MINUTES OF CITY COUNCIL MEETING

Somersworth, NH February 21, 2017 7:00 P.M.

The meeting was called to order at 7:03pm by His Honor, the Mayor, Dana Hilliard, and upon roll call the following Council members were present: Pepin, Soldati, Dumont, McCallion, Messier, Witham, Sprague, Cameron, and Paradis.

MINUTES OF THE PREVIOUS MEETING.

MINUTES FOR CITY COUNCIL MEETING HELD ON FEBRUARY 6, 2017 Councilor Soldati, seconded by Councilor Messier, made a motion to accept the minutes. The motion passed unanimously. Councilor McCallion abstained.

COMMUNICATIONS

Letter of Resignation from Beth Poulin, Board of Cemetery Trustees, was read by the Clerk. Mayor Hilliard wished Mrs. Poulin the best and thanked her for her services to the City of Somersworth. Her resignation will be kept as part of the permanent record.

MAYOR'S REPORT

Mayors Report for City Council Meeting February 21st, 2017

- Thank you to our local Aroma Joe's located on High Street for celebrating Hilltopper Pride. Throughout the month of February stop my Aroma Joe's every Monday from 3 to 4pm and receive a free single Blue Hilltopper Rush. I applauded Aroma Joe's and all local business for your dedication to keeping Somersworth "On the Move!"
- The Arts are alive in Somersworth! I was thrilled to recently attend a packed opening night of "Art for the Heart" at VIBE art gallery in our Hilltop city. The exhibition and silent auction will take place for the month of February. I encourage all who love and appreciate the Arts to visit Somersworth's new business and neighbor.
- The room was filled with excitement at the first official meeting of the Seacoast food truck and craft beer festival. The high energy committee has plans underway which will give all citizens a culinary experience to remember. The festival will take place on Sunday June 18th during what is being planned as festival weekend in Somersworth.

- A pride filled afternoon took place last Friday honoring our Super Bowl 51 champions. Members of the Cultural Commission, Somersworth High School Football coach Dan Hodsdon, local End Zone Militia celebrity Mark Richardson and I raised the Super Bowl championship flag in citizen's place. Special thanks to Mark Richardson for firing off volleys in celebration of the Patriots, and allowing me to check another goal off my bucket list, firing a musket. The flag will remain waving until March 10th.
- Thanks to all who attended last Saturdays Mayors community forum. The next forum will take place on Saturday March 18th with At-Large City Councilors Dale Sprague and Nancie Cameron and At-Large School Board members Joanne Pepin and Don Austin. The purpose of the forums are continue to foster and exchange of progressive open dialog and ideas keep our community "On the Move!" All citizens are welcome to attend any forum regardless of the Ward they live in.

Appointments

- Under nominations, appointments and Elections; <u>In accordance with Council</u>
 <u>Rule 17 Appointments</u>, the following are before the Council this evening for a
 confirmation vote.
 - **Ron LeHoullier,** for reappointment as regular member of the Planning Board with a term to expire in February 2020
 - <u>Margaret Roberge</u> for reappointment as a member of the Board of Cemetery Trustees with a term to expire in February 2020
 - <u>Pius Charles Murray</u> reappointment as a Member of the Board of Library Trustees with a term to expire in February 2020
 - <u>Pius Charles Murray</u> reappointment as a member of the Historic District Commission with a term to expire in February 2020
 - Also this evening In accordance with Council Rule 17 Appointments, the following are being brought forward this evening for nomination;
 - <u>Beth Wheland</u> As a member of the Board of Cemetery Trustees, with a term to expire in Feb. 2020
 - <u>Aaron Fournier</u> Reappointment as a member of the Planning Board with a term to expire in Feb. 2020
 - <u>Harold Guptill</u> Reappointment as a member to the Planning Board with a term to expire in Feb. 2020

<u>In accordance with Council rule 17 appointments</u> the nomination shall remain open until the March 6th, scheduled Council meeting.

• I am also announcing a new member to the Mayor's office this evening; Jennie Holmes will now be serving as director of constituent services. Welcome on board Jennie and thank you for your service.

