

CITY OF SOMERSWORTH
AGENDA FOR TUESDAY, FEBRUARY 18, 2020

7:00pm City Council Meeting

-
1. Roll Call of Members
 2. Pledge of Allegiance
 3. Public Hearings
 - A. **Resolution No. 29-20** - Vote to Authorize a Bond to Replace the Elevator at the Somersworth Middle School
 4. Comments by Visitors
 5. Consent Calendar
 - A. Approve Minutes of the City Council Workshop – Cemetery Road Complete Streets Design held on February 3, 2020
 - B. Approve Minutes of the City Council Meeting held on February 3, 2020
 6. Comments by City Councilors
 7. Communications
 - A. Letter from Michael X. Watman regarding a donation to the Veterans Memorial Park
 8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
 9. Mayor's Report
 10. Report of Standing Committees
 11. Report of Special Committees, City Officers and City Manager
 12. Nominations, Appointments and Elections
 - Nominations Requiring Council Confirmation Vote
 - A. Richard Brooks, appointment to the Historic District Commission, with a term to expire February 2023

- B. Kenneth Vincent, as an Alternate Member to the Zoning Board of Adjustment, with a term to expire February 2023 (Explanation: Nominated as a Citizen Appointment; not as a Council Representative)

Nominations Introduced for Council Confirmation Vote

- A. Matthew Keiser, Re-Appointment as a Member of the Zoning Board of Adjustment, with a term to expire, March 2023
- B. Margaret Roberge, Re-Appointment as a Member of the Board of Cemetery Trustees, with a term to expire, March 2025

13. Lay on the Table

14. Unfinished Business

RESOLUTIONS

- A. **Resolution No. 29-20** - Vote to Authorize a Bond to Replace the Elevator at the Somersworth Middle School

15. New Business

RESOLUTIONS

- A. **Resolution No. 30-20** - Vote to Authorize a City Fundraising Campaign for the Creation of a Dog Park at Millennium Park
- B. **Resolution No. 31-20** - Vote to Forgive Two Notes and Release Two Mortgages and Security Agreements from Queensbury Mill Limited Partnership
- C. **Resolution No. 32-20** - Vote to Authorize the City Manager to Apply for a Grant with the United States Department of Justice COPS Hiring Program to Add Two Additional Police Officers

16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth – Resolution

Resolution No: 29-20

VOTE TO AUTHORIZE A BOND TO REPLACE THE ELEVATOR AT THE SOMERSWORTH MIDDLE SCHOOL

February 3, 2020

WHEREAS, the elevator at the Somersworth Middle School is essential to providing access for every student to all sections of the Middle School; and

WHEREAS, School Officials recommend replacing the elevator due to its age, concern of its reliability, and lack of access to replacement parts that may be required to repair the elevator should it stop working, and

WHEREAS, the estimated cost to replace the elevator is \$650,000 (Six Hundred Fifty Thousand dollars), and

WHEREAS, the project costs include architecture, engineering, construction, and any other ancillary costs associated with the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT an amount not to exceed \$650,000 (Six Hundred Fifty Thousand dollars) is appropriated to replace the elevator at the Somersworth Middle School; and

BE IT FURTHER RESOLVED THAT:

- (a) the City Manager is authorized to borrow up to \$650,000 (Six Hundred Fifty Thousand dollars) under the Municipal Finance Act and issue bonds and notes payable within 15 years from their dates, and
- (b) the City Manager is authorized to issue temporary notes in anticipation of the issue of these bonds or notes, and
- (c) the City Manager is authorized to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project, and
- (d) the estimated useful life of this project is expected to exceed 15 years.

| Authorization | |
|---|-----------------------------------|
| <i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Donald Austin | <i>Approved:</i> City Attorney |

City of Somersworth – Resolution 29-20

History

| | | | |
|------------------|------------|---------------------|--|
| First Read Date: | 02/03/2020 | Tabled: | |
| Public Hearing: | | Removed From Table: | |
| Second Read: | | | |

Discussion

| Voting Record | | YES | NO |
|---------------------------------------|---------|---------------|---------------|
| Ward 1 Councilor | Pepin | | |
| Ward 2 Councilor | Vincent | | |
| Ward 3 Councilor | Dumont | | |
| Ward 4 Councilor | Austin | | |
| Ward 5 Councilor | Michaud | | |
| At Large Councilor | Witham | | |
| At Large Councilor | Gerding | | |
| At Large Councilor | Cameron | | |
| At Large Councilor | Paradis | | |
| TOTAL VOTES: | | | |
| On / / . Resolution 29-20 | | PASSED | FAILED |

32 Lil Nor Avenue
Somersworth NH 03878-1921
January 31, 2020

Scott A. Smith
Finance Director
City of Somersworth
One Government Way
Somersworth NH 03878

Dear Scott,

It would be my pleasure to make a donation in the amount of five hundred dollars (\$500) to the Somersworth Veterans Memorial at Stein Park to purchase ten (10) memorial bricks in honor of veterans who might not have anyone able to honor them.

