



CITY OF SOMERSWORTH
AGENDA FOR MONDAY, AUGUST 5, 2019

7:00pm City Council Meeting

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1. Roll Call of Members
 2. Pledge of Allegiance
 3. Public Hearings
 - A. **Ordinance No. 4-19** - To Amend Chapter 19, Zoning Ordinance, Section 14, Historic District
 - B. **Ordinance No. 1-20** - Supplemental Appropriation for Conceptual Design Services and a Preliminary Cost Estimate for a New Somersworth Fire Station
 - C. **Ordinance No. 2-20** - Supplemental Appropriation for Final Design Services for a Veterans' Memorial at Stein Park
 - D. **Ordinance No. 3-20** - To Amend Chapter 19, Zoning Ordinance, by Adding New Section 31, Special Parking Zoning Overlay District
 4. Comments by Visitors
 5. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on July 1, 2019
 - B. Resignation letter from Sarah McGraw – Sustainability Committee
 - C. Resignation letter from Jameson Small – Planning Board
 - D. Letter of Response to Governor Chris Sununu regarding vetoed State Budget
 - E. Letter from Senate President and Speaker of the House to the Mayor and City Council regarding the State Budget
 - F. Letter from Governor Christopher Sununu regarding State Budget
 6. Comments by City Councilors
 7. Communications
 8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise

9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections
 - A. Council vote on appointment to fill the School Board At-Large vacancy:
 - a. Ken Bolduc
 - b. Todd Marsh
 - B. Nominees for the Strafford Metropolitan Planning Commission Technical Advisory Committee (SMPO TAC) – Requires Council Ratification Vote
 - a. Shanna Saunders, with a term to expire, July 2021
 - b. Michael Bobinsky, Alternate 1, with a term to expire, July 2021
 - c. Bob Belmore, Alternate 2, with term to expire, July 2021
13. Lay on the Table
14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 4-19** - To Amend Chapter 19, Zoning Ordinance, Section 14, Historic District
- B. **Ordinance No. 1-20** - Supplemental Appropriation for Conceptual Design Services and a Preliminary Cost Estimate for a New Somersworth Fire Station
- C. **Ordinance No. 2-20** - Supplemental Appropriation for Final Design Services for a Veterans' Memorial at Stein Park
- D. **Ordinance No. 3-20** - To Amend Chapter 19, Zoning Ordinance, by Adding New Section 31, Special Parking Zoning Overlay District

RESOLUTIONS

- A. **Resolution No. 1-20** - To Authorize the City Manager to Contract with Port One Architects of Portsmouth, NH to Provide Conceptual Design Services and a Preliminary Cost Estimate for a New Somersworth Fire Station to be Funded Through the Cable Fund
- B. **Resolution No. 2-20** - To Authorize the City Manager to Amend the Contract with Ironwood Design Group of Newmarket, NH to Provide Final Design Services for a Veterans' Memorial at Stein Park to be Funded Through the Cable Fund

15. New Business

ORDINANCES

- A. **Ordinance No. 4-20** - Supplemental Appropriation for Sewer Utility Improvements Associated with the Fiscal Year 2019-2020 Road Resurfacing Projects
- B. **Ordinance No. 5-20** - Supplemental Appropriation for Water Utility Improvements Associated with the Fiscal Year 2019-2020 Road Resurfacing Projects

RESOLUTIONS

- A. **Resolution No. 6-20** - To Authorize the City Manager to Order Ford Pick Up Trucks for the Department of Public Works and Fire Department which will be Funded by a Lease Purchase Agreement
- B. **Resolution No. 7-20** - To Authorize the City Manager to Order One 6-Wheel Dump Truck for the Department of Public Works which will be Funded by a Lease Purchase Agreement
- C. **Resolution No. 8-20** - To Authorize the City Manager to Enter into a Grant Agreement with the State of New Hampshire Department of Natural and Cultural Resources for a Land and Water Conservation Fund Grant to Make Improvements to Jules Bisson Park
- D. **Resolution No. 9-20** - To Authorize the City to Use Funding from the City Parks and Parks Facilities Reconstruction or Rehabilitation Capital Reserve Fund as Part of the Local Match for a Land and Water Conservation Fund Grant
- E. **Resolution No. 10-20** - To Authorize the City Manager to Enter into a Grant Agreement with The New Hampshire Department of Safety to Retrofit Fire Department Portable and Mobile Radios with Interoperability Technology
- F. **Resolution No. 11-20** - To Authorize the City Manager to Enter into a Grant Agreement with the New Hampshire Department of Safety to Purchase Equipment for the Fire Department for use in Response to Active Shooter Events

OTHER

- A. Set polling times for November 5, 2019 Municipal Election
Hours of previous Municipal Election: 8:00am to 7:00pm

16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth – Ordinance

Ordinance No: 4-19

TO AMEND CHAPTER 19, ZONING ORDINANCE, SECTION 14, HISTORIC DISTRICT

October 15, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Delete Section 19:14 in its entirety and replace with the following:

19:14.A Section A INTRODUCTION AND BACKGROUND

The downtown area of Somersworth was primarily built by following a master plan designed by the Great Falls Manufacturing Company starting in 1823. The design attempted to relate the brick mills, brick or wood worker-housing and small-scale commercial buildings. Also, this overall plan included large-scale landscape features like the tree-lined canal. The land use pattern created was similar to pedestrian-oriented mill cities across New England. As the mill prospered and the city grew, other commercial buildings and areas were established; these included other areas (such as High Street), and replacement of earlier, smaller businesses. By the end of the 19th Century, the downtown boasted many fine brick hotels and commercial blocks.

The topography of the city played a central role in its development; i.e. the mills were located on the river, their source of power; worker housing and early commercial development were built on the flat land on the other side of the canal, within easy walking distance to the mills; and the mill owners and managers built their houses a carriage ride away, high on the hill to take advantage of the spacious views and cool breezes. An architectural hierarchy was established that closely followed the topological and social dictates. (The higher up you were the higher up you were!)

The history of Somersworth can still be read in her streets and building, but unfortunately, some pages of her history are missing. Fire and urban renewal erased large chunks of the streetscape; especially in the downtown. The master plan as envisioned by the city founders can never be finished nor re-created and it is not even desirable that it should be. However, recognizing the value of planning and good design, the Historic District Commission hopes to guide future changes in a manner that will be complimentary to those original intentions.

19:14.B Section B AUTHORITY

19:14.B.1 **HISTORIC DISTRICT COMMISSION.** There is herein established a seven member Historic District Commission (HDC) with the membership and power and duties as set forth in New Hampshire Revised Statutes Annotated Chapter 673:4 and 674:46, as the same may be subsequently amended, and as may be needed to carry out the purposes of this section.

19:14.B.2 **POWERS AND DUTIES OF THE COMMISSION** The HDC shall have the following powers and duties:

19:14.B.2.a Maintain a system for the survey and inventory of historic properties. This survey will be the system for comprehensive historic planning within the City.

It will be consistent with the technical standards issued by the United States Department of the Interior to produce reliable, understandable, and up-to-date information for decision making, related to the identification, evaluation and protection/treatment of historical resources;

19:14.B.2.b Establish rules and regulations for the conduct of business which are consistent with the purposes of the Historic District and in conformance with applicable NH State statutes. Members shall be governed by a code of conduct, in conformance with NH State statutes, and in accordance with the City Charter, to prevent real and apparent conflicts of interest in the performance of the HDC's responsibilities;

19:14.B.2.c Establish, adopt, and make available to applicants and the public, guidelines and standards for review to be used by the HDC in reviewing and deciding on applications for Certificate of Appropriateness(COA) to construct, alter, modify, repair, move, or demolish any building and/or structure within an Historic District;

19:14.B.2.d Approve, disapprove, in whole or in part, applications for which a COA is required per the Zoning Ordinance;

19:14.B.2.e Request reports and recommendations from City departments and agencies and from other organizations and sources which may have information or can provide advice pertinent to the application or its impact to the district;

19:14.B.2.f Retain professional consultants as may be necessary to carry out the purpose of this section;

i. Applicants may be asked to retain professional consultants in regards to supplying information on the applicant's project. This would be at the applicant's expense.

ii. The HDC may retain professional consultants subject to the availability of funds to help provide support and information to help carry out the HDC's authority and purview.

19:14.B.2.g Investigate and recommend to the City Council new areas for designation as Historic Districts.

