



City of Somersworth  
City Council Meeting Agenda  
City Council Chambers  
Tuesday, July 5, 2022  
7:00 p.m.

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1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearing
  - A. City of Somersworth Charter Amendments to be Voted On, on September 13, 2022
4. Comments by Visitors
5. Consent Calendar
  - A. Approve Minutes of the City Council Meeting held on June 21, 2022
  - B. Approve Minutes of the Goal Setting Session held on April 9, 2022
6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Election
  - Nominations being introduced for a Council Confirmation Vote:
    - A. Matthew Keiser as a Selectmen for Ward 1 with a term to expire December, 2023
  - Nominations for a Council Confirmation Vote:
    - A. Will Milus for Appointment as a Moderator for Ward 5 with a term to expire June, 2025
13. Lay on the Table

14. Unfinished Business

RESOLUTIONS

- A. **Resolution No. 45-22** – To Authorize the City Manager to Enter into an Additional Grant Agreement with the New Hampshire Department of Justice for a Project Safe Neighborhood Grant
- B. **Resolution No. 46-22** – To Authorize the City Manager to Apply for a Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) Grant through the New Hampshire Department of Justice and to Accept the Grant Award

15. New Business

RESOLUTIONS

- A. **Resolution No. 1-23** – To Authorize the City Manager to Sign an Agreement with the State of New Hampshire, Division of Historical Resources for the Installation of a Historical Marker and for the City to Agree to Provide Maintenance and Care of Said Marker
- B. **Resolution No. 2-23** – Naming Patriots Way and Assigning Addresses, as Required
- C. **Resolution No. 3-23** – Naming Valley Lane and Assigning Addresses, as Required
- D. **Resolution No. 4-23** – To Discontinue the Sidewalk Improvement Capital Reserve Fund in Accordance with RSA 34:11-A

OTHER

- A. Vote to Accept the Proposed Charter Amendments from the Ward Boundaries Committee, and to Accept the Opinion of the City Attorney and to Place the Proposed Charter Amendments before the Voters at the September 13, 2022 Election

16. Comments by Visitors

17. Closing Comments by Council Members

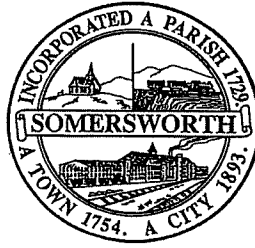
18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment

# SOMERSWORTH, NEW HAMPSHIRE

City of Somersworth  
One Government Way  
Somersworth, NH 03878



City Hall  
603.692.4262  
www.somersworth.com

## NOTICE OF PUBLIC HEARING

The City of Somersworth, NH, through the Office of the City Clerk, hereby announces that the:

### City Council will hold a Public Hearing

during the City Council Meeting  
on **July 5, 2022**  
beginning at **7:00 p.m.**  
in the **Council Chambers**, City Hall,  
One Government Way, Somersworth, NH on:

### CITY OF SOMERSWORTH CHARTER AMENDMENTS TO BE VOTED ON, ON SEPTEMBER 13, 2022

In accordance with Article 1, Section 1.4, of the Somersworth City Charter, every ten years, in conjunction with the federal census, a review of the ward boundary lines shall be conducted for the purpose of adjusting such boundary lines to ensure equalization of population within the wards. The text of the proposed amendment, prepared by the Ward Boundaries Committee, is as follows:

1.3 WARD BOUNDARIES. The said City of Somersworth is hereby divided into five wards, which shall be constituted as follows, namely—

WARD 1 shall include all the parts of said Somersworth bounded by a line described as follows: Commencing at the most northerly point of said Somersworth at the intersection of the Salmon Falls River and the City of Rochester on the line of the Town of Berwick, in the State of Maine, and heading southeasterly by the Salmon Falls River and said Berwick to the intersection of Market Street; thence southwesterly through Market Street to the intersection of Main Street; thence southerly by Main Street to the intersection of Washington Street; thence westerly through Washington Street to the intersection of High Street; thence continuing westerly and northwesterly through West High Street and Whitehouse Road to the City of Rochester; and thence northeasterly by said Rochester to the Salmon Falls River at the point of beginning.

WARD 2 shall include all the part of said Somersworth bounded by a line described as follows: Commencing on Whitehouse Road at the City of Rochester and the westerly corner of Ward One, and heading southeasterly through Whitehouse Road continuing through West High Street and Washington Street to the intersection of Main Street; thence southerly by Main Street to the intersection of Fayette Street; thence westerly through Fayette Street to the intersection of Green Street; thence southerly by Green Street to the intersection of Franklin Street; thence westerly through Franklin Street and northwesterly through Memorial Drive to the intersection of Cemetery Road; thence southwesterly through Cemetery Road to the intersection of Maple Street; thence

Proud past, bright future

southerly and southeasterly through Maple Street to the intersection of Blackwater Road; thence westerly through Blackwater Road to the City of Dover; thence northwesterly by said Dover to the City of Rochester; and thence northeasterly by said Rochester to Whitehouse Road and Ward One at the point of beginning.

