

City of Somersworth
City Council Meeting Agenda
City Council Chambers
Tuesday February 22, 2022
7:00 p.m.

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearing
 - A. **Ordinance No. 7-22** - To Amend Chapter 4, Personnel Rules & Regulations, Section 7.3 Holidays
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on February 7, 2022
6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Election
 - Nominations being introduced for a Council Confirmation Vote:
 - A. Kimberly Shoen for Appointment as a Member of the Historic District Commission with a term to expire February, 2025
 - B. Tim Metivier for Appointment as an Alternate Member of the Historic District Commission with a term to expire February, 2025

Mayoral Appointments Not Requiring Council Vote:

- A. Captain Duval as Chair of the Traffic Safety Committee

13. Lay on the Table

14. Unfinished Business

ORDINANCES

A. **Ordinance No. 7-22** - To Amend Chapter 4, Personnel Rules & Regulations, Section 7.3 Holidays

15. New Business

RESOLUTIONS

A. **Resolution No. 23-22** – To Authorize the City Manager to Contract with Pavex Inc., of Methuen, Massachusetts for Fiscal Year 2022 Road Resurfacing Improvements

B. **Resolution No. 24-22** - To Authorize the City Manager to Contract with Connecticut Sealcoating of Bethlehem, Connecticut for Fiscal Year 2022 Street Crack-Sealing

OTHER

A. Discuss the Sale and Development of the Former Breton's Cleaners Site at 1 Winter Street (Request of the Economic Development Committee)

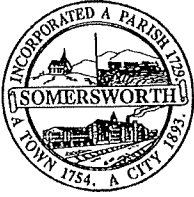
16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth – Ordinance

Ordinance No: 7-22

**TO AMEND CHAPTER 4, PERSONNEL RULES & REGULATIONS,
SECTION 7.3 HOLIDAYS**

February 7, 2022

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4, Personnel Rules and Regulations, Section 7.3, Holidays:

1. Strike the word twelve and replace it with the word thirteen.
2. Add Juneteenth Day

Authorization

Sponsored by Councilors:

Richard Michaud
Matt Gerding
Nancie Cameron
Donald Austin

Approved:

City Attorney

City of Somersworth – Ordinance 7-22

History

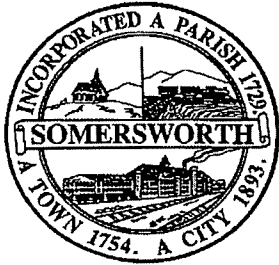
First Read Date:	02/07/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

02/07/2022

Ordinance No. 7-22 will remain in first read until call of the Chair. Public Hearing scheduled for next City Council meeting.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On	Ordinance 7-22	PASSED	FAILED



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

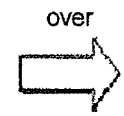
Name: Kimberly Shoen
Telephone: 603-312-1450 Email: ShoenESQ@gmail.com
Residence Address: 125 High Street, Somersworth
Mailing Address (if different): _____
Resident of Somersworth for 24 Years Ward 1? - I vote at City Hall
Registered Voter: Yes Y No _____

Education Level:
Juris Doctorate

Please list any organizations, groups, or other committees you are involved in:
Member of the Chamber of Commerce prior board member
of the chamber of commerce organization of the downtown
Business association

I am interested in serving on the following Board, Commission or Committee (s):
Historic District Commission

My Background or Interests are: See attached letter



December 30, 2021

Hand Delivered

City of Somersworth
ATTN: City Clerk's Office
One Government Way
Somersworth, New Hampshire 03878

Re: Application for Boards, Commissions and Committees

Dear Sir or Madam:

Enclosed please find an application to be a member of the Historic District Committee. I have lived in Somersworth since March 1996 and have owned a historic home here since December 1997. I have a background in both antique collection and the renovation of an 1800s barn and farmhouse growing up. I also grew up in a community with a significant number of Amish and so have seen firsthand how things are built in an older fashion.

I have done my best to research options and to preserve the character of the home I own at 125 High Street since I purchased it in December 1997. My finds have included restoring rather than replacing the original windows and finding reproduction wooden front doors that look period. I have also kept the original trim on the house and painted it in a traditional Victorian fashion. Along the way, I have presented and been before the Historic District Committee seeking permits to repair and restore my property.

Prior to having children, I spent a number of years as part of the Somersworth Chamber of Commerce including several years on the board. I was an inaugural member of the now defunct Downtown Business Association which worked to put some benches in town among other small clean up projects and spirit projects like a holiday decorating contest. When the town sought to become a Mainstreet community, I was also part of that process. I have taken a number of years off to raise my children and now with the youngest about to get her license, I am ready to return to a roll of giving back to my community. I believe my experience will make me a valuable member of the Historic District Committee. I may also seek to restart the Downtown Business Association in the next year or so given that the Mainstreet program is defunct.