19:14.B.2.h Act in an advisory role to other officials agencies, departments, boards, commissions, and committees of the local government, regarding the identification, protection, and preservation of local resources;

19:14.B.2.i Act as liaison on behalf of the local government to individuals and organizations concerned with historic preservation;

19:14.B.2.j Work toward continuing education of citizens within the HDC's jurisdiction, regarding historic preservation issues and concerns;

19:14.B.2.k Recommend and propose amendments and/or revisions to the boundaries and limits of any Historic District to the City Council; and

19:14.B.2.l Keep or cause to be kept accurate and complete records and minutes of meetings, findings of the HDC, and records of each application, all of which shall be

part of the public record.

19:14.C Section C DESIGNATION OF HISTORIC DISTRICT

19:14.C.1 **DESCRIPTION** The Historic District is an overlay zoning district, meaning that it is a zoning district which is superimposed over other zoning districts. In all cases where the Historic District is superimposed over another zoning district, that district whose regulations are more restrictive shall apply.

19:14.C.2 **PURPOSE** It is hereby declared as a matter of public policy that the recognition, preservation, enhancement, and continued use of structures, sites, areas, and districts within the City of Somersworth having historic, architectural, cultural or design significance is required in the interest of the health, economic prosperity, cultural enrichment, and general welfare of the community. The purposes of this ordinance are to:

19:14.C.2.a Safeguard the heritage of Somersworth by providing for the protection of the structures and areas representing significant elements of its history;

19:14.C.2.b Enhance the visual character of the City by encouraging and regulating the compatibility of architectural styles within Historic Districts reflecting unique and established architectural traditions typical of houses in excess of 50 years old;

19:14.C.2.c Foster public appreciation of and civic pride in the beauty of the City and the accomplishments of its past;

19:14.C.2.d Strengthen the economy of the City by protecting and enhancing the City's attractions to residents, tourists and visitors;

19:14.C.2.e Stabilize and improve property values within the City; and

19:14.C.2.f Promote the private and public use of structures and areas within Historic Districts for the education, prosperity and general welfare of the community.

19:14.C.3 **DISTRICT BOUNDARIES** The location and boundaries of both the "Hilltop Historic District" and the "Industrial and Commercial Historic District" are hereby established as shown on a map entitled "Historic Districts, City of Somersworth, New Hampshire, January 1992", and as amended, which is hereby declared to be part of this ordinance.

19:14.D Section D PURVIEW OF THE COMMISSION

19:14.D.1 **ACTIVITIES REQUIRING REVIEW**. It shall be unlawful for any person to construct, alter, modify, repair, move, or demolish any building, structure, or improvement which lies within a Historic District without first obtaining a Certificate of Appropriateness (COA) from the Historic District Commission (HDC), or in the case of a project of minimal impact, the Planner, Code Officer (CO), and the HDC Chair, in the manner prescribed in this section.

19:14.D.2. **EXEMPT ACTIVITIES**. Exempt activities described in this section do not require review of the applicant's proposed projects or HDC approval. This section does not exempt any property owner from being required to obtain any other permit prescribed by the State of NH or the City of Somersworth.

19:14.D.2.a Any interior construction, alteration, or repair that does not change in any way the outward appearance or any exterior details of the building.

19:14.D.2.b Ordinary maintenance, repair, or painting of any exterior architectural feature which does not involve a change in design, materials, or outer appearance. If any element of a structure must be temporarily removed for painting or repair, it shall be reinstalled within 30 days. Painting must be of standard workmanship quality.

19:14.D.2.c Landscaping that does not affect the current grade of the site, provided there is no change to any vertical structure, such as construction or alteration of walkways and patios.

19:14.D.2.d Planting or removal of vegetation, except in the case of removing a healthy or undamaged tree with a diameter larger than 12" (circumference in excess of 36") when measured 4 feet above grade.

19:14.D.2.e Cleaning of any structure provided the cleaning is performed with proper care and will not harm any element of the structure. (Discouraged paint removal processes; sandblasting, chemical paint removers, high pressure water wash, heat tools, and rotary tools). The gentlest process is always preferred.

19:14.D.3 **PROJECTS OF MINIMAL IMPACT**. For the purpose of this section, the following activities shall be considered to be projects of minimal impact and shall be reviewed and approved, conditionally approved or disapproved by the Planner, CO, and HDC Chair, or their designee, (all three required for approval). A monthly report shall be provided to the HDC informing them of any approved projects of minimal impact.

19:14.D.3.a Erection, construction, or repair of any fence or fence like structure. A fence that is less than 30 percent open such as a stockade fence should not be located in front of the house. Chain Link fence is not allowed unless necessary in cases such as, but not limited to, industrial applications or ball fields.

19:14.D.3.b Erection, construction, or repair of any signs provided the proposed signage adheres to both the HDC Sign Standards for Review, Chapter 19.20 of the Somersworth Ordinances, and other City Sign Ordinances.

19:14.D.3.c Simple roof replacements that involve no alterations to the roof, roof trim, or any roof features. Any changes to the pitch, size, angle, addition, roof

feature, or any other change to any feature of the roof shall require HDC approval.

19:14.D.3.d Sheds less than 120 square feet provided they match the style and texture of the other structures on the property.

19:14.D.3.e Installation or removal of storm doors or windows provided the size and shape match the existing window/door and it adheres to the HDC Storm window and door in the Standards for Review, Section 3, Fenestration.

19:14.D.3.f Essential outdoor mechanical equipment (ducts, fans, solar panels, etc.) provided they are installed in locations which create the least disturbance to the historical integrity of the building and which involve the minimum alteration to its structure.

19:14.D.4 **APPROVAL OF MINIMAL IMPACT** The Planner, CO, and HDC Chair shall have final authority to approve, conditionally approve, or disapprove applications for projects of minimal impact. However, if the Planner, CO, and HDC Chair or the HDC Chair's designee does not unanimously agree that the application is minimal impact, the application shall be forwarded to the HDC for full review and action. Furthermore, the decision of the Planner, CO, and HDC Chair or the HDC Chair's designee may be appealed to the HDC provided that notice of the appeal is filed within ten (10) workdays of the staff's decision.

19:14.D.5 **PROJECTS OF MAJOR IMPACT** Any development activity not specifically listed as an exempt activity or as a project of minimal impact shall be considered a project of major impact and shall go through the review process of the HDC as outlined in the sections below.

19:14.E Section E PROCEDURES FOR REVIEW FOR CERTIFICATE OF APPROPRIATENESS

19:14.E.1 **APPLICATION**. All application packages shall include the items listed below, as outlined.

19:14.E.1.a **APPLICATION FORM**. A completed application form available from and provided by the Somersworth Development Services.

19:14.E.1.b **PHOTOGRAPHS**. Current photographs of each side of any building proposed for alterations, additions, or demolition. Current photographs of the streetscape in both directions of the street, or both streets if a corner lot.

19:14.E.1.c **ELEMENTS SUBJECT TO REVIEW**. It is the responsibility of the applicant and/or the contractor to describe in a clear manner every element of the proposed project that is subject to the HDC review.

19:14.E.1.d **PLANS**. Detail drawings of all project specific elements. This may be limited to a detailed drawing of one window in the case of an application proposing

replacement of only windows involving no change to the window sizes, but will need additional drawings if more than one window size or style is involved.

19:14.E.1.e **MEASUREMENTS**. Measurements shall be displayed on all plans including building heights. Measurements shall be provided in a clear manner and include dimensions building details such as but not limited to doors, windows, trim, overhangs, and siding exposure.

19:14.E.1.f **REVISIONS**. When subsequent revised plans are submitted the revised plans shall clearly indicate every change from the prior set of plans. This should not be written on or over the older set of plans.

19:14.E.1.g **SAMPLES**. Manufacturer pamphlets, cut sheets, or samples will be needed if the material proposed is not referred to in the Standards for Review document approved by the Historic District Commission.

19:14.E.2 ADDITIONAL REQUIREMENTS. The following are additional requirements if an Application proposes significant changes.

19:14.E.2.a **ELEVATION DRAWINGS**. An Application for projects involving changes to the buildings details, openings, height, roofline, mechanical units, or projections shall also provide elevation drawings. Elevation drawing shall show each affected façade of the building, structure, or sign clearly depicting existing conditions and proposed changes. If the overall height change is proposed, adjacent buildings shall be included in a streetscape drawing to act as a fixed benchmark.

19:14.E.2.b **SITE PLANS**. Any site work, new construction, demolition, or change to an existing building's footprint shall provide a Site Plan drawn to scale clearly depicting existing conditions and proposed work. This shall include topographic details in the vicinity of the building due to the steep nature of the land within the Historic District. Plans shall depict any land within 15' of any retaining walls, foundation, or new construction. A streetscape drawing depicting adjacent buildings shall be included to act as a fixed benchmark.

