

MINUTES OF CITY COUNCIL MEETING

Somersworth, NH
August 14, 2017
7:00 P.M.

The meeting was called to order by His Honor, the Mayor, Dana Hilliard, and upon roll call the following Council members were present: Pepin, Dumont, McCallion, Messier, Witham, Cameron. Councilors Soldati, Sprague, and Paradis were excused.

MINUTES OF THE PREVIOUS MEETING.

MINUTES FOR CITY COUNCIL MEETING HELD ON JULY 24, 2016

Councilor McCallion, seconded by Councilor Cameron, made a motion to accept the minutes. The motion passed, with Councilors Pepin and Dumont abstaining.

COMMENTS BY VISITORS

Richard Gagnon, 11 Ruel Street, Ward 4, came to ask a few questions. He said he understand a while back that the monument was toppled and the decision was made to create Citizens Place. He sees that it has potential. He has seen many gatherings there and many flags go up. He has been wondering about a Historic Marker which would explain the monument in more detail and that it celebrates history, at the same time we do not prefer one religion over another. He said he would also like to make a recommendation. A lot of times he sees a flag go up, but there is nothing that explains what the flag is for, on the ground; a sign or marque would be helpful.

COMMENTS BY COUNCILORS

Councilor McCallion, said on behalf of the Girls Field Hockey Club, thanks to all who helped raise funds through the summer. The team is still looking for players. Players don't have to pay to play. There used to be 40-50 girls who would sign up; they are now down to 9 players.

COMMUNICATIONS

None

PRESENTATION OF PETITIONS AND DISPOSAL THEREOF BY REFERENCE OR OTHERWISE

None

MAYOR'S REPORT

Mayors Report for City Council Meeting August 14th, 2017

- Special thanks to members of the Cemetery Trustees for sponsoring and planning the summer concert series at Forest Glade Cemetery. The recent event of the string quartet "Artful Noise" was a perfect way to spend a Sunday afternoon. Thank you for your

continued commitment to the Arts and belief in keeping our great Hilltop City “On the Move!”

- A powerful event empowering members of our community took place in Ward 5 at the annual National Night Out. The evening is based on coming together as a community and together taking a stand: A stand against violence, a stand against those who wish to poison our community with heroin and other dangerous narcotics, a stand against domestic violence and child abuse. National Night Out is about communities taking back their communities and pledging to work with those who have sworn with their lives to protect us; Police, Fire, EMTs and all first responders.

Our great City continues to be “On the Move!” by practicing and spreading the Hilltopper values which have identified us throughout the state as a community of caring; neighbor helping neighbor, active engagement, not turning a blind eye to acts of violence or oppression.

Let us continue to build the partnerships which have led to the foundation of our success. Let us continue to care, help each other and treat each other with dignity and respect. Let us celebrate all which we have accomplished by pledging to stand by those who protect our great community, and work with them to ensure every citizen and their property continues to be safe.

Together we will continue to keep the Hilltopper spirit alive, together we will keep all Hilltoppers safe, together we will keep Somersworth “On the Move!”

- By continuing to put a human face to the opioid epidemic and crisis, we will make gains and help those in need. Thank you SOS recovery center for your dedication to those seeking guidance and help. I hope me getting dunked multiple times on Saturday in the dunk tank at your block party will continue to further your cause.
- I had an amazing afternoon yesterday celebrating Somersworth’s “Proud Past” and “Bright Future”, honoring the 15th anniversary of the Summersworth Historic Society. Thanks to all of the members, for your dedication at preserving our Hilltopper history and values. Through your efforts, the foundation of what makes our community strong, will continue to be passed on to every generation that calls Somersworth home.

Appointments

Under nominations, appointments and Elections; In accordance with Council Rule 17 Appointments, the following are before Council this evening for a confirmation vote.

