

MINUTES OF THE PUBLIC WORKS AND ENVIRONMENT COMMITTEE

CITY COUNCIL CHAMBERS

September 23, 2016, 8:30 a.m.

Committee Members present: Councilor David Witham, Acting Chair
Councilor Denis Messier
Councilor Jennifer Soldati

Administration/Staff present: City Manager, Bob Belmore
Finance Director, Scott Smith
Director of Public Works and Utilities, Mike Bobinsky

Visiting Council Members: Councilor Martin Pepin

Acting Chairman Witham called the meeting to order at 8:30 a.m.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Messier and seconded by Councilor Soldati to approve the minutes of the August 4, 2016 meeting.

Indigo Hill Road Project-Additional Work

City Manager Belmore gave a brief background on the proposed added work and change order which involves extending the project from Williams Street to Davis Street on Indigo Hill Road; Bob asked Mike Bobinsky to elaborate. Mike distributed a memo outlining the cost of the proposed change order that includes mill and paving of the roadway, sidewalk extension and water service replacements from Williams Street to Davis Street along Indigo Hill Road. This added work is estimated to cost \$138,400, of which \$117,500 is paving and sidewalk extension and \$20,900 is for water service replacement work.

The Committee asked staff further questions about the scope of the work and funding options. Mike Bobinsky responded to questions about the sidewalk extension and the water service replacements and Scott Smith answered questions about the funding. Scott indicated that he would recommend use of the Municipal and Transportation Fund for the paving and sidewalk work and the Water Fund for the water service replacement fund.

Motion made by Councilor Denis Messier and seconded by Councilor Soldati to use the Municipal Transportation Fund and the Water Fund for the requested improvements.

REPORTING

No updates at this time.

MISCELLANEOUS

City Manager Belmore advised that Director Bobinsky is seeking feedback on the current method the City is using for announcing winter parking bans and was asking if there is interest in not using the snow ban parking signs at the key entrances to the City to alert the public about a winter parking ban. After discussion it was recommended to keep the sign approach but change the language such that it does not require Public Works staff from manually flipping the signs to indicate when a parking ban is in effect.

City Manager Belmore also brought up the topic of use of blue recycling bins and is there interest in removing the requirement in the Solid Waste Ordinance to use a City blue recycling bin in order to participate in the City's residential curb side recycling program. It is noted that Waste Management has been picking up any type of bin/container over the recent few years and perhaps the City should consider getting out the mandate and selling the bins at City Hall. Staff will bring proposed amendments to the Solid Waste Ordinance for consideration on this topic at a future Committee meeting.

Councilor Messier had a few staff questions and follow-ups. Reported that the Main Street pump station could use some mowing and trimming, encouraged a future CIP project to replace and upgrade the traffic signals on High St at Indigo Hill Road and Blackwater Road for improved traffic flow, and complimented the work completed on the Maple Street Culvert Replacement project.

ADJOURNMENT

Councilor Messier made a motion to adjourn, seconded by Councilor Soldati, all in favor. Meeting adjourned at seconded a motion to adjourn the meeting.

Respectfully Submitted

Michael J. Bobinsky, Director of Public Works & Utilities