WARD 3 shall include all that part of said Somersworth bounded by a line described as follows: Commencing on Blackwater Road at the City of Dover and the southwesterly corner of Ward Two, and heading easterly by Blackwater Road to the intersection of Maple Street; thence northerly by Maple Street to the intersection of Cemetery Road; thence northeasterly by Cemetery Road to the intersections of Memorial Drive; thence southeasterly through Memorial Drive to and through Franklin Street to the intersection of Green Street; thence northerly by Green Street to the intersection of Fayette Street; thence easterly by Fayette Street to the intersection of Main Street; thence southerly by Main Street to the intersection of Franklin Street; thence westerly by Franklin Street to the intersection of Green Street; thence southerly by Green Street to the intersection of Myrtle Street; thence westerly through Myrtle to the intersection of Horne Street; thence northwesterly through Horne Street to the intersection of High Street; thence southwesterly through High Street to the City of Dover, thence northwesterly by said Dover to Blackwater Road and Ward Two at the point of beginning.

WARD 4 shall include all the part of said Somersworth bounded by a line described as follows: Commencing on High Street at the City of Dover and the southerly corner of Ward Three, and heading northeasterly by High Street to the intersection of Horne Street; thence southeasterly through Horne Street to the intersection of Myrtle Street; thence easterly through Myrtle Street to the intersection of Green Street; thence northerly by Green Street to the intersection of School Street; thence easterly by School Street to the intersection of Union Street; thence southerly through Union Street to the intersection of Indigo Hill Road; thence westerly by Indigo Hill Road to the intersection of Green Street; thence southerly through Green Street to the Town of Rollinsford, thence southwesterly by said Rollinsford and northwesterly by the City of Dover to High Street and Ward Three at the point of beginning.

WARD 5 shall include all the part of said Somersworth bounded by a line described as follows: Commencing on Green Street at the Town of Rollinsford and the southeasterly corner of Ward Four and heading northerly by Green Street to the intersection of Indigo Hill Road; thence easterly by Indigo Hill Road to the intersection of Union Street; thence northerly by Union Street to the intersection of School Street; thence westerly by School Street to the intersection of Green Street; thence northerly by Green Street to the intersection of Franklin Street; thence easterly by Franklin Street to the intersection of Main Street; thence northerly through Main Street to and through Market Street to the Salmon Falls River on the line of the Town of Berwick, in the State of Maine; thence southeasterly by the Salmon Falls River and said Berwick to the Town of Rollinsford; and thence southwesterly by said Rollinsford to Green Street and Ward Four at the point of beginning.

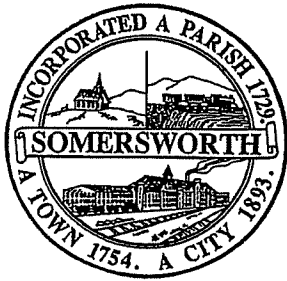
*This notice is in accordance with RSA 91-A:2, Revised Statutes Annotated of the State of New Hampshire.*

Ammy Ramsey  
Deputy City Clerk

Date posted: June 22, 2022

Posted by: Ammy Ramsey  
Deputy City Clerk

Posted at: City Hall  
Library  
Channel 22  
Website: [www.somersworth.com](http://www.somersworth.com)



City of Somersworth  
Boards, Commissions & Committee Application

*Instructions: Please complete all information.*

Name: Matthew Keiser

Telephone: 603-767-5467 Email: FMKEISER@COMCAST.NET

Residence Address: 6 FLYNN STREET

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 35 Years Ward 1

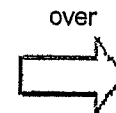
Registered Voter: Yes  No

Education Level: BS

Please list any organizations, groups, or other committees you are involved in:  
ZBA

I am interested in serving on the following Board, Commission or Committee (s):  
ELECTION DAY HELP eg. selectmen, moderator

My Background or Interests are: \_\_\_\_\_



I have served on the following Committee (s) in the past: SCHOOL BOARD

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Would you be able to commit to attending all meetings? Yes  No

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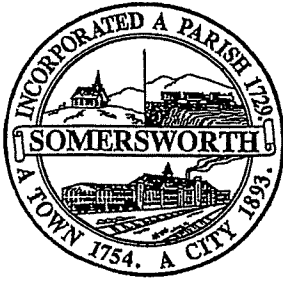
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Mark A. Keiser

Date: 6-29-22

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**



City of Somersworth  
Boards, Commissions & Committee Application

**Instructions: Please complete all information.**

Name: Will Milus  
Telephone: 847 338 3999 Email: willmilus@gmail.com  
Residence Address: 101 Indigo Hill Rd. Apartment A  
Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 2 <sup>Months</sup>/<sub>Years</sub> Ward 5

