

CITY OF SOMERSWORTH
CITY COUNCIL MEETING

AGENDA FOR JULY 23, 2018
7:00pm

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on June 18, 2018
6. Announcements by City Councilors
7. Communications
 - A. Letter of Resignation from Aaron Fournier
8. Presentations of Petitions and Disposal Therof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections
 - A. Mayoral Appointment
 - a. Jenne Holmes, reappointment as a member of Vision 2020, with a term to expire in January 2020
 - b. Brian McKay, as a member of the Veterans Park Commission with a term to expire in March 2019
13. Lay on the Table
 - A. Nominations Requiring Council Approval:
 - a. Amy Howard, as the Ward 4 Supervisor of the Checklist, with a term to expire June 2023

- b. Michael Bobinsky, as a member of the Strafford Regional Planning Commission, with a term to expire, May 2020

14. Unfinished Business

15. New Business

ORDINANCES

Ordinance No. 1-19 - Amend Chapter 29 Administrative Code, Section 6 City Seal

Ordinance No. 2-19 - Amending Chapter 13 Police Offenses

RESOLUTIONS

Resolution No. 1-19 - Appropriate Funds from the State Revolving Loan Fund for Upgrades to the Wastewater Treatment Facility

Resolution No. 2-19 - To Adopt a Policy for Flag Raising at Citizen's Place

Resolution No. 3-19 - To Authorize the City to Use Funding from the Municipal and Transportation Fund for the Local Match of a Congestion Mitigation and Air Quality (CMAQ) Improvement Program Grant

Resolution No. 4-19 - To Authorize Participation and Funding for a Regional Homeless Master Plan with the Cities of Dover and Rochester

OTHER

- A. Vote to Schedule a Public Hearing, August 13, 2018 on the Proposed City Charter Amendment to the Section Entitled, Changes to Ward Boundaries (Article 1.4)

16. Comments By Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth – Ordinance

Ordinance No: 1-19

AMEND CHAPTER 29 ADMINISTRATIVE CODE, SECTION 6 CITY SEAL

July 23, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT City Ordinance Chapter 29, as amended, be further amended as follows:

ADD Section 29.6.4,:

Section 29.6.4 Unauthorized Use of the Seal

No other use of the City Seal is permitted without prior written permission from the City Council's Government Operations Committee.

The City reserves the right to take appropriate legal action to remedy any unauthorized use of the City Seal, including but not limited to, seeking injunctive relief, costs and attorney's fees in the Superior Court.

This Ordinance shall take effect upon its passage.

Authorization

Sponsored by Councilors:

Martin P. Dumont, Sr.
David A. Witham
Nancie Cameron
Edward Levasseur

Approved:

City Attorney

City of Somersworth – Ordinance 1-19

History

First Read Date:	07/23/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Action

Councilor _____ moved for adoption, seconded by Councilor _____.

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
TOTAL VOTES:			
On / / . Ordinance 1-19		PASSED	FAILED



City of Somersworth – Ordinance

Ordinance No: 2-19

AMENDING CHAPTER 13 POLICE OFFENSES

July 23, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section F.5, Time Limited Parking, 15 Minutes, by deleting:

- Grove St. on the northerly side from Grand St. westerly to the telephone pole (NET&T CO 7 PSNN 35/6).

And further amend Chapter 13, Police Offenses, Section D. No Parking Anytime, by deleting:

- Grove St. on the northerly side from the telephone pole (NET&T CO 7 PSNN 35/6) westerly to Prospect St.

And adding:

- Grove Street on the northerly side from Grand Street Westerly to Prospect Street.

This Ordinance shall take effect upon its passage.

Authorization

Sponsored by Councilor:

Kenneth S. Vincent

Approved:

City Attorney

City of Somersworth – Ordinance 2-19

History

First Read Date:	07/23/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

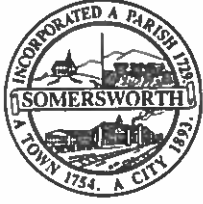
Action

Councilor _____ moved for adoption, seconded by Councilor _____.

Discussion

The Traffic Safety Committee was asked to review the ordinance authorizing an area allowing 15 minute parking on Grove Street. These stalls were originally used to assist with Hilltop School related parking. Grove Street was changed for dual direction traffic. The parking of vehicles utilizing that 15 minute area creates a traffic safety issue. Turning onto Grove Street from Grand Street when vehicles are parked in that area can cause encroachment into the opposite lane of travel on Grove St. Prohibiting parking along the north side of Grove St between Grand St and Prospect St will aide in a safer commute.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent *		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
TOTAL VOTES:			
On / / . Ordinance 2-19		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 1-19

TO APPROPRIATE FUNDS FROM THE STATE REVOLVING LOAN FUND FOR UPGRADES TO THE WASTEWATER TREATMENT FACILITY

July 23, 2018

WHEREAS, the City Council adopted Resolution No. 36-18 granting authority to file an application to the State revolving fund for a loan to fund wastewater facility upgrades; and

WHEREAS, the project costs include engineering, construction, and any other ancillary costs associated with the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT an amount not to exceed \$10,540,000 (Ten Million Five Hundred Forty Thousand dollars) is appropriated to upgrade the Wastewater Treatment Facility; and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT:

- (a.) the City Manager is authorized to borrow up to \$10,540,000 (Ten Million Five Hundred Forty Thousand dollars) from the State Revolving Loan Fund, and
- (b.) the City Manager is authorized to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project, and
- (c.) to take any other actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 1-19

History

First Read Date:	07/23/2018	Tabled:	
Public Hearing:	NA	Removed From Table:	
Second Read:			

Action

Councilor _____ moved for adoption, seconded by Councilor _____.