- Paul Maskwa , Re-Appointment as an Alternate member of the Planning Board with a term to expire August 2020
- John Jackman, Re-Appointment as a member of the Trustees of the Trust Fund with a term to expire August 2020
- Tammy Francoeur - Sneddon, Re-Appointment as a member of the Trustees of the Trust Fund with a term to expire August 2020

I respectfully request that Council confirm all of the Nominees

This respectfully concludes my August 14th, 2017 Mayors Report

REPORTS OF STANDING COMMITTEES

Finance Committee – Councilor Witham said the committee met on Aug 10th, at 8:30 am. The approved the previous minutes, then moved on to discussion about the Chinburg property requested a waiver of various City water/sewer fees, and building fees associated with moving forward with the Hilltop School project. The committee discussed the water and sewer usage when it was a school. There was robust discussion about being fair and equitable. Each property needs to be valued on its own merit. The committee felt unanimously, that the abatement request be granted in full. They believed that it was in the City’s best interest to waive them but full council needs to take action. Chinburg will still pay for any direct costs.

Chief Kretschmar reported that the City received JAG grant, and the City needs to act on it by September 5th. The funds from the grant will be used to replace servers of the Police Department security systems. The committee fully endorses this, and there is a Resolution on the agenda this evening.

The Committee went on to discuss vehicle purchases. There are a number of lending institutions, and the funding will be provided by TD Equipment Finance. A 5 year model is endorsed by committee.

There was discussion about the FY18 Road Resurfacing Bids. They received 3 bids; Pike, Brocks, and Advanced asphalt. Pike Industries was awarded the bid. The dollar amount was in line with the budget numbers. The Committee authorized to move forward with an extension provided that it stays within budget. There is a Resolution on this evening’s agenda regarding the Road Resurfacing.

Infrastructure Grant of approximately \$195,000 is coming to the city. There was discussion as to where that grant money would be placed. This will be discussed by the PWE committee.

Under Miscellaneous, the committee discussed the Analyzer, TOC at water treatment plant. There is a Resolution on the agenda for this evening.

There was also a discussion about Keno in the City of Somersworth. There was a letter to the Mayor to consider to allowing Keno in the City.

Economic Development – Councilor McCallion said the committee met on August 1st. They approved the minutes, discussed the cleanup of the former police station, which will cost about about \$51,000. There was discussion about putting it out on the market. The committee decided to wait until the Charrette in September.

They received and discussed a couple of applications for 79e; Hilltop School and the Somersworth Hotel.

There was discussion about Form Based Codes. They are looking at some of the projects that could be done downtown. They are looking into a possible workshop with Council and Planning board.

There was robust discussion about the TIF District. They are going to wait until after the September Charrette to make any decisions.

REPORTS OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER

Special Committees

School Board – Councilor Pepin reported that there was a light agenda. He said that it is almost election time and there are 3 possible vacancies for at large. File for the positions.

City Manager’s Report



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana S. Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, August 11, 2017

SUBJECT: City Manager’s Report for Monday, August 14, 2017
City Council Agenda

6:30 p.m. – Non-meeting
Re: Labor Union Collective Bargaining Agreement Negotiations

6:45 p.m. - Public Hearing
Re: Ordinance No. 01-18 Add New Chapter 33, Tree Ordinance

Unfinished Business (under section 13 of Agenda)

Ordinances

- A. Ordinance No. 01-18 Add New Chapter 33, Tree Ordinance.** Again, Public Works & Environment Committee met and voted to move this new Ordinance to full Council for final review and action. Respectfully, I draw your attention to the stated purpose in the Ordinance, that is, to provide best management guideline practices in regards to the care of trees.

Resolutions

- A. Resolution No. 01-18 To Authorize the City Manager to enter into a Grant Agreement with the New Hampshire Department of Safety to Establish a City Continuity of Operations Plan in the Event of an Emergency.** Again, this State of NH Emergency Management Performance (EMPG) Grant, would allow us to hire a consultant to assist with the development of a Continuity of Operations Plan (COOP) that would identify how City operations would be deployed and managed should a catastrophic disaster occur at a City facility. City's match is "in-kind", which is primarily Staff prep and meeting time.

