



CITY OF SOMERSWORTH  
AGENDA FOR WEDNESDAY, JANUARY 8, 2020

7:00pm City Council Meeting

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1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
  - A. **Ordinance No. 15-20** - To Amend Chapter 12, Streets and Sidewalks
  - B. **CDBG** – Public Hearing on the Proposed Project – Somersworth Housing Authority’s Improvements
  - C. **CDBG** – Public Hearing on the Housing and Community Development Plan
  - D. **CDBG** – Public Hearing on Residential Antidisplacement and Relocation Assistance Plan
4. Comments by Visitors
5. Consent Calendar
  - A. Approve Minutes of the City Council Workshop – Form Based Codes, held on December 16, 2019
  - B. Approve Minutes of the City Council Meeting held on December 16, 2019
  - C. Approve Minutes of the Joint City Council Meeting – Government Operations Committee and Public Safety Committee held on December 19, 2019
6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor’s Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager

## 12. Nominations, Appointments and Elections

### Nominations For Council Confirmation Vote

- A. Ronald LeHoullier, Re-Appointment as a Member of the Planning Board with a term to expire January 2023
- B. Harold Guptill, Re-Appointment as a Member of the Planning Board with a term to expire January 2023

### Nominations Requiring Council Confirmation Vote

- A. Mayoral Nomination of Deputy (Acting) Mayor
  - a. David A. Witham
- B. Mayoral Nominations of Planning Board Representatives:
  - a. David A. Witham
  - b. Kenneth S. Vincent, Alternate
- C. Mayoral Nomination of Historic District Commission Representative:
  - a. Matt Gerding
- D. Mayoral Nominations of Maple Wood Joint Building Committee Representatives:
  - a. Martin P. Dumont, Sr.
  - b. Martin Pepin
- E. Sarah McGraw-Small, Re-appointment as a Member of the Conservation Commission, term to expire January 2023

## 13. Lay on the Table

## 14. Unfinished Business

## ORDINANCES

- A. **Ordinance No. 15-20** - To Amend Chapter 12, Streets and Sidewalks

## RESOLUTIONS

- A. **Resolution No. 22-20** - To Authorize the City Manager to Sign an Application for a Community Development Block Grant (CDBG) to Upgrade the Windows at the Albert J. Nadeau Homes and Filion Terrace, and Replace Apartment Doors at Filion Terrace and Charpentier Apartments, and to Sign the Adopted 2020 City Housing and Community Development Plan and 2020 Residential Antidisplacement and Relocation Assistance Plan
- B. **Resolution No. 23-20** - Proclaiming Somersworth a Welcoming City (Referred to Government Operations Committee)

15. New Business

RESOLUTIONS

- A. **Resolution No. 24-20** - Vote to Support the Proposed Exeter Health Resources Affiliation with Wentworth-Douglass Hospital and Massachusetts General Hospital
- B. **Resolution No. 25-20** - To Authorize the City Manager to Enter into a Grant Agreement with the State of New Hampshire for a Land and Community Heritage Investment Program Grant for a Roof Rehabilitation Project on the Furber Memorial Chapel
- C. **Resolution No. 26-20** - To Authorize the City Manager to Enter into a Project Agreement with the State of New Hampshire Division of Historical Resources and to Accept a Moose Plate Program Grant Award

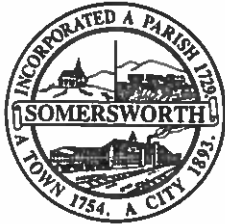
16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



## City of Somersworth – Ordinance

Ordinance No: 15-20

### TO AMEND CHAPTER 12, STREETS AND SIDEWALKS

December 16, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Delete Chapter 12, Streets and Sidewalks in its entirety, and replace with the following:

#### CHAPTER 12 STREETS AND SIDEWALKS

##### SECTION 12.1 - Excavate, Obstruct or Encumber

**PERMIT REQUIRED:** No person, firm or corporation, or any agent or servant thereof, shall excavate, obstruct, or in any way encumber any street, sidewalk or other City-owned property or right-of-way in the City of Somersworth without first having obtained a written permit to do so from the Director of Public Works, or designee, except where such licensing power is particularly vested in the City Council (see RSA 231:184). Any person, persons, firm or corporation violating any of the provisions of this section shall be fined not less than \$500.00 nor more than \$1,000.00 for each violation, pay for any repairs necessary to bring the trench into compliance, and may subject the Permittee/contractor to revoked digging privileges.

