



MINUTES OF CITY COUNCIL MEETING  
Somersworth, NH  
June 3, 2019  
7:00 P.M.

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**ROLL CALL OF MEMBERS**

The meeting was called to order at 7:00pm by His Honor, the Mayor, Dana S. Hilliard, and upon roll call the following Council members were present: Pepin, Vincent, Dumont, Austin, Witham, Sprague, Cameron, and Levasseur. Councilor Michaud was excused.

**PLEDGE OF ALLEGIENCE**

Councilor Dumont led the Pledge of Allegiance.

**PUBLIC HEARINGS**

None

**COMMENTS BY VISITORS**

None

**CONSENT CALENDAR**

Approve Minutes of the Veterans Memorial Design Presentation held on May 20, 2019

Approve Minutes of the City Council Meeting held on May 20, 2019

*Councilor Austin, seconded by Councilor Pepin, made a motion to approve 7-0. Councilor Levasseur abstained.*

**COMMENTS BY CITY COUNCILORS**

None

**COMMUNICATIONS**

None

**PRESENTATION OF PETITIONS AND DISPOSAL THEREOF BY REFERENCE OR OTHERWISE**

None

**MAYOR'S REPORT**

**Mayors Report for City Council Meeting June 3<sup>rd</sup>, 2019**

- We are a community of hope, love, and dreams. The journey of the LGBT community is a reflection of the American journey. Since our declared Independence, for 243 years, Americans have held steadfast to construct a society where all would be honored and celebrated. Our creed and dedication towards the insurance of inalienable rights for all has held strong as the fabric of humanity which binds us all.

We know that the road to achieving the hope of humanity, the hope of dignity for all, the hope where all will be protected and celebrated, will continue to be littered with the oppression, and aggression by the false prophets of democracy; those who cloak themselves in the blanket of hate and use a misinterpretation of the foundation elements of our nation, a misinterpretation of the Constitution, a misinterpretation of religious creed to continue to progress a society, a community and a nation which would suppress, extinguish and destroy the evolution of human liberty throughout our country and the world.

Our hopes, our dreams, our destiny to ensure the thirst for equality will be fulfilled and will never be deterred. We will continue our march from the streets outside of Stone Wall to every town, city, corner and neighborhood throughout our nation, until all our LGBT brothers and sisters have a seat at the table of the banquet of freedom, liberty and equality we have been promised. We will never be shamed, silenced or forced back into the closet thinking that our values, our contributions, our life, liberty and the pursuit of happiness is afforded at a discount rate.

This June we celebrate; celebrate the colors of our community, celebrate the diversity, celebrate the spirit our rainbow represents. We celebrate the police officers, fire fighters, members of the military and government who are part of our community. We celebrate the playwrights, authors, actors, doctors, teachers, principals and mayors who with pride, dawn the initials LGBT to their personal description. We honor and remember all who led the charge before us; the men, the women the children, who were punched, kicked, spit on. Those who were mocked, taunted and told by their loved ones and spiritual leaders that they were not worthy.

Today with our voices, with our hearts, with our souls united and linked together as strong as the strips of the rainbow on our flag, we move forward. Celebrating how closer we have become to our God promised and protected rights; closer to become the nation we strive to become; closer to creating the community and society we announced to the world that our nation will be.

As a united community, let us never surrender to accepting anything less than we are entitled too. Let us never forget, that each member of our community was created in the image of the same God that the extremist base the justification of hate towards us on. Let us continue to silence the hate, bring understanding to those who need to understand, and love to all whose hearts are open.

Let the march for equality continue to move forward throughout our "Live Free or Die" state, from Berlin to Nashua, from Littleton to Somersworth. Let the voice of equality continue to be heard from every church, every city and town hall, every state legislature, our congress and court rooms. Let the living words of our Declaration of Independence resonate for all who honor and respect liberty;

*"We hold these truths to be self-evident: that all men are created equal; that they are endowed by their Creator with certain unalienable rights; that among these are life, liberty, and the pursuit of happiness".*

Let our colors, let our diversity, our commitment to each other continue to shine for all future generations. Happy Pride month Somersworth, Happy Pride month New Hampshire, Happy Pride month United States, Happy Pride month Earth. Thank you, God, for creating us, every bit, every piece, every part in your image. We will honor your work, your mission for liberty by honoring and celebrating our community with pride.

- Congratulations and best wishes to all members of Somersworth High Schools class of 2019, as you inch your way closer to the graduation stage this Thursday evening. I look forward to addressing you on behalf of our great city. May your road ahead be fulfilled with all of your hopes and dreams and may your blood for ever run Hilltopper Blue.
- With pride and honor, I was able to address veterans and citizens in celebration of Memorial Day. The official plans adopted by the Veterans Park Commission were also unveiled to the public that day, the commission met this evening and has outlined a process for now seeking a requesting financial support. While we begin our efforts at securing capital to offset the cost of completion of the new design, I am officially requesting that the finance committee discuss and approve the amount to move forward with the engineering study.

