

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
November 3, 2017 – 3:30 PM

Committee Members present: Councilor Dale R. Sprague, Chairman
 Councilor David A. Witham, Vice Chairman
 Councilor Denis Messier
 Councilor Jennifer G. Soldati

Administration/Staff present: City Manager Bob Belmore
 Director of Public Works Michael Bobinsky
 Finance Director Scott Smith
 Deputy City Clerk Kelly Gagne
 Director of Planning & Community Development Shanna
 Saunders

Chairman Sprague called the meeting to order at 3:30 pm.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Witham, seconded by Councilor Messier, to approve the minutes of the October 12, 2017 Public Works and the Environment Committee meeting. Motion was approved 4-0.

MISCELLANEOUS

Regarding 20 Green Street, Manager Belmore received notice from NH DES that the site is clean. Director Saunders stated she received a call from DES today and they are coming in on Monday to pave over any test site area & they will pave up to the sidewalk seam. They asked if the City wants any more area around the property paved at a cost of \$4.00 a square foot. Committee agrees to only have them pave the test site areas already agreed upon. Director Saunders left the meeting at 3:36pm.

COMPLETE STREET ENGINEERING PROPOSALS (CMA & WRIGHT PIERCE)

Discussion on presentations the Committee received at their last meeting from CMA Engineers & Wright Pierce Engineers, in regards to proposals the City received for the complete streets projects. Complete street project includes: Main Street from John Parsons Drive to Indigo Hill Road; Cemetery Road; and Constitutional Way.

Councilor Sprague noted that both firms prepared an excellent proposal and both are quality firms. He noted that he preferred the community outreach plan presented by Wright Pierce and was leaning toward them. Other Committee members agreed and noted they were impressed with both firms. Councilor Sprague suggested the use of a local firm SW Cole for the project and the members concurred.

After some further discussion about the proposals and cost associated with each one, ***Councilor Witham made a motion to sponsor a Resolution to award the engineering contract to Wright Pierce Engineers, seconded by Councilor Messier. Motion approved 4-0.***

STACKPOLE ROAD SIDEWALK & PAVING UPDATE

Director Bobinsky informed the committee that he believes the City may have resolved the issue of drainage as it relates to the improvements Mr. Falzone is making on Stackpole Road in connection with the Sunningdale development. The proposal from Mr. Falzone is to include the installation of leaching catch basins to address drainage concerns when he installs the new sidewalk. Sidewalks will be done spring of 2018, the street pavement overlay will be done in spring of 2019.

MISCELLANEOUS

Quality control regarding recent paving done by PIKE within the City was discussed. Director Bobinsky will continue to watch for quality control issues. Comments of concern related to the pavement “seams”; in addition, Committee consensus was for staff to better define pavement areas from curb line to curb line.

Councilor Messier asked if can we address a pothole on Brick St. Director Bobinsky stated that Public Works Highway personnel will be repairing the potholes on Brick Street. Repairs are currently planned to be addressed on or before Monday November 13. will work on getting that fixed.

Councilor Witham stated that a lot of residents have extra brush due to the storm that just passed through. He would like to look into doing maybe an additional City pick up for brush. Director Bobinsky stated they plan to collect 3rd week in November; DPW staff will assess neighborhood volume of residential brush and will make a recommendation to Bob Belmore if an additional collection is needed beyond the 3 week in November. Malley Farm drop off location for brush and leaves continues to be available for residents throughout the week until winter hits

An update that the Finance Committee meeting discussed a Wright Pierce presentation on the Wastewater Treatment Facility upgrade plan and Belmore stated he would ask the Mayor to schedule a workshop and presentation to full City Council December 4, 2017.

Manager Belmore stated that the City hall parking lot is in need of paving. A memo was passed out regarding a cost proposal from Pike. They have an estimate of \$18,000, which is to include milling and resurfacing the lot and to correct the uneven section along the exit area. A unanimous decision was made to wait until spring of 2018 and solicit other quotes.

Councilor Soldati wants to address the non-carcinogenic spraying of weeds. She would like to use weed control in a natural way. She requested Director Bobinsky reach out to Portsmouth and inquire on what they are using. Director Bobinsky stated he has done that and will receive an update from City of Portsmouth officials. In addition, staff is to receive a cost proposal from our weed abatement vendor for next spring –summer weed control using an organic material that Portsmouth tried this past summer.

ADJOURNMENT

Motion to adjourn made by Councilor Messier, seconded by Councilor Witham all in favor meeting was adjourned at 4:13pm. Passed 3-1 Sprague opposed.

Respectfully submitted,

Kelly Gagne, Deputy City Clerk