

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
January 12, 2018 – 3:00 PM

Committee Members present: Councilor Dale R. Sprague, Chairman
 Councilor David A. Witham, Vice Chairman
 Councilor Denis Messier
 Councilor Martin Pepin

Administration/Staff present: City Manager, Bob Belmore
 Director of Public Works, Michael Bobinsky
 Finance Director, Scott Smith
 General Foreman Gerry Vachon
 Director Dev Svc Shanna Saunders
 Deputy City Clerk, Kelly Gagne

Chairman Sprague called the meeting to order at 3:00 pm.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Messier, seconded by Councilor Witham, to approve the minutes of the November 3, 2017 Public Works and the Environment Committee meeting. Motion was approved 3-0. Councilor Pepin abstained.

Chairman Sprague requested that they address agenda items in the order as shown below.

TAP GRANT ENGINEERING UPDATE

The City received 4 proposals. CMA Engineering and McFarland Johnson were the top runners, other 2 proposals seemed deficient. They didn't feel it was necessary to interview last 2 proposals. CMA came out better than McFarland Johnson. DOT has to approve every step of the way and they have approved the City staff's process and recommended selection.

Councilor Witham stated that the overall TAP grant is just shy of a million. Committee consensus was to move forward with CMA and Committee agreed to sponsor a Resolution for a contract once it was negotiated.

CURRAN WAY – CITY ACCEPTANCE REQUEST

Manager Belmore stated he is waiting on a security bond and easement documents. Acceptance will need a Resolution to move forward with City acceptance.

Councilor Witham, seconded by Councilor Messier made a motion to sponsor a resolution to accept Curran Way as a City street once required documents and bond have been received. Motion passed 4-0.

STREET RESURFACING PROJECTS UPDATE

Manager Belmore stated that he and Councilors are concerned with manhole covers on Blackwater Road. Director Bobinsky is working with PIKE on quality control regarding manholes. The project has not been closed out yet.

A discussion on the quality of the work and what should be done the future ensued.

Foreman Vachon bought 5 new manhole covers to bring up to road level. The road has heaved which has made the bumps worse.

WINTER STORM UPDATES

Manager Belmore had some feedback regarding winter storms with sidewalks on High St and Indigo Hill Rd which had shelving. The DPW took extra time in pushing back snow on all routes on the Christmas Day storm. Our primary mission is to keep roads open and then go back and push back snow after.

Councilor Witham had the same observations as Manager Belmore. It seemed that during the Christmas Day storm it was around 6-7 hours passes between plowing in his neighborhood. The storm after that were about 4 hour interval passes, which was much better. The sidewalks on High St to CVS Pharmacy seem to have a lot of foot traffic. It is a busy road with a lot going on and hates seeing pedestrians walk in the road. He is concerned with shelving as it not only pushes snow onto sidewalks but chunks of ice as well.

Councilor Sprague stated it seems like we don't have a sidewalk plan in place. Some sidewalks in his neighborhood were done the Christmas Day storm, but not done the next. He suggested plowing the first pass of the storm away from the sidewalks would help in his neighborhood. Residents are willing to help shovel the sidewalk, but with so much snow all at once it is hard to clear.

A lengthy discussion on ideas that can be done during future storms was discussed, as well as the new skid steer equipment recently purchased and the attachments coming with it.

RMI – WATER TREATMENT PLANT LAGOON CLEANING

Committee discussed what was talked about in Finance Committee, this year the cleaning of lagoon 2 and 3 is needed and the recommendation is to negotiate with vendor RMI out of Holderness, NH.

Councilor Messier, seconded by Councilor Witham made a motion to endorse the finance committee action in waiving bids to negotiate with RMI. Motion passed 4-0.

WRIGHT PIERCE WWTP CONTRACT AMENDMENT

Manager Belmore explained that a contract amendment from Wright Pierce Engineers is needed for an additional \$519,200 to the original \$343,800 making the total \$863,000. Also the total project cost would require a Supplemental Appropriation Ordinance amending this year's fiscal wastewater budget by the \$519,200: from \$2,159,074 to \$2,678,274.

Councilor Messier, seconded by Councilor made a motion to amend the contract with Wright Pierce Engineers for the WWTP. Motion passed 4-0.

MISCELLANEOUS

Councilor Messier would like an update on Blackwater Rd pump station.

Councilor Witham stated Affinity has not finished work here and they have a dozen plus lights that they haven't changed over. Eversource list doesn't match actual number of lights in the City. During the recent extreme cold, lights went out but have since been fixed.

Director Bobinsky Eversource stated that they have fixed 10 lights that were out. They may charge a service charge, Affinity will be paying the service charge as it was a warranty issue.

ADJOURNMENT

Motion to adjourn made by Councilor Witham, seconded by Councilor Messier meeting was adjourned at 4:10pm. Motion passed 3-1 Chairman Sprague opposed.

Respectfully submitted,

Kelly Gagne, Deputy City Clerk