The requested funding would come from the cable access account. I look forward to the Veterans Park Commission and the Finance committee continuing their due diligence and working together to ensure this living testament to all who wore the uniform, will come to fruition.

- It was an honor to recently welcome and host the Indonesian Ambassador to the United States to our great Hilltop City. The two days filled with meetings and ceremonies was a success, as we strengthen our relationship and explored the possibilities of Somersworth being the first city in the United States to have an Indonesian welcoming gate and creating of the first “Little Indonesia” in the US. I am excited about the future prospects surrounding both projects and a follow up trip to the Indonesian Embassy is already within the works. As discussion continues I will keep Council abreast.
- It was with great honor and pride that I, along with Congressman Pappas and representatives from Senator Hassan and Shaheen’s office recently attended a ceremony for excellence that was bestowed upon the Somersworth Wastewater treatment facility. Jamie Wood along with his team, were recognized for their work surrounding energy efficiently and implementing 21<sup>st</sup> century progressive practices. Once again, our Hilltopper 10 square mile city has become the model for the state. Congratulations to the entire staff for your dedication towards excellence, you have made all of us proud.

- The next **Mayors Community** forum will take place this Saturday **June 8th from 9:00 – 10:30** at City Hall. Including in this forum will be **Chief of Police David Kretschmar**. The purpose of the forums are to foster dialog and ideas, in a non-formal setting to continue to move our community forward. All members of the community are welcome to attend any forums

**This respectfully concludes the Mayors report for June 3<sup>rd</sup>, 2019**

## **REPORTS OF STANDING COMMITTEES**

Finance Committee – Councilor Witham reported that the Committee met on May 30, 2019. The committee discussed:

- Request to waive sewer connection fees on a series of townhomes off Green Street, River Valley Development. The request was to waive \$105,000 in fees. Based on the fact that they saw some unforeseen costs based on the sprinkler cost. Committee voted 4-0 to not waive the fees.
- Land Protection Grant to purchase conservation land on Rocky Hill Rd. The funds will not be presented to the City until the land is acquired. Resolution to use an additional \$10,000 from the Conservation Fund. Committee unanimously endorsed the resolution.
- Current Budget, overage in is in the DPW budget, due to an increased cost in the curbside collection. Police Department is below budget.
- Police evidence collection vehicle. This has been in the CIP for a number of years. Purchase this immediately using surplus and the drug forfeiture fund. The cost of the vehicle is approximately \$114,225. discussion about the uses of the vehicle. Vote passed, 3-1.
- Emergency generator grant for DPW, homeland security grant, Committee voted 3-1 to move forward.
- CMAQ grant, timing of lights on High Street. Sebago Technics, a company that is also working with Dover, will be doing the work in Somersworth. There is value in keeping the consistency. Committee agreed.
- Furber Chapel, there is a desire to replace the roof, at a cost of \$60,000. There are grant opportunities. The committee endorsed moving forward seeking the grant opportunities.
- Rocky Hill culvert. It will need to be replaced in the future. Repairs are needed now.
- Budget Transfer Ordinance, contingency to Public Works.
- Personnel plan, cost of living adjustment, for non-union employees. 2.5% increase, which is an impact of about \$48,000, finance committee endorsed unanimously.
- Vehicle registration fee surcharge, City is currently charging \$5, state, pending governor approval, will increase it to \$10.

Public Safety – Councilor Pepin stated that a meeting is scheduled for June 12 @ 5pm.

## **REPORTS OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER**

### **Special Committees**

**Ward Boundary Review Committee** – Councilor Pepin reported that the City Manager had a conversation with Secretary of State's office. They finalized the adjustment of ward boundaries. The City Manager put in his packet the map of boundary lines. This will be discussed and voted on tonight.

**JBC** – Councilor Pepin reported that they are a week behind in construction. There is drainage behind Maplewood, and the water was backing up. An increase of about another \$24000 was needed to resolve this problem. The foundation is coming soon.

**School Board** – Councilor Pepin reported that the board met on May 28. There was discussion about the budget. Kelly Brennan, School Board, At Large, resigned.

**Coast Bus** – Councilor Pepin reported that Coast will have a meeting on June 4 that is open to the public, regarding the new route changes.

**SAU Withdrawal** – Councilor Witham reported that there was a joint SAU meeting with Rollinsford prior to this Council Meeting. Superintendent Gadomski outlined the various outcomes that can occur in either community. There was an open forum and dialog. There was consensus, to see if the current SAU agreement could be amended to reduce the number of reps from Rollinsford. Not sure if that is allowed. If so, they would look into a contract service. This would allow for negotiation of parameters. Rollinsford generally agreed that if we can get to less than 5, there might be some appetite for that. The next Joint SAU Withdrawal meeting is scheduled for Tuesday, June 18<sup>th</sup>.