19:14.E.2.c **ENGINEER REPORT**. Any proposed demolition shall require a detailed report from an engineer licensed in the State of New Hampshire as to the soundness of the structure. Any dangerous conditions should be identified. Include the engineer's resume highlighting professional experience in historic property assessment/rehabilitation. Exception: Structures deemed not contributing by the HDC

19:14.E.3 **APPLICATION DEADLINE**. Complete applications must be filed with the Planning Dept, 14 days prior to the next scheduled HDC meeting to be placed on that meeting's agenda.

19:14.E.4 **REVIEW OF THE APPLICATION**

19:14.E.4.a **DETERMINATION OF APPROPRIATENESS**. In determining whether to approve or deny an application the HDC shall consider whether or not

the proposed work described in the application conforms to the Somersworth HDC Standards for Review.

19:14.E.4.b **SCHEDULING AND COMPLETENESS**. The HDC will consider applications only at its scheduled meetings. At that time the HDC may consider denying the application if it is for any reason incomplete as outlined in the Application section. This will be decided by a majority vote of present HDC members. If denied for this reason a specific list of what was missing will be provided to the applicant within 10 days.

19:14.E.4.c **PRESENTATION OF THE APPLICATION**. The applicant or their designee should attend the meeting to present the application and be prepared to answer any questions. If the HDC is unable to obtain answers during the review of the application, this constitutes grounds for denial of the application.

19:14.E.4.d **PUBLIC MEETING**. Each application reviewed by the HDC shall allow comment by any abutters, citizens, or other interested people.

19:14.E.4.e **COMPLIANCE PARAMETERS**. When the Commission deems it appropriate in dealing with violations of this ordinance and other matters, it may work with property owners in a flexible manner in setting timeframes and other benchmarks to guide how and when specific work must be completed.

19:14.E.5 **ACTION ON AN APPLICATION**

19:14.E.5.a To the extent practical and appropriate, an applicant may file applications for permits simultaneously with any other board or commission. These plans should be consistent with one another in regard to all details.

19:14.E.5.b If any changes are made by other boards or commissions on elements under the HDC purview, the applicant shall reappear before the HDC for approval.

19:14.E.5.c On more complex projects involving other boards or commissions applicants may present a preliminary proposal at any HDC meeting (consisting of simple hand sketches or other lesser requirements) prior to submitting an official formal application. During the preliminary proposal the HDC shall;

- i. allow informal discussion about the project.
- ii. offer comments, concerns, and or suggestions to aid the applicant.
- iii. make no official decision or ruling during the discussion.

19:14.E.5.d The Commission shall file a Certificate of Appropriateness or a Certificate of Denial with the Planning Department.

19:14.E.5.e The HDC shall render a decision within thirty-five (35) days after the HDC accepts the application as complete.

19:14.E.5.f Failure to act on an application within the period of time specified

above shall be deemed to constitute approval of the application as submitted.

19:14.E.5.g The Certificate of Appropriateness by approval or by default of the Commission per 19.14.E.5.f shall be effective for 1 year after the date of approval, but will not expire during an active building permit.

19:14.E.5.h If the applicant has neither obtained a building permit (or the extension for one) nor commenced work within 1 year after the date of approval, then the approval shall automatically be deemed null and void.

19:14.E.5.i When an application is rejected as being incomplete or denied, the reason(s) for the decision shall be conveyed to the applicant in writing and in the Certificate of Denial and clearly stated in the minutes of the meeting.

19:14.E.5.j At the HDC's discretion on larger or more sensitive projects, the HDC may recommend that the Code Officer oversee construction of the elements and details of the building that are part of the HDC's approval to ensure the building is constructed correctly in accordance with the proposal. The HDC may request that progress reports be submitted to the City and it may identify the requested parameters for those progress reports.

19:14.E.5.k Once a Certificate of Appropriateness has been issued, any changes in construction, due to any reason, shall be brought back to the HDC for review and approval. The Code Officer (CO) may issue a Stop Work Order if any project is not in conformance with the application approved by the HDC. However, if a proposed change is very minor, then Code Enforcement and HDC Chair may approve the proposed change if:

- i. The change is deemed to be insignificant
- ii. The change would be barely noticeable, if at all, from a public right of way and
- iii. The change would be consistent with the intent of the earlier approval.

19:14.E.6 **DECISIONS / FINDINGS.** For a project of minor or major impact, a building or demolition permit shall not be issued until and unless a COA is issued by the HDC in accordance with the provisions of this section.

19:14.E.6.a At the conclusion of its review, the HDC shall issue in writing one of the following:

- i. If in the opinion of a majority of HDC members present and voting the applicant's proposal meets the purpose of this section, then the Historic District Commission shall issue a COA signed by the Chair together with any changes, conditions and/or stipulations. After the issuance of the COA, the Building Inspector may issue any building, demolition or other permit for the approved project; or
- ii. If in the opinion of the majority of the HDC members present and voting the

applicant's proposal does not meet the purposes of this section, then the HDC shall issue a Notice of Disapproval in writing together with the reasons for such decision signed by the Chair and all voting HDC members. The issuance of a Notice of Disapproval shall prohibit the Building Inspector from issuing a building, demolition or other permit; or

- iii. In the opinion of the majority of the HDC members present and voting the application may be tabled.

19:14.F Section F STANDARDS FOR REVIEW

19:14.F.1 The Standards for Review shall articulate how and why a building should be similar to surrounding buildings. They will articulate the buildings form, scale, setback, materials, and other pertinent information, to properly blend a new, altered, or remodeled building into the existing historic streetscape or context.

19:14.G Section G APPEALS AND ENFORCEMENT.

19:14.G.1 **RESUBMITTAL.** If the applicant's proposal is denied, the applicant may, and is encouraged to, make modifications to the proposed plans and shall have the right to resubmit the application at any time after so doing.

19:14.G.2 **APPEAL PROCESS.** Any person aggrieved by a decision of the Historic District Commission shall have the right to appeal in accordance with RSA 677:17

19:14.G.3 **REQUIRED MAINTENANCE.**

19:14.G.3.a **RESPONSIBILITY.** A property owner in the Historic District is prohibited from allowing his or her property to deteriorate in the manners specified in Chapter 19:24 of the Somersworth Ordinances and failing to correct those conditions shall be subject to enforcement under Chapter 24, The Property Maintenance Code. Any corrective action as directed by such enforcement action must also adhere to this chapter section, 19:14, in its entirety.

19:14.G.4 **ENFORCEMENT AND VIOLATIONS.**

19:14.G.4.a **ENFORCEMENT.** These regulations, in accordance with RSA 674:49 may be enforced under the authority of either NH State RSA 676, as the same may be subsequently amended, and such other authorities as may be available, or Chapter 24 of the Somersworth Ordinance, the Property Maintenance Code or any other remedy afforded by law.

19:14.G.4.b **VIOLATIONS.** If during the regular inspections by the CO a property is found to not be in compliance with the provisions of this section, or if the property is found in violation of Chapter 24 of the Somersworth Code shall be subject to the established violation method used for violations of Chapter 24 of the Somersworth Code

19:14.H Section H DEFINITIONS.

- 19:14.H.1 **CITY**; City of Somersworth
- 19:14.H.2 **CITY COUNCIL**; Somersworth City Council
- 19:14.H.3 **CO**; Code Officer (Code Enforcement Officer, Code Compliance Officer)
- 19:14.H.4 **COA**; Certificate of Appropriateness
- 19:14.H.5 **COMMISSION**; Historic District Commission
- 19:14.H.6 Contributing structure; any building, object, or structure which adds to the historical integrity or architectural qualities that make the historic district, listed locally or federally, significant
- 19:14.H.7 **DISTRICT**; Somersworth Historic District
- 19:14.H.8 **HD**; Historic District
- 19:14.H.9 **HDC**; Historic District Commission
- 19:14.H.10 **NRHP**; National Register of Historic Places
- 19:14.H.11 **SHPO**; State Historic Preservation Office

| | |
|---|-----------------------------------|
| Authorization | |
| <i>Sponsored by Request by:</i> Mayor Dana S. Hilliard | <i>Approved:</i> City Attorney |

City of Somersworth – Ordinance 4-19

History

| | | | |
|------------------|------------|---------------------|--------------------------|
| First Read Date: | 10/15/2018 | Tabled: | 11/05/2018 & 12/03/2018 |
| Public Hearing: | 11/05/2018 | Removed From Table: | 12/03//2018 & 07/01/2019 |
| Second Read: | 11/05/2018 | | |

Discussion

Councilor Witham, made a motion to waive Council rules to allow for Ordinance 4-19 to be read by title only. Motion passed, 8-0.

Ordinance 4-19 will remain in first read until the November 5, 2018 City Council Meeting.