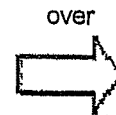
Registered Voter: Yes  No

Education Level: Bachelor's Degree

Please list any organizations, groups, or other committees you are involved in:  
\_\_\_\_\_  
\_\_\_\_\_

I am interested in serving on the following Board, Commission or Committee (s):  
Moderator Ward 5

My Background or Interests are: Politics, Economics, History, Philosophy, Accounting, Outdoor (Hiking, Gardening, Fishing), Travel



I have served on the following Committee (s) in the past: \_\_\_\_\_

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Would you be able to commit to attending all meetings? Yes  No

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By submitting this Application you understand that:

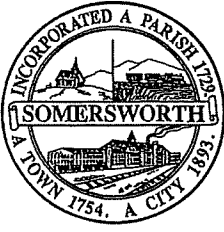
1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: William Miller

Date: \_\_\_\_\_

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**





## City of Somersworth – Resolution

Resolution No: 45 - 22

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN ADDITIONAL GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE FOR A PROJECT SAFE NEIGHBORHOOD GRANT**

June 21, 2022

WHEREAS, the Somersworth City Council adopted Resolution 3-20 on July 1, 2019 to enter into a grant agreement with the New Hampshire Department of Justice for a Project Safe Neighborhood Grant; and

WHEREAS, the City of Somersworth has been notified there are additional funds available for this grant and has been awarded additional funding for the Project Safe Neighborhood Grant; and

WHEREAS, the City of Somersworth is eligible to receive \$6,332 (Six Thousand Three Hundred Thirty Two dollars) requiring no local match; and

WHEREAS, the Grant will allow the City of Somersworth to cover expenses associated with providing increased Police patrol services in various areas throughout the City; and

### EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NH Dept. of Justice (100%)	=	\$6,332
<u>City Match (0%)</u>	=	<u>\$ 0</u>
Total Project Award	=	\$6,332

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the Grant's execution, expend the Grant proceeds in accordance with the Grant documents, and take any and all other such actions relative to this Grant determined to be in the best interest of the City.

#### Authorization

*Sponsored by Councilors:*

Martin Pepin  
Kenneth S. Vincent  
Nancie Cameron  
Denis Messier

*Approved:*

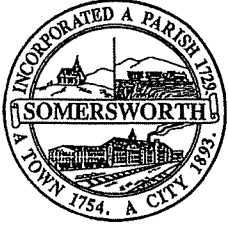
City Attorney

**City of Somersworth – Resolution 45 - 22**

<b>History</b>			
First Read Date:	6/21/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	7/5/2022		

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On / / Resolution 45-22		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 46 - 22

**TO AUTHORIZE THE CITY MANAGER TO APPLY FOR A COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE SITE-BASED PROGRAM (COSSAP) GRANT THROUGH THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE AND TO ACCEPT THE GRANT AWARD**

June 21, 2022

WHEREAS, the New Hampshire Department of Justice (NHDOJ) is providing grant funding for training and overtime pay for Police Departments under the Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) which is designed to enhance and expand the prevention, enforcement, and treatment of substance abuse; and

WHEREAS, the NHDOJ is working with seven communities throughout the State on the program grant and would like to work with an eighth community located in Strafford County; and

WHEREAS, the City of Somersworth is being considered and could apply for a three-year grant in the amount of \$105,438 (One Hundred Five Thousand Four Hundred Thirty Eight dollars) with no local match; and

### EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NH Dept. of Justice (100%)	=	\$105,438
City Match (0%)	=	0
Total Project Award	=	\$105,438

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to apply for a Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) Grant through the New Hampshire Department of Justice; and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH that if the Grant is awarded to the City, the City Manager is authorized to accept the Grant and execute any documents and agreements necessary for the Grant's execution, expend the Grant proceeds in accordance with the Grant documents, and take any and all other such actions relative to this Grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> Martin Pepin Kenneth S. Vincent Nancie Cameron Denis Messier	<i>Approved:</i> City Attorney

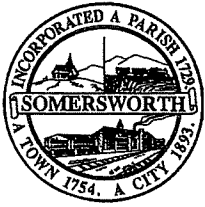
**City of Somersworth – Resolution 46 - 22**

**History**

First Read Date:	6/21/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	7/5/2022		

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On / / Resolution 46-22		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 1-23

**TO AUTHORIZE THE CITY MANAGER TO SIGN AN AGREEMENT WITH THE STATE OF NEW HAMPSHIRE, DIVISION OF HISTORICAL RESOURCES FOR THE INSTALLATION OF A HISTORICAL MARKER AND FOR THE CITY TO AGREE TO PROVIDE MAINTENANCE AND CARE OF SAID MARKER**