This respectfully concludes my February 20th, 2017 Mayors Report

REPORTS OF STANDING COMMITTEES

Government Operations – Councilor Soldati reported that they met on February 7th at noon. The committee was updated on personnel in the City. There are about 96 full time employees. The 11 employees in the Public Works Department have done a great job taking care of our roads and sidewalks during the storms. There are no vacancies in the PD. There was discussion about doing away with the animal control position. The parking enforcement and dispatcher will be split into two positions. Our salaries are comparable to other communities with the lowest paid at \$10.43/hr. There are some needs in the city; a part time secretary in Recreation Department. City Clerk's office is very busy and we need to look at more help in there. We are lean and mean with 96 employees.

<u>Public Safety</u> – Vice Chair, Councilor Messier reported that they met on February 14; all members were present. They discussed Resolution 28-17; the lease/purchase of an SUV for the Police Department. There was discussion about a prior JAG Grant for the Police Department. They were planning to purchase an E-Ticket system with the JAG Grant; however, they received a grant from the State of NH to purchase the E-Ticket System. There was discussion about the purchase of vehicles from drug forfeiture monies. The Police Department also received a \$6000 grant to purchase plate carrier vests.

Fire Department mentioned that LT Houle retired, New LT Drakopolous. The Fire Department is at full staff

At American Ambulance, John Cote is Operations Manager now. They have replaced 2 AED units. American Ambulance Response time is about 4 minutes.

There was also brief discussion about placing signs in High Street to slow down traffic. High Street sidewalks need to be plowed.

REPORTS OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER

Special Committees

Vision 2020 – will be meeting on February 23rd.

<u>Planning Board</u> – Councilor Witham reported that they approved a site plan for Market Street Meeting House. The applicant has limited attendees to 150 and has placed time constraints on the evening bands and music. The project was approved. The outward appearance will undergo little change; the stairway will be improved. Building will not change its character.

<u>Sustainability Committee</u> – Councilor Soldati said the committee has finished a draft of an ordinance for the tree committee. This will be vetted through the Public Works and Environment Committee.

<u>Joint Commission of City Council and School Board</u> – The Committee discussed the School budget. There was also discussion about how we can look at the services. They believe that this type of approach, meet on a regular basis and open discussions will be beneficial to all.

<u>HDC</u> - The Committee will meet this Wednesday, February 22, 2017.

<u>Superintendent Search Committee</u> – Will meet on March 7 @ 6pm.

City Manager's Report



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, February 17, 2017

SUBJECT: City Manager's Report for Tuesday, February 21, 2017

City Council Agenda

Unfinished Business (under Section 13 of Agenda)

Resolutions

A. Resolution No. 27-17 Vote to Authorize the Trustees of Trust Funds to Release the Balance of the Post-Withdrawal Capital Trust Fund to the

Somersworth School District and Close the Post-Withdrawal Capital Trust Fund. Again, as of the end of December there was \$84,887 in this post withdrawal account. If approved, this action will close out this account.

- B. Resolution No. 28-17 To Authorize the City Manager to Order One SUV Style Police Cruiser Which will be Funded by a Lease Purchase Arrangement. Again, this will be a lease to purchase acquisition. The City will have ownership of this vehicle at the end of 3 years.
- C. Resolution No. 29-17 To Authorize the City Manager to Contract with Pro HVAC of Somersworth, NH to Install an Energy Recovery Ventilator at the Somersworth City Hall. City Council appropriated \$37,000 in this fiscal year's budget to replace this unit. The City received 3-bids for this project. City Staff recommends the project be awarded to the lowest bidder, Pro HVAC.

New Business (under Section 14 of Agenda)

Ordinances

- A. Ordinance No. 9-17 Amending Chapter 32, Water Ordinance, by Amending Section 16 Titled "Rates, Fees, and Charges".
- **B.** Ordinance No. 10-17 Amending Chapter 8A, Sewer Ordinance, by Amending Section 7. (B) Titled "Sewer Use Volume Charges". Ordinance No. 9-17 and 10-17: The Finance Committee met on January 18th to review possible increases to our water and sewer utility rates. The Committee voted to recommend the increases. I have included a summary of the water/sewer rates for our neighboring Cities. The monthly utility bill increase for an average Somersworth home for next year would be \$1.16 for water and \$2.20 for sewer. An attached worksheet shows the estimated increases for each of the proposed four (4) years. I recommend a Public Hearing on both Ordinance Amendments prior to the next Council meeting on March 6th at 6:45 p.m. Scheduled without objection from Council.