If any or all of these monies are not required for that purpose, then the funds may be directed toward any costs for the memorial as deemed appropriate.

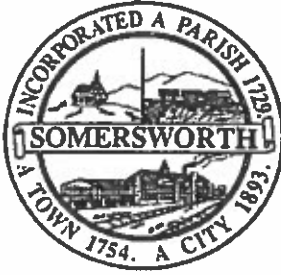
Many thanks for your help in this matter and for the work you do on behalf of the City of Somersworth.

Best,

A handwritten signature in black ink that reads "Mike Watman". The signature is written in a cursive, flowing style.

Michael X. Watman

encl. Check #1332



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Richard Brooks
Telephone: 603-765-6054 Email: Rich@OnlyJeepParts.com
Residence Address: 18 Linden St
Mailing Address (if different): Same
Resident of Somersworth for 16 Years Ward 1
Registered Voter: Yes X No
Education Level: GED

Please list any organizations, groups, or other committees you are involved in:

ZBA (Vice Chair)

I am interested in serving on the following Board, Commission or Committee (s):

HDC

My Background or Interests are: Cabinet Making, Drafting, Residential Construction
classes during High School. Homeowner within Somersworth Historic District.
Appreciation for the Historic Character of Somersworth and interested in helping
to preserve that fragile character.

over



I have served on the following Committee (s) in the past: HDC, HDC Review Subcommittee,
HDC Boundary Subcommittee, HDC Education and Outreach Subcommittee, Plaza Commission

Would you be able to commit to attending all meetings? Yes X No

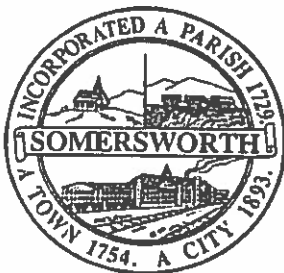
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: 

Date: 12-19-19

Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Matthew Keiser

Telephone: 603-767-5467 Email: rmkeiser@comcast.net

Residence Address: 6 Flynn Street Somersworth

Mailing Address (if different): —

Resident of Somersworth for 33 Years Ward 1

Registered Voter: Yes ☒ No ☐

Education Level: Bachelor of Science

Please list any organizations, groups, or other committees you are involved in:

ZBA

I am interested in serving on the following Board, Commission or Committee (s):

ZBA

My Background or Interests are: Six years on ZBA, currently chair

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I have served on the following Committee (s) in the past: School Board

Would you be able to commit to attending all meetings? Yes ☒ No ☐

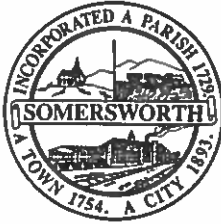
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3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Martha D. Kane

Date: 2/5/20

Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878



City of Somersworth – Resolution

Resolution No: 30-20

VOTE TO AUTHORIZE A CITY FUNDRAISING CAMPAIGN FOR THE CREATION OF A DOG PARK AT MILLENNIUM PARK

February 18, 2020

WHEREAS, the Somersworth City Council adopted Resolution 17-20 to develop a preliminary report on potential location/s and costs for a possible City Dog Park, and

WHEREAS, the City Manager worked with city staff to evaluate locations throughout the City and determined the best option for a City Dog Park is Millennium Park with an estimated cost of \$45,000, and

WHEREAS, staff reviewed this report with the Parks and Recreation Committee and the Committee supports this recommendation and further supports engaging in a fundraising campaign through March 31, 2020,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT that the City will begin a fundraising campaign for the creation of a Dog Park at Millennium Park, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the fundraising campaign will conclude on March 31, 2020.

| Authorization | |
|--|-----------------------------------|
| <i>Sponsored by Councilors:</i> Nancie Cameron Richard R. Michaud Martin Pepin Crystal Paradis | <i>Approved:</i> City Attorney |

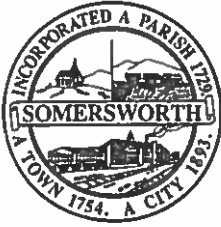
City of Somersworth – Resolution 30-20

History

| | | | |
|------------------|------------|---------------------|--|
| First Read Date: | 02/18/2020 | Tabled: | |
| Public Hearing: | | Removed From Table: | |
| Second Read: | | | |