New Business (under section 14 of Agenda)

Resolutions

- A. Resolution No. 03-18 To Authorize The City Manager To Sign A Lease/Purchase Agreement With TD Equipment Finance Of Portland, Maine For The Purchase Of City Vehicles.** The Finance Committee voted at their meeting on August 10th to support this action item's adoption. Attached is a copy of the four (4) leasing proposals solicited by Finance Director Scott Smith. The Finance Committee recommended a 5-year lease/purchase. These vehicles are identified in the City's CIP and the down payment of \$20,000 was approved in this Fiscal Year's Budget. At the end of the lease period, the City will own the vehicles.
- B. Resolution No. 04-18 To Authorize The City Manager To Order A One-Ton Dump Truck & Associated Winter Plow Equipment For The Department Of Public Works Which Will Be Funded By A Lease/Purchase Arrangement.** The Finance Committee voted at their meeting on August 10th to support this action item's adoption. I have attached Public Works Director Mike Bobinsky's memorandum that provides further details on the truck. This is a replacement truck and we will be trading in the present vehicle towards the purchase.
- C. Resolution No. 05- 18 To Authorize The City Manager To Contract With Pike Industries Of Belmont, NH For Road Improvements On Maple Street, A Portion Of Blackwater Road, A Portion Of Green Street, A Portion Of Rocky Hill Road & Winter Street, And Certain Spot Repairs Throughout The City.** The Finance Committee voted at their meeting on August 10th to support this action item's adoption. Attached is a breakdown of the three (3) paving contractors' bids as well as information provided by Public Works Director Mike Bobinsky and our Contracted City Engineer, as well as Maps for these road projects. The Finance Committee did agree that waiving Council rules for a second reading would be prudent so that these projects could be completed by mid-November.

- D. Resolution No. 06–18 To Authorize The City Manager To Contract With Hach Company Of Chicago, Illinois For The Purchase Of A Hach B3500 Biotector Toc Analyzer For Use At The Water Treatment Plant.** The Finance Committee voted at their meeting on August 10th to support this action item's adoption. Public Works Director Mike Bobinsky's memorandum provides further information about this particular piece of equipment's use at the plant. This is a CIP replacement unit that was approved in the Budget at \$51,353, so you can see we came well under at \$41,897. Hach Supplies is our sole provider for this Total Organic Carbon (TOC) water quality analyzer.
- E. Resolution No. 07-18 To Authorize The City Manager To Accept And Enter Into A Grant Agreement For The 2017 Justice Assistance Grant (Jag) Program.** The Finance Committee voted at their meeting on August 10th to support this action item's adoption. Chief David Kretschmar has provided background information on this Grant received jointly by the Cities of Somersworth and Rochester. There is a Public Hearing on Monday at 6:00 p.m. The notice is attached (note: this is not a City Council Hearing). The City received the Grant notice recently and a very short window was given to receive a Council vote to accept. Therefore, the Finance Committee did agree to request waiving Council rules for a second reading at this meeting. Please note that I did include language that would authorize the City Manager/Staff to move forward with spending the funds without any further action required by Council.

Other

- A. Vote to waive the Bidding Requirements of the Purchasing Policy Procedure under City Ordinance, Chapter 29, Administrative Code, as it relates to soliciting contractors for the demolition of the former Breton's Cleaners funded through a NH DES Brownfield's Grant.** The Finance Committee did vote to support this request. Credere Associates, our Consultant Engineer will solicit multiple proposals for this specialized work. This is similar to our approach in hiring our Project's Consultant Engineer. Again, this will facilitate our goal to finish this project this calendar year.
- B. Vote to waive City Ordinance, Chapter 20, Building Codes, as it relates to Building Permits fees and other associated Building fees for the Chinburg Properties Hilltop School Rehabilitation Project, not to include direct third party Contracted charges incurred by the City.** The Finance Committee voted to recommend to the full City Council a waiver of these fees. Attached is a letter from Eric Chinburg, President of Chinburg Properties requesting these waivers. The Finance Committee did vote to waive Sewer and Water Connection fees and to recommend that Planning Board waive any review fees. The building permit fee would be approximately \$24,000 based on a \$3 million project. There may also be

some mechanical permit fees that will be waived should this waiver request be approved.

