

MINUTES OF CITY COUNCIL MEETING

Somersworth, NH
April 18, 2016
7:00 P.M.

The meeting was called to order by His Honor, the Mayor, Dana Hilliard, and upon roll call the following Council members were present: Pepin, Soldati, Dumont, McCallion, Messier, Witham, Sprague, Cameron, and Paradis.

MINUTES OF THE PREVIOUS MEETING.

MINUTES OF THE CITY COUNCIL BUDGET WORKSHOP HELD ON APRIL 2, 2016. *Councilor Pepin, seconded by Councilor Cameron, made a motion to accept the minutes. The motion passed unanimously. Councilor Witham abstained.*

MINUTES OF THE BUDGET PRESENTATION HELD ON APRIL 4, 2016. *Councilor Soldati, seconded by Councilor Pepin, made a motion to accept the minutes. The motion passed unanimously. Councilor Witham abstained.*

MINUTES OF THE PUBLIC HEARING ON FY 2016-2017 BUDGET HELD ON APRIL 4, 2016. *Councilor Dumont, seconded by Councilor Pepin, made a motion to accept the minutes. The motion passed unanimously. Councilor Witham abstained.*

MINUTES OF THE PUBLIC HEARING ON ORDINANCE No. 15-16 HELD ON APRIL 4, 2016. *Councilor Pepin, seconded by Councilor McCallion, made a motion to accept the minutes. The motion passed unanimously.*

MINUTES OF THE CITY COUNCIL MEETING HELD ON APRIL 4, 2016. *Councilor Soldati, seconded by Councilor Messier, made a motion to accept the minutes. The motion passed unanimously.*

COMMENTS BY VISITORS

Roland Lapointe, Ward 2, 162 Maple Street, introduced himself to residents of Somersworth as a member of community, and after briefly mentioning his family and various professional affiliations, thanked the Mayor for this opportunity to serve on the Somersworth Housing Authority Board of Commissioners saying that this is a way to give back to the community now that his children are grown and that he is honored to accept the position.

ANNOUNCEMENTS BY COUNCILORS

None.

COMMUNICATIONS

LETTER FROM JIMMY F. EMAN, MAYOR OF TOMOHON, INDONESIA.

Mayor of Tomohon

Address; Slanag Street Kolongan – Tomohon city, North Sulawesi – Indonesia

Tomohon, March 2016.

To:
Mayor of Somersworth City
Mr. Dana S. Hilliard

Dear Sir,

We are a small city which is located in North Sulawesi – Indonesia. We have collaborated with many cities in Indonesia and widely open opportunity in building collaboration with another country- city specifically.

Somersworth, one of the city in New Hampshire is chosen. In relation with some of our people who live and work at your city. So, we want to propose a collaboration with Your city to become a sister city concern in some aspect such as Tourism, Education, Agriculture and Floriculture which are common potential aspect in our city.

Hopefully, by this offer we will receive a good response apply by sending us an invitation to Your city to converse further agreement and will be followed up in a sign of Memorandum of Understanding (MOU) which can be mutual benefit for both of cities.

Thank You for Your attention.

Sincerely, Mayor of Tomohon

Jimmy F. Eman Se, Ak

The Mayor said that there are also other Indonesian cities interested in becoming sister cities with Somersworth.

LETTER FROM GLENN NORMANDEAU, EXECUTIVE DIRECTOR OF NEW HAMPSHIRE FISH AND GAME DEPARTMENT.

New Hampshire Fish and Game Department
11 Hazen Drive
Concord, NH 03301-6500

Karen Weston, Mayor
City of Dover
288 Central Avenue
Dover, NH 03820

Dana S. Hilliard, Mayor
City of Somersworth
One Government Way
Somersworth, NH 03878

Dear Mayors Weston and Hilliard,

I am responding to your letter of March 30, 2016, relative to Willand Pond. We understand your concerns and will consider this letter as public input on the rule change. Your comments will be considered by the Commission and voted on at the April 20, 2016 Commission meeting.

Thank you for your comments.

Sincerely,

Glenn Normandeau
Executive Director

Note: This letter was also sent to Karen Weston, Mayor of Dover, NH.

**PRESENTATION OF PETITIONS AND DISPOSAL THEREOF BY
REFERENCE OR OTHERWISE**

ROBERT VACHON AND MATTHEW MURRAY FROM VACHON CLUKAY
TO PRESENT FY2015 AUDIT.

