



City of Somersworth
City Council Meeting
Monday, October 19, 2020

**THIS CITY COUNCIL MEETING WILL BE HELD AT THE BLACK BOX THEATER
AT THE SOMERSWORTH HIGH SCHOOL CAREER TECHNICAL CENTER
LOCATED AT 18 CEMETERY ROAD**

ROLL CALL OF MEMBERS

The meeting was called to order at 7:00 p.m. by His Honor, Mayor Dana S. Hilliard, and upon roll call the following Council members were present: Pepin, Vincent, Austin, Dumont, Michaud, Witham, Gerding, Cameron, and Paradis. The following City Staff members were present: City Manager Bob Belmore, City Clerk Jonathan Slaven, Finance Director Scott Smith, Deputy City Clerk Ammy Ramsey, Chief of Police David Kretschmar, Fire Chief George Kramlinger

PLEDGE OF ALLEGIANCE PEPIN

Councilor Pepin led the Pledge of Allegiance.

PUBLIC HEARING

There were no Public Hearings scheduled for this meeting.

COMMENTS BY VISITORS

There were no comments by visitors.

CONSENT CALENDAR

- A. Approve Minutes of the City Council Meeting held on October 5, 2020
- B. Letter from Mr. William Connor

Councilor Gerding asked that the letter from Mr. Connor be removed from the consent calendar to be read. Mayor Hilliard ruled this request was in order and the Clerk read the letter.

Councilor Gerding made a motion to approve all items on the Consent Calendar. The motion was seconded by Councilor Cameron and passed 9-0 by voice vote.

COMMENTS BY CITY COUNCILORS

There were no opening comments by City Councilors.

MAYOR'S REPORT

Mayors Report for City Council Meeting October 19, 2020

In 15 days, Americans will go to the polls to participate in what will become one of the most important elections in American history.

The cornerstone of our republic and any democratic system is open, fair elections. Throughout this nation, Secretary of States, and local City Clerks are answering the call of ensuring every citizen who wishes to have their voice heard will be afforded the opportunity.

Local, the Hilltop City has continued to examine and institute policies and practices that allow citizens to cast their ballot in person or absentee. Throughout the months leading up to the primary and general election, the "Safe Election Commission" continued to meet and review all practices to ensure safety at the polling places and allowing with the highest level of convenience available, absentee voting.

Predicting a historical turnout, this body extended the polling hours by and hour, allowing ample opportunity to every citizen to cast and in person ballot. Despite fear, despite the unknowns or rumors based on untrue, made up or misinformation, a federal election will take place on Tuesday November 5th. On the following morning Wednesday November 6th our nation will begin the process of an open peaceful transition of power, the same that has mirrored our democratic republic since we began our journey as a nation.

Whether you are a Trump or Biden supporter, Democrat, Independent, or Republican. Let your voice be heard and execute your most sacred right, your right of suffrage. Also continue to reflect and model the other pillars of democracy, civility, respect, statesmanship or acceptance of the will of the people. On Tuesday November 5th our nation will speak, that evening and the days to follow it is our duty as Americans to validate and accept the results, and begin the continual progress of governing and creating a "More perfect Union".

I had an enjoyable afternoon spending time with two legged and four legged friends on Sunday afternoon as we celebrated the opening of the Somersworth dog park. Congratulations to all who were involved in bring this vision to a reality. Special recognition to Councilor Witham, Cameron and Paradis who spear headed the efforts and vision to make this park a reality. Once again Somersworth continues to create opportunities for our citizen to strengthen the meaning of community, and celebrate with our furry friends we love. I look forward to future visit to the park, and continuing to keep our great City "On the Move".

Despite doubt, past and current setbacks, COVID 19 and the inability to predict the future weather forecast, the Mayor's office in partnership with the Tri – City Mayors, and local Veterans groups will be planning and hosting an outdoor Veterans Day ceremony and Veterans Park dedication on the morning of November 11th. We are currently in the process of finalizing all aspects of the ceremony and will keep the Council posted on the final details.