July 5, 2022

WHEREAS, pursuant to New Hampshire Revised Statutes Annotated 236:44, as inserted by Chapter 422, Laws of 1983, and by New Hampshire Revised Statutes Annotated 227-C:4, X., pursuant to Chapter 345, Laws of 1985, authority was granted to the Division of Historical Resources / State Historic Preservation Office to enter into cooperative arrangements with cities, towns, and local historical organizations or societies for the erection of markers, for the purpose of indicating the occurrence of historical events, within the rights of way of Class IV and V highways; and

WHEREAS, said RSA 236:44 requires that the Division of Historical Resources / State Historic Preservation Office's authority to enter into such agreements is conditioned upon the city, town, or local historical organization or society agreeing to the subsequent maintenance and care of said markers; and

WHEREAS, the City desires a historical marker be placed near the former Hilltop School which has been placed on the National Registry of Historic Places, and will describe the School's distinction as the first public High School in the State of New Hampshire;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sign an agreement with the State of New Hampshire, Division of Historical Resources to pay for the full cost of a historical marker by means of funds donated to or appropriated by the City, and or the installation of a historical marker and for the City to agree to provide maintenance and care of said historical marker.

### Authorization

*Sponsored by:*

Dana S. Hilliard

*Councilors:*

Nancie Cameron

Matt Gerding

Denis Messier

Richard R. Michaud

David A. Witham

*Approved:*

City Attorney

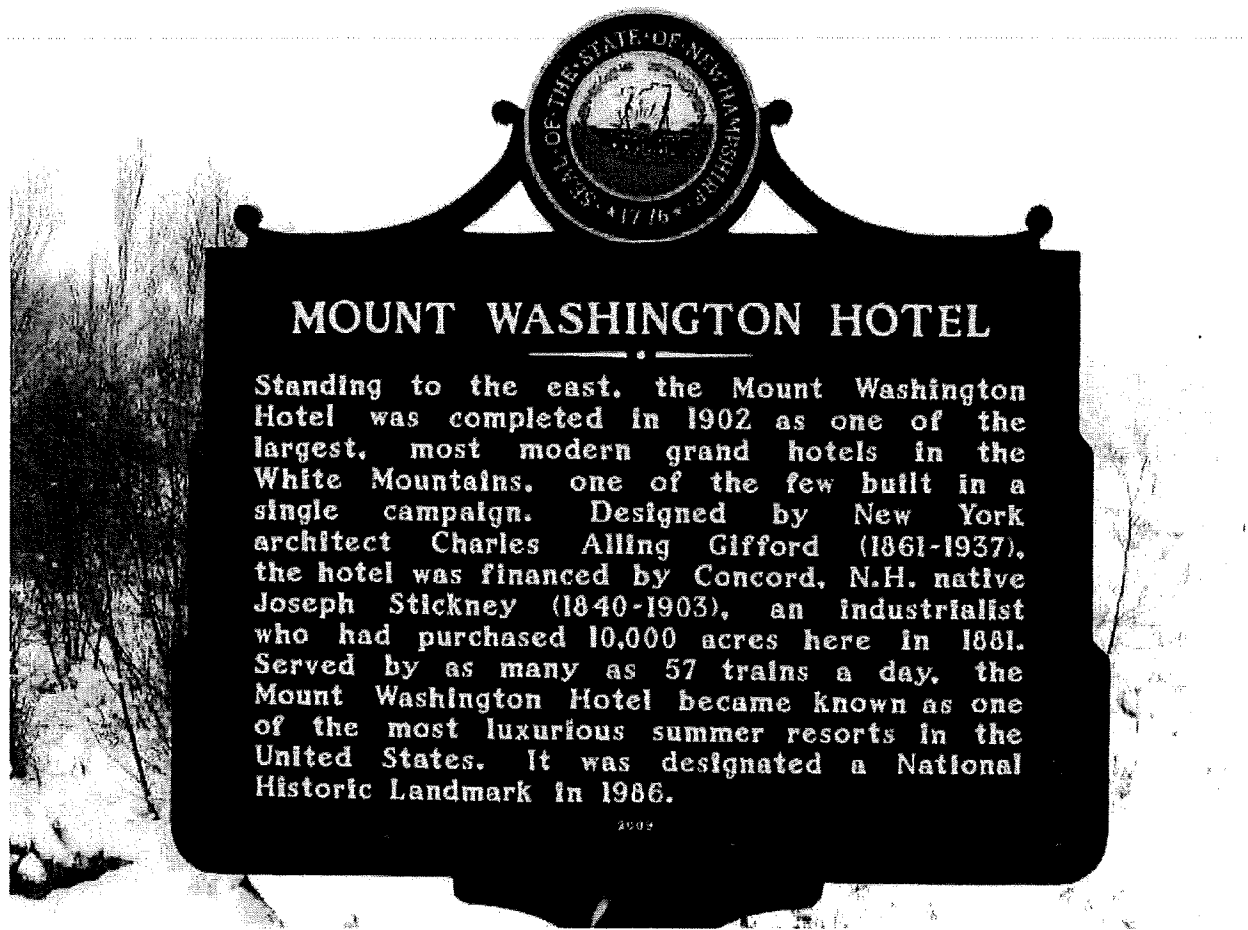
## City of Somersworth – Resolution 1-23