Independent Auditor's Report

- The City received an Unmodified Opinion on its financial statements as of and for the year ended June 30, 2015.
- The City also received an Unmodified Opinion on its Federal Compliance Audit.

New Pronouncement

GASB Statement 68

- For the Year ended June 30, 2015, the City was required to implement the provisions of GASB Statement 68 – Accounting and Financial Reporting for Pensions.
- The City contributes to the New Hampshire Retirement System, which is a cost-sharing multiple-employer pension plan.
- Under a cost sharing plan, all contributions are pooled together to pay benefits to retirees.
- Based on actuarial study, a net pension liability was calculated. This equates to the present value of amounts owed to ALL employees in excess of the plan's assets.
- The City's estimated share of the unfunded liability is based on the total retirement contributions paid into the plan as a percentage of ALL

retirement contributions from New Hampshire municipalities during the fiscal year.

- All contributing New Hampshire municipalities are required to report their estimated share of the net pension liability.
- The City's estimated share of the New Hampshire Retirement System's unfunded pension liability is 0.64%. This calculates to approximately \$24.0 million at June 30, 2015.
- Please note that this is your proportionate share of the New Hampshire Retirement System's unfunded liability. The City can not pay off their share of the New Hampshire Retirement System's liability.
- This does NOT affect the City's General Fund or the tax rate!

Impact on beginning net position:

- Governmental Activities – Decrease of \$24.3M from \$17.8M to a deficit of (\$6.5)M.
- Business-type Activities – Decrease of \$800,000 from \$11.9M to \$11.1M.
- Water Proprietary Fund – Decrease of \$400,000 from \$2.7M to \$2.3M.
- Sewer Proprietary Fund – Decrease of \$400,000 from \$9.1M to \$8.7M.

Statement of Net Position

Financial Highlights

Governmental Activities:

- Net cash and investments decreased from the prior fiscal year by \$2.0M.
- The deficit unrestricted net position decreased by \$300,000 from \$25.2M to \$25.5M, after prior year restatement for GASB 68 implementation.
- Net investment in capital assets increased by \$2.6M.

Business-type Activities:

- Equity in the pooled cash balance decreased by \$400,000 from the prior fiscal year.
- Bonds payable decreased by \$1M.
- Unrestricted net pension decrease \$100,000, after prior year restatement for GASB 68 implementation.
- Net investment in capital assets increased by @1.2M.

Enterprise Funds

- The City of Somersworth has two significant enterprise funds – the Water Fund and the Sewer Fund.
- The City last increased user rates effective July 1, 2011.
- Since the increase in the user rates went into effect, both the Water and Sewer Fund have become self-supporting enterprise funds.
- The following charts show the positive impact that the increase in user fees have had on each fund.

Charts not available. See presentation on file in the City Clerks's Office.

General Fund Budget and Actual Comparison

- Total revenues and other financing sources exceeded the budgeted estimates by \$400,000.
- Total expenditures and other financing uses were \$700,000 less than the budgeted amount of \$36.9M.
- The end result of the above is a favorable increase in the City's fund balance of \$1.1M.

Budgetary Fund Balance

The components of the budgetary fund balance are as follows:

Nonspendable:

Prepaid expenses	\$ 44,281
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Assigned:

Designated to offset tax rate	535,000
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Unassigned:

General Operations	<u>4,726,310**</u>
	\$5,305,591

**The City's fund balance policy is to strive to maintain an unassigned fund balance equal to 5-17% of the total appropriations of the community.

ACTUAL PERCENTAGE 10.26%

Charts not available. See presentation on file in the City Clerks's Office.

Federal Compliance Audit

- The City expended approximately \$2.66 M in federal awards, and a federal compliance audit was performed.
- Of the federal award, %51.8% pertains to the school department.
- We are pleased to report that there were no deficiencies or weakness identified and no findings or questioned costs to report.
- Congratulations on your outstanding efforts!

Uniform Guidance

- The federal government has adopted new rules and regulations with respect to federal grants. What was previously called Circular A-133 is now called the Uniform Guidance for all federal funds received after December 26, 2014.
- The City needs to fully comprehend the changes required by the Uniform Guidance and adopt policies and procedures required by these new grants, including procurement.

Governance Communication

Required communication to the City Council and management summarizing the overall audit process for the year. Key items are as follows:

- We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standard, and OMB Circular A-133.
- We are able to satisfy ourselves with all accounting estimates.

- A listing of audit adjustments and passed adjusting journal entries has been provided.

Thank You!

