

City of Somersworth
City Council Meeting Agenda
City Council Chambers
Monday, April 17, 2023
7:00 p.m.

1. Roll Call of Members
2. Pledge of Allegiance
3. Recognition of Indigenous People – Our Native Ancestral Americans
 - This meeting takes place on N’Dakinna (n-DA-ki-na), which is the unceded traditional ancestral homeland of the Abenaki (a-BEN-a-ki), Pennacook and Wabanaki Peoples past and present. We acknowledge and honor with gratitude the land, waterways, living beings and the Aln8bak (Al-nuh-bak), the people who have stewarded N’dakinna throughout the generations.
4. Public Hearing
5. Comments by Visitors
6. Consent Calendar
 - A. Approve Minutes of the Budget Presentation – Fiscal Year 2023-2024 held on April 3, 2023
 - B. Approve Minutes of the City Council Meeting held on April 3, 2023
 - C. Approve Minutes of the City Council Budget Workshop held on April 8, 2023
7. Comments by City Councilors
8. Communications
9. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
10. Mayor’s Report
11. Report of Standing Committees
12. Report of Special Committees, City Officers and City Manager
13. Nominations, Appointments and Election

Nominations Requiring a Council Confirmation Vote:

 - A. Elizabeth Nguyen as an alternate member of the Historic District Commission with a term to expire April 2026
14. Lay on the Table

15. Unfinished Business

RESOLUTIONS

- A. **Resolution 42-23** – To Authorize the City Manager to Sign an Agreement with the State of New Hampshire Division of Historical Resources for the Installation of a Historical Marker and for the City to Agree to Provide Maintenance and Care of Said Marker

16. New Business

RESOLUTIONS

- A. **Resolution 43-23** – To Amend Council Rules and Regulations, Section 10A, School Board Resignations, and to Add Section 10B Filling of Board and Committee Vacancies
- B. **Resolution 44-23** – To Authorize the City Manager to Enter into a 20-Year Lease with 85 Elm Street Somersworth, LLC for 44 City Public Parking Spaces on Main Street

OTHER

- A. Vote to Authorize the Sale of the Former Police Station Property at 5 Main Street by way of Requesting Sealed Bids with a New Minimum Bid or by Contracting with a Realtor to Pursue a Sale (Request of Economic Development Committee)

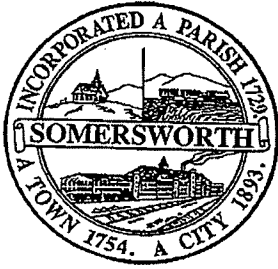
17. Comments by Visitors

18. Closing Comments by Council Members

19. Future Agenda Items

20. Nonpublic Session (as necessary, pending roll call vote by Council)

21. Adjournment



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Elizabeth Nguyen

Telephone: 617-549-3869

Email: elizmnnguyen@gmail.com

Residence Address: 23 Francoeur Drive, Somersworth

Mailing Address (if different): _____

Resident of Somersworth for 3 Years

Ward _____

Registered Voter: Yes X

No _____

Education Level:

Professional Masters Degree (M. Arch.)

Please list any organizations, groups, or other committees you are involved in:

Somersworth Festival Association

I am interested in serving on the following Board, Commission or Committee (s):

Historic District Commission

My Background or Interests are: architecture and Planning

Urban design

currently employed as Project manager, Placework in Portsmouth

over



I have served on the following Committee (s) in the past: none

Would you be able to commit to attending all meetings? Yes No

unavailable first week of July only

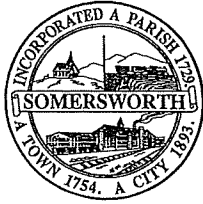
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Elizabeth M. Hughes

Date: Jan. 9, 2023

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth – Resolution

Resolution No: 42-23

TO AUTHORIZE THE CITY MANAGER TO SIGN AN AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES FOR THE INSTALLATION OF A HISTORICAL MARKER AND FOR THE CITY TO AGREE TO PROVIDE MAINTENANCE AND CARE OF SAID MARKER

April 3, 2023

WHEREAS, pursuant to New Hampshire Revised Statutes Annotated 236:44, as inserted by Chapter 422, Laws of 1983, and by New Hampshire Revised Statutes Annotated 227-C:4, X., pursuant to Chapter 345, Laws of 1985, authority was granted to the Division of Historical Resources / State Historic Preservation Office to enter into cooperative arrangements with cities, towns, and local historical organizations or societies for the erection of markers, for the purpose of indicating the occurrence of historical events, within the rights of way of Class IV and V highways; and

WHEREAS, said RSA 236:44 requires that the Division of Historical Resources / State Historic Preservation Office's authority to enter into such agreements is conditioned upon the City, Town, or Local Historical Organization or Society agreeing to the subsequent maintenance and care of said markers; and

WHEREAS, the City desires a historical marker be placed near the Forest Glade Cemetery which was established in 1851 and has been placed on the National Registry of Historic Places;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sign an agreement with the State of New Hampshire Division of Historical Resources to pay for the full cost of a historical marker including installation of a historical marker and for the City to agree to provide maintenance and care of said historical marker.

