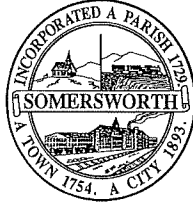


# SOMERSWORTH, NEW HAMPSHIRE

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City of Somersworth  
One Government Way  
Somersworth, NH 03878



City Hall  
603.692.4262  
www.somersworth.com

## PUBLIC NOTICE

The City of Somersworth, NH, through the Office of the City Clerk, hereby announces that a:

### CITY COUNCIL MEETING

will be held on **Monday, August 1, 2022 at 7:00 p.m.**  
in **Council Chambers**, City Hall  
One Government Way, Somersworth, N.H.

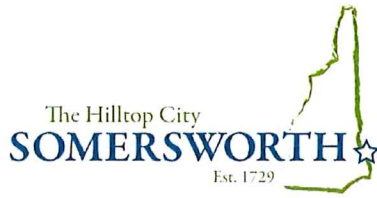
*\*This notice is in accordance with RSA 91-A:2, Revised Statutes Annotated of the State of New Hampshire*

Date Posted: July 26, 2022

Posted by: Ammy Ramsey,  
Deputy City Clerk

Posted at: City Hall  
Library  
City Website: [www.somersworth.com](http://www.somersworth.com)  
Channel 22

*Public who are hearing impaired or require other special arrangements, please contact the City Clerk's Office at City Hall (692-9511) one week prior to the meeting for assistance. TDD Access: Call Relay NH at 711.*



City of Somersworth  
City Council Meeting Agenda  
City Council Chambers  
Monday, August 1, 2022  
7:00 p.m.

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1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearing

**Resolution No. 4-23** – To Discontinue the Sidewalk Improvement Capital Reserve Fund in Accordance with RSA 34:11-A;

Reason: the City has begun to fund sidewalk improvements through the annual operating budget, which makes the use of a Capital Reserve Fund unnecessary.

4. Comments by Visitors
5. Consent Calendar
  - A. Approve Minutes of the City Council Meeting held on July 5, 2022
6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Election

Nominations being introduced for a Council Confirmation Vote:

- A. Michael H. Turgeon as Ward 2 Supervisor of the Checklist with a term to expire December, 2023
- B. Tammy Sneddon as a Selectmen for Ward 1 with a term to expire December, 2023

Nominations for a Council Confirmation Vote:

- A. Matthew Keiser as a Selectmen for Ward 1 with a term to expire December, 2023

13. Lay on the Table
14. Unfinished Business

## RESOLUTIONS

- A. **Resolution No. 1-23** – To Authorize the City Manager to Sign an Agreement with the State of New Hampshire, Division of Historical Resources for the Installation of a Historical Marker and for the City to Agree to Provide Maintenance and Care of Said Marker
- B. **Resolution No. 4-23** – To Discontinue the Sidewalk Improvement Capital Reserve Fund in Accordance with RSA 34:11-A

## 15. New Business

### RESOLUTIONS

- A. **Resolution 5-23** – To Authorize the City Manager to Enter into a Grant Agreement with the State of New Hampshire Department of Environmental Services for a Wastewater Collection Asset Inventory and System Master Plan
- B. **Resolution 6-23** – To Authorize the City Manager to Enter into a Grant Agreement with the United States Department of Agriculture Rural Development for a Community Facility Grant to be Used for the Purchase of a Thermal Imaging Camera
- C. **Resolution 7-23** – To Authorize the City Manager to Enter into the Contribution Assurance Program with Primex of Concord, NH for Property and Liability Insurance and for Workers Compensation Insurance

### OTHER

- A. Vote to Authorize the City Manager to Enter into an Agreement with the City of Dover and the City of Rochester to Operate an Emergency Cold Weather Warming Center at 30 Willand Drive in Somersworth from November 2022 through March 2023, to include an Agreement with a Third Party Organization to Provide Services at the Warming Center
- B. City Council Vote to Set Effective Date on the Proposed Ward Boundaries Charter Amendments should voters approve these Amendments on the September 13, 2022 Special Municipal Election
- C. City Council Vote to not accept a \$120,000. Community Project Funding Grant Award for the Construction of a Somersworth Fire Training Tower