Resolutions

- A. Resolution No. 30-17 Displaying a Permanent Photo of Fred H. Brown in the City Council Chambers and Mayor's Office.
- B. Resolution No. 31-17 To Authorize the City Manager to Amend the Renewal Cable Television Franchise Agreement Between the City of Somersworth and Comcast of Maine/New Hampshire, Inc. The City's Special Counsel, Attorney Kate Miller, recommends amending the current Franchise Agreement out for five (5) more years. I have attached a copy of her recommendation. The Staff Committee (Superintendent Jeni Mosca, Finance Director Scott Smith and I) that worked on this matter concurs. The new expiration date would be June 17, 2013.

Additionally, prior to the March 20th Council Meeting at 6:30 p.m. I recommend the City Council schedule a Public Hearing on the proposed Amendment. *Scheduled without objection from Council.*

C. Resolution No. 32-17 To Authorize the City Manager to Sign a Payment-In-Lieu-Of-Taxes (PILOT) Agreement with the Somersworth Early Learning Center. City Attorney Walter Mitchell has reviewed the enclosed PILOT Agreement. The Finance Committee supports the proposed PILOT.

Other

A. Vote to Authorize the City Manager to Sign the FERC License Application Approval, to Allow Transferring of Rights and Interest in the License from Enel Green Power North America, Inc. to Green Mountain Power Corporation. The present owners have petitioned FERC to move forward with the sale of this Hydro operation. The process requires the City to sign off indicating we have no objection. It would also be my intent to meet with the new owners to review our 1981 dated Lease Agreement language and payment. Attached is a copy of the Application to transfer the License.

City Manager's Items (under section 10 of Agenda)

A. Informational Items

- 1. FY2017 Budget Update. Attached is a projected summary of this Fiscal Year's General Fund Budget Expenditures. As you can see, an early projection shows the Public Works Department running into a deficit. Closer to the end of the fiscal year, we will be able to finalize a recommendation for Council to act on a budget transfer from other available General Fund departments to handle any specific overages.
- **2. Police Department Homeland Security Grant.** Attached is a memorandum from Chief Kretschmar regarding a \$6,000 State of NH Homeland Security Grant that the City received to purchase safety equipment vests for the Police Department. Both the Finance Committee and Public Safety Committee voted to support the Grant acceptance.
- **3.** Tax Assessing/Data Collector RFP. Just a note to inform you that we are in the process of preparing a Request for Proposal (RFP) for professional Tax Assessor Services with the Cities of Dover and Rochester.
- **4. State of City Address**. In accordance with City Charter, the Mayor and School Board Chairman have scheduled a joint meeting on *Monday, March* 6th, at 5:30 p.m. prior to the scheduled City Council meeting for the State of the City Address.
- 5. Upcoming City Council Workshops & Meetings.

Council Workshops

Saturday, March 11

8:30am: Goal Setting Session

Saturday, April 1

8:30am: Budget Workshop

Special Meetings

Monday, April 3

5:30pm: City Manager Presents his Proposed 2017/2018

Budget

6:00pm: Public Hearing on 2017/2018 Budget

7:00pm: City Council Meeting

B. Attachments

a. City Attorney Certification, Five (5)

b. Department Head Reports

NOMINATIONS, APPOINTMENTS AND ELECTIONS

- A. Mayoral Nomination For Council confirmation vote.
 - a. Ron LeHoullier, Reappointment as a Member of the Planning Board, term to expire Feb. 2020.
 - Councilor Messier, seconded by Councilor Witham, made a motion to approve the appointment. The motion passed unanimously.
 - **b.** Margaret Roberge Reappointment as a Member of the Board of Cemetery Trustees, term to expire Feb. 2020.
 - Councilor Soldati, seconded by Councilor Paradis, made a motion to approve the appointment. The motion passed unanimously.
 - c. Pius Charles Murray, Reappointment as a Member of the Board of Library Trustees, term to expire Feb. 2020.
 - Councilor Dumont, seconded by Councilor Soldati, made a motion to approve the appointment. The motion passed unanimously.
 - **d.** Pius Charles Murray, Reappointment as a Member of the Historic District Commission, term to expire Feb. 2020.
 - Councilor Dumont, seconded by Councilor Messier, made a motion to approve the appointment. The motion passed unanimously.

