

JOINT BUILDING COMMITTEE-MAPLE WOOD PROJECT

Date: August 6, 2019

Time: 8:00 a.m. start

Present: Councilor Marty Pepin, School Board Member Tom McCallion, School Board Member Mark Richardson, Karl Ingoldsby, Facilities Director, Lori Lane, Assistant Superintendent, Katie Krauss, Business Administrator, Devin McNelly, Principal, and Dave Baer from Milestone Construction

Pepin called the meeting to order at 8:00 AM.

Approval of Minutes: A motion made by Dumont seconded by McCallion to approve the minutes from July 9, 2019. VOTE: motion passed, unanimously.

Budget Update: Lori Lane handed out a budget update. She stated that the total budget is \$2,359,627.87, a little under the bond. She stated that the Construction Manager contract includes performance contracting, and the number is fluid. She stated that we estimated that the lease the district will be taking out is around \$300,000 and rebates expecting also came in higher a little over \$100,000. Not sure exactly what it will be but it won't be over the \$300,000. We are on track spending down as we anticipated. She stated that on page 2 of the budget update is the contingency. She stated that when we did CTC we had two contingencies owner and construction but we didn't do that this time. This is the spend down of the contingency. Cris's biggest concern in regards to the contingency was getting into the final piece of the roof and seeing if there were any surprises. Dave Baer stated that he hasn't heard anything bad in regards to the roof as of yet. Karl Ingoldsby stated that we are still waiting to see because they haven't gotten onto the gym yet. We don't know what we are getting into until they get into it. Lane stated that we aren't at the point where we can release any funds and make decisions so we are waiting on that. Marty Dumont stated that looking forward capping off the project are we on target for that to happen before school starts. Baer stated that the classrooms are in excellent shape. He stated that they are painting in administration today if we can get paint colors. He stated that we have some lead time issue things but we are putting all those things together. He stated that boiler room wise it may go into school year but it would be behind the scenes. Devin McNelly asked about the timeline for classrooms to be cleaned. Ingoldsby stated that the West wing could be as soon as tomorrow possibly or next week to start cleaning. He stated that it will be a week in that wing. They have lights in this hallway and then we will be able to do that next week. It will be tight for us but I can pull people to send over here. Teachers can't get in until they are supposed to come back. McNelly stated that it is going to cause upset teachers. If you can get in to clean early that would help. Ingoldsby stated that as soon as they are done I can let you know and you can let teachers know. McNelly stated that he told them the week before school starts but it is a fluid situation.

Project Update: Baer stated that the masons are hopefully starting today they are waiting for brick ties but we have everything else. He stated that in regards to drywall, we had to do some fancy dancing to get them in here but they got a pretty good jump in it. He stated that hopefully we will be painting the admin area today. He stated that we have a lead-time issue floor grate. He stated that we will have to put something temporary in because it doesn't ship until 28th.

We are working with mill work guy, he is coming over to give a temporary template for reception desk. He stated that we are right down to the wire. Everything is squared away on security and data took a lot of work but got it resolved. He stated that the porcelain tiles are expected to come in a week. He stated that there are not as many long haul drivers they do station to station and things get lost in the station. The cabs have GPS tracking the trailers don't, sitting somewhere and no one can find it. Dumont stated that you eluded to colors, are you waiting for colors, Is there a standard guidance for schools? Lane stated that she doesn't think so, when we did the CTC it was origami white. Cris is supposed to be here and he is going to bring samples for accent colors. Dumont asked if they added new ceiling tiles or put in old. Ingoldsby stated that they put back old ones unless they broke. Lane stated that we had a building and grounds meeting last night and talked about CIP, in the next one put in replacing the flooring and carpets in this building.

Furniture Update: Lane stated that she had a meeting with school furnishings to have an initial discussion on furniture. We are not ready to move forward with this, it will depend on what we have left for money. That will be coming. We will have to do an RFP.

Plaque: Lane stated that she worked with the city and collected everyone's name. The current plaque for the kindergarten renovation is right out front so we should talk about where to put the new plaque. She stated that on the current plaque the names are centered, I personally don't like it but it is whatever you guys decide. She stated that she separated the council and the school board. There is a dedication at the top, it is up to you what you want. Once we make final decisions, what we did with CTC is we worked with North branch and they installed it. We would have to have a conversation on that as well. Dumont stated that he is in favor of putting it near the current one. Richardson stated that we should put it at the new entrance. Motion Marty D to approve plaque as presented seconded by Tom.

The next meeting was set for Tuesday, August 20, 2019 at 8:00 AM at Maple Wood School.

Adjournment: A motion made by Richardson seconded by McCallion to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 8:35am.

Katie Krauss