### History

First Read Date:	7/5/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 1-23	PASSED	FAILED



## MOUNT WASHINGTON HOTEL

Standing to the east, the Mount Washington Hotel was completed in 1902 as one of the largest, most modern grand hotels in the White Mountains, one of the few built in a single campaign. Designed by New York architect Charles Alling Gifford (1861-1937), the hotel was financed by Concord, N.H. native Joseph Stickney (1840-1903), an industrialist who had purchased 10,000 acres here in 1881. Served by as many as 57 trains a day, the Mount Washington Hotel became known as one of the most luxurious summer resorts in the United States. It was designated a National Historic Landmark in 1986.

2003

- EXAMPLE -  
STATE HISTORICAL  
MARKER

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Amy Dixon  
Community Preservation Coordinator  
New Hampshire Division of Historical Resource  
19 Pillsbury Street - 2nd floor  
Concord, NH 03301-3570

Re: City of Somersworth  
State Historical Markers Request

Dear Ms. Dixon,

City staff has been in touch with your office regarding the City's request to garner support for State Historical Markers to be placed at significant locations within our Community to mark these locations as having an important place in our History as a City and as a State.

We feel the addition of such markers would help highlight the historic nature of Somersworth, which was founded in 1729. Presently, there are no such markers within our borders yet we have several locations that would meet the purpose of educating the public about New Hampshire's history.

We ask that careful consideration be given in placing a State Historical Marker at the location of the Hilltop School that stands within our City's Historic District. Although now closed, the School has been placed onto the National Registry of Historic Places. This School has been a very important part of both Somersworth's history and Community since its inception in 1850. At that time, it was recognized by the State Legislator in an act that would become known as "the Somersworth Act" and effectively created the first public high school in the State of NH. Since then, generations of Hilltoppers have passed through the School's doors that proclaim "for the Citizens."

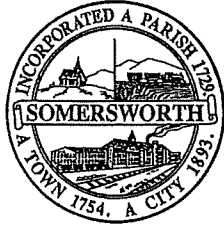
Thank you for your consideration and assistance.

Sincerely,

Dana S. Hilliard, Mayor

Robert M. Belmore, City Manager





## City of Somersworth – Resolution

Resolution No: 2-23

### NAMING PATRIOTS WAY AND ASSIGNING ADDRESSES, AS REQUIRED

July 5, 2022

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following road be named and addresses assigned, if required;

<u>NAME</u>	<u>EXPLANATIONS</u>
“PATRIOTS WAY”	<ol style="list-style-type: none"><li>1) Name suggested by Developer of the 187 Rte. 108 contractor storage development</li><li>2) E-911 Street Name and Address Committee recommended and approved on June 21, 2022</li><li>3) Street name now required to be in compliance with E-911 standards due to 3 building units off the current driveway</li><li>4) Street will be a private road</li></ol>

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and Chapter 19, Section 23, City of Somersworth Ordinances.

#### Authorization

*Sponsored by:*  
Councilor Martin Pepin

*Approved:*  
City Attorney

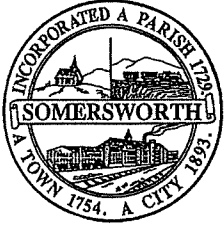
**City of Somersworth – Resolution 2-23**

**History**

First Read Date:	7/5/2022	Tabled:	
Public Hearing:		Removed from Table:	
Second Read:			

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 2-23	<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 3-23

### NAMING VALLEY LANE AND ASSIGNING ADDRESSES, AS REQUIRED

July 5, 2022

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following road be named and addresses assigned, if required;

<u>NAME</u>	<u>EXPLANATIONS</u>
“VALLEY LANE”	<ol style="list-style-type: none"><li>1) Name suggested by Developer</li><li>2) E-911 Street Name and Address Committee recommended and approved on June 21, 2022</li><li>3) This is a new road to be built off of Green Street extends westerly ending in a Cul-de-sac, associated with the 279 Green St. subdivision</li><li>4) Naming the new street name does not constitute Acceptance of the new road by the City Council</li></ol>

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and Chapter 19, Section 23, City of Somersworth Ordinances.