- B. Mayoral Nomination Requires Council confirmation vote.
 - a. Beth Wheland as a member of the Board of Cemetery Trustees, term to expire Feb. 2020.
 - b. Aaron Fournier, Re-appointment as a Member of the Planning Board, term to expire Feb. 2020.
 - c. Harold Guptill, Re-appointment as a Member to the Planning Board, term to expire Feb. 2020.

These appointments will remain open until the March 6th, 2017 City Council Meeting.

UNFINISHED BUSINESS

Resolutions

Resolution No. 27–17 Vote To Authorize The Trustees Of Trust Funds To Release The Balance Of The Post-Withdrawal Capital Trust Fund To The Somersworth School District And Close The Post-Withdrawal Capital Trust Fund.

Councilor Paradis, seconded by Councilor Witham, made a motion to approve Resolution 27-17.

Discussion:

Councilor Witham asked if there are any costs involved with closing this account. City Manager Belmore explained that there are no additional costs.

The motion to approve Resolution 27-17 passed unanimously.

Resolution No. 28-17 To Authorize the City Manager to Order One SUV Style Police Cruiser which will be Funded by a Lease Purchase Arrangement.

Councilor Messier, seconded by Councilor Paradis, made a motion to approve Resolution 28-17. The motion passed unanimously.

Resolution 29-17 To Authorize the City Manager to Contract with Pro HVAC of Somersworth, NH to Install an Energy Recovery Ventilator at the Somersworth City Hall.

Councilor Witham, seconded by Councilor Paradis, made a motion to approve Resolution 29-17. The motion passed unanimously.

NEW BUSINESS

Ordinances

ORDINANCE NO. 9–17 AMENDING CHAPTER 32, WATER ORDINANCE, BY AMENDING SECTION 16 TITLED "RATES, FEES, AND CHARGES".

Somersworth, NH February 21, 2017

THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 32, Section 16 Titled "Rates, Fees, and Charges", by adding the following to Section 16 1(a):

All water users will be charged at a rate of \$4.40 per 100 cubic feet of water used beginning July 1, 2017; \$4.71 per 100 cubic feet of water used beginning July 1, 2018; \$5.04 per 100 cubic feet of water used beginning July 1, 2019; \$5.40 per 100 cubic feet of water used beginning July 1, 2020;

This Ordinance will take effect upon its passage.

Sponsored by Councilors

David A. Witham Dale R. Sprague Martin Pepin

Approved:

City Attorney

Background: By passage of this Ordinance the City Council is increasing the Water Use Volume Charge 7% effective July 1, 2017, 7% effective July 1, 2018, 7% July 1, 2019, and 7% July 1, 2020.

Ordinance 9-17 will remain in first read until the March 6^{th} , 2017 City Council Meeting.

ORDINANCE NO. 10–17 AMENDING CHAPTER 8A, SEWER ORDINANCE, BY AMENDING SECTION 7. (B) TITLED "SEWER USE VOLUME CHARGES".

Somersworth, NH February 21, 2017

THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 8A, Section 7. (B) Titled "Sewer Use Volume Charges", by deleting it in its entirety and replacing it with the following:

All sewer users will be charged at a rate of \$6.05 per 100 cubic feet of water used beginning July 1, 2017; \$6.65 per 100 cubic feet of water used beginning July 1, 2018; \$7.32 per 100 cubic feet of water used beginning July 1, 2019; \$8.05 per 100 cubic feet of water used beginning July 1, 2020;

This Ordinance will take effect upon its passage.

Sponsored by Councilors

David A. Witham Dale R. Sprague Martin Pepin

Approved:

City Attorney

Background: By passage of this Ordinance the City Council is increasing the Sewer Use Volume Charge 10% effective July 1, 2017, 10% effective July 1, 2018, 10% July 1, 2019, and 10% July 1, 2020.

Ordinance 10-17 will remain in first read until the March 6th, 2017 City Council Meeting.

Resolutions

RESOLUTION NO. 30-17 DISPLAYING A PERMANENT PHOTO OF FRED H. BROWN IN THE CITY COUNCIL CHAMBERS AND MAYOR'S OFFICE.