As discuss upon the adoption of the Tri-City Master Plan on addressing homelessness future request for funding of services would be requested. With the upcoming winter and cold weather shelter has been secured and is being funding in part by federal grant money. While the majority of the

operations are covered, a proportion is still in need to cover the staffing needs of the shelter. While CAP will be providing a large part of the management and operations, there funding will not. Our neighboring communities of Dover and Rochester will each be contributing \$40,000 to the upcoming operations as requested. Because we are of a smaller size and pull different funding sources the City of Somersworth has been requested to contribute \$20,000 to the winter operations of the shelter. While the request was unbudgeted, our contribution will continue to validate our commitment to the partnership, master plan and spirit of solving problems utilizing a regional team approach.

This evening, I am requesting the Finance Committee vet the request of contributing \$20,000 towards the shelters efforts and forward a recommendation to Council at the next scheduled meeting.

- Under nominations, appointments and Elections; **In accordance with Council Rule 17 Appointments**, the following are being brought forward this evening and placed in nomination;
 - **Keith Perkins**, Appointment full time member the Zoning Board of Adjustment, with a term to expire October 2023
 - **Neil Larson**, for Re-Appointment to the Board of Cemetery Trustees, with a term to expire October 2023

This respectfully concludes my October 19th, 2020 Mayors Report

REPORT OF STANDING COMMITTEES

Finance Committee – Councilor Witham said the Finance Committee met on Oct 7th. He said the Committee voted to support the low bidder for the crack seal bid project, Spots on Lots. He indicated the other bid received was from an out of State company who used aerial photographs to calculate linear footage. He said Spots on Lots has done great work for the City in the past and was actually on site to calculate their linear feet. Councilor Witham also stated the Committee voted to approve the award of a bid from Alden Bailey Restoration for the slate roof replacement project at the Furber Memorial Chapel. He stated Public Works staff has checked references for Alden Bailey, all which came back favorably. He also said the Finance Committee discussed staff's proposed plan to delay replacing a fire apparatus. At the meeting he said Director Smith explained that the purchase of the apparatus is currently included in this year's budget, however, if we can delay the purchase by some 6 months, it would push back any lease payments by one full budget year. Councilor Witham said the Finance Committee also endorsed the passing of the City investment policy which has no changes to it from last year. He said the Finance Committee also discussed the plan to fund the purchase of a new sidewalk plow by using funds from the road resurfacing budget and \$35,000 held in escrow from an exaction from the Cumberland Farms development. He noted that the Department of Revenue Administration reviewed standards for the Assessing Office and found they do, in fact, comply with all State laws. He also noted the Finance Committee discussed support for selling surplus equipment as well as a \$3,700. change order to install sod at the new Veterans Memorial.

Public Safety Committee – Councilor Pepin said the Committee met on October 7th and October 13th. He said the Committee supported the reasoning for delaying the purchase of a new fire apparatus. He said Chief Kramlinger updated the Committee on the ladder truck and forestry truck inspection. He stated Chief Kretschmar informed the Committee about a new Police Officer and Parking Enforcement Officer process. Chief Kretschmar also reported that the crime scene van was deployed twice this month. The Committee was also updated on multiple fundraisers going on within the Police Department to aid breast cancer and Child Advocacy Centers. The Committee also learned of a new less-lethal device potentially for the Police Department. Councilor Pepin stated that Stewarts Ambulance has a current response time of 4.5 minutes and also received a letter congratulating the crew who assisted in saving a life during a cardiac response. He also stated that the Committee discussed Ordinance No. 7-21, and after learning more information, supported its adoption with additional language from Councilor Paradis. Councilor Pepin also said the Committee discussed the Fire Department's staffing and learned how well the mutual aid system works from neighboring towns and cities. The Committee also discussed the codification of calls from our Police and Fire Departments.

