 Software	0	0	0
5700 Other Equipment	310	500	500
5800 Dues	5,140	5,300	5,300
School Administration Services	467,984	471,061	496,183
Difference From Previous Budget			25,122
Percentage Difference From Previous Budget			5.33%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Custodial Salaries	122,948	128,773	141,627
5200 Custodial - Health & Dental Insurance	43,634	46,826	61,911
5200 Custodial - Life & Disability	695	646	694
5200 Custodial - FICA/Medicare	8,400	9,851	10,834
5200 Custodial - State Retirement	17,941	18,105	19,162
5600 Custodial Supplies	15,549	17,362	18,000
5700 Custodial Equipment	0	500	500
5400 Water & Sewer	15,335	9,500	18,000
5500 Telephone	8,086	5,000	10,000
5600 Natural Gas	57,861	56,569	78,000
5600 Electric	55,870	70,681	80,000
5300 Contracted Services	0	0	20,300
5400 Lawn Care	950	0	0
5400 Equipment Repairs	97,662	38,924	38,000
5600 Maintenance Materials	9,761	6,000	12,000
5400 Maintenance Contingency	0	0	0
5400 Special CIP Projects	32,675	262,833	0
Custodial & Maintenance Services	487,367	671,570	509,028
Difference From Previous Budget			(162,542)
Percentage Difference From Previous Budget			-24.20%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
HIGH SCHOOL
2700 TRANSPORTATION SERVICES

ACCT	21-22	23-24
NUMBER DESCRIPTION	Actual	BUD APPROVED
5500 Athletic Transportation	25,938	44,500 47,700
5500 Field Trip/Cocurricular Transportation	0	0 0
Transportation Services	25,938	44,500 47,700
Difference From Previous Budget		3,200
Percentage Difference From Previous Budget		7.19%

High School	5,747,839	6,298,348	6,645,915
Difference From Previous Budget			347,567
Percentage Difference From Previous Budget			5.52%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
CAREER TECHNICAL CENTER
1300 CAREER TECHNICAL CENTER

ACCT NUMBER DESCRIPTION	21-22	23-24	
	Actual	22-23 BUD	APPROVED
5110 Teacher Salaries	462,362	485,682	488,170
5110 Culinary Aide Salary	19,952	20,652	21,267
5200 Health & Dental Insurance	141,823	154,247	155,539
5200 Life & Disability	2,060	1,550	1,616
5200 FICA/Medicare	33,444	36,292	38,972
5200 State Retirement	89,047	99,109	86,635
5300 Contracted Services	0	0	0
5400 Maintenance Agreement	2,469	3,895	3,895
5400 Equipment Repairs	1,506	4,490	4,490
5400 Copier Lease/Purchase	7,115	5,328	5,328
5500 Career Technical Center Tuition	23,802	20,000	23,000
5600 General Supplies	19,761	24,050	26,425
5600 Culinary Supplies	5,906	6,750	7,000
5600 Technology Supplies	5,223	5,250	5,500
5600 Print Media	3,162	4,000	4,000
5600 Software	1,760	1,580	1,580
5700 Computer Hardware	18,218	2,181	2,181
5700 Furniture	0	0	0
2700 New/Replacement Equipment	36,128	12,000	13,000
Career Technical Center	873,738	887,056	888,597
Difference From Previous Budget			1,541
Percentage Difference From Previous Budget			0.17%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

CAREER TECHNICAL CENTER

2400 SCHOOL ADMINISTRATION SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Clerical Salary	42,068	44,419	45,761
5110	Director Salary	94,323	97,153	100,068
5200	Health & Dental Insurance	27,081	28,929	31,484
5200	Life & Disability	923	1,089	1,105
5200	FICA/Medicare	9,747	10,830	11,156
5200	State Retirement	25,741	26,666	25,845
5400	Equipment Repairs	0	100	100
5500	Postage	0	300	300
5500	Travel	132	420	500
5600	General Supplies	630	1,000	1,000
5600	Subscriptions and Books	102	200	200
5700	Computer Hardware	0	0	0
5800	Dues	1,030	1,179	1,384
School Administration Services		201,777	212,285	218,903
Difference From Previous Budget				6,618
Percentage Difference From Previous Budget				3.12%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