Somersworth, NH February 21, 2017

WHEREAS, Fred H. Brown was a citizen of the City of Somersworth; and

WHEREAS, Fred H. Brown was a former Major League Baseball player, playing for the Boston Beaneaters; and

WHEREAS, Fred H. Brown served as the Somersworth City Solicitor and was elected Mayor of the City of Somersworth; and

WHEREAS, Fred H. Brown served as United States Attorney; and

WHEREAS, Fred H. Brown was elected and served as the sixty-eighth Governor of the State of New Hampshire; and

WHEREAS, Fred H. Brown was elected and served as a United States Senator,

NOW, THEREFORE, BE IT RESOLVED THAT in honor of his accomplishments and the Hilltopper pride bestowed upon our community by his service, that a permanent photo of Fred H. Brown be displayed in the Somersworth City Council Chambers and Mayors Office.

Sponsored by:
Mayor Dana S. Hilliard
Councilors:
Dale R. Sprague
Jennifer G. Soldati
Denis Messier
Martin Pepin
Martin P. Dumont, Sr.
Jessica Paradis
David A. Witham
Nancie Cameron

Approved: City Attorney

Councilor Witham, seconded by Councilor Sprague, made a motion to waive Council Rules to allow for a Second Read of Resolution 30-17; the motion passed unanimously.

Councilor Witham, seconded by Councilor Paradis, made a motion to adopt Resolution 30-17. The motion passed unanimously.

RESOLUTION NO. 31-17 TO AUTHORIZE THE CITY MANAGER TO AMEND THE RENEWAL CABLE TELEVISION FRANCHISE AGREEMENT BETWEEN THE CITY OF SOMERSWORTH AND COMCAST OF MAINE/NEW HAMPSHIRE, INC.

Somersworth, NH February 21, 2017

WHEREAS, Comcast of Maine/New Hampshire, Inc. is the duly authorized holder of a Renewal Cable Television Franchise to operate a cable television system in the City of Somersworth, New Hampshire pursuant to NH RSA 53-C, as amended, said Renewal Franchise having commenced on June 18th, 2013, and,

WHEREAS, Comcast of Maine/New Hampshire and the City of Somersworth wish to amend the Renewal Cable Television Franchise agreement, and,

WHEREAS, the Renewal Cable Television Franchise Agreement may be amended by written agreement following publication of the proposed amendment in a manner consistent with NH RSA Chapter 43, and,

WHEREAS, the City Council of the City of Somersworth as Franchising Authority is authorized to amend the Renewal Cable Television Franchise Agreement pursuant to RSA 53-C,

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Somersworth that the Renewal Cable Television agreement is hereby amended as follows:

Section 2.2, Term: is deleted and a new section 2.2 inserted as follows: Term: The term of this non-exclusive Renewal Franchise shall be for a period of ten (10) years and shall commence on June 18, 2013 following the expiration of the current Franchise, and shall expire at midnight on June 17, 2023

Sponsored by Councilors David A. Witham Martin Pepin

Approved: City Attorney

Councilor Dumont, seconded by Councilor Paradis, made a motion to waive Council Rules to allow for a Second Read of Resolution 31-17; the motion passed unanimously.

Councilor Dumont, seconded by Councilor Witham, made a motion to TABLE Resolution 31-17. The motion passed unanimously.

RESOLUTION NO. 32-17 TO AUTHORIZE THE CITY MANAGER TO SIGN A PAYMENT- IN- LIEU- OF-TAXES (PILOT) AGREEMENT WITH THE SOMERSWORTH EARLY LEARNING CENTER.

Somersworth, NH February 21, 2017

WHEREAS, The Council passed Resolution No. 20-17 authorizing the sale of the 35 Bartlett Avenue property by the Somersworth Housing Authority (SHA) to the Somersworth Early Learning Center (SELC), and

WHEREAS, the City Council authorized the sale contingent on the creation of an agreement with SELC to make a payment- in- lieu-of- taxes (PILOT), and

WHEREAS, the SELC did purchase the facility at 35 Bartlett Avenue and has provided a PILOT Agreement for approval by the City, and

WHEREAS, the City Council's Finance Committee supports this PILOT agreement, NOW THEREFORE, THE CITY COUNCIL Approves the PILOT Agreement and furthermore authorizes the City Manager to sign the PILOT Agreement with SELC and to take any other action deemed to be in the best interests to complete this action.