**Traffic Safety** – Councilor Vincent Reported that the Committee met on May 29<sup>th</sup>. They discussed Ordinance 18-19 regarding tractor trailers on government way. The committee decided to let that stand as it is. There was a discussion regarding tractor trailer trucks on Rita and Indigo Hill Rd. Committee will look into it further.

**Veterans Park** – Councilor Dumont reported that the committee met on June 3. They discussed a plan for solicitation of support. All members were in agreement. They thought that it would be important that the City Council accept the concept of building the park as presented so that the solicitation of financial support would be backed up. There will be a Resolution to full Council in June. Next Meeting is scheduled for Wednesday, June 19<sup>th</sup> at 4pm.

### **City Manager's Report**

**TO: Mayor Dana S. Hilliard and City Council Members**

**FROM: Robert M. Belmore, City Manager**

**DATE: Friday, May 31, 2019**

**SUBJECT: City Manager's Report for Monday, June 3, 2019  
City Council Agenda**

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**6:00 pm: Workshop**  
**Form Based Code - Zoning Ordinance Change**  
**Presentation by the City's Consultant, Steve Whitman from Resilience Planning & Design, Inc.**  
Attached is a copy of his presentation.

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***Lay on the Table (Under Section 13 of Agenda)***

- A. Ordinance No. 4-19: To Amend Chapter 19, Zoning Ordinance, Section 14, Historic District.**

***Unfinished Business (Under Section 14 of Agenda)***

**Ordinances**

- A. Ordinance No. 18-19: To Amend Chapter 13, Police Offenses, Section 3.4, Motor Vehicle Operation, by Prohibiting Tractor-Trailers from Making a Left-Hand Turn onto Station Street from Government Way.** The Traffic Safety Committee met on May 29<sup>th</sup> to re-visit their recommendation. Attached is a memorandum from Chief Kretschmar explaining the Committee's vote to continue their support for this traffic flow change.

***New Business (Under Section 15 of Agenda)***

**Ordinances**

- A. Ordinance No. 22-19: Transfer between Departments.** The Finance Committee met on May 30<sup>th</sup> to review staff's recommendation and voted to support this Transfer. Our best General Fund projections indicate a need to transfer funds to the Public Works Department to cover rising recycling collection costs. This is an annual housekeeping action item: that is, the City Charter allows the City Manager to transfer funds within a Department, however, it takes Council action to transfer funds between Departments. Attached is a copy of the end of Fiscal Year 2019 Budget projections provided to the Finance Committee. I recommend a Public Hearing be scheduled for the next regular Council meeting on Monday, June 17<sup>th</sup>. ***Public Hearing was scheduled without objection of Council.***
- B. Ordinance No. 23-19: To Amend Chapter 4, Personnel Rules & Regulations – Compensation Schedule.** The Finance Committee met on May 30<sup>th</sup> and voted to support a 2.5% Cost of Living Increase (COLA) across-the-

board wage adjustment for non-union employees covered under the City's Personnel Rules & Regulations. A reminder, this action, if approved, would carry over to provide members of the Water/Wastewater Collective Bargaining (CBA) Unit the same COLA increase to their pay scale. Their CBA/ Union Contract has language that provides for wage adjustments in accordance with the City's Personnel Rules & Regulations as may be approved by the City Council. The City employs approximately 25 non-union employees not including some seasonal such as camp counselors, and there are 12 employees in the Water/Wastewater Union. I recommend a Public Hearing be scheduled for the next regular City Council meeting on Monday, June 17<sup>th</sup>. ***Public Hearing was scheduled without objection of Council.***

### **Resolutions**

- A. Resolution No 37-19: To Authorize the Conservation Commission to Utilize an Additional Ten Thousand Dollars for the Great Bay Resource Protection Partnership Grant in the Event the City Does Not Purchase the Property and the Grant Award is not Satisfied.** The Finance Committee voted at their May 30<sup>th</sup> meeting to support this action item. Attached is a memorandum from Director Shanna Saunders as well as the Great Bay Resource Protection Partnership Grant Award letter. The Council recently authorized the Conservation Commission to spend \$10,000 towards this project, however, as you will read, the Grant requires documentation that the property was purchased and recorded at the Registry. The Grant then provides reimbursement to the City for the expenditure up to 50% of the actual cost.

Therefore, the Commission needs City Council authorization to spend up to \$20,000 to complete this step of this Land Acquisition project. This vote would "tidy up" this Grant step process. Any Grant reimbursement received would go back into the Conservation Commission fund. As you know, this Fund receives a portion of the Land Use Tax Change Penalty received by the City when property is taken out of Current Use. Presently, 100% of the land use change penalty is allocated to the Conservation Commission Fund with a cap of \$75,000 maximum per tax year.