CAREER TECHNICAL CENTER

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110	Custodial Salaries	88,517	97,107	100,909
5200	Custodial - Health & Dental Insurance	19,487	20,627	14,138
5200	Custodial - Life & Disability	430	570	570
5200	Custodial - FICA/Medicare	6,380	7,429	7,720
5200	Custodial - State Retirement	7,881	6,425	6,425
5600	Custodial Supplies	5,779	9,362	10,000
5400	Water & Sewer	2,387	2,000	2,500
5500	Telephone	1,047	1,800	1,200
5600	Natural Gas	13,363	15,000	20,000
5600	Electric	50,662	58,681	67,681
5300	Contracted Services	0	0	8,600
5400	Lawn Care	117	0	0
5400	Equipment Repairs	24,290	24,339	23,000
5600	Maintenance Materials	6,892	8,000	8,000
5400	Maintenance Contingency	0	0	0
5400	Maintenance Special Projects	0	0	0
Custodial & Maintenance Services		227,234	251,340	270,742
Difference From Previous Budget				19,402
Percentage Difference From Previous Budget				7.72%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

CAREER TECHNICAL CENTER

2700 TRANSPORTATION SERVICES

ACCT NUMBER	DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5500	Career Technical Center Vehicle Maintenance	0	0	0
5500	Career Technical Center Transportation Contracted	79,620	88,526	91,182
5500	Career Technical Center Field Trip Transportation	0	2,000	2,500
Transportation Services		79,620	90,526	93,682
Difference From Previous Budget				3,156
Percentage Difference From Previous Budget				3.49%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
CAREER TECHNICAL CENTER

<i>Career Technical Center</i>	1,382,369	1,441,207	1,471,924
<i>Difference From Previous Budget</i>			30,717
<i>Percentage Difference From Previous Budget</i>			2.13%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

1100 REGULAR EDUCATION

ACCT	21-22	23-24
NUMBER DESCRIPTION	Actual	BUD APPROVED
5110 Teacher & Paraprofessional Incentive Salary	18,698	15,000
5110 Teachers Negotiations Salary Contingency	0	0
5110 Paraprofessional Negotiations Salary Contingency	0	0
5110 Substitute Coordinator Salary	3,000	3,000
5110 Summer School/After School Salaries	2,323	17,500
5200 FICA/Medicare	6,655	8,837
5200 State Retirement	2,004	6,832
5300 District Wide Contracted Services	0	0
5500 Internet Access District Wide	54,049	50,000
5600 Summer School/After School Supplies	5,597	1,500
Regular Education	92,327	102,669
Difference From Previous Budget		(449)
Percentage Difference From Previous Budget		-0.44%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

1200 SPECIAL EDUCATION

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	BUD APPROVED
5110	SPED Liaison Salary	31,603	30,287
5200	SPED Liaison Health & Dental Insurance	773	875
5200	SPED Liaison Life & Disability	13	285
5200	SPED Liaison FICA & Medicare	2,282	2,317
5200	SPED Liaison State Retirement	4,443	4,098
5300	SPED Consultants District Wide	77,268	65,491
5300	SPED Professional Services District Wide	168	43,495
5500	SPED Summer Staff/Program/Tuition	66	0
5600	SPED Supplies	2,000	0
Special Education		118,616	146,848
Difference From Previous Budget			12,264
Percentage Difference From Previous Budget			9.11%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

1400 SYC AFTER SCHOOL PROGRAM

ACCT		21-22	23-24
NUMBER DESCRIPTION	Actual	22-23 BUD	APPROVED
5110 SYC Salaries	0	194,063	185,385
5200 SYC Health & Dental Insurance	0	11,052	21,631
5200 SYC Life & Disability	0	212	230
5200 SYC FICA & Medicare	0	14,846	8,666
5200 SYC State Retirement	0	31,972	32,461
5200 SYC Professional Development	0	2,500	2,500
5300 SYC Contracted Services	0	21,087	21,087
5500 SYC Transportation	0	2,500	2,500
5600 SYC Supplies	0	10,000	10,000
5600 SYC Software	0	1,350	1,350
<i>SYC After School Program</i>	0	289,582	285,810
<i>Difference From Previous Budget</i>			(3,772)
<i>Percentage Difference From Previous Budget</i>			0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2100 PROFESSIONAL SERVICES