**EXCEPTION, PER RSA 236:9:** The exception to the above shall be in cases of emergency where the public health or safety is endangered. Such immediate action as may be necessary may be taken without such permission, but in such cases the person directing or taking such action shall at once notify the Director of Public Works, or designee.

**REGULATIONS:** Permittees shall obtain a copy of and adhere to all provisions of the Somersworth Construction Standards by the Department of Public Works and Utilities.

**WORK SCHEDULE:** Except for emergencies as may be deemed essential by the Department of Public Works and Utilities, no person, firm or corporation or any agent or servant thereof, shall excavate, obstruct, or in any way encumber any street, sidewalk, or other City-owned property or right-of-way in the City of Somersworth between the 15<sup>th</sup> of November and the 15<sup>th</sup> of April. The Director of Public Works, or designee, must approve the schedule of work. Scheduling will be such as to not unreasonably interfere with traffic.

**FEEES:** Every permit will require the Permittee to pay a fee to the City to cover the City's cost of reviewing, processing, inspecting, and executing the permit. The amount of the fee will be established by the Department of Public Works and Utilities.

**BONDS AND LETTERS OF CREDIT:** Every Permittee will be required to furnish one of the following:

- Bonds - Permittees who regularly work in the City can opt to provide an annual bond to the City, with the approval of the City Engineer. The amount of the bond will be established by the Department of Public Works and Utilities.
- Letters of Credit - Permittees who regularly work in the City can opt to provide a Letter of Credit from a New Hampshire bank to the City, with the approval of the City Engineer. The amount of the Letter of Credit will be established by the Department of Public Works and Utilities.

**BACKFILLING, PAVING, DUST CONTROL, AND TRAFFIC CONTROL:** These items will be done in accordance with the Somersworth Construction Standards.

**INSPECTIONS:** The Director of Public Works and Utilities or his/her designee may inspect the site prior to the commencement of backfill, during the backfill operation, prior to the commencement of paving and during the paving operation. It shall be the responsibility of the licensee to arrange for these inspections during normal working hours, and he/she shall provide a 24-hour notice.

**MORATORIUM PERIOD:** In an effort to protect the City's investment in its infrastructure, excavations in newly constructed, reconstructed, rehabilitated, or overlaid pavements anywhere within the public right-of-way or on City property, to include streets and sidewalks, are prohibited as follows:

- For pavements that have been overlaid, the excavation moratorium shall be three (3) years after the effective date of completion or acceptance.
- For pavements that have been reclaimed, reconstructed, rehabilitated, or are newly constructed, the moratorium period shall be five (5) years after the effective date of completion or acceptance.

**INSURANCE:** As a condition of this permit, the Permittee shall agree to provide insurance to indemnify the City of Somersworth and the Department of Public Works and Utilities, including all officials and employees thereof. Required policies shall include, but not be limited to, Comprehensive General Liability and Workman's Compensation. The requirements of the policies will be according to the Somersworth Construction Standards.

**REVOCAATION OF PERMIT:** The City of Somersworth, Department of Public Works and Utilities, or the City Engineer may revoke any permit issued under this regulation at any time.

#### Section 12.2 - Use of Sidewalks

No person shall drive any vehicle or equipment on any sidewalk in the City, except for strollers, wagons, carriages, or other methods of transporting small children.

### Section 12.3 – Signs and Awnings

No person shall place, establish or maintain any sign, awning or shade before his/her place of business, dwelling house or tenement, over any part of any street or sidewalk, unless the same be safely fixed and supported so as in no way to incommode or endanger persons passing upon such street or sidewalk and so that the lowest part of such sign, awning or shade shall be at least seven and one-half feet above the sidewalk; nor shall any person hang, affix, fasten, place or allow to remain upon the outer edge of any sidewalk, any sign or showcase except in conformance with the requirements of the Zoning Ordinance. (Amended 7/18/1994.)