Public Works & Environment - Councilor Witham said the Committee met on October 13th and discussed what models of sidewalk tractor to purchase. He said the Committee supported the Holder model, which is a heavier duty model than others the City presently has and is used extensively in New Hampshire. The Committee also appreciated this model because it works with our current accessories and has a three-year warranty. He said that Councilor Gerding brought up concerns about invasive plant species and what we could do to control and/or regulate. The Committee saw it best to have this issue addressed by the Conservation Committee. Councilor Witham said the Committee also discussed depressions on Blackwater Road and various signage issues throughout the City that are being addressed by the Public Works staff.

REPORT OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER

E911 Committee - Councilor Pepin said the Committee discussed renaming a section of Gator Rock Road since the road comes to a "T" intersection and is confusing for first responders. He said they also discussed 115 High Street, which has been historically very difficult to find. Resident agreed to change name of the address so emergency services can more easily find it.

Joint City Council & School Board Commission - Councilor Austin reported that the Joint Commission met on October 15th. He said Superintendent Gadomski gave a presentation about how schools have opened up and are in phase 2 of reopening, which means a reduced number of students are back in the school, though most are still remote learning. He said the School Board is spending a lot of time working on what phase 3 will look like, though there is no timetable. Councilor Austin stated that the Councilors present at the meeting made it clear they continue to support the decisions made by the School Board. He also said the subject of the budget was discussed. Superintendent Gadomski indicated at this moment the budget is tentatively in good shape, but there are many unknowns. He said the Commission also talked about monies received from the CARES Act and currently have approximately \$30-40k reserved in anticipation for students coming back in. The Commission also discussed receiving about \$312K less from the State as expected. Councilor Austin said the Commission also talked about a policy question for schools to be used as community centers. He stated that City Council supports School Boards wishes to not use them as community centers during this pandemic.

City Manager's Report

Office of the City Manager

TO: Mayor Dana S. Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, October 16, 2020

SUBJECT: City Manager's Report for Monday, October 19, 2020

Unfinished Business (Under Section 14 of Agenda)

Ordinances

- A. Ordinance No. 5-21: To Amend Chapter 19 – Zoning, Section 25.B, Agricultural Use.** The Public Works & Environment Committee are still in possession of this item.
- B. Ordinance No. 7-21: To Amend Chapter 6 – City Officials, Section 6.6.2.4, Public Safety Committee.** The Government Operations Committee and the Public Safety Committee both reviewed this proposed Amendment. Each Committee is offering Amendments to the original version. See attached *red-line* Amendments.

New Business (Under Section 15 of Agenda)

Ordinances

- A. Ordinance No. 8-21: To Amend Chapter 14, Licensing and Permits, Section 14.1., Amending Membership of the Licensing Board.** The Government Operations Committee voted to support this Ordinance amendment at their September 30th meeting. Attached are some tracking notes on changes this Ordinance has received over the years, along with a *red-line* copy of this Ordinance change. Staff will be reviewing the entire Ordinance over the next year to ensure its relevance to current times. I recommend a Public Hearing be scheduled at the next Council Meeting.
- B. Ordinance No. 9-21: Transfer Ordinance to Fund the Purchase of a Sidewalk Tractor.** The Finance Committee met on October 7th and the Public Works & Environment Committee met on October 13th and both Committees' recommend this Transfer Ordinance. I recommend a Public Hearing be scheduled at the next scheduled Council Meeting.

Resolutions

- A. Resolution No. 13-21: To Authorize the City to use Funding from the Furber Memorial Chapel Expendable Trust Fund as a Portion of the City's Match to a Land and Community Heritage Investment Program Grant for the Roof Restoration Project on the Furber Memorial Chapel.** The Finance Committee met

on October 7th and voted to recommend the entire balance of the Furber Chapel Memorial Trust Fund, which is approximately \$10,000, be used for this project to help provide the required City funding match of this Grant. If approved, this action will close this Fund.