- On behalf of the members of our firm, we thank you for allowing us to continue serving the City as your independent auditors.
- We also want to express our appreciation to the management team, especially the finance office within the City and the School Department for their assistance during the audit.

MAYOR'S REPORT

- The Mayor takes pride in the celebration of ethnicity and diversity in this community. We are still, though, living in an age where intolerance is widely accepted. It is not a joke when minorities are still harassed or made fun of. The removable bumper sticker found on his car is a civil attack on not only himself, the LGBT community and the entire Somersworth community. We have recently had statewide recognition as the “melting pot” of NH. Other communities in two countries are interested in being a sister city to Somersworth. He will continue to celebrate this community’s greatest assets: Its’ people and its’ diversity.
- Proclamation for Ken Vincent. Since 1983, Ken Vincent has dedicated his life to the safety and well-being to all Hilltop residents. During his tenure, he gained a reputation for his commitment, approachability and passion for the fire-safety services. He represents the true Hilltopper spirit. April 18, 2016 was proclaimed Ken Vincent Day in Somersworth and Ken Vincent was presented with a Mayoral Proclamation in thanks for his dedication and service.
- The Mayor had the pleasure of meeting members of the Indonesian community during his office hours. They presented him with an official request from the Mayor of Tomohon, Indonesia, seeking a sister city relationship with the City of Somersworth. Mayor Hilliard and the Cultural Commission will begin the process to establish a sister city relationship with the City of Tomohon.
- As they rekindle Somersworth’s relationship with Thetford Mines, Quebec Canada, the Mayor is enthusiastic about the opportunities of Somersworth having multiple sister cities.
- Sustainability Committee and Conservation Commission and Mayor will examine and seek ways to protect and preserve the environment and natural resources for current and future residents. In honor of Earth Day, April 22, 2016, they will raise the Earth Day flag on the City Hall flagpole.

- Mayor Hilliard and Jenne Holmes will launch a monthly TV program, Echo, a program to highlight Hilltop historic points of interest, business, citizens and current events. They are excited to begin another way to bring attention to how Somersworth strives toward its Vision 2020 goals of being one of the most desirable communities on the Seacoast.
- Mayor Hilliard hopes to visit Thetford Mines, Quebec to visit both the Mayor and Principal next week.
- Drug Use Task Force will sponsor a forum entitled “Putting the Pieces Together” on 05/25/16 SMS 5pm. All members of the public are invited to attend.
- Ward 5 Mayor’s Forum on 05/14/2016 rescheduled to 05/21/2016.
- 5/9/2016, 6pm., City Council Budget meeting scheduled, if needed.

Nominations and Appointments on the agenda for tonight were summarized.

REPORTS OF STANDING COMMITTEES

RECREATION COMMITTEE – Councilor Pepin reported that the committee met on 04/16/2016 @ 4:30 pm. Discussion included:

- A pilot program, sign/banner advertising at Noble Pines, as a way of raising revenue.
- Early bird registration for Kids Camp and Trends.
- The Millennium Park makeover.
- Discussed the Mast point Dam boat launch which will be hand carry.

REPORTS OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER

SCHOOL BOARD - Councilor Pepin reported on Ms. Labelle and her student’s lunch recycling project at the schools. He thanked Foster’s Daily Democrat for the article.

E911 – Councilor Pepin reported that the E911 Committee will be logging addresses for permits to better track that information is properly getting to both the Public Works Director and to Concord. They hope to update procedures soon.

HISTORIC DISTRICT COMMISSION – Councilor Dumont reported that the size of the HDC will be discussed at the next workshop on 04/27/2016 @ 6pm. The regular meeting will begin at 7 pm.

CULTURAL COMMISSION – Councilor Dumont said that the Commission wants to add “Bienvenue” (Welcome) to the bottom of three signs into the City at a cost of approximately \$695. Without objection, the City Manager was given the go-ahead to explore this. The next meeting will be held on 05/11/2016.

HILLTOP COMMISSION – The Commission will tour the Hilltop School with the Cultural Commission. With the help of Peter Michaud, a member who works for the State, they developed a matrix as to how to move forward with a recommendation for Council. They have eliminated the status quo, no action, as a course of action. The number one concept that they are looking at is a public park, private building rehabilitation; followed by rehabilitation public and private partnership; followed by a rehabilitation privately owned and funded, and lastly, a public park, building demolition. The Commission now is actually ahead of schedule.