### Section 12.4 - Rubbish, Refuse and Garbage

(See Chapter 7 - STREETS, SIDEWALKS, SEWERS).

### Section 12.5 - Snow and Ice

- 1) No person shall deposit, or cause to be deposited, any ice or snow that has been removed from private property in or upon any street, sidewalk or public place in the City, nor shall such snow or ice be put or placed in a public road so as to block access to hydrants or sidewalks maintained by the City during snow events.
- 2) No person shall deposit, or cause to be deposited, including, but not limited to deposits from roof and/or foundation drains/pumps, any liquid from private property in or upon any public road, sidewalk, or City property, in such a manner so as to cause a condition hazardous to pedestrian movements and/or to the normal and reasonable flow of vehicle traffic.

### Section 12.6 - Transporting Buildings

No person shall move, or assist in moving, any house, shop, or other building through any street, lane or alley, without first obtaining a written license therefore in the manner prescribed in Section 1 of this chapter.

When the City Engineer shall, as aforesaid, grant permission to any person, firm or corporation, to encumber any street sidewalk or public square, for the purpose of erecting, altering or moving buildings, or to dig up or encumber the same in any other manner, he may, as a condition to granting such permission, require the party obtaining the same to furnish a bond of indemnity to the City of Somersworth in such sum and with such sureties as he may deem proper.

### Section 12.7 - Driveways

**PERMIT REQUIRED:** It shall be unlawful to construct, or alter in any way that substantially affects the side or grade of, any driveway, entrance, exit, or approach within the limits of any street, sidewalk or other City-owned property or right-of-way in the City of Somersworth without first having obtained a written permit to do so from the Director of Public Works and Utilities, or designee, except where such licensing power is particularly vested in the City Council (see RSA 236:13). Any person, persons, firm or corporation violating any of the provisions of this section shall be fined not less than

\$500.00 or more than \$1,000.00 for each violation, pay any late fees as part of an after-the-fact the permit application, and pay for any repairs the City deems necessary.

REGULATIONS: Permittees shall obtain a copy of and adhere to all provisions of the Somersworth Construction Standards by the Department of Public Works and Utilities.

FEES: Every permit will require the Permittee to pay a fee to the City to cover the City's cost of reviewing, processing, inspecting, and executing the permit. The amount of the fee will be established by the Department of Public Works and Utilities.

Section 12.10

The Director of Public Works and Utilities, or designee, shall issue permits in accordance with rules and regulations promulgated by the Planning Board. June 6, 1972.

Amended 06/18/2001

Amended XX/XX/2019

This Ordinance will take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> Dale R. Sprague David A. Witham Kenneth S. Vincent Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

**City of Somersworth – Ordinance 15-20**

**History**

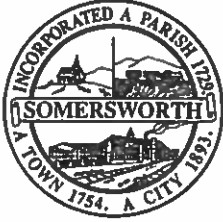
First Read Date:	12/16/2019	Tabled:	
Public Hearing:	01/08/2020	Removed From Table:	
Second Read:	01/08/2020		

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
<b>TOTAL VOTES:</b>			
On / / .	Ordinance 15-20	<b>PASSED</b>	<b>FAILED</b>



City of Somersworth – Resolution



Resolution No: 22-20

**TO AUTHORIZE THE CITY MANAGER TO SIGN AN APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TO UPGRADE THE WINDOWS AT THE ALBERT J. NADEAU HOMES AND FILION TERRACE, AND REPLACE APARTMENT DOORS AT FILION TERRACE AND CHARPENTIER APARTMENTS, AND TO SIGN THE ADOPTED 2020 CITY HOUSING AND COMMUNITY DEVELOPMENT PLAN AND 2020 RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN**