- B. Resolution No. 14-21: To Authorize the City Manager to Contract with Chadwick-BaRoss For the Purchase of a Sidewalk Tractor.** The Finance Committee met on October 7th and the Public Works & Environment Committee met on October 13th and both Committees voted to recommend this purchase. Attached is a Memorandum that was provided to the Committees from Public Works Director Mike Bobinsky on the purchase of this Tractor, as well as information provided by Councilor Dave Witham.
- C. Resolution No. 15-21: To Authorize the City Manager to Apply for a Homeland Security Pre-Disaster Mitigation Grant for Assessment and Design Services for Improvements to the Salmon Falls Road.** The Finance Committee met on October 7th and voted to support this Grant application. This is the first step to design the improvements. If successful, this provides an engineered project that is 'shovel ready'. Attached is Memorandum from Public Works Director Mike Bobinsky along with my signed Letter of Intent to apply. It would be our intent to apply for further construction Grant funds should this project move forward. I have also attached information from our City's 2016 Multi-hazard Mitigation Plan.

Other

- A. Vote to Re-adopt the City of Somersworth Investment Policy.** This is an annual housekeeping action item for the City Council. City Staff supports re-adoption without any amendments. The Finance Committee met on October 7th and recommends re-adoption. Attached is a copy of the City Investment Policy.
- B. Vote to Authorize the Sale of City Surplus Property – per Administrative Code, Chapter 29, Section 8.5 Disposal of City Property.** Attached is the list of City surplus vehicles. If approved, I will move forward with the process to dispose of these vehicles. We will be using GovDeals to attempt to sell these vehicles. I have also attached a copy of our City Ordinance Ch. 29, regarding the disposal of surplus property in excess of \$1,000 in value. I would also add that the Finance Committee voted to support this action at their October 7th meeting.

City Manager's Items (under section 11 of Agenda)

A. Informational Items

- 1. Millennium Dog Park.** A quick note: Dog owners rejoice, our new City Dog Park is now open! When visiting, please practice CDC COVID-19 safeguards. Attached are a couple of pictures of the Dog Park.

Attachments

- 1. City Attorney Certifications - Five (5)**

2. Department Head Reports

NOMINATIONS, APPOINTMENTS AND ELECTIONS

Nominations being introduced for Council Confirmation Vote:

- C. Keith Perkins, for Appointment as Full-Time Member to the Zoning Board of Adjustments, with a term to expire October 2023
- D. Neil Larson, for Re-Appointment to the Board of Cemetery Trustees, with a term to expire October 2025

The nominations will remain open until the next meeting.

UNFINISHED BUSINESS

ORDINANCES

- E. **Ordinance No. 5-21** - To Amend Chapter 19 – Zoning, Definitions, Section 25.B, Agricultural Use (**Referred to Public Works & Environment Committee 7/13/2020**)

Ordinance 5-21 remains in Committee.

- F. **Ordinance No. 7-21** – To Amend Chapter 6 – City Officials, Section 6.6.2.4, Public Safety Committee (**Referred to Government Operations Committee 09/21/2020; Referred to Public Safety Committee 10/05/2020**)

Councilor Paradis made a motion to approve amendments to Ordinance No. 7-21 as endorsed by the Public Safety Committee. The motion was seconded by Councilor Pepin and passed 9-0 by voice vote.

Councilor Witham made a motion to table Ordinance No. 7-21. The motion was seconded by Councilor Dumont and passed 9-0 by voice vote.

NEW BUSINESS

ORDINANCES

- A. **Ordinance No. 8-21** – To Amend Chapter 14, Licensing and Permits, Section 14.1, Amending Membership of the Licensing Board

Ordinance No. 8-21 will remain in first read until the call of the Chair. Public Hearing scheduled at the call of the Chair.

- B. **Ordinance No. 9-21** – Transfer Ordinance to Fund the Purchase of a Sidewalk Tractor

Ordinance No. 9-21 will remain in first read until the call of the Chair. Public Hearing scheduled at the call of the Chair.

RESOLUTIONS

- G. **Resolution No. 13-21** – To Authorize the City to Use Funding from the Furber Memorial Chapel Expendable Trust Fund as a Portion of the City's Match to a Land and Community Heritage Investment Program Grant for the Roof Restoration Project on the Furber Memorial Chapel

Resolution No. 13-21 will remain in first read until call of the Chair.

