

City of Somersworth
City Council Meeting Agenda
City Council Chambers
Monday, January 8, 2024
7:00 p.m.

1. Roll Call of Members
2. Pledge of Allegiance
3. Recognition of Indigenous People – Our Native Ancestral Americans
 - This meeting takes place on N’Dakinna (n-DA-ki-na), which is the unceded traditional ancestral homeland of the Abenaki (a-BEN-a-ki), Pennacook and Wabanaki Peoples past and present. We acknowledge and honor with gratitude the land, waterways, living beings and the Aln8bak (Al-nuh-bak), the people who have stewarded N’dakinna throughout the generations.
4. Public Hearing
 - A. **Ordinance 7-24** – Amend Chapter 13 Police Offenses, Section 3, Traffic Control
Re:
 - Time limited parking on the westerly side of Main St. from 209 Main St to Spring St. from 2-hours to all day parking; and
 - Prohibit parking on the west side of Lord’s Court during the time period of November 15th until April 15th
5. Comments by Visitors
6. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on December 11, 2023
7. Comments by City Councilors
8. Communications
 - A. Letter from the Mayor to the City Council and School Board Chair Regarding the Ward 5 School Board Vacancy
9. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
10. Mayor’s Report
11. Report of Standing Committees
12. Report of Special Committees, City Officers and City Manager
13. Nominations, Appointments and Election

Nominations being introduced for a Council Confirmation Vote:

 - A. Matt Keiser for Appointment as Ward 1 Selectman with a Term to Expire December 2026

- B. Michael Turgeon for Appointment as Ward 2 Supervisor of the Checklist with a term to Expire January 2029

Nominations Requiring Council Confirmation Vote:

- A. Mayoral Nomination of Deputy (Acting) Mayor
- David A. Witham
- B. Mayoral Nominations of City Council's Representatives to Planning Board
- David A. Witham, Representative
 - Kenneth S. Vincent, Alternate Representative
- C. Mayoral Nomination of City Council's Representative to Historic District Commission
- Paul Goodwin

14. Lay on the Table

15. Unfinished Business

ORDINANCES

- A. **Ordinance 7-24** – Amend Chapter 13 Police Offenses, Section 3 Traffic Control

16. New Business

RESOLUTIONS

- A. **Resolution 28-24** – Proclamation Declaring January Diversity Month In The City Of Somersworth
- B. **Resolution 29-24** – To Authorize the City Manager to Enter into a Grant Agreement with the New Hampshire State Library and to Accept a Moose Plate Grant Award for Vital Record Preservation

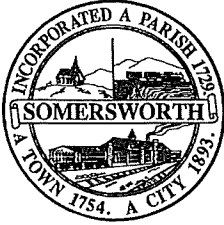
17. Comments by Visitors

18. Closing Comments by Council Members

19. Future Agenda Items

20. Nonpublic Session (as necessary, pending roll call vote by Council)

21. Adjournment



City of Somersworth – Ordinance

Ordinance No: 7-24

AMEND CHAPTER 13 POLICE OFFENSES, SECTION 3, TRAFFIC CONTROL

December 11, 2023

THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13 Police Offenses, Section 3 Traffic Control, F. Time Limited Parking, 3. Two Hour, by removing the following:

Main St. on the westerly side from 209 Main St. to Spring St.

Amend Chapter 13 Police Offenses, Section 3 Traffic Control, F. Time Limited Parking, 8. All Day, by adding the following:

Main St. on the westerly side from 209 Main St. to Spring St.

Amend Chapter 13 Police Offenses, Section 3 Traffic Control, H. Special, by adding the following:

When signs are erected giving notice thereof, it shall be unlawful for any person having custody or control of any vehicle to park or cause the same to be parked on the west side of Lord's Court during the time period of November 15th until April 15th.

This Ordinance shall take effect upon its passage.

Authorization	
<i>Sponsored by Councilors:</i> Kenneth S. Vincent	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 7-24

History

First Read Date:	12/11/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

12/11/2023

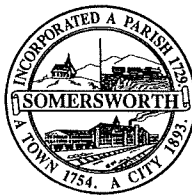
Clerk LaPanne performed a first reading of Ordinance 7-24.

Ordinance 7-24 will remain in first reading until the call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Gibson		
Ward 4 Councilor	Paradis-Catanzaro		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Cameron		
At Large Councilor	Messier		
At Large Councilor	Goodwin		
TOTAL VOTES:			
On	Ordinance 7-24	PASSED	FAILED

SOMERSWORTH, NEW HAMPSHIRE

City of Somersworth
One Government Way
Somersworth, NH 03878



City Hall
603.692.4262
www.somersworthnh.gov

January 5, 2024

Dear Councilors & School Board Chair,

During the November 7, 2023 Somersworth Municipal Election, the School Board Ward 5 elected position resulted in a tie within the write-in votes to which Mary Ann Davis's name was pulled during a lot (NH RSA 669:36) held by the City Clerk on December 7, 2023.