Discussion

This Resolution requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing (Sections 7.13 and 7.14 City Charter).

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
TOTAL VOTES:			
On / / . Resolution 1-19		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 2-19

TO ADOPT A POLICY FOR FLAG RAISING AT CITIZEN'S PLACE

July 23, 2018

WHEREAS, the City Council of the City of Somersworth adopted Resolution No. 26-17, officially naming the traffic island at the intersection of High Street and Government Way "Citizen's Place", and

WHEREAS, the flag poles located on Citizen's Place are reserved for the City of Somersworth and its Citizens, for use by any person, group or organization that promotes benevolence, tolerance and diversity, and

WHEREAS, the Cultural Committee has reviewed the process for the raising of flags at Citizen's Place and recommends a Citizen's Place Flag Policy in order to ensure the spirit and intent for the use of these flag poles is met in the future,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT in order to accomplish this purpose, the attached Citizen's Place Flag Policy is hereby adopted and effective upon passage of this Resolution.

Authorization

Sponsored by:

Mayor Dana S. Hilliard
Councilor Martin P. Dumont, Sr.
Councilor Richard Michaud

Approved:

City Attorney

City of Somersworth – Resolution 2-19

History

First Read Date:	07/23/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Action

Councilor _____ moved for adoption, seconded by Councilor _____.

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
TOTAL VOTES:			
On / / . Resolution 2-19		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 3-19

TO AUTHORIZE THE CITY TO USE FUNDING FROM THE MUNICIPAL AND TRANSPORTATION FUND FOR THE LOCAL MATCH OF A CONGESTION MITIGATION AND AIR QUALITY (CMAQ) IMPROVEMENT PROGRAM GRANT

July 23, 2018

WHEREAS, the City Council adopted Resolution No. 17-13 to create the Municipal and Transportation Fund for the purpose of improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities, and public transportation, and

WHEREAS, the City Council has been notified that the City has been awarded a Congestion Mitigation and Air Quality (CMAQ) grant through the New Hampshire Department of Transportation, and

WHEREAS, the grant award requires a local match in the amount of \$139,750 (One Hundred Thirty Nine Thousand Seven Hundred Fifty dollars), and

WHEREAS, the City Council intends to utilize funding for this match from the Municipal and Transportation Fund, and

WHEREAS, the City Council is designated as agents to expend these funds,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City may utilize \$139,750 (One Hundred Thirty Nine Thousand Seven Hundred Fifty dollars) for the local match of a Congestion Mitigation and Air Quality (CMAQ) grant through the New Hampshire Department of Transportation .

Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.
Kenneth S. Vincent

Approved:

City Attorney

City of Somersworth – Resolution 3-19

History

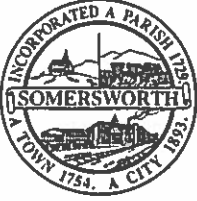
First Read Date:	07/23/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Action

Councilor _____ moved for adoption, seconded by Councilor _____.

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
TOTAL VOTES:			
On / / . Resolution 3-19		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 4-19

TO AUTHORIZE PARTICIPATION AND FUNDING FOR A REGIONAL HOMELESS MASTER PLAN WITH THE CITIES OF DOVER AND ROCHESTER

July 23, 2018

WHEREAS, the City of Somersworth is a member of the Tri-City Mayors' Task Force on Homelessness whose mission is to foster dialog, exploration and implementation of joint policies and programs which would identify regional homeless issues; and

WHEREAS, the Task Force would like to retain a consultant to assist with the preparation of a Master Plan to be reviewed and adopted by each Community, as well as identifying strategies to achieve long term solutions to address these issues; and

WHEREAS, the Task Force received a proposal from the Strafford Regional Planning Commission (SRPC), entity all three communities are members of and work with in the review of regional issues, in the amount of \$14,997 (Fourteen Thousand Nine Hundred Ninety-Seven dollars) to complete said Master Plan; and

WHEREAS, the City of Dover has accepted the role of fiscal agent and will contract directly with the consultant and requests that each community provide one-third of the funding for this Master Plan,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to work with the City of Dover and provide one-third of the cost of the regional homeless master plan and to take any other actions relative to this project determined to be in the best interest of the City.

Authorization

Sponsored by:
Mayor Dana S. Hilliard

Approved:
City Attorney

City of Somersworth – Resolution 4-19

History

First Read Date:	07/23/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Action

Councilor _____ moved for adoption, seconded by Councilor _____.

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin *		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
TOTAL VOTES:			
On / / . Resolution 4-19		PASSED	FAILED