On November 5, 2018, *Councilor Witham, seconded by Councilor Levasseur, made a motion to amended the Ordinance in Accordance with the redline version provided. The motion passed, 7-1. Councilor Levasseur, seconded by Councilor Witham, made a motion to table Ordinance 4-19. Motion passed, 8-0.*

On December 3, 2018, *Councilor Witham made a motion that Ordinance 4-19 be removed from the table, seconded by Councilor Sprague. Motion passed 9-0.*

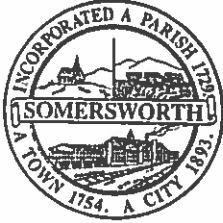
Councilor Pepin made a motion to adopt Ordinance 4-19, seconded by Councilor Levasseur.

Councilor Witham made a motion to table Ordinance 4-19, seconded by Councilor Pepin. Motion passed 9-0.

On June 17, 2019, *Councilor Dumont, seconded by Councilor Austin, made a motion to remove Ordinance 4-19 from the table. The motion carried, 7-0.*

Councilor Dumont, seconded by Councilor Austin, made a motion to re-refer Ordinance 4-19 to the Government Operations Committee. Motion carried 7-0.

| Voting Record | | YES | NO |
|-------------------------|-----------|--------------------------------|--------|
| Ward 1 Councilor | Pepin | | |
| Ward 2 Councilor | Vincent | | |
| Ward 3 Councilor | Dumont | | |
| Ward 4 Councilor | McCallion | *Resigned Effective 02/01/2019 | |
| Ward 4 Councilor | Austin | | |
| Ward 5 Councilor | Michaud | | |
| At Large Councilor | Witham | | |
| At Large Councilor | Sprague | | |
| At Large Councilor | Cameron | | |
| At Large Councilor | Levasseur | | |
| TOTAL VOTES: | | | |
| On / / . Ordinance 4-19 | | PASSED | FAILED |



City of Somersworth – Ordinance

Ordinance No: 1-20

SUPPLEMENTAL APPROPRIATION FOR CONCEPTUAL DESIGN SERVICES AND A PRELIMINARY COST ESTIMATE FOR A NEW SOMERSWORTH FIRE STATION

July 1, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 19-20 is amended as follows:

Appropriate \$39,100 from the Cable Fund budget as follows:

| Original Budget | Amendment | Revised Budget |
|-----------------|-----------|----------------|
| \$ 60,839 | \$ 39,100 | \$ 99,939 |

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Trish Harris
City Clerk

Background:

This Ordinance appropriates funding for a contract with Port One Architects of Portsmouth, NH to provide conceptual design services and a preliminary cost estimate for a Somersworth Fire Station. This is one of two proposed supplemental appropriations from the Cable Fund; the other being for \$25,000, which if both are adopted would amend the Cable Fund budget to \$124,939.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and Section 7.7 (A) of the City Charter.

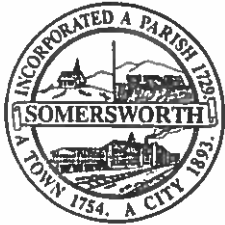
Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.
Kenneth S. Vincent
Edward LeVasseur
Nancie Cameron

Approved:

City Attorney



City of Somersworth – Ordinance

Ordinance No: 2-20

SUPPLEMENTAL APPROPRIATION FOR FINAL DESIGN SERVICES FOR A VETERANS' MEMORIAL AT STEIN PARK

July 1, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 19-20 is amended as follows:

Appropriate \$25,000 from the Cable Fund budget as follows:

| Original Budget | Amendment | Revised Budget |
|-----------------|-----------|----------------|
| \$ 60,839 | \$ 25,000 | \$ 85,839 |

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

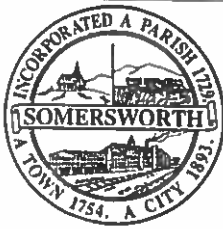
Trish Harris
City Clerk

Background:

This Ordinance appropriates funding for a contract amendment with Ironwood Design Group of Newmarket, NH, to provide final design services for a Veterans' Memorial at Stein Park. This is one of two proposed supplemental appropriations from the Cable Fund; the other being for \$39,100, which if both are adopted would amend the Cable Fund budget to \$124,939.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and .Section 7.7 (A) of the City Charter.

| Authorization | |
|---|-----------------------------------|
| <i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr. | <i>Approved:</i> City Attorney |



City of Somersworth – Ordinance

Ordinance No: 3-20

TO AMEND CHAPTER 19, ZONING ORDINANCE, BY ADDING NEW SECTION 31, SPECIAL PARKING ZONING OVERLAY DISTRICT

JULY 1, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 19, Zoning Ordinances, by adding new Section 31:

Section 31 Hilltop School Property (HSP) Zoning Overlay Ordinance

19.31.A Title: This Ordinance shall be known as the “Hilltop School Property (HSP) Zoning Overlay Ordinance” of the City of Somersworth, New Hampshire.

19.13.B Authority: Pursuant to the authority granted by RSA 674:17.I., Purposes of Zoning Ordinances, this Ordinance is hereby adopted by the City of Somersworth, New Hampshire to protect the public health, safety, and general welfare.

19.31.C Purpose: The Downtown Special Parking District encompasses an area of downtown where the build out pattern is traditionally characterized by a high volume of vehicular trips, a dense and connective fabric of buildings and a dynamic, ever-changing mix of uses. This volume of vehicular trips generates high parking demand and is typically characterized by 1-3 hour multipurpose vehicle trips. Sufficient and reasonably convenient parking in the special parking district area should be provided through joint public and private efforts on a block and/or district level.

19.31.D District Boundaries: Special Parking Overlay District boundaries are as follows: Starting at a point where Market Street and Winter Street intersect and including parcel 11-181A, 1 Winter Street and parcel 11-96, 1 Market Street, The Queensbury Mill, the overlay includes all units fronting on the west side of Market Street, the west side of High Street up to Mount Vernon Street, including parcel 11-26, 117 High Street but NOT parcel 10-148, 125 High Street, across High Street to include properties that front on the east side of High Street starting with parcel 10-158, 118 High Street to Constitutional Way, to include all properties that front on Constitutional Way to the corner of Green Street and Washington Street, including all properties that front on Washington Street from the intersection of Washington and Green to Elm Street , NOT including parcel 10-107, 1 Green Street, including all parcels on the east side of Elm Street to Fayette Street. Then from the corner of Fayette and Elm, NOT including parcel 10-07, 14 Fayette St or parcel 10-01 161 Main Street to Main Street and including all parcels that front on Main Street all the way back to Market Street. This should create a polygon. All parcels not already specified above that are within this polygon are included in the Special Parking Overlay District.

19.31.E Applicability: The standards contained herein shall constitute the rules of an overlay zone and shall be superimposed over other zoning districts or portions thereof. The provisions herein shall apply in addition to all other applicable ordinances and regulations.

This Ordinance shall take effect upon passage.

| | |
|---|-----------------------------------|
| Authorization | |
| <i>Sponsored by Councilors:</i> Martin P. Dumont, Sr. David A. Witham Nancie Cameron Edward Levasseur | <i>Approved:</i> City Attorney |

City of Somersworth – Ordinance 3-20

| | | | |
|------------------|------------|---------------------|--|
| History | | | |
| First Read Date: | 07/01/2019 | Tabled: | |
| Public Hearing: | | Removed from Table: | |
| Second Read: | | | |

Discussion

| Voting Record | | YES | NO |
|----------------------|----------------|---------------|---------------|
| Ward 1 Councilor | Pepin | | |
| Ward 2 Councilor | Vincent | | |
| Ward 3 Councilor | Dumont * | | |
| Ward 4 Councilor | Austin | | |
| Ward 5 Councilor | Michaud | | |
| At Large Councilor | Witham | | |
| At Large Councilor | Sprague | | |
| At Large Councilor | Cameron | | |
| At Large Councilor | Levasseur | | |
| TOTAL VOTES: | | | |
| On / / . | Ordinance 3-20 | PASSED | FAILED |



City of Somersworth – Ordinance

Ordinance No: 4-20

SUPPLEMENTAL APPROPRIATION FOR SEWER UTILITY IMPROVEMENTS ASSOCIATED WITH THE FISCAL YEAR 2019-2020 ROAD RESURFACING PROJECTS

August 5, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for FY2019-2020 is amended as follows:

Appropriate \$95,730 from the Sewer Fund budget as follows:

| Original Budget | Amendment | Revised Budget |
|-----------------|-----------|----------------|
| \$ 2,290,705 | \$ 95,730 | \$ 2,386,435 |

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Trish Harris
City Clerk

Background:

This Ordinance appropriates funding for improvements to the City's sewer system that are associated with the FY2019-2020 road resurfacing projects.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and Section 7.7 (A) of the City Charter.