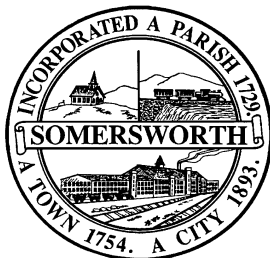
Councilor Dumont revisited the Mayor's comment about Somersworth being the melting pot , saying it was very evident when five more Greek members came to the Cultural Commission with a written history of the Greek population back. In the (thirties?) with a population of about 8000 people, a thousand were Greek. Scottish people are also stepping forward. It is a privilege when someone from Indonesia says they want to be your sister City.

CHRISTMAS PARADE COMMITTEE – It with great pleasure that Councilor Dumont announced that Somersworth and Berwick will merge their parades beginning this Christmas season. They owe Mr. Robert Crichton a debt of gratitude for this.

VISION 2020 - Councilor Paradis reported that the Committee met on 04/11/2016 at 5:30.

- Minutes were approved,
- Discussed membership,
- Tabled a letter,
- Discussed palm cards, they will use school printers, (thank you, Jeni Mosca!),
- Jenne Holmes will distribute and will speak with Realtors to include Somersworth information,
- Two more hosts were added to the Facebook page, Matt Hanlon and Jenne Holmes,
- Discussed bringing back welcome packets for new residents,
- Will discuss the Hilltop matrix, and
- Matt Hanlon asked if the informational packets were in different languages, given our diverse population. They will look into that. The next meeting is 05/09/2016 at 5:30 pm.

CITY MANAGERS REPORT -



CITY OF SOMERSWORTH *Office of the City Manager*

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, April 15, 2016

**SUBJECT: City Manager's Report for Monday, April 18, 2016
City Council Agenda**

*5:30 p.m. – Non-meeting with Attorney Mark Beliveau/Special Legal Counsel
Superfund Monitoring Process*

*6:00 p.m. – Workshop re: EPA Brownfield's Grant
Mr. Michael G. McCluskey, P.E., NH DES*

*Presentation of Petitions and Disposal Thereof by Reference or Otherwise (under
Section 7 of Agenda)*

- A. Robert Vachon and Matthew Murray from Vachon Clukay to present
FY2015 Audit.** The Auditors will provide a PowerPoint summary
presentation of the results found in the financial statements submitted to the
Honorable Mayor, City Council and Manager.

Lay on Table (under Section 12 of Agenda)

Ordinance

- A. Ordinance No. 16-16 "FY 2016-2017 Budget".** I asked our Finance
Director to run some budget line five-year spending averages and year-to-
date spending for your consideration. The report is attached. The revised
projected tax rate increase is also provided, showing a total of .26 cents.
More detail on City revenues is also provided as well as a Memorandum
regarding the EDM position's work.

Unfinished Business (under Section 13 of Agenda)

Resolutions

- A. Resolution No. 29-16 To Amend Existing Pole Licenses and to Adopt a
Pole License Form for all Future Pole Licenses.** The City's Legal
Counsel (Attorney Jae Whitelaw from the Mitchell firm) recommended the
City change its Pole License Form due to recent Court rulings. Written
notices were sent to each licensee that the Council will be holding a Public
Hearing. The notice must be given pursuant to RSA 43:2, which requires
that it be served in hand or left at their abode/place of business at least 14
days before the hearing. The Mayor will be moving the Hearing to the
Council's scheduled meeting on May 16th at 6:45 p.m.

Unfinished Business (under Section 13 of Agenda)

- B. Resolution No. 30-16 Authorizing the City Manager to Accept a Fee
Interest to a Conservation Parcel of Approximately 97 Acres Identified
as Assessor's Map 20 Lot 5 and Located in the Sunningdale Subdivision**

Development. City Attorney Walter Mitchell has reviewed the Conservation Easement language. I have attached his opinion regarding the proposed easement.

New Business (under Section 14 of Agenda)