December 16, 2019

WHEREAS, a public hearing will be held on January 8, 2020,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council authorizes the City Manager to sign an application for a CDBG grant to upgrade the windows at the Albert J. Nadeau Homes on Bartlett Avenue and Filion Terrace on Washington Street, and to replace the apartment doors at Filion Terrace on Washington Street and Charpentier Apartments on Franklin Street. The estimated cost of the improvements is up to \$500,000 (Five Hundred Thousand dollars) and the City Council authorizes the following:

1. Authorizes the Somersworth Housing Authority to continue as the Authorized Agent of the City of Somersworth in all matters relating to Community Development for this project until it is completed.
2. Authorizes the City Manager to enter into a contract with the Somersworth Housing Authority for the administration and supervision of this project until it is completed.
3. Authorizes the City Manager to execute any and all other documents with the State of New Hampshire, Office of Community Development Finance Authority (CDFA), which will be necessary to effectuate the purposes of this Resolution, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council hereby adopts the 2020 Housing and Community Development Plan and the 2020 Residential Anti-displacement and Relocation Assistance Plan.

<b>Authorization</b>	
<i>Sponsored by Councilors:</i> David A. Witham Martin P. Dumont, Sr. Martin Pepin Richard R. Michaud	<i>Approved:</i> City Attorney

**City of Somersworth – Resolution 22-20**

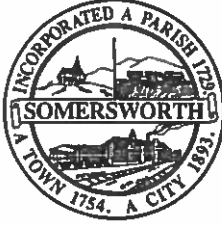
**History**

First Read Date:	12/16/2019	Tabled:	
Public Hearing:	NA	Removed From Table:	
Second Read:			

**Discussion**

*Councilor Witham, seconded by Councilor Cameron, made a motion to waive Council Rules to allow for Resolution 22-20 to be read b title only. Motion passed, 9-0.*

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
<b>TOTAL VOTES:</b>			
On	/ / .	Resolution 22-20	PASSED FAILED



## City of Somersworth – Resolution

Resolution No: 23-20

### PROCLAIMING SOMERSWORTH A WELCOMING CITY

December 16, 2019

WHEREAS, the City of Somersworth has long been recognized as a hospitable and welcoming place where people, families and institutions thrive and the contributions of all are celebrated and valued; and

WHEREAS, the City of Somersworth is committed to building a welcoming and neighborly community, where all individuals, regardless of race, color, creed, place of origin, ethnicity, religion, gender, sexual orientation, gender identity, age, disability, political affiliation, marital / parental status or military service are welcome, accepted and integrated; and

WHEREAS, the City of Somersworth is committed to enhancing its cultural fabric, economic growth, global competitiveness and overall prosperity for all individuals in the current and future generations who choose to make their home in the City; and

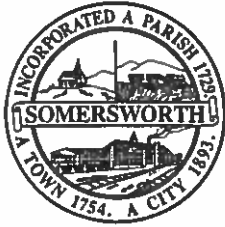
WHEREAS, the City of Somersworth desires to create an environment that strategically positions our City as a globally competitive 21<sup>st</sup> century leader; and

WHEREAS, the City of Somersworth is pleased to join the Welcoming Cities and Counties initiative to help unite our community and ensure that all are welcome here;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City of Somersworth hereby proclaims Somersworth a Welcoming City.

Authorization	
<i>Sponsored by Councilors:</i>  Edward LeVasseur David A. Witham Dale R. Sprague Nancie Cameron Kenneth S. Vincent Martin P. Dumont, Sr. Donald Austin Richard R. Michaud	<i>Approved:</i>  City Attorney





## City of Somersworth – Resolution

Resolution No: 24-20

### **VOTE TO SUPPORT THE PROPOSED EXETER HEALTH RESOURCES AFFILIATION WITH WENTWORTH-DOUGLASS HOSPITAL AND MASSACHUSETTS GENERAL HOSPITAL**

January 8, 2020

**Whereas**, Exeter Health Resources, Wentworth-Douglass Hospital, and Massachusetts General Hospital have proposed an affiliation to create a regional New Hampshire based not-for-profit healthcare system on the Seacoast;

