

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE  
EXECUTIVE CONFERENCE ROOM  
November 5, 2018 – 5:00 PM

Committee Members present:       Councilor Dale R. Sprague, Chairman  
  Councilor David A. Witham, Vice Chairman (entered 5:01)  
  Councilor Kenneth S. Vincent  
  Councilor Martin Pepin

Administration/Staff present:     City Manager, Bob Belmore  
  Finance Director, Scott Smith  
  Director of Public Works, Michael Bobinsky  
  Director of Planning & Community Development, Shanna  
  Saunders  
  City Engineer, Gary Lemay  
  Deputy City Clerk, Kelly Gagne

Others:                                    Councilor, Richard Michaud  
  Jay Stevens, with Civil Consultants  
  Mr. Mike French

---

Chairman Sprague called the meeting to order at 5:00 pm.

MINUTES OF THE PREVIOUS MEETING

***Motion made by Councilor Pepin, seconded by Councilor Vincent, to approve the minutes of the October 10, 2018 meeting. Motion was approved 3-0***

REVIEW SEWER LINE EXTENSION REQUEST FOR RESIDENTIAL SEWER SERVICE TO 72 BUFFUMSVILLE ROAD

Manager Belmore stated that there have been conversations with Mike French determining a method for tying in municipal sanitary sewer for a new single family residence under construction at 72 Buffumsville Road. The City notified the owner that there is no sewer line within the roadway along the frontage of the property. There is a sewer main to the west of the property that ends 131 feet from the property line and the second sewer main line to the east that is approximately 154 feet from the property line. The property owner has been unsuccessful getting any needed sewer easements from the abutters.

Chairman Sprague stated he had a chance to review some of this and noted that the westerly direction would need a pump, and the easterly direction would be gravity driven.

Councilor Vincent asked what the City would want. Director Bobinsky stated that not having to install a pump would be beneficial for cost and ease of operations.

There was a robust discussion on what is required of the homeowner to tie into the municipal sanitary sewer, which direction would be best and the best timing for the construction to begin.

Councilor Sprague asked if the homeowner was required to pay a sewer connection fee. Staff responded in the affirmative. Councilor Sprague suggested the committee consider recommending refunding the connection fee given the circumstances.

Director Bobinsky stated that in addition to design we have had one review with Jay Stevens from Civil Consultants provided by the homeowner. He questioned whether the City should do a third party review. Councilor Sprague suggested that City Engineer, Gary Lemay, review the design, the Committee agreed.

Mr. French stated that he is ultimately looking for permission to get at least water to the home before winter to run the heating system.

The Committees consensus was to accommodate the property owner and endorse this to the full Council. They have no issue with allowing for the water hookup now, but the sewer line would have to wait until next year.

***Councilor Pepin, seconded by Councilor Witham made a motion that the Public Works and Environment Committee recommend City Council to allow the homeowner to extend the sewer line to the home at the homeowner's expense, repair any roadway disturbed from the process back to City standard, and reimburse the homeowner the sewer connection fee. Motion passed 4-0.***

#### BROX RESURFACING & PIKE PROJECT UPDATES

Director Bobinsky supplied info and notified the Committee that he received a request on Nov 2nd to Director Smith from, Edward Dishong project manager from Brox. They are requesting to extend the contract until June 30, 2019 with work beginning after April 15, 2019, contingent on ground conditions.

Councilor Sprague stated that we need to do something with bids in the future. The time between having the roads milled and then paving beginning later is not appropriate.

Councilor Witham stated he has been in contact with City staff. He is less than pleased with the timing as well. Horne St has been brought up as not being done as of yet. He wants Horne St done this year, as that was the first road listed and what started this ball rolling.

Manager Belmore stated that Cumberland Farms may still be using 2 testing wells on Horne St. City Engineer Gary stated that Cumberland Farms stated that they will be removing the 2 testing wells this Friday.

Councilor Sprague stated that he wants all the projects done that is what we told the people of the City, but given the time of year we could accept the extension if Horne Street is completed to at least the base pavement.

***Councilor Witham, seconded by Councilor Pepin made a motion that the Public Works & Environment Committee recommend City Council approve that the remaining work be held until next year with the exception of Horne St., which must be completed this year at least to the base pavement. Motion amended by Councilor Sprague that the extension date of work would have to be completed by May 30, 2019. Motion Passed 4-0***

There was discussion about future bids and timing. The Committee and City staff agreed they would like to get road lists together December/January brought to the Public Works & Environment meeting to send out to bid.

#### PIKE UPDATES-

Director Bobinsky stated that the Lily Pond Rd connection to West High was being worked on that night. Also, Maple St at Sunset Drive which was hand paved area has been repaired.

Councilor Sprague noted that on the other side of West High Street there is a catch basin which is at least 6" deep and dangerous which needs to be addressed.

#### BLACKWATER RD UPDATE

Councilor Vincent noted that he didn't believe that sealing, which was once spoke about, was not done around the manhole cover repairs.

Manager Belmore stated there was prior discussion regarding the Route 108 transition from Blackwater Rd. Pike was supposed to come and mill that when they did West High St. Director Bobinsky stated that he will look into that.

#### UPDATE-INTERMUNICIPAL WATER AGREEMENT

Held until next meeting

#### MISCELLANEOUS

Manager Belmore stated that the Liquor store project is in need of constructing a new driveway which will require a curb cut. To allow that curb cut a pavement moratorium would have to be waived, the moratorium expires in the fall of 2019. They will need to cut 6" from the curb line; it will not impact the travel lane.

***Motion made by Councilor Witham, seconded by Councilor Pepin that the Public Works & Environment Committee recommend that the City Council approve waiving the pavement moratorium on High St for the liquor store project to allow for the install of the curbing. Motion Passed 4-0***

#### ADJOURNMENT

*Motion to adjourn made by Councilor Pepin, seconded by Councilor Witham. Motion passed, 3-1, with Councilor Sprague opposed. Meeting adjourned at 5:56 pm.*

Respectfully submitted,

---

Kelly Gagne, Deputy City Clerk