C. Set Polling Times for November 7, Municipal Election
Suggested time: 7:00 a.m. to 7:00 p.m.

City Manager's Items (under section 10 of Agenda)

A. Informational Items.

1. **FEMA Fire Act Grant Award.** The Town of Barrington was notified on behalf of the Community Fire Mutual Aid Association (CFMAA) that FEMA has awarded a \$250,000 Fire Act Grant to replace the older Air Van (1988) that Somersworth houses and operates for the CFMAA. See attached memorandum from Chief Hoyle that gives more detail about this Grant.
2. **FEMA Pre-Disaster Mitigation Program (PDM).** Attached are two (2) letters submitted to NH State Hazard Mitigation Officer requesting Grant funds for an Emergency Back-up Generator and Preliminary Design Assessment work for the Salmon Falls Road. These are Letters of Intent to apply for the Grant funds that Public Works Director Mike Bobinsky and I prepared.
3. **State Unanticipated Infrastructure Grant Funds.** The City has received \$195,014 in Grant funding that will be placed into a non-lapsing Special Revenue Fund until City Council acts to appropriate and utilize the funds.
4. **Plan NH - Somersworth Plaza & Main Street.** Please see attached poster/flyer related to the Plan NH Community Charrette scheduled for Friday, September 22 and Saturday, September 23 at the Career Technical Center. There will be additional announcements inviting City Officials to an earlier meeting that will be scheduled Friday of the 22nd.

B. Attachments.

1. City Attorney Certifications
2. Department Head Reports

NOMINATIONS, APPOINTMENTS AND ELECTIONS

Mayoral Nomination - Requires Council Confirmation Vote (Introduced July 24, 2017)

Paul Maskwa – Re-appointment as an alternate member of the Planning Board with a term to expire August 2020.

Councilor Witham, seconded by Councilor Cameron, made a motion to approve the nomination. The motion passed, 6-0.

John Jackman – Re-appointment as a member of the Trustees of the Trust Fund, with a term to expire August 2020.

Councilor Cameron, seconded by Councilor Pepin, made a motion to approve the nomination. The motion passed, 6-0.

Tammy Francoeur-Sneddon – Re-appointment as a member of the Trustees of the Trust Fund with a term to expire August 2020.

Councilor Messier, seconded by Councilor McCallion, made a motion to approve the nomination. The motion passed, 6-0.

UNFINISHED BUSINESS

Ordinances

Ordinance No. 01-18 Add New Chapter 33, Tree Ordinance

Councilor Messier, seconded by Councilor Dumont, made a motion to approve Ordinance 01-18.

Councilor Witham said there were some interesting points made by Mr. Brooks (during the Public Hearing). This Ordinance should be revisited, either in Conservation Committee or the Sustainability Committee. We are all familiar with the tree removal that has happened on Maple Street at the National Guard. Eversource is continuing with their tree removing efforts, and were recently in front of Mr. Witham house. The work was neater, cutting trees, but leaving a large stack of firewood, which he has no use for. The City had a meeting with Eversource, they were supposed to contact the residents before any tree cutting.

City Manager Belmore said, in regards to the National Guard, State and Fed are exempt from City Ordinances; the City is also exempt, but tries to adhere. What responsibility does the City have to instruct the residential private property. HDC is different, have special regulations.

Councilor Messier said that it was his understanding that this Ordinance came out of Sustainability Committee to PWE. Does it need to go through Conservation Committee also?

He will not vote to get a permit to remove a tree on private property. He said he understands the HDC, and the possible need for a permit to cut down a 200 year old tree that may be falling down.

Eversource, that came out of the PUC. They have a plan to maintain tree cutting around the lines. We are being addressed by many public agencies; Government and Eversource are exempt. Not sure what we need to do.

Councilor Dumont he supports going through the process of having it looked at by another Committee.

Councilor Witham said the City Manager added a lot of clarity. This Tree Ordinance is a guidance document. It does not dictate. HDC has more stringent requirements. He supports the ordinance as presented.

The motion to approve Ordinance 01-18 passed, unanimously, 6-0.