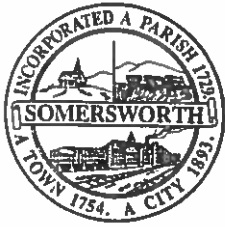
Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Ordinance

Ordinance No: 5-20

SUPPLEMENTAL APPROPRIATION FOR WATER UTILITY IMPROVEMENTS ASSOCIATED WITH THE FISCAL YEAR 2019-2020 ROAD RESURFACING PROJECTS

August 5, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for FY2019-2020 is amended as follows:

Appropriate \$52,380 from the Water Fund budget as follows:

| Original Budget | Amendment | Revised Budget |
|-----------------|-----------|----------------|
| \$ 2,286,386 | \$ 52,380 | \$ 2,338,766 |

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Trish Harris
City Clerk

Background:

This Ordinance appropriates funding for improvements to the City's water system that are associated with the FY2019-2020 road resurfacing projects.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and Section 7.7 (A) of the City Charter.

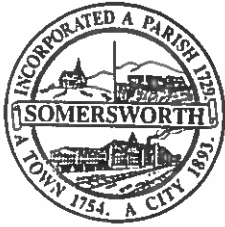
Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 1-20

TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH PORT ONE ARCHITECTS OF PORTSMOUTH, NH TO PROVIDE CONCEPTUAL DESIGN SERVICES AND A PRELIMINARY COST ESTIMATE FOR A NEW SOMERSWORTH FIRE STATION TO BE FUNDED THROUGH THE CABLE FUND

July 1, 2019

WHEREAS, on June 2, 2014, Mayor Dana S. Hilliard announced the formation of the Fire Station Advisory Committee in accordance with Resolution 39-14 to conduct a comprehensive study to examine the need for the construction of a new fire station, and

WHEREAS, after a thorough review the Fire Station Advisory Committee recommended a new facility be constructed, and

WHEREAS, the City contracted with Municipal Resources, Inc. of Meredith, NH to conduct an analysis to determine the most advantageous location for the construction of a new Fire Station, and

WHEREAS, the analysis provided by Municipal Resources determined the location of the present Fire Station on Maple Street is the most advantageous, and

WHEREAS, City Staff prepared a request for proposal from qualified consultants to provide a conceptual design and develop preliminary cost estimates to construct a new Fire Station at the location of the current station, and

WHEREAS, City Staff interviewed consultants that responded to the request and recommends awarding the contract to Port One Architects of Portsmouth, NH at a cost not to exceed \$39,100 (Thirty Nine Thousand One Hundred dollars), and

WHEREAS, the Public Safety Committee reviewed this project with staff and supports this recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Port One Architects of Portsmouth, NH to provide conceptual design services and a preliminary cost estimate for a new Fire Station, funded out of the Cable Fund, at a cost not to exceed \$39,100 (Thirty Nine Thousand One Hundred dollars), and to take any other actions relative to this project determined to be in the best interest of the City.

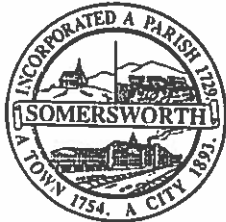
Authorization

Sponsored by Councilors:

Martin Pepin
David A. Witham
Dale R. Sprague
Martin P. Dumont Sr.
Kenneth S. Vincent
Edward LeVasseur
Nancie Cameron

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 2-20

TO AUTHORIZE THE CITY MANAGER TO AMEND THE CONTRACT WITH IRONWOOD DESIGN GROUP OF NEWMARKET, NH TO PROVIDE FINAL DESIGN SERVICES FOR A VETERANS' MEMORIAL AT STEIN PARK TO BE FUNDED THROUGH THE CABLE FUND

July 1, 2019

WHEREAS, the City Council adopted Resolution 24-19 to authorize the City Manager to contract with Ironwood Design Group to provide a conceptual design for a Veterans' Memorial at Stein Park, and

WHEREAS, Ironwood Design Group presented this conceptual design to the Veteran's Park Commission and they support the conceptual design as presented and recommend proceeding with final design services, and

WHEREAS, this recommendation was presented to the Finance Committee and they support the recommendation, and

WHEREAS, final design services include geotechnical engineering and survey of the site, final design plans, and bid documents with bid services at a cost not to exceed \$25,000 (Twenty Five Thousand dollars),

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to amend the contract with Ironwood Design Group of Newmarket, NH to provide final design services for a Veterans' Memorial at Stein Park, funded through the Cable Fund, at a cost not to exceed \$25,000 (Twenty Five Thousand dollars), and to take any other actions relative to this project determined to be in the best interest of the City.

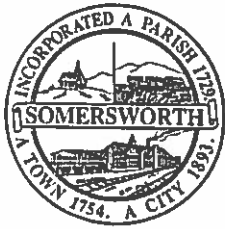
Authorization

Sponsored by Councilors:

David A. Witham
Martin Pepin
Martin P. Dumont Sr.

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 6-20

TO AUTHORIZE THE CITY MANAGER TO ORDER FORD PICKUP TRUCKS FOR THE DEPARTMENT OF PUBLIC WORKS AND FIRE DEPARTMENT WHICH WILL BE FUNDED BY A LEASE PURCHASE AGREEMENT

August 5, 2019

WHEREAS the City of Somersworth's Capital Improvement Plan proposes a replacement schedule for City equipment to maintain fleet integrity, standardize equipment and reduce maintenance costs, and

WHEREAS, the City of Somersworth's approved FY2019-2020 budget provides funding through a lease purchase agreement for the following vehicle replacements,

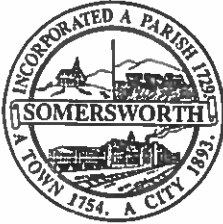
- Ford F-350 with Plow for the Fire Department;
- Ford F-450 Chassis for the Fire Department to be outfitted as a Forestry Vehicle under a separate contract;
- Ford F-550 Truck Chassis for the Department of Public Works and to contract with Howard P. Fairfield for the winter plow related equipment including plow gear; and

WHEREAS, City staff has evaluated the advantage of the use of a standard vehicle manufacturer acquisition policy and recommends the use of the NH State bid list for Ford vehicles as the most efficient method of procuring these new vehicles, and

WHEREAS, the Finance Committee has reviewed these purchases with staff and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to order the aforementioned vehicle replacements with winter plow equipment which is funded in the approved FY2020 City budget through a lease purchase agreement, and take any and all other such actions relative to the purchases determined to be in the best interest of the City.

| Authorization | |
|--|-----------------------------------|
| <i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr. | <i>Approved:</i> City Attorney |



City of Somersworth – Resolution

Resolution No: 7-20

TO AUTHORIZE THE CITY MANAGER TO ORDER ONE 6-WHEEL DUMP TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS WHICH WILL BE FUNDED BY A LEASE PURCHASE AGREEMENT

August 5, 2019

WHEREAS the City of Somersworth's Capital Improvement Plan proposes a replacement schedule for public works equipment to maintain fleet integrity, standardize equipment and reduce maintenance costs, and

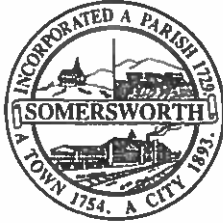
WHEREAS, the City of Somersworth's approved FY2019-2020 budget provides funding for a new 6-Wheel Dump Truck through a lease purchase agreement, and

WHEREAS, City staff evaluated equipment from qualified vendors for the purchase of the 6-wheel dump/plow truck and related equipment and recommends contracting with Peterbilt of Bow, New Hampshire for the truck and chassis, and to contract with Howard P. Fairfield Equipment of Pembroke, New Hampshire for the winter plow related equipment including plow gear; and

WHEREAS, the Finance Committee has reviewed these purchases with staff and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to order one new 6-Wheel Dump Truck with winter plow equipment which is funded in the approved FY2020 City budget through a lease purchase agreement, and take any and all other such actions relative to the purchase determined to be in the best interest of the City.

| Authorization | |
|--|-----------------------------------|
| <i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr. | <i>Approved:</i> City Attorney |



City of Somersworth -- Resolution

Resolution No: 8-20

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DEPARTMENT OF NATURAL AND CULTURAL RESOURCES FOR A LAND AND WATER CONSERVATION FUND GRANT TO MAKE IMPROVEMENTS TO JULES BISSON PARK

August 5, 2019

WHEREAS, the City of Somersworth has been notified of the award of a Land and Water Conservation Fund Grant for improvements to Jules Bisson Park, and

WHEREAS, the City of Somersworth is eligible to receive \$45,000 (Forty Five Thousand dollars) requiring a local match of \$45,000 (Forty Five Thousand dollars), and