Discussion

| Voting Record | | YES | NO |
|-----------------------------------|---------|--------|--------|
| Ward 1 Councilor | Pepin | | |
| Ward 2 Councilor | Vincent | | |
| Ward 3 Councilor | Dumont | | |
| Ward 4 Councilor | Austin | | |
| Ward 5 Councilor | Michaud | | |
| At Large Councilor | Witham | | |
| At Large Councilor | Gerding | | |
| At Large Councilor | Cameron | | |
| At Large Councilor | Paradis | | |
| TOTAL VOTES: | | | |
| On / / . Resolution 30-20 | | PASSED | FAILED |



City of Somersworth – Resolution

Resolution No: 31-20

VOTE TO FORGIVE TWO NOTES AND RELEASE TWO MORTGAGES AND SECURITY AGREEMENTS FROM QUEENSBURY MILL LIMITED PARTNERSHIP

February 18, 2020

WHEREAS, the Somersworth City Council adopted Resolution 28-95 on July 17, 1995 accepting conditions for the Queensbury Mill Congregate Housing Services Program under the Community Development Block Program (CDBG) by the City of Somersworth, and

WHEREAS, as part of this project, the City Council authorized the City Manager to enter into a contract with the Somersworth Housing Authority for the administration and supervision of the project, and

WHEREAS, the City of Somersworth, using the CDBG program, authorized the sub-granting of up to \$456,590 to the Queensbury Mill Limited Partnership with an additional \$31,150 designated as reimbursement for administrative expenses to the Somersworth Housing Authority, and

WHEREAS, to ensure performance of the CDBG obligations, the City entered into two (2) Notes and two (2) Mortgages and Security Agreements with the Queensbury Mill Limited Partnership, one for \$307,000, and one for \$87,000, both executed on September 11, 1996, and

WHEREAS, the Mortgage and Security Agreements become payable in 360 equal monthly payments beginning August 26, 2026 provided the Queensbury Mill Limited Partnership does not default on any of the Grant Agreements between the City and the NH Office of State Planning, and

WHEREAS, the Queensbury Mill Limited Partnership has met the obligations of the Grant Agreements and the Mortgage and Security Agreements are no longer required to ensure compliance with the Grant Agreements, and

WHEREAS, should the City enforce repayment under the Agreements it provides no benefit to the City as such payments would be required to be submitted to the State of New Hampshire,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT that the City Manager is authorized to sign any and all legal documents required to release and forgive the Queensbury Mill Limited Partnership from their obligations under the two (2) Notes and two (2) Mortgages and Security Agreements entered into with the City of Somersworth, and furthermore the City Manager is authorized to take any other action relative to this approval determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

David A. Witham
Donald Austin
Martin Pepin

Approved:

City Attorney

City of Somersworth – Resolution 31-20

History

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|------------------|------------|---------------------|--|
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| Ward 4 Councilor | Austin | | |
| Ward 5 Councilor | Michaud | | |
| At Large Councilor | Witham | | |
| At Large Councilor | Gerding | | |
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| At Large Councilor | Paradis | | |
| TOTAL VOTES: | | | |
| On / / . Resolution 31-20 | | PASSED | FAILED |



City of Somersworth – Resolution

Resolution No: 32-20

VOTE TO AUTHORIZE THE CITY MANAGER TO APPLY FOR A GRANT WITH THE UNITED STATES DEPARTMENT OF JUSTICE COPS HIRING PROGRAM TO ADD TWO ADDITIONAL POLICE OFFICERS

February 18, 2020

WHEREAS, the City Council would like to increase the number of police officers to improve the efficiency of the Police Department and continue to provide quality service throughout the City, and

WHEREAS, City staff has received notification that a new series of grants are available through the United States Department of Justice COPS hiring program that provides a 75% match with a maximum amount of up to \$125,000 per officer over a three year period; and

WHEREAS, if the City accepts a grant for additional police officers it must maintain these positions for one full year after the grant period,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to apply for a grant with the United States Department of Justice COPS Program to add two additional police officers, and take any and all other such actions on relative to this grant determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

David A. Witham
Martin Pepin
Donald Austin
Kenneth S. Vincent
Nancie Cameron
Crystal Paradis

Approved:

City Attorney

City of Somersworth – Resolution 32-20

History

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| At Large Councilor | Gerding | | |
| At Large Councilor | Cameron | | |
| At Large Councilor | Paradis | | |
| TOTAL VOTES: | | | |
| On / / . Resolution 32-20 | | PASSED | FAILED |