On December 21, 2023, the Office of the City Clerk received an email from Mary Ann Davis stating that Ms. Davis is "unable to fulfill the position for the Ward 5 School Board". A copy of her email is attached.

For election races determined by write-in votes, if the person who received the most votes for an office, declines to take the Oath of Office and assume office, a vacancy is created. (RSA 669:12; RSA 652:12)

Per the Somersworth Council Rules and Regulations, Section 10A. Voting on Council or School Board Vacancies, please accept this letter as notice that the School Board Ward 5 position is vacant. In accordance with the City Charter the vacancy will be posted within City Hall for fourteen (14) days and advertised in a local newspaper three (3) times.

Regards,

Matt Gerding
Mayor

Kristen LaPanne

From: MaryAnn Davis <maryann@spenceandmathews.com>
Sent: Thursday, December 21, 2023 2:24 PM
To: Kristen LaPanne
Subject: Declination of the Ward 5 Board member position.

Hello Kristen,

Please note your records that I am unable to fulfill the position for the Ward 5 School Board.

Thank you for updating your files.

Merry Christmas!

Mary Ann Davis

Personal Lines Account Manager/Licensed Agent

Po Box 715 | Berwick, ME 03901

207-698-6019

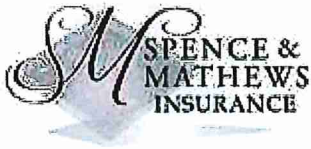
Desktop Fax 207-482-0937

Maryann@spenceandmathews.com

www.spenceandmathews.com

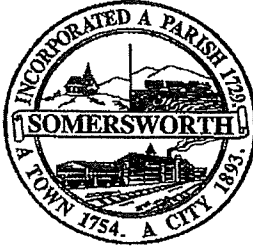
For service, please call 800-595-2565, or visit us on the web at spenceandmathews.com Our staff is ready to serve you.

For information, contests and more, follow us on Facebook!



I am never too busy for your referrals!

As a reminder, coverage cannot be bound or altered without personal acknowledgement from an agency representative. The information contained in this message may be confidential and is for the intended addresses only. Any unauthorized use, dissemination of the information, or copying of this message is prohibited. If you are not the intended addressee, please notify the sender immediately and delete this message.



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: MATT KEISER

Telephone: 603 511 Email: fmkeiser@comcast.net

Residence Address: 6 Flynn Street

Mailing Address (if different): _____

Resident of Somersworth for 37 Years Ward 1

Registered Voter: Yes No

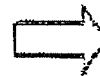
Education Level: ASCE

Please list any organizations, groups, or other committees you are involved in:
ZBA

I am interested in serving on the following Board, Commission or Committee (s):
SUBCOM

My Background or Interests are:
Engineering

over



I have served on the following Committee (s) in the past: ZBA, SELECTION
SCHOOL BOARD

Would you be able to commit to attending all meetings? Yes No

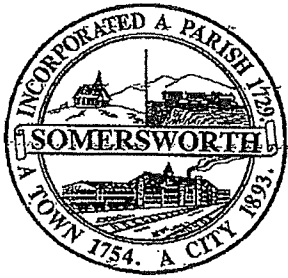
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Math Lee

Date: 12/15/23

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: STEPHEN J. DOW

Telephone: 603-502-5613

Email: therealstevewow@gmail.com

Residence Address: 2 SANDLOT LANE

Mailing Address (if different): -

Resident of Somersworth for < 1 Years

Ward 1

Registered Voter: Yes

No (SOON TO BE!)

Education Level:

BS DEGREE, UMASS, AMHERST (FOCUS ON GEOLOGY)

Please list any organizations, groups, or other committees you are involved in:

NONE INVOLVED W/ CITY/TOWN BUSINESS

I am interested in serving on the following Board, Commission or Committee (s):

CONSERVATION COMMISSION

My Background or Interests are: HIKING/BACKPACKING, KAYAKING, PHOTOGRAPHY, CONSERVATION.

I HAVE PROFESSIONALLY BEEN A PRODUCT DEVELOPMENT ENGINEER, APPLICATIONS ENGINEER, PRODUCT MANAGER, DIRECTOR OF MARKETING, DIRECTOR OF APAC SALES, AND AM CURRENTLY A BUSINESS ANALYST/MARKETING CONSULTANT (MY BUSINESS).

over



I have served on the following Committee (s) in the past: NONE. HOWEVER, I HAVE BEEN ON SELF-MANAGED CONDOMINIUM BOARDS AS PRESIDENT SEVERAL TIMES.

