

**City of Somersworth**  
**MINUTES OF THE JLMC MEETING**

August 24, 2023 at 10:00 AM at Millennium Park

Members Present: Matthew Duval, Chair; Linda Corriveau, Secretary; Michael Bobinsky; Kristen Davenport; Brent Willette; Barbara Ross; Billy Walden; James Drakopoulos  
Members Not Present: Anthony DeFrancesco  
Others Present: None

Matt called the meeting to order at 10:04 AM

MINUTES OF THE 01/26/23 MEETING

Linda made a motion to accept the minutes. The motion was seconded by Mike and passed unanimously.

NEW BUSINESS

Accident Reports – accident reports for the reporting period (01/26/2023-08/21/2023) were provided. We discussed one by one the fourteen (14) workers compensation injuries and the thirteen (13) property and liability claims that happened since our January meeting.

Wellness Fair – Reviewed the Wellness Fair of April 13<sup>th</sup>. It was agreed that it was very successful with great participation across all departments and vendors. The Smoothie Bus was well received.

AED Inventory-Volunteers from locations with AED's were given forms to complete to update the AED inventory. Fire Dept has received new AED's so they will be giving the replaced ones to HR. Those will go into circulation and replace some of the oldest models in use in other City buildings.

Safety Manual was discussed and Linda will prepare the updates needed and present to JLMC committee within the next couple of meetings.

Concerns/Training/Accomplishments-

- Backhoe training at Public Works given by T2
- Primex On Line training assigned to all employees "2023 Preventing Workplace Harassment for Employees".
- Federal and State posting for new Fire Department building

OLD BUSINESS

None

MISCELLANEOUS

None.

DATE OF NEXT MEETING

November 30, 2023 at the Fire Department.

ADJOURNMENT

At 10:48 AM, James motioned and seconded by Barbara. The motion carried unanimously.

Respectfully submitted,  
Linda Corriveau, Secretary

**Applicable NHDOL Statutes: [RSA 281-A:64](#), [Administrative Rule Lab 600: Safety Programs and Joint Loss Management Committees](#), & [Lab 1400: Administrative Rules for Safety and Health](#)**