#### Authorization

*Sponsored by:*  
Councilor Martin Pepin

*Approved:*  
City Attorney

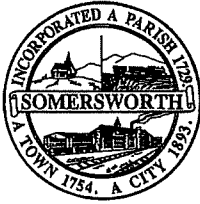
**City of Somersworth – Resolution 3-23**

**History**

First Read Date:	7/5/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 3-23	<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 4-23

### **TO DISCONTINUE THE SIDEWALK IMPROVEMENT CAPITAL RESERVE FUND IN ACCORDANCE WITH RSA 34:11-A**

July 5, 2022

WHEREAS, the City Council adopted Resolution 18-11 on March 21, 2011, to establish a Capital Reserve Fund for the purpose of construction, reconstruction, or rehabilitation of City sidewalks; and

WHEREAS, the City of Somersworth's 2023-2028 Capital Improvement Plan includes a recommendation to fund sidewalk improvements through the annual operating budget each year; and

WHEREAS the adopted Fiscal Year 2023 budget contains an appropriation for sidewalk improvements as recommended in the Capital Improvement Plan; and

WHEREAS funding sidewalk improvements through the annual operating budget makes the use of the Sidewalk Capital Reserve Fund unnecessary; and

WHEREAS, RSA 34:11-a grants the City Council the authority to discontinue a Capital Reserve Fund and direct the Trustees of Trust Funds to pay all the moneys in said fund to the City Treasury;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Sidewalk Improvement Capital Reserve Fund shall be discontinued in accordance with RSA 34-11-a and direct the Trustees of Trust Funds to pay all the moneys in said fund to the City Treasury.

Note: RSA 34-11-a requires a Public Hearing, and the Public Notice for the Public Hearing must include a statement distinctly stating the reason(s) for which such Reserve is to be discontinued.

#### **Authorization**

*Sponsored by Councilors:*  
David A. Witham

*Approved:*  
City Attorney

## City of Somersworth – Resolution 4-23

### History

First Read Date:	7/5/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 4-23	PASSED	FAILED

**DATE:** 6/17/2022  
**TO:** Robert Belmore, City Manager  
**FROM:** Michelle Mears, AICP  
Director of Planning and Community Development

**Re: 2022 Ward Boundaries Changes**

The Ward Boundaries Review Committee met on February 22, 2022 to review the proposed changes of ward boundaries. The proposed changes are required and the standard deviation must be +/- 5% with the ideal population per ward to be approximately 2,371. Please see attached map titled City of Somersworth Census Blocks, Population, and Voting Wards created by Strafford Regional Planning Commission.

Here is a summary of the changes:

**Ward 5**

- The modified boundary added a census track within the mills (Canal Street) that had 229 population count from Ward 1 to Ward 5.
- The census track (School Street and a portion of Franklin Street) with 152 population count within Ward 4 was moved to Ward 5.

All the polling locations will remain the same with these proposed changes.

Also included is draft language Charter Change which has been completed by Northam Survey, LLC. Northam Survey, LLC reviewed existing Ward boundaries in comparison to the existing Ward boundaries plan, provided by client, for accuracy and completeness. Northam provided draft legal descriptions for the five proposed Ward boundaries per plan.

# City of Somersworth City Charter

## ARTICLE I - CITY ESTABLISHED

- 1.1. INCORPORATION. The inhabitants of the City of Somersworth shall continue to be a body politic and corporate under its pre-existing name and as such to enjoy all the rights, immunities, powers and privileges and be subject to all duties and liabilities now incumbent upon them as a municipal corporation. All existing property of the City shall remain vested in it and all its existing debts and obligations shall remain obligatory upon it under this revised Charter.

History:           Laws 1893, Chapter #171

- 1.2. NUMBER OF WARDS. The City shall continue to be divided into five wards, and the general laws relative to wards of cities, offices thereof and voters, checklists, elections and jurors therein shall be applicable to such wards.

History:           Referendum 11/6/1973

- 1.3. WARD BOUNDARIES. The said City of Somersworth is hereby divided into five wards, which shall be constituted as follows, namely—

WARD 1 shall include all the parts of said Somersworth bounded by a line described as follows: Commencing at the most northerly point of said Somersworth at the intersection of the Salmon Falls River and the City of Rochester; on the line of the Town of Berwick, ~~in and~~ the State of Maine, and ~~extending thence heading~~ southeasterly by the Salmon Falls River and said Berwick to a point due east from the easterly end of the intersection of Washington-Market Street; thence ~~southwesterly to and through Washington-Market Street to the intersection of Main Street~~; thence southerly by Main Street to the intersection of Washington Street; thence westerly through Washington Street to the intersection of High Street; thence continuing westerly and northwesterly through West High Street and Genie Whitehouse-Road to the City of Rochester; and thence northeasterly by said Rochester to the Salmon Falls River State of Maine at the point of beginning.

