

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
January 24, 2019 – 2:30 PM

Committee Members present: Councilor Dale R. Sprague, Chairman
Councilor David A. Witham, Vice Chairman (Entered at 2:39)
Councilor Kenneth S. Vincent
Councilor Martin Pepin (left at 3:39)

Administration/Staff present: City Manager, Bob Belmore
Finance Director, Scott Smith
Director of Public Works, Michael Bobinsky
City Engineer, Gary Lemay
Deputy City Clerk, Kelly Gagne

Others: Councilor Richard Michaud

Chairman Sprague called the meeting to order at 2:30 pm.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Pepin, seconded by Councilor Vincent, to approve the minutes of the November 5, 2019 meeting. Motion was approved 3-0

Chairman Sprague stated that the agenda will be addressed out of order.

GARDEN STREET DRAINAGE

Director Bobinsky passed out a handout speaking to Garden Street drainage issues. This was discovered after several intense rain events this past fall and a resident of High St had expressed concern about the issue. City staff had observed considerable water buildup at this location during recent storms. After several attempts by City staff as well as a contractor with TV camera scoping capabilities to rectify the issue it was discovered that there are a series of concerns that are causing the drainage issue. City Engineer Lemay went over a few of the major concerns; leaf and litter buildup, which was removed, the age and material of the pipe that is currently there, lastly a storm main connecting Fremont and Franklin Street has a suspected collapse as the camera scoping was not able to continue due to a blockage. Lemay recommended a short term fix to address the sagging lateral storm line on Garden St and to repair the collapsed storm drain near Franklin St.

There was discussion on catch basins, flow of water and how much water is collected and that Garden St is a low lying street.

Councilor Sprague suggested that we replace the current catch basin and install a manhole cover where the Y comes in located on Garden Street.

Councilor Witham, seconded by Councilor Pepin made a motion that the Public Works & Environment Committee support additional scope of work to be added on Garden St and to add a structure to the catch basin located near Franklin Street and to also support a change order for Brox to complete the additional work.

Councilor Witham removed the motion.

The Committee consensus was for City staff to get a quote from Brox for repairs to Garden Street, quotes to repair the collapsed line between Fremont and Franklin, and meet again to discuss those findings.

RECYCLING BINS – CITY ORDINANCE, CHAPTER 7

Manager Belmore stated that there is a Redline version included in your packet of Chapter 7 of the City Ordinance. He suggested that we cease the sale of City recycling bins and to also change the title of chapter 7 to be more in line with what the chapter is about.

There was discussion about the bins that the City currently sells and moving forward what type of receptacles would be allowed for recycling.

Councilor Witham, seconded by Councilor Vincent made a motion that the City discontinue sale of the recycling bins, but include language that bins used must be solid sided, and to change the title of chapter 7. Motion passed 4-0.

SEWER ASSESSMENT DISTRICT ORDINANCE, CHAPTER 8A & 8B

Director Smith informed the committee that included with their information is a red-lined version of Ordinance 8A. In the Ordinance, under the section for Sewer Access Fees, there is reference to the Rte. 108 Sewer Betterment Assessment District. The Sewer Assessment District has long been expired, but the Ordinance provides a different rate for that than the normal access fee. The thought is to clean this up since the betterment assessment district expired a number of years ago.

Discussion about where the district is located ensued.

Councilor Pepin, seconded by Councilor Witham made a motion to amend Ordinance 8A to strike the betterment assessment language. Motion Passed 4-0.

MEMORIAL DRIVE TRAFFIC CALMING

City Engineer Lemay passed out a handout, he was asked by the Traffic Safety Committee to study traffic calming designs on Memorial Drive. There has been some back and forth

conversations, ultimately speed tables being the best option. He explained what a speed table is and what it will accomplish. The placement of the table was based on speed, most speeding has been occurring from the eastern side of Memorial Drive. Cost estimate to put in a speed table is \$11,862 from Brox. There was also a recommendation to place a speed limit radar type of sign as well as needed speed table warning signage which would bring the total project cost up to \$14-15,000.

There was discussion on maintenance of the speed tables, other possible options to use other than speed tables. Funding discussions also took place.

The Committee consensus is to take no action.

DISCONTINUANCE OF FAIR COURT - RESOLUTION NO. 22-19

There was discussion on the discontinuance of Fair Court with an update from the abutter's attorney.

The Committee consensus is to discontinue Fair Ct and bring it back to full Council for a vote.

STACKPOLE ROAD MORATORIUM ORDINANCE, CHAPTER 12

Director Bobinsky stated that the City has been advised that two residents on Stackpole Rd plan to file for a trench permit to install new water and sewer utility stubs from existing utilities to their recently subdivided lot. They are also requesting a driveway permit for the parcel. Bobinsky has had discussions with Severino and they stated that they would like to be a part of this or at least monitor because it is their warranty issue for the entire sidewalk.

Councilor Sprague stated that if the residents don't want to use Severino to perform the work, they must post a bond because that is brand new work.

Councilor Witham, seconded by Councilor Vincent made a motion that the Public Works & Environment Committee support cutting into the sidewalk located on Stackpole Rd, with the conditions outlined in the memo by Director Bobinsky, in addition the paving work needs be done by machine and not hand and that Severino is to perform the work, if not then the resident will post a bond. Motion Passed 3-0.

MISCELLANEOUS

Councilor Vincent commented on the parking on Cemetery Rd, he drives down that road all the time and with the snow plowing the vehicles are in the middle of the road. Councilor Witham answered that will be addressed during the complete street project.

Manager Belmore asked if the Committee would like to discuss roads that need to be repaired in the coming year. The Committee agreed to discuss potential roads. Councilor Witham stated that we have hit some major roads this past year, we should focus on some neighborhood streets as

well. A few ideas come to mind, if a section of Stackpole Rd is being done we should also look at paving that in full, the lower half of Indigo Hill Rd, River St, and some neighborhood streets; Second, Third and Chesley St come to mind.

Councilor Sprague stated he would like to look into getting the intersection of Stackpole Rd and Green St reworked because that has some sight distance challenges. Union St also needs to be repaved.

Councilor Witham stated that he was at Tuesday's TAP grant presentation. The easterly side of the sidewalk on High St near Franklin St needs to be addressed immediately as it is crumbling and also hard for City staff to plow the sidewalk safely. He has felt like the TAP grant has taken a long time. CMA showed the timeline and asked that City Staff can push things along to fix the sidewalk. Manager Belmore stated that he would try, but doesn't see that as something that can be done.

Councilor Witham also brought up the topic of street lights. He expressed that he has concerns with Affinity LLC and would like the street lights fixed by the next meeting.

ADJOURNMENT

Motion to adjourn made by Councilor Witham, seconded by Councilor Vincent. Motion passed, 2-1, with Councilor Sprague opposed. Meeting adjourned at 4:13pm.

Respectfully submitted,

Kelly Gagne, Deputy City Clerk