

MINUTES OF THE PUBLIC WORKS AND ENVIRONMENT COMMITTEE  
CITY COUNCIL CHAMBERS

May 24, 2022 – 4:00 p.m.

Committee Members present: Councilor Denis Messier, Vice-Chairman  
Councilor Kenneth Vincent

Mayoral alternate appointment: Councilor Richard Michaud

Councilor excused: Councilor David A. Witham, Chairman  
Councilor Martin Pepin

Administration/Staff present: City Manager – Bob Belmore  
Finance Director/DCM – Scott Smith  
Director of Public Works – Michael Bobinsky  
City Engineer – Amber Hall  
Deputy City Clerk – Ammy Ramsey

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Chairman Messier called the meeting to order at 4:00 p.m.

MINUTES OF THE PREVIOUS MEETING

Councilor Messier stated that there is not a quorum of Committee members present at this time that were present at the last meeting to vote on the minutes, therefore the March 21 meeting minutes will be added to the Agenda for next meeting.

SIDEWALK EXTENSION AT TATES BROOD RD./MAPLE ST. CROSSWALK

City Manager Belmore explained to the Committee that an email was received requesting information on the procedure to get a small section of sidewalk installed to connect the current sidewalk to the crosswalk at the intersection of Tate's Brook and Maple Street. Manager Belmore also stated that he along with Public Works Director Bobinsky and City Engineer Hall went and looked at the section and have proposed two options to consider. Option one is 6" of stone dust which has an estimated cost of \$277.78 and Option two is 12" crushed stone and 3" of asphalt which has an estimated cost of \$587.15. The plan is for Highway personnel to install the sidewalk extension.

***Councilor Vincent made a motion to approve the sidewalk extension at the intersection of Tate's Brook Rd. and Maple St. with 12" of crushed stone with 3" of asphalt. The motion was seconded by Councilor Michaud and passed 3-0***

EDDY BRIDGE AND NEW DAM BRIDGE REHABILITATION

City Manager Belmore stated that he along with Finance Director Smith, Director Bobinsky and City Engineer Hall, the State of New Hampshire DOT staff and Maine DOT staff had a conference call to discuss the proposed projects. The project will consist of agreements with the State of Maine and the State of New Hampshire; and the City agreement with the State of NH DOT with each providing a cost share. The Council has previously approved \$60,000.00 for the Eddy Bridge those funds have been encumbered. The City's estimated share for Eddy Bridge project will require an additional \$33,000.00, and the New Dam Bridge project will require \$46,500.00. The intent is to bid the projects together as one project which will be more efficient and could save money on contractor mobilization, staff administration, and provide other economies of scale.

The total amount needed for the City portion is \$79,500.00. Manager Belmore said he reviewed funding options with Director Smith and they are recommending the City Council consider the use of available Municipal and Transportation Funds.

Director Smith stated that there is a total of \$102,000.00 in the Municipal and Transportation Fund that could be used for these projects.

The consensus of the Committee was to move forward with both projects.

***Councilor Vincent made a motion to sponsor a Resolution to authorize the use of \$79,500.00 from the Municipal and Transportation Fund for the City's matching share of the Eddy and New Dam Bridge projects. The motion was seconded by Councilor Michaud and passed 3-0***

#### ROCKY HILL ROAD CULVERT: ROAD CLOSURE & NIGHT WORK

Manager Belmore stated that he wanted to underscore the length of time Rocky Hill Road would be closed and to ask the Committee to consider the request for night work. Belmore asked City Engineer Hall to explain as she lead the recent preconstruction meeting with the contractor and staff.

City Engineer Hall described the scope of work that is proposed to be done during the repair of the Rocky Hill Rd. culvert repair. She informed the Committee that there will be some night work and is requesting a Chapter 13 D Zoning Ordinance Waiver. The contractor has requested the night work to make the connection of the new water main, that way there will be no need to extend temporary water service, and doing it at night should be at the time with least demand. Engineer Hall explained that the contractor is going to do all the preparation work to install the culvert during the day and only have to interrupt the water service for one evening for the actual installation.

Councilor Messier inquired about giving a notification to the surrounding residents concerning the noise and also a notification of water interruption. Engineer Hall stated that proper notification will be mailed out to all residents that will be affected.

Councilor Vincent inquired about the sewer lines at the time of water interruption, and Engineer Hall stated they will have a temporary pipe installed to ensure there is no interruption with the sewer service.

***Councilor Vincent made a motion to recommend to the full City Council the Chapter 13 D Zoning Ordinance Waiver for one evening. The motion was seconded by Councilor Michaud and passed 3-0***

#### MISCELLANEOUS

Councilor Vincent expressed his concern about the manhole covers on High Street from Washington Street to Memorial Drive sinking from the heavy traffic that travels High Street and believes they are in need of repair. Public Works Director Bobinsky stated he has this on his radar and explained a manhole replacement the department did in the past. Councilor Vincent inquired about having someone do an estimate to come and do the work. Director Bobinsky stated he can request some quotes and will contact the sub-contractor that PaveX uses.

City Manager Belmore informed the Committee that Pall Water Corp. requested to extend their Lease Agreement for an additional 12 months starting on July 1, 2022 thru June 30, 2023. He noted as part of the extension, he is recommending the City increase the lease amount from \$1,200 to \$1,300 per month.

***Councilor Vincent made a motion to sponsor a Resolution to approve the Lease Agreement Extension for Pall Water Corp. The motion was seconded by Councilor Michaud and passed 3-0***

Councilor Michaud mentioned that he was contacted by residents from Tara Meadows inquiring about a section of sidewalk missing. Director Bobinsky stated he will look into who the land owner is to clarify who would be responsible for correcting that issue.

There was some discussion pertaining to the condition of Buffumsville Road and the possible time line for repaving.

City Manager Belmore received a letter from Mr. O'Brien, a resident of First Street, concerning surface water flowing towards the foundation of his home that is causing issues. Director Bobinsky stated that they have looked into this and found out that the City has no easements in that area and is working with Eversource to get permission to acquire easements to make some improvements. Bobinsky also stated a letter was sent to Mr. O'Brien to inform him that the City is working to address this situation.

#### ADJOURNMENT

***Councilor Michaud made a motion to adjourn. The motion was seconded by Councilor Vincent and passed 3-0. The meeting adjourned at 4:27 p.m.***

Respectfully submitted,

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Ammy Ramsey Deputy City Clerk