



**LIBRARY BOARD OF TRUSTEES MEETING
@ LIBRARY
Tuesday, June 6, 2023
6:00 PM
AGENDA**

**Attendees- Rebecca Whitney- Librarian, Donna Donovan- Chair, Elizabeth Croston, Arlene Labrie, and Laurie Ashe
Excused- Becky Patten**

- I. Meeting Called to Order@6:01
- II. Minutes of the May 2023 meeting-Arlene Labrie made a motion to accept the meeting minutes and
Seconded by Elizabeth Croton. It was accepted by all.
- III. Public Comments- There were no public comments
- IV. Report of the Library Director- We reviewed the Library Director's report. The employee hour switch
is working well. The HVAC was discussed. The computer classes are on Friday and the focus will be
on library information. There will be safety training with the Police department. The focus will be on
how do we handle different types of people who come into the library. Arlene made a motion to
accept the report and it was Seconded by Elizabeth Croton
- V. Old Business
 - HVAC basement-The HVAC is still not completely working. There are three sections and they are
not working correctly. There have been repairs to the mechanics and the software. There are
thermostats that also control the temp. The librarian will continue to tweak the controls hoping
that the library does not get too hot. It only worked for one afternoon after the last repair.
 - Cintas mat service- The library is paying the bill. Rebecca Whitney will inquire about a monthly
swap although they are not coming every week now.
- VI. New Business
 - Items for discussion Arlene Labrie talked about the Oculus software with a family member.
There was a list of suggested software that will be forwarded to Rebecca Whitney. The library
does not have a gaming computer needed to support some of the programs.

- Donna Donovan reviewed the NH Library Trustee class in July. None of us will be able to attend.
- Laurie Ashe made it known that she will not be renewing for another time as Library Trustee and when her time ends in March 2024 she will end her tenure as a Library Trustee.

VII. Review Expenditures-

The budget will be increased for 2024. The Expenditures were reviewed and accepted.

VIII. Date for next meeting: August 1, 2023

IX. Adjourn at 6:34