- B. Resolution No. 38-19: To Authorize the City Manager to Enter into a Grant Agreement with the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management for a Hazard Mitigation Grant to Install an Emergency Back-Up Generator at the Department of Public Works Highway Facility.** The Finance Committee voted 3-1 to support acceptance of the Grant and move forward with their project. My recommendation for funding the City match is to utilize Contingency Funding that will be available in next Fiscal Year's Budget. Attached is a copy of Director Mike Bobinsky's memorandum regarding the Grant as well as the NH Department of Safety notification of the award.

**C. Resolution No. 39-19: To Authorize the City Manager to Purchase an Evidence Collection Vehicle from Sirchie Vehicles of Youngsville, NC Utilizing a Combination of Anticipated Surplus Funds from the Fiscal Year 2019 Police Department Budget and Additional Funding from the Police Drug Forfeiture Account and to Outfit Said Vehicle with Operational Equipment.** The Finance Committee voted 3-1 at their May 30<sup>th</sup> meeting to support this purchase as well as outfitting of the vehicle with radio, lights and markings and also ancillary equipment that is required for such mobile crime scene units to be effective. Attached is Chief David Kretschmar's Memorandum that breaks down the purchase and outfitting plan. I have added \$5,775. in Contingency to address any required painting costs or other unanticipated cost adjustments.

### **Other**

**A. Vote to Schedule a Public Hearing, July 1, 2019 on the Proposed City Charter Amendment to the Section Entitled, Ward Boundaries (Article 1.3).** The Ward Boundaries Review Committee voted at their May 20<sup>th</sup> meeting to forward this proposed Charter Amendment to the full Council. Attached is a copy of the City Clerk's timeline for amending our City Charter, as well as a **red-lined** version of this section of the Charter. Should this Proposed Charter Amendment pass, this Amendment will then be sent for City Attorney review and then to various State Agencies for their review & approval as required by law. Attached are copies of the present Ward Map and the new proposed Ward Map. These Maps were reviewed by the Committee in a larger format; please let us know if you would like a larger printed version.

### ***City Manager's Items (under section 11 of Agenda)***

#### **A. Informational Items**

- a. **Transportation Alternative Program (TAP) Grant.** City Staff will be meeting with our Project Engineers, CMA, on June 12<sup>th</sup> to receive a full progress briefing. I will update Council forthwith.
- b. **FYI – Reminder: Upcoming City Council Workshop, as approved by Mayor Hilliard.**
  - June 17: 6:00 p.m. – COAST Bus Presentation by Rad Nichols, Executive Director.

### **Attachments**

1. **City Attorney Certifications Five (5)**




## **LAY ON THE TABLE**

**Ordinance No. 4-19** – To Amend Chapter 19, Zoning Ordinance, Section 14, Historic District

*Ordinance 4-19 remained on the table.*

## **UNFINISHED BUSINESS**

	<table><tr><th colspan="2">City of Somersworth – Ordinance</th></tr><tr><td>Ordinance No:</td><td><b>18-19</b></td></tr><tr><td colspan="2"><b>TO AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.4, MOTOR VEHICLE OPERATION, BY PROHIBITING TRACTOR-TRAILERS FROM MAKING A LEFT HAND TURN ONTO STATION STREET FROM GOVERNMENT WAY</b></td></tr></table>	City of Somersworth – Ordinance		Ordinance No:	<b>18-19</b>	<b>TO AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.4, MOTOR VEHICLE OPERATION, BY PROHIBITING TRACTOR-TRAILERS FROM MAKING A LEFT HAND TURN ONTO STATION STREET FROM GOVERNMENT WAY</b>	
City of Somersworth – Ordinance							
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April 1, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.4.G Left Turns, by adding:

When signs are erected giving notice thereof, it shall be unlawful for anyone operating a Tractor-Trailer (See RSA 259:109) to turn left onto Station Street from Government Way.

**(RSA 259:109 Tractor-trailer.** – “Tractor-trailer” shall mean any truck-tractor and semi-trailer.

This Ordinance shall take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> Dale R. Sprague David A. Witham Marty Pepin Kenneth S. Vincent	<i>Approved:</i> City Attorney

## City of Somersworth – Ordinance 18-19

### History

First Read Date:	04/01/2019	Tabled:	NA
Public Hearing:	04/15/2019	Removed From Table:	NA
Second Read:	06/04/2019		

### Discussion

On April 15, 2019, Ordinance 18-19 was re-referred to Traffic Safety Committee.


On June 3, 2019, Councilor Vincent, seconded by Councilor Cameron, made a motion to adopt Resolution 18-19.

