

MINUTES OF PUBLIC WORKS & ENVIRONMENT  
COMMITTEE MEETING  
EXECUTIVE CONFERENCE ROOM

July 21, 2016 – 9:00 P.M.

Committee Members Present:                    Councilor Dale Sprague, Chair  
   Councilor Denis Messier  
   Councilor David Witham  
   Councilor Jennifer Soldati

Staff Present:                                        Bob Belmore, City Manager  
   Mike Bobinsky, Dir. of Public Works & Util.  
   Scott Bourcier, Contracted City Engineer  
   Scott Smith, Dir. of Fin. & Admin.  
   Shanna B. Saunders, Dir. of Plan. & Devel. Serv.  
   Elise B. Brelis, Deputy City Clerk

Other:     Bernie Lee, Severino Trucking

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*Chairman Sprague called the meeting to order at 9:05 am.*

MINUTES OF THE PREVIOUS MEETING

*Councilor Messier made a motion to accept the minutes of the previous meeting held on May 26<sup>th</sup>, 2016. Councilor Witham seconded the motion which passed, 4-0.*

ROAD RESURFACING BIDS

City Manager Belmore reported that the Finance Committee discussed possible funding sources for the road resurfacing project, (Memorial Dr., Alicia St., Wiggin Ct., Down St., and Indigo Hill Rd.,) which including the Water Enterprise Fund, the Transportation Fund, the sidewalk Capital Reserve Fund, a supplemental appropriation or a bond issue. He also talked about now utilizing the process of “value engineering” to bring project bids down.

Director Bobinsky said that this is the first major project they are doing after adopting the pavement maintenance and complete street processes. He went over bid alternates for the project; the initial bid was \$2.357M and is now reduced to \$2,066M, not counting contingency, after dialog with the contractor to achieve savings.

The committee discussed various aspects of the road resurfacing project; particularly, they had questions about the Memorial Drive parking lots. Bernie Lee of Severino Trucking brought up the possibility of flush sidewalks at the High School.

***Councilor Messier, seconded by Councilor Witham, made a motion to accept the forthcoming Road Resurfacing Resolution. The motion passed, 4-0.***

Bernie Lee left the meeting at 9:20 am.

#### TAP GRANT- LETTER OF INTENT

CM Belmore referenced a “Letter of Intent” sent by Director Saunders which signals the city’s interest in applying for a Transportation Alternatives Program, TAP, grant to improve the walkability, safety, etc., of various roads, lanes, sidewalks, trails, and intersections, for pedestrians, bikers, etc. Director Saunders thinks that Dover and Durham will also be looking for TAP funds. She outlined the approval process, saying that the final application will be due in September. In August there is a mandatory grant application meeting in Concord. Director Bobinsky particularly mentioned the pedestrian safety component of the area at High/Memorial and High/Franklin.

#### ROUTE 108 COMPLETE STREETS PROJECTS

Mayor Hilliard had referred this topic to the Public Works and Environment Committee for discussion to see what members would like to see on Route 108.

Shanna Saunders discussed two possible locations for roundabouts. Councilor Witham supports sidewalks along Route 108 because there is lots of pedestrian traffic. Councilor Messier thinks it should be on the side of the bus stops. Councilors agree that they may need to look at the locations of the stops. Councilor Witham thinks Route 108 business owners are stakeholders and that they should also see the complete streets presentation. Bike lanes were discussed. Councilor Sprague thinks both sides will need to be done. Shanna Saunders said that the statewide biking networks are watching this closely. CM Belmore underscored that landscaping will become a budget item and that they will need more PW personnel and equipment. Councilor Messier exclaimed that they need more personnel anyway. Councilor Soldati said that they have discussed it in the Government Operations Committee.

#### WRIGHT PIERCE ENGINEERING WORK FOR WWTP

CM Belmore said that they do not have to go out to bid for this work and that he is looking for permission to stay with Wright Pierce to move this project forward. He said that the Finance Committee supports this. ***Councilor Messier, seconded by Councilor Witham, made a motion to continue with Wright Pierce on the WWTP project. The motion passed, 4-0.***

#### FY2017 WATER & SEWER REPLACEMENT VEHICLE PURCHASES

***Councilor Messier, seconded by Councilor Witham, made a motion to support the two budgeted replacement vehicle purchases. The motion passed, 4-0.***

MISCELLANEOUS

Councilor Soldati requested a report on the effectiveness of the organic pesticide. Mike Bobinsky said they will be applying another round.

Councilor Soldati said that she has had a request from a resident for port-a-potties in the parks. Councilor Witham said that baseball pays for one at Noble Pines, for the team's use. He sees a need. CM Belmore said that the Recreation Department has looked at this and decided not to do it now.

Councilor Messier wants street done in Ward 5.

CM Belmore reported that the Solar Landfill RFP will be out tomorrow.

Berwick resident, Frank Underwood, updated the Committee about various projects in Berwick: TAP grant program, a possible pedestrian bridge, gas connections into Berwick from Somersworth. Councilor Sprague wants lights taken down. Councilor Messier supports collaboration. He said it would be nice to have natural gas for the water department. Councilor Witham concurred.

ADJOURNMENT

***Councilor Messier, seconded by Councilor Soldati, made a motion to adjourn. The motion passed, 4-0, and the meeting was adjourned at 10:05 am.***

Respectfully submitted,

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Elise B. Brellis, Deputy City Clerk