- A. Resolution No. 31-16 Authorizing the City Manager to Sell City Tax Deeded Property Located at 16 Winter Street.** The Finance Committee met on April 4th and voted to sponsor this Resolution and forward to the full Council. The Committee did discuss any potential benefits to keeping the property, but none were identified. I have attached a copy of the City's property record card and tax map.
- B. Resolution No. 32-16 To Authorize the City Manager to Contract with Xylem Water Solutions USA, Inc. Flygt Products of Woburn, Massachusetts for the Purchase of Two (2) Raw Water Pumps for the Water Treatment Plant.** The Finance Committee met on April 4th and voted to accept Staff's recommendation for this purchase. I have attached a copy of Staff's recommendation as well as the purchase quote.
- C. Resolution No. 33-16 Proclaiming "Proud Past, Bright Future" as the Official Motto of the City of Somersworth.**
- D. Resolution No. 34-16 To Authorize the Somersworth Housing Authority to Enter into a Lease Agreement with the Somersworth Early Learning Center.** The Finance Committee discussed this issue with Somersworth Housing Authority (SHA) Executive Director Debbie Evans. I have attached a copy of her letter to me that explains the Grant situation. I have also discussed the issue with Community Development Finance Authority (CDFA) Director George Hunton. Attached is a copy of an email from him. Respectfully I would offer that this is somewhat of a housekeeping issue in order to comply with certain Grant conditions regarding the City's approval of any lease arrangement. The Council will also need to approve any eventual sale of the property. There is a meeting scheduled with Mr. Hunton, Early Learning Center Board Members, SHA and I for early next week to discuss the possibility of a sale in the near future.
- E. Resolution No. 35-16 Amending the City of Somersworth Sustainability Committee.**

City Manager's Items (under section 10 of Agenda)

A. Informational Items:

- 1. Household Hazardous Waste Collection Day.** Once again this year we will be partnering with the City of Rochester to provide residents with the opportunity to drop off household hazardous waste products. Informational brochures are available at City Hall and will be placed

on our website later this week. The collection will be held at the WMI Turnkey Landfill in Rochester.

Note: May 7, 2016; 8:30 am to 12:30 pm.; 90 Rochester Neck Road, Rochester, NH.

- 2. PRIMEX Insurance.** Attached is a copy of the letter from Primex notifying the City of our successful attainment of the ***Primex 3*** designation, this designation carries with a 2.5 % discount off of our contributions to Primex's Workers Compensation and Property and Liability premiums.

B. Attachments:

1. City Attorney Certifications (2).
2. Department Head Reports.
3. Miscellaneous.

Note: Street Sweeping will begin downtown during the first week of May starting at 3 pm, concentrating on the business district.

There will be a Business before Hours on Thursday, April 21, 2016 8:00 to 9:30 pm.

NOMINATIONS, APPOINTMENTS AND ELECTIONS

***MAYORAL NOMINATIONS -
REQUIRE COUNCIL CONFIRMATION VOTE***

ETHICS COMMISSION

ARVID "JIM" WIGGIN, REAPPOINTMENT WITH TERM TO EXPIRE APRIL 2019. ***Councilor Witham made a motion, seconded by Councilor Messier to approve the nomination. The motion passed on a voice vote.***

PHILIP MUNCK, REAPPOINTMENT WITH TERM TO EXPIRE APRIL 2019. ***Councilor Witham made a motion, seconded by Councilor Pepin to approve the nomination. The motion passed on a voice vote.***

ROGER BERUBE, REAPPOINTMENT WITH TERM TO EXPIRE APRIL 2019. ***Councilor Witham made a motion, seconded by Councilor Cameron to approve the nomination. The motion passed on a voice vote...***

***MAYORAL APPOINTMENTS -
DO NOT REQUIRE COUNCIL CONFIRMATION.***

SOMERSWORTH HOUSING AUTHORITY BOARD OF COMMISSIONERS.

ROLAND LAPOINTE, TERM TO EXPIRE APRIL 2021. ***Appointed.***

VISION 2020

JENNE HOLMES, TERM TO EXPIRE APRIL 2018. *Appointed.*

LAY ON TABLE

ORDINANCE NO. 16-16 FY 2016-2017 BUDGET. *Councilor Witham, seconded by Councilor Soldati, made a motion to remove ordinance No. 16-16 from the table. The motion passed.*

Summary of Action Taken on Ordinance No. 16-16.

- *Witham/Sprague^{2nd} moved that the Budget Ordinance as amended reflect the insurance deductions as outlined in the memo from the City Manager, \$107,999 in the General Fund, \$9,827 in Wastewater and \$7,998 in Water. The motion passed.*
- *Sprague/Witham^{2nd} to suspend Council rules to allow the Superintendent to answer questions. The motion passed*
- *Sprague/MaCallion^{2nd} to reduce the School budget by \$100,000 (based on an anticipated Special Education need decrease of approximately \$350,000.) After discussion - Witham/second moved for a roll call vote. Motion passed. The amendment failed on roll call vote, 4-5.*
- *Witham/Messier^{2nd} to adopt Ordinance No. 16-16, as amended. After discussion, especially concerning the importance of revenue generation, Witham/second moved for a roll call vote. Motion passed. The motion to adopt failed on a roll call vote, 4-5.*

Note: Mayor Hilliard called for a short recess at 8:51 pm. The meeting resumed at 9:02 pm.