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	-	-
At Large Councilor	Witham	X	
At Large Councilor	Sprague *	X	
At Large Councilor	Cameron	X	
At Large Councilor	Levasseur	X	
<b>TOTAL VOTES:</b>		<b>8</b>	<b>0</b>
On 06/03/2019 Ordinance 18-19		<b>PASSED</b>	

## **NEW BUSINESS**

### **ORDINANCES**

*Councilor Witham, seconded by Councilor Pepin, made a motion to waive Council Rules to have Ordinance 22-19 and Ordinance 23-19 read by title only. The motion passed, 8-0.*

	<b>City of Somersworth – Ordinance</b>
	Ordinance No: <b>22-19</b>  <b>TRANSFER BETWEEN DEPARTMENTS</b>

June 3, 2019

BE IT ORDAINED BY THE CITY OF SOMERSWORTH, pursuant to Section 7.7 (D) of the City Charter, that the following General Fund unencumbered balance transfer be made:

<u>DEPARTMENTS</u>	<u>FROM</u>	<u>TO</u>
ELECTED LEADERSHIP		
CITY MANAGEMENT		
FINANCE AND ADMINISTRATION		
DEVELOPMENT SERVICES		
POLICE		
FIRE		
PUBLIC WORKS		45,000
CAPITAL EXPENSES ( <i>DEBT SERVICE</i> )		
OTHER EXPENSES ( <i>CONTINGENCY</i> )	45,000	
INTERGOVT ASSESSMENTS-COUNTY TAX		
SCHOOL DEPARTMENT	_____	_____
 TOTAL GENERAL FUND	 45,000	 45,000

This Ordinance shall take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

## City of Somersworth – Ordinance 22-19

### History

First Read Date:	06/03/2019	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

Ordinance 22-19 will remain in first read until the June 17, 2019.

Public Hearing Scheduled for June 17, 2019.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On    /    /    .    Ordinance 22-19		PASSED	FAILED



## City of Somersworth – Ordinance

Ordinance No: **23-19**

### TO AMEND CHAPTER 4, PERSONNEL RULES AND REGULATIONS - COMPENSATION SCHEDULE

June 3, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT, the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting the Compensation Schedule in its entirety and replacing it with the following:

#### Personnel Rules and Regulations FY2019-2020 Compensation Schedule (2.5% Increase effective July 1, 2019)

GRADE		HIRE	1	2	3	4	5
6	A	23,605.76	24,613.15	25,538.87	26,573.49	27,635.34	28,697.19
	H	11.3489	11.8333	12.2783	12.7757	13.2862	13.7967
7	A	24,749.28	25,675.01	26,818.53	27,880.38	28,887.78	29,241.73
	H	11.8987	12.3438	12.8936	13.4040	13.8884	14.0585
8	A	26,001.73	27,009.13	28,070.98	29,241.73	30,439.72	31,664.93
	H	12.5008	12.9852	13.4957	14.0585	14.6345	15.2235
9	A	27,308.62	28,397.70	29,541.23	30,739.22	31,937.20	33,271.32
	H	13.1291	13.6528	14.2025	14.7785	15.3544	15.9957
10	A	28,642.74	29,786.27	30,929.81	32,236.69	33,461.91	34,904.93
	H	13.7706	14.3203	14.8701	15.4984	16.0874	16.7813
11	A	30,113.00	31,338.21	32,508.96	33,815.87	35,204.42	36,620.23
	H	14.4774	15.0664	15.6293	16.2576	16.9252	17.6059
12	A	31,637.70	32,890.14	34,142.59	35,531.15	36,865.27	38,335.53
	H	15.2104	15.8126	16.4147	17.0822	17.7237	18.4305
13	A	33,216.86	34,523.75	35,939.55	37,409.81	38,852.85	40,486.46
	H	15.9697	16.5979	17.2786	17.9855	18.6793	19.4646
14	A	34,796.03	36,184.59	37,627.63	39,206.79	40,758.73	42,365.12
	H	16.7289	17.3964	18.0901	18.8494	19.5955	20.3679