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	22-23 BUD APPROVED
5110	Truant Officer Salary	37,578	40,109
5200	Truant Officer Health & Dental Insurance	18,005	21,506
5200	Truant Officer Life & Disability	238	104
5200	Truant Officer FICA/Medicare	2,454	3,068
5200	Truant Officer State Retirement	5,284	5,427
5300	School Resource Officer Services	77,903	82,375
Professional Services		141,461	152,589
Difference From Previous Budget			2,989
Percentage Difference From Previous Budget			2.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2150 SPEECH & LANGUAGE SERVICES

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	BUD APPROVED
5300	SPED Speech Consultant District Wide	0	0
<i>Speech & Language Services</i>		0	0
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2160 PT/OT SERVICES

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	BUD APPROVED
5300	SPED PT/OT/Autism Consultant District Wide	245,104	199,853 230,679
<i>PT/OT Services</i>		245,104	199,853 230,679
<i>Difference From Previous Budget</i>			30,826
<i>Percentage Difference From Previous Budget</i>			15.42%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2190 OTHER SUPPORT SERVICES - STUDENT

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	BUD APPROVED
5800	Strafford Learning Center Membership Dues	9,364	9,988
			9,071
<i>Other Support Services - Student</i>		9,364	9,988
<i>Difference From Previous Budget</i>			9,071
<i>Percentage Difference From Previous Budget</i>			(917)
			-9.18%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2200 ADMINISTRATION PROFESSIONAL DEVELOPMENT

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	22-23 BUD APPROVED
5200	Admin Staff Development Contracted Services	40,321	18,000 25,000
<i>Administration Professional Development</i>		40,321	18,000 25,000
<i>Difference From Previous Budget</i>			7,000
<i>Percentage Difference From Previous Budget</i>			38.89%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2300 GENERAL ADMINISTRATION SERVICES

ACCT		21-22	23-24	
NUMBER	DESCRIPTION	Actual	22-23 BUD	APPROVED
5500	School Board Advertising	1,001	3,300	3,300
5600	School Board General Supplies	6,015	1,000	11,000
5600	School Board Criminal Background Checks	0	10,000	0
5800	School Board Dues	5,565	5,500	5,500
5110	School Board Secretary Salaries Services	700	3,600	3,600
5200	School Board Secretary FICA/Medicare	54	275	275
5200	School Board Secretary State Retirement	0	410	410
5300	Audit Fees	7,434	8,000	8,000
5300	SPED Legal Fees	4,004	7,000	7,000
5300	Legal Fees	12,567	30,000	20,000
General Administration Services		37,338	69,085	59,085
Difference From Previous Budget				(10,000)
Percentage Difference From Previous Budget				-14.47%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2400 SCHOOL ADMINISTRATION SERVICES

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	22-23 BUD APPROVED
5100	Grants Manager Salaries	0	15,200 15,656
5200	Grants Manager Health & Dental Insurance	0	6,029 1,750
5200	Grants Manager Life & Disability	0	106 345
5200	Grants Manager FICA/Medicare	0	1,163 1,198
5200	Grants Manager State Retirement	0	5,360 2,118
5300	Contracted Services	0	0 0
5500	Clerical Staff Development	3,521	10,000 10,000
School Administration Services		3,521	37,858 31,067
Difference From Previous Budget			(6,791)
Percentage Difference From Previous Budget			-17.94%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT		21-22	22-23	23-24
NUMBER	DESCRIPTION	Actual	BUD	APPROVED
5110	Custodial & Maintenance Supervisor Salary	60,451	90,125	87,550
5110	District Wide Maintenance Salary	48,210	46,946	48,734
5110	Custodial Substitutes Salaries	18,490	20,000	20,000
5110	Custodial Overtime Salaries	31,155	30,000	30,000
5200	Custodial & Maintenance Health & Dental Insurance	13,127	13,180	40,716
5200	Custodial & Maintenance Life & Disability	1,214	672	668
5200	Custodial & Maintenance FICA/Medicare	11,604	12,016	11,956
5200	Custodial & Maintenance State Retirement	15,614	19,273	18,439
5500	Property Insurance	86,995	126,247	135,084
5400	District Wide Maintenance and Contracts	110,189	139,711	64,002
5400	Trash Removal	54,443	50,000	50,000
5600	Custodial Uniforms	0	0	3,000
5100	Grounds Maintenance Salary	0	44,866	0
5200	Grounds Maintenance Health & Dental	0	18,902	0
5200	Grounds Maintenance Life & Disability	0	217	0
5200	Grounds Maintenance FICA/Medicare	0	3,432	0
5200	Grounds Maintenance State Retirement	0	6,308	0
5400	Lawn Care	0	0	15,178
5400	Performance Lease	134,565	133,565	137,256
5400	Grounds Equipment	6,226	4,729	0
5700	Care/Upkeep Equipment	0	0	0
5600	Maintenance Supplies and Uniforms	452	0	0
5300	Maintenance Contracted Services	0	0	0
5400	Maintenance Contingency	0	0	0
5400	Vehicle Maintenance	314	1,000	1,000
Custodial & Maintenance Services		593,046	761,189	663,583
Difference From Previous Budget				(97,606)
Percentage Difference From Previous Budget				-12.82%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2700 TRANSPORTATION SERVICES