- *Witham/ Dumont^{2nd}, motioned to increase page C-65, line item # 9104, Road Resurfacing, by \$108,000. (Councilor Sprague wanted to amend to increase the amount by \$450,000 instead of \$108,000, but withdrew his amendment.) Motion to increase road resurfacing by \$108,000 passed on a roll call vote, 8-1.*
- *Soldati moved to amend the budget by adding \$8,500 to Community Support, page C-8. Mayor Hilliard advised Councilor Hilliard that by doing it this way, she was making a blanket amendment which the City*

Manager and Finance Director would determine, not adding to specific line items, as she might intend. She withdrew her amendment.

- *Soldati/Paradis^{2nd} moved to decrease line item #5473, page C-8, Big Brothers Big Sisters Program from \$1,500 to zero. The motion failed on a roll call vote, 4-5.*
- *Soldati/Paradis^{2nd} moved to increase Haven (Sexual Assault Support Services), line item #5475, page C-8, \$1,000 to \$2,000. The amendment was adopted on a voice vote.*
- *Soldati/Cameron^{2nd} moved to increase line item #5483, page C-8, Somersworth Festival Association from \$3,500 to \$5,000. The motion passed on a roll call vote, 8-1.*
- *Sprague/Soldati^{2nd} to increase line item page C-2, (currently \$535,000,) Other Funding Sources - Use of Fund Balance – Reduce Taxes, by an additional \$850,000 (to \$1.385M,) Sprague said we can do this, go on and do some work and then revisit this at the end of the day. Some Councilors and the City Manager expressed concerned to see this number rising and what it could mean for cuts next year. Sprague just wants to reduce tax rate to zero and add money to road resurfacing. Witham/Dumont^{2nd} made a motion to suspend Council Rule 1A to meet after 10 pm. The motion passed. Witham believes we should not use fund balance this way. It is not sustainable. We could do this another way, he said, by using fund balance later for a supplemental appropriation. He would support that effort, but not this effort. Sprague said, if we don't do something dramatic about our roads tonight, it will come back to us tenfold. McCallion asked about taking five dollars from each line item to use toward roads. Soldati wants to support, but likes Witham's solution. Witham said using fund balance for roads can be a very appropriate tool, but not as a budgetary tool; it lowers the bar and could put the School Board and others in a very precarious position. He does not support this mechanism. Dumont wants us to look at revaluations and revenue. Sprague said this is an exhausting budget to work on. There are two ways to do this. He still thinks they should cut the School budget. Cameron asked for clarification on Witham's thinking. Paradis wondered when (the supplemental appropriation) would happen. Witham said he supposes he could introduce an ordinance at the next meeting to put money toward roads. The amendment to increase the use of fund balance by \$850,000 to reduce taxes passed on a roll call vote, 6-3.*

- *Sprague/McCallion^{2nd} to reduce the bottom line on page C-21, Human Services from \$211,588 by \$20,000. He said they could use a supplemental appropriation for any overage, as needed. After some dissent and an inconclusive voice vote, the amendment failed on a roll call vote, 4-5.*

The Council recessed at 9:50 pm and then reconvened at 10:00 pm.

- *Witham/Pepin^{2nd} to increase Road Resurfacing, C-65, line item # 9104 by \$500,000 to \$758,000. The motion passed unanimously on a roll call vote.*
- *Witham/Pepin^{2nd} to adopt Ordinance No. 16-16, as amended. Finance Director Smith calculated the bottom line budget at \$45,789,357. Estimated tax rate \$32.23, a reduction of 3 cents from the prior year's tax rate and under \$354,862 under the tax cap. The Chair imposed vote by roll call and Ordinance No. 16-16 was adopted, 5-4.*

UNFINISHED BUSINESS

Resolutions:

RESOLUTION NO. 29-16 TO AMEND EXISTING POLE LICENSES AND TO ADOPT A POLE LICENSE FORM FOR ALL FUTURE POLE LICENSES. *After being read a second time, by title only, Councilor Witham, seconded by Councilor Pepin, made a non-debatable motion to table Resolution No. 29-16. The motion to table passed, 9-0.*