WHEREAS, the grant will allow the City of Somersworth to make certain improvements to the Jules Bisson Park to include replacement of the playground structure, install a new picnic shelter, expand and improve accessibility in the parking area, and

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

| | | |
|----------------------------|---|-----------------|
| LWCF Grant (50%) | = | \$45,000 |
| City Cash Match (50%) | = | \$45,000 |
| <u>Total Project Award</u> | = | <u>\$90,000</u> |

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, expend the grant proceeds in accordance with the grant documents, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

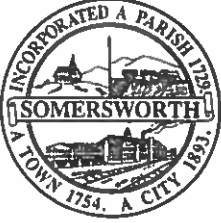
Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 9-20

TO AUTHORIZE THE CITY TO USE FUNDING FROM THE CITY PARKS AND PARKS FACILITIES RECONSTRUCTION OR REHABILITATION CAPITAL RESERVE FUND AS PART OF THE LOCAL MATCH FOR A LAND AND WATER CONSERVATION FUND GRANT

August 5, 2019

WHEREAS, the City Council adopted Resolution 20-18 to authorize the City Manager to apply for a Land and Water Conservation Fund (LWCF) Grant for improvements to Jules Bisson Park, and

WHEREAS, the City Council has been notified the City has been awarded the LWCF Grant for the improvements to Jules Bisson Park, and

WHEREAS, the grant award requires a local match in the amount of \$45,000 (Forty Five Thousand dollars), and

WHEREAS, the City Council intends to fund a portion of the amount required for this match from the City Parks and Parks Facilities Reconstruction or Rehabilitation Capital Reserve Fund which has \$31,500 (Thirty One Thousand Five Hundred dollars) available, and

WHEREAS, the City Council is designated as agents to expend these funds,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City may utilize \$31,500 (Thirty One Thousand Five Hundred dollars) from the City Parks and Parks Facilities Reconstruction or Rehabilitation Capital Reserve Fund toward the match for the Land and Water Conservation Fund Grant, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 10-20

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF SAFETY TO RETROFIT FIRE DEPARTMENT PORTABLE AND MOBILE RADIOS WITH INTEROPERABILITY TECHNOLOGY

August 5, 2019

WHEREAS, the City of Somersworth has been notified of the availability of the 2019 Federal Homeland Security Grant Program through the New Hampshire Department of Safety; and

WHEREAS, the City of Somersworth is eligible to receive up to \$1,000 (One Thousand dollars); and

WHEREAS, the City of Somersworth is not required to provide a match, but be reimbursed for vendor services to retrofit one base station radio: 34 portable radios: and 8 mobile radios with interoperability technology to meet federal P-25 statewide compliance; and

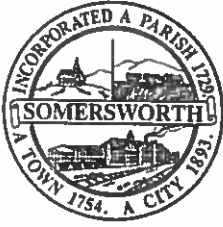
EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

| | | |
|---------------------|---|-------------|
| HSGP GRANT | = | \$ 1,000 |
| <u>CITY MATCH</u> | = | <u>\$ 0</u> |
| TOTAL PROJECT AWARD | = | \$ 1,000 |

WHEREAS, the grant will allow the City of Somersworth to bring Fire Department communications systems into Federal P-25 interoperability compliance;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents, agreements and take any and all such actions necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

| Authorization | |
|--|-----------------------------------|
| <i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr. | <i>Approved:</i> City Attorney |



City of Somersworth – Resolution

Resolution No: 11-20

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF SAFETY TO PURCHASE EQUIPMENT FOR THE FIRE DEPARTMENT FOR USE IN RESPONSE TO ACTIVE SHOOTER EVENTS

August 5, 2019

WHEREAS, the City of Somersworth has been notified of the availability of the 2017 New Hampshire Homeland Security Grant Program grant through the New Hampshire Department of Safety; and

WHEREAS, the City of Somersworth is eligible to receive up to \$6,000 (Six Thousand dollars) for the purchase of equipment used in response to active shooter events; and

WHEREAS, the equipment purchased with the grant funding will enhance the Fire Department's operational ability as a support agency in active shooter events; and

WHEREAS, the City of Somersworth is not required to provide a local match:

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

| | | |
|---------------------|---|---------|
| HSGP GRANT | = | \$6,000 |
| CITY MATCH | = | \$ 0 |
| TOTAL PROJECT AWARD | = | \$6,000 |

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements, and take any and all such actions necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

| Authorization | |
|--|---------------------------------------|
| <i>Sponsored by request:</i> Mayor Dana S. Hilliard | <i>Approved:</i> City Attorney |

Bob Belmore

From: Dana S. Hilliard
Sent: Friday, July 12, 2019 5:31 PM
To: Bob Belmore; Trish Harris; Brenda Breda
Subject: Fwd: Sustainability Committee Resignation

FYI

"That a man is straying from the right path is NO reason that he should be cast away" - Tao Teh Ching

Dana S. Hilliard
Mayor
City of Somersworth

Begin forwarded message:

From: Sarah McGraw <sarah.mary89@gmail.com>
Date: July 4, 2019 at 5:01:16 PM EDT
To: "Dana S. Hilliard" <dhilliard@somersworth.com>
Cc: Scott Orzechowski <scott.orzechowski@comcast.net>
Subject: Sustainability Committee Resignation

Dear Mayor Hilliard,

I am writing to formally submit my resignation from the Sustainability Committee. I am hoping to devote more of my time to the Conservation Commission and not overwhelm my commitments.

The Sustainability Committee is working on some very important work in regards to creating a more Sustainable Somersworth and I hope to support them as a non-member.

Thank you!

Sarah

h

Trish Harris

From: Shanna Saunders
Sent: Monday, July 29, 2019 4:15 PM
To: Trish Harris; Brenda Breda
Cc: Bob Belmore; Ron LeHoullier
Subject: FW: Jameson Small PB Resignation

Please see the resignation letter below.

Shanna

Shanna B. Saunders
Director of Development Services

City of Somersworth, NH
One Government Way
Somersworth, NH 03878

(603) 692-9519
ssaunders@somersworth.com
www.Somersworth.com

"Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has." Margaret Mead

-----Original Message-----

From: jameson Small <jamesoninnh@gmail.com>
Sent: Wednesday, July 24, 2019 5:41 PM
To: Shanna Saunders <ssaunders@somersworth.com>
Subject: Jameson Small PB Resignation

Dear Somersworth Planning Board,

Due to a very busy growing season and my upcoming marriage, it is best that at this time I resign my position on the Planning Board effective immediately. I hope my absence has not been hindering any pending proposals.

I have enjoyed my time and work with you all and have learned a great deal. I wish you all the best and will surely see you all out and about town.

Thanks again and take care,
Jameson Small

Sent From iPhone

July 18, 2019

The Honorable Chris Sununu
Governor of New Hampshire
Concord, NH 03301

Dear Governor Sununu:

As leaders of cities and towns across the state, we wanted to write to you to express our concerns about your budget veto, and to urge you to accept the State House's compromise budget to continue to move our state and our communities forward.

We appreciate that our legislators in Concord worked for many months to secure \$200 million more for our communities in education funding and municipal aid, which could provide a much needed reprieve for New Hampshire residents who have taken on the burden of property taxes to make up for diminished state funding. When you vetoed everything from funding for substance use disorder treatment to investments in local education to municipal aid you left the people of New Hampshire wondering what will happen to services and programs they depend on, and left communities across the state unable to plan for their future.

Further, the State House passed a balanced budget that adds money to New Hampshire's rainy day fund at the end of the biennium. Your proposal on the other hand includes tax breaks for large corporations that result in a \$90 million revenue gap. To date, you have not detailed which programs you would cut to close the gap, and we fear you would rely on downshifting to our communities to pay for your proposed business tax breaks.

We need to have a budget now to make sure our communities have the resources they need for the year ahead. We are asking that you come to the negotiating table immediately, willing to accept legislators' compromise budget for the good of our communities.