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	22-23 BUD APPROVED
5500	Regular Transportation	464,270	425,985
5500	Gas for District Vehicles	2,258	4,120
5500	SPED Transportation	847,352	815,947
Transportation Services		1,313,881	1,246,052
Difference From Previous Budget			16,287
Percentage Difference From Previous Budget			1.32%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

2900 OTHER SUPPORT SERVICES

ACCT	21-22	23-24	
NUMBER DESCRIPTION	Actual	22-23 BUD	APPROVED
5300 Contracted Technical Support	160,572	159,050	155,440
5600 Technology Supplies	2,349	2,000	2,000
5600 Technology Software	80,901	97,340	98,600
5700 Technology Computer Hardware	71,638	35,761	23,111
5110 Sick Day BB & Early Retirement	10,030	24,825	89,552
5200 Retiree Health Insurance	105,172	81,709	66,196
5200 Retiree FICA/Medicare	1,381	1,899	6,851
5200 Retiree State Retirement	0	4,844	17,588
5200 Course Reimbursement	68,920	70,000	95,000
5200 Workshop Reimbursement	8,297	20,000	20,000
5200 Unemployment Compensation Expense	0	14,000	14,000
5200 Workers' Compensation Insurance	53,305	92,671	91,744
5300 Medicaid Fees	7,078	0	0
Other Support Services	569,643	604,099	680,082
Difference From Previous Budget			75,983
Percentage Difference From Previous Budget			12.58%

2990 OTHER CONTINGENCY

NUMBER DESCRIPTION	Actual	22-23 BUD	APPROVED
5002 Other - Contingency	2,727	0	0
Other Support Services	2,727	0	0
Difference From Previous Budget			0
Percentage Difference From Previous Budget			0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

5100 DEBT SERVICES

ACCT		21-22		23-24
NUMBER	DESCRIPTION	Actual	22-23 BUD	APPROVED
5100	Bond - Interest	656,996	690,840	713,960
5100	Bond - Principal	1,177,055	1,146,701	1,113,245
Debt Services		1,834,050	1,837,541	1,827,204
Difference From Previous Budget				(10,337)
Percentage Difference From Previous Budget				-0.56%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

DISTRICT - WIDE

5200 FOOD SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5221 Transfer to Food Service	0	30,000	30,000
<i>Food Services</i>	0	30,000	30,000
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

<i>District - Wide</i>	5,001,402	5,473,813	5,489,291
<i>Difference From Previous Budget</i>			15,478
<i>Percentage Difference From Previous Budget</i>			0.28%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

SCHOOL ADMINISTRATIVE UNIT

2320 SAU Salaries and Benefits

ACCT	21-22	23-24
NUMBER DESCRIPTION	Actual	22-23 BUD APPROVED
5110 Certified Salaries	473,140	487,025 501,682
5110 Non-Certified Salaries	217,172	225,170 231,937
5200 Certified Health and Dental Insurance	115,021	131,715 131,488
5200 Non-Certified Health and Dental Insurance	64,281	69,870 75,549
5200 Certified Life & Disability	5,327	5,367 5,708
5200 Non-Certified Life & Disability	1,038	1,062 1,074
5200 Certified FICA& Medicare	32,412	37,257 38,379
5200 Non-Certified FICA & Medicare	14,518	17,225 17,743
5200 Certified State Retirement	79,019	70,624 80,864
5200 Non-Certified State Retirement	30,534	31,659 31,381
SAU Salaries and Benefits	1,032,462	1,076,974 1,115,805
Difference From Previous Budget		38,831
Percentage Difference From Previous Budget		3.61%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