RESOLUTION NO. 30-16 AUTHORIZING THE CITY MANAGER TO ACCEPT A FEE INTEREST TO A CONSERVATION PARCEL OF APPROXIMATELY 97 ACRES IDENTIFIED AS ASSESSOR'S MAP 20 LOT 5 AND LOCATED IN THE SUNNINGDALE SUBDIVISION DEVELOPMENT. *Councilor Witham, seconded by Councilor Pepin, moved for the adoption of the resolution. Councilor Witham said that many abutters and residents favor the idea of this conservation land. This preserves one of the few, large track, open spaces that we have and fits with the overall plan for that development and he supports this, he said. City Manager Belmore said that the Conservation Commission supports this and this resolution would allow him to move forward if the developer gets the grant. Councilor Messier hopes the Council supports this. Without objection, the Director of Public Works and Utilities, Mike Bobinsky answered questions about the timeline of improvements, the performance bond, etc. Councilor Sprague wants to see the improvements done. The motion passed on a roll call vote, 9-0.*

NEW BUSINESS

RESOLUTIONS

RESOLUTION NO. 31-16 AUTHORIZING THE CITY MANAGER TO SELL
CITY TAX DEEDED PROPERTY LOCATED AT 16 WINTER STREET.

Somersworth, NH
April 18, 2016

WHEREAS, the City of Somersworth has acquired the following parcel of property through tax deed,

- 16 Winter Street, Map 11 Lot 178

And,

WHEREAS, after a review of the aforementioned there has been no determined municipal need for the property and it may be considered surplus,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sell this surplus City property by any means determined to be in the best interest of the City.

Sponsored by:

David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati

Approved:
City Attorney

Resolution No. 31-16 will remain in first reading until the May 2nd scheduled City Council meeting.

Councilor Witham, seconded by Councilor Dumont to read Resolution No. 32-16 by title only. The motion passed.

RESOLUTION NO. 32 -16 TO AUTHORIZE THE CITY MANAGER TO
CONTRACT WITH XYLEM WATER SOLUTIONS USA, INC. FLYGT
PRODUCTS OF WOBURN, MASSACHUSETTS FOR THE PURCHASE OF
TWO (2) RAW WATER PUMPS FOR THE WATER TREATMENT PLANT.

Somersworth, NH
April 18, 2016

WHEREAS, the Somersworth Capital Improvement Program for Fiscal Years 2016 through 2021 contains a recommendation to replace two (2) raw water pumps for Water Treatment Plant; and,

WHEREAS, the fiscal year 2015-2016 adopted Water Enterprise Fund budget contains an appropriation for the purchase of two (2) raw water pumps to ensure efficient and effective water treatment operations continue at the City's Water Treatment Plant; and

WHEREAS city staff recommends the purchase of two (2) raw water pumps from Xylem Water Solutions USA, Inc. Flygt Products of Woburn Massachusetts at a cost not to exceed \$65,750 (Sixty-five Thousand Seven Hundred and Fifty dollars); and,

WHEREAS, the Finance Committee for the City of Somersworth has reviewed this purchase and supports this recommended purchase,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into a contract with Flygt Pumps for the purchase of two (2) replacement raw water pumps at an amount not to exceed \$65,750 (Sixty-five Thousand Seven Hundred and Fifty dollars) and to take any and all other such actions relative to this purchase determined to be in the best interest of the City.

Sponsored by Councilors

Councilor David A. Witham
Councilor Dale R. Sprague
Councilor Martin Pepin
Councilor Jennifer G. Soldati

Approved:
City Attorney

Councilor Witham, seconded by Councilor Messier, made a motion to suspend Council rules to allow a second reading by title only. After being read a second time, Councilor Witham, seconded by Councilor Messier, moved to adopt resolution No. 32-16. Councilor Witham highly recommends this and said it is good for the City. The motion passed, 9-0.

RESOLUTION NO. 33-16 PROCLAIMING "PROUD PAST, BRIGHT FUTURE" AS THE OFFICIAL MOTTO OF THE CITY OF SOMERSWORTH.

Somersworth, NH
April 18, 2016

WHEREAS: "Summersworth" was incorporated as a parish in 1729, a town in 1754 and a city in 1893 and;

WHEREAS: Somersworth has a rich and vibrant history and a culturally diverse community, and;

WHEREAS: Somersworth continues to dedicate itself to celebrating and honoring its “Proud Past” while planning and progressing towards its “Bright Future”, and;

WHEREAS: Hilltoppers throughout the community embrace and reflect the values of Somersworth’s “Proud Past” and “Bright Future”, and;

WHEREAS: The phrase “Proud Past, Bright Future” continues to be used as the unofficial motto of the Hilltop community and reflects the Hilltopper spirit,

NOW, THEREFORE, be it resolved by the Somersworth City Council, that “Proud Past, Bright Future” be adopted as the official motto of the City of Somersworth.