Resolutions

Resolution No. 01-18 To Authorize the City Manager to Enter into a Grant Agreement with the New Hampshire Department of Safety to Establish a City Continuity of Operations Plan in the Event of an Emergency

Councilor Pepin, seconded by Councilor Dumont, made a motion to approve Resolution 01-18. Motion passed unanimously, 6-0.

NEW BUSINESS

RESOLUTION NO. 03-18 TO AUTHORIZE THE CITY MANAGER TO SIGN A LEASE/PURCHASE AGREEMENT WITH TD EQUIPMENT FINANCE OF PORTLAND, MAINE FOR THE PURCHASE OF CITY VEHICLES.

Somersworth, NH
August 14, 2017

WHEREAS, the fiscal year 2017-2018 adopted budget contains an appropriation for a down payment toward the purchase of the following City vehicles:

- One SUV style Police Cruiser
- Code Office – New Vehicle Pick-up
- DPW Plow Truck – 306 Replacement
- DPW 1-Ton Truck – 201 Replacement
- DPW – Compact Tracked Loader (or similar equipment), and

WHEREAS, city staff solicited quotes for financing this purchase through a lease/purchase arrangement, and

WHEREAS, the Finance Committee for the City of Somersworth reviewed these four (4) quotes with city staff and recommends the lease/purchase arrangement,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into a five-year lease/purchase agreement with TD Equipment Finance of Portland, Maine for the acquisition of City vehicles.

Sponsored by Councilors

David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati

Approved:

City Attorney

Resolution 03-18 will remain in first read until the September 5, 2017 City Council Meeting.

RESOLUTION NO. 04-18 TO AUTHORIZE THE CITY MANAGER TO ORDER A ONE-TON DUMP TRUCK & ASSOCIATED WINTER PLOW EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS WHICH WILL BE FUNDED BY A LEASE/PURCHASE ARRANGEMENT.

Somersworth, NH
August 14, 2017

WHEREAS the City of Somersworth's Capital Improvement Plan proposes a replacement schedule for public works equipment to maintain fleet integrity, standardize equipment and reduce maintenance costs, and

WHEREAS, the City of Somersworth's approved FY2017-2018 Budget provides funding for a new one-ton Dump Truck through a lease purchase arrangement, and

WHEREAS, City staff has evaluated the advantage of the use of a standard vehicle manufacturer acquisition policy and recommends the use of the NH State bid list for Ford vehicles as the most efficient method of procuring certain new vehicles, and

WHEREAS, the Finance Committee has reviewed this with staff and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to order one (1) new one-ton Dump Truck with winter plow equipment which is funded in the approved FY2018 City budget through a lease/purchase arrangement and to take any actions relative to these purchases determined to be in the best interest of the City.

Sponsored by Councilors

David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati

Approved:
City Attorney

Resolution 04-18 will remain in first read until the September 5, 2017 City Council Meeting.

RESOLUTION NO. 05- 18 TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH PIKE INDUSTRIES OF BELMONT, NH FOR ROAD IMPROVEMENTS ON MAPLE STREET, A PORTION OF BLACKWATER ROAD, A PORTION OF GREEN STREET, A PORTION OF ROCKY HILL ROAD & WINTER STREET, AND CERTAIN SPOT REPAIRS THROUGHOUT THE CITY.

Somersworth, NH
August 14, 2017

WHEREAS, the City prepared and requested sealed bids from qualified contractors for road improvements to Maple Street, a portion of Blackwater Road from High Street to Route 108, a portion of Green Street from Franklin Street to Washington Street, a portion of Rocky Hill Road from Tate's Brook to Winter Street to include a portion of Winter Street to Page Street, and certain spot repairs throughout the City, and

WHEREAS, City staff reviewed the results of the bids received and recommends contracting with Pike Industries of Belmont, NH to make these improvements at a cost not to exceed \$679,340 (Six Hundred Seventy Nine Thousand Three Hundred Forty dollars), and

