

MINUTES OF PUBLIC WORKS & ENVIRONMENT
COMMITTEE MEETING
EXECUTIVE CONFERENCE ROOM

MARCH 15, 2016 – 4:00 P.M.

Committee Members Present:

Councilor Dale Sprague, Chair
Councilor Denis Messier
Councilor David Witham
Councilor Jennifer Soldati

Staff Present:

Bob Belmore, City Manager
Scott Smith, Finance Director
Mike Bobinsky, Director of Public Works & Util.
Trish Harris, City Clerk

Others:

Scott Bourcier , DuBois & King

Chairman Sprague called the meeting to order at 4:00 p.m.

MINUTES OF THE PREVIOUS MEETING

Councilor Messier made a motion to accept the minutes of the March 8, 2016 meeting. Councilor Soldati seconded the motion which passed, 4-0.

ROAD PAVING PROPOSED PROJECTS

Director Bobinsky revisited the recommendations for this construction season based on a mix of assessment data and needs that haven't been addressed in the past few years.

A memo was distributed from Director Bobinsky. This memo outlined the Road Repair Priority List:

1. Memorial Drive (Cemetery to Rt 9.) 0.37 miles – Shim/Overlay – Total cost of \$231,900
2. High Street 01 (Blackwater to South) 0.47 miles – Mill/Overlay – Total cost of \$367,800
3. High Street 02 (Blackwater to Sinclair) 0.48 miles – Fog Seal – Total cost of \$32,200
4. Down Street (Bourque to Dead End) .05 miles – Reclaim/Pave – Total cost of \$16,200
5. Indigo Hill Road 01 (Williams to Green) 0.50 miles – Reclaim/Pave -Total cost \$455,100
6. Indigo Hill Road 02 (Green to Union) 0.14 miles – Reclaim/Pave -Total cost of \$138,300

Director Bobinsky explained that they are approaching this as a complete street program, to include repairs to sidewalks and identify deficiencies with water and sewer.

There was discussion about Memorial Drive, and the school parking lot. How this will be financed is still subject to review.

Councilor Witham said he is all on board. High profile roads are in disrepair. Memorial Drive needs to be done completely. Memorial drive sidewalks are in good shape, but in front of the middle school is in disrepair, and in front of the football field. He supports making that granite curb.

There was also discussion about drainage on Memorial Drive and the catch basins in that area.

The plan is to fog seal on High Street in the area between Blackwater Rd and Sinclair, for preservation. It buys some time; about 5 years. This area was crack sealed last year. Ultimately reconstruction will be needed.

Councilor Witham suggested to send it out to bid without the high street fog seal, and then if the bids are low enough, revisit the fog seal.

There was discussion about completing and bidding the other end of Indigo Hill Rd. Approximately \$200,000, reclaim and pave.

Councilor Witham, seconded by Councilor Sprague made a motion to allow city staff to generate bid documents for the paving of the proposed streets, not including the fog seal on High Street, and a bid alternate for the paving with the other end of Indigo Hill Road. The vote was unanimous, 4-0.

City Manager Belmore stated that Council will also need to authorize the spending for core sampling.

MISCELLANEOUS

Councilor Messier inquired about using reclaimed pavement to possibly pave First Street.

Councilor Messier said Wastewater does not have a new permit, and will need to do videoing of the layout of the sewer line. Asset management system is needed to inventory the condition of the pipes.

Councilor Witham said phlox is supposed to be planted on High Street. It has not been done yet, and it needs to be done. Also need to address weeding of the wood chips on the Market Street area. He believes this was part of the contract with Salmon Falls.

The City is planning on hiring a seasonal staff member with landscaping experience to work within the downtown area. City Manager asked the PW director to reach a decision soon about spraying for the weeds. He would like a decision in April, to update at each meeting.

Fairpoint has been driving through the city, looking at sidewalks that need to be replaced.

City Manager suggested that they look at repaving the City Hall parking lot. It is cracked and has a large depression. Cost for an overlay is about \$12,000. Highway crew can do the demo, if needed.

City Manager discussed the Fairpoint abatement cases for the pole tax. The language for pole tax needs to be updated and modified. A public hearing will be needed for this. The goal is to continue operating a poll tax.

Councilor Soldati, seconded by Councilor Witham, made a motion to support the City Manager in updating and modifying the language for the pole tax. The vote passed unanimously, 4-0.

ADJOURNMENT

Councilor Witham, seconded by Councilor Messier, made a motion to adjourn. The motion passed, 4-0, and the meeting was adjourned at 4:54 p.m.

Respectfully submitted,

Trish Harris, City Clerk