

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
July 26, 2018 – 9:00 AM

Committee Members present: Councilor Dale R. Sprague, Chairman
 Councilor David A. Witham, Vice Chairman
 Councilor Martin Pepin
 Councilor Kenneth S. Vincent

Administration/Staff present: City Manager, Bob Belmore
 Director of Public Works, Michael Bobinsky
 Finance Director, Scott Smith
 Deputy City Clerk, Kelly Gagne

Others Present: Councilor Richard R. Michaud
 Darren Benoit, Dubois & King

Chairman Sprague called the meeting to order at 9:01 am.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Witham, seconded by Councilor Vincent, to approve the minutes of the June 8, 2018 Public Works and the Environment Committee meeting. Motion was approved 3-1, Councilor Pepin abstained.

ROAD PAVING BIDS

There was conversation that the Finance Committee had endorsed the Brox Industries bid, in the amount of \$657,010.40 dollars. Discussion ensued on the difference of line item totals between the 2 bids received and the asphalt content and what the state specs are.

Councilor Witham, seconded by Councilor Pepin endorsed the base bid from Brox Industries in the amount of \$657,010.40. Motion passed 4-0.

WWTP UPGRADES (RESOLUTION NO. 1-19) PROJECT SCOPE

Councilor Sprague noted the Finance Committee talked about this and endorsed the \$1,900,000 million dollars additional cost for additional scope of work for the WWTP upgrades. A workshop will be scheduled for interested Councilors to visit the WWTP, for further clarification of what the upgrades will be. Discussion ensued on potential sewer rate increases in the future.

PUBLIC WORKS - EQUIPMENT PURCHASES

Manager Belmore stated that these equipment purchases are in the approved FY2019 budget. Director Bobinsky spoke about the equipment with the first being a 2018 Tymco 600 Regenerative Air Street Sweeper. The committee discussed the new street sweepers' functions.

Director Bobinsky noted that staff has discussed the current street sweeper, and based on potential trade in value it may make sense to keep it and have it available as a back-up unit, and also to be used in conjunction with the new one for special events.

Councilor Witham, seconded by Vincent made a motion to sponsor a Resolution that the City purchase a new Tymco street sweeper and retain the old street sweeper as a back-up unit. Motion passed 4-0.

The second equipment purchase is a 2018 Peterbilt 337 6-wheel dump truck, which will replace unit 310. The truck chassis is to be purchased by NH Peterbilt and the new unit will be outfitted by HP Fairfield with a main plow and wing.

Councilor Pepin, seconded by Councilor Witham made a motion to sponsor a Resolution to purchase a Peterbilt 337 6-wheel dump truck. Motion passed 4-0

The third equipment purchase is a 2018 CAT cold planner attachment for the CAT skid steer that was purchased in 2018. This piece of equipment will help with road repair patches.

Councilor Witham, seconded by Councilor Pepin made a motion to endorse purchasing the CAT cold planner. Motion passed 4-0

The fourth equipment purchase is a 2018 Ford F150 4x4, for the Water Treatment Plant. Discussion about keeping the current dodge charger sedan for use in the DPW by the new City Engineer as needed.

Councilor Vincent, seconded by Councilor Witham made a motion to sponsor a Resolution to purchase a 2018 Ford F150 4x4 for the Water Treatment Plant, Motion passed 4-0.

RECYCLING PROGRAM (CURBSIDE DROP-OFF CARDBOARD CONTAINERS) POLICY AND PRACTICES

Councilor Witham, seconded by Councilor Sprague made a motion that the Public Works & Environment remove the dumpsters at DPW until a new policy is decided.

Councilor Pepin stated that his concern would be that if we do this, it would increase the trash on the side of the road.

Councilor Sprague suggested that we move the dumpsters behind the fence at the DPW.

Manager Belmore stated he would be more concerned with curbside boxes being an issue. There was lengthy discussion on ideas that would help rectify the issue and still allow the service for the residents.

Councilor Witham withdrew his motion until more research has been done. Councilor Sprague withdrew his second.

MISCELLANEOUS

There was discussion on additional road resurfacing work, since the City has money left in the budget. The list of paving program segments that was spoke about 2 months ago was passed out as a guide. Discussion ensued on roads within the City that are in need of repair.

Councilor Witham, seconded by Councilor Pepin made a motion to negotiate with Brox Industries for additional scope of work located on Main St from Indigo Hill Rd to Franklin St, Prospect St, Garden St, and continuing Main St from Franklin St to John Parsons Way. Motion passed 4-0.

Councilor Witham questioned the paving on High St between Verona Rd and Bartlett Ave; he suggested some expansion of the shoulder on the road needs to be done.

Councilor Witham, seconded by Councilor Pepin made a motion that the Public Works & Environment Committee endorses additional scope of work on High St between Verona Rd and Bartlett Ave to allow it to be widened. Motion passed 4-0.

A memo was passed out stating that during a response to a pothole complaint on West High St just east of the intersection with Ronwyn Drive, it was discovered that the condition of the culvert pipe underneath needs to be repaired.

Councilor Witham, seconded by Councilor Sprague made a motion to waive the bidding process for the West High St culvert repair in order to negotiate with a contractor to get it completed as soon as possible. Motion passed 4-0.

Manager Belmore spoke about Fair Court and that by NH law the abutters own up to the middle of the road when it is abandoned. Discussion ensued regarding what to do. Staff was asked to further investigate and discuss with the abutter(s) if they would waive their rights to a portion of the travel way if it is abandoned.

City staff had a meeting with Wright Pierce Engineering regarding complete street projects. A lengthy discussion proceeded about complete street options and designs. There was also discussion about lighting along Main St to Franklin St, Constitutional Way to create a uniform design.

Councilor Witham stated that the crosswalk and roadway markings on Blackwater Rd and 16B need to be painted, as well as those on Stackpole Rd near Idelhurst Elementary and Deer Creek Run.

Councilor Witham also stated that a resident contacted the Mayor about a tree in the right of way at 11 South. Manager Belmore stated that an arborist is coming next week to look at the tree.

ADJOURNMENT

Motion to adjourn made by Councilor Witham, seconded by Councilor Pepin. Meeting was adjourned at 10: 40am. Motion passed 3-1. Councilor Sprague opposed.

Respectfully submitted,

Kelly Gagne, Deputy City Clerk