WARD 2 shall include all the part of said Somersworth bounded by ~~the following described line~~ line described as follows: Commencing on Whitehouse Road at the City of Rochester and the ~~northwesterly~~easterly corner of Ward One, and ~~heading extending~~ southeasterly and easterly by through Ward One to Berwick, Maine at a point due east of the easterly end of Washington Street; thence ~~southerly by Berwick, Maine~~ Whitehouse Road continuing through West High Street and Washington Street to the intersection of Main Street; thence southerly by Main Street to a point due east of the easterly end of the intersection of Fayette Street; thence westerly to and through Fayette Street to the intersection of Green Street; thence southerly through-by Green Street to its the intersection with-of Franklin Street; thence westerly through Franklin Street and northwesterly through Memorial Drive to the intersection of Cemetery Road; thence southwesterly through Cemetery Road to the intersection of Maple Street-Extension; thence southerly and southeasterly through Maple Street Extension to the intersection of Blackwater Road; thence westerly through Blackwater Road to the City of Dover; thence northwesterly by



said Dover to the City of Rochester; and thence northeasterly by said Rochester to Whitehouse Road and Ward One at the point of beginning.

WARD 3 shall include all that part of said Somersworth bounded ~~as follows~~ by a line described as follows: Commencing on Blackwater Road at the City of Dover; and the southwesterly corner of Ward Two, and ~~extending thence~~ heading easterly by Blackwater Road to the intersection of Maple Street; thence northerly by Maple Street to the intersection of Cemetery Road; thence northeasterly by Cemetery Road to the intersections of Memorial Drive; thence southeasterly through Memorial Drive to and through Franklin Street to the intersection of Green Street; thence northerly by Green Street to the intersection of Fayette Street; thence easterly by Fayette Street to the intersection of Main Street; thence southerly by Main Street to the intersection of Franklin Street; ~~northerly and southeasterly by Ward Two to Berwick, Maine at a point due east of the easterly end of Fayette Street; thence southerly by Berwick, Maine to a point due east of the easterly end of Franklin Street; thence easterly westerly to by and through~~ Franklin Street to its the intersection with of Green Street; thence southerly through by Green Street to the intersection of Myrtle Street; thence westerly through Myrtle to the intersection of Horne Street; thence northwesterly through Horne Street to the intersection of High Street; thence southwesterly through High Street to the City of Dover, thence northwesterly by said Dover to Blackwater Road and Ward Two at the point of beginning.

WARD 4 shall include all the part of said Somersworth bounded ~~by the following described line~~ by a line described as follows: Commencing on High Street at the City of Dover and the southerly corner of Ward Three, and ~~extending thence~~ heading northeasterly by High Street to the intersection of Horne Street; thence southeasterly through Horne Street to the intersection of Myrtle Street; thence easterly through Myrtle Street to the intersection of Green Street; thence northerly by Green Street to the intersection of School Street; thence easterly by School Street to the intersection of Union Street; ~~southeasterly, easterly, northerly and westerly by Ward Three to Union Street;~~ thence southerly through Union Street to the intersection of Indigo Hill Road; thence westerly through by Indigo Hill Road to its the intersection with of Green Street; thence southerly through Green Street to the Town of Rollinsford, thence southwesterly by said Rollinsford and northwesterly by the City of Dover to High Street and Ward Three at the point of beginning.

WARD 5 shall include all the part of said Somersworth bounded ~~by the following described line~~ line described as follows: Commencing on Green Street at the Town of Rollinsford and the southeasterly corner of Ward Four; and ~~thence extending~~ heading northerly northerly by Green Street to the intersection of Indigo Hill Road; thence easterly by Indigo Hill Road to the intersection of Union Street; thence northerly by Union Street to the intersection of School Street; thence westerly by School Street to the intersection of Green Street; thence northerly by Green Street to the intersection of Franklin Street; thence easterly by Franklin Street to the intersection of Main Street; thence northerly through Main Street to and through Market Street to the Salmon Falls River on the line of the Town of Berwick, in the State of Maine; and easterly by Ward Four to Ward Three; thence westerly by Ward Three to Berwick, Maine, at a point due east of the easterly end of Franklin Street; thence southeasterly by the river and said Berwick, Maine, to the Town of Rollinsford; and thence southwesterly by said Rollinsford to Green Street and Ward Four at the point of beginning.

No person shall have the right to file as a candidate for office in any of the wards hereby established unless he/she is a registered voter at the time of filing. No person shall have the right to hold office in any of the wards hereby established unless he/she shall have been an actual resident of such ward, or the

territory embraced therein, for the period of six months next preceding such election or next preceding the passage of this act.

History: Referendum, 11/05/2013

1.4. CHANGES TO WARD BOUNDARIES. Every ten years, in conjunction with the federal census, a review of the ward boundary lines shall be conducted for the purpose of adjusting such boundary lines to ensure equalization of population within the wards. At such time, the Mayor will appoint a Ward Boundaries Review Committee comprised of no more than four (4) City Councilors. The Committee shall review the boundaries of each ward to determine if adjustments are necessary to ensure equal distribution of population within each ward. If adjustments are necessary the Committee shall propose such adjustments to the ward boundaries as will provide as nearly as possible an equal number of citizens within each ward. In doing so the Committee shall take into consideration the character and makeup of the wards as well as the most recent federal census, and to the extent possible try to maintain the integrity of each ward as a "city within a city". The Committee shall submit its recommendations to the City Council for review and approval. Upon approval by the City Council the changes shall be submitted to the voters for approval by referendum at the next election.