GRADE		HIRE	1	2	3	4	5
15	A	36,620.23	38,117.72	39,615.19	41,167.14	42,719.07	44,407.14
	H	17.6059	18.3258	19.0457	19.7919	20.5380	21.3496
16	A	38,362.76	39,887.45	41,493.86	43,318.06	44,924.46	46,803.11
	H	18.4436	19.1766	19.9490	20.8261	21.5983	22.5015
17	A	40,350.32	41,983.94	44,815.54	45,387.31	47,184.29	49,062.94
	H	19.3992	20.1846	21.5459	21.8208	22.6848	23.5880
18	A	42,365.12	44,053.19	45,741.26	47,647.14	49,553.03	51,622.28
	H	20.3679	21.1794	21.9910	22.9072	23.8236	24.8183
19	A	44,407.14	46,231.34	48,137.23	50,124.80	52,057.91	54,181.60
	H	21.3496	22.2266	23.1429	24.0985	25.0278	26.0488
20	A	46,775.88	48,681.76	50,505.97	52,547.99	54,644.47	56,768.16
	H	22.4884	23.4047	24.2817	25.2635	26.2714	27.2924
21	A	49,062.94	50,996.05	53,119.75	55,189.00	57,394.38	59,627.00
	H	23.5880	24.5174	25.5384	26.5333	27.5935	28.6668
22	A	51,595.06	53,582.61	55,733.53	57,857.24	60,307.67	62,703.65
	H	24.8053	25.7608	26.7949	27.8159	28.9941	30.1460
23	A	54,127.15	56,305.31	58,429.01	60,852.21	63,275.40	65,834.74
	H	26.0227	27.0698	28.0908	29.2559	30.4209	31.6513
24	A	56,768.16	59,055.23	61,396.75	63,901.63	66,379.28	69,074.75
	H	27.2924	28.3920	29.5177	30.7219	31.9131	33.2091
25	A	59,627.00	62,104.64	64,500.62	67,168.85	69,918.78	72,668.70
	H	28.6668	29.8579	31.0099	32.2927	33.6148	34.9369
26	A	62,676.41	65,616.92	67,631.71	70,381.64	73,322.15	76,072.07
	H	30.1330	31.5465	32.5152	33.8373	35.2511	36.5731
27	A	65,671.38	68,448.53	71,116.77	74,057.28	77,025.01	79,992.74
	H	31.5728	32.9079	34.1908	35.6044	37.0313	38.4580
28	A	68,993.06	71,797.44	74,520.13	77,542.33	80,727.87	83,913.43
	H	33.1697	34.5180	35.8270	37.2800	38.8115	40.3430
29	A	72,423.66	75,364.16	78,304.67	81,408.54	84,839.14	88,160.82
	H	34.8190	36.2328	37.6465	39.1388	40.7880	42.3850

(2.5% increase of minimum and maximum effective July 1, 2019)

Grade			
25	A	61,042.32	77,804.57
	H	29.3473	37.4060
30	A	77,500.93	94,490.55
	H	37.2601	45.4282
31	A	84,664.88	103,011.40
	H	40.7042	49.5247
32	A	85,457.74	104,117.98
	H	41.0855	50.0567
33	A	89,790.08	109,186.56
	H	43.1684	52.4935
34	A	94,320.64	114,736.49
	H	45.3465	55.1618
35	A	99,049.43	120,428.02
	H	47.6200	57.8980
36	A	104,033.04	126,459.33
	H	50.0158	60.7978
37	A	109,129.94	132,688.84
	H	52.4664	63.7927

This Ordinance will take effect upon adoption.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

## City of Somersworth – Ordinance 23-19

### History

First Read Date:	06/03/2019	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

Ordinance 22-19 will remain in first read until the June 17, 2019.

Public Hearing Scheduled for June 17, 2019.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On Ordinance 23-19		<b>PASSED</b>	

### RESOLUTIONS





## City of Somersworth – Resolution

Resolution No: **37-19**

**TO AUTHORIZE THE CONSERVATION COMMISSION TO UTILIZE AN ADDITIONAL TEN THOUSAND DOLLARS FOR THE GREAT BAY RESOURCE PROTECTION PARTNERSHIP GRANT IN THE EVENT THE CITY DOES NOT PURCHASE THE PROPERTY AND THE GRANT AWARD IS NOT SATISFIED**

June 3, 2019

WHEREAS, the City of Somersworth has been notified of the award of a Great Bay Resource Protection Partnership, for a Land Protection Transaction Grant, and

WHEREAS, the City Council adopted Resolution 36-19 to authorize the City Manager to enter into a grant agreement to conduct an appraisal and land survey for the Lily Pond Conservation Land Project, and

WHEREAS, the City of Somersworth is eligible to receive \$10,000 (Ten Thousand dollars) requiring a local match of \$10,000 (Ten Thousand dollars), however, the City of Somersworth is only eligible to receive the grant if the City completes the purchase of the property, and

WHEREAS, should the City decide not to purchase the property the City will not be eligible to receive the grant funding and will be responsible to fund the entire appraisal and land survey with local funding,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Conservation Commission is authorized to use \$10,000 (Ten Thousand dollars) in addition to the amount authorized by Resolution 36-19, providing authorization to use an amount not to exceed of \$20,000 (Twenty Thousand dollars) to conduct an appraisal and land survey for the Lily Pond Conservation Land Project, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT if the City completes the purchase the property and receives the \$10,000 (Ten Thousand dollar) grant match from the Great Bay Resource Protection Partnership it will be reimbursed to the Conservation Fund.

### Authorization

*Sponsored by Councilors:*

David A. Witham

Dale R. Sprague

Martin Pepin

Martin P. Dumont, Sr.

*Approved:*

City Attorney

## City of Somersworth – Resolution 37-19


### History

First Read Date:	06/03/2019	Tabled:	NA
Public Hearing:	NA	Removed From Table:	NA
Second Read:	06/03/2019		

### Discussion

Councilor Witham, seconded by Councilor Dumont, made a motion to waive Council Rules and allow for a second read. Motion passed 8-0.