Sincerely,

Jim Donchess, Mayor of Nashua

Paul Grenier, Mayor of Berlin

Dana Hilliard, Mayor of Somersworth

Caroline McCarley, Mayor of Rochester

Karen Weston, Mayor of Dover

Bill Barry, Manchester Alderman, Ward 10

Jill Brewer, Franconia Selectman

Gerri Cannon, member of the Somersworth School Board

Bettina Chadbourne, Keene City Councilor

Jonathan Cohen, member of the Hopkinton Budget Committee

Molly Cowan, Exeter Selectman

Paul Dargie, Milford Selectman

Katie Desrochers, member of the Manchester School Board, Ward 11

Michael Dowe, member of the Gilford Budget Committee

Norm Goupil, member of the Hopkinton School Board

Mitch Greenwald, Keene City Councilor

Karen Hatcher, Peterborough Selectman

Chris Herbert, Manchester Alderman, Ward 4

Sandy Keans, Rochester City Councilor

Sean Lewis, member of the Salem Budget Committee

Pat Long, member of the Manchester School Board, At-Large

Eric Meth, Franconia Selectman

Joe Pace, Kensington Selectman

Dorothy Piquado, member of the Gilford Budget Committee

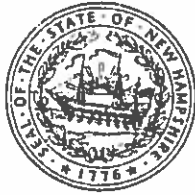
Heather Raymond, President of the Nashua Board of Education

Valerie Scarborough, member of the Plymouth Advisory Budget Committee

Ken Traum, Hopkinton Selectman

Alejandro Urrutia, member of the Hudson Budget Committee

CC: Senate President Donna Soucy, House Speaker Steve Shurtleff



THE GENERAL COURT
OF
NEW HAMPSHIRE
CONCORD 03301

DONNA M. SOUCY
PRESIDENT OF THE SENATE

STEPHEN J. SHURTLEFF
SPEAKER OF THE HOUSE

Dear Mayor Hilliard and Council members,

As the Legislature and Governor continue to negotiate the state budget, we understand that cities and towns are left waiting and wondering about the impact they will face. Throughout the budget process, the House and Senate have prioritized municipal aid and increased education funding, and we will continue to do so as we work with Governor Sununu to develop a budget that works for all New Hampshire communities, families, and businesses.

Our cities and towns are facing many crises including the opioid epidemic, mental health and education funding. In recent years, resources from the state to the municipalities have been diminished, leaving property taxpayers in your cities and towns responsible for picking up the tab. We know that continued downshifting is unsustainable. The budget passed by the committee of conference looks to reverse that trend and provide much needed relief to municipalities. This budget sends over \$200 million more to communities in education funding and municipal aid than the previous biennium.

We are grateful for the work you do as leaders in your community and believe it is important for you receive the full story on the budget.

First, it is important for you to know that the budget the Legislature delivered is structurally sound. Our budget takes advantage of a surplus and uses it to fund about \$110 million in one-time capital expenses. Our budget still adds money to New Hampshire's rainy-day fund at the end of the biennium, leaving it at the highest level in state history.

Second, because this budget has not been signed into law, school districts will see another 4% reduction in education funding on September 1st and will not see the \$40 million in municipal grants the House and Senate provided in our budget. The status quo will lead to downshifting of costs to cities and towns and we understand that the status quo is no longer acceptable.


Third, while Governor Sununu claims we can fund everything in our budget and address all of New Hampshire's needs without the additional corporate tax breaks he vetoed this budget over, that's simply not true. If we move forward with another round of tax breaks, the state will be left with a \$90 million revenue gap. Those funds are critical to building this budget which provides municipal aid, increases education funding, and addresses critical crises like the opioid epidemic, mental health crisis, and child protection crisis. These programs will benefit all taxpayers, including homeowners and businesses in your municipality.

Before we passed our final budget, the Legislature addressed many of the governor's concerns and sought to find meaningful compromise because we know delivering a budget that works for New Hampshire is bigger than any individual priority. Governor Sununu said he would veto a budget that closes the capital gains loophole to fund education. We took that out. Governor Sununu said he would veto a budget because he opposes paid family and medical leave insurance. We took that out, too. Now the Governor needs to be come to the negotiating table willing to compromise, for the good of New Hampshire.

Overall, the Legislature passed a budget that deals head-on with the many crises facing the state and helps expand economic opportunity for everyone, without implementing any new taxes. This budget was the product of input from agencies, stakeholders, citizens, and municipalities. And it was put together through hundreds of hours of work, collaboration, and compromise. It truly is a budget that works for everyone. We remain committed to working with the Governor toward a timely resolution.

Again, we appreciate the opportunity to present the full story on the budget. More importantly, we appreciate your hard work and dedication to New Hampshire and its citizens.

Sincerely,



Donna M. Soucy, Senate President



Stephen Shurtleff, Speaker of the House

The Legislature's budget contains many laudable programs, which I can find compromise on such as:

- \$40 million in Revenue Sharing from our current surplus back to cities and towns
- Restoring Education Stabilization Grants
- Fully funding Special Education
- Updating the Full-Day Kindergarten funding formula
- Increasing State Aid Grants for municipal wastewater facilities

Additionally, after listening to numerous communities across the state, my budget proposed a \$63.7 million targeted school building aid program. The Legislature removed this entire program and attempted to replace it with over \$100 million in long term education funding obligations, even though we currently spend more dollars per student than ever before in New Hampshire. While this massive increase in spending would create a huge budgetary problem, I do believe we can come to some rational common ground and find additional education dollars for communities most in need. I am the first Governor in the past 25 years to come up through New Hampshire's public schools. Our schools are some of the best in the nation, because they deliver results. I believe in our teachers. I believe in the students. I want to ensure they have additional resources, but this must be achieved in a sustainable and responsible manner.

As always, I remain committed to working with the Legislature to craft a budget that balances within itself, and that meets the needs of the citizens all across New Hampshire. Concord can be somewhat of a bubble, and legislatures can be more in tune with professional lobbyists than the citizens they represent. I have attached to this letter a document that shows my proposed compromise on Business Tax Rates, and a document that outlines what I believe to be the grounds for a budget compromise that works for the citizens of New Hampshire. I ask that you speak to your Representatives and Senators. Ask them to listen to the citizens of New Hampshire who appreciate our strong economic advantages and don't want to be needlessly burdened with more taxes. We must budget our state in a responsible and sustainable way, just as you do.

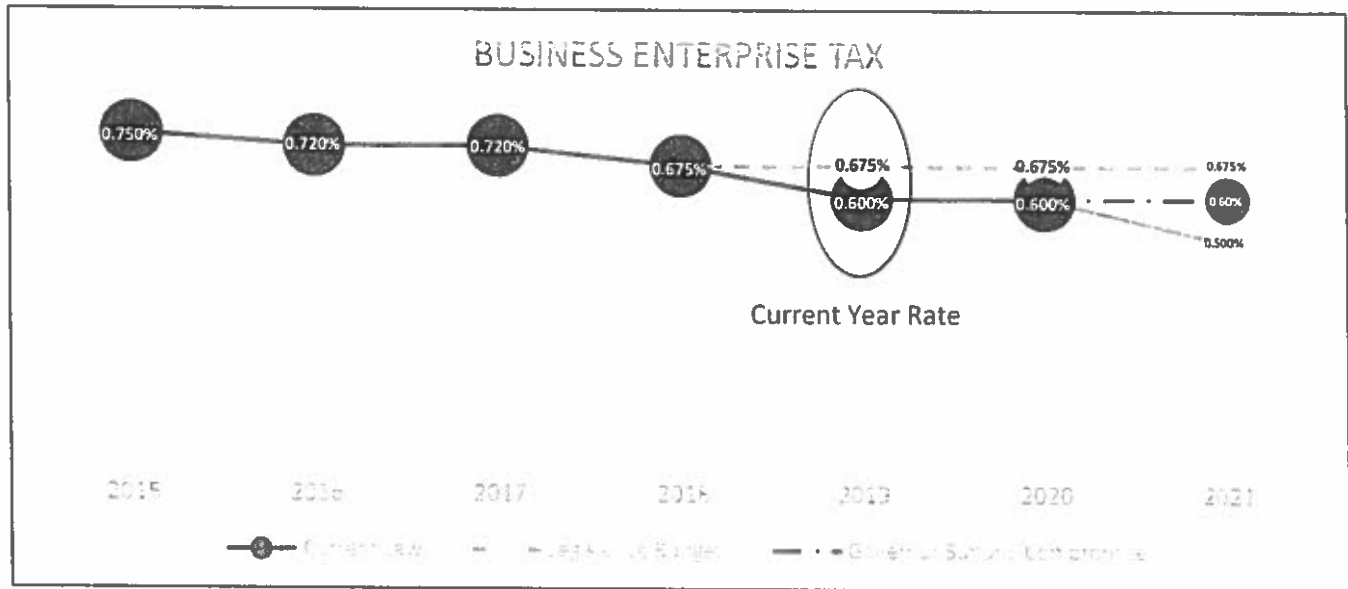
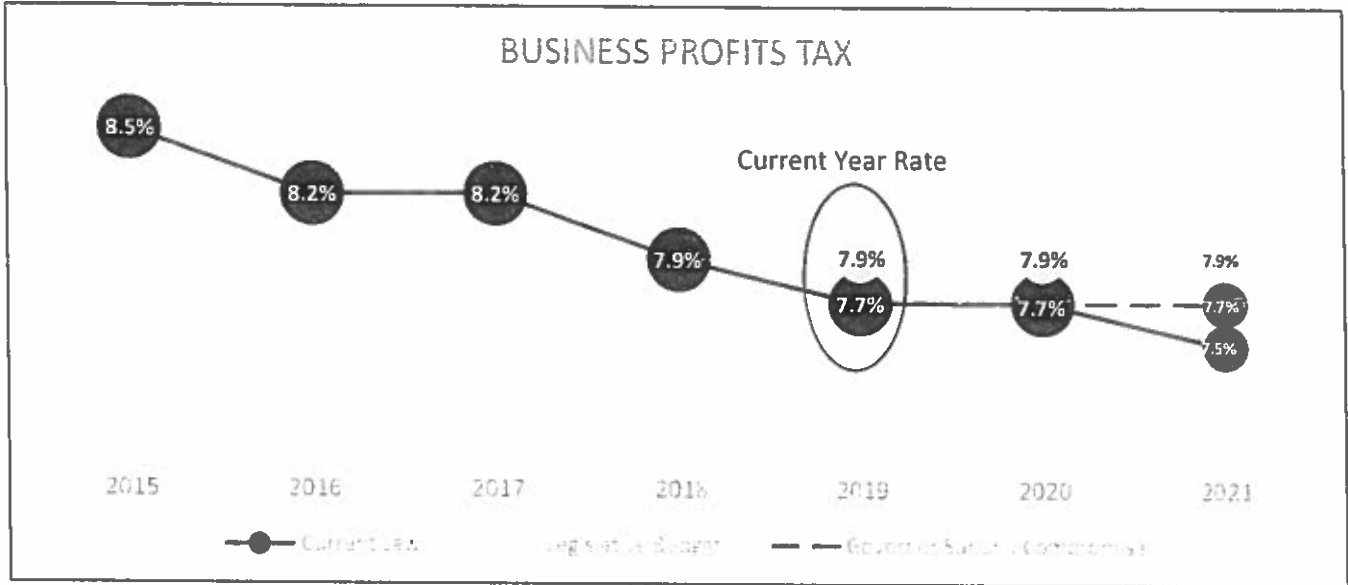
If you would like to learn more, please designate one local elected official to attend and represent your city/town at an informational session I am hosting on Friday, July 19th at 10:00am at Sweeney Auditorium at the New Hampshire Technical Institute, located at 23 Institute Drive in Concord. Your town's designee must RSVP to governorsununu@nh.gov to receive their personalized confirmation letter.