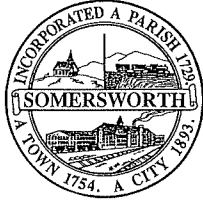
## 16. Comments by Visitors

## 17. Closing Comments by Council Members

## 17. Future Agenda Items

## 18. Nonpublic Session (as necessary, pending roll call vote by Council)

## 19. Adjournment



## City of Somersworth – Resolution

Resolution No: 1-23

**TO AUTHORIZE THE CITY MANAGER TO SIGN AN AGREEMENT WITH THE STATE OF NEW HAMPSHIRE, DIVISION OF HISTORICAL RESOURCES FOR THE INSTALLATION OF A HISTORICAL MARKER AND FOR THE CITY TO AGREE TO PROVIDE MAINTENANCE AND CARE OF SAID MARKER**

July 5, 2022

WHEREAS, pursuant to New Hampshire Revised Statutes Annotated 236:44, as inserted by Chapter 422, Laws of 1983, and by New Hampshire Revised Statutes Annotated 227-C:4, X., pursuant to Chapter 345, Laws of 1985, authority was granted to the Division of Historical Resources / State Historic Preservation Office to enter into cooperative arrangements with cities, towns, and local historical organizations or societies for the erection of markers, for the purpose of indicating the occurrence of historical events, within the rights of way of Class IV and V highways; and

WHEREAS, said RSA 236:44 requires that the Division of Historical Resources / State Historic Preservation Office's authority to enter into such agreements is conditioned upon the city, town, or local historical organization or society agreeing to the subsequent maintenance and care of said markers; and

WHEREAS, the City desires a historical marker be placed near the former Hilltop School which has been placed on the National Registry of Historic Places, and will describe the School's distinction as the first public High School in the State of New Hampshire;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sign an agreement with the State of New Hampshire, Division of Historical Resources to pay for the full cost of a historical marker by means of funds donated to or appropriated by the City, and for the installation of a historical marker and for the City to agree to provide maintenance and care of said historical marker.

### **Authorization**

*Sponsored by:*

Dana S. Hilliard

*Councilors:*

Nancie Cameron

Matt Gerding

Denis Messier

Richard R. Michaud

Martin Pepin

Kenneth Vincent

David A. Witham

*Approved:*

City Attorney

**City of Somersworth – Resolution 1-23**

**History**

First Read Date:	7/5/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	8/1/2022		

**Discussion**

7/5/2022

Councilor Vincent would like to be an additional sponsor.

*Resolution No. 1-23 will remain in first reading until call of the Chair.*

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 1-23	<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 4-23

### **TO DISCONTINUE THE SIDEWALK IMPROVEMENT CAPITAL RESERVE FUND IN ACCORDANCE WITH RSA 34:11-A**

July 5, 2022

WHEREAS, the City Council adopted Resolution 18-11 on March 21, 2011, to establish a Capital Reserve Fund for the purpose of construction, reconstruction, or rehabilitation of City sidewalks; and

WHEREAS, the City of Somersworth's 2023-2028 Capital Improvement Plan includes a recommendation to fund sidewalk improvements through the annual operating budget each year; and

WHEREAS the adopted Fiscal Year 2023 budget contains an appropriation for sidewalk improvements as recommended in the Capital Improvement Plan; and

WHEREAS funding sidewalk improvements through the annual operating budget makes the use of the Sidewalk Capital Reserve Fund unnecessary; and

WHEREAS, RSA 34:11-a grants the City Council the authority to discontinue a Capital Reserve Fund and direct the Trustees of Trust Funds to pay all the moneys in said fund to the City Treasury;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Sidewalk Improvement Capital Reserve Fund shall be discontinued in accordance with RSA 34-11-a and direct the Trustees of Trust Funds to pay all the moneys in said fund to the City Treasury.

Note: RSA 34-11-a requires a Public Hearing, and the Public Notice for the Public Hearing must include a statement distinctly stating the reason(s) for which such Reserve is to be discontinued.