Sponsored by
Mayor Dana S. Hilliard

Approved
City Attorney

Resolution No. 33-16 will remain in first reading until the May 2nd scheduled City Council meeting.

RESOLUTION NO. 34-16 TO AUTHORIZE THE SOMERSWORTH HOUSING AUTHORITY TO ENTER INTO A LEASE AGREEMENT WITH THE SOMERSWORTH EARLY LEARNING CENTER.

Somersworth, NH
April 18, 2016

WHEREAS, The City of Somersworth, as “Grantee”, and the Somersworth Housing Authority (SHA), as “Sub-recipient”, entered into an agreement with the Community Development Finance Authority for a grant to expand the facility at 35 Bartlett Ave., used by the Somersworth Early Learning Center (SELC), and

WHEREAS, on January 1, 2014 the SELC separated from the SHA and established their own non-profit status and then entered into a lease agreement which included monthly rent paid to the SHA for use of the facility, and

WHEREAS, pursuant to the CDFA grant agreement, the SHA as a sub-recipient must seek approval from the City of Somersworth to enter into this lease agreement,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Somersworth Housing Authority is authorized to enter into a lease agreement with the Somersworth Early Learning Center.

Sponsored by Councilors

Councilor David A. Witham
Councilor Dale R. Sprague
Councilor Martin Pepin
Councilor Jennifer G. Soldati

Approved:
City Attorney

Resolution No. 34-16 will remain in first reading until the May 2nd scheduled City Council meeting.

RESOLUTION NO. 35-16 AMENDING THE CITY OF SOMERSWORTH
SUSTAINABILITY COMMITTEE.

Somersworth, NH
April 18, 2016

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH that the “Sustainability Committee”, formed by Resolution No. 17-11 and adopted on February 2, 2011 **be amended as to membership, function and goals.**

Be it further resolved that the Committee shall hereby be comprised of the following members:

- The Mayor or his/her designee.
- One member of the City Council appointed by the Mayor.
- The City Manager or his/her designee.
- The Director of Planning & Community Development or his/her designee.
- Four members of the community at large, and/or Somersworth business community, appointed by the Mayor.
- One student approved by the Mayor.
- One member of the Conservation Commission appointed by the Chair of the Conservation Commission.

Members of the Committee must be residents or employees of the City and shall be appointed for a two-year term.

Be it further resolved that the Committee shall hereby:

- Serve as a resource and clearinghouse for the City Council and City Departments concerning issues of sustainability.
- Develop recommendations for the implementation of the goals in the Master Plan related to sustainability.
- Identify existing sustainable practices and identify areas needing improvement.
- Assist in coordinating efforts of various departments in implementing sustainability projects.

- Adopt an open meeting concept to encourage involvement of the community at large in the activities of the Committee.
- Promote public awareness of sustainability issues.
- Report regularly to the City Council on the meetings and activities of the Committee.
- Develop recommendations to prepare the city for, and reduce the city's contribution to, climate change.

Amendments Introduced by

Mayor Dana S. Hilliard
Councilor Jennifer G. Soldati

Approved:
City Attorney

Resolution No. 35-16 will remain in first reading until the May 2nd scheduled City Council meeting.

CLOSING COMMENTS BY VISITORS.

None.

CLOSING COMMENTS BY COUNCIL MEMBERS

Councilor Pepin is fearful about what this budget will mean for next year.

Councilor Soldati said that intolerance is not welcome here.

Councilor Messier thanked Martin Masse and Mr. & Mrs. York for picking up trash in Somersworth. He truly appreciates it. The Noble Pines Sign is in bad shape, and we also need a sign on Main Street from Rollinsford.

Councilor Witham also thanked Mr. Masse. He is thrilled to hear about the joint Christmas Parade. He thinks Roland Lapointe will do a fabulous job, (on the SHA.) He is also concerned about next year's budget.

Councilor Cameron congratulated Christine and Peter Houde for competing in the Boston Marathon.

Councilor Paradis said that it is definitely more fun to watch (the budget process) on TV.

Mayor Hilliard commended Council for their respectfulness.

FUTURE AGENDA ITEMS

None.

NONPUBLIC SESSION

None.

ADJOURNMENT

*Councilor Sprague, seconded by Councilor Dumont, made a motion to adjourn.
The meeting adjourned at 10:28 pm.*

Respectfully submitted,

Elise B. Brelis, Deputy City Clerk