Sponsored by Councilors David A. Witham Dale R. Sprague Martin Pepin Jennifer G. Soldati

Approved: City Attorney

Councilor Witham, seconded by Councilor Messier, made a motion to waive Council Rules to allow for a Second Read of Resolution 32-17; the motion passed unanimously.

Councilor Witham, seconded by Councilor Paradis, made a motion to adopt Resolution 32-17. The motion passed unanimously.

Other

Vote to Authorize the City Manager to Sign the FERC License Application Approval, to Allow Transferring of Rights and Interest in the License from Enel Green Power North America, Inc. to Green Mountain Power Corporation.

Vote passed, unanimously, by voice vote.

CLOSING COMMENTS BY COUNCIL MEMBERS

Councilor Dumont said there was a Food Truck Festival, meeting last week. It is gaining excitement in the community. The Chamber and volunteers are doing a great job.

He was excited to have the Super bowl Flag raised at Citizen's Place. He said he thinks it is the first time a musket has ever been charged off in Downtown Somersworth.

One of our Council Members has missed part of history, let him be enlightened. Councilor Witham said he does not know who Johnny Cash is.

Councilor Dumont went on to compliment the Police and Fire Chiefs; he understands the challenges to keep employees and keep our ranks filled. There are no vacancies in either department.

Councilor Dumont said he has gained a lot of respect for Pius Charles Murray. His credentials are impeccable. He contributes very well, serves as secretary on the boards that he is a member of. He is looking forward to working with Pius.

Councilor McCallion advised residents of Indigo Hill Road to go to the website for more information on a meeting about the construction on Indigo Hill Road. The construction will impact that area for a little while, and residents should be informed of the traffic routes.

Councilor Messier said we have had three snow storms within the last few weeks and a couple issues have arisen. The sidewalks are a mess and need to be cleared. During the budget process, if we need to purchase another side walk plow. Look into hiring seasonal personnel for winter. It's been several days and they are still clearing some bankings. Maybe we need to look into outside services; hire other companies. We were lax, everyone did a great job, but need to look at it.

He thanked the Planning Board, for looking to get a long time vacant building occupied. Food truck festival, it should be "bigly".

Councilor Witham "Councilor Cash" stated that his parents met at Circle 9 Ranch in Epsom. He is sure his mother can tell him about this "Johnny Cash fellow".

The Public Works Department did a tremendous amount of work; some employees working 90-100 hours in one week. They need to look into the condition of the sidewalks. We need another piece of equipment to deal with the sidewalks. We want to be a walkable community. Public works needs our support. Thanked the Public Works Director for the frequent updates.

The weather is wreaking havoc with our roads. Indigo Hill, Rocky Hill, Tates Brook, Green Street, all have potholes. These will need to be addressed come spring time, and this will take more than cold patch.

Councilor Sprague said he understands that it's not easy to clear the sidewalks. It's a traffic hazard to have people walk in the road. Commercial contractors will plow parking lots but do not take to care for our sidewalks. We should consider fines, and adding this to our Ordinance.

He said he noticed that the intersections were plowed differently. At Maple and Blackwater, the islands were stacked high with snow. This is such a traffic hazard.

The assessing joint bid, he hopes it is to create uniformity. The County has expressed some interest in the joint bid.

He applauded the Mayor for bringing forward the resolution of Fred Brown. Brown has done a lot for this City. Fred Brown's portrait is hanging in Concord, and Sprague said he never knew Brown was from Somersworth. This is great person who came from this community.

He is dumbfounded that Councilor Witham does know who Johnny Cash is...

Councilor Paradis said she was the councilor who suggested Public Safety Traffic Cones. It is a vision 2020 goal, and she encourages the traffic safety committee to look into this. Businesses thanked the Department of Public Works for clearing the snow, but when we put out parking ban signs she suggests that we put the time of the parking ban. Some businesses said customers were not stopping at businesses because they thought there was no parking. She also reported that light post flags are being ordered, so the holiday flags will be changed soon.

ADJOURNMENT

Councilor Dumont, seconded by Councilor	Witham, made a motion to adjourn.	The
meeting adjourned at 8:09 pm.		

Trish Harris, City Clerk	
Dana Hilliard, Mayor	