#### **Authorization**

*Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Martin P. Dumont  
Matt Gerding

*Approved:*

City Attorney

## City of Somersworth – Resolution 4-23

### History

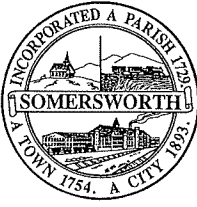
First Read Date:	7/5/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	8/1/2022		

### Discussion

7/5/2022

*Resolution No. 4-23 will remain in first reading until call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 4-23	PASSED	FAILED



## City of Somersworth – Resolution

Resolution No: **5-23**

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR A WASTEWATER COLLECTION ASSET INVENTORY AND SYSTEM MASTER PLAN**

August 1, 2022

WHEREAS, City staff has solicited proposals for a sewer system collection assessment; and

WHEREAS, the City of Somersworth has received notification of the establishment of a 2023 Asset Management Planning Grant Program to support the development of an updated wastewater collection inventory and system master plan that can be used in conjunction with the sewer system collection assessment; and

WHEREAS, the New Hampshire Department of Environmental Services has awarded the City a 100% grant of \$60,000 (Sixty Thousand Dollars), to be used to support the planning and development of an updated sewer collection asset inventory assessment, and

WHEREAS, the project will result in a condition analysis of all sewer collection assets and estimated remaining useful life, a level of service and priority ranking of asset condition, and an evaluation of the City's sewer collection system evaluation,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's acceptance and execution, and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

### **Authorization**

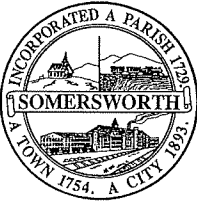
*Sponsored by Councilors:*

Donald Austin  
Nancie Cameron  
Martin P. Dumont  
Matt Gerding  
Denis Messier  
Richard R. Michaud  
Martin Pepin  
Kenneth Vincent  
David A. Witham

*Approved:*

City Attorney





## City of Somersworth – Resolution

Resolution No: **6-23**

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FOR A COMMUNITY FACILITY GRANT TO BE USED FOR THE PURCHASE OF A THERMAL IMAGING CAMERA**

August 1, 2022

WHEREAS, the Fiscal Year 2023 adopted budget includes an appropriation for the purchase of a thermal imaging camera for the Fire Department; and

WHEREAS, the City of Somersworth has applied for a community facility grant through the United States Department of Agriculture Rural Development to assist in the purchase of the thermal imaging camera; and

WHEREAS, the City of Somersworth has received notification of a Grant Award in the amount of \$3,900 (Three Thousand Nine Hundred dollars); and

### EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN:

USDA Grant Award	=	\$ 3,900
<u>City Match</u>	=	<u>\$ 7,408</u>
Total Project Cost	=	\$11,308

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

### **Authorization**

*Sponsored by Councilors:*

Nancie Cameron  
Martin P. Dumont  
Matt Gerding  
Denis Messier  
Richard R. Michaud  
Martin Pepin  
Kenneth Vincent  
David A. Witham

*Approved:*

City Attorney



## City of Somersworth – Resolution

Resolution No: 7-23

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO THE CONTRIBUTION ASSURANCE PROGRAM WITH PRIMEX OF CONCORD, NH FOR PROPERTY AND LIABILITY INSURANCE AND WORKER'S COMPENSATION INSURANCE**

August 1, 2022

WHEREAS, the City of Somersworth contracts with PRIMEX of Concord, NH to provide property and liability insurance coverage and workers compensation insurance; and

WHEREAS, PRIMEX offers a contribution assurance program whereby if the City agrees to extend the contract for coverage for an additional 3 (three) years, PRIMEX will agree that any annual rate increase for Worker's Compensation will not exceed 6%, and any increase for Property and Liability will not exceed 9%;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into the contribution assurance program with PRIMEX of Concord, NH for property and liability insurance and workers compensation insurance and extend our contract for coverage for an additional three years.

### Authorization

*Sponsored by Request:*  
Mayor Dana S. Hilliard

*Approved:*  
City Attorney