- H. **Resolution No. 14-21** – To Authorize the City Manager to Contract with Chadwick-Baross for the Purchase of a Sidewalk Tractor

Councilor Witham made a motion to suspend rules to allow for a second reading. The motion was seconded by Councilor Vincent and passed 9-0 by voice vote.

Councilor Witham made a motion to adopt Resolution No. 14-21. The motion was seconded by Councilor Vincent and PASSED 9-0 by roll call vote.

- I. **Resolution No. 15-21** – To Authorize the City Manager to Apply for a Homeland Security Pre-Disaster Mitigation Grant for Assessment and Design Services for Improvements to the Salmon Falls Road

Councilor Witham made a motion to suspend rules to allow for a second reading. The motion was seconded by Councilor Austin and passed 9-0 by voice vote.

Councilor Witham made a motion to adopt Resolution No. 15-21. The motion was seconded by Councilor Austin and PASSED 9-0 by roll call vote.

OTHER

- A. Vote to Re-adopt the City of Somersworth Investment Policy

The vote to approve the re-adoption the City of Somersworth Investment Policy passed 9-0 by voice vote.

- B. Vote to Authorize the Sale of City Surplus Property – Per Administrative Code, Chapter 29, Section 8.5, Disposal of City Property

The vote to authorize the sale of City surplus property passed 9-0 by voice vote.

CLOSING COMMENTS BY VISITORS

There were no closing comments by visitors.

CLOSING COMMENTS BY COUNCIL MEMBERS

Councilor Pepin reminded residents to go out and vote on November 3rd.

Councilor Vincent said it was a pleasure visiting the Police Department to see a presentation on a new less-lethal device to subdue armed suspects. He also spoke to budget issues with the Schools and lack of funding from the State. Councilor Vincent also wanted to provide a little laughter during a tough time and donned a wild and shiny orange wig in the spirit of Halloween.

Councilor Dumont thanked William Connor for his letter. He also wanted to express his support on the tough decisions being made by the School Board. He expressed his thanks to medical professionals. He said he feels great and thanks people for their support and kind wishes.

Councilor Austin encouraged residents to get out and vote and said he really believes this is the most urgent election of our lifetime. He said he spent some time in the dog park and is really pleased with the facility. He also noted an issue surrounding a plan to do tree cutting at a Sunningdale property and the assistance provided to complainants by Scott Orzechowski from the Conservation Commission. Councilor Austin said he wants to encourage people to reach out and said he is always glad to hear from and represent the people in his ward.

Councilor Michaud said November 3rd is Election Day, which is two weeks from tomorrow. Get out and vote or send in your absentee ballot.

Councilor Witham said get out and vote. He also thanked Chief Kramlinger for holding a great ceremony to introduce the new forestry truck. He noted that we in New Hampshire are doing a good job at social distancing and would like to see the same from other states in the Country.


Councilor Gerding said to get out and vote on November 3rd and to utilize absentee ballots. He also wanted to shout out to the two Halloween contests: a youth costume contest (3 age ranges) and a home decorating contest. Both are free to enter and include prizes. He also noted the education funding debate and thinks the lack of funding received by the State is ridiculous. Councilor Gerding encouraged Council as a body and citizens to reach out and submit public comment to a Commission studying school funding. He also mentioned an input session for municipal and school leaders hosted by New Hampshire Listens.

Councilor Cameron expressed that she is proud of her boys for becoming interested in voting this year. She also noted a great ceremony from Chief Kramlinger for the forestry truck dedication. Councilor Cameron also said it was very fun meeting with people at the dog park and that it was nice to see people from outside our community. She also wanted to remind pet owners to clean up after them at the parks.

Councilor Paradis also urged Somersworth residents to go vote! She noted that the last day to register at the City Clerk's office is October 27th. She reminded voters that polls are open from 7:00 a.m. – 8:00 p.m. She also expressed excitement about the dog park.

ADJOURNMENT

Councilor Witham made a motion to adjourn the City Council meeting. The motion was seconded by Councilor Gerding and passed 9-0 by voice vote. The meeting adjourned at 8:31 p.m.