SCHOOL ADMINISTRATIVE UNIT

2321 GEN ADMIN

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	22-23 BUD APPROVED
5200	Course Reimbursement	12,225	13,500
5200	Staff Development	3,014	3,900
5500	Travel	1,432	11,310
5500	Conference Expenses	5,901	8,000
5600	Books and Subscriptions	852	800
5800	Professional Dues	9,911	9,996
General Administration		33,334	47,506
Difference From Previous Budget			1,065
Percentage Difference From Previous Budget			2.24%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

SCHOOL ADMINISTRATIVE UNIT

2322 OTHER SUPPORT SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5300 Meeting Expenses	4,916	3,000	5,000
5300 Superintendent Moving Expenses	6,943	0	0
5300 Audit	10,650		
5300 Accounting Software Support	16,510	20,000	20,000
5500 Advertisements	4,158	3,600	4,450
5700 Computer Hardware	0	7,000	7,000
5800 Bank Service Charges	0	4,000	4,000
Other Support Services	43,177	37,600	40,450
Difference From Previous Budget			2,850
Percentage Difference From Previous Budget			7.58%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

SCHOOL ADMINISTRATIVE UNIT

2323 OPERATIONS

ACCT		21-22	23-24
NUMBER	DESCRIPTION	Actual	22-23 BUD APPROVED
5400	Contracted Services	78,123	83,900 86,900
5400	Copier Lease	5,039	5,040 5,040
5500	Postage	5,180	6,500 6,500
5600	Supplies	13,967	11,000 14,000
Operations		102,309	106,440 112,440
Difference From Previous Budget			6,000
Percentage Difference From Previous Budget			5.64%

GENERAL FUND FY 2023-2024 APPROVED BUDGET

SCHOOL ADMINISTRATIVE UNIT

2324 INSURANCE

ACCT	21-22	23-24
NUMBER DESCRIPTION	Actual	22-23 BUD APPROVED
5200 Workers Compensation Insurance	1,649	2,697 2,670
<i>Insurance</i>	1,649	2,697 2,670
<i>Difference From Previous Budget</i>		(27)
<i>Percentage Difference From Previous Budget</i>		-1.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT
2600 CUSTODIAL & MAINTENANCE SERVICES

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5110 Custodial Salary	0	12,618	13,122
5200 Custodial FICA & Medicare	0	965	1,004
5200 Custodial State Retirement	0	1,774	1,775
5600 Supplies	93	300	300
5400 Water and Sewer	975	1,300	1,300
5500 Telephone	1,866	1,740	2,300
5500 Internet Access	781	1,541	1,583
5600 Propane	8,319	4,500	5,584
5600 Electricity	5,283	7,500	8,500
5400 Plant Maintenance	1,677	2,800	2,800
5400 Maintenance Repairs	448	1,000	1,000
5700 Maintenance Equipment	1,426	1,500	1,500
5500 Property Insurance	2,705	4,981	4,676
Custodial & Maintenance Services	23,573	42,519	45,444
Difference From Previous Budget			2,925
Percentage Difference From Previous Budget			6.88%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT
2990 OTHER CONTINGENCY

ACCT NUMBER DESCRIPTION	21-22 Actual	22-23 BUD	23-24 APPROVED
5002 Other - Contingency	100	2,000	2,000
<i>Other Support Services</i>	100	2,000	2,000
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

GENERAL FUND FY 2023-2024 APPROVED BUDGET
SCHOOL ADMINISTRATIVE UNIT

SAU	1,236,604	1,315,736	1,367,380
<i>Difference From Previous Budget</i>			51,644
<i>Percentage Difference From Previous Budget</i>			3.93%

**GENERAL FUND FY 2023-2024 APPROVED BUDGET
SUMMARY**

SCHOOL ID #	DESCRIPTION	21-22	23-24	
		Actual	22-23 BUD	APPROVED
13	Maple Wood Elementary	4,159,137	4,253,878	3,958,602
11 and 14	Idlehurst Elementary - Preschool	4,641,132	4,848,896	5,002,114
21	Middle School	5,295,811	5,227,708	5,173,796
31	High School	5,747,839	6,298,348	6,645,915
33	Career Technical Center	1,382,369	1,441,207	1,471,924
34	SAU Budget	1,236,604	1,315,736	1,367,380
90	District Wide	5,001,402	5,473,813	5,489,291
	Total	27,464,293	28,859,586	29,109,022

Summary	27,464,293	28,859,586	29,109,022
Difference From Previous Budget			249,436
Percentage Difference From Previous Budget			0.86%