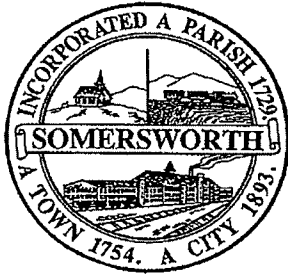
Please contact me if you need anything further.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Shoen', with a stylized flourish at the end.

Kimberly A. Shoen, Esq.

KAS
Enclosures



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Tim Metivier
Telephone: 603 817 9946 Email: metcoad@gmail.com
Residence Address: 142 Curran Way
Mailing Address (if different): _____
Resident of Somersworth for 61 Years Ward 1
Registered Voter: Yes No _____
Education Level: AB from Macintosh College

Please list any organizations, groups, or other committees you are involved in:
Chair of CTC Building Trades Trust, President of
NH Seacoast Officials Ass., Advisor to Cemetery Committee

I am interested in serving on the following Board, Commission or Committee (s):

HDC Planning

My Background or Interests are: 11 years as the city's rep on
HDC, 15 Years as Somersworth's Code officer

over



I have served on the following Committee (s) in the past: _____

Would you be able to commit to attending all meetings? Yes No

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: _____

Timothy Melvin

Date: _____

1/26/22

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth – Resolution

Resolution No: 23-22

TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH PAVEX INC., OF METHUEN, MASSACHUSETTS FOR FISCAL YEAR 2022 ROAD RESURFACING IMPROVEMENTS

February 22, 2022

WHEREAS the City Council adopted Resolution 11-22 authorizing the City Manager to prepare and request bids from qualified contractors for road improvements to the following City streets;

Rocky Hill Road (Otis Rd. to RR Tracks)
Interstate Drive (Rte. 108 to the End)
Ellswick Street (High St. to Sinclair Ave.)
Wolcott Street (High St. to Sinclair Ave.)
Sinclair Avenue (High St. to Ellswick St.)
Mt. Vernon Street (Grand St. to Prospect St.); and

WHEREAS the bids received were such that additional road improvements could be made based on funding available and the Public Works and Environment Committee recommends adding the following City streets to the FY 2022 road resurfacing program;

Beacon Street (High St to Prospect St)
Grove Street (High St to Prospect St)
Highland Street (High St to Grand St)
Mt. Vernon Street (High St to Grand St)
Noble St (High St to Prospect St)
Paint fog lines on Rocky Hill Road (Otis Rd to Whippoorwill Way), and

WHEREAS, City staff reviewed the results of the bids received and recommends contracting with Pavex Inc., of Methuen, Massachusetts to make these road improvements at a cost not to exceed \$876,357 (Eight Hundred Seventy-Six Thousand Three Hundred Fifty-Seven dollars), and

WHEREAS, the Public Works and Environment Committee has reviewed the recommendation by staff to award the contract to Pavex, Inc. and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Pavex Inc., of Methuen, Massachusetts for road improvements to the aforementioned City streets at a cost not to exceed \$876,357 (Eight Hundred Seventy-Six Thousand Three Hundred Fifty-Seven dollars) and to take any other actions on behalf of this project determined to be in the best interest of the City.

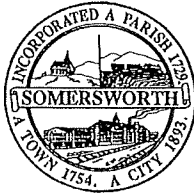
Authorization

Sponsored by Councilors:

David A. Witham
Denis Messier
Martin Pepin
Kenneth Vincent

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 24-22

TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH CONNECTICUT SEALCOATING OF BETHLEHEM, CONNECTICUT FOR FISCAL YEAR 2022 STREET CRACK-SEALING

February 22, 2022

WHEREAS the City Council adopted Resolution 11-22 authorizing the City Manager to prepare and request bids from qualified contractors for crack-sealing on the following City streets;

Davis Street	Aspen Drive
Chadwick Lane	Milo Lane
Lenox Drive	Cornfield Drive
William Street	Maize Drive
Cote Street	Guy Street
Long Leaf Lane	Commercial Drive
Winslow Drive	Victoria Drive
Greenfield Drive	Willand Drive
Hickory Lane	High Street (Sinclair to Stackpole); and
Morrison Street	
Deer Creek Run	

WHEREAS, City staff reviewed the results of the bids received and recommends contracting with Connecticut Sealcoating of Bethlehem, Connecticut for an amount not to exceed \$32,176 (Thirty-Two Thousand One Hundred Seventy-Six dollars) to crack-seal the aforementioned City streets, and

WHEREAS, the Public Works and Environment Committee has reviewed the recommendation by staff to award the contract to Connecticut Sealcoating and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Connecticut Sealcoating of Bethlehem, Connecticut to crack-seal the aforementioned City streets at a cost not to exceed \$32,176 (Thirty-Two Thousand One Hundred Seventy-Six dollars) and to take any other actions on behalf of this project determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

David A. Witham
Denis Messier
Martin Pepin
Kenneth Vincent
Donald Austin
Matt Gerding
Martin P. Dumont, Sr.

Approved:

City Attorney