	<p style="text-align: center;">City of Somersworth – Ordinance</p> <p>Ordinance No: 5-21</p> <p>TO AMEND CHAPTER 19 – ZONING, DEFINITIONS, SECTION 25.B, AGRICULTURAL USE</p>
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July 13, 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows in Section 25 Definitions:

Section 19.25.B, Agricultural Use, delete the word, “apiculture.”

Section 19.25.B shall read as follows:

AGRICULTURAL USE Land used for agriculture, farming, dairying, pasturage, horticulture, aquaculture, floriculture, silviculture, animal and poultry husbandry.

This Ordinance will take effect upon passage.

Somersworth City Council Meeting
October 19, 2020

Authorization	
<i>Sponsored by Councilors:</i> Crystal Paradis Nancie Cameron Matthew Gerding	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 5-21

History			
First Read Date:	07/13/2020	Tabled:	NA
Public Hearing:	08/10/2020	Removed From Table:	NA
Second Read:	08/10/2020		

Discussion

07/13/2020

Ordinance No. 5-21 will remain in first read until the call of the Chair.


Public Hearing scheduled at the call of the Chair.

Mayor Hilliard referred Ordinance No. 5-21 to the Public Works & Environment Committee on 7/13/2020.

10/19/2020

Remains in Committee

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		

At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / /	Ordinance 5-21	PASSED	FAILED
	City of Somersworth – Ordinance		
	Ordinance No: 7-21 TO AMEND CHAPTER 6 – CITY OFFICIALS, SECTION 6.6.2.4, PUBLIC SAFETY COMMITTEE		

September 21, 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend City Officials, Section 6.6.2.4, Public Safety Committee, by adding:

In order to maintain our present quality of life, the Committee may also provide assistance in guiding Police, Fire and other emergency operations in delivering services ethically and effectively to ensure the safety and security of the Public, and, Public Trust is not compromised.

This Ordinance will take effect upon passage.

Somersworth City Council Meeting
October 19, 2020

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard Councilor Matthew Gerding	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 7-21

History			
First Read Date:	09/21/2020	Tabled:	10/19/2020
Public Hearing:		Removed From Table:	
Second Read:	10/05/2020		

Discussion

Ordinance No. 7-21 will remain in first read until the call of the Chair.

10/05/2020


Councilor Witham moved to refer Ordinance No. 7-21 to the Public Safety Committee. The motion was seconded by Councilor Vincent and passed 8-0 by voice vote.

10/19/2020

Councilor Paradis made a motion to approve amendments to Ordinance No. 7-21 as endorsed by the Public Works and Environment Committee. The motion was seconded by Councilor Pepin and passed 9-0 by voice vote.

Councilor Witham made a motion to table. The motion was seconded by Councilor Dumont and passed 9-0 by voice vote.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		

Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / /	Ordinance 7-21	PASSED	FAILED
		City of Somersworth – Ordinance	
		Ordinance No: 8-21 TO AMEND CHAPTER 14 – LICENSING AND PERMITS, SECTION 14.1, AMENDING MEMBERSHIP OF THE LICENSING BOARD	

October 19, 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Chapter 14, Section 1:

- Strike “City Clerk” and replace with “City Manager or his/her designee”
(Revised 10/19/2020)

This Ordinance will take effect upon passage.

Somersworth City Council Meeting
October 19, 2020

Authorization	
<i>Sponsored by:</i> Richard R. Michaud Donald Austin Matthew Gerding	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 8-21


History			
First Read Date:	10/19/2020	Tabled:	NA
Public Hearing:		Removed From Table:	NA
Second Read:			

Discussion

10/19/2020

Ordinance No. 8-21 will remain in first read until the call of the Chair. Public Hearing scheduled at the call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		

Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On	/	/	Ordinance 8-21 PASSED FAILED
		City of Somersworth – Ordinance	
		Ordinance No: 9-21 TRANSFER ORDINANCE TO FUND THE PURCHASE OF A SIDEWALK TRACTOR	

October 19, 2020

BE IT ORDAINED BY THE CITY OF SOMERSWORTH, pursuant to Section 7.7 (D) of the City Charter, that the following General Fund unencumbered balance transfer be made:

<u>DEPARTMENTS</u>	<u>FROM</u>	<u>TO</u>
ELECTED LEADERSHIP		
CITY MANAGEMENT		
FINANCE AND ADMINISTRATION		
DEVELOPMENT SERVICES		
POLICE		
FIRE		
PUBLIC WORKS	130,000	
CAPITAL EXPENSES		130,000
OTHER EXPENSES (<i>CONTINGENCY</i>)		
INTERGOVT ASSESSMENTS-COUNTY TAX		
SCHOOL DEPARTMENT	_____	_____
TOTAL GENERAL FUND	130,000	130,000

Note: The intent is to transfer funding from the amount appropriated for road resurfacing in the Department of Public Works budget to Capital Outlay to be used toward the purchase of a sidewalk tractor. There is also approximately \$35,000 held in escrow that will be used toward this purchase. When the road resurfacing bids are received, the City may use the Municipal and Transportation Fund to supplement any needed funding to complete the road resurfacing projects as scheduled.

This Ordinance shall take effect upon passage.

Somersworth City Council Meeting
October 19, 2020

Authorization	
<i>Sponsored by Councilor:</i> David A. Witham Donald Austin Martin Pepin Martin Dumont, Sr.	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 9-21

History			
First Read Date:	10/19/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			


Discussion

10/19/2020

Ordinance No. 9-21 will remain in first read until the call of the Chair. Public Hearing scheduled at the call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		

At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On	/	/	Ordinance 9-21 PASSED FAILED

City of Somersworth – Resolution	
	Resolution No: 13-21
	<p>TO AUTHORIZE THE CITY TO USE FUNDING FROM THE FURBER MEMORIAL CHAPEL EXPENDABLE TRUST FUND AS A PORTION OF THE CITY'S MATCH TO A LAND AND COMMUNITY HERITAGE INVESTMENT PROGRAM GRANT FOR THE ROOF RESTORATION PROJECT ON THE FURBER MEMORIAL CHAPEL</p>

October 19, 2020

WHEREAS, the City Council adopted Resolution 25-20 to authorize the City Manager to enter into a grant agreement with the State of New Hampshire for a Land and Community Heritage Investment Program Grant to replace and restore the roof on the Furber Memorial Chapel, and

WHEREAS, city staff received bids for this project from qualified contractors and recommended awarding the project to Alden Bailey Restoration Corp. of Ridgefield, Connecticut, and

WHEREAS, the Finance Committee reviewed this recommendation from staff and authorized awarding the contract for this project to Alden Bailey Restoration Corp. for an amount not to exceed \$55,000 (Fifty-Five Thousand dollars) including contingency, and

WHEREAS, to complete this project the City is required to provide a 50% match in the amount of \$27,500 (Twenty-Seven Thousand Five Hundred dollars), and

WHEREAS, it is recommended that the City utilize the full balance available in the Furber Memorial Chapel Expendable Trust Fund to provide a portion of the City's match in the amount of approximately \$10,000 (Ten Thousand dollars) and close the fund,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City may utilize the full balance available in the Furber Memorial Chapel Expendable Trust Fund to provide a portion of the City's match for the roof restoration project on the Furber Memorial Chapel.

Authorization

Somersworth City Council Meeting
October 19, 2020

<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Martin Pepin Martin Dumont, Sr.	<i>Approved:</i> City Attorney
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City of Somersworth – Resolution 13-21

History

First Read Date:	10/19/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			


Discussion

10/19/2020

Resolution No. 13-21 will remain in first read until call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		

At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On	Resolution 13-21	PASSED	FAILED

	City of Somersworth – Resolution
	Resolution No: 14-21 TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH CHADWICK-BAROSS FOR THE PURCHASE OF A SIDEWALK TRACTOR

October 19, 2020

WHEREAS, the Somersworth City Council is currently considering taking action on Ordinance 9-21, sponsored by the Finance Committee, to transfer funding from the Department of Public Works to the Capital Outlay section of the FY2021 adopted budget for the purchase of a sidewalk tractor, and