WHEREAS, the Finance Committee for the City of Somersworth has reviewed the recommendation by staff to award the contract to Pike Industries, and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Pike Industries of Belmont, NH for road improvements to Maple Street, a portion of Blackwater Road from High Street to Route 108, a portion of Green Street from Franklin Street to Washington Street, a portion of Rocky Hill Road from Tate's Brook to Winter Street to include a portion of Winter Street to Page Street, and certain spot repairs throughout the City at a cost not to exceed \$679,340 (Six Hundred Seventy Nine Thousand Three Hundred Forty dollars) and to take any other actions on behalf of this project determined to be in the best interest of the City, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to process change orders to extend the road improvements to include Winter Street from Page Street to Market Street and Rocky Hill Road from Tate's Brook to Otis Road provided that the additional work does not exceed the City Engineer's estimate and does not exceed available funding.

Sponsored by Councilors
David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati

Approved:
City Attorney

Councilor Witham, seconded by Councilor Pepin, made a motion to suspend Council Rules to allow for a second reading of Resolution 05-18. The motion passed unanimously.

The Clerk read Resolution 05-18 for a second time.

Councilor Witham made a motion to amend Resolution 05-18 by changing “\$679,340” to the “engineers estimate”, seconded by Councilor Messier. The motion to amend Resolution 05-18 passed unanimously.

Councilor Witham, seconded by Councilor Dumont, made a motion to adopt Resolution 05-18, as amended. Motion passed unanimously, 6-0.

RESOLUTION NO. 06-18 TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH HACH COMPANY OF CHICAGO, ILLINOIS FOR THE PURCHASE OF A HACH B3500 BIOTECTOR TOC ANALYZER FOR USE AT THE WATER TREATMENT PLANT.

Somersworth, NH
August 14, 2017

WHEREAS, the Somersworth Capital Improvement Program for Fiscal Years 2018 through 2023 contains a recommendation to replace a water TOC analyzer used at the Water Treatment Plant, and

WHEREAS, the fiscal year 2017-2018 adopted budget contains an appropriation for the replacement of this equipment, and

WHEREAS, city staff recommends purchasing this equipment from Hach Company as a sole source provider of this equipment, and

WHEREAS, the Finance Committee has reviewed the recommendation and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Hach Company of Chicago, Illinois for the purchase of a Hach B3500 biotector TOC analyzer for an amount not to exceed \$41,897 (Forty One Thousand Eight Hundred Ninety Seven dollars) and to take any actions relative to this purchase determined to be in the best interest of the City.

Sponsored by Councilors

David A. Witham
Martin Pepin
Jennifer G. Soldati

Approved

City Attorney

Councilor Witham, seconded by Councilor Pepin, made a motion to suspend Council Rules to allow for a second reading of Resolution 06-18. The motion passed unanimously.

Councilor Pepin, seconded by Councilor Cameron, made a motion to adopt Resolution 05-18, as amended. Motion passed unanimously, 6-0.

RESOLUTION NO. 07-18 TO AUTHORIZE THE CITY MANAGER TO ACCEPT AND ENTER INTO A GRANT AGREEMENT FOR THE 2017 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM.

Somersworth, NH
August 14, 2017

WHEREAS, the City of Somersworth has been notified of the award of the 2017 Justice Assistance Grant (JAG) program, and

WHEREAS, the City of Somersworth is eligible to receive \$12,330.00 (Twelve Thousand Three Hundred Thirty dollars) requiring no local matching funds, and

WHEREAS, the Grant will allow the City of Somersworth to upgrade servers housing critical data,

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

Justice Assistance Grant	=	\$12,330.00
<u>City Match</u>	=	<u>\$ 00.00</u>
Total Project Award	=	\$12,330.00

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, and furthermore to expend the grant proceeds in accordance with the grant documents, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Sponsored by Councilors

David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati

Approved:

City Attorney

Councilor Witham, seconded by Councilor Messier, made a motion to suspend Council Rules to allow for a second reading of Resolution 07-18. The motion passed unanimously.

Councilor Witham, seconded by Councilor Messier, made a motion to adopt Resolution 05-18, as amended. Motion passed unanimously, 6-0.