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	-	-
At Large Councilor	Witham	X	
At Large Councilor	Sprague	X	
At Large Councilor	Cameron	X	
At Large Councilor	Levasseur	X	
<b>TOTAL VOTES:</b>		<b>8</b>	<b>0</b>
On 06/03/2019 Resolution 37-19		<b>PASSED</b>	

	<p style="text-align: center;"><b>City of Somersworth – Resolution</b></p> <p>Resolution No:   <b>38-19</b></p> <p><b>TO ACCEPT THE TERMS OF THE HAZARD MITIGATION GRANT PROGRAM AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF SAFETY, DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR A HAZARD MITIGATION GRANT TO INSTALL AN EMERGENCY BACK-UP GENERATOR AT THE DEPARTMENT OF PUBLIC WORKS HIGHWAY FACILITY</b></p>
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June 3, 2019

WHEREAS, the City of Somersworth has been notified of the award of a New Hampshire Department of Safety, Division of Homeland Security and Emergency Management Grant, and

WHEREAS, the City of Somersworth is eligible to receive \$43,500 (Forty Three Thousand Five Hundred dollars) requiring a local match of \$14,500 (Fourteen Thousand Five Hundred dollars), and

WHEREAS, the Grant will allow the City of Somersworth to install an emergency back-up generator at the Department of Public Works Highway facility, and

#### EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NH Dept. of Safety Grant (75%)	=	\$43,500.00
City Match (25%)	=	\$14,500.00
Total Project Award	=	\$58,000.00

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council accepts the terms of the Hazard Mitigation Grant Program and authorizes the City Manager to execute any documents and agreements necessary for the grant's execution, expend the grant proceeds in accordance with the grant documents, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization	
<p><i>Sponsored by Councilors:</i></p> <p>David A. Witham Martin Pepin Martin P. Dumont, Sr.</p>	<p><i>Approved:</i></p> <p>City Attorney</p>

## City of Somersworth – Resolution 38-19


### History

First Read Date:	06/03/2019	Tabled:	
Public Hearing:	NA	Removed From Table:	
Second Read:			

### Discussion

Resolution 38-19 will remain in first read until the June 17, 2019 City Council meeting.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 38-19		PASSED	FAILED

	<p align="center"><b>City of Somersworth – Resolution</b></p>
	<p>Resolution No: <b>39-19</b></p> <p><b>TO AUTHORIZE THE CITY MANAGER TO PURCHASE AN EVIDENCE COLLECTION VEHICLE FROM SIRCHIE VEHICLES OF YOUNGSVILLE, NC UTILIZING A COMBINATION OF ANTICIPATED SURPLUS FUNDS FROM THE FISCAL YEAR 2019 POLICE DEPARTMENT BUDGET AND ADDITIONAL FUNDING FROM THE POLICE DRUG FORFEITURE ACCOUNT AND TO OUTFIT SAID VEHICLE WITH OPERATIONAL EQUIPMENT</b></p>

June 3, 2019

WHEREAS, the Somersworth Capital Improvement Program for Fiscal Years 2020 through 2025 contains a recommendation to purchase an evidence collection vehicle for the Somersworth Police Department in Fiscal Year 2021, and

WHEREAS, this equipment is vital to increase the efficiency of the Investigations Unit of the Police Department and would benefit by purchasing this vehicle earlier than Fiscal Year 2021, and

WHEREAS, city staff is recommending we accelerate the purchase and contract with Sirchie Vehicles of Youngsville, NC for the purchase of this evidence collection vehicle, and

WHEREAS, city staff recommends we fund this purchase by utilizing \$55,775 (Fifty Five Thousand Seven Hundred Seventy Five dollars) of anticipated surplus from the Fiscal Year 2019 Police Department budget and \$64,225 (Sixty Four Thousand Two Hundred Twenty Five dollars) from the Drug Forfeiture Account, and

WHEREAS, the Finance Committee has reviewed these recommendations with staff and supports the recommendations,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Sirchie Vehicles of Youngsville, NC for the purchase of an evidence collection vehicle for the Somersworth Police Department and to expend additional funds to fully outfit the vehicle with operational equipment at a total cost not to exceed \$120,000 (One Hundred Twenty Thousand dollars), and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to utilize \$55,775 (Fifty Five Thousand Seven Hundred Seventy Five dollars) of anticipated surplus from the Fiscal Year 2019 Police Department budget and \$64,225 (Sixty Four Thousand Two Hundred Twenty Five dollars) from the Drug Forfeiture Account and to take any other actions relative to this purchase determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 39-19

History			
First Read Date:	06/03/2019	Tabled:	NA
Public Hearing:	NA	Removed From Table:	NA
Second Read:	06/03/2019		

### Discussion

Councilor Witham, seconded by Councilor Cameron, made a motion to waive Council Rules to allow for a second Read, 8-0.

Councilor Sprague said he did not support using funds from the budget surplus (fund balance) during the budget process. If the money was not used toward this, where would this money go?

City Manager Belmore explained that the excess funds from the Police Department would go to the fund balance.