WHEREAS, the Public Works and Environment Committee has reviewed proposals for purchasing three different sidewalk tractors prepared by staff and based on an a favorable review to include the ability to utilize existing accessory equipment for the unit recommends the City authorize the purchase of a 2020 Holder C9.92 sidewalk tractor from Chadwick-BaRoss of Concord, New Hampshire at a cost not to exceed \$166,000 (One Hundred Sixty-Six Thousand dollars), and

WHEREAS, the City has available \$35,184 (Thirty-Five Thousand One Hundred Eighty-Four dollars) held in escrowed funding received from Cumberland Farms for pedestrian related improvements,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Chadwick-BaRoss of Concord, New Hampshire for the purchase of a 2020 Holder C9.92 sidewalk tractor for an amount not to exceed \$166,000 (One Hundred Sixty-Six Thousand dollars) and to take any other action associated with this purchase determined to be in the best interest of the City, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City is authorized to pre-order the sidewalk tractor in advance of the budget transfer required for funding the purchase and is authorized to use the balance of funding available in said escrow received from Cumberland Farms for pedestrian related improvements for this purchase.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Martin Pepin Martin P. Dumont Sr. Matthew Gerding Kenneth Vincent	<i>Approved:</i> City Attorney
City of Somersworth – Resolution 14-21	

History			
First Read Date:	10/19/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	10/19/2020		

Discussion


10/19/2020

Councilor Witham made a motion to suspend rules to allow for a second reading. The motion was seconded by Councilor Vincent and passed 9-0 by voice vote.

Councilor Witham made a motion to adopt Resolution No. 14-21. The motion was seconded by Councilor Vincent and passed 9-0 by roll call vote.

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	

Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Paradis	X	
TOTAL VOTES:		9	0
On 10/19/2020	Resolution 14-21	PASSED	FAILED

	City of Somersworth – Resolution		
	Resolution No: 15-21 TO AUTHORIZE THE CITY MANAGER TO APPLY FOR A HOMELAND SECURITY PRE-DISASTER MITIGATION GRANT FOR ASSESSMENT AND DESIGN SERVICES FOR IMPROVEMENTS TO THE SALMON FALLS ROAD		

October 19, 2020

WHEREAS, the Salmon Falls Road is susceptible to flooding and the City experienced damaging floods impacting the Salmon Falls Road and residents along this road in 2006 and in 2007, and

WHEREAS, the City filed a Letter of Intent (LOI) with the US Department of Homeland Security to seek Pre- Disaster Mitigation Funds for assessment and design services for the Salmon Falls Road estimated to cost \$150,000 (One Hundred Fifty Thousand dollars), and

WHEREAS, the City completed a Multi Hazard Mitigation Plan Update in 2016 and one of the key projects recommended is the redesign of the Salmon Falls Road for flood resiliency, and

WHEREAS, the City of Somersworth has received notification that the Letter of Intent (LOI) and project description was deemed eligible to apply for this Grant which could provide \$112,500 (One Hundred Twelve Thousand Five Hundred dollars) or 75% of the cost, requiring a local match of \$37,500 (Thirty Seven Thousand Five Hundred dollars) or 25% of the cost, and

WHEREAS, the Finance Committee reviewed this Grant with staff and supports applying for this Grant,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to apply for a Pre-Disaster Mitigation Grant for assessment and design services for Salmon Falls Road, and to take any and all other such actions relative to this Grant application determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Donald Austin Marty Dumont	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 15-21

History			
First Read Date:	10/19/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	10/19/2020		

Discussion

10/19/2020

Councilor Witham made a motion to suspend rules to allow for a second reading. The motion was seconded by Councilor Austin and passed 9-0 by voice vote.

Councilor Witham made a motion to adopt Resolution No. 15-21. The motion was seconded by Councilor Austin and passed 9-0 by roll call vote.

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	

At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Paradis	X	
TOTAL VOTES:		9	0
On 10/19/2020	Resolution 15-21	PASSED	FAILED