Other

- Vote to waive the Bidding Requirements of the Purchasing Policy Procedure under City Ordinance, Chapter 29, Administrative Code, as it relates to soliciting contractors for the demolition of the former Breton's Cleaners funded through a NH DES Brownfield's Grant

Councilor Witham said this is for a specialized service, with hazardous material. There are only certain firms that can do this type of work.

The vote passed, unanimously, 6-0, by voice vote.

- Vote to waive City Ordinance, Chapter 20, Building Codes, as it relates to Building Permits fees and other associated Building fees for the Chinburg Properties Hilltop School Rehabilitation Project, not to include direct third party contracted charges incurred by the City

Councilor Witham said, as we all know the school has sat vacant for a number of years. Whatever we can do to help this along is important.

The vote passed, unanimously, 6-0, by voice vote.

- Set Polling Times for November 7, Municipal Election
Suggested time: 7:00 a.m. to 7:00 p.m.

Councilor Dumont said this is his annual appeal. The 8:00 hour is a good starting hour for the Municipal Election.

Councilor Cameron said it really depends on the election. For the Municipal Election, 8:00 is a good start time.

The vote for polling times of 7:00 a.m. to 7:00 p.m. failed, 0-6.

Councilor Dumont, seconded by Councilor Cameron, made a motion to amend the time to 8:00 a.m. to 7:00 p.m. The vote passed unanimously, 6-0.

CLOSING COMMENTS BY VISITORS.

Mayor Hilliard made note of the passing of Frank Richardson, and called for a moment of silence.

CLOSING COMMENTS BY COUNCIL MEMBERS

Councilor Pepin thanked all the people for the support in the passing of his son. It was overwhelming and appreciated. We are a small community who really cares.

Councilor Dumont said he had a recent conversation with a resident that lives up at the Pines. They expressed a concern about the inability to get in and out of the driveways because of the parking during events. It was suggested that those with parking concerns would call the Police Department to clear the cars. In the long term, the City should look into other parking opportunities.

National Night Out was a Fantastic evening. Jules Bisson, was a cousin, and Councilor Dumont extend thanks to the City Manager and staff for the maintenance and upkeep. He is very appreciative.

The HDC recently toured the pink house, House of Hope, which is for sale. He was speechless when he walked in. This is a tremendous opportunity for an optimistic person. It was a wonderful weekend. Friday and Saturday, they celebrated the 50 year reunion of the Somersworth class of '67.

Then the Somersworth Historical Museum celebrated 15 years on Sunday.

Councilor McCallion encouraged volunteerism. The Somersworth Historical Museum has a great group of volunteers. It was a great event on Sunday. We had some great teams, clubs, back in the day. We are missing that in certain areas now and we need to find out why. National night out was great as well.

Councilor Messier National Night Out was a wonderful experience, especially in Ward 5. The people were appreciative of what we are hoping to do at the park. Indigo Hill Road is complete, but they need to look at parking along that road. Need Traffic Safety to look at it. It is a lot narrower now with curbing.

He stated that he doesn't understand waiting to place the former police station on the market. It will sit vacant. It doesn't hurt to have the for sale sign. He is waiting on the Charrette.

As for the volunteers in this City, it's amazing what a few individuals do. Downtown work is looking good. Keep it going and make it look better. Thank you.

Councilor Witham Jules Bisson Park is a good venue for National Night Out. There are plans for potential improvements and grants hopefully to move forward

He is aware of the parking concerns at Noble Pines. During the Babe Ruth Tournament, parking was tight, but there was a plan. Residents can report parking to the Police Department.

Traffic Safety Committee is meeting Wednesday. They will discuss the parking on Indigo Hill Road.

He was surprised to see the Somersworth Sports Hall of Fame.

Councilor Cameron was happy to see another successful National Night Out. Congrats to the Museum for a successful event!

FUTURE AGENDA ITEMS

NONPUBLIC SESSION

Councilor Witham, seconded by Councilor Pepin, made a motion to enter into nonpublic session. The motion passed 6-0.

PENDING MINUTES OF THE NONPUBLIC SESSION

Trish Harris, City Clerk

Dana Hilliard, Mayor