Thank you for your service to our great state.

Sincerely,



Christopher T. Sununu
Governor





ROADMAP TO COMMON GROUND

- **Balanced budget**
- **Fully funds Special Education Aid**
- **24 bed forensic hospital**
- **Relocate Inpatient Psychiatric Care for Children**
- **Fully funds the waitlist for the developmentally disabled with a 2.5% rate increase**
- **\$63.7 million in building aid to property-poor school districts**
- **\$24 million in strategic workforce investments to the university system**
- **\$32.5 million student debt assistance program**
- **\$40 million in municipal revenue sharing to cities & towns**
- **\$3 million lead remediation grant program**
- **\$1.5 million for state-owned dam repair**
- **Voluntary Family Medical Leave Insurance Program**
- **No changes to the education funding formula**
- **Stabilization grants for schools in 2020 and 2021 at 90%, a \$14 million total increase**
- **\$14.6 million for Department of Transportation Fleet Replacement**
- **\$30 million for targeted Medicaid provider rate increases**
- **\$14 million in direct scholarships to college students**
- **Funds additional DCYF workers, as outlined in SB 6**
- **Funds mental health services, as outlined in SB 11 and 14**
- **Comprehensive business tax reform**
- **No increase to business tax, capital gains tax, or income tax required**

July 23, 2019

Mayor Hilliard

City Council Members

I would like to express my interest in the open at-large School Board seat.

I have previously served on the Board for 12 years.

Served on: Buildings and Ground committee

Budget and Revenue Committee

Joint Building committee for Idlehurst School

Chairman for the Joint Building committee for the CTC
Renovation.

Was appointed to the space needs committee in 2000

Thanks for your consideration

A handwritten signature in cursive script that reads "Ken Bolduc". The signature is written in black ink and is positioned above the printed name.

Ken Bolduc

112 Union St.

Todd M. Marsh
11 Deer Creek Run
Somersworth, NH 03878
603-841-5717

July 24, 2019

City of Somersworth
1 Government Way
City Clerks Office
Attn: Trish Harris, Mayor Hilliard and City Council
Somersworth, NH 03878

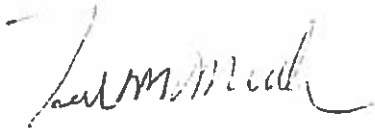
Re: School Board Appointment

Honorable Mayor Hilliard and City Council,

It is with a sense of commitment to public service and a feeling of enthusiasm that I submit my name for consideration for the vacant School Board position.

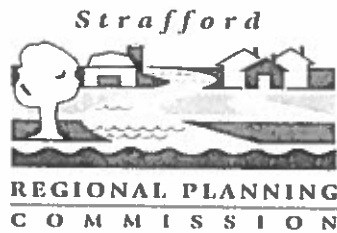
I believe my previous service on the School Board, City Council, Charter Commission, Ethics Commission, Tri City Mayor's Taskforce on Homelessness and my career experience as the former Homeless Center for Strafford County Executive Director and current City of Rochester Welfare Director provides me with unique broad experience and perspective. I hope you determine my experience and perspective to be of value to my decision making, cooperative leadership approach and contribution to our overall community dialogue.

Sincerely,



Todd M. Marsh

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

July 18, 2019

Dana Hilliard, Mayor
Somersworth City Council
City Hall
One Government Way
Somersworth NH 03878

Dear Mayor Hilliard:

The Strafford Metropolitan Planning Organization (SMPO) is responsible for transportation planning for the region. The MPO is comprised of the Policy Committee and the Technical Advisory Committee (TAC). Each of the eighteen communities is a member of the MPO through their association with Strafford Regional Planning Commission (SRPC). The TAC is typically comprised of municipal staff representatives. They provide leadership and make recommendations to the SMPO Policy Committee. The Policy Committee is comprised of all SRPC Commissioners and other transportation and transit providers and agencies in the State and region.

This letter represents our biennial solicitation for SMPO TAC appointees. Members will be appointed for two years, in this case, Fiscal Years 2020 and 2021. The TAC meets at 9 a.m. on the first Friday of every month to give and receive input on regional transportation issues and is a critical component in the decision-making process for the MPO.

Please list your representative(s) to the SMPO TAC, so that we may update our mailing lists for fiscal year 2020, which began on Jul. 1, 2019 (it is especially important to include updated email addresses). Please return the appointment form to SRPC via fax, email, or mail. If you would like to appoint an alternate, you may do so. Both the appointed representative and the appointed alternate will receive TAC mailings.

You can keep the same appointments as in prior fiscal years or you can appoint new members. The following individuals were appointed to the SMPO Technical Advisory Committee for Fiscal Years 2018 and 2019. If you wish to appoint new members, please add their names on the attachment. If information for the current appointee and alternate is incorrect, please add the correct information.

CURRENT APPOINTEE:

Shanna Saunders
City Hall
1 Government Way
Somersworth, NH 03878
ssaunders@somersworth.com

ALTERNATE 1:

Michael Bobinsky
Public Works Facility
18 Lilac Lane
Somersworth, NH 03878
mbobinsky@somersworth.com

ALTERNATE 2:

Bob Belmore
City Hall
1 Government Way
Somersworth, NH 03878
bbelmore@somersworth.net

Sincerely,

Jennifer Czysz, AICP
Executive Director

cc: Shanna Saunders, Michael Bobinsky, Bob Belmore, Tracy Gora

150 WAKEFIELD STREET · SUITE 12 · ROCHESTER, NEW HAMPSHIRE 03867-1300
TEL: 603.994.3500 FAX: 603.994.3504 E-MAIL: SRPC@STRAFFORD.ORG
WWW.STRAFFORD.ORG

NEW APPOINTEE AND ALTERNATE

FY 2020 – FY 2021 APPOINTEE

Name:
Address:
Phone Number:
Email:

FY 2020 – FY 2021 ALTERNATE 1

Name:
Address:
Phone Number:
Email:

FY 2020 – FY 2021 ALTERNATE 2

Name:
Address:
Phone Number:
Email:

The signatures of the Appointing Official(s) listed below confirm that the above named individual(s) shall be appointed as the City of Somersworth representative(s) of the MPO Technical Advisory Committee (TAC) for the period of July 1, 2019 to June 30, 2021.

Appointing Official:
Date:

Appointing Official:
Date:

Appointing Official:
Date: