

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
June 8, 2018 – 8:00 AM

Committee Members present: Councilor Dale R. Sprague, Chairman
 Councilor David A. Witham, Vice Chairman
 Councilor Kenneth S. Vincent

Administration/Staff present: City Manager, Bob Belmore
 Finance Director, Scott Smith
 Director of Public Works, Michael Bobinsky
 Highway Forman, Gerry Vachon
 City Clerk, Trish Harris

Others: Chris Matheson, Pike Industries (entered at 8:25am)

Chairman Sprague called the meeting to order at 8:00 am. Councilor Pepin was not in attendance.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Witham, seconded by Councilor Vincent, to approve the minutes of the May 11, 2018 meeting. Motion was approved 3-0.

Chairman Sprague stated that the agenda will be addressed out of order.

FAIR COURT

Fair Court runs from Elm Street to Main Street across from Aclara (what used to be GE). The road is deteriorating and there is no viable purpose to keep it. The notion is to discontinue this road and make it part of Stein Park, by removing the asphalt, and loaming and seeding the area.

Councilor Witham, seconded by Councilor Vincent, made a motion for the Public Works and Environment Committee to endorse an Ordinance change to discontinue Fair Court, as a public road. Motion passed, 3-0.

MISCELLANEOUS

There was discussion about an email from Gerry Vachon to City Manager Belmore regarding the scheduled trench repairs on Union Street at Ford Street, Highland Street at Lords Court, and 4 Daniel Street. These ditch repairs will be completed by City Staff. There was a friendly reminder that City Staff has same expectation as city contractors when completing ditch repairs, in regards to fill, compaction, and asphalt.

There was brief discussion about the Public Works department, the amount of work they have, and the need to prioritize; leaf pick up can wait if there are other projects with higher priority.

CMAQ GRANT MATCHING FUNDS

CMAQ grant is to upgrade the traffic lights along the High Street Corridor in order to improve traffic flow. This is a matching grant; the City's match will be \$139,750. It was suggested that the funds be used from the Municipal Transportation Fund.

Councilor Witham, seconded by Councilor Sprague, made a motion for the Public Works and Environment Committee to endorse a resolution to use the Municipal Transportation Fund to match the CMAQ grant. The motion passed, 3-0.

ROAD RESURFACING SPECIFICATIONS UPDATE

In preparation for the City's bid specification for road resurfacing and repairs of selected streets, City Manager Belmore, Director Bobinsky, Director Smith and Darren Benoit of Dubois and King visited the 8 road repairs that were identified. Some roads will require a different approach than was previously discussed, as outlined in the memo from Director Bobinsky.

There was lengthy discussion about repairs to High Street; previous repairs have only been in the traveling lane, not past the fog line.

There was also discussion about Horne Street. This street has deteriorated and will require pavement reclamation and resurfacing.

Councilor Witham, seconded by Councilor Vincent, made a motion to endorse the project strategy of repairing the selected City Streets. Motion passed 3-0.

Director Bobinsky said they are in the final stages of finishing up the bid document and is on schedule.

PIKE – WEST HIGH STREET PROJECT

Chris Matheson of Pike entered the meeting at 8:25am.

This project is for the continuation of road resurfacing of W. High Street from Maple Street to Cemetery Road.

The Finance Committee has discussed the W. High Street project and voted unanimously, to source it through Pike since they are under contract with the State to resurface W. High Street from Rt. 108 to Maple Street.

Councilor Witham, seconded by Councilor Vincent, made a motion to endorse the W. High Street resurfacing project with Pike as sole source. Motion passed, 3-0.

PIKE – BLACKWATER ROAD REPAIRS

Problems are being experienced on Blackwater Road regarding the sewer manhole covers and the transition onto Rt. 16B and onto Rte. 108, following last year's repaving work by Pike. Multiple roads were repaired by Pike over the last few years and Blackwater Road is the only one that is not acceptable, all of the other roads seem fine in regards to the structures.

Chris Matheson of Pike explained that Pike did not adjust the structures in any way, just paved around them. The movement of the structures has caused deterioration around the structures.

Cost for replacement of sewer manholes on Blackwater Road:

Labor for installation (16 frames and grates @ \$525 each) \$8,400

Hinged sewer manhole covers and frames (16) \$9,620

Councilor Vincent asked if Pike brought the deterioration of the existing sewer manhole structures to somebody's attention when they were doing the job.

Chris Matheson said it was not known at the time. It is hard to identify failing structures.

There was also discussion about replacing the sewer manhole covers and frames on W. High Street as Pike completes that resurfacing.

Cost for replacement of sewer manholes on Blackwater Road:

Labor for installation (9 frames and grates @ \$525 each) \$4,725

Hinged sewer manhole covers and frames (9) \$6,630

Councilor Witham, seconded by Councilor Vincent, made a motion to endorse moving forward with the sewer manhole replacement projects on Blackwater and W. High St. Motion passed 3-0.

MISCELLANEOUS (Continued)

There was discussion about when the resurfacing project of W. High Street would begin; after Labor Day? Chris Matheson said he can't speak to that.

The Committee discussed the entrance to Cumberland Farms on Rt. 108. The entrance is very close to an intersection, and traffic accidents are bound to happen; there have been many close calls. The State DOT controls the light at that intersection and during construction, their people said it was not an issue and that they would revisit once the store was open. Councilor Witham asked that the City Manager place that item on a planning board meeting to discuss.

ADJOURNMENT

Motion to adjourn made by Councilor Witham seconded by Councilor Vincent, Motion passed Meeting adjourned at 8:47 am.

Respectfully submitted,

Trish Harris, City Clerk