**Whereas**, the affiliation would ensure a strong future for not-for-profit healthcare on the Seacoast that invests in our community every year and every dollar received from donors remains in the local community;

**Whereas**, the proposed affiliation would bring greater access to advanced sub-specialty care from Massachusetts General Hospital for the residents of Somersworth;

**Whereas**, the City of Somersworth and the greater Seacoast Region continues to face an unprecedented mental health and substance use disorder crisis and the proposed affiliation would include a \$13 million incremental subsidized investment in mental health and substance use disorder treatment services over the next five years;

**Whereas**, the proposed investment in mental health and substance use disorder would not only increase access to prevention and treatment programs but also help address social determinants of health including homelessness;

**Whereas**, annually 300 babies are born prematurely on the Seacoast and many residents currently have to drive long distance to care for these vulnerable newborns;

**Whereas**, the proposed affiliation would offer advanced care for premature newborns with a level II nursery locally on the Seacoast;

**Whereas**, Wentworth-Douglass Hospital's affiliation with Massachusetts General Hospital in 2017 has since resulted in cost savings, access to lower cost options, and more advanced sub-specialty care and serves as real evidence of a successful affiliation that benefits our community;

**Whereas**, Exeter Health Resources, Wentworth-Douglass Hospital, and Massachusetts General Hospital have demonstrated a commitment to improving the health of their respective communities for over 100 years;

**Now, Therefore, Be It Resolved** by the City Council of the City of Somersworth, that the City of Somersworth expresses its strong support for the proposed Exeter Health Resources affiliation with Wentworth-Douglass Hospital and Massachusetts General Hospital, and furthermore, that the City of Somersworth strongly supports the Attorney General working with Exeter Health Resources, Wentworth-Douglass Hospital, and Massachusetts General Hospital to come to a resolution so the residents of Somersworth can enjoy the benefits of the affiliation and continue to receive world class not-for-profit healthcare close to home.

<b>Authorization</b>	
<i>Sponsored by:</i> Mayor Dana S. Hilliard <i>Councilors:</i> Martin Pepin Kenneth S. Vincent Martin P. Dumont, Sr. Donald Austin Richard R. Michaud David A. Witham Nancie Cameron	<i>Approved:</i> City Attorney

**City of Somersworth – Resolution 24-20**

<b>History</b>			
First Read Date:	01/08/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
<b>TOTAL VOTES:</b>			
On / / . Resolution 24-20		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 25-20

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE FOR A LAND AND COMMUNITY HERITAGE INVESTMENT PROGRAM GRANT FOR A ROOF REHABILITATION PROJECT ON THE FURBER MEMORIAL CHAPEL**

January 8, 2020

WHEREAS, the City of Somersworth has been notified of the award of a New Hampshire Land and Community Heritage Investment Program Grant, and

WHEREAS, the City of Somersworth is eligible to receive up to \$30,000 (Thirty Thousand dollars) requiring a 50% local match of up to \$30,000 ( Thirty Thousand dollars ), and

WHEREAS, the Grant will allow the City of Somersworth to rehabilitate and restore the slate roof on the Furber Memorial Chapel, and

### EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NHLCHIP (50%)	=	\$30,000.00
<u>City Match (50%)</u>	=	<u>\$30,000.00</u>
Total Project Award	=	\$60,000.00

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, expend the grant proceeds in accordance with the grant documents, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard	<i>Approved:</i> City Attorney

**City of Somersworth – Resolution 25-20**

**History**

First Read Date:	01/08/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
<b>TOTAL VOTES:</b>			
On / / . Resolution 25-20		<b>PASSED</b>	<b>FAILED</b>





## City of Somersworth – Resolution

Resolution No: 26-20

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROJECT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES AND TO ACCEPT A MOOSE PLATE PROGRAM GRANT AWARD**

January 8, 2020

WHEREAS, the City of Somersworth has received notification of the establishment of a Moose Plate Grant Program to support historical preservation efforts throughout the State of New Hampshire, and