Councilor Sprague reminded the other councilors, that we have to be looking at everything. Nickels make dollars and we need to decide if it is a need or want. He asked if this money could be put toward to stabilizing the tax rate?

City Manager Belmore explained that the authorizations would have to be done before the tax rate is finalized by the DRA.

Councilor Witham said Councilor Sprague is right. He never had apprehension to using fund balance to buy things; he only had issue with using fund balance as revenue. Sirchie is holding the vehicle at this price. It is at our best interest to purchase this vehicle now. The police department stated that, in the past year, there has been a need to use equipment like this at least 2 times a month. This is characterized as a need, not a want.

Councilor Pepin asked to suspend rules to allow Chief Kretschmar to speak, seconded by Vincent. Motion passed, 7-1, with Councilor Witham opposed.

Chief Kretschmar said the vehicle is a Ford F350 with a box that contains all the items they have and more including electronics. Currently the department needs to take 2-3 sedans to a crime scene and carry bags of equipment. This vehicle can also be used as a command center. It is a moral builder for the Department.

Councilor Pepin asked about the testing equipment.

Chief Kretschmar explained that there is electrostatic equipment, equipment to examine footprints, DNA, detailed fingerprint recovery, alternative light sources to detect blood and DNA, and other things.

Councilor Vincent said he can't believe we have gone this long without this vehicle. He asked if there is a death, does the Police Department have to call in the State Police for investigation.

Chief Kretschmar said they notify the Attorney General's office and they decide. We are capable but do not have the equipment.

Councilor Dumont said he would like to think that every action that this body takes is done with due diligence. He trusts the staff for their input and has confidence in them. When things come before the Council, it has been through a vetting process through committees, and there is a perception of credibility. Anytime we make our community safer, we are doing a great thing.

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	-	-
At Large Councilor	Witham	X	
At Large Councilor	Sprague	X	
At Large Councilor	Cameron	X	
At Large Councilor	Levasseur	X	
<b>TOTAL VOTES:</b>		<b>8</b>	<b>0</b>
<b>On 06/03/2019 Resolution 39-19</b>		<b>PASSED</b>	

#### **OTHER**

Vote to Schedule a Public Hearing, July 1, 2019 on the Proposed City Charter Amendment to the Section Entitled, Ward Boundaries (Article 1.3)

***Passed by Voice vote, 8-0.***

#### **CLOSING COMMENTS BY VISITORS**

None

#### **CLOSING COMMENTS BY COUNCIL MEMBERS**

Councilor Vincent stated that when he hears about the Form Based Codes he thinks about his father who, 70 years ago, was the Chair of ZBA and Planning Boards. They made up most of the rules back then. Times are changing, his best interest was in the city. It is nice to see a change coming. He commented on the condition of the roads. He sees repairs are going on. But he has been an advocate to have a crew from the highway division fixing the potholes.

We need to protect our investment. He will be attending the Public Works and Environment Committee meetings to convince the committee to put some investment in our roads.

Councilor Dumont reminded everyone about the Franco-American Day at the Fischer Cats baseball game on June 23, 2019. The cost is \$40 and includes the bus ride, ticket, hotdog, drink, and a hat. There will be trivia questions for the bus ride trivia to win a rally towel or baseball cap. Tickets are still on sale.

Councilor Dumont went on to say that the Fischer cat is a real animal. He saw one up-close and personal in his back yard; there are now 3 bears, 2 raccoons, many deer. He likes wild animals as much as anybody, but he asked himself why this is happening. There is now a wonderful piece of wetland that has been prepared for development. Filling wetlands has never been an approved practice. He commended staff for their efforts. The Peter Marsh has an effect on the Willand pond as well.

Cultural acceptance is one of the reasons why we were put here. He is blessed that we have a new Seminarian from Viet Nam at their church community. There are many Indonesians who attend his church.

Councilor Witham said he recently observed the DPW crew on West High Street, repairing potholes. But let's we do the math. If we have a crew of 5 people working on the roads, that is 50% of the DPW staff. We have another out delivering trash bags, another picking up trash, and a couple in the bay working on equipment. That is the whole DPW crew. He said he sends weekly emails to the City Manager with a bulleted list of roads and repairs that are needed. They can't fix what they don't know is broken.

Councilor Sprague said Councilor Vincent used to make him laugh, now he just shakes his head. He stated Councilor Vincent was the one person who didn't want to put money into the budget to repair roads, and now he is the one who is pushing for road repairs.

Councilor Cameron stated the deadline for the purchase of the tickets for the Fischer Cats Game is June 14, so they can reserve the bus.

Mayor Hilliard asked for all to rise for a moment of silence for the 11 municipal workers who lost their lives in Virginia Beach.

## **ADJOURNMENT**

***Councilor Witham, seconded by Councilor Austin, made a motion to adjourn. The meeting adjourned at 8:18 pm.***

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Trish Harris, City Clerk

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Dana Hilliard, Mayor