Authorization

Sponsored by:
Mayor Dana S. Hilliard

Councilors:
Kenneth S. Vincent
Donald Austin
Matthew Gerding
Richard R. Michaud
Nancie Cameron
Denis Messier
Martin Pepin
David A. Witham

Approved:
City Attorney

City of Somersworth – Resolution 42-23

History

First Read Date:	04/03/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

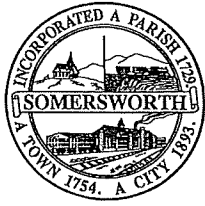
04/03/2023

Clerk LaPanne performed a first reading of Resolution 42-23.

Resolution 42-23 will remain in first reading until the call of the Chair.

Councilor Witham requested that his name be added to Resolution 42-23 as a sponsor. There was no objection.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Gibson		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On	Resolution 42-23	PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 43-23

TO AMEND COUNCIL RULES AND REGULATIONS, SECTION 10A, SCHOOL BOARD RESIGNATIONS, AND TO ADD SECTION 10B FILLING OF BOARD AND COMMITTEE VACANCIES

April 17, 2023

WHEREAS, Presently, there is no formal notification process in regards to School Board Member resignations, or the City Council's acceptance of other individual resignations from City Boards and Committees; and

WHEREAS, City governance will benefit from a clear administrative process that provides direction on the receipt and acceptance of resignations from City Boards and Committees; and

WHEREAS, Furthermore, City governance and the Public will benefit in knowing the timing of accepting applications to fill any Board or Committee vacancies,

NOW, THEREFORE, City Council Rules and Regulations, as amended, shall be further amended as follows:

Section 10A. School Board Resignations, add a new paragraph:

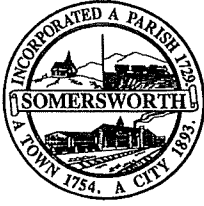
When a resignation of a School Board Member occurs, the Mayor shall communicate the resignation to the City Council and School Board Chair prior to posting the vacancy.

Add, **Section 10B. Filling Board and Committee Vacancies**

No application to fill any vacancy on any Board or Committee may be accepted until the City Council has been duly notified of the vacancy at a scheduled City Council Meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Council Rules and Regulations are amended effective immediately upon passage of this Resolution.

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard	<i>Approved by:</i> City Attorney



City of Somersworth – Resolution

Resolution No: 44-23

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A 20-YEAR LEASE WITH 85 ELM STREET SOMERSWORTH, LLC FOR 44 CITY PUBLIC PARKING SPACES ON MAIN STREET

April 17, 2023

WHEREAS, 85 Elm Street Somersworth LLC applied for approval of a site plan for a 128-unit multifamily development and infrastructure for property located at 85 Elm Street and 20 Green Street; and

WHEREAS, the Somersworth Planning Board approved the site plan application on March 15, 2023 with certain conditions including the requirement that the applicant receive approval from the City Council on the lease of additional parking spaces to achieve a 1.3 parking space to unit ratio; and

WHEREAS, the development of this property merges with the City's desire to pursue development that will provide increased revitalization of the downtown core; and

WHEREAS, City Staff has identified 44 parking spaces along the Eastern side of Main Street that could be leased by the developer that would achieve the parking space ratio required by the Planning Board; and

WHEREAS, City Staff have prepared a draft lease with 85 Elm Street Somersworth LLC that would provide 44 parking spaces along Main Street, for a 20-year term, with a lease payment of \$20 (Twenty dollars) per space per month; and

WHEREAS, the Economic Development Committee has reviewed this lease with City Staff and recommends the City Council approve this lease;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into a 20-year lease with 85 Elm Street Somersworth, LLC for 44 City public parking spaces along Main Street, and to take any other actions relative to this lease determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

Donald Austin
Robert Gibson
Richard Michaud
Matt Gerding

Approved:

City Attorney