WHEREAS, the New Hampshire Division of Historical Resources has awarded the City a grant of \$10,000.00 (Ten Thousand Dollars), to be used as part of the Furber Memorial roof restoration project, and

WHEREAS, the grant funds will be used as part of the City's match required under the New Hampshire Land and Community Heritage Program grant for this project and requires no local match,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's acceptance and execution, and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

### Authorization

*Sponsored by:*  
Mayor Dana S. Hilliard

*Approved:*  
City Attorney

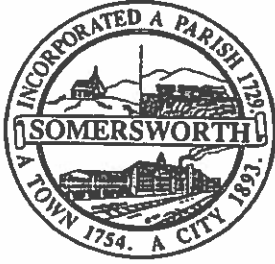
## City of Somersworth – Resolution 26-20

### History

First Read Date:	01/08/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
<b>TOTAL VOTES:</b>			
On / / . Resolution 26-20		PASSED	FAILED



City of Somersworth  
Boards, Commissions & Committee Application

*Instructions: Please complete all information.*

Name: Ronald M. Lehoullier  
Telephone: 603-841-5669 Email: rmlehoullier@comcast.net  
Residence Address: 43 Davis St

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 59 Years Ward 4

Registered Voter: Yes  No

Education Level:  
1yr NH VOC TECH COLLEGE (PORTSMOUTH) SHIPYARD APPRENTICE GRADUATE.

Please list any organizations, groups, or other committees you are involved in:  
Somersworth Festival Association, St Ignatius Parish

I am interested in serving on the following Board, Commission or Committee (s):

Planning Board reappointment

My Background or Interests are: Sports, music, civic involvement.

over



I have served on the following Committee (s) in the past: Zoning Board  
1990-2010 Planning Board 2010-present

Would you be able to commit to attending all meetings? Yes  No

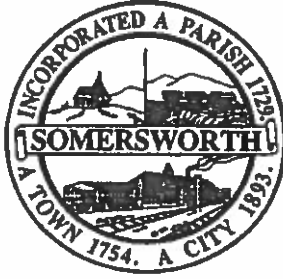
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Ronald M. Volney

Date: 11.25.19

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**



City of Somersworth  
Boards, Commissions & Committee Application

**Instructions: Please complete all information.**

Name: Harold W. Guphill

Telephone: 603.502.9209 Email: hguphill@hotmail.com

Residence Address: 21 Tates Brook Rd, Somersworth, NH 03878

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 17 Years Ward 2

Registered Voter: Yes  No

Education Level:

Bachelor's degree

Please list any organizations, groups, or other committees you are involved in:

Somersworth Community Development Corporation, Somersworth  
Planning Board

I am interested in serving on the following Board, Commission or Committee (s):

\$ Planning Board

My Background or Interests are: Served for the past 5+ years  
and would like to continue

over



I have served on the following Committee (s) in the past: 6 Traffic safety Committee,  
Planning Board

Would you be able to commit to attending all meetings? Yes  No

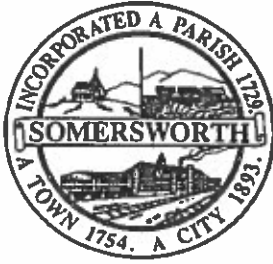
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Harold W. Muptea

Date: 12/11/2019

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**



City of Somersworth  
Boards, Commissions & Committee Application

*Instructions: Please complete all information.*

Name: Sarah McGraw-Small

Telephone: 603-236-1019 Email: Sarahmcgrawsmall@gmail.com

Residence Address: 36 Market St Apt 4 Somersworth

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 4 Years Ward 1

Registered Voter: Yes  No

Education Level: College

Please list any organizations, groups, or other committees you are involved in:  
None

I am interested in serving on the following Board, Commission or Committee (s):

Cncom

My Background or Interests are: Environmental Conservation Studies with Sustainability Committee (former)

over



I have served on the following Committee (s) in the past: Sustainability

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Would you be able to commit to attending all meetings? Yes  No

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By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Ashley McLaughlin Date: 1/2/18

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**