Would you be able to commit to attending all meetings? Yes No

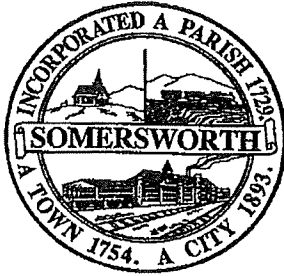
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: 

Date: DECEMBER 14, 2023

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Michael H. TURGEON

Telephone: 603 507 1619 Email: MIKETURGEON@GMAIL.COM

Residence Address: 6 LIL-NOR AVENUE

Mailing Address (if different): _____

Resident of Somersworth for 43 Years Ward 2

Registered Voter: Yes No

Education Level: B.S. BUSINESS

Please list any organizations, groups, or other committees you are involved in:
CURRENTLY - NONE

I am interested in serving on the following Board, Commission or Committee (s):
SUPV. OF CHECKLIST

My Background or Interests are: FORMER WARD 2 CITY COUNCIL
30+ YEARS IN I.T. NOW RETIRED
PTA FOR 14 YEARS

over

I have served on the following Committee (s) in the past: RECREATION

Would you be able to commit to attending all meetings? Yes No

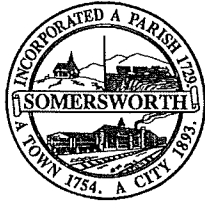
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Michael S. Surgeon

Date: 12/28/23

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth – Resolution

Resolution No: **28-24**

PROCLAMATION DECLARING JANUARY DIVERSITY MONTH IN THE CITY OF SOMERSWORTH

January 8, 2024

WHEREAS, January 15, 2024 will mark the 95th birthday of the Rev. Martin Luther King, Jr.; and

WHEREAS, the “dream” of equal treatment, is the foundation of human rights and democratic values; and

WHEREAS, our Nation has worked towards the goal of fulfillment of this commitment for over 245 years; and

WHEREAS, the City of Somersworth has become a model of a Community which embraces and promotes its diversity; and

WHEREAS, the City of Somersworth is committed to the values of equality and liberty stated in the Declaration of Independence, United States Constitution, New Hampshire State Constitution and City Charter; and

WHEREAS, the Rev. Martin Luther King, Jr. reminded us that freedom, liberty and equality must be protected for all citizens and that “from the prodigious hilltops of New Hampshire, let freedom ring.”

NOW, THEREFORE, BE IT RESOLVED THAT the City of Somersworth encourages all residents, including community groups, schools and institutions to continue to work toward fulfilling Dr. King’s dream of the elimination of all barriers to the fulfillment of equal opportunities and human rights; and

The City of Somersworth calls upon all citizens to reflect during this month on the message of Rev. Martin Luther King, Jr. and commit themselves throughout the year to join the fight for the elimination of all forms of discrimination and disadvantage and to ensure that everyone has the right to live in conditions of dignity, respect and peace; and

The Somersworth Mayor and City Council hereby declare that January, 2024 be Diversity and Equality Month in the City of Somersworth and that the City of Somersworth along with all of its citizens hereby recommits itself to the fulfillment of Rev. Martin Luther King, Jr.’s “Dream.”

Authorization

Sponsored by:

Mayor Matt Gerding

Councilors:

David A. Witham

Nancie Cameron

Crystal Paradis-Catanzaro

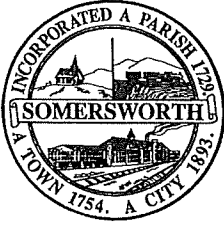
Richard Michaud

Paul Goodwin

Denis Messier

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 29-24

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE NEW HAMPSHIRE STATE LIBRARY AND TO ACCEPT A MOOSE PLATE GRANT AWARD FOR VITAL RECORD PRESERVATION

January 8, 2024

WHEREAS, the City of Somersworth values its history and understands the importance of preserving and maintaining the City's records; and

WHEREAS, the City of Somersworth applied for a Moose Plate Grant through the New Hampshire State Library to preserve and protect the City's historical vital records; and

WHEREAS, the City of Somersworth has received notification of a Moose Plate Grant award in the amount of \$9,249 (Nine Thousand Two Hundred Forty-Nine dollars), to conduct preservation treatment, microfilm, and digitally scan three (3) volumes of Marriage, Birth, and Death records for the years 1938-1940;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's acceptance and execution, and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

Authorization

Sponsored by:

Mayor Matt Gerding

Councilors:

David A. Witham

Nancie Cameron

Crystal Paradis-Catanzaro

Richard Michaud

Paul Goodwin

Denis Messier

Approved:

City Attorney