History: Laws 1973, Chapter 572, Referendum 11/6/1973; Referendum 11/3/2009; Referendum 11/5/2013; Referendum 11/6/2018.

# City of Somersworth - Census Blocks, Population, and Voting-Wards



## Proposed Population

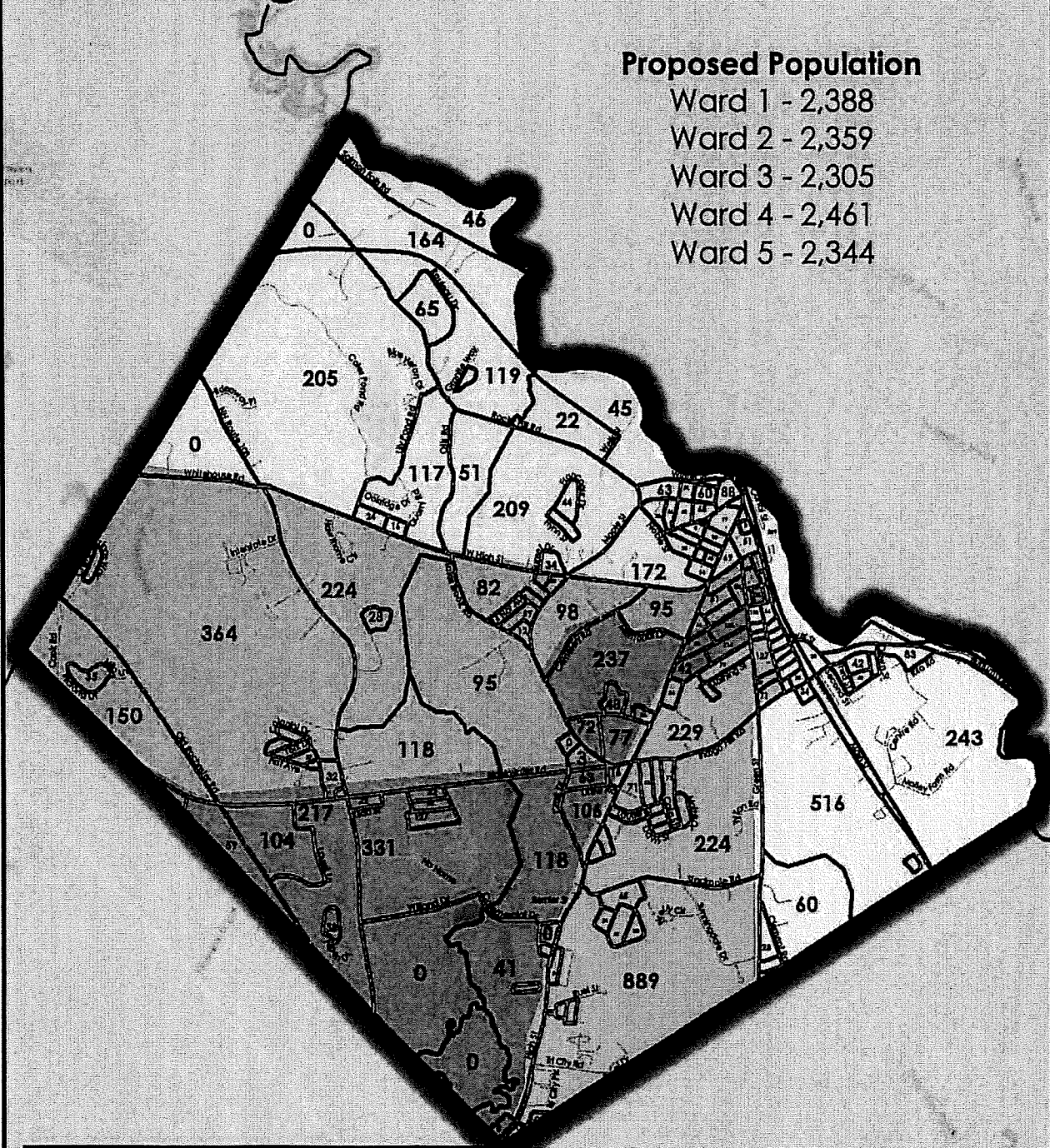
Ward 1 - 2,388

Ward 2 - 2,359

Ward 3 - 2,305

Ward 4 - 2,461

Ward 5 - 2,344



## Legend

— Roads (NH)

□ Census Blocks (With Population Numbers)

**Somersworth Voting Wards**

- 1
- 2
- 3
- 4
- 5

0 0.25 0.5 1 Miles