

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
October 12, 2017 – 4:00 PM

Committee Members present: Councilor Dale R. Sprague, Chairman
 Councilor David A. Witham, Vice Chairman
 Councilor Denis Messier
 Councilor Jennifer G. Soldati

Administration/Staff present: City Manager, Bob Belmore
 Director of Public Works, Michael Bobinsky
 Finance Director, Scott Smith
 Deputy City Clerk, Kelly Gagne

Chairman Sprague called the meeting to order at 4:05pm.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Messier, seconded by Councilor Witham, to approve the minutes of the September 12, 2017 Public Works and the Environment Committee meeting. Motion was approved 3-0 with 1 abstention by Councilor Soldati.

MISCELLANEOUS

Director Bobinsky updated the Committee that there are 3 change orders. The first one is extending Rocky Hill Rd to Otis Rd. The second change order is to include all of Winter St to Market St.

Director Bobinsky also updated that the third change order deal with Pike using fewer materials such as curbing and less hand work. However, due to the condition of some of the roads we will need to use paver shim to even the roads out before they receive final paving. The crosswalk by Tates Brook Rd and Cemetery Rd requires construction of an ADA compliant tip-down. There is a net deduct of (-\$5,750). The City is also requesting a quote from Pike to establish the cost to re-pave the City Hall parking lot.

Director Bobinsky said that they found contamination in a catch basin on Winter St. when they were doing a repair of a catch basin there. Director Bobinsky contacted DES and the Somersworth Fire Department. The sludge-like material was found and removed by a contracted company.

Councilor Soldati said she has been told that Portsmouth Council has decided that for their weed control, they are going for organic spray. Director Bobinsky stated that they have been

experimenting and he will contact the Public Works in Portsmouth to find out exactly what they are doing.

The Clerk was excused for the remaining of the meeting.

COMPLETE STREETS ENGINEERING PROPOSALS

City staff gave a brief overview of the review process for all engineering proposals received and interviews conducted to date.

The Committee met with staff's recommended top two Engineering firms that submitted proposals for the following City complete streets projects: Main Street from John Parsons Drive to Indigo Hill Road; Cemetery Road; and, Constitutional Way. The Committee met with the engineering team from CMA Engineers and then met with the team from Wright-Pierce Engineering. Both Engineering firms gave a brief overview of their approach to the projects and then answered questions from the Committee Councilors. After both presentations/Q & A, the Committee discussed the two presentations and qualifications of both engineering firms. The Committee made no final decision. The City Manager was asked to provide Committee Members with the actual Proposals submitted by both finalists.

ADJOURNMENT

Motion to adjourn made by Councilor Witham, seconded by Councilor Messier, all in favor meeting was adjourned at 6:00pm.

Respectfully submitted,

Kelly Gagne, Deputy City Clerk