

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
September 12, 2017 – 4:00 PM

Committee Members present: Councilor Dale R. Sprague, Chairman
 Councilor David A. Witham, Vice Chair
 Councilor Dennis Messier

Administration/Staff present: City Manager, Bob Belmore
 Director of Public Works, Michael Bobinsky
 General Foreman, Gerry Vachon
 Director of Development Services, Shanna Saunders
 Finance Director, Scott Smith
 City Clerk, Trish Harris

Other: Bill Boulanger, Dover Director of Utilities
 Keith Pratt, Underwood Engineers

Councilor Sprague called the meeting to order at 4:15pm. Councilor Jennifer G. Soldati was not in attendance.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Witham, seconded by Councilor Messier to approve the minutes of the June 30, 2017 Public Works and the Environment Committee. Motion was approved. 3-0.

DOVER WATER INTER-MUNICIPAL AGREEMENT UPDATE

City Manager Belmore gave some background information about the project. Dover is looking for support from Somersworth to fund the construction of an intermunicipal water connection and enter into an inter-municipal water agreement. Prior to completing these discussions a plan was developed by Somersworth & Dover staff to install a new fire hydrant by the Aspen Woods development off of Ret. 16B. This hydrant would be for an emergency connection in lieu of using a hydrant at Weeks Crossing as was done in the past. Committee consensus was to move forward with the new hydrant installation with the assistance of Dover.

Keith Pratt of Underwood Engineers has been contracted by Dover to proceed with the construction of water work including a design to include a water line interconnection between the two Cities on property owned by the City of Dover adjacent to Willand Pond. Mr. Pratt distributed site plans, schematics and alternative plans; he explained the present preferred plan as well as other options presently ruled out. There was discussion about the cost and the share of the cost. The project has an estimated total of \$1.3 million.

There was discussion about whether Dover's SRF request with the State could be amended. It is in their current loan application. Dover has the ability to build this under the current loan.

Councilor Witham, seconded by Councilor Messier, made a motion to endorse a Resolution to full council to endorse the concept of moving forward with the intermunicipal agreement with the preferred design concept. The motion passed unanimously, 3-0.

There was further discussion about a memo of understanding for construction and a memo for financing, between the two cities.

PUBLIC WORKS SKID STEER PURCHASE

It was discussed that the Finance Committee endorsed the Skidsteer purchase, but tabled the Code Officer Truck purchase. They are hoping for a truck with snow plowing ready capabilities.

Councilor Witham, seconded by Councilor Messier, made a motion to endorse a Resolution to purchase the Caterpillar 242D Skidsteer. The motion passed unanimously, 3-0.

TAP GRANT UPDATE

The schedule was set; construction to begin in 2019. RFQ will be sent out for engineering services.

ROAD DESIGN PROJECTS-ENGINEERING PROPOSALS UPDATE

The City received proposals from 9 Engineering Firms. Staff has chosen an initial list of four (4) Firms to interview.

STACKPOLE ROAD DRAINAGE IMPROVEMENT – DESIGN

The committee discussed the new sidewalk and granite curbing, and lack of drainage on Stackpole Road in the area of Sunningdale Drive to Deer Creek Run. There is concern about pooling of water and icing in winter. The developer proposed to remove curbing, and put in 5' wide grass strip. Another option is to proceed with the granite and the sidewalk, and add 3-4 leaching catch basins. Total cost on the high end is just under \$30,000; based on timing, this would be constructed in Spring 2018. Councilor Messier said his concern about 5 feet of grassy area, and who will be responsible for maintaining that area. No decision to be made, consensus is that staff talk to the developer about the cost.

MISCELLANEOUS

Councilor Witham asked where we stand with the pedestrian signal at the Market Basket entrance. Director Bobinsky said they will be replaced in 2-4 weeks.

Councilor Witham stated that Noble Street at High Street, road has fallen apart and is down to gravel. General Forman Vachon said the Public Works Department has been making repairs to the roads in that area. He will look into this.

Councilor Messier said there are potholes on Union Street at Spruce Street. General Forman Vachon said he would look into it.

Councilor Messier reported that there is a loose man hole cover on Indigo Hill Road at Main Street and Green Street. Again, General Forman Vachon said he would look into it, and make sure the repair is done.

City Manager Belmore said Engineer Scott Boucier asked him to sign off on the Indigo Hill Road project. He has not signed off on it yet. He is concerned about the transition bump where the paving starts on Green Street (on the City side, not the State side of Green Street).

City Manager Belmore said Pike is starting road repair projects around mid-October. Maple Street will be corrected where the new culvert was installed. There is a large transition bump at Blackwater Rd at Rte. 16B that also needs to be corrected by Pike from the prior year's project. They are also looking in to the cost for repairing and paving the parking lot near the City Hall drive thru.

ADJOURNMENT

Motion to adjourn made by Councilor Witham, seconded by Councilor Messier, motion carried, 2-1, with Councilor Sprague opposed. The meeting was adjourned at 5:25pm.

Respectfully submitted,

Trish Harris, City Clerk